



**BEXAR APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
(NOTICE POSTED IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT)**

**DATE OF MEETING:** Monday, January 23, 2012  
**PLACE OF MEETING:** 411 N. Frio St.; San Antonio, TX 78207  
**TIME OF MEETING:** 5:00 P.M.

**AGENDA**

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS**

- I. Meeting called to order by Keith Hughey, Vice-Chairman
- II. Recording of Directors present
- III. The Board of Directors will be sworn into office for the 2012-2013 term.
- IV. The Board will elect officers for the 2012 tax year.
- V. Appointments, Minutes, and Public Comment
  - A. The Board may consider and appoint an Appraisal Review Board ad-hoc committee and a Budget ad-hoc committee.
  - B. Approval of the Minutes of the Special Meeting of December 19, 2011.
  - C. Public Comment Period (3 Minutes per person).\*
- VI. Chief Appraiser's Report on the following categories:
  - A. Report of Financial Condition
    1. Funds Investment Report for December, 2011.
    2. Statement of Revenues and Expenses as of December 31, 2011.
    3. Designated Cash Funds Report as of December 31, 2011.
  - B. Report of Appraisal Records
    1. Presentation of appraisal roll correction report for the 2011 tax year as authorized by Section 25.25(b), Texas Tax Code.
    2. Report on the status of work regarding the 2012 appraisal efforts.
  - C. Report on District Operations
    1. The Chief Appraiser will remind the Board of the upcoming 2012 Texas Association of Appraisal Districts Conference.
    2. The Chief Appraiser will recognize Ms. Randy Hutchison for receiving the Award of Excellence for the District's 2010 Financial Statement.

**VII. Additional Reports**

**A. Community Outreach Report**

Discuss the calendar, audience, and topics for speaking engagements projected through January 2012.

**B. Taxpayer Liaison Report**

Report on comments and concerns received from taxpayers since November 2011.

**C. Appraisal Review Board Chairman Report**

Report on Appraisal Review Board activity since December 2011 and projecting through April 2012.

**VIII. The Chief Appraiser will advise the Board of the auditing standards to be upheld by Padgett Stratemann during the audit of the 2011 financial statements of Bexar Appraisal District.**

**IX. Per Texas Tax Code, Section 25.19(e), the Board of Directors may approve the Chief Appraiser's dispensing with the Notice of Appraised Value if the amount of the increase in appraised value is \$1000 or less.**

**X. Resolution**

**A Resolution of the Board of Directors of the Bexar Appraisal District authorizing the Chief Appraiser to expend budgeted funds from the 2012 Operating Budget as retention pay for eligible staff in an amount not to exceed \$500.00 per employee eligible for said pay.**

**XI. The Board may discuss and vote to change the designated meeting day and time.**

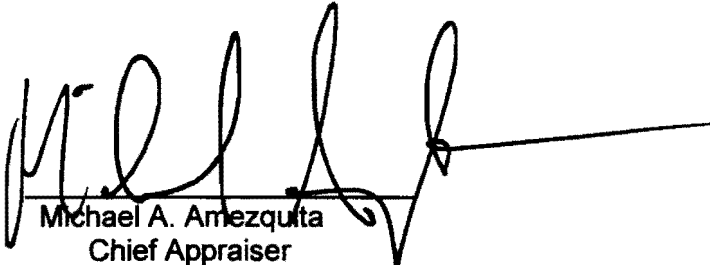
**XII. Closed Session**

**A. At any time during the Regular Meeting of the Board of Directors, the Board may retire into Closed Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:**

- 1. Section 551.071** Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the Board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the Board's legal counsel on any item listed herein.
- 2. Section 551.072** Deliberations regarding real property.

3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
  4. Section 551.076 Deliberations regarding Security Devices.
- B. The Board may consider and act upon any item discussed in Closed Session.

XIII. Adjourn



Michael A. Arnezquita  
Chief Appraiser  
Bexar Appraisal District

*\* The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

*\*La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*