

**Agenda**  
**ANIMAL CARE SERVICES ADVISORY BOARD MEETING**  
Animal Care Services Facility, 4710 State Highway 151, San Antonio, TX 78227  
Wednesday, February 15, 2012 AT 6:30 PM

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

1. Call to Order
2. Approval of minutes from January 18, 2012.
3. Citizens to be heard
4. Director's Report regarding: Best Friends Visit to ACS, Administration, Live Release, Clinic, Shelter, Field and Fiscal Operations -  
*presented by Joe Angelo, ACS Interim Director*
5. Ad Hoc Committee/Standing Committee Reports – *presented by Sallie Scott*
  - a. Inspection of Main Facility – *presented by Cynthia Martinez and Joe Guerra*
  - b. Inspection of Southside Facility – *presented by Pam Cravets*
  - c. Efficiencies of Operations – *presented by Rita Braeutigam*
  - d. Enforcement Committee Report - *presented by Sallie Scott*
  - e. Outreach/Spay/Neuter Committee Report - *presented by Mona Thaxton*
  - f. Live Release Committee Report - *presented by Rita Braeutigam*
6. Discussion and possible vote regarding the draft Position Statements of the Animal Care Services Advisory Board which outlines their position in regards to topics such as: animal spay/neuter practices, licensing, enforcement, shelter care, euthanasia, feral cats management, microchipping, and sale of animals. – *presented by Sallie Scott*
7. Friends of Animal Care Services Report regarding the agency's collaboration with projects around the City of San Antonio –  
*presented by Mona Thaxton FACS*
8. Consortium of Partners Report regarding consortium's community education and awareness campaign on pet owner responsibility, including spaying and neutering; reduction of stray and homeless animals; best practices of animal care organizations; implementation of effective public policy and ordinances; fundraising; and the fostering of further development of consortium partners - *presented by Gavin Nichols, San Antonio Area Foundation*
9. Update Reports from High Volume Pet Partners
  - a. San Antonio Pets Alive – *presented by Dr. Ellen Jefferson*
  - b. San Antonio Humane Society – *presented by Nancy May*
10. Set next meeting date
11. Adjournment

RECEIVED  
CITY OF SAN ANTONIO  
CITY CLERK  
12 FEB 10 PM 4:45

**DISABILITY ASSISTANCE NOTICE**

This meeting site is wheelchair accessible. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call (210) 207-7245 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al (210)207-7245 por voz/servicio de TTY.

**MEETING MINUTES**  
**Animal Care Services Advisory Board**  
**January 18, 2012**  
**6:30 P.M.**  
**Animal Care Services Facility**  
**4710 State Highway 151, Annex Training Rooms 1 & 2**

**ACS Board Members:** Sallie Scott-Chair, Mona Thaxton-Vice Chair, William White-Secretary, Rita Braeutigam, Joe Guerra, Pamela Cravets, Jose De La Cruz, Randy Murdock, Shannon Espy, Cynthia Martinez, \*David Garza.

**Ex-Officio Members:** Erik Walsh, Charles Pruski, \*Gary Hendel

\* Indicates Not Present

**Staff Liaison:** Maria Kieke

**I. Call to Order**

Sallie Scott convened the meeting at 6:41 PM with a quorum present. Ms. Scott called for approval of the minutes for December 14, 2011 and amended minutes from November 16, 2011. Rita Brauetigam motioned to approve and Jose Guerra second the motion. Amended minutes for November 16<sup>th</sup>, Shannon Espy motioned to approve and Mona Thaxton second the motion. Minutes passed.

**Board Comments:**

Bill White, Board Secretary commented that according to the rules the Board cannot amend minutes for a second time but must *Amend Something Previously Adopted*. He requested that for future requests for amending minutes, the Board will require written request for any changes made to the minutes to the secretary.

Upon a motion and second, Sallie asked for any discussion regarding the November minutes, which had been previously adopted, with the additions requested by Jim Smith, as well as for the December minutes. All members agreed by vote.

Sallie called for a reading of inspection reports for both ACS main facility and Southside Auxiliary. .

**II. Citizens to be heard:** One citizen signed up to speak as follows:

**John Bachman::**

Mr. Bachman noted concern regarding the ACS Board being appointed to advise City Council not to be an instrument of Animal Care Services. He stated that "you are not a Board of theirs; you are a Board of City Council and the citizens of San Antonio. Therefore, as such you should discuss the policies that ACS is doing and to pass motions and make recommendations to City Council directly through the City Manager as rule of status to suggest to them on how to control the Board, and how to run ACS and what ACS is doing right by ACS and what ACS is doing wrong. Animal care is being more efficient than in the past. Efficiency without compassion is terrible and commented that Josef Stalin was efficient. He believes that the Board's job is to look at what ACS is doing wrong and to make suggestions to correct it. He also stated to the Board "not to be a rubber stamp of ACS policies and to be directed and your functions of what committees you should attend what the Board's function is and who they should talk to". He wants to see discussion and resolutions that are being passed through City Council. He said he had suggested last time to search for a permanent Director, a permanent compassionate Director. He wants to see the Board act independently and speak for the citizens of San Antonio.

### **III. Board Chair, Commentary and Introduction**

Sallie Scott introduced a newly appointed member to the ACS Board, Cynthia Martinez. Ms. Scott stated that a full welcome packet had been provided to her. She also stated that for the first in some time, the Board has full membership.

Ms Scott provided a brief synopsis of the various meetings and organizations that she, Ms. Thaxton, or Mr. White attended on behalf of the Board in the month of December. She commented that she had met with Vince Davis, a reporter with the San Antonio Express-News. She also commented that she spoke at last City Council 'A' Session. Ms. Scott also reiterated to everyone that citizens to be heard must come to the podium. She closed by asking for ACS to submit in the future a report on animal count, budget, kennel report and breakdown of Brooks animals being pulled out of ACS. These have been omitted from recent versions of the Director's Report. She also asked for a breakdown of the rescue groups who pull from ACS be in the packet.

Sallie attended the latest court hearing of Marley under the Dangerous Dog Designation Process. She said that in the Marley Case there were no winners among the parties. Referring a request from Councilman Soules and Brian Payton, the alleged bite victim, Sallie asked Vincent Medley to retrieve the sheets given to Mr. Payton and the owner(s) of the dog(s) allegedly attacking the victim. Mr. Medley and Mr. Walsh left the Board meeting but were unable to produce the paperwork during the meeting. Mr. Angelo commented that a dog can be licking you in the face one moment, then bite you the next. Dr. Shannon Espy recommended that a dog behaviorist be available in these cases to evaluate the bite dogs.

### **IV. Brackenridge Park Update**

Bill Hensley provided a quick update regarding the Brackenridge Project. He stated that (1) construction will begin in June 2012 with a completion date of June 2013, (2) Site Plan – the whole project is being done, (3) Advertise in March, (4) appear before Council in April.

### **V. Director's Report:**

Joe Angelo updated the Board on the following items: (1) Brooks – Heber Lefgren stated that Brooks's leasing agreement will appear at Council. Brooks's facility improvements for staff would be made. He closed by stating that ACS is under budget, (2) Joe Angelo reported that Harris County, Texas and Columbia, Missouri had recently reached out to ACS interested in our processes. Mr. Angelo also reported that the Petco Foundation donation and contribution of \$1,000,000. He closed by stating that the ACS's live release rate was at an all time high (58%), (3) Clinic- Christine Garnett reported that 3,500 S/N had been performed and that they are vamping up surgeries by having the correct equipment. She concluded by stating that a new vet, Dr. Gotbeter would be joining ACS in mid-February, (4) the ACS PIO, Lisa Norwood reported that a local marketing company called Amaezing Marketing has been chosen to promote ACS in a massive awareness campaign. The media hubs on board are TV, Radio, newspapers and Billboards. Fox, La Prensa, Kens 5, KXTN Tejano radio, 98.5 Xavier in the morning, and residential bill boards would all be part of this campaign. The media will be conducted both in English and Spanish to try to reach the masses in San Antonio. Ms. Norwood concluded by stating that billboards would be placed in set areas by the end of January 2012 and radio advertisements would go live on Monday, January 23, 2012, (5) Field – Vincent Medley reported that Field Operations staff are working hard on the CNSI project, cruelty cases and dangerous dog cases. He closed by stating that ACS job is to protect the health and safety of the public and uphold the law, (6) Live Release – Jeanne Saadi reported that we had 264 rescues and 234 adoptions.

### **VI. The next month's volunteers for the inspections are as follows:**

Main Facility – Cynthia Martinez  
Southside Facility – Pamela Cravets

Board Comments by Ms. Scott: The revised committee structure combines some committees: Executive Committee will take care of the Position Statements, approved by the board, and Governmental Relations; and the Standing Committee, Operations, would combine with the Adoptions/Live Release under Rita Braeutigam as Chair. The standing committees are: Executive Committee, Operations, and Nominating. Sallie Scott chairs the Enforcement Committee; Bill White, the Bylaws Committee; and Mona Thaxton, the Outreach/Spay/Neuter Committee. The Chairs will send out descriptions of their committees and the goals and objectives for each. The Executive Committee will come back to the Board with suggestions for position statements at the next Board meeting for discussion. Jose De la Cruz has agreed to be a member of the Enforcement Committee.

As an addendum to the inspection report, Rita Braeutigam is requesting for a hot water heater at Brooks and a wash tub. She also requested for Mr. Angelo to follow up on hand sanitizer, sleeves and extra supplies for the bathrooms at main facility on Saturday's and Sunday's.

Regarding the 151 Facility inspection, Joe Angelo remarked that something would be done to give access for healthy cats to the outdoor area.

Joe Guerra asked that a pass key be made available at the front desk to let Board members go through the 151 shelter. Joe Angelo replied that Board members, as appointed City officials, should have unrestricted access to ACS facilities and should not require escort. He said that this access will require balance with security concerns.

#### **VII. Friends of Animal Care Services Report**

Mona Thaxton reported about the FACS creation of a pamphlet that describes the ACS Strategic Plan to be handed out at future events.

Board Comments:

Rita Braeutigam requested for number of crates needed for the foster organizations.

#### **VIII. Consortium of Partners Report**

The SAAF are continuing in advertising their services in calendars. They would like to see spay and neuter posters in every City building in San Antonio. Gavin Nichols stated spay and neuter numbers were lower than last year due to a number various factors. Mr. Nichols concluded by requesting ACS to provide information regarding area 6.

#### **XI. Alamo Area Partners for Animal Welfare Report**

No report.

#### **X. Adjournment**

The Board next meeting will take place on February 15, 2012 at 6:30 p.m.

The meeting adjourned at 9:20 p.m.

CITY OF SAN ANTONIO  
DEPARTMENT OF ANIMAL CARE SERVICES  
DIRECTOR'S REPORT

February 15, 2012

## DEPARTMENTAL OPERATIONS

**Field Operations:** The Dispatch/CAD Project is still in operation with vehicles currently being retrofitted with laptops and laptop stands. That phase of the project is 50% complete, leaving 10 laptops and stands to be installed. Target date for completion is February 24th. Below are some additional highlights from the month of January:

- The division has hired two new officers, Tracee McDaniel and Stephen Wilson. Both are currently in training with Field Training Officers (FTOs). Officer McDaniel is scheduled to begin street patrol within the next two weeks.
- The 180 fighting roosters and other fowl impounded in seizures with the San Antonio Police Department and the Bexar County Sheriff's Office were awarded to the department, as a result the animal cruelty hearing heard by a Justice of the Peace on January 24th. The animals will be handled in accordance with the Court's ruling.

**Shelter Operations:** ACS is working with our High Volume Pet Partners to improve the flow and care of animals taken in at our facility. In addition, ACS is purchasing outdoor kennels to augment housing in the ACS facility for those animals to be rescued within a 24 hour period. Below are some additional highlights from the month of January:

- The average hold time for the month of January was 6 days.
- The grooming tubs have been successfully installed in Stray Kennel Buildings 3 and 4 and they will be used to prep animals prior to surgery and adoption pick-up.
- To better maintain our community cat colony, feeding stations and feral houses have been placed throughout the facility.
- Shelter staffers Jimmy Rios and Daniel Gallegos were recently promoted to Animal Care Specialists and will assist in managing the kennels. Jimmy Rios has been a kennel attendant with department since 2009. Daniel Gallegos has been an Adoption Representative in the Live Release division since 2010.

**Live Release:** January was an incredible month for Adoptions where 570 animals were able to find forever homes. This was the second highest number of adoptions in ACS's history. ACS also set a record for the highest number of animals sent to rescue, totaling 691. This would not

have been possible without the combined efforts of Live Release, Clinic, Shelter staff, and our rescue partners. Below are some additional highlights from the month of January:

- Animal Care Services offered City Licensing at two low-cost vaccination clinics held at Rudy's Feed Store, resulting in over 100 licenses per day.
- The Return-to-Owner (RTO) rate was also at an all-time high thanks to the dedicated efforts of our Animal Control Officers (ACOs) and kennel staff. ACS was able to reunite 155 animals with their owners.
- SAPA! is holding offsite adoption events 5 days per week to find forever homes for their rescue animals.
- As part of SAPA's burgeoning Positive Alternatives to Shelter Surrender (PASS) Program, SAPA! asks owners to refrain from surrendering a pet(s) a few additional days in order to advertise those pet through various social media outlets like Craigslist. In addition, SAPA provides education to pet owners, detailing options that would allow them to keep their pets or have them fostered if possible. This program has provided several animals second chances before entering the shelter.

**Clinic Operations:** In the month of January the clinic accomplished 787 in-house surgeries. This was an increase from the 737 performed in December 2011. Below are additional highlights from the month of January:

- Dr. Marilyn Gotbeter has started as ACS staff Veterinarian. She has been working as a contract veterinarian with the department since February 2011 and we are excited to now have her as a permanent member of our team.
- The Clinic will be holding a 24 hour "spay/neuter-athon" on January 18-19, 2012. In a 24 hour period, five of our spay/neuter partners along with ACS will work up and/or sterilize every animal in the facility. This initiative is geared toward improving the clinic and shelter process flow.
- We currently have one vacant Veterinary Technician position posted which will close February 14, 2012.

## MEDIA

Below are the media highlights from the month of January:

**High Profile Stories:** Animal Care Services is working on several high profile stories concerning shelter programs and innovations. The Wall Street Journal featured a story on the department's Animal Court and enforcement model which is being looked at by several municipalities throughout Texas. The Express News will be running a story on the City's Dangerous Dog investigations and the impact dog bites have on victims. Additionally, the newspaper recently ran a two part series promoting adoptions and fostering with a feature on

Darla, a down on her luck Basset Hound mix that was brought to ACS after her owner died. She was adopted the day the article appeared.

**Media Campaign:** The ACS marketing campaign is getting underway with production of billboards and print ads to augment already running radio ads on KXTN and The Beat. The billboards will be up in target areas by mid-February with the first print ad having run in Conexion last week ACS is also working with the marketing agency to identify additional promotional venues and opportunities.

## ADDITIONAL ITEMS TO BE ACKNOWLEDGED

**Brooks:** A mobile office structure will be placed on-site this week from which ACS staff can run Brooks operations. The existing structure will be used as a multi-functional space; to include space for storage and for rescue groups to use while removing animals from the facility. In addition, the preliminary steps of removing the existing metal work in Kennel 3 in order to convert it to new kennel spaces will begin this week.

**TNR Grant from Best Friends:** In December, 2011, ACS was awarded a grant of \$874 K in cash and in-kind contributions over a three-year period. The resources of this grant will be used to further enhance the City's TNR capabilities. With the help of this grant, ACS anticipates seeing a reduction in cat euthanasia and cat intake rates.

On January 31, 2012, members of ACS senior leadership team traveled to Jacksonville, FL to visit various municipal, non-profit, and animal control facilities. This trip, funded by Best Friends Animal Society, allowed ACS to see successful Trap-Neuter-Return (TNR) Program in action. The visit resulted in a better understanding of best practices and the following observations/recommendations:

- An essential component of an effective TNR program is a strong partnership with a high volume spay/neuter clinic
- TNR programs should move away from managed cat colonies to individual cats (or "community cats") being release back to the neighborhoods in which they were trapped.
- The department could improve its adoption/front-lobby wait time by handing out restaurant-style pagers. While waiting for the completion of paperwork, adopters can spend more time bonding with their new family member. Once ACS staff becomes available, the adopter is paged and immediately served.
- Improved usage of the WYSI Wash system could save the department money and ensure even better shelter health. Installing oxygen generators could also save the department money since the department would no longer need to purchase oxygen tanks.

# ANIMAL CARE SERVICES

## PERFORMANCE MEASUREMENT REPORT

*JANUARY 2012*

### ENHANCED ENFORCEMENT

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals field impoundments	17,826	18,510	6,170	5,870	1,658
Number of field return to owners	N/A	213	71	266	71
Number of citations/warnings issued	5,190	6,000	2,000	1,217	223
Number of calls for service	80,771	82,000	27,333	25,873	6,404

### IMPROVED CONTROL

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of surgeries performed at ACS	8,793	12,806	4,268	2,376	787
Number of surgeries performed by partners*	9,347	9,344	3,115	2,177	346
Number of licenses issued*	N/A	25,000	8,333	4,974	1,747

### INCREASE LIVE RELEASE

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals intake	29,613	29,700	9,900	9,212	2,355
Healthy/Treatable Live Release Rate	52%	N/A	N/A	72%	80%
Live Release Rate	32%	38%	38%	55%	64.8%
Number of adoptions	4,330	4,345	1,448	1,931	570
Number of RTOs	1,707	2,134	711	629	155
Number of animal rescues	2,939	4,172	1390	2,304	691
Number of volunteers	436	500	446	501	
Number of volunteer hours	22,497	22,000	7,333	5,122	1,279

### ADMINISTRATION/OTHER

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
FY 2012 Budget	\$8.85 M	\$9.44 M	\$2.95 M	\$2.90 M	
Number of Media Interactions	317	350	117	128	39
Deceased Animal Pick-up				10,556	2,472

\* January data for surgeries performed by partners and licenses issued has not been fully collected; therefore, the indicators for these two metrics are for 3 months only (October through December).



City of San Antonio - Animal Care Services  
 ACS Asilomar Report  
 1/1/2012 To 1/31/2012.



Beginning Shelter Count: 499

A: Live Release (Healthy/Treatable Only): 80.43 %  
 B: Live Release (All Animals) 64.81 %

The live release % (Healthy/Treatable only) 'A' takes into account only Healthy and treatable animals (Condition determined at time of the animal leaving the facility), 'B' gives overall live release %.

**INTAKE (Live Dogs & Cats Only)**

	Dogs	Cats	Total
<i>From the Public</i>			
Healthy	1344	128	1472
Treatable-Rehabilitatable	127	13	140
Treatable-Manageable	234	9	243
Unhealthy and Untreatable	385	105	490
<b>B Subtotal Intake from Public</b>	<b>2090</b>	<b>255</b>	<b>2345</b>
<i>Incoming Transfers from Organizations within Community/Coalition</i>			
<b>C Subtotal Intake from Organizations within Commu</b>	<b>1</b>	<b>0</b>	<b>1</b>
<i>Incoming Transfers from Organizations outside Community/Coalition</i>			
<b>D Subtotal Intake from Organizations outside Commu</b>	<b>3</b>	<b>0</b>	<b>3</b>
<i>From Owners/Guardians Requesting Euthanasia</i>			
Healthy	1	2	3
Treatable-Rehabilitatable	0	0	0
Treatable-Manageable	1	2	3
Unhealthy and Untreatable	38	11	49
<b>E From Owners/Guardians Requesting Euthanasia</b>	<b>40</b>	<b>15</b>	<b>55</b>
<b>F Total Intake [B+C+D+E]</b>	<b>2134</b>	<b>270</b>	<b>2404</b>
<b>G Owner/Guardian Requested Euthanasia (Unhealthy&amp;Untreatable Only)</b>	<b>38</b>	<b>11</b>	<b>49</b>
<b>H Adjusted Intake [F-G]</b>	<b>2096</b>	<b>259</b>	<b>2355</b>

**OUTCOME****ADOPTIONS (Only dogs and cats adopted by the public)***Involving Dogs and Cats from Animals Control and Traditional Shelters*

Healthy	492	71	563
Treatable-Rehabilitatable	0	0	0
Treatable-Manageable	6	0	6
Unhealthy and Untreatable	1	0	1
<b>I Total Adoptions</b>	<b>499</b>	<b>71</b>	<b>570</b>

**Outgoing Transfers to Organizations within Community/Coalition**

Healthy	43	3	46
Treatable-Rehabilitatable	16	0	16
Treatable-Manageable	8	0	8
Unhealthy and Untreatable	8	0	8
<b>J Total Outgoing Transfers to Organizations within</b>	<b>75</b>	<b>3</b>	<b>78</b>

**Outgoing Transfers to Organizations outside Community/Coalition**

Healthy	418	52	470
Treatable-Rehabilitatable	58	5	63
Treatable-Manageable	25	2	27
Unhealthy and Untreatable	47	6	53
<b>K Total Outgoing Transfers to Organizations outside</b>	<b>548</b>	<b>65</b>	<b>613</b>

<b>L Return to Owner/Guardian</b>	<b>153</b>	<b>2</b>	<b>155</b>
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**Dogs & Cats Euthanize***Involving Dogs and Cats from Animals Control and Traditional Shelters*

<b>M</b> Healthy (Includes Owner/Guardian Requested Euthanasia)	<b>244</b>	<b>21</b>	<b>265</b>
<b>N</b> Treatable-Rehabilitatable (Includes Owner/Guardian Requested Eutha	<b>10</b>	<b>0</b>	<b>10</b>
<b>O</b> Treatable-Manageable (Includes Owner/Guardian Requested Euth	<b>29</b>	<b>0</b>	<b>29</b>
<b>P</b> Unhealthy and Untreatable (Includes Owner/Guardian Requested	<b>430</b>	<b>86</b>	<b>516</b>
<b>Q Total Euthanasia [M+N+O+P]</b>	<b>713</b>	<b>107</b>	<b>820</b>
<b>R</b> Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable	<b>38</b>	<b>13</b>	<b>51</b>
<b>S Adjusted Total Euthanasia [Q-R]</b>	<b>675</b>	<b>94</b>	<b>769</b>
<b>T Subtotal Outcomes [I+J+K+L+S]</b>	<b>1950</b>	<b>235</b>	<b>2185</b>

*Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)*

<b>U Died or Lost in Shelter Care</b>	<b>27</b>	<b>14</b>	<b>41</b>
<b>V Total Outcomes [T+U]</b>	<b>1977</b>	<b>249</b>	<b>2226</b>

*Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)***\*\* NOTE \*\*** The Subtotal Outcomes (T) for the live release formula does not include Died, Lost or State Lab Outcomes.**Ending Shelter Count:**

613

## **Operations Report**

### **February 9, 2012**

**An inspection was done of the 151 campus by Cynthia Martinez and Joe Guerra.**

**Clinic:** The same deficiency was noted in the clinic in January and February. "Every cage in the 2 rooms at the rear of the clinic was soaked with urine and feces." There has been no change to best practices since this was brought to the attention of the Executive Director one month ago.

**EBI:** Staff is in need of more carts for the incinerator. The floor of the freezer appears to need resurfacing.

**Common Areas:** The common areas need to be mowed more frequently to keep the weeds low and reduce the breeding ground for ticks.

**Kennel 4:** The main kennel was clean, however, the stainless steel cages were all occupied and they were all wet.

**Quarantine Kennel:** The quarantine kennel did not have hand sanitizer available. **Note: the issue of hand sanitizer from January has been addressed and was available in all other areas.**

**Foot baths:** The use of foot baths is inconsistent at the facility. What is the policy concerning the use of foot baths?

**Cattery:** Four cats were trapped on the opposite side from their water due to problems with the partitions that are not staying open.

**Front Office:** The information sheets on animal care were not available in Spanish. They need to be replenished or translated to Spanish.

**Clinic Supplies:** The clinic continues to run out of the supplies needed to evaluate and treat adoption, foster and rescue animals. For approximately two weeks the clinic was out of all products to treat ticks. This resulted, in some cases, of dogs being released infested with hundreds of ticks. This issue of supplies has been on going for many months and varies with several products.

## ACS RESPONSE TO THE FEBRUARY OPERATION'S REPORT

**Clinic:** The deficiencies regarding cage cleanliness that were raised in January's and February's Operations Report were discussed with the Interim Clinic Manager, Christine Garnett who indicated that at the time of the inspection, cages were generally empty and in the process of being cleaned out. Existing process ensures that cages are cleaned prior to the arrival of any animal as well as while an animal is under sedation. Volunteers will also check periodically to ensure cage cleanliness.

**EBI:** ACS will identify the cost for additional incinerator carts and will purchase if funds are available in the FY 2012 Budget. A work order request to Facility Maintenance was made to assess the flooring near the freezer to determine if resurfacing is needed/feasible.

**Common Areas:** Facility Maintenance sent a lawn mowing crew to ACS on Wednesday, February 8<sup>th</sup> and agreed to mow the lawn more frequently through this spring. Facility Maintenance is also looking at the cost of lawn restoration and treatment.

**Kennel 4:** The concern of stainless steel cage cleanliness was discussed with Kennel Manager Elizabeth Kalmykov who is addressing the issue to ensure changes are made.

**Foot baths:** The department has placed an order for 25 footbaths to be placed at each entrance way throughout the facility.

**Cattery:** The issue of cat partitions not staying open was discussed with Kennel Manager Elizabeth Kalmykov, who indicated that staff regularly reviews the cages to ensure that cats who are trapped are immediately released. Cats are never trapped within the mammal boxes for extended period of times.

**Front Office:** Department is in the process of hiring a Senior Administrative Assistant who will oversee all front office activities. One of the responsibilities of this position will be to oversee the management of front office activities which will include updating and replenishing information sheets currently provided. ACS expects to have this position in place within the next two months.

**Clinic Supplies:** Much of the clinic supplies previously ordered arrived at ACS last week. The remaining clinic supplies that are needed were previously ordered and are undergoing the City's purchasing process.

# Draft

Written by the Executive Committee of the ACS Advisory Board

**Position Statements**  
**of**  
**Animal Care Services Advisory Board**

February 2012

Section 823.005 of the Texas Health and Safety Code states that “the governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this Chapter. The advisory committee shall be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare organization. The advisory committee shall meet at least three times a year.” Pursuant to Ordinance No. 41165, the City Council of the City of San Antonio (City) created the Animal Control Advisory Board, which is now called the Animal Care Services Advisory Board (Board).

The Animal Care Services Advisory Board supports the following position statements, to make the San Antonio area a safe place for people and animals to live.

## 1. Spay/Neuter

Because of indiscriminate and accidental dog and cat breeding, safe, effective and permanent dog and cat birth control is necessary. Spaying female and neutering male animals are the preferred methods of preventing reproduction.

The Animal Care Services Advisory Board strongly supports that all dogs and cats, except those who are part of a responsible breeder’s breeding program or where surgical sterilization is contraindicated for medical reasons, be spayed or neutered. Therefore, the Animal Care Services Advisory Board supports the pre-adoption sterilization of all animals leaving Animal Care Services, including early-age sterilization.

The Animal Care Services Advisory Board further supports pediatric or “early-age” spay/neuter of animals, i.e., as soon as they reach a minimum of two months of age and two pounds in weight.

The Animal Care Services Advisory Board recognizes that sterilization is currently the best method to reduce companion animal overpopulation, and therefore to reduce shelter intake and euthanasia. The most important step a humane community can take to decrease companion animal overpopulation is to make a safe, effective, voluntary spay/neuter program available and readily accessible to the community, and create programs and incentives targeted to the populations known to be contributing disproportionately to shelter intake and euthanasia.

## **2. Stray Animals**

The Animal Care Services Advisory Board supports the picking up of stray animals (with the exception of feral cats in colonies) especially the packs of dogs roaming the streets.

The Animal Care Services Advisory Board supports increased community responsibility for reduction of the suffering of animals.

The Animal Care Services Advisory Board supports spay/neuter clinics and MASH units, educational outreach through school programs and block walking to distribute information door to door, especially in targeted areas of greatest concentration of strays.

## **3. Licensing**

The Animal Care Services Advisory Board supports and encourages license programs for all dogs and cats, including those used for breeding, show, sport, work and service.

The Animal Care Services Advisory Board supports fee differentials for intact vs. spayed or neutered pets.

The Animal Care Services Advisory Board believes that license laws should exclude feral cat colonies. Because feral cats are not companions, or pets, in the usual sense of the word, license laws cannot be meaningfully enforced on them and should not be used as a means to rid areas of these cats.

## **4. Cruelty to animals.**

Research has now established that there are strong links between violent behaviors toward humans and violent behaviors toward animals, that abusive behavior toward animals may be an indicator of other forms of violence within the family setting.

The Animal Care Services Advisory Board strongly encourages judiciary, law enforcement, and social service agencies to take violence toward animals seriously recognizing that animals are a part of the family unit.

The Animal Care Services Advisory Board encourages Child Protective Services, Animal Care Services, and domestic violence organizations: to have interagency cross-training, cross-reporting and referral programs.

## **5. Standards of Care**

The Animal Care Services Advisory Board supports the standards of care for all agencies/rescues that take animals from Animal Care Services as presented to the Animal Care Services Advisory Board along with reporting criteria with mandated timelines. (See Exhibit A)

## **6. Training**

The Animal Care Services Advisory Board supports the Animal Care Services Department goal to become a training/sharing destination.

## **7. Transport**

The Animal Care Services Advisory Board supports the transporting of animals from Animal Care Services to those shelters with available space as long as certain conditions are met. (See Exhibit B)

## **8. Ban of Specific Breeds**

The Animal Care Services Advisory Board opposes laws that ban specific breeds of dogs or that discriminate against particular breeds. These laws unfairly discriminate against responsible dog owners based solely on their choice of breed.

## **9. Dangerous Dogs**

The Animal Care Services Advisory Board believes that dog owners should be held responsible for unjustified harm or damage done by their pets. Dangerous dog laws should focus on the behavior of individual dogs and all of the circumstances surrounding an event, including those that may justify a dog's aggressive actions. Once a dog is deemed dangerous, the court should require the animal's owner to take all of the following actions:

- Evaluation of the dog by a Certified Applied Animal Behaviorist or a board-certified veterinary behaviorist and completion of any training or other treatment as deemed appropriate by that expert
- Spaying or neutering
- Microchipping

## **10. Enforcement**

The Animal Care Services Advisory Board supports enforcement of current animal ordinances with compassion, realizing it is the owner who is breaking the law by failing to observe City ordinance requirements, usually not the animal.

## **11. Shelter Data**

The Animal Care Services Advisory Board strongly believes that Animal Care Services must report consistent, accurate data and transparency in the formulas used to develop appropriate strategies that will effectively show progress or lack thereof of: All Live Intake (including stray, owner relinquish and transfer), Adoptions, Return-to-Owner, Return to Field (for free roaming cats), Transfers, Euthanasia (owner requested and all other), TNR and other Targeted S/N. All data is broken out for dog and cat, and for neonate, juvenile and adult.

The Animal Care Services Advisory Board believes that a number of indicators should be tracked to understand progress in decreasing the number of animals at risk. These indicators include: Intake, Length of Stay, Euthanasia Rate and Live Release Rate (LRR), calculated as the percentage of animals who have a live outcome relative to the total intake of animals. Total live outcomes include adoptions, return-to-owner (RTO), and transfers to outside agencies that guarantee adoption. This is crucial to identifying the best care for shelter animals and maximizing the likelihood that they will leave the shelter alive.

## **12. Euthanasia**

The Animal Care Services Advisory Board supports euthanasia by injection. Euthanasia should not be performed in the presence of live animals,

and it is essential that the proper steps are taken by the trained staff to verify that death has occurred. Performed properly, euthanasia by injection is the most humane, safest, fastest and least stressful to the animal and is safe for shelter personnel.

The Animal Care Services Advisory Board advocates the use of training and education of the pet-keeping public to reduce the frequency of animal relinquishment, public and private spay and neuter programs to slow the birth rate for animals, active promotion of adoptions of shelter animals, and aggressive policies to discourage excessive breeding of animals.

### **13. Feral Cats**

In order to stabilize and eventually reduce the free-roaming cat population through attrition, the Animal Care Services Advisory Board supports the ongoing responsible management of free-roaming cat colonies through Trap/Neuter/Return and through "Feral Freedom" programs.

The Animal Care Services Advisory Board believes that feral cat overpopulation is a community-generated problem and the community has a responsibility to work toward a solution. Animal Care Services should not be expected to devote all the resources needed or shoulder the responsibility alone.

The Animal Care Services Advisory board supports distribution of exclusionary devices and deterrents, and public education regarding the humane management of free-roaming cats.

Recognition by animal control officers and shelter staff that an ear-tipped cat has already been spayed or neutered allows for healthy, unsocialized cats to remain at or to be returned to their origin, rather than be admitted to an Animal Care Services. Animal Care Services should only return cats to their origin if they are receiving adequate food, water and shelter, and if the environment is conducive to successful outdoor living.

The Animal Care Services Advisory Board advocates placing well-socialized free-roaming cats and kittens in new homes when feasible. Alley Cat Allies is recognized as the expert organization for Trap/Neuter/Return.

The Animal Care Services Advisory Board supports Animal Care Services partnering with the San Antonio Feral Cat Coalition and various interest groups, with registration of colonies handled by the San Antonio Feral Cat Coalition. Open communication among all interests is advocated.

Subsidized sterilization, public education and outreach, adoption resources, dedicated colony caretakers, and others will help achieve a comprehensive goal.

### **14. Microchipping**

The Animal Care Services Advisory Board supports microchip identification paired with a collar and personalized ID tag for dogs and cats.

### **15. Sale of Pets**

The Animal Care Services Advisory Board opposes the sale of dogs and cats through pet stores and other commercial operations.

## 16. **Disasters**

The Animal Care Services Advisory Board supports a comprehensive disaster plan for a wide range of natural disasters, as well as war and terrorism, that place animals in jeopardy.

The Animal Care Services Advisory Board supports a program that will strive to rescue and care for animals trapped in these circumstances, endeavoring to reunite the animals with their owners.

The Animal Care Services Advisory Board supports cooperation between government agencies, city, state, and federal and other animal welfare agencies to save the lives of animals affected by such disasters.

*Friends of Animal Care Services*  
*Report to*  
*Animal Care Services Advisory Board*  
*January 15, 2012*

□ *Friends of Animal Care Services was pleased with the sentence given in the case of Chester, the miniature schnauzer, who was slammed into the bathtub paralyzing him. The perpetrator received the stiffest sentence allowed under the law for cruelty to animals by Judge Herr, 186th District Court, of two years in prison and restitution amounting to several thousand dollars.*

*Sallie Scott, just prior to the sentencing hearing taught a roomful of attorneys from the District Attorneys Office on The Link between animal cruelty, child abuse and family violence.*

*As a part of the sentencing, we are recommending AniCare, a counseling model for people who abuse animals, to help them live more productively in society. There are no counselors certified in AniCare in San Antonio, but there soon will be thanks to a local counselor who is willing to take the course and get others in San Antonio to become certified.*

□ *FACS received a check at a special presentation from Innovative Marketing on January 30<sup>th</sup>. Friends of Animal Care Services was one of 19 non-profit organizations sharing in the "Book of Free" distribution. Other organizations included Elf Louise, Big Brothers & Sisters, Morgan's Wonderland, etc.*



**Consortium Animal No Kill Progress Report  
January 2012**

**I. INCREASE COMMUNITY AWARENESS AND OWNER RESPONSIBILITY**

**Awareness campaign**

We continue to distribute the spay/neuter posters and “Pet Yellow Books” and are still looking to get the spay/neuter posters put up in every City facility that serves the public.

We are planning a large pet event for March 24<sup>th</sup> at Woodlawn Lake Park, Bark in the Park/Perrito Grito. This event will include adoptions, spay/neuter clinic, shot clinic, contests, music, food, etc. We have reached out to the Boys & Girls Club and the neighborhood associations around Woodlawn Lake. We are working with Councilman Cris Medina, District 7 on the event. We are seeking to attract people from all over the city, but the awareness effort will be concentrated on District 7.

**II. REDUCE THE NUMBER OF STRAYS/HOMELESS ANIMALS**

**Spay/Neuter**

At the submission time for this report, all clinics had not reported their surgery numbers for January.

**III. PROMOTE BEST PRACTICES AMONG ALL ANIMAL CARE ORGANIZATIONS**

Nothing new to report.

**IV. IMPLEMENT EFFECTIVE PUBLIC POLICY AND ORDINANCES**

**V. SECURE NEEDED HUMAN AND FINANCIAL RESOURCES**

**Fundraising**

We received \$411 in individual donations and \$1,200 in corporate donations January. A total of \$1,611.

We have received \$116,647 total donations in 2012 FYTD.

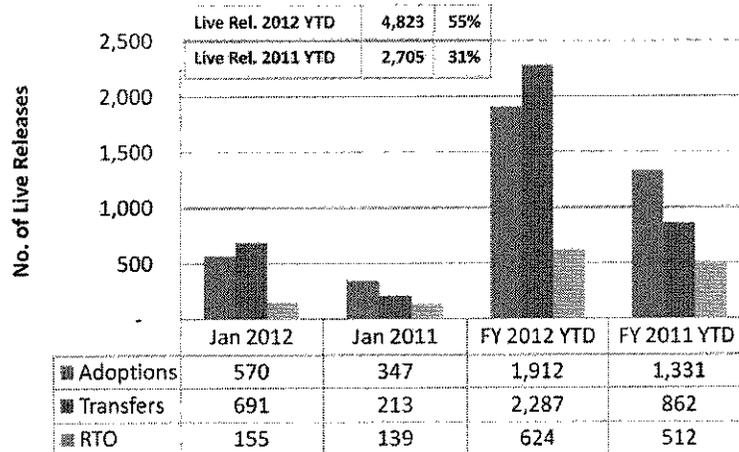
**VI. FOSTER DEVELOPMENT OF CONSORTIUM OF PARTNERS**

**Consortium**

The next Consortium meeting is tentatively scheduled for the week of February 20<sup>th</sup>.



## ACS Live Release (Fiscal YTD)



Date	Intake	Live Release	Healthy & Treatable Euthanasia	Unhealthy Untreatable Euthanasia	Total Euthanasia	Live Release Pct	Euthanasia Pct
Jan 2012	2,404	1,416	304	516	820	64.8%	35.2%
2012 FYTD	9,459	4,823	1,824	2,388	4,212	54.9%	45.1%
2011 FYTD	8,249	2,705	2,052	3,235	5,287	34.8%	65.2%

Monthly Adoptions: 570 (Down 46 (7%) from previous month)  
 Total Transfers: 691 (Up 130 (23%) from previous month)  
 Total RTO's: 155 (Down 18 (10%) from previous month)  
 Total Offsite Adoptions: 27 (Down 28 (100%) from previous month)  
 Live Release: 1,416 (Up 66 (5%) from previous month)  
 Intake: 2,404 (Down 39 (2%) from previous month)  
 Healthy & Treatable Intake: 1,859 (Down 40 (2%) from previous month)  
 Healthy & Treatable Live Release Rate: 76.2% (Up 11% from previous month)  
 Healthy & Treatable Euthanasia Rate: 16.4% (Down 10% from previous month)

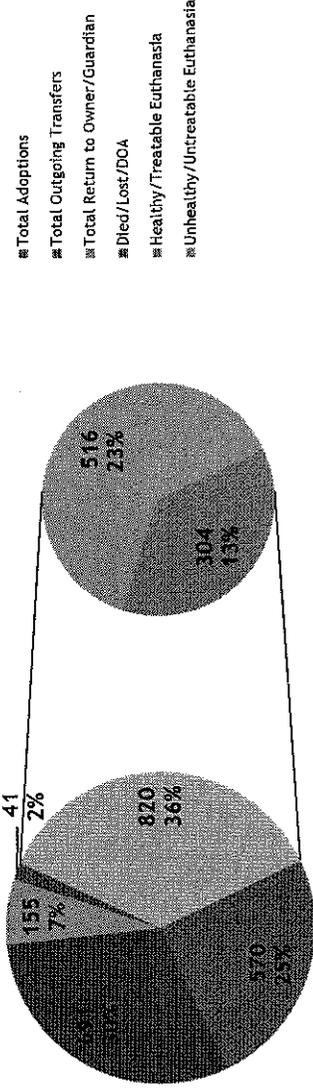
Fiscal YTD Adoptions: 1,912 (Up 581 (44%) from FYTD 2011)  
 Fiscal YTD Transfers: 2,287 (Up 1,425 (165%) from FYTD 2011)  
 Fiscal YTD RTO's: 624 (Up 112 (22%) from FYTD 2011)  
 Fiscal YTD Offsite Adoptions: 186 (Down 38 (17%) from FYTD 2011)  
 Fiscal YTD Live Release: 4,823 (Up 2,118 (78%) from FYTD 2011)  
 Fiscal YTD Intake: 9,459 (Up 1,210 (15%) from FYTD 2011)  
 Healthy & Treatable Intake: 7,148 (Up 1,800 (34%) from FYTD 2011)  
 Healthy & Treatable Live Release Rate: 67.5% (Up 33% from FYTD 2011)  
 Healthy & Treatable Euthanasia Rate: 25.5% (Down 33% from FYTD 2011)

**Notes:**

- The number of Transfers to Rescue and Live Releases in January set new records for the 4th month in a row! The number of Rescues surpassed last month's record by over 100!
- Euthanasia set another all time low, both in absolute numbers and pct to intake and pct to outcomes. All the more notable, since Intake is higher this year to date than last year.
- The only YTD declines are in off-site adoptions and dogs and cats placed into foster care.

Animal No Kill Program  
Strategic Plan Status JANUARY 2012

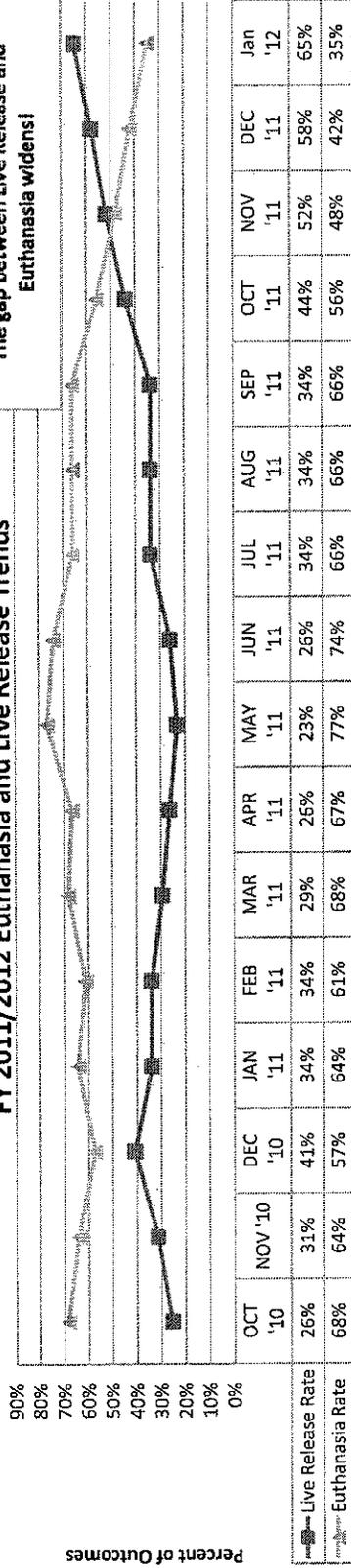
Live Release Rate = 64%\*



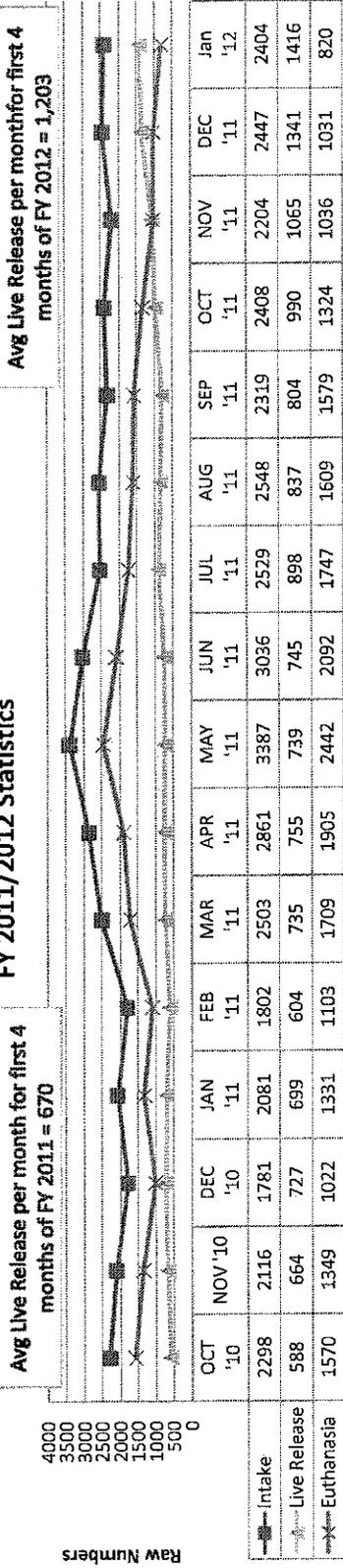
\*January 1 - January 31, 2012

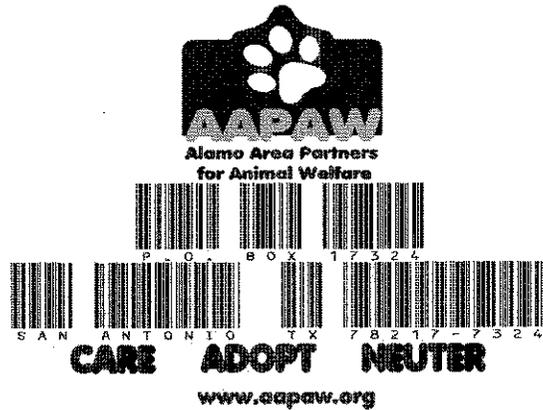
FY 2011/2012 Euthanasia and Live Release Trends

The gap between Live Release and Euthanasia widens!



FY 2011/2012 Statistics





## **AAPAW REPORT February 2012**

1. 2011: 992 adoptions – 28 events
  - a. Total adoptions since 12/07: 3204
2. Jan 2012 – 2 events
  - a. Pucks & Paws: 10 adoptions – World Record of 842 fans with dogs in attendance at a sporting event – proceeds of dog ticket sales to benefit AAPAW
  - b. Pet Supplies Plus: 31 adoptions
3. 1<sup>st</sup> Qtr 2012 plans for adoption events:
  - a. Pet Supplies Plus – 2-day events last weekend of each month
  - b. Traders Village – 2 day events 2<sup>nd</sup> (or 3<sup>rd</sup>) weekends of each month
    - i. Feb 18-19
    - ii. Mar 17-18 – St Pet-Tricks Day
  - c. Bark in the Park – March 24
4. New AAPAW website launched mid-January – phase 1
5. Article about AAPAW and 2 member organizations – San Antonio Feral Cat Coalition and Tracy's Dogs in February 2012 issue of San Antonio Magazine