

CITY OF SAN ANTONIO

TO: 2012-2017 Bond Program Facilities and Community Initiatives Committee Members

FROM: Mike Frisbie, P.E., City Engineer and Director of Capital Improvement Management Services

COPY: Sheryl Sculley, City Manager; Pat DiGiovanni, Deputy City Manager; Peter Zanon, Assistant City Manager; T.C. Broadnax, Assistant City Manager; Edward Belmares, Assistant City Manager; Maria Villagomez, Director of Management and Budget; Gloria Hurtado, Director of Human Services

DATE: October 26, 2011

SUBJECT: REQUESTED PROJECT INFORMATION FROM THE FACILITIES/COMMUNITY INITIATIVES 2012 BOND CITIZEN COMMITTEE MEMBER MEETING

Thank you again for being part of the 2012 Bond project development process. Our initial meeting was a great start to this important aspect of the proposed bond program development process. This memo addresses requests for information from Citizen Committee Members during the Facilities/Community Initiatives 2012 Bond Citizen Committee Meeting held on Thursday, October 6, 2011.

Staff Recommended Project Details

1. **Question:** Several Committee Members requested to see the following additional information in regards to the City's Staff Recommended Project List:
 1. Name of library and date built
 2. Each library's specific needs, including immediate and in the next 5 years
 3. Guiding Principles
 4. City Council Districts
 5. Whether or not the project is in the Edward's Aquifer Recharge Zone

Answer: Staff has compiled this information in an enclosed attachment as Exhibit A (2012-2017 Bond Program Staff Recommended Facilities/Community Initiatives Improvement Projects).

Fire Stations

Question: A Committee Member requested to see how many small fire stations the San Antonio Fire Department had that are comparable in size to the three that are recommended to be replaced. How large are the three that are proposed? The Committee Member also inquired about the cost of construction per square foot.

Prepared By:
Capital Improvement Management Services

Answer: A list of Fire Stations of 6,000 square feet and under have been provided for the list of fire stations that are comparable to the three recommended fire stations. The current sizes of the fire stations recommended to be replaced are as follows: Fire Station #18 is 4,430 sq. ft., Fire Station #30 is 3,588 sq. ft. and Fire Station #32 is 6,159 sq. ft. The average cost of construction per square foot is \$242.

Exhibit B- Fire Stations Under 6,000 sq. ft. List

Exhibit C- Map of Fire Stations under 6,000 sq. ft.

Fire Stations

2. **Question:** A Committee Member requested to see a map of all San Antonio Fire Stations versus the fire stations included in the staff recommended 2012-2017 Bond Program.

Answer: Staff has compiled a map depicting these requests in the enclosed attachment, Exhibit D, (Map of All San Antonio Fire Stations).

Edwards Aquifer

3. **Question:** A Committee Member inquired if any projects were over the Edward's Aquifer.

Answer: The District 9 Library and the District 10 Senior Center are both in the Edward's Aquifer Recharge Zone.

District 9 Library

4. **Question:** A Committee Member inquired about the location proposed for the District 9 Library and its proximity to the Parman Library.

Answer: Staff has prepared larger a map depicting the proposed area. The map is enclosed as Exhibit E (District 9 Library Map)

Library Alignment

5. **Question:** A Committee Member inquired if the proposed library projects are in alignment with the Library Board's goals.

Answer: The San Antonio Public Library Board of Trustees has provided a response in the enclosed attachment, Exhibit F (San Antonio Public Library Board of Trustees Letter). Also, the San Antonio Public Library Strategic Plan is enclosed as Exhibit G (San Antonio Public Library Strategic Plan).

Library Statistics

6. **Question:** Several Committee Members inquired about the library statistics in regards to library foot traffic, circulation and computer usage.

Answer: The San Antonio Public Library Annual Community Usage consists of over 5 million people visiting the library system; close to 6.5 million items are being checked out; over 215,000 children and teens attending programs; over 1.3 million hours of free internet access being provided and close to 4,500 teachers, parents and caregivers are being offered services to develop children's early literacy skills.

EXHIBIT A

Exhibit A

Proposed San Antonio Public Library Projects

Renovations to Branch Libraries (Landa, San Pedro, & Westfall)

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aquifer
<p>Landa Library- Built in 1929 (Building was converted from a private residence to a Library in 1946)</p>	<p>Stair Railing per TAS HVAC repairs/replacement Elevator Repair Add exterior security lighting Replace sealant at foundation/sidewalk Provide underfloor grading Refinish bronze anodized entry doors Repair minor wall cracks Provide accessible route to patios/benches Replace roof around skylight Repair/replace upper wall to roof flashing</p>	<p>Replace interior lighting Replace window treatments Replace lay-in ceiling tile in Staff Room Aerate lawn Replace missing/broken wall and floor tile Refinish rafter tails, french doors, screens, windows Paint interior door, window and wall trim Repair stained glass window</p>	6,7 and 11	1	No
<p>San Pedro- Built in 1930</p>	<p>Install outside air opening at HVAC unit Repair sink leaks and replace insulation Repair vandalized exterior lighting Repair cracks on exterior finish Patch and refinish french doors Replace/re-set foundation retainer blocks Remove soil under suspended concrete beams Repair minor interior wall cracks</p>	<p>Install landscape irrigation system Repair and re-strip asphalt paving Upgrade lighting controls for Energy Code Replace drain grates Replace/remove declining trees</p>			
<p>Westfall- Built in 1963</p>	<p>HVAC repairs/replacement Plumbing repairs Replace/re-set grade around building perimeter Repair underfloor sump pump Replace ceiling Replace window gaskets Repair and re-stripe asphalt paving Electrical replacement/repairs Provide additional emergency lights per NFPA Provide new fire alarm system per NFPA</p>	<p>Restroom Renovations Provide new furnishings Replace meeting room sink and cabinet per ADA Exterior masonry repairs Upgrade lighting control for Energy Code Provide parking lot shade per Landscape Ordinance Re-establish ground cover/install irrigation system Provide new windows with Low E insulated units General exterior and interior painting Replace flooring and wall base</p>	6, 7 and 11	1	No

Exhibit A

Proposed San Antonio Public Library Projects

Renovations to Branch Libraries (Landa, San Pedro, & Westfall)

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aquifer
<p>Landa Library- Built in 1929 (Building was converted from a private residence to a Library in 1946)</p>	<p>Stair Railing per TAS HVAC repairs/replacement Elevator Repair Add exterior security lighting Replace sealant at foundation/sidewalk Provide underfloor grading Refinish bronze anodized entry doors Repair minor wall cracks Provide accessible route to patios/benches Replace roof around skylight Repair/replace upper wall to roof flashing Install outside air opening at HVAC unit Repair sink leaks and replace insulation Repair vandalized exterior lighting Repair cracks on exterior finish Patch and refinish french doors Replace/re-set foundation retainer blocks Remove soil under suspended concrete beams Repair minor interior wall cracks HVAC repairs/replacement Plumbing repairs Replace/re-set grade around building perimeter Repair underfloor sump pump Replace ceiling Replace window gaskets Repair and re-stripe asphalt paving Electrical replacement/repairs Provide additional emergency lights per NFPA Provide new fire alarm system per NFPA</p>	<p>Replace interior lighting Replace window treatments Replace lay-in ceiling tile in Staff Room Aerate lawn Replace missing/broken wall and floor tile Refinish rafter tails, french doors, screens, windows Paint interior door, window and wall trim Repair stained glass window</p>	<p>6, 7 and 11</p>	<p>1</p>	<p>No</p>
<p>San Pedro- Built in 1930</p>	<p>HVAC repairs/replacement Plumbing repairs Replace/re-set grade around building perimeter Repair underfloor sump pump Replace ceiling Replace window gaskets Repair and re-stripe asphalt paving Electrical replacement/repairs Provide additional emergency lights per NFPA Provide new fire alarm system per NFPA</p>	<p>Install landscape irrigation system Repair and re-strip asphalt paving Upgrade lighting controls for Energy Code Replace drain grates Replace/remove declining trees</p>	<p>6, 7 and 11</p>	<p>1</p>	<p>No</p>
<p>Westfall- Built in 1963</p>	<p>HVAC repairs/replacement Plumbing repairs Replace/re-set grade around building perimeter Repair underfloor sump pump Replace ceiling Replace window gaskets Repair and re-stripe asphalt paving Electrical replacement/repairs Provide additional emergency lights per NFPA Provide new fire alarm system per NFPA</p>	<p>Restroom Renovations Provide new furnishings Replace meeting room sink and cabinet per ADA Exterior masonry repairs Upgrade lighting control for Energy Code Provide parking lot shade per Landscape Ordinance Re-establish ground cover/install irrigation system Provide new windows with Low E insulated units General exterior and interior painting Replace flooring and wall base</p>	<p>6, 7 and 11</p>	<p>1</p>	<p>No</p>

Exhibit A

Proposed San Antonio Public Library Projects

Renovations to Carver Library

<u>Library Name</u>	<u>Staff Recommended Scope Specifics</u>	<u>In The Next 5 Years Repairs Needed</u>	<u>Guiding Principles</u>	<u>Council District</u>	<u>Edwards Aquifer</u>
Carver- Built in 1973	Remedy structural ground settling/swelling Cure condensation and leak problems at clerestory Remedy roof drain clogs Repair roof leaks and through wall/window leaks Clean entire exterior walls restoring metal finishes Remove combustible material stored in mech. room Adjust plumbing stacks to required 10' min. offset Replace fire alarm system Remove abandoned gas line/ restore finishes Re-stripe asphalt parking lot Repair clerestory wood framed sun shade	Restroom finish and fixture replacement Even out parking lot lighting Finish and lighting replacement in staff area Repair/replace entry door pwer operation hardware	6,7 and 11	2	No

Renovations to Branch Libraries (Cortez, Johnston & Pan American)

<u>Library Name</u>	<u>Staff Recommended Scope Specifics</u>	<u>In The Next 5 Years Repairs Needed</u>	<u>Guiding Principles</u>	<u>Council District</u>	<u>Edwards Aquifer</u>
Cortez- Built in 1981	Repaint exterior/repair damaged masonry Additional exterior entry lights Repair exterior joints with sealant Repair discontinuous gaskets at entry/staff area Repair restroom ventilation Replace damaged exterior WP/GFI devices Replace lay-in ceiling panels Replace/re-set foundation retainer blocks Repair cracks in foundation Repair retention wall Repair cracks in exterior masonry Regrade building perimeter Clean rust from steel lintels Repaint sheet metal and plaster Replace carpet and vinyl base Add emergency light fixtures per NFPA	Repair cracks in structural clay tile Replace vinyl tile flooring Replace wall base in staff areas Repair chipped/warping cabinetry in staff area Seal electrical conduit penetrations Update interior lighting Replace furniture Provide parking lot shade per landscape ordinance Replace front doors and exit devices Install landscape irrigation system Replace HVAC equipment throughout Replace ceiling tiles Replace/upgrad interior/exterior lighting Patch and refinish wood frames Replace public furnishings Replace vandalized glazing Repaint all interiors	6,7 and 11	4	No
Johnston- Built in 1966			6,7 and 11	4	No

Exhibit A

Proposed San Antonio Public Library Projects

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aguiler
<p>Pan Am- Built in 1969</p>	<p>Re-establish ground cover Replace fire alarm system to comply with NFPA HVAC replacement/repair Replace exterior and interior lighting Replace/repair electric wiring Upgrade lighting controls for Energy Code Repair control joints in exterior masonry Provide weatherstrip at exterior doors Repair window gaskets Backfill/re-grade building perimeter Extend down spouts/add splash blocks Repair asphalt paving</p>	<p>Replace window with Low E insulated units Add sound transmission barriers Repair minor interior cracks Replace gypsum board in mech. Room Install shades and locks Install gutter at entry Refinish soffits</p>	<p>6, 7 and 11</p>	<p>4</p>	<p>No</p>
<p>Renovations to Branch Libraries (Bazan Collins Gardens, Las Palmas & Memorial)</p>					
<p>Bazan- Built in 1993</p>	<p>Underfloor grading, sump repair, retainer block replace Replace fire alarm system to comply with NFPA Graffiti removal damage to exterior brick Add safety railings to Children's Theater Upgrade boiler to meet requirements Replace outdoor fan coil unit/condensing unit Restroom finishes and ventilation Thermostat replacement Repair clerestory window seals Replace vinyl tile in staff areas Replace parking lot lighting/wall mounted fixtures</p>	<p>Replace restroom finishes/fixtures Replace lighting/finishes in staff area</p>	<p>6, 7 and 11</p>	<p>5</p>	<p>No</p>
<p>Collins Garden- Built in 1984</p>	<p>Replace/repair entry doors Repair damaged exterior walls Backfill/re-grade for positive drainage Replace/re-set foundation retainer blocks Repair landscape irrigation Repair/re-stripe asphalt paving Re-set concrete pavers in courtyard Repaint interior General exterior painting Refinish site furnishings HVAC replacement/repair</p>	<p>Install bollards at front entry Add motorized damper in outside air duct Additional graphics Replace carpet Install acoustical treatments Upgrade/clean furniture Repair asphalt paving</p>	<p>6, 7 and 11</p>	<p>5</p>	<p>No</p>
<p>Las Palmas- Built in 1994</p>	<p>Replace windows with Low E insulated units Replace asphalt paving Establish irrigation Replace all furnishings and window treatments Restroom renovations Repair/replace damaged ceiling Replace interior flooring</p>	<p>Replace windows with Low E insulated units Replace asphalt paving Establish irrigation Replace all furnishings and window treatments Restroom renovations Repair/replace damaged ceiling Replace interior flooring</p>	<p>6, 7 and 11</p>	<p>5</p>	<p>No</p>

Exhibit A

Proposed San Antonio Public Library Projects

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aquifer
<p>Memorial- Built in 1981</p> <p>Repair automatic operator Replace knob locksets with levers HVAC replacement/repair Replace lighting throughout Add emergency light fixtures Upgrade fire alarm system Replace/re-set foundation piers Eliminate roof ponding Regrade for positive drainage at foundation Repair and re-strip asphalt Replace damaged concrete flatwork</p>	<p>General cleaning of exterior masonry Repair/replace ceiling Refinish exterior doors, handrails, add site furnishings Refinish doors and cabinetry Replace display case Install irrigation system Provide parking lot shade per landscape ordinance General interior painting Replace windows with Low E insulated units Repair flag pole/ add site lighting</p>	<p>6, 7 and 11</p>	<p>5</p>	<p>No</p>	
Renovations to Branch Libraries (Great Northwest & Guerra)					
<p>Great Northwest Built in 1994</p> <p>Regrade building perimeter Establish ground cover Provide down spouts and splash blocks Correct condensate leaks at clerestory Provide parking lot shade per landscape ordinance Replace break room sink for ADA Add fire alarm devices for coverage per NFPA Add smoke detectors needed per NFPA Repair existing irrigation Seal cracks, seal coat asphalt paving, re-stripe Remove combustibles from mechanical room Repaint fire lane curb Increase site lighting for security at entry Repair inoperable irrigation system HVAC repairs Replace/reset foundation retainer blocks Regrade perimeter of building for drainage Replace upholstered chairs and study tables Remove graffiti from walls and other surfaces Patch corner of stucco walls</p>	<p>Replace door hardware Replace spandrel entry curtainwall Repair corrugated metal at entry Replace windows with Low E insulated units General cleaning of exterior masonry Replace furniture Replace lighting</p>	<p>6, 7 and 11</p>	<p>6</p>	<p>No</p>	
<p>Guerra- Built in 2004</p>	<p>General interior painting Provide rodent protection to underfloor crawl space Establish irrigation/landscape maintenance program Replace lamps throughout facility Improve camera security system for graffiti control Replace carpet during fifth year</p>	<p>6, 7 and 11</p>	<p>6</p>	<p>No</p>	

Exhibit A

Proposed San Antonio Public Library Projects

Renovations to Branch Libraries (Forest Hills & Maverick)

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aguifer
Forest Hills- Built in 1989	<p>Additional smoke detectors and emergency lights</p> <p>Repair steps from bus stop to sidewalk</p> <p>Repair water and condensate leaks at clerestory</p> <p>Re-route down spouts at entry walk</p> <p>Seal sidewalk cracks and repair parking lot curb</p> <p>Repair/patch brick at lintels</p> <p>Seal cracks, seal coat and re-stripe asphalt paving</p> <p>General masonry cleaning</p> <p>Repaint all metal work</p> <p>Replace/finish water damaged gyp bd at clerestory</p> <p>Replace lay-in ceiling in select areas</p> <p>Install irrigation system and repair topsoil</p> <p>Re-establish ground cover</p> <p>Replace condensing units and refrigerant</p> <p>HVAC repairs</p> <p>Asphalt paving repairs</p> <p>Regrade low areas for positive drainage</p> <p>Repaint gypsum board below clerestory</p> <p>Modify magazine rack edges</p>	<p>Exterior furnishings, book drops and handrail refinish</p> <p>Replace carpet, vinyl tile and ceramic tile throughout</p> <p>Provide locking hardware (meeting room)</p> <p>Provide door closer (staff lounge)</p> <p>Repair/replace exterior lighting</p> <p>Replace windows with Low E insulated units</p> <p>General interior painting</p>	6, 7 and 11	7	No
Maverick- Built in 2006		<p>Re-establish ground cover</p> <p>Upgrade/expand landscape irrigation system</p> <p>Recommend removal of vinyl wall covering on ext. walls</p> <p>Replace vinyl flooring</p>	6, 7 and 11	7	No

Renovations to Cody Branch Library

Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aguifer
Cody- Built in 1984	<p>Divert storm water/drainage in alley away back door</p> <p>Clear wall weeps of paint and debris</p> <p>Roof wrinkles and soft voids need repair</p> <p>Vinyl tile floor damaged by book carts need replace</p> <p>Ceiling light fixtures need replacement</p>	<p>Wall base replacement in work areas</p> <p>Fixed cabinetry needs handles in mtg room and office</p> <p>Drinking fountain face damaged, repair</p> <p>Furniture replacement</p> <p>Install window treatment to control glare in Quiet Room</p>	6, 7 and 11	8	No

Exhibit A

Proposed San Antonio Public Library Projects

Renovations to Brook Hollow Branch Library

<u>Library Name</u>	<u>Staff Recommended Scope Specifics</u>	<u>In The Next 5 Years Repairs Needed</u>	<u>Guiding Principles</u>	<u>Council District</u>	<u>Edwards Aquifer</u>
Brook Hollow- Built in 1983	<p>Exterior lighting upgrade to increase security</p> <p>Repair asphalt parking lot to eliminate ponds/potholes</p> <p>Repair window leaks at operable windows at clerestory</p> <p>Repair roof fabric flashing at scuppers</p> <p>Repair roof tears in lead sheets</p> <p>Replace roof drain baskets</p> <p>Repair curb flashing around clerestory walls</p> <p>Trim tress where impact with roof has been made</p> <p>Replace vinyl tile in Staff Work Area</p> <p>Repair restroom finishes and fixtures</p>	<p>Install irrigation system in rear of building</p> <p>Repaint interior walls where paint has peeled</p> <p>Replace carpet in center portion of building</p> <p>Replace resilient wall finish</p> <p>Replace window treatment</p>	6,7 and 11	9	No

Renovations to Branch Libraries (Thousand Oaks & Tobin)

<u>Library Name</u>	<u>Staff Recommended Scope Specifics</u>	<u>In The Next 5 Years Repairs Needed</u>	<u>Guiding Principles</u>	<u>Council District</u>	<u>Edwards Aquifer</u>
Thousand Oaks- Built in 1987	<p>Remove combustibles in air plenum</p> <p>Replace inoperable exhaust fans/wiring in restrooms</p> <p>Provide ground cover</p> <p>Replace Break Room sink and cabinet to comply ADA</p> <p>Replace fire alarm system per NFPA</p> <p>Add emergency lights per NFPA</p> <p>Replace interior and exterior lighting</p> <p>Repair concrete</p> <p>Repair/re-stripe asphalt paving</p>	<p>Make book drop visible</p> <p>Repair damaged gypsum board</p> <p>Provide parking lot shading per Landscape Ord.</p> <p>Install room signage</p> <p>General interior/exterior painting</p> <p>Replace vinyl flooring</p> <p>Add interior furnishings</p>	6,7 and 11	10	No
Tobin- Built in 1969	<p>Repair differential settlement at concrete porch</p> <p>Provide safety railings at ramp</p> <p>HVAC repairs</p> <p>Remove all stored items in mechanical room</p> <p>Add fire alarm devices per NFPA</p> <p>Repair roof leaks</p> <p>Repair exterior masonry</p> <p>Replace/re-set foundation retainer blocks</p> <p>Backfill and re-grade around building perimeter</p> <p>Repair asphalt paving</p>	<p>General interior/exterior painting</p> <p>Replace ceiling in select areas</p> <p>Replace interior furnishings</p> <p>Repair interior gypsum board walls</p> <p>Replace vinyl flooring</p> <p>Re-establish ground cover</p> <p>Upgrade/repair electrical</p> <p>Provide additional emergency lights</p> <p>Repair/replace fixed cabinetry</p>	6,7 and 11	10	No

Exhibit A

Proposed San Antonio Public Library Projects

Central Library

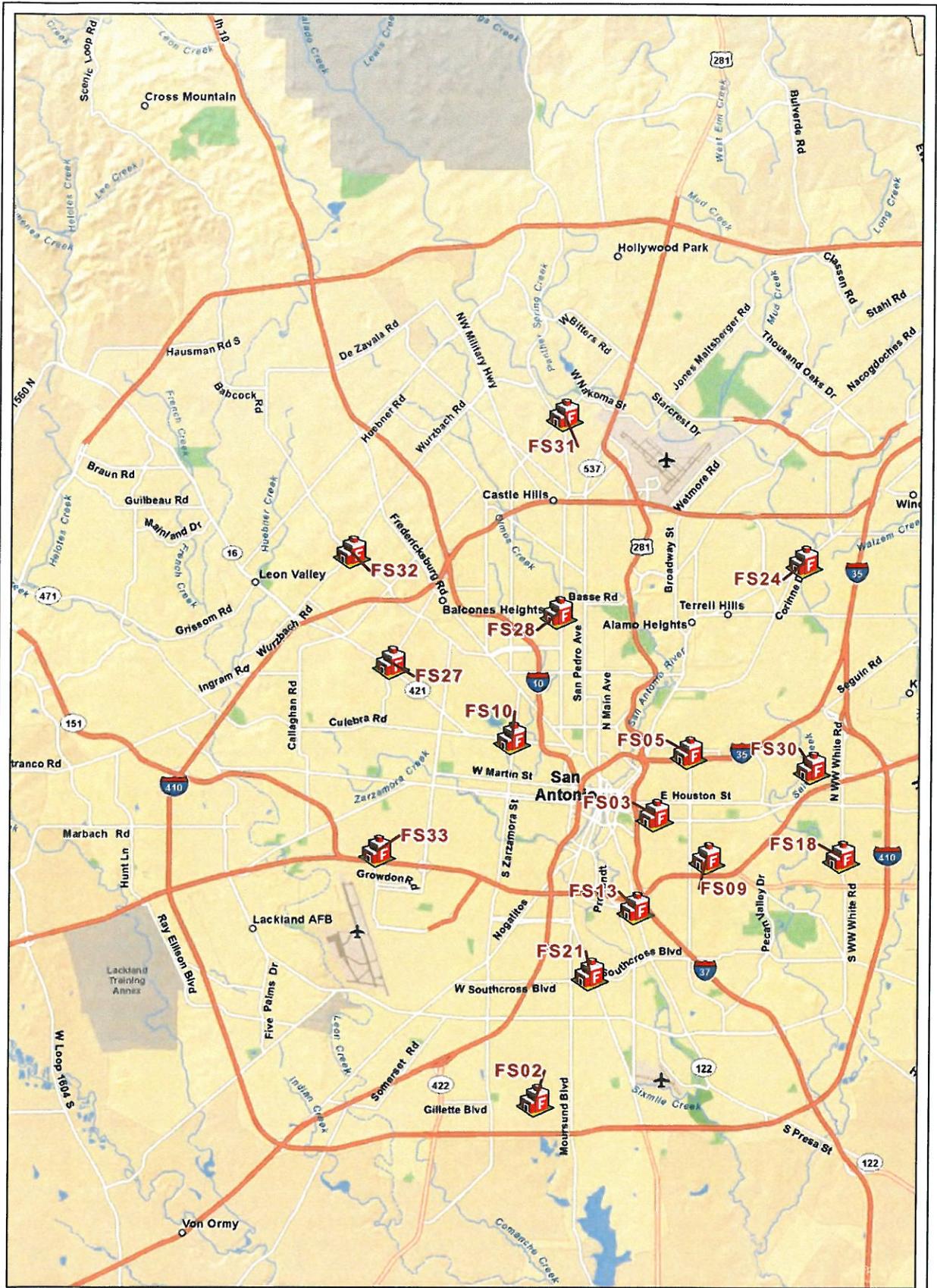
Library Name	Staff Recommended Scope Specifics	In The Next 5 Years Repairs Needed	Guiding Principles	Council District	Edwards Aquifer
<p>Central Library- Built in 1995</p>	<p>Repair all interior ceiling finishes damaged by water Repair drywall in Mechanical Room damaged by water Paint interior walls/book crates damaged by vandalism Refinish restrooms Repair/replace interior floor finishes</p>	<p>Replace wall base in work areas Replace windows damaged by vandalism Repair drinking fountains Replace furniture Restroom accessories Remove 4th Floor unfinished restroom (now Storage) Drain 4th Floor Storage to eliminate odor</p>	<p>6,7 and 9</p>	<p>Citywide</p>	<p>No</p>

EXHIBIT B

Exhibit B

San Antonio Fire Stations (Undersized)			
Facility	Address	Square Footage	Year
Fire Station #02	601 Gillette	4,329	1957
Fire Station #03	1425 E. Commerce	3,895	1921
Fire Station #05	1011 Mason	5,240	1929
Fire Station #09	649 Delmar	4,880	1914
Fire Station #10	1107 Culebra	4,279	1914
Fire Station #13	3203 S. Presa	4,774	1929
Fire Station #18	1463 South W.W. White	4,430	1956
Fire Station #21	5537 S. Flores	4,446	1929
Fire Station #24	1956 Austin Highway	4,266	1956
Fire Station #27	1518 Hillcrest	2,898	1965
Fire Station #28	815 El Monte	3,206	1952
Fire Station #30	919 Gemblar	3,588	1967
Fire Station #31	11802 West Ave.	4,439	1968
Fire Station #32	2235 Babcock	6,159	1970
Fire Station #33	2002 36th Street	4,763	1972

EXHIBIT C



Data Source: City of San Antonio Enterprise GIS, Barrier Metro 511, Revised Appraisal District
 The Geographic Information System (GIS) data provided herein is for informational purposes only and does not constitute a warranty of any kind and the City of San Antonio expressly disclaims all express and implied warranties, including but not limited to, the representation that the data is accurate, complete, and up-to-date. The City of San Antonio is not responsible for any errors or omissions in the data, or for any consequences arising from the use of the information provided or from the use of the data in any manner. The City of San Antonio is not responsible for any damages, including but not limited to, direct, indirect, or consequential damages, arising from the use of the information provided or from the use of the data in any manner.
 Please contact the responsible City of San Antonio Department in regards to updates.
 Map created by: Belen L. Garcia
 Map File Location: \\gis\workspace\Map402\Technical Services\CHAS\GIS
 PROJECT/DIRECTOR/2012_Bound/CommitteeRequestFacilities/FireFacilities_ANSL_B.mxd
 Map Last Edited: 18th October 2011
 PDF Filename: 11101B15.pdf

SAFD Stations

Exhibit C

City of San Antonio

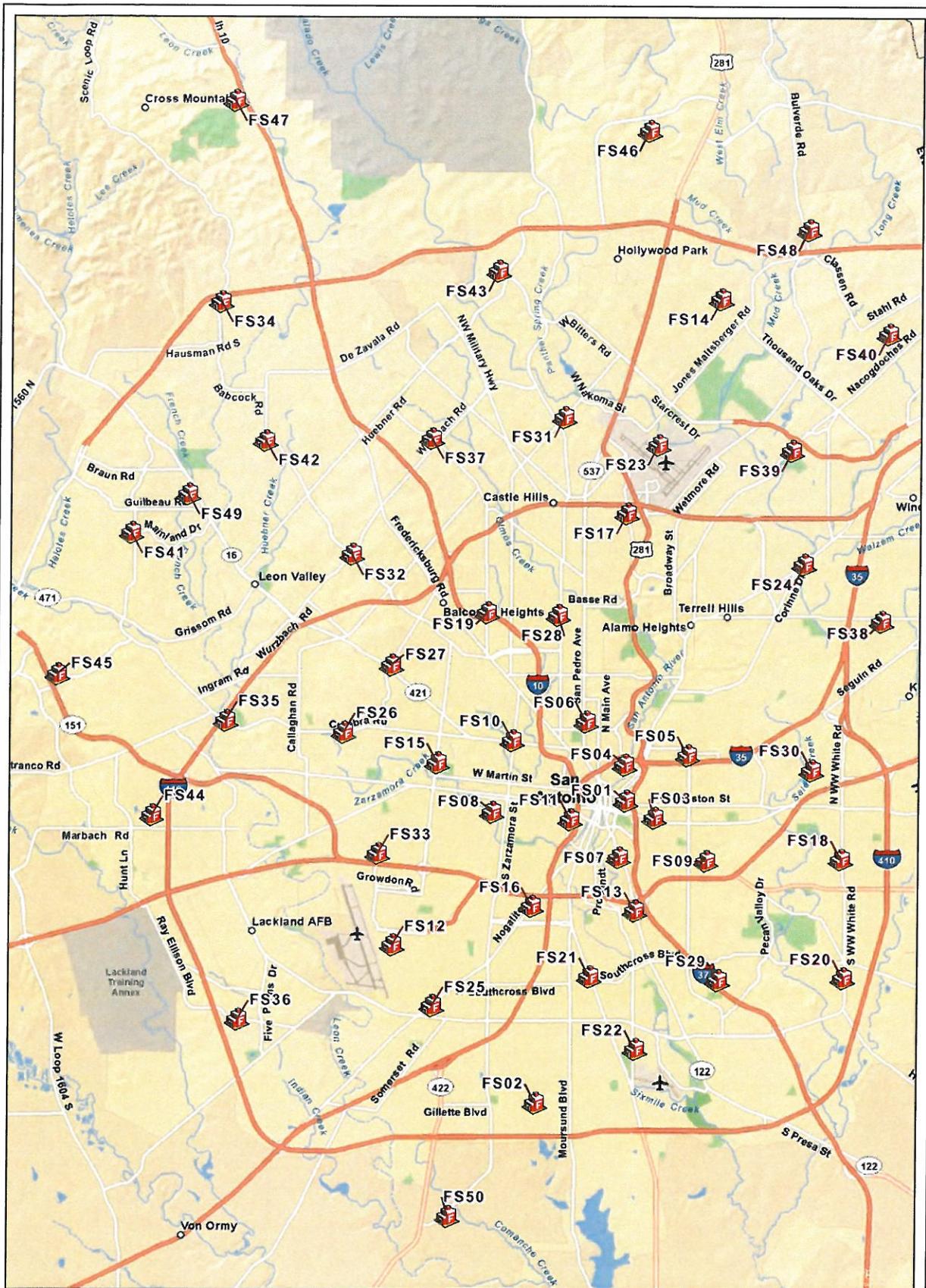
SAFD Stations at or below 6,000sqft



City of San Antonio
 Capital Improvements
 Management Services
 Technical Services
 Director Mike Frisbie, P.E.
 Municipal Plaza Building
 114 West Commerce Street
 San Antonio, TX 78205



EXHIBIT D



Data Source: City of San Antonio Enterprise GIS, Bearer: Not for Redistribution.
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 SAFD Stations
Exhibit D
 City of San Antonio
 Fire Station Locations



0 2,500 5,000 10,000 Feet

City of San Antonio
 Capital Improvements
 Management Services
 Technical Services
 Director Mike Frisbie, P.E.
 Municipal Plaza Building
 114 West Commerce Street
 San Antonio, TX 78205



EXHIBIT E

EXHIBIT F

Exhibit F

SAN ANTONIO PUBLIC LIBRARY
BOARD OF TRUSTEES
600 SOLEDAD STREET • SAN ANTONIO, TEXAS 78205

October 24, 2011

Messrs. Eddie Aldrete and Willie Mitchell
Co-Chairs
Facilities and Community Initiatives Bond Committee
c/o Capital Improvements and Management Services Department
City of San Antonio

JEAN BRADY
CHAIR
District 1

ELDA L. FLORES
VICE-CHAIR
District 4

LOYCE INCE
SECRETARY
District 9

DAVID CARPENTER
TREASURER
District 10

JOHN NICHOLAS
PAST CHAIR
District 8

GLORIA M. MALONE
District 2

DEBRA GUERRERO
District 3

LAURIE GRUENBECK
District 5

LORA D. ECKLER
District 6

PAUL STAHL
District 7

LISA RODRIGUEZ
Mayor

Dear Mr. Aldrete and Mr. Mitchell:

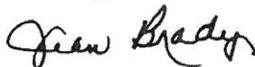
I am writing this letter in response to the request for information made by a Facilities and Community Initiatives Bond Committee member regarding whether the City staff recommended bond projects for the library system totaling \$16M are in line with the Library Board of Trustees' goals. As stated at the October 27, 2011 public meeting, the Library Board of Trustees has a three point strategy with respect to the 2012 Bond which requests implementation of projects that:

1. bring existing library branches up to reasonable standards for building operations, public service functionality, safety and security and welcoming appearance.
2. refresh the sixteen year old Central Library bringing it up to reasonable standards for building operations, public service functionality, safety and security and welcoming appearance in order to re-establish this location as a flagship downtown destination that serves the entire City.
3. add branch libraries to provide comprehensive library services to geographic areas and populations centers that are currently unserved.

The Library Board of Trustees' recommended project list totals \$79M. The Board recommendation is guided by the Library's strategic plan and the Library Board's ongoing efforts to address deferred maintenance.

While the City Manager and the City Council have made a concerted effort to address the building needs in the library system over the past six years, there is still serious need in the system due to high use, changes in library trends and, quite frankly, the years of neglect of the library's buildings prior to 2005. We appreciate the bond committee's consideration of these Library Board recommended projects. I certainly appreciate and understand the challenge City staff faced in doling out the \$61 million earmarked for city facilities, but I would be remiss if I didn't state that the Library's allocation is far less than is needed to undertake even the basic library bond projects needed, let alone service enhancements. I also must express to you my fervent hope that the Committee, under your leadership, will focus its final recommendation on projects for City facilities. Please do not hesitate to contact me if I can provide any further information about the Library's bond strategy or the strategic plan.

Sincerely,



Jean Brady
Chair

cc: T.C. Broadnax, Assistant City Manager
Library Board of Trustees
Peter Zaroni, Assistant City Manager
Mike Frisbie, Director, CIMS

EXHIBIT G

Exhibit G

THE NEXT CHAPTER

21st-century Strategies for The San Antonio Public Library



PURPOSE OF THE STRATEGIC PLAN

The San Antonio Public Library Strategic Plan provides a cohesive vision and direction for the Library for the next five years and beyond. The Strategic Plan outlines the Library's plans for customer-focused service delivery, 21st-century facilities and enhanced technologies to better serve the San Antonio and Bexar County community and position the Library as a relevant and high-achieving public service organization.

MISSION | *Our mission statement reflects the commitment we are making to the community.*

THE SAN ANTONIO PUBLIC LIBRARY
*changes lives through the transformative
power of information, imagination, and ideas.*

VISION | *Our vision articulates what success will look like in the future.*

THE SAN ANTONIO PUBLIC LIBRARY...

- is recognized as a premier resource for educational support, self-directed learning, and literacy
- provides invaluable tools for building the community's prosperity
- anticipates community challenges and responds with creativity and innovation
- is a welcoming community gathering place and a cornerstone of family, cultural, and civic life
- bases all service decisions on customer needs and preferences
- is a forward-thinking organization that maximizes the potential of each employee

VALUES | *To fulfill our mission and realize our vision, the following ideals shall direct us in our service to the community and interaction with one another:*

INCLUSIVENESS

Making rich cultural and intellectual resources available to all

COMMUNITY

Providing opportunities for people to meet, exchange ideas, and participate in the life of their community

ACCOUNTABILITY

Serving as a responsible steward of the public's resources and trust

COLLABORATION

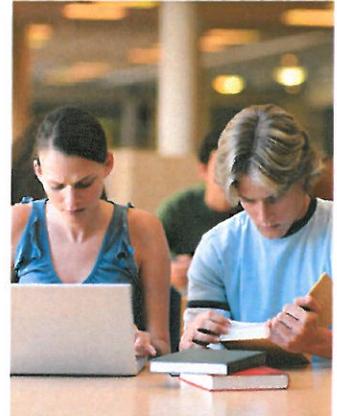
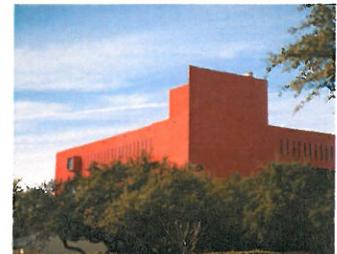
Accomplishing more with partners working together toward a common goal

RESPECT

Honoring diversity, individual perspectives, and the right to privacy and confidentiality

LEARNING

Promoting learning and literacy in all forms



The San Antonio Public Library Strategic Plan consultant team worked closely with Library senior management, staff, the Library Board, community support groups and advisors in the development of this Strategic Plan. The team drew from a variety of qualitative and quantitative research, including community surveys, stakeholder interviews, analysis of peer-city libraries and public input. A comprehensive market segmentation analysis was conducted to better understand the Library's current and future users and their preferences. A branch-by-branch facilities assessment was conducted to assist the Library in balancing management of its current assets with the need for expanded services in growing areas of the County.

From this process emerged six areas of strategic focus. Work Groups, composed of SAPL employees and key stakeholders, were tasked with developing strategies and action plans for the areas of focus. The specific strategic initiatives and recommendations are detailed in the full plan that can be found online at mysapl.org. The following are some of the highlighted initiatives:

AREAS OF STRATEGIC FOCUS

ONE: Support Educational and Learning Opportunities

- Expand and strengthen the Library's role in supporting early literacy education to promote school readiness
- Contribute to educational achievement by supporting student learning
- Support self-directed learning by enhancing resources and adapting to emerging technologies

TWO: Support Workforce and Economic Development

- Develop and promote a flexible, customizable Jobs and Small Business Center (JSBC) model to complement existing branch assets
- Adopt new technologies to increase access to resources that address 21st-century literacies (technology, finances, health, English as a Second Language, and adult literacy)
- Educate for online readiness, emphasizing basic skills for job searches, applications, resumes and email

THREE: Foster Community Connections

- Customize service delivery to the unique needs of individual communities as identified in the market segmentation analysis
- Anticipate and respond to the evolving needs and expectations of key market segments
- Leverage SAPL's deep reach in the community to build partnerships and collaborations
- Assess the co-location of Las Palmas Branch Library and Community Family Resources Learning Center to determine the feasibility of a similar partnership at other branches

FOUR: Increase Public Awareness

- Heighten public awareness of the Library's vast resources and services
- Build organizational capacity to develop and sustain increased in-house marketing activities

FIVE: Improve Organizational Health

- Create a culture of greater accountability and trust
- Promote staff commitment to the Library's mission and shared values with effective communication throughout the organization
- Instill in the Library workforce a mindset that embraces proactive problem solving, creativity and innovation
- Develop comprehensive training and professional development programs to increase employee job satisfaction, performance and retention

SIX: Delineate Roles of Board of Trustees and Library Support Groups

- Ensure accountability of support groups to the Board of Trustees in order to ensure maximum focus on Library goals
- Improve working relationships to support implementation of the Strategic Plan
- Enhance communication to facilitate information-sharing and joint action

The goals in this plan are ambitious but attainable. Building on a wide range of research and community input, the plan reflects the best practices and national trends in public library service delivery. The Strategic Plan's flexibility allows the Library to evolve in an era of rapid technological change and tightening public budgets, to meet the needs and preferences of current and future Library users and the greater San Antonio community as a whole.

