



CITY OF SAN ANTONIO  
**OFFICE OF HISTORIC PRESERVATION**

March 16, 2015

Dear Mahncke Park Property Owner,

The Office of Historic Preservation (OHP) has received a new application for a historic district in Mahncke Park. Your property is within the new proposed boundary. A map of the proposed district boundary is included on the back of this letter.

The creation of a historic district requires an extensive public hearing process to ensure that each resident's opinion and comments are strongly considered. This process includes public hearings by the Historic and Design Review Commission (HDRC), the Zoning Commission, and City Council. In order to formally initiate the public hearing process, there must be written support from at least 30% of the properties within the proposed district boundary. If the City verifies support that meets or exceeds the required level, then the public hearing process will be initiated. Ultimately, historic designation is a zoning change, which is a decision under the purview of the Mayor and City Council exclusively.

As a property owner within the proposed historic district boundary, you will be invited to attend an informational meeting before the public hearing process begins. Time, date and location will be announced as soon as possible. The purpose of the meeting is to explain the designation process, provide material about historic district designation, and answer questions. Additional information about historic district designation and available tax incentives for historic districts is available on our website at [www.sanantonio.gov/historic](http://www.sanantonio.gov/historic).

OHP recently released a study by Donovan Rypkema called "Historic Preservation: Essential to the Economy and Quality of Life in San Antonio" regarding the economic impact of historic preservation in our city. We invite you to review this report on our website. You can easily access it under the "Resources & Tools" tab.

Please do not hesitate to contact Claudia Guerra, Cultural Historian, at 210.207.0241 or at [Claudia.Guerra@sanantonio.gov](mailto:Claudia.Guerra@sanantonio.gov) with any questions prior to the public informational meeting.

Sincerely,

A handwritten signature in black ink that reads "Shanon Shea Miller". The signature is written in a cursive, flowing style.

Shanon Shea Miller  
Director, Office of Historic Preservation