

**State of Texas
County of Bexar
City of San Antonio**



**FINAL
Meeting Minutes
City Council Special Session**

City Hall Complex
114 W. Commerce
San Antonio, Texas 78205

Tuesday, September 2, 2014

2:00 PM

Municipal Plaza Building

The City Council of San Antonio convened in the "B" Room of the Municipal Plaza Building at 2:00 pm. City Clerk Leticia Vacek took the Roll Call with the following Councilmembers present:

Present: 10 - Mayor Taylor, Bernal, Toney, Viagran, Gonzales, Lopez, Aguirre-Rodriguez, Nirenberg, Krier and Gallagher

Absent: 1 - Saldaña

1. Staff presentation on the FY 2015 Proposed Budget focusing on, but not limited to, the following City Departments: [Sheryl Sculley, City Manager; Maria Villagomez, Director, Management and Budget]

A. Planning

B. Health

C. 311

A. PLANNING DEPARTMENT

Mr. Dugan spoke of the Planning Department's Mission and Organizational Structure. He highlighted FY 2014 Accomplishments noting that the City South Management Authority was dissolved; approximately 19 square miles of land was annexed; 5 Revitalization Plans were adopted; 86 housing units for lead were abated; Home Buyer classes were conducted for 233 attendees; down payment assistance was provided to 21 First-Time Homebuyers. Other Initiatives highlighted include the creation of a Comprehensive Planning Committee which was tasked with developing a Comprehensive Plan as part of the City's SA 2040 Plan and development of a Downtown Design Guide which serves as a tool for revitalizing downtown. Mr. Dugan stated that the goal of the Multifamily Rental Housing Development Plan to use federal funds to incentivize and finance the redevelopment of Sutton Oaks, San Juan III, and Wheatley Courts.

Mr. Dugan proposed an FY 2015 Budget Allocation of \$20.7 Million with a Staffing Complement of 58 positions. He noted that 7 GIS positions were being transferred to the IT Budget as part of the Shared Services Reorganization. He stated that they allocated \$450,000 to support the development of a Comprehensive Plan and Annexation Program. He provided an overview of the PlanSA 2040 Comprehensive Plan and reported that 40 areas had been identified as potential future annexation areas. He added that the list needed to be narrowed in order to keep the Annexation Program on schedule.

Mr. Dugan provided a brief overview of REnewSA Target Areas and noted that Federal Funding was being used to support the Program. He noted that the Department was working with the Texas A&M University Water Institute in developing a Water Policy. He added that East Point Improvements would revitalize the neighborhood around Wheatley Courts.

Mayor Taylor asked of the staffing composition for the Comprehensive Plan and Annexation Program. Mr. Dugan reported that the Department added two new positions in the Budget for same. Maria Villagomez clarified that the 7 GIS positions were going to be funded by ITSD as part of Shared Services Program and that the Department would continue to receive the same level of service.

As it relates to REnewSA Programs, Mr. Dugan reported that they were in the process of developing a Consolidated Housing Plan as well as a Comprehensive Housing Plan. He stated that the Department had approximately \$8.8 Million in CDBG and HOME Grant Funds to utilize and that HUD was providing consultant services to develop Housing Policies. Mayor Taylor provided background information on the funding process and noted that HUD required the submission of a Local Housing Plan every five years. Mr. Dugan stated that they planned to use a multitude of resources to include the National Association of Latino Community Builders. He reported that results from the REnewSA Study would

provide the City with data regarding Inner City Housing Markets and Neighborhoods in order to identify areas for redevelopment.

Mayor Taylor asked of the status of Tax Increment Financing (TIFs). Mr. Dugan responded that the Department had removed 5 inactive TIFs last year and would be removing more this year. He noted that the Unit had been reorganized and new staff was hired.

Councilmember Toney requested a meeting with Mr. Dugan regarding REnewSA Programs and the Wheatley Target Neighborhood. He asked of the proposed Senior Apartments referenced under Major Initiatives for East Point. Mr. Dugan clarified that the property formerly housed the Oscar Eaton Apartments. Mayor Taylor added that SAHA was proposing to develop 80 new apartment units in the CHOICE Neighborhood.

Councilmember Nirenberg requested that the Planning Department develop a timeline to include milestones for Comprehensive Housing, Water, and Transportation Plans. He requested a progress report for each of these Plans to residents and stakeholders. Mr. Dugan stated that he would provide the City Council with information this year.

Councilmember Krier asked for more information regarding the City's proposed population increase. Mr. Dugan responded that based on data gathered by the Metropolitan Planning Organization (MPO), it was projected that the City of San Antonio would have an additional million residents over the next 25 years. He stated that the MPO was working with demographers to estimate growth rates, immigration assumptions, job growth, and other indicators. He noted that reports were required to be created every five years as part of compliance with Federal Transportation Grant Funding Guidelines. He added that the City had grown by 110,000 Residents since the last Census. Mr. Dugan noted that the Planning Department administered \$17.6 Million in Grant Funds and provided a breakdown by type.

At the request of Councilmember Krier, Mr. Dugan spoke to the City's Annexation Plan. He noted that the City was required to provide services to area residents upon full annexation or by the 36 month after land was annexed as limited purpose. Councilmember Krier expressed concern with the City annexing land at the expense of current City Residents. Mr. Dugan explained that the ability to fund services at the current level to all residents was one of the many factors that the City analyzed prior to annexing land.

Mr. Dugan expanded on the Department's Role in developing Annexation Policy based on developing policies from information gathered as part of the Comprehensive Plan. Upon completion of the Plan, it was anticipated that the city would be able to determine growth patterns outside the city limits, as well as the capacity for growth inside the city limits. He

noted that current land use scenarios illustrate growth along the major arterials and freeways leading into and out of the city.

Councilmember Krier expressed concern with the duplication of work being performed by the City of San Antonio and SAWS in developing Water Policies. Mr. Dugan explained that SAWS focused on the delivery of services to its entire service area which extended beyond Bexar County. He stated that the city focused on ensuring that water needs are met for the next 45 years. Councilmember Nirenberg stated that the City and SAWS have not communicated on Water Management Issues. He noted that the intent of the City developing a Comprehensive Water Management Plan was to inform SAWS of the City's plan for growth while ensuring that the Edwards Aquifer could supply enough water to area residents and businesses for the future. Councilmember Krier stated that he had always viewed SAWS as the City's Advisor on Water Issues and expressed concern with the city reinventing the wheel on Water Policies. Councilmember Nirenberg commented that the Water Plan developed by SAWS should be used as a foundation for the City's Water Management Plan. He noted that SAWS should not be the only entity developing Water Policy nor in securing water. He recommended that the city work with other regional entities in developing Water Policies in order to ensure that residents and businesses do not lack water in the future.

Councilmember Krier asked of the scope of work planned for East Point. Mr. Dugan reported that the four square-mile area encompassed the CHOICE and Promise Neighborhoods and that the intent was to revitalize and reinvest in the area to transform it into a Mixed Income Area. He highlighted work to be completed and noted that benefits to the community include minimizing poverty and crimes rates, developing mixed income housing, new jobs, and better performing schools. As it relates to funding, Ms. Villagomez reported that the City had a total of \$2.7 Million dedicated in the Capital Fund for said improvements. Of this amount, \$2.2 Million was allocated from CDBG and HOME Grant Funds with \$500,000 being provided by SAWS. She noted that the plan was to continue to use CDBG and HOME Grant Funds to make future investments in East Point.

Mrs. Sculley spoke of the staff complement for East Point and provided details of a meeting held with Stakeholders regarding the development. She stated that SAHA had asked for a financial commitment over five years and that the city was meeting its funding obligations. She noted that the city was on schedule with the request for capital and infrastructure improvements to support the redevelopment of the area. She reported that San Antonio was the only city in the nation that had a community designated as Promise and CHOICE Neighborhoods. She noted that if additional staff was needed, the Department would request a Mid-Year Budget Adjustment.

Councilmember Gonzales asked of East Point Development. Mr. Dugan reported that once

Wheatley Courts was demolished, the city would develop a Mixed Income Housing Complex. He stated that the city would use grants to fund the Project and that the Wheatley Courts Project would be similar in size to the San Juan Housing Project.

As it relates to the SA 2040 Plan, Mr. Dugan reported that the plan for development was to incorporate land use, housing, transportation, as well as sustainability, air quality, and water quality issues. Based on the outcome of the Comprehensive Plan, next steps would be to amend the City Code and initiate Capital Improvement Programs and Bond Projects. It was noted that \$500,000 had been approved thus far to develop a Plan.

At the request of Councilmember Gonzales, Mr. Dugan spoke of Employment Activity Centers and the City's Smart Growth Policy under SA 2020. He noted that the city could accommodate 60% growth within the city limits. If planned properly, proposed Employment Activity Centers would have minimal impact on air quality and transportation while providing jobs within walking distance from neighborhoods. Mr. Dugan clarified that the City's Plan was separate from the Plan proposed by the MPO.

Councilmember Bernal expressed concern with the development of different water policies by SAWS and the City; specifically, SAWS not following the recommendations of the Council. Mr. Dugan responded that utility companies had not received policy direction from the city and that the city had not taken the lead in guiding growth. Councilmember Bernal asked of the City's ability to authorize the way in which SAWS incorporated the City's Policies into its own. Mayor Taylor replied that entities have operated in a vacuum when planning for future growth. She added that a Master Plan to serve as a guiding vision for Land Use and Transportation had not been developed.

At the request of Mayor Taylor, Mrs. Sculley reported that the city was in the process of negotiating a contract with a consultant for the development of a Comprehensive Plan. She added that that the contract would be presented to the City Council in October. She noted that the goal was for the consultant to assist in developing a Comprehensive Plan that included input from utility companies, suburban communities, and other stakeholders. Mayor Taylor stated that the City Council should inform Board Appointees of their desire for managed growth.

Councilmember Gallagher concurred with Mayor Taylor regarding the need for the City to be proactive in developing a plan for managed growth. He recommended that the city be more aggressive regarding annexation as this was a way in which to control growth.

Councilmember Nirenberg stated that the city had limited authority in implementing a Water Plan. He referred to City South and stated that its dissolution was due to the city not addressing water issues. He recommended that the city work in concert with stakeholders in

order to manage growth and ensure infrastructure needs are met while incorporating existing plans and data. He stated that not managing growth properly would result in an unsustainable economy and decreased quality of life for all residents.

Councilmember Krier spoke of the importance of addressing growth now rather than later and added that he did not want to lose future opportunities to secure water.

Councilmember Viagran requested that the Planning Department inform the Texas Department of Transportation (TxDOT), VIA, and other entities, of the City's Plan to build Employment Activity Centers. She added that appropriate planning would mitigate traffic congestion. Mr. Dugan reported that the development of a Comprehensive Plan and Multi-Modal Transportation Plan would alleviate said concerns.

As it relates to East Point and the Promise Zone, Councilmember Viagran expressed concern with staffing needs. She concurred with Mayor Taylor regarding the need to inform Board Appointees of the City's Growth Plan.

Councilmember Lopez requested that all entities use the same data and that the cost for obtaining said information be managed.

Mayor Taylor thanked staff and spoke of the unintended consequences of Federal, State, and Local Policy Directives. She noted that despite this fact, the city had control to make policy decisions that impact the community in a positive manner.

B. HEALTH DEPARTMENT

Dr. Thomas Schlenker stated that the Health Department's Purpose was to be the primary Regional Public Health Authority, protect citizens against health hazards, prevent illness and injury, and promote healthy behaviors for residents in 24 local Municipalities and Unincorporated Bexar County. He provided an overview of the Department's Organizational Structure and noted that they were searching for a Medical Center Director.

Dr. Schlenker highlighted the decline in Teen Pregnancy Rates and Congenital Syphilis, as well as the increased utilization of Medicaid Waivers. He noted that Teen Pregnancy Rates continued to decrease in Bexar County which resulted in a cost savings to the city totaling \$23 Million annually. He reported that the rate of Congenital Syphilis had decreased since 2012 and that only five cases had been reported for the Calendar Year to date. In regard to the Medicaid 1115 Waiver Program, he noted that State Legislative changes approved in 2011 allowed entities to use funds to make System Improvements and implement Health Prevention Programs. He stated that the city proposed to implement six Prevention Programs utilizing said funds with another Program targeting Tuberculosis to be added at a

later time.

Dr. Schlenker reported that the 2014 Community Survey identified Teen Pregnancy and Obesity as policy priorities and Public Health Services as a funding priority. He stated that they proposed a funding allocation of \$42.1 Million for FY 2015 with a staffing complement of 367 positions. He noted that they were requesting one new position which would be responsible for inspecting emissions from dry cleaners, car shops, and similar businesses as part of the Small Pollution Emitter Program. He reported that the Program was being implemented as a result of being on the verge of Non-Attainment for excess ozone emissions.

Dr. Schlenker stated that they were proposing to implement various Revenue Enhancements to include the billing of private insurance for services rendered and fees for lab and water testing. He reported on the various Initiatives to be implemented in FY 2015 that would increase the quality of life for citizens. These include expanding Tuberculosis Services, partnering with the local health advocates to decrease violence, identifying Brownfields, and focusing on the prevention of Diabetes. Lastly, he provided an overview of services offered and partnerships developed with the intent of providing quality health care services to the public. Mrs. Sculley expanded on the Health Department's proposed staffing complement for FY 2015. She stated that the Department was eliminating two positions and adding 11 Grant Funded positions for a net total of 9 new positions. Of the Grant Funded positions, one would be overseeing air quality issues.

Mayor Taylor commented on the negative economic impact Teen Pregnancy had on the community. She noted that statistics were made available which denoted Teen Pregnancy, Sexually Transmitted Diseases, and Chronic Diseases by Council District and that the City was being creative in addressing these issues.

Councilmember Viagran thanked the Health Department for their community outreach efforts and making services more accessible to the community. She requested additional information on efforts made to decrease the rate of Congenital Syphilis. Dr. Schlenker reported that they began deploying staff into the community to conduct physical exams, taking blood samples, making a diagnosis, and administering medications. He noted that a new Mobile Clinical Unit would be operational within the next few months which would assist the Department to achieve its goal of reaching individuals that do not seek medical attention.

At the request of Councilmember Viagran, Dr. Schlenker reported that the Vector Control Division operated with two staff members. He noted that staff inspected and sprayed at pre-identified and public locations identified by calls made to 3-1-1. As it relates to the spraying of mosquitoes and removal of bees, he reported that Vector Control responded to

calls on public property and that property owners were responsible for the removal of bees on their own property. He stated that the Fire Department would remove bees on private property if the situation was identified as "acute". Councilmember Viagran asked of collaborative efforts between Metro Health and other City Departments. Dr. Schlenker responded that the Health Department worked very closely with the Planning Department on many Projects.

Councilmember Lopez asked for clarification regarding the rate of repeat teen pregnancies and Initiatives undertaken by the Department to decrease same. Dr. Schlenker stated that 25% of teens continued to have children and that the Department was implementing various methods to decrease the rate. Examples include utilizing Medicaid Waivers in order to treat teen mothers sooner, assigning case managers to first time teen mothers, and offering long acting reversible contraception. He provided details of the contraception options available and the administration of the devices. He noted that the Department was partnering with Doctors at University Health System to ensure that teen mothers were offered contraception options prior to leaving the hospital.

Councilmember Lopez commented on the additional funding for the Air Pollution Program and noted that managing Air Quality Issues should be a short term priority. He asked for clarification on community outreach efforts to inform the public about Ozone Action Days. Dr. Schlenker responded that most of the pollution was created by CPS Energy and the Cement Industry. He noted that CPS Energy pollution levels had decreased as a result of switching from coal to other types of cleaner fuel in 2007. However, during this same time frame, overall pollution levels increased as a result of population growth.

Dr. Schlenker expressed concern with pollution generated by the Eagle Ford Shale Development. He noted that the Department was implementing a Program whereby the Air Quality Inspector would visit 3,000 local small businesses that have been identified as high pollution generators. He highlighted efforts undertaken by the Department to mitigate pollution such as developing a Comprehensive Plan that addresses transportation, housing, and sustainable living.

Councilmember Lopez asked of the possibility of the Department developing a Policy that educated the public on air pollution generators, its negative impact on the environment, and ways to mitigate air pollution. He spoke of the importance of said Policy including regulations in order to improve air quality in the shortest amount of time possible. Mrs. Sculley responded that the city had been on the verge of Non-Attainment Status for the past several years. She noted that they were working hard to avoid this from occurring as Federal Regulations were very stringent and costly. She mentioned examples of regulations to include mandating employers to impose different work schedules to reduce traffic congestion during commutes, encouraging individuals to carpool, and incentivizing

multimodal transportation.

Jeff Coyle explained that the Alamo Area Council of Governments (AACOG) was responsible for developing a Regional Pollution Plan. However due to state funding challenges, AACOG was unable to produce a Plan. He noted that the city sought funding from the Texas Commission on Environmental Quality (TCEQ) to develop a Plan which includes analyzing areas of concern and identifying strategies for mitigating air pollution. He noted that the Plan was scheduled for completion by the end of the year and would be presented to the Mayor and City Council by the Office of Sustainability.

Councilmember Lopez expressed concern with the potential Federal Regulations being imposed on the city and requested that staff focus on short term solutions which include identifying violators.

Councilmember Gonzales asked for clarification on the duties of the Inspector. Dr. Schlenker responded that the Inspector would be responsible for inspecting businesses that had been identified as high pollution generators. Councilmember Gonzales cautioned the Department on misidentifying small businesses as high pollution generators as it caused an unnecessary burden on them.

On another matter, Dr. Schlenker reported that the Baby Café opened in March and offered mothers a private room to breastfeed which was requested by Councilmember Gonzales. Other amenities offered include exam rooms, educational resources, and counseling services. He noted that a total of 500 women had visited the facility which was located in the Medical Center.

Councilmember Gonzales asked for additional information regarding survey results denoting that the top two citizen concerns were Teen Pregnancy and Obesity. Di Galvan explained that said information was collected from the recent Citizen Survey. She noted that random phone calls were made to approximately 100 citizens per Council District for a total of 1,000 calls. Dr. Schlenker reported that the city was addressing these concerns by strengthening community outreach efforts. Councilmember Gonzales requested that the city also make funding of streets and sidewalks a priority. She noted that if sidewalks were available; residents would be more active and health concerns would decrease. She asked if the Mobile Clinical Unit could also test for Diabetes. Dr. Schlenker reported that testing for Diabetes was only performed at fixed facilities. He noted that a Mobile Unit could eventually be deployed as mobile units already tested for other diseases.

Councilmember Nirenberg thanked the Department for assisting with Unaccompanied Immigrant Children housed at Lackland Air Force Base. He also asked of future plans for Siclovía. Dr. Schlenker spoke of the success of Siclovía and noted that it was now being

administered by the YMCA. He highlighted similar events organized by private individuals and organizations that were held on a more frequent basis. Councilmember Nirenberg stated that would like to see Siclovía in all Council Districts but realized that it would be difficult as not all streets had bike lanes.

Councilmember Bernal spoke of the correlation between the lack of sidewalks and park space as it relates to increased health issues. He stated that Bexar County Commissioners were also responsible for ensuring the health of residents and requested that staff approach the County to request funding for streets and sidewalks.

Councilmember Aguirre-Rodriguez spoke of Food Safety Regulations and asked if the city had Interlocal Agreements with all 24 Municipalities in Bexar County for Environmental Safety Services. Dr. Schlenker reported that the city offered different services to each Municipality, therefore; each Interlocal Agreement was different. He explained that each Municipality was responsible for providing their own Environmental Safety Services whereas Bexar County was responsible for said service to food establishments located in Unincorporated Bexar County.

Dr. Schlenker noted that city staff typically offered various services to other jurisdictions and were not compensated. Some examples include consulting on Contagious Diseases and Vector Control. Councilmember Aguirre-Rodriguez requested that city staff develop one Interlocal Agreement for all City Services offered to each Municipality and Bexar County instead of each City Department administering their own Interlocal Agreement.

Councilmember Gallagher asked for clarification on data presented on Slides 11 and 12. Mrs. Sculley explained that Slide 12 illustrated funding priorities as determined by residents whereas the information denoted on Slide 11 illustrated policy priorities. Based on the information, residents would like for the city to fund sidewalks and streets and would like the city to develop policies that address Teen Pregnancy and Obesity.

Councilmember Gallagher expressed concern with the high levels of air pollution over the South Side and asked how the City could mitigate high levels of air pollution generated by others outside the City. Councilmember Lopez added that the Eagle Ford Shale development and Mexican Industries contributed to the City's high pollution levels. Mr. Coyle stated that the city had few options in detailing the origination of air pollution. However, the city could provide background data in EPA Reports reflecting that air pollution was generated by others outside of the City of San Antonio.

Mrs. Sculley explained that the Quality of Life Council Committee would be provided with additional information regarding the inspection and testing of small businesses for air pollution. She stated that City Council Approval would be sought prior to implementation

even though said Program was denoted in the Health Department's FY 2015 Budget.

Mayor Taylor thanked staff for the presentation.

C. COMMUNICATION AND PUBLIC AFFAIRS

Di Galvan reported that the Communication and Public Affairs Department had processed 120,000 Open Records Requests to date. As it relates to the Department's Budget, Mrs. Galvan stated that they were proposing a Budget Allocation of \$5.04 Million with a staffing complement of 61 Employees. She noted that 74% of the Budget was allocated for Personnel Services.

Mrs. Galvan detailed the hours of service, staffing compliment, and training administered related to 3-1-1/Customer Service. She provided the hours of operation and noted that two employees were assigned to work late during the week to address Animal Care Services and Traffic Signal Calls. She noted that new employees received 4 to 6 weeks of training and were informed of City Services as well as services offered by CPS Energy and SAWS. In the area of Quality Concern, Mrs. Galvan noted that Customer Service Representatives met with specific departments on a regular basis and that Representatives were rated after each call by Supervisors. She spoke of the Intake Process and highlighted the various ways citizens could report concerns. She noted that all customer concerns were entered into the CRM Portal with reports provided to the Mayor and City Council on a weekly basis.

Mrs. Galvan noted that they utilized various outreach tools to inform residents of City Services, City Events, and methods for reporting concerns. She reported that they recently implemented a TV Show entitled "City Services at your Fingertips," enhanced its 3-1-1 Call Center Web Portal, and made its performance metrics available on-line. She stated that based on these Improvements; the 3-1-1 Call Center was honored with the Citizen Engaged Community Award by the Public Technology Institute. She spoke of the recently implemented Volunteer Program and stated that the intent was to partner with public and private entities to promote and assist on community beautification events. She noted that they were in the process of securing Trade Workers to volunteer with bringing homes up to Code Specifications.

Mayor Taylor asked for additional information regarding the Volunteer Program. Mrs. Galvan replied that the Program was implemented three months ago and was still being developed.

Councilmember Viagran asked for more information regarding 3-1-1. Mrs. Galvan reported that the Customer Service Division had a staffing complement of 31 Customer Service Representatives and averaged 17 calls per hour. She noted that the Department received 741,000 calls in FY 2014 and provided a break down by type. She mentioned that Customer Service Representatives were housed at the Emergency Operations Center with some employees having the ability to telecommute.

As it relates to staffing, Mrs. Galvan reported that that Department was redirecting two positions; one was a temporary IT Employee while the other was a Customer Service Position that should have been transferred to the Office of the City Clerk. At the request of Councilmember Viagran, Maria Villagomez explained that the IT Position would be funded by ITSD as part of the Shared Services Concept and would continue to provide direct services to the department.

Councilmember Viagran asked of the protocol for transferring calls to the City Council Offices. Paula Stallcup stated that customers were transferred to the individual or office requested; however, representatives made every effort to assist the customer before transferring. She noted that in some instances, the caller did not want to disclose information to the Representative and therefore, the Representative could not provide any information to the Council Office when transferring the customer.

Councilmember Viagran thanked the Department for providing reports via the CRM Portal and asked of the process for following-up with citizens. Ms. Stallcup noted that citizens were provided a Case Number and notified upon the Case being forwarded to a Department for processing and when the Case was closed. Councilmember Viagran requested that cases closed in the CRM System be more detailed and expressed support for the Volunteer Program.

Councilmember Gallagher thanked staff for implementing the CRM Portal and stated that he was looking forward to being provided more information on the Volunteer Program as it developed.

Mrs. Galvan spoke of the implementation of a 3-1-1 Ambassador Program and noted that the intent of the Program was to familiarize Neighborhood Associations and School Districts with how the 3-1-1 Call Center operated.

Mayor Taylor thanked staff for the presentation.

ADJOURNMENT

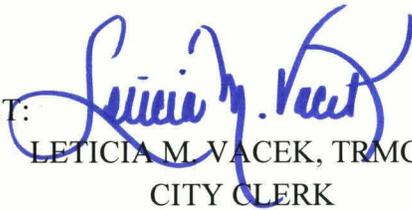
There being no further discussion, Mayor Taylor adjourned the meeting at 4:50 pm.

APPROVED



IVY R. TAYLOR
MAYOR

ATTEST:



LETICIA M. VACEK, TRMC/MMC
CITY CLERK