



COMMUNITY ACTION ADVISORY BOARD (CAAB)

Mission Statement

A forum for policy on poverty and to assure that the issues of the poor are effectively heard and addressed, and to inspire self-sufficiency in individuals and families, respecting and recognizing their desire to make a change for themselves and their families.

CAAB Board Meeting

December 10, 2014 at 5:30 p.m.

Claude W. Black Community Center - 2805 E. Commerce Street, Room 25, San Antonio, Texas 78205

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CITY OF SAN ANTONIO
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2014 DEC -5 PM 3:41

- A G E N D A -

- I. Call Meeting of the CAAB to Order, Establishment of Quorum
- II. Roll Call
- III. Citizens to be Heard
- IV. Approval of Minutes – November 5, 2014
- V. Discussion of Procedure for Selection of CAAB Representatives – *Annette Rodriguez, Vice-Chair*
 - a. Agency Representatives for 2015
 - Introduction and Interviews of Agency Applicants
 - Communities in Schools
 - Goodwill Industries of S. A.
 - Guadalupe Community Center
- VI. Director’s Report – *Richard Keith, Assistant Director, DHS*
 - a. Director’s Report
 - November 2014 Monthly CSBG and budget expenditure reports
 - Family Assistance Division – Program Updates
- VII. Announcements
- VIII. CAAB Board - Next Meeting – to be determined
 - Set meeting calendar for 2015
- IX. Adjournment

In compliance with the Texas Open Meetings Act, at any time during the meeting, the Board may meet in executive session under Chapter 551 of the Texas Government Code, including consultation with an attorney.

ACCESSIBILITY STATEMENT

This meeting site is accessible to persons with disabilities. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call 210-207-7268 Voice/TTY.

DECLARACIÓN DE ACCESIBILIDAD

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al 210-207-7268 por voz / servicio de TTY.

COMMUNITY ACTION ADVISORY BOARD

November 5, 2014

5:30 p.m.

Claude W. Black Community Center

2805 E. Commerce Street, Room 25

San Antonio, TX 78203

MISSION STATEMENT

A forum for policy on poverty and to assure that the issues of the poor are effectively heard, and addressed, and to inspire self-sufficiency in individuals and families respecting and recognizing their desire to make a change for themselves and their families.

I. Call Meeting of the CAAB to Order, Establishment of Quorum

A quorum was established and Chair Anna Prieto called meeting to order at 5:30 p.m.

II. Roll Call

Present

Representative of the Poor

Hazel Corley Area I (Council Districts 1, 2 & adjacent Bexar County Area)

Laurie Gruenbeck Area II (Council Districts 5 & adjacent Bexar County Area)

Anna Prieto Area IV (Council Districts 6, 7 & adjacent Bexar County Area)

Representatives of Organizations

Margret Bamford, Seton Home

Ann J. Matula for Donna Lazzari Goodwill Industries

Barb Dampman, Catholic Charities

Political Representatives

Angel Cardona for Councilwoman Rebecca Viagran (CD3)

Paul Herrera for Councilwoman Shirley Gonzales (CD5)

Raul Zamora for Councilman Ray Lopez (CD6)

Sylvia Mendelsohn, for Commissioner Sergio "Chico" Rodriguez

Staff

Deborah Vasquez, Social Services Manager

Cindy Ybarra, Administrative Assistant I

Absent *Prior Notice Given, **No Prior Notice Given

Charles English, Alternate Area I (Council Districts 1,2 & adjacent Bexar County Area)**

Eloy La Que II Area III Council Districts 3, 4, & adjacent Bexar County Area*

James Lowry Area V (Council District 8,9,10 & adjacent Bexar County Area*)

Annette Rodriguez, The Children's Shelter*

Carolyn Heath, Each One Teach One *

Richard Keith, Assistant Director, DHS*

III. Citizens to be Heard

There were no citizens to be heard at this time

IV. Approval of Minutes-September 10, 2014

The Minutes of September 10, 2014 CAAB board meeting were reviewed. Chairman Anna Prieto called for a motion to approve the board minutes. Paul Herrera motioned to approve the minutes as presented upon the clarification and correction that shows Angela Cardona to be both present at the last meeting. Seconded by Raul Zamora. Motion Carried.

**V. Discussion on revision of CAAB By-Laws and approval of revised CAAB By-Laws-
Kristine Duff, Assistant City Attorney & Dr. Anne Matula, CAAB Member**

Ms. Duff and Dr. Matula discussed noteworthy proposed by-laws changes:

- Article I – Composition and Terms of Office-clarified the intent that limits apply to the organization not just their representative. It also removed the 10 year limit but retains the mandatory hiatus after every 4 years.
- Article III-Eligibility for Membership-section reorganized and removed unnecessary or obvious provisions; deleted election procedures since it should be moved to a separate document; deleted requirement to obtain 25 signatures in order to apply and the requirement to attend a candidate orientation.
- Additional discussion-the position of parliamentarian was eliminated. It was also agreed that CAAB members shall serve on no more than 2 committees at a time and the CAAB will not have subcommittees.

VI. Discussion of Procedure for Selection of CAAB Representatives-Anna Prieto, Chair

a. Agency Representatives for 2015

b. Low Income Representatives for 2016

A public notice was placed in the San Antonio Express News and La Prensa on Oct. 26, 2014 To announce the opportunity for private organizations and groups to apply for membership. Our department was then informed by the City Clerk's office that all application must be coordinated through their office. Since only one organization had applied for membership the board asked DHS to request an extension through the City Clerk's Office for submittal of Additional applications. Motion was made by Dr. Matula and seconded by Angela Cardona; item will be tabled and will be discussed again at the December meeting. Also board reviewed a one-pager on alternate methods for selecting representatives of the low income population. This discussion will continue in early 2015.

VII. Director's Report-Deborah Vasquez, Social Services Manager, DHS

Ms Vasquez presented the October 2014 Monthly CSBG Report and budget updates

VIII. Announcements

There were no announcements

IX. Next Meeting-December 10, 2014

X.

XI. Adjournment

A motion was made by Barb Dampman to adjourn the meeting and seconded by Dr. Matuala. Motion carried and meeting was adjourned at 6:58 p.m.

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