Agenda

NOTICE OF PUBLIC MEETING
A MEETING OF THE ANIMAL CARE SERVICES ADVISORY BOARD WILL BE HELD AT
The Animal Care Services Facility, 4710 State Highway 151, San Antonio, TX 78227

On Wednesday, March 16, 2011 AT 6:30 PM TO CONSIDER THE FOLLOWING MATTERS:
ANIMAL CARE SERVICES ADVISORY BOARD MEETING
Sallie Scott, Chair

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

1. Call to Order

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2011 MAR 11 PM 5:03

CONSENT AGENDA, ALL TO BE DISCUSSED AND VOTED ON AT ONCE:

2. Approval of Meeting Agenda

3. Approval of minutes from February 16, 2011 Animal Care Services Advisory Board Meeting.

REGULAR AGENDA

4. ACS Employee of the Month – *presented by Gary Hendel, ACS Director*

5. Citizens to be Heard

6. Special Presentation – Future Expectations of the City web redesign – *presented by Hugh Miller, 10 min.*

7. Director's Report - *presented by Gary Hendel, ACS Director 10 min.*
   ACS personnel information; ACS media contacts and coverage of ACS issues; Veterinary Manager's report; Financial report by staff regarding ACS revenue collected, expenditures and donations, ACS.

8. Committee/Standing Committee Announcements
   a. Selection of Walk-through participants for next inspection of Main Facility
   b. Selection of Walk-through participant for Southside Facility
   c. Walk-through Report for Main Facility – *presented by Sallie Scott, 5 min.*
   d. Walk-through Report for Southside Facility – *presented by Mona Thaxton, 5 min.*

9. Subcommittee Reports
   a. Operations – *presented by Rita Braeutigam 5 min.*
   b. Adoption-Live Release Committee Status Report – *presented by Rita Braeutigam, 5 min.*

10. Brackenridge Project Report – *presented by Gary Hendel, 5 min.*

11. Friends of Animal Care Services Report - *presented by Mona Thaxton, Board Member, 5 min.*

12. Consortium of Partners Report - *presented by Gavin Nichols, San Antonio Area Foundation* 5 min.
    Report regarding consortium's community education and awareness campaign on pet owner responsibility, including spaying and neutering; reduction of stray and homeless animals; best practices of animal care organizations; implementation of effective public policy and ordinances; fundraising; and the fostering of further development of consortium partners.

13. Alamo Area Partners for Animal Welfare Report - *presented by Deanna Lee, President, 5 min.*

DISABILITY ASSISTANCE NOTICE

This meeting site is accessible to persons with disabilities. Parking is available. **Auxiliary Aids and Services are available upon request Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting).** For Assistance, Call (210) 207-7245 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al (210)207-7245 por voz/servicio de TTY.

City of San Antonio Animal Care Services
Meeting Minutes

DAY: 2/16/11
TIME: 6:30 pm
LOCATION: ACS - 4710 State Highway 151

Members Present:	Sallie Scott-Chair, Randy Murdock-Vice Chair, Bill White-Secretary, Carole Abitz, Mona Thaxton, Pamela Cravets and David Garza
Members Absent:	John Bellett, Rita Braeutigam
Ex-Officio Members Present:	Gary Hendel-ACS Director, Erik Walsh, Charles Pruski
Ex-Officio Members Absent	

1	Call to order	Meeting was called to order at 6:38 pm by Sallie Scott. There is a quorum present.
2	Consent Agenda	Mona Thaxton – Motion to accept the Consent Agenda, Randy Murdock 2nd the motion. All members in favor.
3	Approval of Minutes	Carole Abitz – Motion to accept the February 16, 2011 Board minutes, Bill White 2nd the motion - All members were in favor of the corrections incorporated into the minutes and meeting ensued.
4	Employee of the Month	Gary Hendel announced employee of the month: o Joel Skidmore joined Animal Care Services Field division as an Animal Care Officer on June 21, 2011. He takes his job very seriously and is respectful not only to his supervisors, fellow employees but to the animals he serves as well. Officer Skidmore performs his duties to the best of his abilities and beyond. Due to his dependability and hard working efforts, Officer Skidmore is well deserving of the title "employee of the month".
5	Citizens to be Heard	John Bachman o Mr. Bachman stated that here are a lot of homeless and stray animals all over the city. o He stated that adoptions were up including spay/neuter but the question is "is it enough?" o He stated that the numbers have to be 10 times more than what they are currently. o He is disappointed in some of the interest of the "No Kill" solutions. o Mr. Bachman thanked Board Member Carole Abitz for the thorough Southside Facility walk through report.

6a	Committee/Standing Committee Announcements	Shelter Walk Through Report for Main Facility: Randy Murdock (Report read and attached) o During the reading of the main facility report, Mr. Murdock stated that he liked the new signs. o He also mentioned that there are no animals in the quarantine kennels. o Mr. Murdock stated that EBI needed heaters and none were seen there. Question and Answer: o Gary Hendel answered the "no animal in the quarantine kennels" by stating that the number of animals varies due to the overflow. We also keep owner owned animals here due to owner visitations. o Mr. Hendel responded to the EBI heaters by stating that ACS did buy heaters and use them when needed. o Sallie Scott asked where were the heaters? o Mr. Hendel replied to Ms. Scott's question by stating that the heaters are kept in the shed. Shelter Walk Through Report for Southside Facility: Carole Abitz (Report read and attached) Carole Abitz found the following deficiencies while performing the walkthrough at the Southside Facility: o Ms. Abitz stated that a full time vet tech was supposed to be placed at Brooks. o She also asked if it still was Deborah DeGuzman? o Ms. Abitz stated that her biggest concern at Brooks was a water heater. o Director, Hendel said they would be getting a hot water heater installed at the Southside Facility. Question and Answer: o Gary Hendel responded to Ms. Abitz re: the vet tech position by stating that a vet tech was already hired and would be placed at Brooks.. o Carole Abitz mentioned that since staff at Brooks have an outhouse (portable restroom) and employees don't have hot water to wash their hands. Was this sanitary? o Charles Pruski with Metrohealth answered Ms. Abitz question by suggesting for employees to use hand sanitizer. o Ms. Abitz also asked about the washing of the dog dishes with cold water and Mr. Pruski suggested for employees to use soap and water. o Sallie Scott suggested to the ACS director for a creation of a map to the Brooks facility.
6b	Subcommittee Reports	Operations: Randy Murdock – (Report read and attached)
6c	Next Month's Walkthrough Representatives:	Main Facility –Sallie Scott Southside Facility – Mona Thaxton

7. Consortium of Partners Report

Gavin Nichols - (Report read and attached)

8. Adoption-Live Release Committee Status Report

Randy Murdock - (Report read and attached)
Question and Answer:

- A question came up while reading the report regarding testing dogs for heartworms and Gary Hendel responded by stating that people don't bring dogs back to complete the process. He added that ACS is also evaluating cost and possibly contracting the process.
- Carole Abitz asked if a person did not bring an animal back for all of the heartworm treatments, if that could be considered animal abuse.
- Mr. Hendel stated that it could be breach of contract and at this point ACS could send an ACO to site to get the animal back.
- Shannon Espy suggested for ACS to perform treatment before releasing animal.

9. AAPAW Report

Deanna Lee - (Report read and attached)

- During Ms. Lee's report, Erik Walsh suggested for Ms. Lee to check the Mayor's website to submit questions and comments. The address to the website is as follows: www.sanantonio.gov/mayor scroll to right hand of the page and go to City Hall Office subject 3rd line is E-mail the mayor's office: mayorjuliancastro@sanantonio.gov for comments.

10. Friends of Animal Care Services

Mona Thaxton - (Report read and attached)

11. Special Board Briefings and Discussion

Jenny Burgess - TNR - Presentation (Handout attached - all Board members including ex-officio members received one)

- The presentation is based on what the TNR team is doing in the community, statistics and future plans.

12. Director's Report

Gary Hendel (Report read and attached)

- Mr. Hendel revealed the licensing advertisement document that the H.E.B grocer will be using to market the animal licenses.

13. Next Meeting Date

March 16, 2011.

14. Adjourn

The meeting adjourned at 8:38 p.m.

CITY OF SAN ANTONIO
ANIMAL CARE SERVICES

Animal Care Services

4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www. saacs.net

CITY OF SAN ANTONIO
ANIMAL CARE SERVICES

EMPLOYEE OF THE MONTH
MARCH 2011

Employee of the Month

February
Jennifer Aguilar joined Animal Care Services Clinic Operations division as a Veterinary Technician on September 7, 2010. Ms. Aguilar performs her duties to the best of her abilities and beyond. Jennifer is not only a responsible and hard working employee but a true team player. Therefore, she is well deserving of the title "employee of the month."

City of San Antonio
Department of Animal Care Services
Director's Report
March 16, 2011

H.E.B and ACS Licensing Partnership
A draft contract was completed on March 9, 2011 and will be presented to Erik Walsh for his review and approval. We anticipate moving forward to Council by mid-April. Once approved by Council, we will launch a two week pilot sales program at an HEB on Military Drive and an HEB on 281/Evans. We will begin selling licenses shortly thereafter at all HEB stores. It is anticipated that we will sell 50,000 licenses by the end of the year.

Clinic Operations
- Three Senior Year Veterinary students have worked at our facility in conjunction with the Humane Society in the past month. We also have two other students who are interested in a preceptorship rotation at our facility in the coming year.
- The Shelter Program Manager from the University of Florida Shelter Residency Program contacted Dr. Strong and Dr. Draper to find out more regarding ACS's innovative Open Selection Adoption Program along with ordinance changes made to get puppies and kittens under 4 months of age into immediate foster/adoption homes.
- Recent data from Dr. Sandra Newbury supports our Open Selection Adoption Program. This is good news as Open Selection Adoption not only increases our live release but it reduces disease.

Open Selection Adoption Process
As part of a data project with Dr. Newbury and UC Davis/ASPCA., Dr. Newbury ran some preliminary reports for us to evaluate our open selection adoption process. The data report is as follows:

- Decreased length of stay (LOS) for all dogs and especially substantial for puppies.
- Almost 500 more puppies live release in 2010 compared to 2009.
- For puppies, overall LOS to adoption was 9 days in 2010 compared to 15 days 2009 and 17 days in 2008. This is a great improvement in efficiency with puppies. (Fast track)
- Adult dogs LOS to adoption was 11 days compared to 14 days in 2009 and 16 days in 2008.

We are looking at per capita data and that should follow shortly.

Video Stories
ACS will be working with a pair of military journalists working on off duty charity projects. The two journalists will be working on video "stories" with the ACS PIO that focus on responsible pet ownership, spay/neuter, bite prevention, enforcement, cruelty investigations, adoptions, etc. It is hoped the videos can be used for education and outreach in a variety of mediums.

City of San Antonio - Animal Care Services
Asilomar Report
2/1/2011 To 2/28/2011.

Beginning Shelter Count: **487**

Live Release: **32.64%**

	INTAKE (Live Dogs & Cats Only)			
	From the Public	**Dogs**	**Cats**	**Total**
	Healthy	881	59	**940**
	Treatable-Rehabilitatable	101	14	**115**
	Treatable-Manageable	146	50	**196**
	Unhealthy and Untreatable	425	88	**513**
B	**Subtotal Intake from Public**	**1553**	**211**	**1764**
	Incoming Transfers from Organizations within Community/Coalition			
	Healthy	0	0	**0**
	Treatable-Rehabilitatable	0	0	**0**
	Treatable-Manageable	0	0	**0**
	Unhealthy and Untreatable	0	0	**0**
C	**Subtotal Intake from Organizations within Commu**	**0**	**0**	**0**
	Incoming Transfers from Organizations outside Community/Coalition			
	Healthy	0	0	**0**
	Treatable-Rehabilitatable	0	0	**0**
	Treatable-Manageable	0	0	**0**
	Unhealthy and Untreatable	0	0	**0**
D	**Subtotal Intake from Organizations outside Commu**	**0**	**0**	**0**
	From Owners/Guardians Requesting Euthanasia			
	Healthy	0	0	**0**
	Treatable-Rehabilitatable	0	0	**0**
	Treatable-Manageable	1	0	**1**
	Unhealthy and Untreatable	33	4	**37**
E	**From Owners/Guardians Requesting Euthanasia**	**34**	**4**	**38**
F	**Total Intake** [B+C+D+E]	**1587**	**215**	**1802**
G	Owner/Guardian Requested Euthanasia (Unhealthy&Untreatable Only)	**33**	**4**	**37**
H	**Adjusted Intake** [F-G]	**1554**	**211**	**1765**

	OUTCOME			
	ADOPTIONS (Only dogs and cats adopted by the public)			
	Involving Dogs and Cats from Animals Control and Traditional Shelters			
	Healthy			
	Treatable-Rehabilitatable			
	Treatable-Manageable			
	Unhealthy and Untreatable			
I	**Total Adoptions**	**246**	**59**	**305**
	Outgoing Transfers to Organizations within Community/Coalition			
	Healthy			
	Treatable-Rehabilitatable			
	Treatable-Manageable			
	Unhealthy and Untreatable			
J	**Total Outgoing Transfers to Organizations within**	**89**	**3**	**92**
	Outgoing Transfers to Organizations outside Community/Coalition			
	Healthy			
	Treatable-Rehabilitatable			
	Treatable-Manageable			
	Unhealthy and Untreatable			
K	**Total Outgoing Transfers to Organizations outside**	**90**	**4**	**94**
L	**Return to Owner/Guardian**	**112**	**4**	**116**
	Dogs & Cats Euthanize			
	Involving Dogs and Cats from Animals Control and Traditional Shelters			
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	**458**	**17**	**475**
N	Treatable-Rehabilitatable (Includes Owner/Guardian Requested Eutha	**11**	**0**	**11**
O	Treatable-Manageable (Includes Owner/Guardian Requested Euth	**37**	**3**	**40**
P	Unhealthy and Untreatable (Includes Owner/Guardian Requested	**478**	**92**	**570**
Q	**Total Euthanasia [M+N+O+P]**	**984**	**112**	**1096**
R	Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable	**30**	**3**	**33**
S	**Adjusted Total Euthanasia [Q-R]**	**954**	**109**	**1063**
T	**Subtotal Outcomes [I+J+K+L+S]**	**1491**	**179**	**1670**
	Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)			
U	**Died or Lost in Shelter Care**	**12**	**2**	**14**
V	**Total Outcomes [T+U]**	**1503**	**181**	**1684**
	Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)			

Ending Shelter Count: 530

Kennel Statistics Report
Intakes from 02/01/11 to 02/28/11

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
CONFISCATE		0	0	1	1	0	2
	BITE	9	1	103	18	2	133
	CRUELTY	0	0	6	0	12	18
	DANGER DO	0	0	7	0	0	7
	EVICTION	1	0	0	0	1	2
	HOSPITAL	0	0	1	0	0	1
	POLICE	3	0	9	0	0	12
	TOTAL	13	1	127	19	15	175
DISPO REQ	FIELD	0	0	1	0	0	1
	FIELD OWN	0	0	1	0	0	1
	OTC	1	0	1	1	0	3
	TOTAL	1	0	3	1	0	5
EUTH REQ		0	0	2	0	0	2
	OTC OWNED	4	0	29	3	1	37
	TOTAL	4	0	31	3	1	39
FOSTER	OTC	2	13	15	38	0	68
	TOTAL	2	13	15	38	0	68
OB HEAD		2	0	4	0	6	12
	TOTAL	2	0	4	0	6	12
OWNER SUR	FIELD	35	5	23	0	0	63
	OTC	18	0	34	2	0	54
	TOTAL	53	5	57	2	0	117
RETURN	OTC	2	2	5	8	0	17
	TOTAL	2	2	5	8	0	17
SN CLINIC		0	0	1	0	0	1
	TOTAL	0	0	1	0	0	1
STRAY	FIELD	43	3	436	255	8	745
	NIGHT	19	5	85	46	2	157
	OTC	36	29	172	242	2	481
	SWEEP 1	0	0	10	1	0	11

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
STRAY	SWEEP 2	0	0	36	6	0	42
	SWEEP 3	0	0	4	1	0	5
	SWEEP 4	0	0	1	3	0	4
	SWEEP 5	0	0	25	12	2	39
	TOTAL	98	37	769	566	14	1,484
TOTAL		175	58	1,012	637	36	1,918

Kennel Statistics Report
Outcomes from 02/01/11 to 02/28/11

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
ACS COLONY		3	0	0	0	0	3
	TOTAL	3	0	0	0	0	3
ADOPTION	AAPAW	0	0	3	1	0	4
	ACS ADOPT	24	22	91	131	1	269
	LIFESAVER	0	0	2	0	0	2
	OFF SITE	10	2	10	6	0	28
	SMART 1953	1	0	1	3	0	5
	TOTAL	35	24	107	141	1	308
DIED		0	0	0	0	1	1
	ENROUTE	1	0	0	0	1	2
	IN FOSTER	0	1	0	1	0	2
	IN KENNEL	0	0	2	5	0	7
	TOTAL	1	1	2	6	2	12
DISPOSAL		0	0	2	1	0	3
	TOTAL	0	0	2	1	0	3
DOA		4	0	3	7	5	19
	TOTAL	4	0	3	7	5	19
EUTH		0	0	0	1	0	1
	AGE WEAN U	0	4	5	61	0	70
	AGE WEAN/M	0	0	0	11	0	11
	BEH MANAGE	1	0	11	2	0	14
	BEH UNMAN	23	2	97	22	1	145
	CON DIS M	0	0	2	2	0	4
	CON DIS U	15	2	47	78	7	149
	INJ MANAGE	0	0	5	0	0	5
	INJ REHAB	0	0	6	0	0	6
	INJ UNMAN	19	2	35	9	0	65
	MED MANAGE	2	0	4	0	0	6
	MED REHAB	0	0	5	0	0	5
	MED UNMAN	22	3	50	74	3	152

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
EUTH	TIME/SPACE	16	1	341	116	0	474
	TOTAL	98	14	608	376	11	1,107
EUTH ER		3	0	2	1	0	6
	TOTAL	3	0	2	1	0	6
FOSTER		0	0	0	1	1	2
	GANGEL	0	0	9	13	0	22
	HEARTWORM	0	0	1	0	0	1
	LIFESAVER	0	0	4	1	0	5
	MEDICAL	0	0	1	1	1	3
	NURSING	2	7	2	5	0	16
	TIME	0	0	2	1	6	9
	TIME/SPACE	0	0	1	14	1	16
	TOO YOUNG	0	6	0	13	0	19
	TOTAL	2	13	20	49	9	93
LIFE SAVER		0	0	8	0	0	8
	TOTAL	0	0	8	0	0	8
LOST EXP		0	0	4	0	0	4
	TOTAL	0	0	4	0	0	4
RTO		2	0	45	0	0	47
	MICROCHIP	0	0	0	1	0	1
	WALKIN	2	0	62	4	0	68
	TOTAL	4	0	107	5	0	116
STATE LAB		0	0	6	1	3	10
	TOTAL	0	0	6	1	3	10
TRANSFER		0	0	2	0	0	2
	ANIMAL DEF	0	0	6	4	0	10
	AUSTIN BOX	0	0	2	1	0	3
	BULVERDE H	0	0	2	7	0	9
	DIAMOND D	0	0	3	0	0	3
	DOBIE RESC	0	0	1	0	0	1
	GOLD RIBBO	0	0	1	0	0	1
	HELOTES HS	1	0	1	0	0	2
	HOMEWARD	0	0	6	32	0	38
	LIL PAWS	0	0	1	0	0	1

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
TRANSFER	LOVE4PAWS	0	0	3	0	0	3
	NEW LEASH	0	0	2	2	0	4
	RESCUE GRP	3	0	40	13	0	56
	SNIPSA	0	0	13	4	0	17
	SPCA	0	0	24	0	0	24
	TEJAS RESC	0	0	3	0	0	3
	WILDLIFE	0	0	1	0	0	1
	TOTAL	4	0	111	63	0	178
TOTAL		154	52	980	650	31	1,867

Animal Care Services
Director's Report For the Advisory Board
Mar-11

Fiscal Year 2011 Budget Period Ending 2/28/2011			
Revenue Collected	**Projected**	**YTD* Collected**	**% Collected**
Licenses	$ 129,000	$ 26,630	21%
Bexar Cty Interlocal Agreement	$ 850,000	$ 354,167	42%
Other Interlocal Agreements	$ 16,000	$ -	0%
Inspection Fees	$ -	$ 1,000	-
Training Fees	$ 1,000	$ -	0%
Animal Control Fees	$ 70,000	$ 29,601	42%
Animal Processing - Non City	$ 5,000	$ 350	7%
Spay/Neuter	$ 12,000	$ 272	2%
Vaccine	$ 128,500	$ 57,189	45%
Permits & Other	$ 600	$ -	0%
Owner Surrender Fees	$ 50,000	$ 15,640	31%
Adoption Fees	$ 160,000	$ 71,571	45%
Total Revenue Collected	**$ 1,422,100**	**$ 556,420**	**39%**
Expenditures	**Allocated**	**YTD* Expended w/Carryforwards**	**% Expended**
Personal Services	$ 5,592,005	$ 2,331,245	42%
Contractual Services	$ 1,081,687	$ 398,935	37%
Commodities	$ 499,484	$ 327,519	66%
Scheduled Line Items/Other Exp	$ 1,445,190	$ 605,548	42%
Capital Outlay	$ -	$ 37,016	-
Total Expended	**$ 8,618,366**	**$ 3,700,263**	**43%**
*Pre-closing			
Donations			
ACS-FACILITY DONATION FUND		$ 10,106	
Total		**10,106**	

Animal Care Services

4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www. saacs.net

ACS DEAD ANIMAL PICK-UPS REPORTING DATA
MARCH 2011

FEBRUARY

DEAD DOGS	1,013
DEAD CATS	799
MISCELLANEOUS ANIMALS	492
TOTAL OVERALL ANIMALS	2,304

Surgical Totals: February 2011

February 2011 Surgeries

Dates	ACS Surgeries	Van Surgeries & Locations
1	35	11 St Paul CC
2	7	5 Gilbert Garza CC
3	14	8 Millers Pond CC
4	5	0 Normoyle CC - Cancelled
5		
6		
7	22	0 None Scheduled
8	15	14 Handy Andy #719
9	36	11 Woodlawn Lake
10	36	17 Copernicus CC
11	23	17South Park Mall
12		
13		
14	19	0 None Scheduled
15	19	23 St Paul CC
16	16	16 Gilbert Garza CC
17	19	20 Millers Pond CC
18	19	19 Normoyle CC
19		
20		
21	0 – City Holiday	0 – City Holiday
22	24	15 Handy Andy #719
23	22	19 Woodlawn Lake
24	7	0 Copernicus CC-canceld
25	16	15 South Park Mall
26		
27		
28	22	0 None Scheduled
29	0	0 None Scheduled
30	0	0 None Scheduled

Total Animal Surgeries by Month

	Cat	Dog	Total
2/2011	203	419	622

Total Spay & Neuter Surgeries

	Neuters	Spays	Total
2/2011	306	316	622

Overview of January and February 2011

	Cat	Dog	Spays	Neuters
January	190	362	292	260
February	203	419	316	306
Total	**393**	**781**	**608**	**566**

***Total Surgeries for ACS: 1,174**

Total Community Surgeries (500k Contract) - FY 2010-2011

	1st Qtr. (10/10-12/10)	2nd Qtr. (1/11-3/11)	3rd Qtr. (4/11-6/11)	4th Qtr. (7-11-9-11)
SPAYSA	439			
Humane Society	129			
SNAP	50			
Animal Defense League	146			
SNIPSA	134			
TOTAL	898			

Animal Care Services
Surgical Report
FY 2011
Feb-2011

	Clinic Surgery Days	Clinic Surgeries	Van Surgery Days	Spay Neuter Van Surgeries	Total Days Worked	SX Totals	Average Surgeries Per Surgical Shift
Contract DVM's							
Meier	0	0	0	0	0	0	
Rogers	4	80	9	126	13	206	**15.85**
Pacheco	0	0	0	0	0	0	
Campbell	2	17	0	0	2	17	**8.50**
Vretis	0	0	0	0	0	0	
Coke	0	0	0	0	0	0	
Littleton	0	0	0	0	0	0	
Contract Totals	**6**	**97**	**9**	**126**	**15**	**223**	**14.87**
Staff DVM's							
Draper	7	66	0	0	7	66	**9.43**
Strong	10	114	0	0	10	114	**11.40**
Emshoff	6	99	7	101	13	200	**15.38**
Staff Totals	**23**	**279**	**7**	**101**	**30**	**380**	**12.67**
Other							
SpaySA	7	18	0	0	7	18	**2.57**
Alamo Dog and Cat	1	1	0	0	1	1	**1.00**
Overall totals	**35**	**378**	**16**	**226**	**51**	**622**	**12.20**

Animal Care Services Surgical Statistics - Fiscal Year 2011

CITY OF SAN ANTONIO ANIMAL CARE SERVICES

	ACS Dog Spays <40 lbs.	ACS Dog Spays >40 lbs.	ACS Dog Neuters <40 lbs.	ACS Dog Neuters >40 lbs.	ACS Cat Spays	ACS Cat Neuters	Owned Cat Spays	Owned Cat Neuters	SNIPSA	SPAYSA	Mobile Van Owned Cat Spays	Mobile Van Owned Cat Neuters	Owned Dog Spays <40 lbs.	Owned Dog Spays >40 lbs.	Mobile Van Owned Dog Spays <40 lbs.	Mobile Van Owned Dog Spays >40 lbs.	Owned Dog Neuters <40 lbs.	Owned Dog Neuters >40 lbs.	Mobile Van Owned Dog Neuters <40 lbs	Mobile Van Owned Dog Neuters >40 lbs.	ACS Other	Owned Other	Feral Cat Spays	Feral Cat Neuters	Totals
October																									
October 1-2	6	2	9	2	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	**27**
October 3-9	19	3	20	13	3	2	0	1	0	0	27	15	1	0	30	9	0	2	12	5	10	14	0	0	**186**
October 10-16	33	4	35	6	8	9	0	0	0	0	15	14	0	0	14	6	0	0	18	0	6	2	0	0	**170**
October 17-23	28	7	24	6	8	3	0	0	0	0	24	17	2	1	20	6	3	2	12	3	13	11	0	0	**190**
October 24-31	46	10	40	8	9	4	0	0	0	0	11	15	0	0	13	2	0	1	9	0	12	5	0	0	**185**
Total Surgeries	**132**	**26**	**128**	**35**	**32**	**21**	**0**	**1**	**0**	**0**	**77**	**61**	**3**	**1**	**77**	**23**	**3**	**5**	**51**	**8**	**42**	**32**	**0**	**0**	**758**
November																									
November 1-6	22	11	27	10	12	5	0	0	0	0	8	5	0	0	8	1	0	0	2	2	5	3	0	0	**121**
November 7-13	14	2	10	3	1	1	0	0	0	0	17	5	0	0	13	4	0	0	14	2	6	6	0	0	**98**
November 14-20	32	1	34	4	17	14	0	0	0	0	17	37	0	0	30	5	0	0	8	1	9	7	0	0	**216**
November 21-27	19	1	18	4	6	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	0	0	0	**60**
November 28-30	9	2	11	2	13	5	0	0	0	0	1	7	0	0	5	0	0	0	3	0	3	1	0	0	**62**
Total Surgeries	**96**	**17**	**100**	**23**	**49**	**31**	**0**	**0**	**0**	**0**	**43**	**54**	**0**	**0**	**56**	**10**	**0**	**0**	**27**	**5**	**29**	**17**	**0**	**0**	**557**
December																									
December 1-4	20	3	12	2	17	16	0	0	0	0	8	6	0	0	8	0	0	0	4	0	2	9	0	0	**107**
December 5-11	25	7	34	2	21	22	0	0	0	0	27	8	0	0	14	2	1	0	8	2	4	4	0	0	**181**
December 12-18	28	6	28	6	6	6	0	0	0	0	10	13	0	0	26	2	0	0	11	2	5	4	0	0	**153**
December 19-25	31	5	19	4	8	8	0	0	0	0	20	12	0	0	7	4	0	0	13	1	8	5	0	0	**145**
December 26-31	6	2	15	6	12	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	0	0	**57**
Total Surgeries	**110**	**23**	**108**	**20**	**64**	**63**	**0**	**0**	**0**	**0**	**65**	**39**	**0**	**0**	**55**	**8**	**1**	**0**	**36**	**5**	**24**	**22**	**0**	**0**	**643**
January																									
January 1-8	38	6	53	7	8	8	0	0	0	0	12	13	2	1	15	1	0	3	11	2	7	7	0	0	**194**
January 9-15	35	6	25	5	11	9	0	2	0	0	22	12	2	0	18	2	1	1	12	1	12	10	0	0	**186**
January 16-22	34	1	33	2	14	3	0	0	0	0	13	11	1	2	24	3	0	3	13	4	6	6	0	0	**173**
January 23-29	24	1	26	7	23	11	0	0	0	0	18	14	0	0	24	2	2	0	15	0	4	14	0	0	**185**
January 30-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Surgeries	**131**	**14**	**137**	**21**	**56**	**31**	**0**	**2**	**0**	**0**	**65**	**50**	**5**	**3**	**81**	**8**	**3**	**7**	**51**	**7**	**29**	**37**	**0**	**0**	**738**
February																									
February 1-5	21	5	22	2	5	6	0	0	0	0	2	9	0	0	6	1	0	0	9	3	4	5	0	0	**100**
February 6-12	28	2	33	14	11	6	16	18	0	0	15	13	0	0	23	3	0	3	7	2	8	7	0	0	**209**
February 13-19	31	1	36	7	8	6	1	1	0	0	26	20	0	0	21	1	1	0	13	0	8	7	0	0	**188**
February 20-28	37	2	28	6	9	10	0	0	0	0	14	2	0	1	14	4	1	1	8	1	7	1	0	0	**146**
Total Surgeries	**117**	**10**	**119**	**29**	**33**	**28**	**17**	**19**	**0**	**0**	**57**	**44**	**0**	**1**	**64**	**9**	**2**	**4**	**37**	**6**	**27**	**20**	**0**	**0**	**643**
March																									
March 1-5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
March 6-12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
March 13-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
March 20-26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
March 27-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
April																									
April 1-2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
April 3-9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
April 10-16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
April 17-23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
April 24-30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
May																									
May 1-7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
May 8-14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**

May 15-21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May 22-28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May 29-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
June																										
June 1-4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June 5-11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June 12-18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June 19-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June 26-30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
July																										
July 1-2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July 3-9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July 10-16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July 17-23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July 24-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
August																										
August 1-6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August 7-13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August 14-20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August 21-27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August 28-31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
September																										
September 1-3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September 4-10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September11-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September 18-24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September 25-30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Surgeries	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

FY 2011 Surgery Totals

Month	ACS Dog Spays <40 lbs.	ACS Dog Spays >40 lbs.	ACS Dog Neuters <40 lbs.	ACS Dog Neuters >40 lbs.	ACS Cat Spays	ACS Cat Neuters	Owned Cat Spays	Owned Cat Neuters	SNIPSA	SPAYSA	Mobile Van Owned Cat Spays	Mobile Van Owned Cat Neuters	Owned Dog Spays <40 lbs.	Owned Dog Spays >40 lbs.	Mobile Van Owned Dog Spays <40 lbs.	Mobile Van Owned Dog Spays >40 lbs.	Owned Dog Neuters <40 lbs.	Owned Dog Neuters >40 lbs.	Mobile Van Owned Dog Neuters <40 lbs	Mobile Van Owned Dog Neuters >40 lbs.	ACS Other	Owned Other	Feral Cat Spays	Feral Cat Neuters	Totals
October	132	26	128	35	32	21	0	1	0	0	77	61	3	1	77	23	3	5	51	8	42	32	0	0	**758**
November	96	17	100	23	49	31	0	0	0	0	43	54	0	0	56	10	0	0	27	5	29	17	0	0	**557**
December	110	23	108	20	64	63	0	0	0	0	65	39	0	0	55	8	1	0	36	5	24	22	0	0	**643**
January	131	14	137	21	56	31	0	2	0	0	65	50	5	3	81	8	3	7	51	7	29	37	0	0	**738**
February	117	10	119	29	33	28	17	19	0	0	57	44	0	1	64	9	2	4	37	6	27	20	0	0	**643**
March	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
July	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
August	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
September	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Total Surgeries	**586**	**90**	**592**	**128**	**234**	**174**	**17**	**22**	**0**	**0**	**307**	**248**	**8**	**5**	**333**	**58**	**9**	**16**	**202**	**31**	**151**	**128**	**0**	**0**	**3,339**

Animal Care Services Field Citations - Fiscal Year 2010

	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Totals
RABIES	168	124	141	127	118	12							690
INTACT PERMIT													0
LICENSE	75	62	57	44	60	7							305
RUNNING FREE OF RESTRAINT	101	70	82	78	54	4							389
DOG BITE	46	28	23	57	27								181
EXCESSIVE ANIMAL PERMIT	8		1	6	5								20
LITTER PERMIT	6	3	7	3	6								25
FAILURE TO QUARANTINE A BITING ANIMAL	7		2	4									13
SELLING OF ANIMALS	2	10	9										21
CRUELTY													0
OUTDOOR CATS	1		4	1	1								7
MEDICAL ATTENTION	1	12	4	9	3	4							33
TETHER	6	3		6	10								25
INTERFERENCE	5	4	3	7	5								24
LIVESTOCK PRMIT	1			1	3								5
NO SHELTER		1		1									2
CONCEALING OF A BITING ANIMAL	2												2
DESTRUCTION OF PROPERTY													0
KEEPING LIVESTOCK IN THE CITY LIMITS													0
COLONY PERMIT				1	1								2
EXHIBITION OF ANIMALS		1			1								2
UNSAFETY OF AN ANIMAL					1								1
NOT WEARING TAGS	23	21	18	24	29	1							116
LIVESTOCK PERMIT RUNNING FREE OF RESTRAINT													0
ANIMAL WASTE					2								2
INCLEMENT WEATHER					2								2
DANGEROUS DOG NOT ENCLOSURE													0
FAILURE TO PAY QUARANTINE FEES	2	1	8	1	1								13

CAT BITE	1												1
PUBLIC NUISANCE IN THE COUNTY						3							3
DANGEROUS DOG NOT LICENSED													0
FAILURE TO MEET REQUIREMENT FOR DANGEROUS DOG		1	1										2
NO WATER	1			2	1								4
PET SHOP LICENSE				2									2
AGGRESSIVE DOG				1									1
FEEDING STRAYS					1								1
BARKING DOG				1									1
KEEPING BOVINES IN THE CITY LIMITS					1								1
SELLERS PERMIT	2	1	2										5
CHOCKER COLLAR			1	1									2
	458	**342**	**363**	**377**	**332**	**31**	**0**	**0**	**0**	**0**	**0**	**0**	**1,903**
Total Citations													

Animal Care Services

4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www. saacs.net

ACS VOLUNTEER HOURS REPORT
MARCH 2011

FEBRUARY

TOTAL SHELTER HOURS	593.25
TOTAL TRAINING	59.50
TOTAL OFFSITE HOURS	136.75
TOTAL COMMUNITY SERVICE HOURS	63.75
TOTAL GROUP HOURS	266.00
TOTAL OVERALL HOURS	1119.75
HOURS = FTE	7.00

Animal Care Services

4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www. saacs.net

STAFF REPORT
MARCH 2011

SUMMARY

For the Month of February 2011 the stats are as follows:

Number of Schools: 12

Professional Presentations: 0

Number of Presentations: 80

Community Events/ Health Fairs: 1

Number of Children: 8,255

Number of Adults: 251

Number of Comic Books on Spay/Neuter distributed: 25

Health Fairs we issued 109 Animal Licenses.

Schools Scheduled for the 2010-2011 School Year: 116

For the 2010 - 2011 School Year the Stats are as follows:

Number of Schools Visited: 71

Schools in Bexar County/Surrounding Metro: 4

Professional Presentations: 0

Animal Licenses issued: 917

Number of Presentations: 432

Number of Children: 42,119

Number of Adults: 2,208

Community Events/ Health Fairs: 13

Schools/Health Fairs Visited by Council Districts:

District 1: 7
District 2: 13
District 3: 11
District 4: 12
District 5: 19
District 6: 9
District 7: 2
District 8: 1
District 9: 3
District 10: 2

All of the presentations are primarily focused on Safety around Animals, Responsible Pet Ownership, Spay/Neuter, Animal License and the importance of Microchiping.

Animal Care Services
PIO Report-February 2011*
3-7-11

Mobile Unit clinics-Animal Care Services had a very prominent story in the Express News Metro section focused on the shelter's mobile spay neuter clinics. The department's beat reporter came to two different clinics to interview staff and patrons of the free service which is held in locations throughout San Antonio. The newspaper also assigned a veteran photographer to capture images from the clinics and two pictures accompanied the article.

Open Records Requests-Animal Care Services has received more than 40 Open Records Requests since the last advisory board meeting. Working in conjunction with the City's Communications and Public Affairs department, ACS is guided by state law in fulfilling these requests which range from requests on specific animals and bite investigations to requests for staff emails.

Petsmart grant-Working in partnership with PetsMart Charities, ACS put out a well received press release detailing the shelter's grant to target spay neuter in several high intake areas. The neighborhoods were identified by PetsMart using ACS data during the granting process.

West Harding enforcement action-Animal Care Services continues to work on finding homes for the more than 40 animals brought in from a enforcement action on West Harding street. The mass impoundment was done in conjunction with Code Compliance action based on the living conditions for both the residents and pets at the home. At Code's request, ACS did not seek media attention but did accommodate KABB which was called to the scene by a neighbor.

SSAS profile-ACS is working with the Express News on an article concerning the use of the Southside Auxiliary shelter at Brooks City Base. A photographer was also assigned to the story and interviews were done with the director, chief veterinarian, shelter manager and staff over a two day period. The article is expected to run in mid-March.

Military videographer project-The department will be working with a pair of Air Force journalists who are looking to donate their talents for a worthy cause. The volunteers will be working with the shelter to design a long form PSA for use in house as well as collateral pieces that the department could potentially use as educational materials. ACS has arranged final editorial approval and all materials will belong to the department.

Animal Care Services generated (15) media stories since the last advisory board meeting February 16, 2010. (2) News releases were issued to local media outlets. *PIO reports include events/information during the time period between advisory board meetings up to the time of this report's creation.

CITY OF SAN ANTONIO
ANIMAL CARE SERVICES

AVAYA Phone System

Animal Care Services Call Statistics

Call Tree System

Month	Total Calls	Answered Calls	Answer Rate
January 2009	8,728	5,233	60.0%
February 2009	7,647	4,768	62.4%
March 2009	8,967	5,700	63.6%
April 2009	9,014	6,840	75.9%
May 2009	11,763	9,302	79.1%
June 2009	11,696	9,514	81.3%
July 2009	11,110	8,964	80.7%
August 2009	9,995	8,270	82.7%
September 2009	11,608	9,566	82.4%
**October 1st—Feb. 2010—All calls were transferred to 311 to answer. Due to budget **			
March 2010	10,370	8,965	86.5%
April 2010	11,667	10,089	86.5%
May 2010	12,311	10,508	85.4%
June 2010	12,822	10,708	83.5%
July 2010	10,692	8,979	84%
August 2010	9,689	8,174	84.4%
September 2010	10,664	9,071	85.1%
October 2010	10,944	9,425	86.1%
November 2010	10,029	8,449	84.2%
December 2010	9, 875	8, 320	84.3%
January 2011	11,893	10,065	84.6%
February 2011	9,969	8,246	82.7%

The City of San Antonio, TX

Animal Care Services Department
Southside Facility
Inspection Checklist

This checklist was developed to assist ACS management and Advisory Board with "best practice" compliance. The inspection items pertain to customer service, workspace and kennel conditions. Previous Facility Inspection Checklist items requiring special attention will be reviewed on current inspections to ensure that deficiencies have been corrected. Items that have not been addressed or corrected should be marked and highlighted.

Date and Time:	***Monday, 8 March 2011 10:30 a.m.***
Inspector(s):	Mona Thaxton, Sallie Scott

Inspection Areas:

Area 1- Common Areas

Area 2 - Building #1

Area 3- Building #2

Area 4- Offices

A= Acceptable M= Minor Deficiency S= Significant Deficiency

Inspection Area 1
Common Areas

Item #		A	M	S						
1-01	General appearance of grounds landscape (i.e. grass and shrubbery)	X ❑	❑	❑		1-04	Facility fence	X ❑	❑	❑
1-02	Areas throughout facility are clearly marked and identifiable	❑	x ❑	❑		1-05	PortaPottie Clean*	❑	❑	❑
1-03	Parking Lot in good shape	❑ X	❑	❑		1-06	Trees watered	X ❑	❑	❑
						1-07	Ease of getting into Brooks	X ❑	❑	❑

NOTE: Portable toilet no longer in use. Arrangements have been made for employees to use police facility adjacent to kennel facilities (requires walk around the building housing offices/intake and use of a key for entry).

Inspection Area 2
Building 1

Item #	Kennels	A	M	S		Item #		A	M	S
2-01	Clean floors	X ❑	❑	❑		2-14	Area is stocked with cleaning supplies	X ❑	❑	❑
2-02	Walls & Ceilings clean	X ❑	❑	❑		2-15	Run door secured with clip	X ❑	❑	❑
2-03	Chemicals properly labeled	X ❑	❑	❑		2-16	Hand Sanitizer available	X ❑	❑	❑
2-04	Prepped foot baths	❑	❑	X ❑		2-17	Heaters/fans in working order	X ❑	❑	❑
2-05	Clean runs, especially doors	X ❑	❑	❑		2-18	Number of Open Runs approx. 35			
2-06	Blankets/Beds provided	❑	X	❑		Item #	**Laundry**	A	M	S
2-07	Toys in runs	❑	❑	X ❑		2-19	Washer/dryer are clean and operational	X ❑	❑	❑
2-08	Trench drains free of gunk & clean	X ❑	❑	❑		2-20	Refrigerator is well stocked with vaccines	❑	❑	X ❑
2-09	Employees are in compliance with dress code	X ❑	❑	❑		2-21		❑	❑	❑
2-10	Employees wearing name tags	X ❑	❑	❑		2-22		❑	❑	❑
2-11	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations)	❑	❑	❑		2-23		❑	❑	❑
2-12	Water bowls filled with fresh water	❑	❑	❑		2-24		❑	❑	❑
2-13	Food bowls in each occupied run / or washed and neatly stacked	❑	❑	❑						

Comments/Actions Needed --

Inspection Area 3
Building 2

Item #	Kennel Area	A	M	S		Item #		A	M	S
3-01	Clean floors	X	❑	❑		3-14	Area is stocked with cleaning supplies	X	❑	❑
3-02	Walls & ceilings clean	X	❑	❑		3-15	Kennel doors secured with clip	X	❑	❑
3-03	Chemicals properly labeled	X	❑	❑		3-16	Hand sanitizer available	X	❑	❑
3-04	Prepped foot baths	❑	❑	X		3-17	Heaters/fans in working order	X	❑	❑
3-05	Kennel runs and doors are clean	X	❑	❑		3-18	Number of open regular runs SEE NOTE	❑	❑	❑
3-06	Beds/blankets in runs	❑	❑	❑		3-19	Number of quarantine runs SEE NOTE			
3-07	Toys in runs	❑	❑	X		3-20	Number of quarantine runs open " " "			
3-08	Trench drains free of gunk & clean	X	❑	❑		3-21	Seals around doors & pull downs	❑	❑	X
3-09	Employees are in compliance with dress code	X	❑	❑						
3-10	Employees wearing name tags	X	❑	❑						
3-11	Accuracy of kennel cards (i.e. picture, age, vaccinations)	❑	X	❑						
3-12	All occupied runs have fresh water	X	❑	❑						
3-13	Food bowls in each occupied run / or washed and neatly stacked	X	❑	❑						

Comments/Actions Needed --

Appeared that quarantine and regular runs co-mingled. Counted no more than about 15 runs occupied throughout buidings 1 and 2. One truck had just left facility with dogs destined for EBI according to kennel staff.

Inspection Area 4
Administration

Item #	Office	A	M	S		Item #		A	M	S
4-01	Clean floors & windows	❑	X	❑		4-16	Telephone answered in a timely manner *	❑	❑	❑
4-02	Desk orderly	❑	X	❑			Supply cabinets stocked or materials accounted for	X	❑	❑
4-03	Up-to-date Information board	X	❑	❑				❑	❑	❑
4-04	Organized countertop	X	❑	❑				❑	❑	❑
								❑	❑	❑
Item #	**Intake Room**	**A**	**M**	**S**				❑	❑	❑
4-05	Clean floors & windows	X	❑	❑				❑	❑	❑
4-06	Organized desk areas	❑	X	❑				❑	❑	❑
4-08	Refrigerator stocked with DHPP and Bordetella vaccine	❑	❑	X				❑	❑	❑
4-09	Clean kennel(s) NONE OBSERVED	❑	❑	❑				❑	❑	❑
4-10	Working Micro-Chip Scanner(s)	X	❑	❑				❑	❑	❑

4-11	Clean floors & windows	X	❑	❑						
4-12	Organized countertop	X	❑	❑						
4-13	Food organized	X	❑	❑						
4-14	Clean kennels SEE ABOVE	❑	❑	❑						
4-15	Bowls clean N/A	❑	❑	❑						
Comments/Actions Needed *Did not make phone call to check timeliness of answer. Area appeared functional but not particularly orderly.*										

Narrative

Buildings #1 and #2 need exterior identification numbers.

Though it may not be practical due to budget concerns, better seals around run doors and entry/exit doors would keep animals warmer in cold weather and save energy. Some of the "insulation" above entry doors included what appeared to be old quilts stuffed between door frame and building siding.

Kennel cards did not offer much useful information. It was unclear why several animals who appeared to be healthy and friendly had not been transported to 151. There were also several occupied runs with no information in the kennel card sleeves. Two had "holds" but with no notation as to what the reasons/disposition were.

The main question was why so many empty runs (approximately 75%). Though a truck had just left with EBI dogs, that wouldn't explain so many empty runs mid-morning, it seems.

Note a possibility for future: fencing around open areas could provide play/exercise space and/or a better holding area for livestock than the inadequate space at 151.

Employees were courteous, well-dressed and helpful. Scrubbing of floors was in progress in Bldg. 1 during inspection. Facilities appeared clean and well cared for.

Thanks to Sallie Scott and Eric Vryn for providing this checklist format, which is currently undergoing revision.

The City of San Antonio, TX

Animal Care Services Department

Inspection Check-list

This checklist was developed to assist ACS management and Advisory Board with "best practice" compliance. The inspection items pertain to customer service, workspace and kennel conditions. Previous Facility Inspection Checklist items requiring special attention will be reviewed on current inspections to ensure that deficiencies have been corrected. Items that have not been addressed or corrected should be marked and highlighted.

Date and Time:	***Saturday, Feb. 25, 2011 noon - 3:15 p.m. - Admin, Annex, Buildings #1,2,3,5, Field Ops, Common areas*** ***Wednesday, March 2, 2011 2:50 p.m. - 4:40 p.m. - Management, Building #2, EBI, Storage Areas, Trucks, Vet clinic.***
Inspector(s):	***Sallie Scott***

Inspection Areas:

Area 1- Management and Administration

Area 2- Annex Building

Area 3- Building #1 (Puppy Kennel)

Area 4- Building #2 (Quarantine Kennel)

Area 5- Building #3 (Adoption Kennel)

Area 6- Building #4 (Adoption Kennel)

Area 7- Building #5 (Cat Kennel)

Area 8- EBI

Area 9- Storage Areas

Area 10- Animal Control Officer Trucks

Area 11- Veterinary Clinic

Area 12- Field Operations Building

Area 13- Common Areas

A= Acceptable M= Minor Deficiency S= Significant Deficiency

Inspection Area 1
Management and Administration

Item #	Main Lobby	A	M	S		Item #	Customer Service	A	M	S
1-01	Clean floors & windows	x	❑	❑		1-16	Courteous customer service provided	x	❑	❑
1-02	Educational literature available (Spanish & English)	❑	x	❑		1-17	Customers assisted in a timely and organized manner	x	❑	❑
1-03	Up-to-date Information board	x	❑	❑		1-18	Telephone answered in a timely manner /see comments	x	❑	❑
1-04	Organized countertop	x	❑	❑						
1-05	Lost & Found Book	❑	x	❑						
Item #	**Intake Room**	**A**	**M**	**S**		**Item #**	**Foster/Rescue Area**	**A**	**M**	**S**
1-05	Clean floors & windows	x	❑	❑		1-19	Clean floors & windows	x	❑	❑
1-06	Organized desk areas	x	❑	❑		1-20	Organized desk areas	x	❑	❑
1-07	Educational literature available (Spanish & English)	x	❑	❑		1-21	Educational literature, Foster Applications, and adoption profiles available	x	❑	❑
1-08	Refrigerator stocked with DHPP and Bordetella vaccine	x	❑	❑		1-22	Clean kennels	x	❑	❑
1-09	Clean kennel(s)	x	❑	❑		1-23	Supply cabinets stocked or materials accounted for	x	❑	❑
1-10	Working Micro-Chip Scanner(s)	x	❑	❑		1-24	Clean and orderly clinic area	x	❑	❑
						1-25	Clean outdoor kennel area	x	❑	❑
Item #	**Adoption Center**	**A**	**M**	**S**		1-26	Organized supply shed	x	❑	❑
1-11	Clean floors & windows	x	❑	❑						
1-12	Organized countertop	x	❑	❑						
1-13	Educational literature available (Spanish & English)	x	❑	❑						
1-14	Clean kennels	x	❑	❑						
1-15	Customers assisted in a timely and organized manner	x	❑	❑		1-27	Restrooms clean & stocked	x	❑	❑

■ *Comments/Actions Needed*

Need more literature in lobby and redone as I've offered to do many times. Volunteer young man greeting was invaluable in directing everyone coming in. Lost & Found Book messy with sheets thrown in the front. Informative calendar and wall display. Lost pet form out on table. Books available to read in nice waiting area. In the adoption center, people were asked to sign in. Liked the flip book in the intake area

with information.

Inspection Area 2
Annex Building

Item #	Lobby Area	A	M	S		Item #	Volunteer Office	A	M	S
2-01	Clean floors & windows	x	❑	❑		2-08	Organized work area	x	❑	❑
2-02	Lobby Area is neat and orderly	x	❑	❑		2-09	Educational literature and volunteer applications available	x	❑	❑
2-03	Educational literature (Spanish & English)	x	❑	❑						
2-04	Volunteer information board is up to date	x	❑	❑						
						2-10	Restrooms clean & stocked	❑	x	❑
Item #	**Training Room 2**	**A**	**M**	**S**		**Item #**	**Training Room 1**	**A**	**M**	**S**
2-06	Clean floors & windows	x	❑	❑		2-11	Clean floors & windows	x	❑	❑
2-07	Room setup for training	x	❑	❑		2-12	Desks and chairs setup for training	x	❑	❑

-- Comments/Actions Needed --

Saturday - Restroom – wastebasket full, toilet paper strewn across the floor, hand wipes thrown on floor. Checklist on back of door read 2/25 1:30 p.m.

Inspection Area 3
Building 1 / Puppy Kennel

Item #	Perimeter Play Area	A	M	S		Item #	Laundry/Grooming Area	A	M	S
3-01	Clean play area	x	❑	❑		3-14	Area is stocked with cleaning and grooming supplies	x	❑	❑
3-02	Cleaning Station is stocked with waste removal bags	x	❑	❑		3-15	All equipment is operational	x	❑	❑
						3-16	All chemicals are properly labeled	x	❑	❑
Item #	**Lobby Area**	**A**	**M**	**S**		**Item #**	**Kennels**	**A**	**M**	**S**
3-03	Prepped foot baths	x	❑	❑		3-17	Hand sanitizer available	x	❑	❑
3-04	Clean floors & windows	x	❑	❑		3-18	Clean Floors and Windows	x	❑	❑
3-05	Counter-tops clean and orderly	x	❑	❑		3-19	Kennel runs and doors are clean	x	❑	❑
3-06	Greeted upon entering by either staff and/or volunteer(s)	x	❑	❑		3-20	All occupied runs have fresh water	x	❑	❑
3-07	Employees are in compliance with dress code	x	❑	❑		3-21	Food bowls in each occupied run / or washed and neatly stacked	x	❑	❑
3-08	Refrigerator is well stocked with vaccines	x	❑	❑		3-22	Drains free of gunk	x	❑	❑
3-09	All Chemicals are properly labeled	x	❑	❑		3-23	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations, appealing description	❑	❑	x
3-10	Bathing Stations clean and debris free	x	❑	❑		3-24	Beds/blankets in runs	x	❑	❑
3-11	Washer/Dryer are clean and operational	x	❑	❑		3-25	Toys in runs	❑	❑	x
3-12	Holding Kennels are clean	x	❑	❑		3-26	Number of clogged drains	0		
3-13	Clean floors & windows	x	❑	❑		3-27	Numbers of open runs	15	of	

-- *Comments/Actions Needed* --

Outside door needs cleaning; Sharp's container doesn't close and kids come through. Ugly paper sign on door "puppies". Towels on floors, no beds. No toys for the puppies, no appealing descriptions. Please, for the hundredth time, give toys to the puppies!!

Inspection Area 4
Building 2 / Quarantine Kennel

Item #	Main Kennel Area	A	M	S		Item #	Rear Kennel Area	A	M	S
4-01	Prepped foot baths	x	❑	❑		4-14	Clean floors and countertops	X	❑	❑
4-02	Hand sanitizer available	x	❑	❑		4-15	Clean kennels	x	❑	❑
4-03	Clean floors and windows	x	❑	❑		4-16	Fresh water in all occupied kennels	x	❑	❑
4-04	Kennel runs and doors are clean	x	❑	❑		4-17	Accuracy of Kennel Cards (i.e. picture, age, vaccinations, and bite report) * *Evaluate at random*	x	❑	❑
4-05	Kennel doors secured with clip	x	❑	❑		4-18	Stocked food bins	x	❑	❑
4-06	Accuracy of kennel cards (i.e. picture, age, vaccinations, and bite report) * *Evaluate at random*	x	❑	❑		4-19	Trash receptacle not overflowing	x	❑	❑
4-07	All occupied runs have fresh water	x	❑	❑		4-20	Microchip scanner available	x	❑	❑
4-08	Food bowls in each occupied run / or washed and neatly stacked	x	❑	❑						
4-09	Drains free of gunk	x	❑	❑		Item #	Rear Intake Area	A	M	S
4-10	Beds/blankets in kennels	x	❑	❑		4-21	Prepped foot baths	❑	❑	x
4-11	Toys in kennels	❑	❑	x		4-22	Clean Floor	x	❑	❑
4-12	Number of clogged drains	7				4-23	Refrigerator stocked with DHPP and Bordetella vaccine	x	❑	❑
4-13	Number of open kennels	6	of	59		4-24	Dip tank clean and operational	x	❑	❑

-- Comments/Actions Needed --

No toys in runs; no prepped footbaths in rear intake area.

In many runs the guillotine doors are broken and held together with clips. Like the feeding guide and it should be larger and in all kennels.

Inspection Area 5
Building 3 / Adoption Kennel

Item #	Main Kennel Area	A	M	S		Item #	Rear Kennel Area	A	M	S
5-01	Prepped foot baths	x	❑	❑		5-14	Clean floors and countertops	x	❑	❑
5-02	Hand sanitizer available	x	❑	❑		5-15	Clean kennels	x	❑	❑
5-03	Clean floors and windows	x	❑	❑		5-16	All occupied runs have fresh water	x	❑	❑
5-04	Kennel runs and doors are clean	x	❑	❑		5-17	Accuracy of Kennel Cards (i.e. picture, age, vaccinations, and appealing description)*Evaluate at random*	❑	❑	x
5-05	Kennel doors secured with clip	x	❑	❑		5-18	Food bins	x	❑	❑
5-06	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations, appealing descriptions)	❑	❑	x		5-19	Trash receptacle not overflowing	x	❑	❑
5-07	All occupied runs have fresh water	x	❑	❑		5-20	Microchip scanner	❑	❑	x
5-08	Food bowl in each occupied run - or washed and neatly stacked	x	❑	❑						
5-09	Drains free of gunk	x	❑	❑		Item #	**Rear Intake Area**	A	M	S
5-10	Number of clogged drains	1				5-21	Prepped foot baths	x	❑	❑
5-11	Number of open kennels	12	of	55		5-22	Clean Floor	x	❑	❑
5-12	Toys in kennels	❑	❑	x		5-23	Refrigerator stocked with DHPP and Bordetella vaccine	x	❑	❑
5-13	Beds/blankets in kennels	x	❑	❑		5-24	Dip tank clean and operational	x	❑	❑

-- Comments/Actions Needed --

Amy has ordered another scanner. There needs to be a way to secure scanners so they don't get lost or stolen. Scale doesn't work. Puppy in cage in back covered in ticks – potential adopter pointed out the ticks & was told that since no one had shown any interest in it, that it was supposed to have been euthanized earlier. Cages in back where dip tank is – what are they used for? Like the "Please Walk Me" sleeves with leashes.

Inspection Area 6
Building 4 / Adoption Kennel

Item #	Main Kennel Area	A	M	S		Item #	Rear Kennel Area	A	M	S
6-01	Prepped foot baths	x	❑	❑		6-14	Clean floors and counter-tops	x	❑	❑
6-02	Hand sanitizer available	x	❑	❑		6-15	Clean Kennels	x	❑	❑
6-03	Clean floors and windows	x	❑	❑		6-16	All occupied runs have fresh water	x	❑	❑
6-04	Kennel runs and doors are clean	x	❑	❑		6-17	Food Containers	x	❑	❑
6-05	Kennel doors secured with clip	x	❑	❑		6-18	Trash receptacle not overflowing	x	❑	❑
6-06	Accuracy of kennel cards (i.e. picture, age, AID, and vaccination, appealing description)	❑	❑	x		6-19	Microchip scanner available	x	❑	❑
6-07	All occupied runs have fresh water	x	❑	❑						
6-08	Food bowls in each occupied run / or washed and neatly stacked	x	❑	❑		Item #	**Rear Intake Area**	A	M	S
6-09	Drains free of gunk	x	❑	❑		6-20	Prepped foot baths	x	❑	❑
6-10	Number of clogged drains	9				6-21	Clean floor	x	❑	❑
6-11	Number of open kennels	14	of	55		6-22	Refrigerator stocked with DHPP and Bordetella vaccine	x	❑	❑
6-12	Toys in kennels	❑	❑	x	(2)	6-23	Dip tank clean and operational	x	❑	❑
6-13	Beds/blankets in kennels	x	❑	❑						

-- Comments/Actions Needed --

Still no appealing descriptions or toys in runs!! 1553 Mule break doesn't work although attempts to fix have failed.

Inspection Area 7
Building 5 / Cat Housing

Item #	Intake and Hallway Area	A	M	S		Item #	Main Cat Room	A	M	S
7-01	Prepped foot baths	❑	❑	x		7-14	Clean Floors and Counter-tops	x	❑	❑
7-02	Hand sanitizer available	x	❑	❑		7-15	Cages and cage doors are clean	x	❑	❑
7-03	Clean Floors and Counter-tops	x	❑	❑		7-16	Clean newspaper in cages	x	❑	❑
7-04	Refrigerator stocked with Rabies, FVRCP, Felommunel (intranasal under 5 weeks)	x	❑	❑		7-17	Clean litter boxes	x	❑	❑
7-05	Food storage closet neatly stocked	x	❑	❑		7-18	Fresh food and water in each cage	x	❑	❑
7-06	Clean supply closet neatly and orderly	x	❑	❑		7-19	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations, appealing description)	❑	❑	x
						7-20	Toys in cages	❑	❑	x
						7-21	Number of open cages	22	of	60
Item #	**Cat Room 2/ Patio Area**	**A**	**M**	**S**		**Item #**	**Cat Quarantine Room**	**A**	**M**	**S**
7-07	Clean floors & windows	x	❑	❑		7-22	Clean Floors	x	❑	❑
7-08	Cages and cage doors are clean	x	❑	❑		7-23	Cages and cage doors are clean	x	❑	❑
7-09	Clean newspaper in cages	x	❑	❑		7-24	Clean newspaper in cages	x	❑	❑
7-10	Clean litter boxes	x	❑	❑		7-25	Clean litter boxes	x	❑	❑
7-11	Fresh food and water in each cage	x	❑	❑		7-26	Fresh food and water in each cage	x	❑	❑
7-12	All green sleeved (sterilized, vaccinated, and micro-chipped, appealing description)	❑	❑	x		7-27	Accuracy of kennel cards (i.e. picture, age, vaccinations, and bite report)	❑	❑	x
7-13	Perches, shelves, and toys	❑	❑	x		7-28	Toys in cages	❑	❑	x

No toys in cages; framed area could be utilized more, no prepped foot baths. Since it was such a beautiful day, why weren't there cats out in the play yard?

Inspection Area 8
EBI Building

Item #	Kennel Holding Room	A	M	S		Item #	Rear Outdoor Hold Kennels	A	M	S
8-01	Clean Floors	x	❑	❑		8-09	Kennel runs and doors are clean	x	❑	❑
8-02	Cages and cage doors are clean	x	❑	❑		8-10	Kennel doors secured with clip	x	❑	❑
8-03	Clean newspaper in cages	x	❑	❑		8-11	All occupied runs have fresh water	x	❑	❑
8-04	Fresh food and water in each cage	x	❑	❑		8-12	Accuracy of kennel cards (i.e. picture, age, AID, and vaccinations,) *Evaluate at random*	x	❑	❑
8-05	Accuracy of kennel cards (i.e. picture, age, AID, and vaccinations,) * *Evaluate at random*	x	❑	❑		8-13	Heaters available on cold days	x	❑	❑
8-06	All cleaning supplies properly stored	x	❑	❑			**Euthanasia Room**			
		5	of	24		8-14	Clean floors and countertops	x	❑	❑
						8-15	Clean supplies are properly stored	x	❑	❑
Item #	**Kennel Supervisor Office**	**A**	**M**	**S**		8-16	Exam tables	x	❑	❑
8-07	Clean floors	x	❑	❑		8-17	Euthanasia chemical are properly stored and secured	x	❑	❑
8-08	Desks are neat and orderly	x	❑	❑		8-18	Staff are in compliance with dress code	x	❑	❑
						8-19	Quiet environment	❑	❑	x
						8-20	Cooler is clean and in working order	x	❑	❑

-- Comments/Actions Needed --

Loud music playing/outside, crematorium working, Like poster on wall with instructions of identification.

Inspection Area 9
Storage Area(s)

Item #	Storage 1 (Adoptions)	A	M	S		Item #	Storage Shed 3 (Kennel Food)	A	M	S
9-01	Clean and neatly organized	x	❑	❑		9-05	Clean and neatly organized	x	❑	❑
9-02	Equipment log / up to date	x	❑	❑		9-06	Food is free of insects	x	❑	❑
						9-07	Supply log / up to date	x	❑	❑
Item #	**Storage Shed 2 (Kennel Supplies)**	**A**	**M**	**S**			**7 storage areas in shelter**			
9-03	Clean and neatly organized	x	❑	❑						
9-04	Supply log / up to date	x	❑	❑						

-- Comments/Actions Needed --

Amy Collins in charge for one month; boots moved to safety shed next to car wash. Jim LeMaster is her backup. There is a heater in the storage shed for outdoor use. Everything must be signed out. There were no bugs in the food.

Inspection Area 10
Animal Control Officer Trucks

Item #	ACO Truck	A	M	S		10-05	Cleaning equipment and chemicals are properly stored	x	❑	❑
10-01	Exterior / Clean	❑	x	❑		10-06	Engine (easily starts)	x	❑	❑
10-02	Cab Interior / Clean	x	❑	❑		10-07	Cage ventilation system is working properly	x	❑	❑
10-03	Cages / Clean	x	❑	❑						
10-04	Cage doors properly working	x	❑	❑						

-- Comments/Actions Needed --

Inspection Area 11
Veterinary Clinic

Item #	Entrances and Hallway	A	M	S		Item #	Surgery/ Prep Room	A	M	S
11-01	Prepped foot baths (front and rear entrances)	❑	❑	x		11-15	Clean floors (surgery and prep room)	x	❑	❑
11-02	Clean floors	x	❑	❑		11-16	Countertops /exam tables are clean	x	❑	❑
11-03	Free of debris and clutter *	x	❑	❑		11-17	Cages and cage doors are clean	x	❑	❑
						11-18	*Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations)	x	❑	❑
Item #	**Recovery Room**	**A**	**M**	**S**		11-19	*ID bands (sex appropriate ID bands, date, and initials)	x	❑	❑
11-04	Clean countertop and sink areas	x	❑	❑		11-20	*Animals identified as aggressive or too young have been noted on kennel card	x	❑	❑
11-05	Cages and cage doors are clean	x	❑	❑		11-21	Trash receptacle not overflowing	x	❑	❑
11-06	Kennel runs and doors are clean	x	❑	❑						
11-07	All occupied runs/ cages have fresh water	x	❑	❑		**Item #**	**Exam Room**	**A**	**M**	**S**
11-08	Food bowls in each occupied run / or washed and neatly stacked	x	❑	❑		11-22	Clean workspace (exam tables, countertops etc...)	x	❑	❑
11-09	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations) * *Evaluate at random*	x	❑	❑		11-23	Cages and cage doors are clean	x	❑	❑
11-10	Occupied runs/ cage have one of the following: bed, blanket, or towel	x	❑	❑		11-24	All occupied cages have fresh water	x	❑	❑
11-11	Food is properly stored	x	❑	❑		11-25	Cleaning supplies clearly labeled and properly stored	x	❑	❑
11-12	Bedding and newspaper is neatly stored	x	❑	❑		11-26	Stocked with essential medical equipment and medicines and properly secured	x	❑	❑
11-13	Cleaning supplies are clearly labeled and properly stored	❑	❑	x	Q256	11-27	Refrigerator is clean and neatly organized	x	❑	❑
11-14	Trash receptacle not overflowing	x	❑	❑		11-28	Refrigerator is stocked with essential vaccines for daily operations	x	❑	❑

-- *Comments/Actions Needed* --

10 cages in back. Very little was going on. Observed one spray bottle not labeled properly..

Inspection Area 12
Field Operations Building

Item #	Break Room	A	M	S		Item #	Offices	A	M	S
12-01	Clean Floor	x	❑	❑		12-08	Clean floors	x	❑	❑
12-02	Table Surfaces are clean	x	❑	❑		12-09	Trash	x	❑	❑
12-03	Clean Refrigerator	x	❑	❑		12-10	Desks are neat and orderly if not in use	x	❑	❑
Item #	**Equipment Room**	**A**	**M**	**S**		**Item #**	**Laundry Room**	**A**	**M**	**S**
12-04	Equipment is neatly organized	❑	x	❑		12-11	Clean Floor	x	❑	❑
12-05	Non-operational equipment has been identified and reported	❑	❑	x		12-12	Neat	x	❑	❑
12-06	Equipment log / up to date	x	❑	❑		**Item #**	**Hallway**	**A**	**M**	**S**
12-07	Restrooms	x	❑	❑		12-13	Clean Floor	x	❑	❑
						12-14	Free of debris and clutter	x	❑	❑

-- Comments/Actions Needed --

Just got fire extinguishers to install in vehicles & spay/neuter van. Phone wasn't working but Natalia was working on it..

Inspection Area 13
Common Areas

Item #		A	M	S						
13-01	General appearance of grounds landscape (i.e. grass and shrubbery)	❑	x	❑		13-03	Facility fence is fully operational with no holes or breaks	x	❑	❑
13-02	Areas throughout facility are clearly marked and identifiable to general public	x	❑	❑		13-04	Music playing	❑	❑	x

- Comments/Actions Needed –

Loud music playing. Lots of weeds observed. Has anyone contacted the Master Gardeners as suggested many times.

Additional Comments

Livestock area: Two roosters. Several empty cages.

Very shorthanded – why can't supervisors pitch in, especially on Saturdays?

Can door notification system be cut off on Saturdays?

Dogs were being walked. Dog prints had been repainted. The low part outside the main building finally is being redone so there won't be any standing water.

There were no dogs in any of the play yards on beautiful days.

Narrative

It took two days to complete the walkthrough – Saturday and a weekday. I had never done an inspection on a Saturday. The place was bustling. The volunteer young man was at the desk in the lobby with a smile on his face. This greeting is invaluable as are all the volunteers I saw. The waiting area was stocked with books to read and a lost & found form was available. An informative flipbook was in the intake area. Brochures need to be rewritten and I have offered to do this several times and even told that they would be emailed to me, but that hasn't happened.

Thank goodness the problem of standing water in front of the admin building is fixed. The puppy kennel still needs to be soundproofed. The Paw Prints had been repainted and look nice. Dogs were being walked by volunteers. I like the "Please Walk Me" sleeves with leashes in them. I especially am concerned that there were no dogs in the play yards and no cats in the outdoor area although both days I was there were beautiful.

We are still asking for appealing descriptions on green sleeved dogs and cats. We are still asking for toys in runs and cages. This is good marketing strategy. A great sign about a pet being a responsibility for a lifetime was in an employee only building and should be where the public sees it. The sign "A dog's tail never lies" is not true and should be taken down. The greatest concern I had was the signs hanging in the kennels asking if you have lost a dog, go to the kiosk in the lobby, look at the dogs at the Southside Shelter and staff would help you. Where is the message that there also are dogs at the Southside Shelter for adoption? On Saturday they were short-staffed and supervisors weren't pitching in.

I found out that there are 7 areas of storage: beside the truck wash station, 3 sheds across from that, a vet storage shed, a foster/rescue/adoption storage shed and an administration shed. Amy Collins opened them and is in the process of reorganizing them. There were no bugs in the food.

There are various empty cages and kennels around the property – don't know why they are there. New fire extinguishers had come in for vehicles and spay/neuter van. Kennels were all clean with water in occupied runs/cages. I didn't like the cheap paper sign on the door of Kennel #1 saying "Puppies". Just inside the door was a Sharp's container that the top didn't close. This is dangerous because of children walking in that area. The sign in one kennel gave feeding instructions by weight of dog. This sign should be replicated in other kennels.

The crematorium is working. I liked the poster on the wall. In EBI. I saw the heaters that are for the cold weather.

Where are the Master gardeners who have volunteered to work on the grounds? This evaluation form is a work in progress since I discovered some areas not covered. Eric Vryn is doing an excellent job of putting this together.

ACS Live Release Team
ACS AB Live Release Committee Status Feb 2011

1. FY 2011 YTD Statistics through February (from Kennel Statistics Reports)

Date	Intake	Live Release	Healthy & Treatable Euthanasia	Unhealthy Untreatable Euthanasia	Total Euthanasia	Live Release Pct	Euthanasia Pct
Feb 2011	1,802	604	526	577	1,103	33.5%	61.2%
2011 FYTD	10,078	3,282	2,546	3,829	6,375	32.6%	63.3%
2010 FYTD	7,788	2,197	2,383	3,258	5,641	28.2%	72.4%

Monthly Adoptions: 307 (Down 40 (12%) from previous month)
Total Transfers: 181 (Down 32 (15%) from previous month)
Total RTO's: 116 (Down 23 (17%) from previous month)
Total Offsite Adoptions: 30 (Down 24 (44%) from previous month)
Live Release: 604 (Down 95 (14%) from previous month)
Intake: 1,802 (Down 279 (13%) from previous month)

Healthy & Treatable Intake: 1,251 (Down 45 (3%) from previous month)
Healthy & Treatable Live Release Rate: 49.3% (Down 4.6% from previous month)
Healthy & Treatable Euthanasia Rate: 42.9% (Up 0.8% from previous month)

Fiscal YTD Adoptions: 1,622 (Up 619 (62%) from FYTD 2010)
Fiscal YTD Transfers: 1,031 (Up 450 (77%) from FYTD 2010)
Fiscal YTD RTO's: 629 (Up 16 (3%) from FYTD 2010)
Fiscal YTD Offsite Adoptions: 254 (Up 189 (291%) from FYTD 2010)
Fiscal YTD Live Release: 3,282 (Up 1,085 (49%) from FYTD 2010)
Fiscal YTD Intake: 10,078 (Up 2,290 (29%) from FYTD 2010)

Healthy & Treatable Intake: 6,638 (Up 2,108 (47%) from FYTD 2010)
Healthy & Treatable Live Release Rate: 52.5% (Up 3.7% from FYTD 2010)
Healthy & Treatable Euthanasia Rate: 40.7% (Down 4.5% from FYTD 2010)

Notes:

1. Intake and all Live Release factors in February were down from January and less than the monthly averages for FY 2011. This is likely due to the short month and the cold weather that we had in early February.
2. Even though Intake FYTD is much higher in 2011 than 2010, the Live Release Rate is higher and the Euthanasia rate is lower in 2011.

2. The Live Release team has not met since last month's ACS AB meeting.

Friends of Animal Care Services
Report to
Animal Care Services Advisory Board
March 16, 2011

San Antonio Area Friends of Animal Care Services is actively seeking donors to fund portions of the Brackenridge Park Pet Center now that plans are nearing completion. The first phase will consist of the Pavilion/Gazebo structure and the unfunded portion of the Adoption Kennel.

Friends of Animal Care Services is partnering with the PAWS Project in our continuing effort to assist Animal Care Services.

As a member of the Texas Federation of Animal Care Societies, Friends of Animal Care Services contacted animal welfare advocates to telephone/e-mail members of the Senate Committee holding hearings on Senate Bill 279 "Pets in Protective Orders" urging passage of the Bill. "The Link" between animal abuse, child abuse, and family violence Committee supports this Bill. Sallie Scott did an interview with Jim Forsythe of WOAI relating the importance of passage of this Bill not only to protect pets in family violence situations but also to help victims become confident in their leaving a violent situation where pets are involved.

San Antonio Area Foundation
Where Giving and Community Connect

Consortium Animal No Kill Progress Report
February 2011

I. INCREASE COMMUNITY AWARENESS AND OWNER RESPONSIBILITY

Awareness campaign

We have had Talk About It! TV interviews with Dr. Ferrier on KENS Great Day SA and a radio interview with Cox Radio.

We provided an information table at a City Council District 3 Town Hall meeting.

II. REDUCE THE NUMBER OF STRAYS/HOMELESS ANIMALS

Spay/Neuter

Here are the number of spay/neuter surgeries performed in January 2011 and fiscal YTD through January. All data for February is not available at this time.

Here are the number of spay/neuter surgeries performed in January 2011 and fiscal YTD through January. Data for February is not available at this time.

In all high-volume clinics in January 2011, we sterilized 4,643 dogs and cats, 654 more than the previous month and 1,099 more than the same month last year. They have sterilized 17,269 animals in 2011 FYTD, which is a 28% increase over last year. Free surgeries are 19% higher than FY 2010.

In all high-volume clinics for January 2011, we sterilized 175 feral cats, 178 less than the previous month and 51 less than the same month last year. They have sterilized 1,329 feral cats for FY 2011 to date. Feral Cat surgeries are 26% higher than last year.

A total of 1,071 mobile and MASH surgeries were provided in January (versus 348 in January of 2010).

Note that the statistics include surgeries done for Bexar County residents at the Hill Country Animal League in Boerne. They serve several rescue and feral cat groups from Bexar County

III. PROMOTE BEST PRACTICES AMONG ALL ANIMAL CARE ORGANIZATIONS

Nothing to report

IV. IMPLEMENT EFFECTIVE PUBLIC POLICY AND ORDINANCES

Nothing to report.

V. SECURE NEEDED HUMAN AND FINANCIAL RESOURCES

Fundraising

No foundation or corporate funding was raised in the month of January 2011. $102,250 has been raised in 2011 FYTD designated for PR operating costs and will not be available for grantmaking.

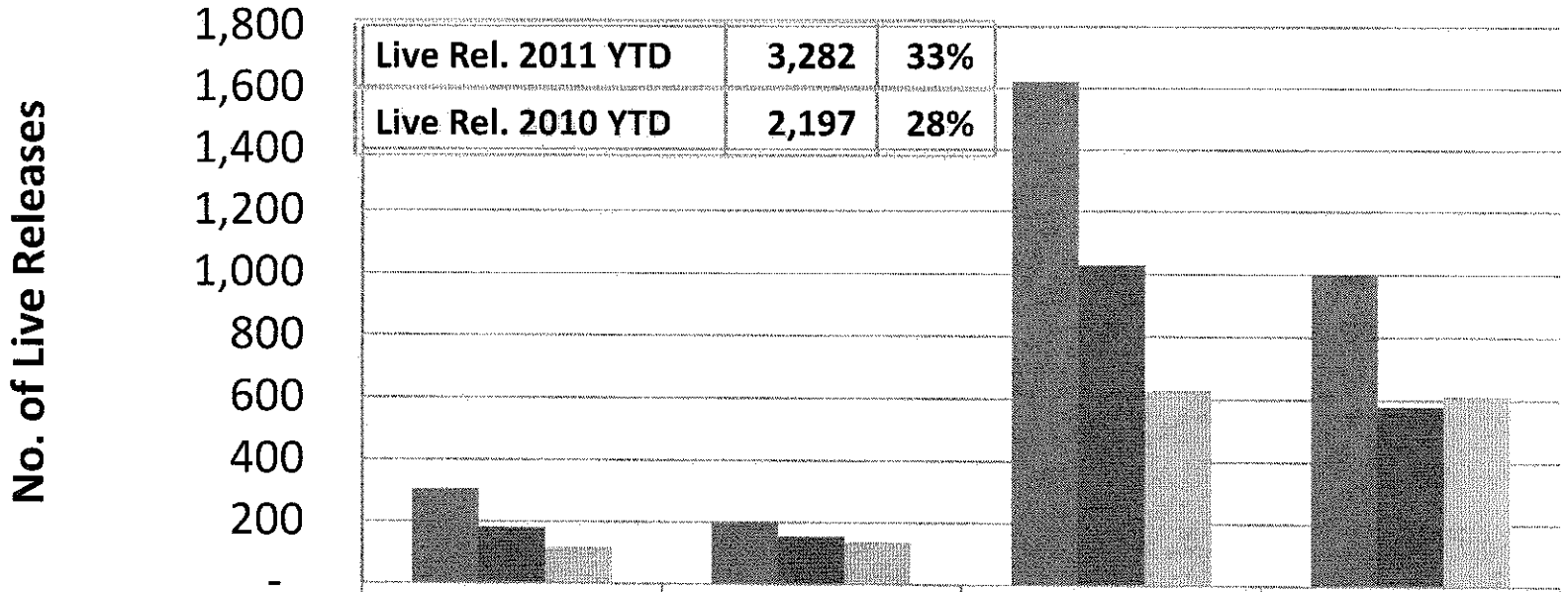
Individual donors contributed $48 in February and $2,380 FYTD.

VI. FOSTER DEVELOPMENT OF CONSORTIUM OF PARTNERS

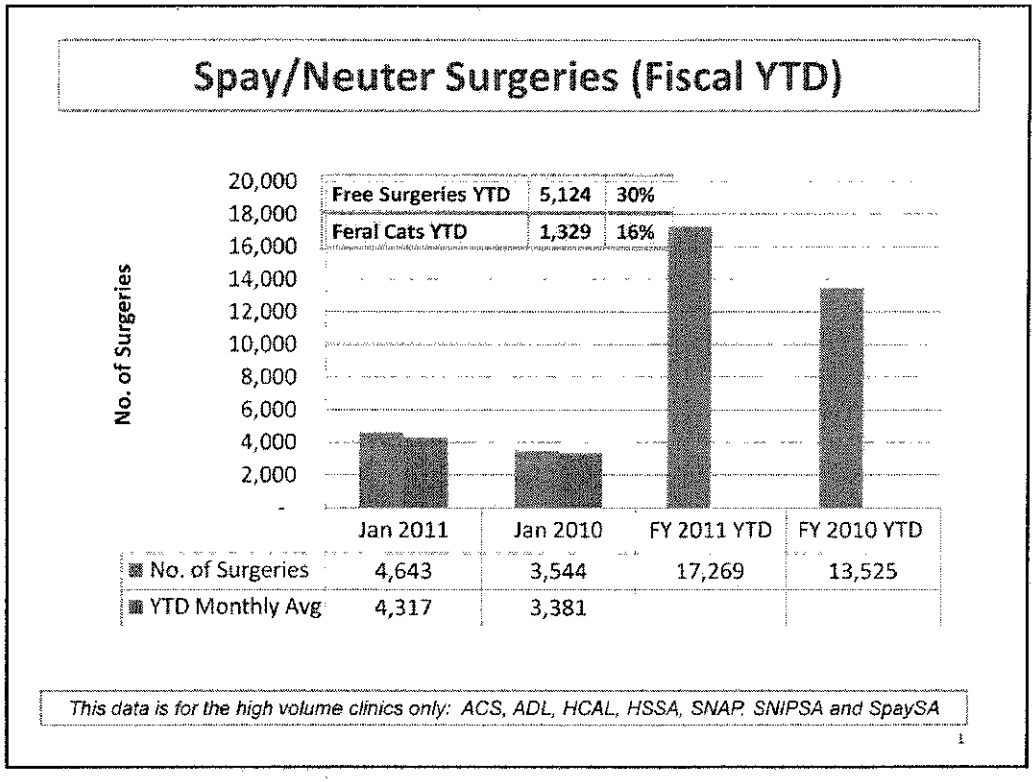
Consortium

The Consortium met on February 8, 2011. The next meeting will be May 11th.

ACS Live Release (Fiscal YTD)



	Feb 2011	Feb 2010	FY 2011 YTD	FY 2010 YTD
Adoptions	307	199	1,622	1,003
Transfers	181	156	1,031	581
RTO	116	138	629	613



Here are the number of spay/neuter surgeries performed in January 2011 and fiscal YTD through January. All data for February is not available at this time.

You can see that January of this year was higher than January of last year by 1,099 surgeries. This is a 28% increase over last year.

Free surgeries are 19% higher than 2010 FYTD. Feral Cat surgeries are 26% higher than 2010 FYTD.

SpaySA provided 304 surgeries through their MASH clinic in January. ACS performed 262 surgeries in their mobile clinic. SNAP performed 798 surgeries in their mobile clinic. In all, a total of 1,071 mobile or MASH surgeries were provided in January (versus 348 in January of 2010).

Note that the statistics include surgeries done for Bexar County residents at the Hill Country Animal League in Boerne. They serve several rescue and feral cat groups from Bexar County.

AAPAW REPORT TO ACSAB
March 2011

1. 198 pets were adopted at 4 Mega Adoption Events in February.
   a. A last minute opportunity presented itself for a cats only adoption at a 3 day performance of the Amazing Acro-Cats at the Rose Theatre – great exposure for the 3 groups participating, but only 1 adoption by ACS.

2. Two adoption + one info events are scheduled for March –
   a. Mar 12-13 – Alamo City Pet Expo – Freeman Coliseum
   b. Mar 19-20 – South Texas Motorcycle Show – Freeman Coliseum (tbc)
   c. Mar 20 – Pucks & Paws – ATT Center

3. Three adoption events are scheduled for April
   a. Apr 2 – Petco - Bandera
   b. Apr 9 – Tour For Life – LifeTime Fitness – 281/Sonterra – new venue
   c. Apr 30-May 1 – Petsmart – location tbc

4. The Communications Committee has sent out an Op-Ed to the Express News with AAPAW's vision for SA2020. Board members have sent emails to the Mayor, City Managers' offices, City Council members as well.

5. AAPAW member Tracy Voss is finalizing plans to have KSAT air videos featuring dogs at ACS on a weekly basis and needs assurance from ACS that these dogs will be given extra time for the public to respond to avoid the situation with "Jeff's favorite dog" on Monday, March 7.

6. AAPAW is recruiting more veterinarian members and identifying rescue-friendly vets. Four vets have contacted AAPAW this year for rescue-related assistance and encouraged to become members.

Alamo Area Partners for Animal Welfare (AAPAW) is a coalition of animal welfare organizations, veterinarians, individuals and businesses who have joined together to promote animal welfare, responsible pet ownership, pet adoption and spay/neuter in support of the City of San Antonio's Animal Care Strategic Plan and the No-Kill Initiative. AAPAW is a tax-exempt 501(c)(3) non-profit organization.