

**CITY OF SAN ANTONIO  
OFFICE OF HISTORIC PRESERVATION**

**REPAIR/MAINTENANCE APPLICATION**

DATE: \_\_\_\_\_

**To be completed by the applicant, signed and filed with the City of San Antonio Historic Preservation Officer.**

**Property Location** (Street Address) \_\_\_\_\_

Historic District [ ] Landmark [ ] River Improvement Overlay [ ] Public Property [ ] or Other [ ]

**Name of Property Owner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business/Home Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

*(If different from Owner)*

**Name of Applicant:** \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business/Home Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

This form is used only for:

1. General repair, using **"SAME"** material and design as original with photographs of area where work is to be done.
2. Repainting with **"SAME"** color (paint sample **MUST** be attached to this application).
3. Reroofing, using **"SAME"** type material and color.
4. Repair of sidewalk/driveways/curbs.

Owner/Applicant is requesting permission to: (describe clearly and in detail all architectural alterations to be made in addition to other requests; an additional sheet may be used).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**THIS FORM DOES NOT TAKE THE PLACE OF A BUILDING PERMIT, which must be obtained, from the City of San Antonio, Department of Development Services. ALL REPAIR/MAINTENANCE FORMS MUST BE DISPLAYED ON THE JOB SITE.**

\_\_\_\_\_  
Signed: Owner/Applicant

\_\_\_\_\_  
Historic Preservation Officer

Staff Comments or Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Staff Initials /Date

This form is to be used for requests for maintenance and repairs to properties included in San Antonio Historic Districts, Landmark sites, River Improvement Overlay and Public Property sites. Only the following work is eligible to

be approved in this matter (**PHOTOGRAPHS** showing the area where the work is to take place and a detailed list including the scope of work must be attached).

General Repair using same material and design as original.

**REPAINT** with the *SAME* color. (Paint sample **MUST** be submitted with form)

**REROOF** with the same type of material and color.

**REPAIR** sidewalks, driveways and curbs. (Site map with specifications)

**REPLACE/REPAIR** meter loops, air conditioning condensers. (Site map with specifications)

Under San Antonio Zoning Ordinance (Chapter 35, creating Historic Districts, RiverWalk and Landmarks) the following areas have been declared official City of San Antonio Historic Districts.

**NUMEROUS INDIVIDUAL LANDMARKS**  
**RIVER IMPROVEMENT OVERLAY – 1**  
**RIVER IMPROVEMENT OVERLAY – 2**  
**RIVER IMPROVEMENT OVERLAY – 3**  
**RIVER IMPROVEMENT OVERLAY – 4**  
**RIVER IMPROVEMENT OVERLAY – 5**  
**RIVER IMPROVEMENT OVERLAY – 6**  
**ALAMO PLZA**  
**ARSENAL**  
**AUDITORIUM CIRCLE**  
**CATTLEMAN SQUARE**  
**DIGNOWITY HILL**  
**FULTON STREET**  
**GOVERNMENT HILL**  
**HEALY-MURPHY**

**HEMISFAIR**  
**KING WILLIAM**  
**LAVACA**  
**LA VILLITA**  
**LEON SPRINGS**  
**LONE STAR BREWERY**  
**MAIN & MILITARY PLAZA**  
**MISSION**  
**MONTE VISTA**  
**MONTICELLO PARK**  
**OLMOS PARK TERRACE**  
**ST. PAUL SQUARE**  
**SCHOOL OF AEROSPACE MEDICINE**  
**TOBIN HILL**  
**URSULINE ACADEMY**

*FAILURE TO OBSERVE THE RULES AND POLICIES SET FORTH UNDER THESE PROGRAMS* is a violation of the Municipal Code and is punishable by fine.

To obtain approval, fill out the form with the information requested, describing the exact work that you are requesting.

Sign the form and return the form to the Office of Historic Preservation, 1901 South Alamo, for processing. Approval must be received from the City Historic Preservation Officer.

The application is made in accordance with *Article 6, Chapter 35*, of the City of San Antonio Unified Development Code, Historic Districts and Landmarks.