



## Child Care Service (CCS)-Potential Provider Information

### How do I become a CCS provider?

**Eligible Child Care Providers-**Any licensed or registered provider of child care in Texas may apply to become a CCS provider. A regulated child care provider must meet the following criteria to be eligible to receive CCS funds for providing child care services:

#### Meet basic Provider requirements:

- ◆ Have a current license from the Texas Department of Family and Protective Services (TDFPS) as a child care center, licensed child care home or a registered child care home, be licensed as a youth camp by the Texas Health Department (TDH) or Operated and monitored by the United States Military Services.
- ◆ Not have an outstanding balance owed to the CCS Program.
- ◆ Not be debarred from any other State or Federal Programs. CCS will not reimburse providers until the debarment is removed.

#### Submit prerequisite documentation to CCS:

- ◆ The provider's published rate is the established rate usually charged to private-paying parents for full and part day care for various age groups. The published rates can be taken from a page in your Parent Handbook, posted on a flyer or documented on a company letterhead and must include full-time rates, part-time rates (if offered), afterschool rates, school-age summer rates and any fees such as registration/enrollment fee, supply fee, and activity fee (activity fees include only the fees that all parents are required to pay), how often the fees are charged and the provider's transportation rate (if separate from the provider's published rate).
  - These fees (registration/enrollment fee, supply fee, and activity fee) will be included in the calculation of the provider's daily rate and will not be charged to children receiving CCS subsidy.
- ◆ A current license from the Texas Department of Family and Protective Services (TDFPS) as a child care center, licensed child care home or a registered child care home, be licensed as a youth camp by the Texas Health Department (TDH) or Operated and monitored by the United States Military Services.
- ◆ **Submit prerequisite documents by postal mail, email, in person or fax to:**

Child Care Services (Attn: Cherri Smith)  
 1499 Hillcrest, Suite 103 San Antonio, TX 78228  
 Fax: (210)277-2718 \* Email: [csmith@wsalamo.org](mailto:csmith@wsalamo.org)

#### Sign up process:

The Provider Packet will be sent to the potential provider for review and completion after CCS has received the prerequisite documentation and calculated the daily rates.

#### **CCS current maximum reimbursement daily rates are as follows:**

Age of children served	Licensed Centers		Licensed Child Care Homes		Registered Child Care Homes	
	Full-time	Part-time	Full-time	Part-time	Full-time	Part-time
<b>Infant (0-17 months)</b>	<b>\$ 34.25</b>	<b>\$ 27.60</b>	<b>\$ 30.00</b>	<b>\$ 22.15</b>	<b>\$ 25.08</b>	<b>\$17.97</b>
<b>Toddler (18-35 months)</b>	<b>\$ 24.03</b>	<b>\$20.10</b>	<b>\$ 24.21</b>	<b>\$ 20.00</b>	<b>\$ 20.70</b>	<b>\$19.22</b>
<b>Preschool (3-5 years)</b>	<b>\$ 22.93</b>	<b>\$ 16.50</b>	<b>\$ 23.88</b>	<b>\$ 17.30</b>	<b>\$ 19.86</b>	<b>\$14.79</b>
<b>School (6-12 years)</b>	<b>\$ 26.16</b>	<b>\$ 15.66</b>	<b>\$ 20.76</b>	<b>\$ 16.75</b>	<b>\$ 15.18</b>	<b>\$ 13.36</b>