



# CITY OF SAN ANTONIO ANIMAL CARE SERVICES

4710 State Highway 151 San Antonio, Texas 78227

Office: (210) 207-6666 Fax: (210) 207-6673

Email: [acsadoptions@sanantonio.gov](mailto:acsadoptions@sanantonio.gov)



## DOG ADOPTION APPLICATION

### APPLICANT INFORMATION

Name:		DOB:	Driver's License No:
Street Address:		City/State:	Zip:
Tel: Phone 1	Phone 2	Phone 3	
Email:			

### HOUSING INFORMATION

Housing: <input type="checkbox"/> House <input type="checkbox"/> Apartment	Do You: <input type="checkbox"/> Rent <input type="checkbox"/> Own
If renting, name of Landlord:	Landlord Phone:
I <input type="checkbox"/> have <input type="checkbox"/> have not gotten landlord permission & paid, if any, my pet deposit.	
Do you have a fenced yard? <input type="checkbox"/> Yes <input type="checkbox"/> No	What kind of fence do you have?
On an average workday, how many hours will your pet be left alone?	
The age of the youngest child in the home?	

### CURRENT PET INFORMATION

PET'S NAME	BREED/TYPE	AGE	SEX	SPAYED/NEUTERED?	INSIDE PET?
			<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

### ADDITIONAL INFORMATION

Have you met and interacted with this pet? <input type="checkbox"/> YES <input type="checkbox"/> NO	If no, when is the interaction scheduled for?
Have the other pets in your home interacted with this animal? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If this dog is heartworm positive do you still want to adopt? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Is this pet for you or someone else?	
If outside, what kind of shelter do you have for your pet?	
How long will your pet stay outside?	
Where will your pet stay when you are not home?	Where will your pet stay at night?
How will your pet get exercise?	
If your pet becomes sick or injured, will you be able to manage a vet bill of several hundred dollars?	
The veterinarian who sees and vaccinates my pets is:	
Are the pets you have now current on vaccinations <input type="checkbox"/> YES <input type="checkbox"/> NO	
Who will assume ownership and care of your pets should you be unable to care for them?	
Your pet can go home the same day it has surgery/medical workup is done (if pet is already sterilized). Will you be able to pick your pet up within 24 hours once you are notified it is ready to go home?	

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



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## PET ADOPTION AGREEMENT

<b>ANIMAL ID:</b>	<b>DATE:</b>
<b>I understand and agree to the following pet adoption terms and conditions (please initial):</b>	
	My new pet will be sterilized (spayed or neutered) before leaving ACS.
	I will take my adopted pet to my veterinarian within three <b>(3) business days</b> from the day I pickup my pet. Should the vet determine that there is a medical condition that I will not pay for, I can return my pet to ACS for a refund of the adoption fee <b>only</b> . If I treat my pet for this condition, I understand that I will be responsible for the vet bill. <b>I understand that failing to take my pet to the vet within 3 business days will void potential exchanges for behavioral/medical issues.</b>
	I agree to quarantine my newly adopted pet from any other pets I may have until I have consulted with my veterinarian for a wellness examination. I understand that not completing a quarantine period may put my other pets at risk of contracting an unknown illness, or put my pets/family/friends at risk if there are any unknown behavioral issues.
	I understand that ACS does not guarantee the temperament of my new pet, as ACS has no behavioral history on this pet. <b>Adoption returns must be pre-arranged through the supervisor and he can be contacted at <a href="mailto:marshall.bruce@sanantonio.gov">marshall.bruce@sanantonio.gov</a>. There are no returns on Sunday or Monday.</b>
	I have read and understood the return policy on the back of this contract. I understand that if I need to return my adopted animal to ACS I will abide by the owner surrender policy and pay any applicable fees.
	I understand that if I need to re-home my pet, I will do so responsibly. I will assist the new owner in transferring the registered microchip information. I understand that if my pet goes missing, I will contact ACS immediately and will reclaim my dog if returned to ACS. I will not advertise the pet as free.
	I agree to be a responsible pet owner and that I will abide by all ordinances for the jurisdiction in which I reside, including requirements for rabies vaccinations and microchips.
	I am aware that my pet may be reclaimed by his/her owner AT ANY TIME before I arrive to pick up the animal, even if it has passed the legal hold time.
	I understand that until my newly adopted pet leaves the Animal Care Services campus with me, the animal still belongs to Animal Care Services. As such, any medical decisions will be made solely at the discretion of ACS Veterinary Staff and they are not under any obligation to consult me for approval on any procedure.
	I should plan on pickup being on _____. <b>I understand that I will be notified when my pet is ready for pickup and circumstances may arise that delay the surgery date. I understand that I have 24 hours to pick up my pet once notified he/she has recovered from surgery. Failure to pick up my pet will result in the forfeit of my adoption fee and my pet will go back up for adoption.</b>
	I have been informed of the following medical/behavioral condition(s) present at the time of adoption for my pet:
	I have been informed and understand that my newly adopted pet was involved in a bite case.

### AGREEMENT SIGNATURE

<b>Adopter's Name (Print):</b>	<b>Adopter's Signature:</b>		
<b>Adopter's Phone Number:</b>			
<b>ACS Signature:</b>	<b>Standard Fee:</b>	<b>Adoption Event:</b>	<b>Adoption Fee:</b>

### DONATION AND RECEIPT INFORMATION

I would like to make the following donation to the City of San Antonio Animal Care Services:	
<b>Receipt #:</b>	<b>Total Charge Today:</b>



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# PET ADOPTION RETURN GUIDELINES

We believe that pets are for life and want to make sure that this is the **RIGHT** pet for you and your family.

This should not be a decision made in haste and without thought for the future.

We allow returns/exchanges only on a limited basis and **must** be approved by the Adoptions Supervisor.

### Refunds will only be considered under the following circumstances:

If your pet has been taken to your private vet for an exam **within three business days** of picking up from ACS. At this visit, if a severe condition is discovered that requires extensive treatment and you are unable to afford treatment, please email [acsadoptions@sanantonio.gov](mailto:acsadoptions@sanantonio.gov) to arrange a return. Please be prepared to show documentation from the vet with the diagnosis and estimated cost, as a refund will not be processed without this. This must be completed within two weeks of taking your pet home. Refunds will not be considered for medical issues that may arise beyond this two week period.

**I understand that failing to take my pet to the vet within 3 business days will void exchanges for behavioral/medical issues.**

If your pet is diagnosed with heartworms, he/she will require treatment. Please fax confirmation of payment for heartworm treatment at your local vet or San Antonio Pets Alive to 210-207-6673 within 60 days of adoption. Please put the animal's ID number at the top, so we can process the refund as soon as possible. Purchase of heartworm prevention only is **not** considered treatment.

**\*Refunds will be issued by mail and will take approximately 6 weeks to process and receive\***

### Adoption returns/exchanges for aggression towards humans:

Please email the Adoptions Supervisor at [marshall.bruce@sanantonio.gov](mailto:marshall.bruce@sanantonio.gov) at the first sign of an issue for guidance and to alert us of an issue. We have resources, training and counseling support available to assist with making this pet successful in your home. An exchange will be issued only at the discretion of the Adoptions Supervisor.

### Adoption returns that require an Owner Surrender can include, but are not limited to:

1. Animals that are "more than I can handle."
2. Animals that are peeing, biting, chewing, barking, whining or jumping on small children.
3. Animals that are causing allergic reactions to a member of the family.
4. Circumstances changed and I can no longer have a pet.
5. Didn't know how much work a pet would be.
6. Didn't check with landlord about having a pet or any fees involved.
7. My household members won't let me keep the pet.
8. The pet is costing too much money, eats too much food, destroys my furniture/clothes, escapes from the yard, etc.

**\*\*Owner Surrenders are accepted Tuesday – Saturday  
starting at 11am and ONLY as space allows.\*\***

**The fee is \$25 and this service is only available to residents within city  
limits of San Antonio, regardless of adoption from ACS.**