



BEXAR APPRAISAL DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
(NOTICE POSTED IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT)

DATE OF MEETING: Monday, January 23, 2017  
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207  
TIME OF MEETING: 9:00 A.M.

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

A. Meeting called to order by Ms. Cheri Byrom, Chair

Recording of Directors present.

B. The Board will elect officers for the 2017 tax year.

C. The Board may consider and appoint a Budget ad-hoc committee.

D. The Board may consider and appoint an ARB officers ad-hoc committee.

E. Public Comments Period (3 minutes per person)\*

F. Approval of the Minutes

Approval of the Minutes of the Special Meeting of December 5, 2016.

G. Chief Appraiser Reports

1. Report of Financial Condition

a. Funds Investment Report for November, 2016.

b. Statement of Revenues and Expenses as of November 30, 2016.

c. Designated Cash Funds Report as of November 30, 2016.

2. Report of Appraisal Records

a. Presentation of appraisal roll correction report for the fourth quarter of the 2016 tax year as authorized by Section 25.25(b), Texas Tax Code.

b. Report on the status of work regarding the 2017 appraisal efforts.

3. Report on District Operations

a. The Chief Appraiser will recognize Ms. Randy Hutchison for receiving the Award of Excellence for the District's 2015 Financial Statement.

b. The Chief Appraiser will invite the Board of Directors to the 2017 Texas Association of Appraisal Districts conference.

## H. Additional Reports

### 1. Community Outreach Report

Discuss the calendar, audience, and topics for speaking engagements projected through January 2017.

### 2. Taxpayer Liaison Report

Report on comments and concerns received from taxpayers since December 2016.

### 3. Appraisal Review Board Chairman Report

Report on Appraisal Review Board activity since December 2016.

## I. Notice of Appraised Value

Per Texas Tax Code, Section 25.19(e), the Board of Directors may approve the Chief Appraiser's dispensing with the Notice of Appraised Value if the amount of the increase is \$1000 or less.

## J. Signator Card

The Board of Directors may authorize the removal of outgoing Finance Director, Randy Hutchison, as an additional signator from all District bank accounts.

## K. Meeting Date and Time

The Board of Directors may discuss and/or vote to change the date and/or time of the regular Board meetings.

## L. Recognition

The Board of Directors will recognize outgoing Finance Director, Ms. Randy Hutchison, and Litigation Manager, Mr. Geoff Wurts, and thank them for their years of service.

## M. Closed Session

At any time during the Regular Meeting of the Board of Directors, the Board may retire into Closed Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071                      Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the Board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the Board's legal counsel on any item listed herein. The Board may adjourn into Closed Session to discuss pending litigation.
  
2. Section 551.072                      Deliberations regarding real property.

3. Section 551.074

Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. The Board of Directors may discuss the Chief Appraiser's annual performance evaluation.

4. Section 551.076

Deliberations regarding Security Devices.

J. The Board may consider and act upon any item discussed in Closed Session.

K. Adjourn



Michael A. Amezquita  
Chief Appraiser  
Bexar Appraisal District

\* The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.

\*La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.