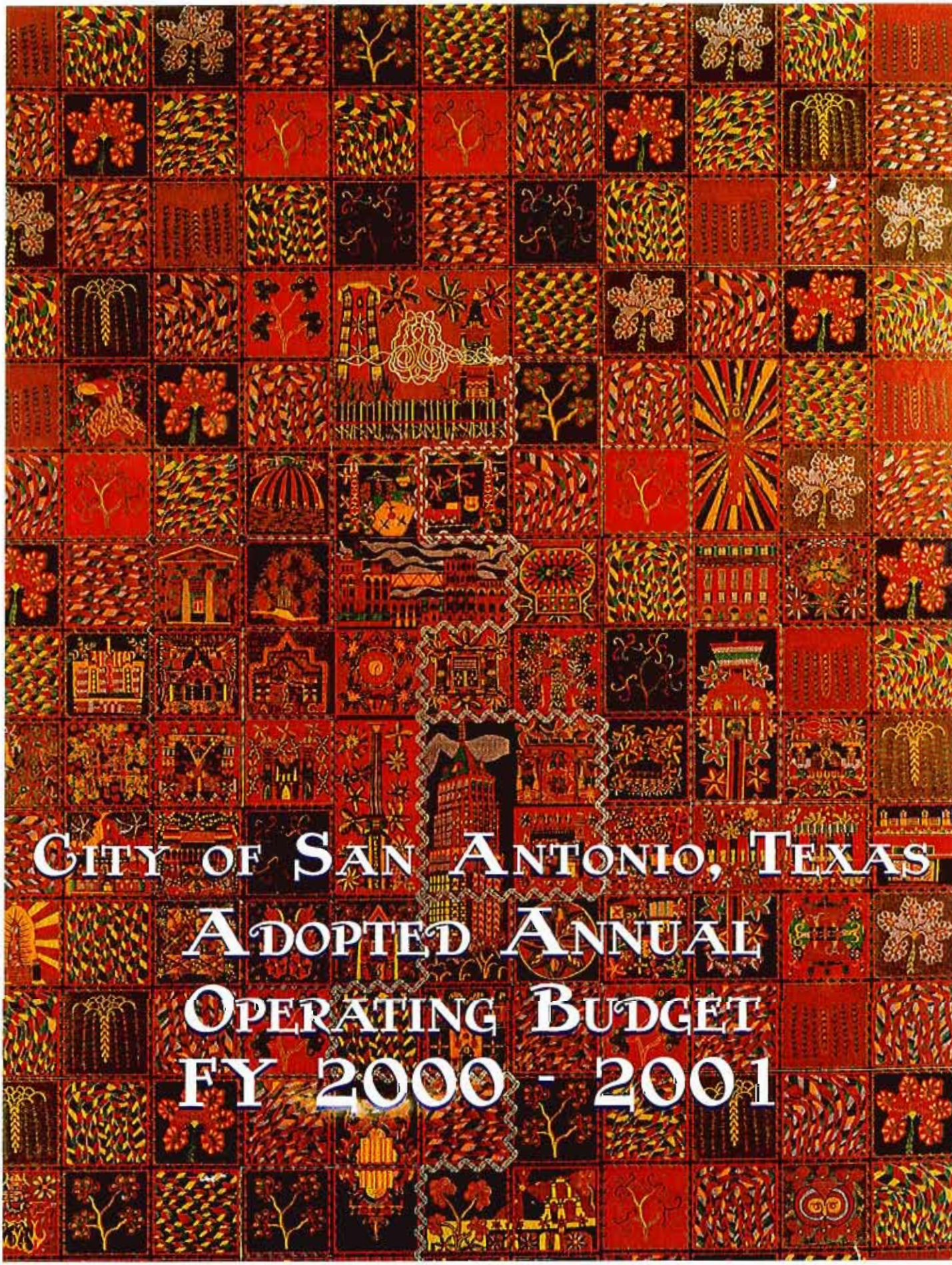

City of San Antonio, Texas

Adopted Annual Operating Budget FY 2000 - 2001

CITY OF SAN ANTONIO
ADOPTED ANNUAL BUDGET

FISCAL YEAR 2000 - 2001

OCTOBER 1, 2000 - SEPTEMBER 30, 2001

CITY COUNCIL

HOWARD W. PEAK, MAYOR

BOBBY PEREZ
MARIO SALAS
DEBRA GUERRERO
RAUL PRADO
DAVID GARCIA

ENRIQUE BARRERA
ED GARZA
BONNIE CONNER
TIM BANNWOLF
DAVID CARPENTER

CITY MANAGER

ALEXANDER E. BRISEÑO

PREPARED BY:
BUDGET & PERFORMANCE ASSESSMENT DEPARTMENT

LOUIS A. LENDMAN, ACTING DIRECTOR

CHARLOTTE BARRETT
TREVOR BALDERRAMA
LAURA CASTILLON
VERONICA DAVALOS-ALBRECHT
POUY J. DIVIN
LEE DOBIE

TERRI DOBY
EDWARD DUQUE-DE-ESTRADA
MARIA GONZALES
TENNETTA GRIMES
TISHA MORA

BRYANT POWELL
NICOLA RAMOS
DIANA RODELA
JOHN WOODRUFF
PETER HILL ZANONI

About the Cover

The cover of the FY 2001 Adopted Annual Budget is a photograph of the newly expanded Henry B. Gonzalez Convention Center's concourse carpeting. The carpet's design, a stylized map (City Form) of San Antonio, incorporates images of Historic and present San Antonio. Specific design elements include utilization of two distinctive yarns representing the City's bi-culturalism. Carpet braiding, another design element, signifies the San Antonio River, San Pedro Creek and the 18th Century network of acequias. San Antonio's cultural and historical landmarks, as depicted on the carpeting, are interpreted and represented as abstract symbols, rather than as accurate representations. These landmarks are interspersed with repeated symbols of regional flora and geology.

In addition to the Convention Center (reflecting its recent expansion), the following City landmarks are displayed in the carpeting.

Kelly Air Force Base
Ft. Sam Houston
Brooks Air Force Base
USAA
Trinity University
The University of the Incarnate Word
The Blue Hole
San Pedro Springs Park
- The Grotto
- The San Pedro Theater

Brackenridge Park
- Rodriguez Bridge
- San Antonio Zoo
- Brackenridge Train
- Skyride
- Sunken Gardens Theater

San Antonio College Planetarium
San Antonio Museum of Art
Joe & Harry Freeman Coliseum
St. Mary's University
Municipal Auditorium
Travis Park
Alamo Plaza
San Antonio Stockyards
Old Arsenal
Mission San Jose
Mission Espada
Old Main Post Office
Alameda Theater
Majestic Theater
Texas Theater
The Alamo
Sunset Depot
Hertzberg Museum
First National Bank
Hertzberg Clock
La Villita
Alamodome
Carver Community
Cultural Center
Bexar County
Courthouse
Old Market Building
San Fernando Cathedral
Plaza de las Islas
City Hall
Milam Park
Our Lady of the Lake University
Teatro Guadalupe
Pioneer Flour Mill
Mission Concepcion
Mission San Juan

CITY OF SAN ANTONIO

MISSION STATEMENT

WE DELIVER QUALITY CITY SERVICES AND COMMIT TO ACHIEVE SAN ANTONIO'S VISION OF PROSPERITY FOR OUR DIVERSE, VIBRANT AND HISTORIC COMMUNITY.

GOALS

- San Antonio will be a safe and clean community.
- San Antonio will be a city that maximizes its citizens' well-being and human potential while capitalizing on its cultural diversity.
- San Antonio will be a city with a vibrant and diverse economy which will create better jobs with higher incomes while leveraging its historic and physical diversity to assure a sustainable and attractive community.
- San Antonio neighborhoods will prosper through the community's long-term reinvestment and revitalization.
- San Antonio will promote its unique resources to become the premier visitor and convention destination.
- San Antonio will benefit from a city government which is innovative and proactive and utilizes best practices in its administrative, financial and information systems.
- San Antonio will provide the institutional foundation to support government and promote public trust and awareness.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of San Antonio,

Texas

For the Fiscal Year Beginning

October 1, 1999

President | Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of San Antonio, Texas for its annual budget for the fiscal year beginning October 1, 1999.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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User's Guide

User's Guide to the Budget Document

OVERVIEW

This section is designed to assist the reader in the use and comprehension of the City of San Antonio's Adopted Budget Document. The Annual Budget serves as a policy document, a financial plan, an operations guide and a communications device. It is utilized by Citizens, City Council, and City Staff to monitor revenues and expenditures relating to the delivery of City services. The Budget Document is also used to evaluate the effectiveness of City programs and services and provides extensive information on municipal operations.

BUDGET TABS

The budget is arranged in seven sections that are separated by the following respective tabs. Below is a brief description of the materials found in each of the sections.

- User's Guide
- Budget Overview
- Program Changes
- Fund Schedules
- Debt Service Funds
- Departmental Appropriations
- Appendix

User's Guide - This section is intended to provide the reader a summary of what is contained in the budget document. An additional goal of this section is to educate the user on the City of San Antonio's financial structure.

Budget Overview - This section contains the City Manager's transmittal letter and executive summary and a summary of the Budget Priorities adopted by the City Council. The executive summary describes the policies affecting the budget, and presents a summary of the revenues the City will collect, the funds the City will spend, and program changes that have been adopted for service delivery.

Program Changes - This section contains a brief explanation of the three major General Fund revenue sources (Sales Tax, Property Tax, and City Public Service) and new and/or enhanced revenues adopted for the General Fund and other Funds for the FY 2000-2001 Budget. This section also includes a listing of program changes sorted by Improvements, Mandates and Reductions. An explanation of the Adopted employee compensation package is also included.

Fund Schedules - This section is organized by fund and contains a schedule of revenues and appropriations for each City fund. First is the 2000-2001 All Funds Budget Summary schedules. Following is personnel information which details the number of positions authorized for each fund. Following those schedules are detailed Fund Schedules arranged by fund type. They are arranged by Tax Supported Funds, Special Revenue Funds, Enterprise Funds, Expendable Trust Funds and Internal Service Funds. Finally, a summary schedule of categorical grants is listed.

Debt Service Funds - This section consists of the Debt Management Plan and Debt Service Funds. This section details the types of debt issued by the City which includes General Obligation Bonds, Certificates of Obligation, and Revenue Bonds.

Departmental Appropriations - This section is organized by department and provides the reader a better understanding of the kind of services provided by each department and the sources of funding that support these services. Individual department summaries contain an explanation of the particular functions of each department, their funding levels, personnel, performance measures, and descriptions of program changes. For further explanation on this section, see the Departmental Appropriations Overview found immediately following the Departmental Appropriations tab.

Appendix - This section is designed to assist the user in locating information within the document or in obtaining additional information. It contains Statistical Data, a Glossary, Performance Measure Definitions, and an Index.

BUDGET AMENDMENTS

At any time during the fiscal year, upon written recommendation of the City Manager, the City Council may transfer any unencumbered appropriation balance or any portion within a department office or agency to another. The City, by Charter, shall not exceed the total appropriation available for the fiscal year. If this is the case, the City Manager shall reconsider the work programs and revise them to prevent the making of expenditures in excess of the said income and fund balance.

The City Charter also gives the City Manager the authority to transfer appropriations within funds. To transfer funds within a department the requesting department must complete a Budget Adjustment. This form details where the funds are being transferred "from" and "to" and provides an explanation for the adjustment. Once completed, the Budget Adjustment must be approved by the department head and then submitted to Budget, Finance and the City Manager's office for approval before it can be enacted.

The budget may also be amended by submitting an ordinance to the City Council for approval. The ordinance must include substantiated analyzed reasoning for the amendment.

BUDGET BASIS

The budgets of the General Fund, Special Revenue Funds, Debt Service Funds and Trust & Agency Funds are prepared and accounted for on the modified accrual basis. Briefly, this means that revenues are recognized in the accounting period in which they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. In contrast, the Budget of the Enterprise Funds and Internal Service Funds are prepared and accounted for using the full accrual basis of accounting. Their revenues are recognized when they are earned, and their expensed are recognized whey they are incurred.

FUND TYPES

General Fund - The General Fund of the City accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts and major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account of the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Enterprise Funds - Enterprise Funds are used to account of operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis should be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Services Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governmental units, on a cost-reimbursement basis. The City's self-insurance programs, data processing programs, and other internal service programs are accounted for in this fund type.

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include Pension Trust, Retiree Health Care Trust, Expendable Trust and Agency Funds. Pension Trust and Retiree Health Care Trust Funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

REVENUE ESTIMATES

The Adopted Budget is based on certain revenue estimate projections. Revenue projections are made primarily based on historical trends coupled with projected inflation, personal income and growth in the local area. Tourist-related factors such as the Mexican economy and major attractions are also considered. Since one method of projecting revenue sources is not feasible, each source is considered on its own merit and projected accordingly.

DELEGATE AND ARTS & CULTURAL AGENCIES

The City of San Antonio General Fund Delegate Agencies support strategies that facilitate to promote long-term workforce development through early childhood education and family strengthening, school completion, job training and adult literacy. The City also provides contributions to Art & Cultural Agencies with emphasis on Art & Cultural Programs, Cultural Facilities, Public Art, Special Events, Year Round Arts & Cultural Programs and other art related services through the Hotel/Motel Tax Fund.

CAPITAL BUDGET

The Adopted FY 2001 through FY 2006 Capital Budget details the City's physical infrastructure development and improvement plan. Capital projects in the six year program address general government, public safety, recreation and culture, and transportation functions. The first year of the six year plan is the Adopted FY 2001 Capital Budget. The Capital Budget is published as a separate document.

Operating Flow of Funds

Detail

1. Revenues are paid into funds, such as the General Fund and Enterprise Funds as a result of specific activities. For example.

Fund	Revenues
General	Property Tax, Sales Tax, CPS Proceeds, Licenses & Permits
Enterprise	User Rates, User Fees, Leases, Intergovernmental Contracts

2. Expenditures are made from funds, such as the General Fund and Enterprise Funds, to support activities related to each. For example:

General Fund

- General Fund Departments - Police, Fire, Public Works, Library.

Enterprise Funds

- Enterprise Fund Departments - Aviation Department, Solid Waste Division

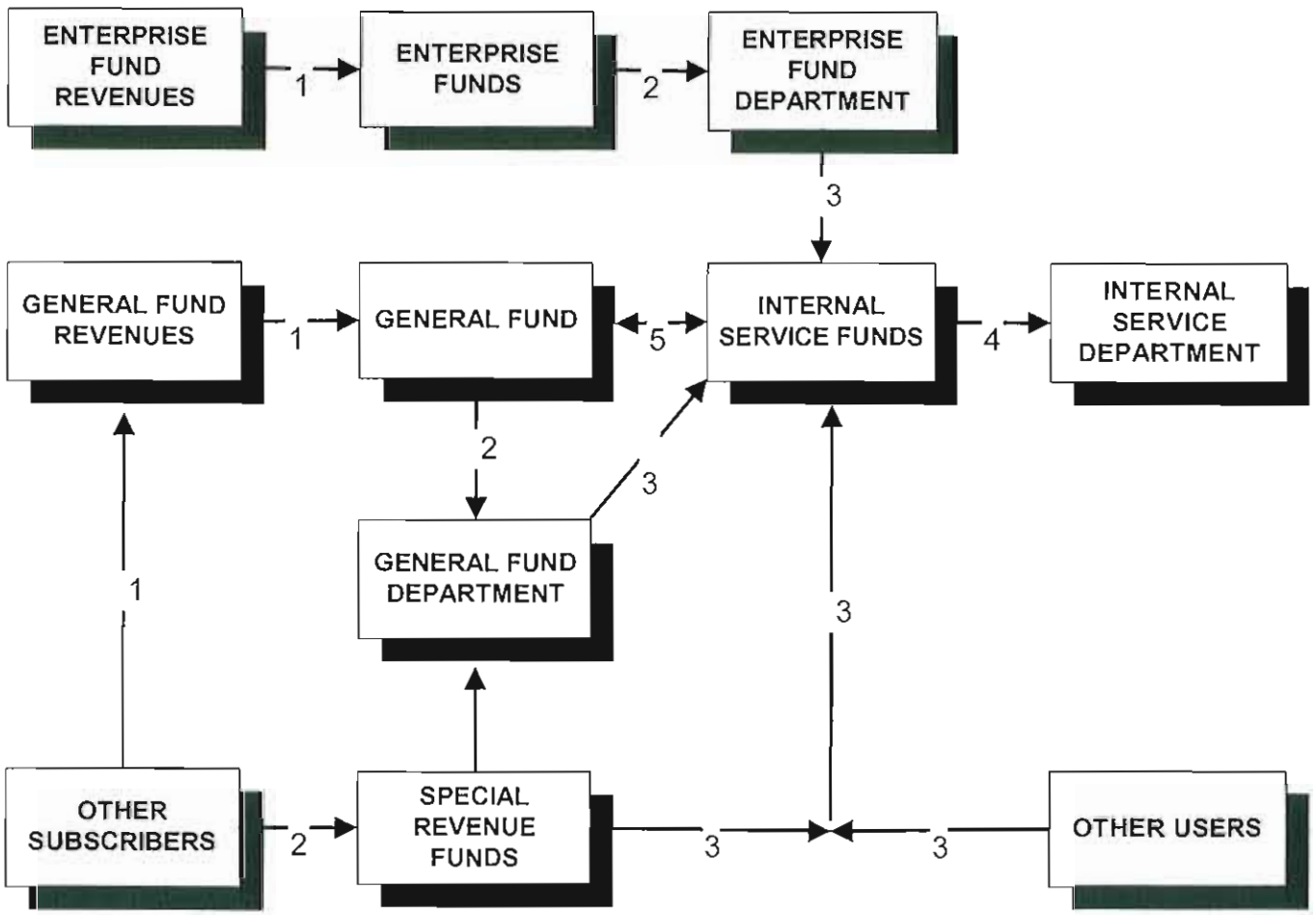
3. General Fund, Enterprise Fund, Special Revenue Funds, and other User departments all make payments into Internal Service Funds to support administrative functions which are internal City operations.

4. Internal Service Funds support specific departments. For example; Purchasing and Information Services.

5. Internal Services Funds contribute towards the cost of the General Fund overhead.

Operating Flow of Funds

Exhibit



Debt Service Flow of Funds

Detail

1. The City holds a Bond Sale after one of the following:
   A. Approval by City Council to issue either Certificates of Obligation or Revenue Bonds.
   B. Successful completion of a General Obligation Bond Election.

2. The Bonds are purchased and the funds generated from the sale are allocated to Bonds Funds to support specific projects.

3. The Bond Funds distribute moneys to the individual project budgets.

4. Open project accounts channel payments for project work to individual contractors (Scenario X).

5. When a project is completed and the project account closed, unused funds can be directed to the debt service obligation. The project account transfers unused funds to the overall bond fund, which in turn transfers the moneys into the Debt Service Fund (Scenario Y).

6. The Debt Service Fund is also supported by other revenue sources.

Debt Service Flow of Funds

Exhibit

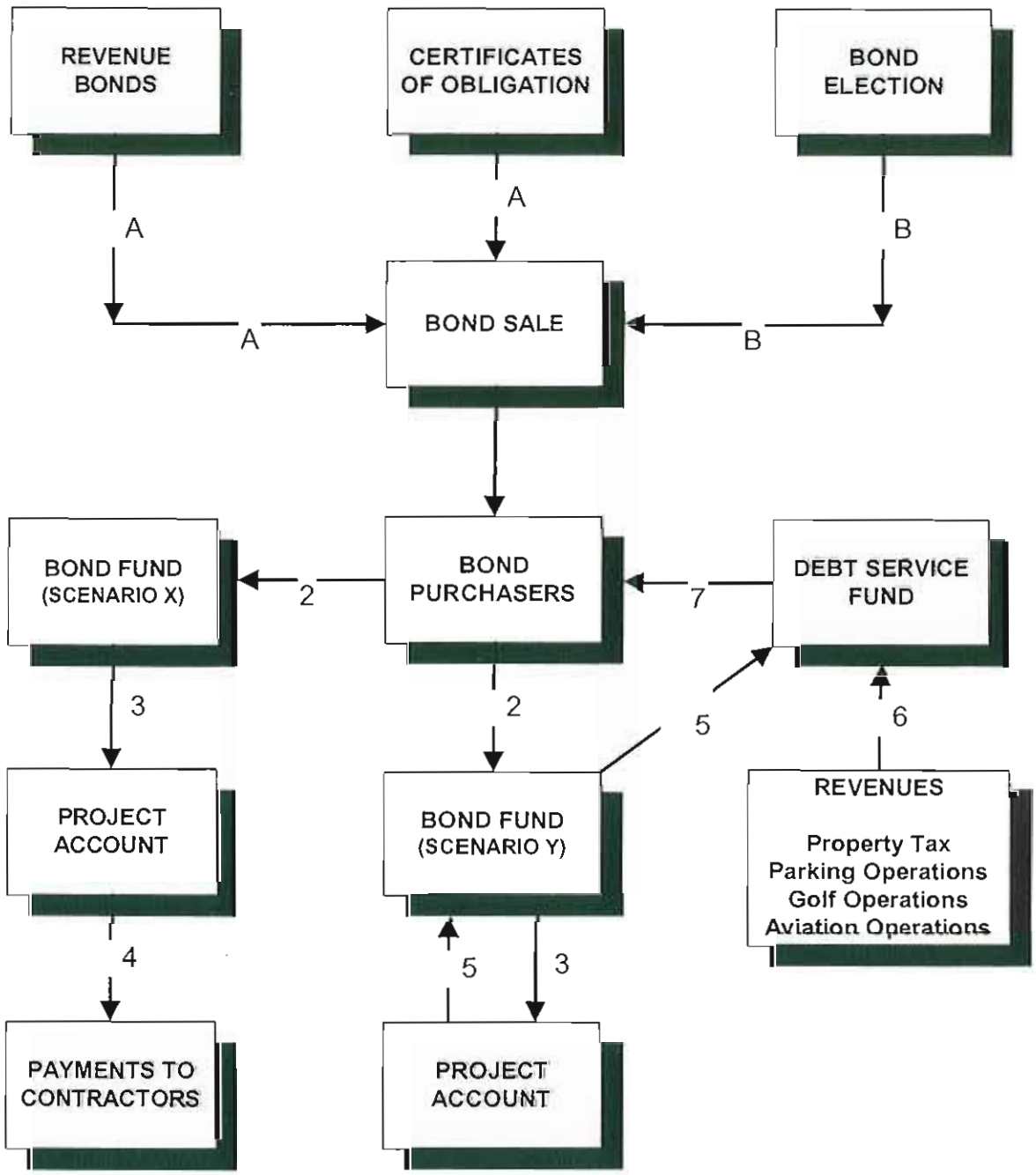
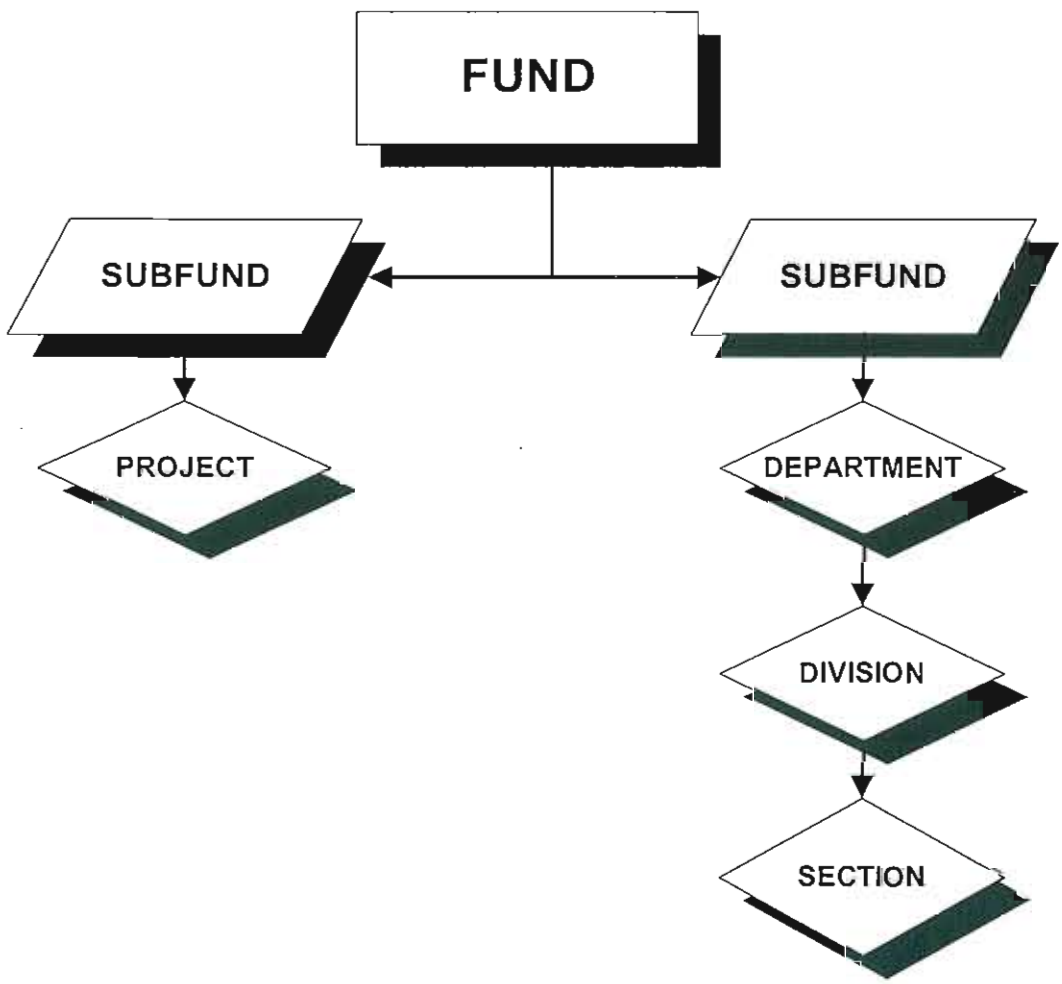


Chart of Accounts

The purpose of structuring a financial system is to organize and identify the sources and use of funds, revenues and expenditures, activities related to each of these, and to allow for the maintenance, retention, and retrieval of this information.

The first step in accessing financial information is identifying the FUND (e.g., General Fund, Airport Funds) which contains the desired data. The next step is the SUBFUND (e.g., Airport Revenue Fund).

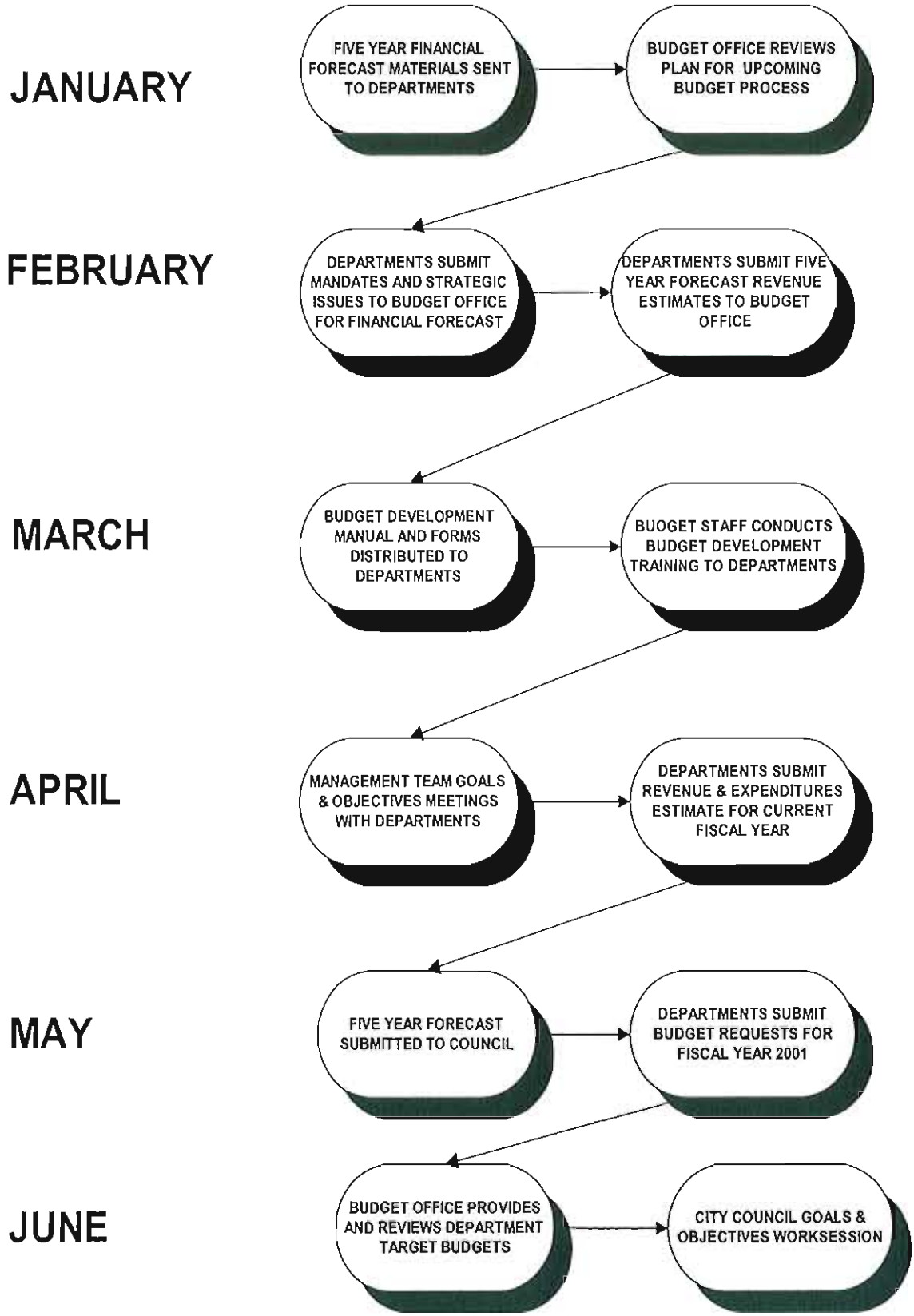
After the subfund, access is available to either the PROJECT (e.g., Park Facilities Roof Repair Project) or DEPARTMENT (e.g., Public Works) level. The department level then provides access to both the DIVISION (e.g., Parking Facilities Division) and SECTION (e.g., Administrative and Fiscal Section) levels of information.



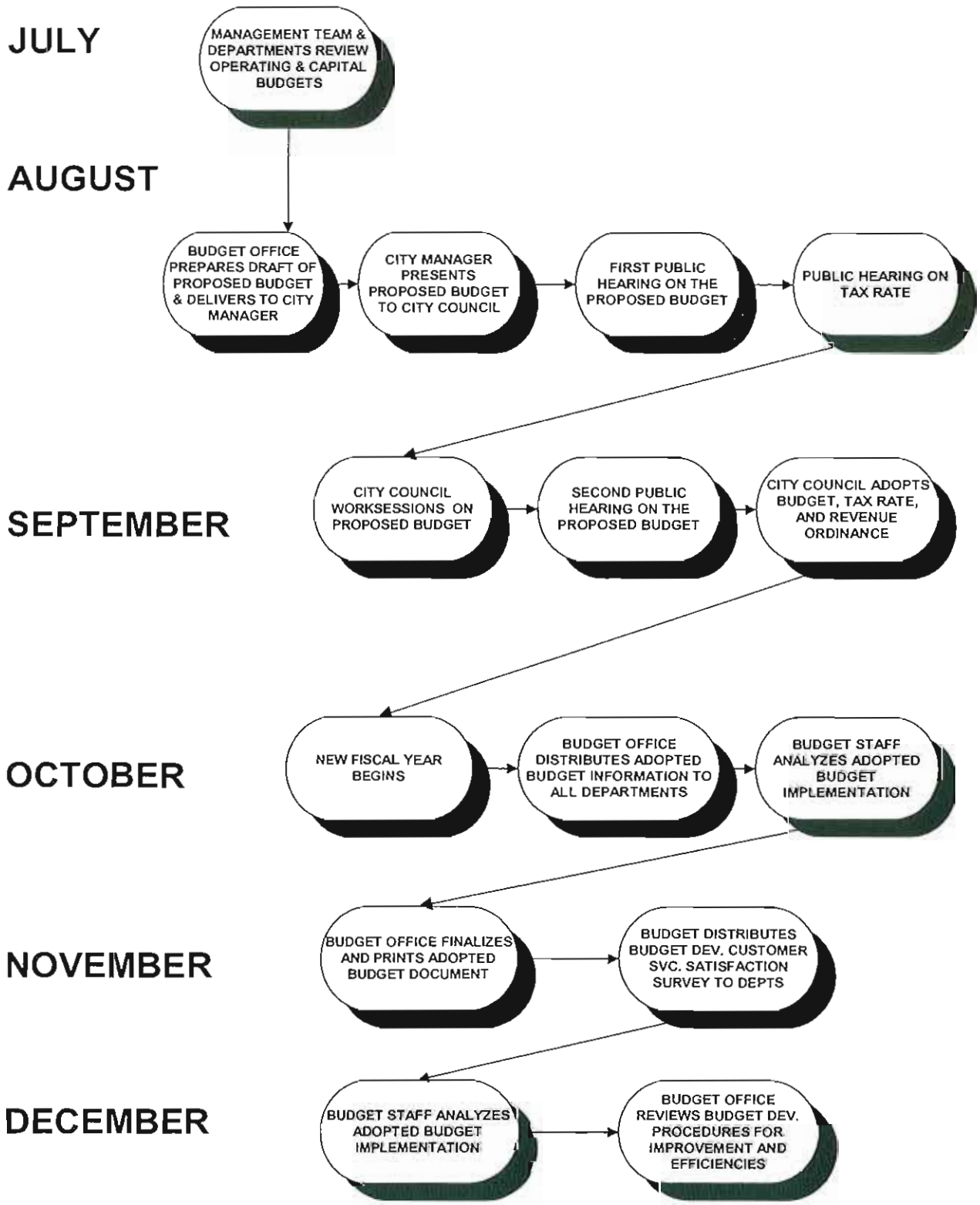
Budget Schedule
Fiscal Year 2000-2001

Monday, April 3 - Friday, May 5	Management Team conducts meetings with Department Heads and Budget Office to review departmental goals and objectives, performance measures, IT issues and other issues
Thursday, April 27	Departments submit FY 2000 - 2001 estimated commitments for revenues and expenditures to Budget Office
Friday, May 19	Departments submit Program Information, Proposed Performance Measures, Current Service Budget Justification, Improvements, Mandates, Reductions, Capital Outlay Requests, Fee Rate Adjustments, New Fees, Capital Improvement Program and FIMP budget requests, and Grant Documents to Budget Office
Thursday, May 25	Budget Director presents the Five Year Financial Forecast to the City Council
Friday, June 16	City Council Goals & Objectives Worksession
Monday, June 19 - Friday, July 14	Management Team reviews operating and capital budgets with Budget Office and Department Heads
Monday, July 17 - Friday, July 21	Management Team reviews operating and capital budget decisions
Thursday, August 10	City Manager presents Proposed Budget to City Council
Tuesday, August 15 - Thursday, September 7	City Council Worksessions on Proposed Budget
Monday, August 28	City Council first Budget Public Hearing
Thursday, August 31	City Council Tax Rate Public Hearing
Thursday, September 14	City Council Second Budget Public Hearing and Consideration of Budget, Tax Rate and Revenues
Thursday, September 28	City Council considers Closing Ordinance

BUDGET PROCESS



BUDGET PROCESS



CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Budget Message

CITY OF SAN ANTONIO

P.O. BOX 839966
SAN ANTONIO, TEXAS 78283-3966

November 1, 2000

To the Honorable Mayor and City Council:

The Adopted Consolidated Annual Budget for FY 2001, comprised of all funds, excluding transfers, totals $1.175 billion. The Adopted Budget addresses critical priority initiatives of the City Council as expressed at the June 2000 Goals and Objectives Worksession. I am pleased to report to you that the City's strong economy, reflected in substantial growth in the tax base of over $2.25 billion, continues providing added resources to build a better community for the City of San Antonio. With respect to the General Fund, the property tax rate will not increase for the eighth consecutive year, remaining at 57.979 cents, while the Reserve for Revenue Loss grows to $23.168 million next year.

Operating expenditures total $972.6 million and capital improvements projects total $202.7 million. Within the operating expenditures total, General Fund expenditures and transfers represent $569.3 million, an increase of 7.3% over the FY 2000 Adopted Budget.

In keeping with the City's philosophy of conservative revenue projections, General Fund collections are primarily based upon existing revenue sources, with slight increases in fees and charges. Additional property tax revenues will be generated from new improvements, annexed areas and increased property values. Overall, current revenues projected for FY 2001 exceed the level in the FY 2000 Adopted Budget by 7%.

In order to help address the $7.97 million shortfall which was projected in FY 2001 for the General Fund by the Five Year Financial Forecast, it was necessary to make reductions in the FY 2000 level of services provided by the General Fund. Consequently, the Adopted Budget contains $2.94 million in proposed reductions to include the elimination of 30 positions.

The added revenue from fee changes, current sources and one-time revenue sources allow for a total of $27.4 million in program improvements of which $14.6 million are one-time expenditures primarily funded by CPS revenue in excess of budget. The one-time expenditures in the Adopted Budget are consistent with the City's policy to dedicate excess CPS revenue to one-time expenditures and the City's reserve for revenue loss. Included are significant General Fund enhancements to City services in high Council Budget Priority areas such as Better Jobs/Education ($2.1 million), Community Revitalization Action Group (CRAG) ($2.5 million), Economic Development/Strategic Plan ($2.58 million), Performance Reviews ($525,701), Street Maintenance ($895,855), Police & Fire Master Plans ($3.45 million), and Water Supply and Quantity ($368,012). In addition, $12.84 million in mandated improvements are included the General Fund budget for FY 2001.

Augmenting several initiatives in FY 2001 is an additional one-time resource that is available from the proceeds the City has realized from CPS' recent lease-lease back transaction. Under the terms of the transaction, the City received a total of $11.8 million which has been allocated for long term investments in key initiatives supported by the Mayor and City Council. Of this amount, the Adopted Budget provides for the allocation of $4.5 million to establish a Better Jobs Expendable Trust Fund, a $400,000 contribution augmented by other resources provide for a total of $1 million to address the housing rehabilitation waiting list, $600,000 for support to inner city/neighborhood revitalization, $1 million for support to implement the San Antonio Technology Collaborative, $3 million as a contribution to the San Antonio River Improvements Project, and $2.3 million for increasing the General Fund Reserve for Revenue Loss.

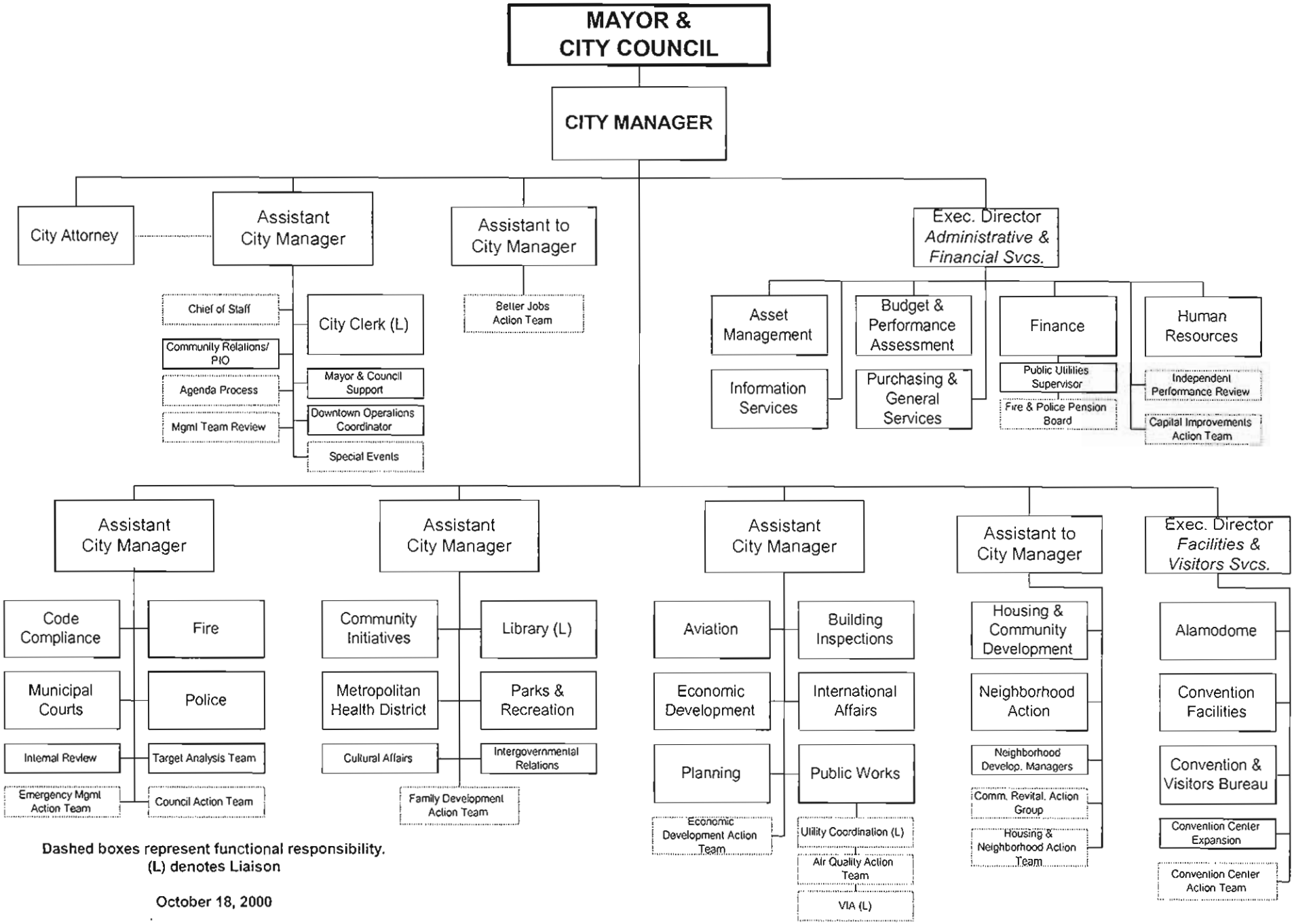
The City Council at the Goals & Objectives Worksession made the development of a competitively compensated workforce a budget priority. To this end, the Adopted Budget includes $2.73 million in added resources in all funds ($1.585 million in the General Fund) to bring all City employees up to a Living Wage standard of $8.25 per hour wage rate or $17,160 per year. In order to address wage compression arising from the Living Wage proposal, a market adjustment package is included at a cost of $5.8 million in all funds of which $3 million is in the General Fund. The Adopted Budget also sets aside $8.6 million to meet the added wage and benefits costs for FY 2001 required in the police and fire collective bargaining agreements.

The finalization of the Adopted Budget represents the culmination of a significant effort on the part of all City departments. I would like to express my sincere appreciation to the City Council for providing valuable policy guidance to the process at the June 16 Goals and Objectives Worksession. I would also like to thank the staff in each department for their professionalism throughout the process. Finally, I would like to call particular attention to the extensive dedication and commitment of the Management Team and the long hours of hard work by the staff of the Budget & Performance Assessment Department in this important effort.

Respectfully submitted,

Alexander E. Briseño
City Manager

City of San Antonio



Dashed boxes represent functional responsibility.
(L) denotes Liaison

October 18, 2000

City of San Antonio

MISSION STATEMENT

We deliver quality city services and commit to achieve San Antonio's vision of prosperity for our diverse, vibrant and historic community.

GOALS

1. San Antonio will be a safe and clean community.

2. San Antonio will be a city that maximizes its citizens' well-being and human potential while capitalizing on its cultural diversity.

3. San Antonio will be a city with a vibrant and diverse economy which will create better jobs with higher incomes while leveraging its historic and physical diversity to assure a sustainable and attractive community.

4. San Antonio neighborhoods will prosper through the community's long-term reinvestment and revitalization.

5. San Antonio will promote its unique resources to become the premier visitor and convention destination.

6. San Antonio will benefit from a city government which is innovative and proactive and utilizes best practices in its administrative, financial and information systems.

7. San Antonio will provide the institutional foundation to support government and promote public trust and awareness.

Council Priorities

CITY COUNCIL FY 2001 BUDGET PRIORITIES
TIER ONE - Utmost Importance

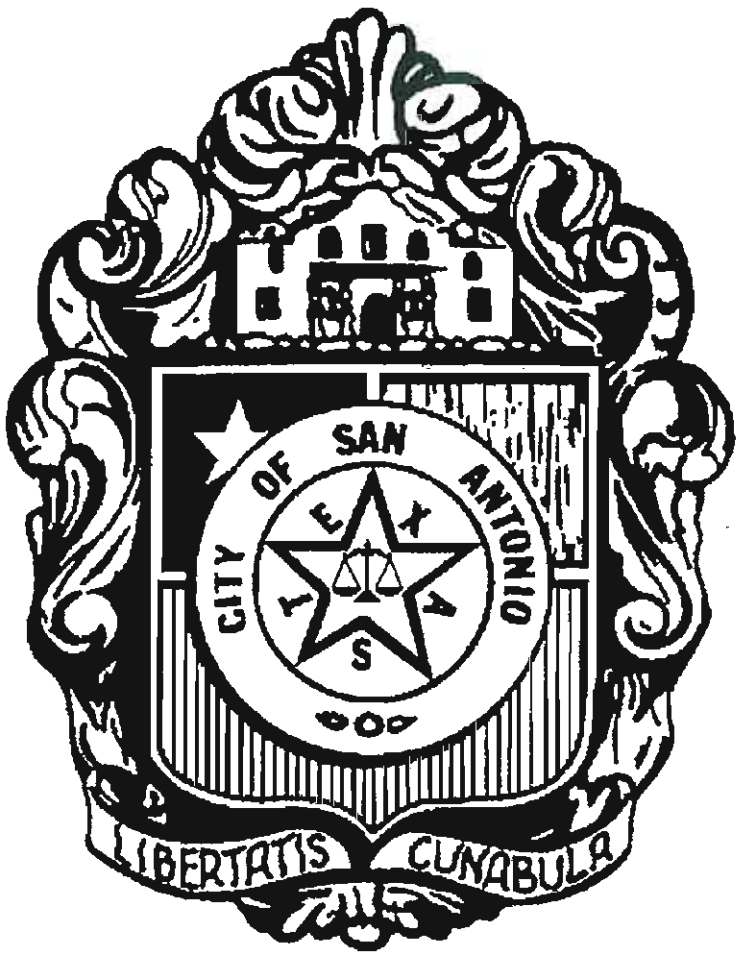
Actions:	Strategic Issues:
1. Better Jobs/Education	• Early Childhood Education and Family Strengthening • Education Enrichment • Scholarships/School Completion • Job Training • Literacy
2. CRAG • Housing • Super Sweeps	• Neighborhood Sweeps • Housing Preservation and Rehabilitation • Affordable Housing • Neighborhood Commercial Revitalization
3. Water (Supply & Quantity) • Proposition 3 Implementation	• Water Resource Issues • Proposition 3 Implementation & Open Space Planning
4. Economic Development/ Strategic Plan • Targeted Industries ⇒ Aviation, Biotechnology, Communications, Corporate-level Headquarters/Offices, High Technology, Information/Business Services, Manufacturing, Research and Development, Ware-housing/Distribution, & Defense-Related Operations • Military Bases	• Aviation • Economic Incentives • Business Attraction & Retention • Military Initiatives
5. Implement & Institutionalize Performance Reviews/DMG	• Building Inspections • One Stop Development Center • Code Compliance • Performance Reviews

CITY COUNCIL FY 2001 BUDGET PRIORITIES
TIER TWO - Extreme Importance

Actions:	Strategic Issues:
6. Unified Development Code (UDC) Revision and Implementation	• UDC Revision
7. Street Maintenance	• Maintenance of Existing Infrastructure
8. Police & Fire Master Plans Implementation	• Police Services • Fire Services • Emergency Medical Services
9. Air Quality Initiatives	• Air Quality Attainment Status

CITY COUNCIL FY 2001 BUDGET PRIORITIES
TIER THREE - Very Important

Actions:	Strategic Issues:
10. San Antonio River Improvements	• Drainage Watershed System
11. Community & Cultural Initiatives	• Cultural Tourism
12. Employee Compensation • Attraction & Retention	• Workforce Related Issues
13. Technology Upgrades & Training	• Information Technology


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Executive Summary

Executive Summary
FY 2001 Adopted Budget

OVERVIEW & PROCESS

The Adopted Budget for FY 2001 addresses the critical budget priorities of the City Council as expressed at the recent Goals and Objectives Worksession, eliminates a projected General Fund shortfall, and requires no increase in the overall property tax rate for the eighth consecutive year remaining at 57.979 cents per $100 valuation. Continuing to focus on prudent financial management, the Adopted Budget includes a $2.3 million increase to the City's Reserve for Revenue Loss for a total reserve of $23.2 million by the end of FY 2001.

Staff began the budget process early in the year with preparation of the Five Year Financial Forecast. The Forecast is a financial and budgetary planning tool which identifies emerging issues that will be encountered in the next five years and that will have a fiscal impact upon the City's program of services. In addition, the Forecast serves as a foundation for development of the Adopted Budget by projecting revenues and anticipated expenditures under a defined set of assumptions. The Forecast allows the City Council and staff to identify financial issues in sufficient time to develop a proactive strategy in order to meet emerging strategic issues.

The Forecast, which was presented to the City Council on May 25, 2000, assumed modest growth in revenues and expenditures. The Forecast for FY 2001 was based upon the continuation of existing services at the FY 2000 level with adjustments for inflation and mandates. The Forecast projected a General Fund ending balance of $21.08 million in FY 2000 with shortfalls anticipated in FY 2001 and FY 2002 of $7.97 million and $23.12 million, respectively, followed by three years of positive fund balances.

Following the presentation of the Five Year Financial Forecast, the City Council held the Goals and Objectives Worksession on June 16. This year was the eleventh consecutive year in which the City Council met to determine its priorities for the coming budget deliberations. Under the leadership of the Mayor, participation in this year's worksessions once again included not only City Council members, but policy advisors from each respective Council district, advisors from key sectors of the community and City department heads. The worksession participants focused on establishing FY 2001 Budget Priorities through a three-step process using as reference the 61 Strategic Issues identified in the Five Year Financial Forecast and a status report on the Two Year Agenda (June 1999 through May 2001) set last year by the participants at the June 1999 Goals & Objectives Worksession.

First, the worksession participants developed an overall agenda of priority actions to be undertaken within the remaining term of the present Council (June 2000 through May 2001). Secondly, the Councilmembers, citizen advisors and staff working together narrowed the coming year agenda list to a set of adopted FY 2001 Budget Priorities. Finally, using the adopted FY 2001 Budget Priorities developed by all the participants as a basis, the Council, by consensus, finalized the selection of a list of 13 FY 2001 Budget Priorities. The City staff, in turn, used the Council's FY 2001 Budget Priorities as the basis for formulating the recommended service level enhancements which were contained in the Proposed Budget for FY 2001. A listing of the Council's FY 2001 Budget Priorities, cross-referenced to the Five Year Financial Forecast Strategic Issues, is provided immediately preceding this Executive Summary.

Continuing to recognize the need to effectively communicate the City's ability to address City Council priorities and demonstrate the organization's ability to meet the needs of the community, the Proposed Budget document reflects updated program information, goals and objectives and performance measures

for each department. Department directors met with the Management Team in April and May to review the departments' goals and objectives for the upcoming fiscal year. During these meetings, staff presented existing and proposed performance indicators which will help them track the City's progress in the efficient and effective delivery of services to citizens and achieve their stated goals and objectives. The performance indicators are divided into four categories which track the following: the demand for service (Input), the workload produced (Output), the management of resources (Efficiency), and the quality of the work performed (Effectiveness). These categories are also designed to demonstrate and validate the impact of adopted improvements to service delivery.

The FY 2001 Proposed Budget was developed within the context of revised projected funds available and the City Council FY 2001 Budget Priorities. Departments were given target budgets based on current service requirements and allowed to submit expenditure proposals within the target amount. The target budgets submitted represent the departments' best judgment on how resources should be allocated based on their experience on the most effective method for delivering services. The departments were also asked to prepare program reductions equivalent to 2% of the base budget. In June and July, the Management Team met with each department director to review the department's estimated commitments for FY 2000, FY 2001 base budgets, program reductions, adopted program improvements, projected mandates, revenue enhancements, and performance measures based on the City Council FY 2001 Budget Priorities.

After receipt of the Proposed Budget, the City Council held a series of worksessions to review the proposed service program details. The Budget Worksessions included a review of revenues and presentations by departments that included a description of the significant policy issues. After considering all the recommendations and receiving input from citizens at three public hearings, City Council amended the budget by balancing program revenues and expenditures to make the proposed service plan more closely track the Council priority objectives. The specific adjustments to the General Fund and the Hotel/Motel Fund are detailed on the schedules provided below.

Amendments to the Proposed General Fund Budget

ADDED AMENDMENTS

Category	Description	Amount
Better Jobs	Education Partnership (5 high schools - 5 Counselors for Six Months)	$93,876
Better Jobs	* Education Partnership (5 high schools - Class of 2001 Scholarships Only)	540,000
Better Jobs	Better Jobs Office: Asst. to City Manager & Support	182,000
Better Jobs	UTSA PREP	40,500
CRAG	* Housing Rehabilitation Waiting List	400,000
Water	* Open Space Linear Park Connectivity Plan	25,000
Econ. Development	* Kelly Redevelopment: Air Cargo & Aircraft Maint. Expansion Project	1,150,000
Econ. Development	* UTSA Biotechnology Center	913,600
Econ. Development	Southeastern Mexico Initiatives Position	50,000
Econ. Development	Contribution to Community Economic Revitalization Agency (CERA)	71,250
Public Safety Plans	Police Directed Patrol Overtime	229,000
Public Safety Plans	Eliminate Proposed Vehicle Extrication Fee	204,787
Comm. & Cult. Init.	* Southwest Multi-Service Center Planning	100,000
Human Development	Any Baby Can	70,000
Human Development	Council Senior Services Projects (Increase to $30K apiece)	100,000
Other	* Council One-Time District Projects (Increase to $400 K apiece)	138,996
	TOTAL ADDED AMENDMENTS	**$4,309,009**

* One-Time Expenditures

SUPPORTING SOURCES

Department/Source	Description	Amount
CPS Revenues	Re-estimate of CPS Revenues	$1,237,000
Transfers-In	Interest Earned from CPS Lease-Lease Back Payments	290,000
Various	Budget-Wide Available Misc. Fund Balances & Transfers	1,559,898
City Clerk	Eliminate Additional Van for Records Facility	18,000
Community Relations	Reduce Additional 311 Representatives from 4 to 2	44,180
Contr. Other Agencies	Eliminate Intensive Life Skills Training Improvement	68,000
Fire	Updated Schedule for Opening of Two New Fire Stations	728,235
Health	Reduce Upgrade to Animal Control Fleet	3,812
Intergov. Relations	Reduce Better Jobs Legislative Representation Improvement	25,000
Library	Reduce Master Plan Consultant Services	25,000
Mayor & Council	Eliminate Additional Senior Admin. Assistant Position	37,085
Non-Dept./Non-Op.	Eliminate Proposed Customer Service Survey	35,000
Non-Dept./Non-Op.	Eliminate Proposed Art Activities for Project Worth	10,000
Parks & Recreation	Reduce Proposed Asphalt Crew from 6 to 3 Positions	35,286
Parks & Recreation	Reduce Added Graffiti Removal Positions From 3 to 2	27,453
Public Works	Reduce Added Customer Service Positions From 6 to 4	80,060
Special Projects Office	Reduce Housing Master Plan & Annual Summit Improvement	50,000
Special Projects Office	Eliminate Proposed Central City Ambassadors Program	35,000
	TOTAL SUPPORTING SOURCES	**$4,309,009**

Amendments to the Proposed Hotel/Motel Fund Budget

ADDED AMENDMENTS

Category	Description	Amount
Econ. Development	Southeastern Mexico Initiatives Position	$19,000
Comm. & Cult. Init.	One-Time Contr. To Sports Foundation for Pan Am Games	250,000
Comm. & Cult. Init.	One-Time Challenge Contribution to Symphony	300,000
	TOTAL ADDED AMENDMENTS	**$569,000**

SUPPORTING SOURCES

Department/Source	Description	Amount
Transfers-Out	Reduce Transfer to Pan Am Games Reserve	$550,000
Fund Balance	Reduce Fund Balance	19,000
	TOTAL SUPPORTING SOURCES	**$569,000**

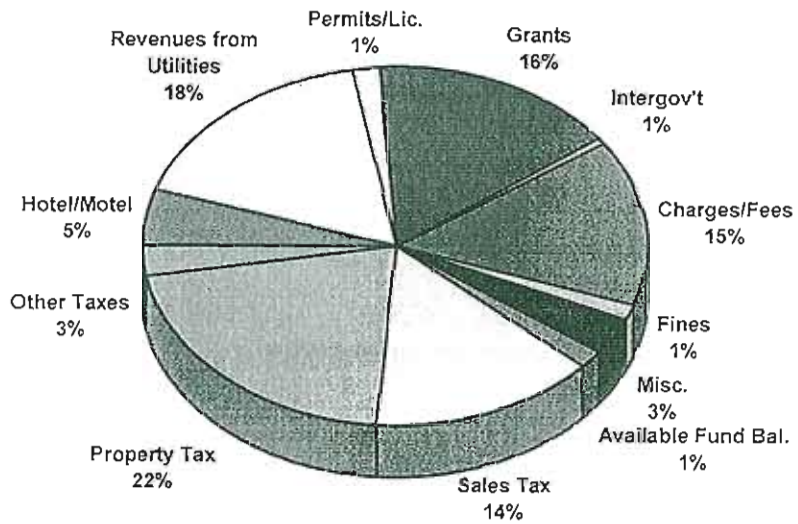
The Adopted Budget for FY 2001 represents a program of revenues and expenditures which provide the highest level of service possible within available resources. Overall, adopted expenditures have been closely examined to ensure the most efficient use of resources and to identify opportunities for improving the effectiveness of service delivery. The Adopted Budget puts forward a balanced budget which

eliminates the projected shortfall, utilizes available resources, and provides for enhanced service delivery in accordance with City Council priorities.

FY 2001 ALL FUNDS ADOPTED BUDGET SUMMARY

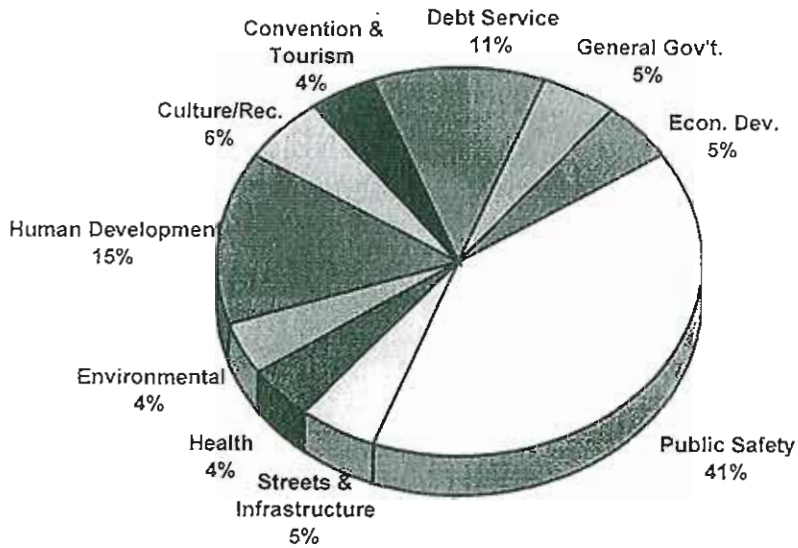
The FY 2001 Adopted Budget appropriation for **all funds is $1.175 billion**, excluding transfers of **$150.01 million**. This amount includes **total operating expenses of $972.6 million and $202.7 million in capital expenditures**. The following charts show operating appropriations and revenues for all funds for FY 2001.

FY 2001 ADOPTED CONSOLIDATED OPERATING BUDGET OF CURRENT REVENUES



TOTAL: $972,583,946

FY 2001 ADOPTED CONSOLIDATED OPERATING BUDGET USE OF FUNDS



TOTAL: $972,583,946

FY 2001 GENERAL FUND ADOPTED BUDGET

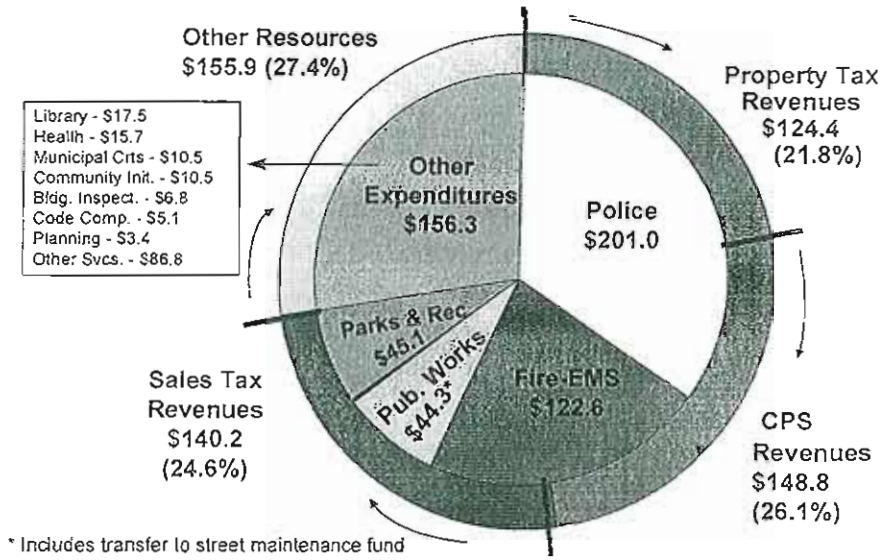
Although the projected shortfall for FY 2001 was $7.97 million, the City has had experience addressing larger projected shortfalls. For each of the last five fiscal years, shortfalls were projected to be $11.3 million in FY 1996, $13.7 million in FY 1997, $9.34 million in FY 1998, $3.3 million in FY 1999, and $344,000 in FY 2000. The FY 1996 Budget reflected an effective decrease in expenditures due to the lack of an adjustment for inflation. As a result of this action, the FY 1996 Budget did not require the elimination of positions. The shortfall identified in FY 1997 required not only absorbing the adjustment for inflation for the second year, effectively holding spending for current services to the base level for FY 1996, but also required program reductions. In FY 1997, authorized positions totaling 68 were eliminated and $4.28 million in program reductions were initiated. To address the shortfall projected in the General Fund for FY 1998, the budget did not include inflationary increases for the third straight year, 66 positions were eliminated and $3.065 million in service-level reductions were adopted. For FY 1999, increased revenue and decreased expenditures beyond forecasted projections combined to eliminate the modest $3.3 million shortfall. Better than anticipated revenues helped remedy the small $344,000 FY 2000 shortfall. The $7.97 million shortfall projected for FY 2001 has been eliminated through a combination of reductions, increases in revenue performance for FY 2000, and higher projections for revenues in FY 2001 than expected in the Five Year Financial Forecast.

GENERAL FUND REVENUES

General Fund available resources are anticipated to be **$569.3 million**. The three principal sources of General Fund revenue are: City Sales Tax, City Public Service (CPS), and Property Tax. Taken together, these three sources of revenue account for approximately $413.4 million, or 72.6%, of the total General Fund available resources. As shown on the chart below, the FY 2001 Adopted Budget appropriations for

the Police, Fire/EMS, Public Works and Parks & Recreation Departments consume all property tax revenue, all revenue from City Public Service, and all sales tax revenue.

FY 2001 ADOPTED GENERAL FUND AVAILABLE RESOURCES DISTRIBUTED OVER MAJOR SPENDING AREAS (in millions)

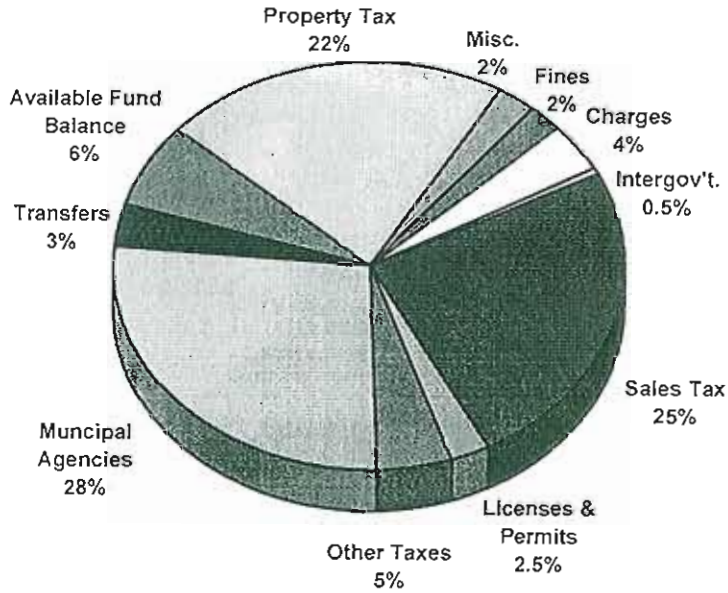


TOTAL: $569,317,146

A summary of the significant assumptions and policy issues related to the General Fund is presented here. For the purpose of presentation the Streets Maintenance & Improvement and Emergency Medical Services Funds, which are dependent on the General Fund, will also be discussed in this section. In addition to the major revenue sources mentioned above, the Adopted Budget includes a number of new and/or enhanced revenues.

In sum, a total of **$569.3 million** is available for appropriation as noted in the following chart. A corresponding pie chart appears in the expenditures section depicting seven areas of service delivery in which $569.3 million has been appropriated.

FY 2001 ADOPTED GENERAL FUND AVAILABLE REVENUES



TOTAL: $569,317,146

- **City Public Service** **$148.8 million**

The FY 2001 Adopted Budget amount of $148.8 million is $4.56 million, or 3%, less than the FY 2000 re-estimate. The $148.8 million projection is 4.7% over the $142.125 million budgeted for FY 2000. The largest source of revenue to the General Fund is generated by City Public Service (CPS). Fourteen percent of all CPS gas and electric customer revenue is paid to the City as a return on investment. The estimated revenue of $153.4 million for FY 2000 represents an increase of $11.26 million over the FY 2000 Adopted Budget. In keeping with the City's policy on CPS revenues in excess of budgeted amounts, the $11.26 million is applied to one-time expenditures in the FY 2001 Adopted Budget.

The increase in revenue in FY 2000 over the budgeted projection can be attributed primarily to higher fuel prices experienced by CPS and a hot summer. As has been the case for the last several years, the CPS revenue projection for FY 2001 is conservative. As experienced this year, unpredictable factors such as weather conditions and fuel prices can dramatically impact the amount of revenue realized by the City. Therefore, the FY 2001 projection for this revenue does not assume continuation of the unusual conditions seen in FY 2000. The estimate for next year accounts only for projected growth in the CPS customer base.

- **Sales Tax** **$140.2 million**

The Adopted Budget assumes a moderate rate of increase for sales tax growth in FY 2001 of 4.6% totaling $140.2 million. The FY 2000 Adopted Budget for Sales Tax revenue of $130.4 million assumed an annual increase in the City Sales Tax of 4.1% over the FY 1999 re-estimate. The re-estimate for FY 2000 Sales Tax revenue is $7.562 million, or 6% over actual collections in FY 1999, and is $3.63 million, or

2.8%, over the amount budgeted for FY 2000. The increase over last year's actual collections and over this year's estimate is a reflection of a healthy local economy. Although uncertainties remain as to the final outcome in Congress of the proposed continued moratorium on assessment of the Internet sales tax, the increases demonstrate a continuation of the trend of continued steady economic performance identified in the Financial Forecast. The possibility of enacting further sales tax exemptions in the future at the state level could, nevertheless, negatively impact the growth in sales tax revenues.

- **City Current Property Tax** **$121.8 million**

The FY 2001 Adopted Budget includes $121.8 million in maintenance and operations support for the General Fund from property taxes while maintaining the tax rate at the FY 2000 level - 57.979 cents per $100 valuation. **For the eighth straight year, there is no increase in the overall tax rate.**

The property tax rate consists of two components. The first is the debt service component which is determined by the City's debt service requirements. The debt service rate for FY 2000 was 23.400 cents per $100 of assessed value. Funds from this component are deposited in the Debt Service Fund and are used exclusively to pay the principal and interest on debt. The second component of the tax rate is the amount for maintenance and operations (M&O) contributed to the General Fund. The M&O rate for FY 2000 was 34.579 cents per $100 of assessed value. These two components taken together provided for a total tax rate for FY 2000 of 57.979 cents per $100 of assessed value. With the City's total taxable value of $35.6 billion, one **penny** on the tax rate **equates to $3.47 million.**

Property tax values are established by the Bexar Appraisal District (BAD) in conformance with State law. Values for the City of San Antonio recently reported by BAD for FY 2001 show an increase in net taxable value of approximately $2.25 billion, or 6.76%, above last year. Included in this total, however, is $1.36 billion for new improvements and $2.14 million in annexations, which reflects real growth of 4.1% over last year's total taxable value. The taxable value less new improvements and annexations yields the base valuation. The increase in the base valuation from last year is $889.92 million or 2.67%. The following chart breaks down the components of total taxable value.

Taxable Values in Billions
(FY 2001)

Base Value FY 2000	Increase in Base Value	Annexation	New Improvements	Total Value FY 2001
$33.349	**$0.889**	**$0.002**	**$1.362**	**$35.602**
% of Increase:	**2.67%**	**0.01%**	**4.09%**	**6.76%**

State property tax law requires cities to recalculate the property tax rate to yield the same amount of operating revenue from year to year based on base valuations. The recalculation of the property tax rate results in determination of the "effective tax rate." As indicated above, base valuations increased from last year by $889.92 million, or 2.67%. Consequently, for FY 2001, to generate the same amount of operating revenue as in FY 2000, the effective property tax rate is calculated at 56.13 cents per $100 valuation, a decrease from the FY 2000 rate (57.979 cents) by 1.849 cents, or 3.2%.

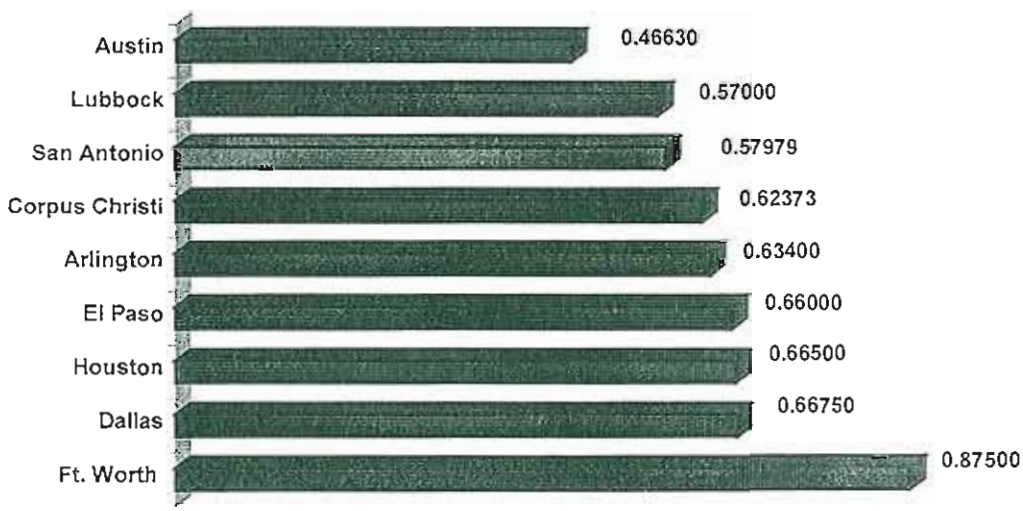
To meet the requirements of the program of General Fund services approved for FY 2001, the Adopted Budget sets the overall Property Tax rate for FY 2001 at the same absolute level set for FY 2000 – 57.979 cents per $100 valuation. Specifically,

⇒ The overall FY 2001 adopted property tax rate of 57.979 cents per $100 valuation is 1.849 cents (or 3.29%) above the FY 2001 effective property tax rate;
⇒ The FY 2001 M&O rate is adopted at 35.079 cents per $100 valuation which is 0.5 cents (1/2 cent) above the FY 2000 adopted M&O rate of 34.579 cents per $100 valuation; and
⇒ The FY 2001 debt service rate is adopted at 22.900 cents per $100 valuation which is 0.5 cents (1/2 cent) below the FY 2000 adopted debt service rate of 23.400 cents per $100 valuation and is consistent with the requirements of the City's Debt Management Plan.

Together, the adopted M&O and debt service rates combine to equal the FY 2000 total property tax rate of 57.979 cents per $100 valuation. ***Therefore, for the eighth straight year the overall tax rate does not change.*** For the individual homeowner whose assessed value has not changed from 1999 to 2000, there will be no change in their property tax bill. However, if the Bexar Appraisal District changes the assessed value on the same home to reflect changes in market value, the impact will vary, depending on the value which is established by BAD. From 1999 to 2000, the average homestead in the City of San Antonio increased in value from $72,616 to $77,605, as a result of the healthy local economy, which is an increase of $4,989, or 6.9%. This means that the average homestead will pay $28.93 more in City property tax per year. The changes to property values will vary, but the property tax rate will remain the same.

The adopted tax rate for FY 2001 of 57.979 cents per $100 valuation places San Antonio as the third lowest of the major cities in Texas. The following chart shows the adopted FY 2001 rate for San Antonio as compared to the rates in other major Texas cities.

Texas Cities Adopted Tax Rate Comparison



The following sample statement of taxes due demonstrates the portion of local taxes which are due to the City of San Antonio. This sample statement compares adopted tax rates for taxing entities including the adopted tax rate for the City of San Antonio. Of the total tax bill due for a $77,605 home, which is the average certified homestead value, City taxes represent $449.95 or 22.47% of the total taxes due.

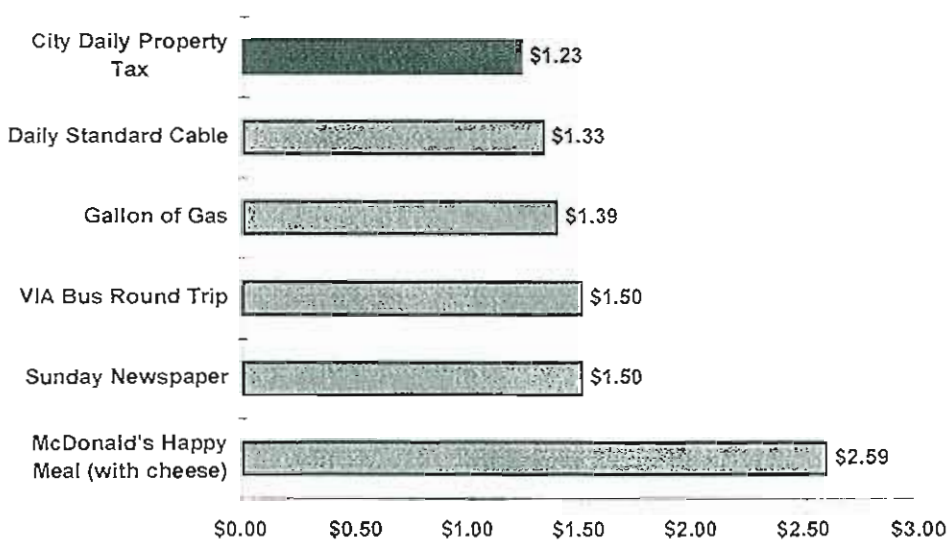
SAMPLE STATEMENT
PROPERTY TAXES
BEXAR COUNTY, TEXAS

Taxing Unit	2000 Assessed Value	Homestead Exemption	Taxable Value	Tax Rate Per $100 Value	Tax Levy	% of Total Levy
San Antonio I.S.D.	$ 77,605	$ 15,000	$ 62,605	$1.72200	$ 1,078.06	51.90%
Alamo Comm. College District	$ 77,605		$ 77,605	$0.10690	$ 82.96	3.99%
Bexar County	$ 77,605		$ 77,605	$0.33958	$ 263.53	12.69%
University Health System	$ 77,605		$ 77,605	$0.24387	$ 189.25	9.11%
Road & Flood	$ 77,605	$ 3,000	$ 74,605	$0.01810	$ 13.50	0.65%
City of San Antonio	**$ 77,605**		**$ 77,605**	**$0.57979**	**$ 449.95**	**21.66%**
Totals				**$3.01024**	**$2,077.25**	**100.00%**

The senior citizen homestead tax exemption is maintained at $60,000 for FY 2001. According to the Bexar Appraisal District, there are 60,317 certified senior citizen-owned property accounts. Of these accounts, **36,079, or 59.8%, pay no City property tax.**

The average daily amount of City property taxes due is **$1.23**, which compares favorably with the common consumer services and items shown in the following chart. All applicable added sales taxes and franchise fees are included in the costs shown. The daily property tax is based on the average homestead value of $77,605.

Daily Consumer Costs Comparison



- **Franchise Revenue - Southwestern Bell** **$16.64 million**

In FY 2001, the City is expected to receive $16.64 million in revenue from Southwestern Bell under its franchise agreement with the City. This amount is $646,600, or 4% higher, than the $15.99 million re-

estimated for FY 2000. Payment of the fee for use of the City's rights-of-way is based on a municipal telecommunications fee charged per line with future payments subject to changes based on growth in the number of lines. The Southwestern Bell system is projected to continue rapid growth during future years with franchise revenues to the City increasing at an average of 5% annually.

- **Additional Revenues and Fee Increases**

In order to address the pressure on available funds, the Adopted General Fund Budget includes increases some existing fees and creates new fees. These revenue change items total $1,007,501. Many of the adopted increases involve revenues which have not been increased in several years. Similarly, new revenue items have been identified to more directly recoup the costs for certain City services which benefit specific customers.

The Building Inspections Department will administer a fee to offset the cost of publishing an annual Development Process Manual which will generate $20,000 in FY 2001. The manual, recommended by the Development Services Performance Review conducted in FY 1999, will be a single-source guide for citizens, developers and engineers describing the steps needed to obtain regulatory approvals for development projects from the various City departments involved in the development review process. The cost per manual is $20.

The Fire Department will implement $751,470 in fee changes involving hazardous material regulation, and emergency medical services (EMS).

⇒ With respect to hazardous materials, the department will administer $15,500 in new fees and fee changes. Specifically, four new fees are adopted which will allow the department to better track hazardous materials storage and transportation facilities. Additionally, in order to better reflect the true costs of responding to hazardous materials-related incidents, the HazMat Response Fee has been modified from the old $440 per incident charge to a $440 per apparatus per incident charge.

⇒ With respect to emergency services, new fees generating $735,970 in added revenue have been adopted. Specifically, the Fire Department will administer fees reflecting the specific itemization of supplies expended and services provided during EMS responses generating $619,310 in new revenue. Additionally, EMS will assess persons not residing in the City's EMS service area a $100 per transport surcharge, generating $116,660 in revenue.

The Health Department will implement fee changes designed to generate $121,687 in new revenue to help offset the increasing costs of its animal control operations. Specifically, ten different fee changes have been adopted. Among the more significant fees changed include pet licenses (increase fee from $15 to $20 per animal), impoundment fees (increased fees for multiple impoundments of the same animal), boarding fees (increase fee from $6 to $7 per day), pet shop/kennel license (increase fee from $50 to $75 per year), livestock impoundment/boarding fees (increase impoundment fee from $50 to $100 and boarding fee from $5 to $20 per day), non-City animal processing fee (increase fee from $20 to $30 per animal disposed), spay/neuter voucher examination fee (increase fee from $10 to $15 per animal), and rabies vaccination fee (increase fee from $8 to $10).

The Parks and Recreation Department will be administering $105,594 worth of revenue changes to help meet the costs of operating and maintaining meeting facilities, entertainment and visitor-related venues, and City cemetery operations.

⇒ With respect to meeting facilities, until FY 2001, the City did not receive a share of revenues from catering operations at the HemisFair Plaza and La Villita facilities, as it does at other facilities such as the Convention Center. A charge to caterers operating in these facilities equivalent to 15% of the value of all catered events has been adopted, generating $64,444 on an annual basis.

⇒ With respect to entertainment and visitor facilities, fee adjustments have been adopted for use of the Sunken Gardens Theatre, usage of downtown parks, and for use of portable stages and for admission to the Governor's Palace generating $38,200 in added annual revenue.

- At the Sunken Gardens Theatre, the Parks Department will implement a restructuring of fees assessed promoters to better reflect the City's cost of operating and maintaining the facility which will generate $20,000 in added revenue annually. Specifically, for commercial/for-profit events, Parks will charge 15% of gross sales (as opposed to the old 15% share of ticket sales only) and increase the minimum revenue the City receives from $1,500 to $2,000 with no maximum ($4,000 is the old maximum). For commercial/non-profit events, Parks will eliminate the $1,500 flat fee and charge 10% of gross sales with a minimum of $1,500 and no maximum. For other events where no admission is charged, a 10% of gross sales charge will be assessed along with the minimum $500 charge that is assessed in FY 2000.
- Similarly, Parks will administer fee adjustments for events held in downtown parks (Travis, Milam and Plaza De Las Islas). In FY 2000, all events were assessed a $50 fee for the first four hours and a $10 fee for each hour thereafter. In FY 2001, different fees will be charged for different events: commercial/for-profit events will be assessed a $500 charge for the first four hours and a $100 fee for each additional hour; commercial/non-profit event promoters will be charged $200 for the first four hours and $40 for each additional hour; and non-commercial/non-profit entities will be assessed $100 for the first four hours and $10 for each additional hour.
- The department will also implement increases in fees for use of the Showmobile and the Mini-Stage. Specifically, for the Showmobile, the fee will change from $500 for eight hours to $550; and for the Mini-Stage, the old $200 fee for a day will remain the same if no equipment and no technician are required - if equipment and a technician are needed, then a $350 charge will be assessed.
- Admission fees for the Governor's Palace have not been changed since 1988 - the fee for adults will increase from $1 to $1.50, for children from seven to 14 the fee increases from 50 cents to 75 cents and the admission for children under seven remains free.

⇒ For operation of the City's cemeteries, Parks will administer two fee adjustments resulting in $2,950 in added annual revenue. First, an increase in the charge for each family section lot in the San Jose Burial Park is adopted from $600 to $650. This charge has not been increased since 1991. Additionally, the daily labor rate for interments at all cemeteries will increase from $50 to $75. This fee has not been increased since 1985.

The Planning Department will implement an increase to the Zoning Procedures Fee which will rise by five percent generating $8,750 in added annual revenue. Specifically, this increase will apply to the separate Zoning Procedures Fees that are assessed for each zoning case for Zoning Commission and City Council consideration.

- **Fund Balance**

The final element of resources available in the General Fund is fund balance in excess of the Reserve for Revenue Loss. The General Fund is estimated to have an unreserved fund balance of $38.8 million at the end of FY 2000 which will be used to augment available resources for FY 2001.

Consistent with the established policy for increases to the Reserve for Revenue Loss discussed in the Financial Forecast, the Adopted Budget includes a $2.3 million increase to the **City's Reserve for Revenue Loss in FY 2001.** Specifically, as of the end of FY 1999, the total amount of the Reserve for Revenue Loss stood at $19.168 million. The FY 2000 Adopted Budget increased the reserve to $20.868 million. Additionally, the Adopted Budget adds another $2.3 million to the Reserve for Revenue Loss at the end of FY 2001 to a total of $23.168 million. The source of funding for the adopted increase will be $2.3 million from the $11.8 million in total proceeds from the recent lease-lease back transaction involving

CPS, as described below. With the FY 2001 Adopted Budget, the Reserve for Revenue Loss will increase to 4.2% of adopted expenditures less capital outlay. The purpose of the increases has been to bring the General Fund's reserve to ultimately 5.0% within five years. The 5.0% reserve has been endorsed by the various rating agencies which evaluate the City's debt issuance packages.

- **CPS Lease-Lease Back Transaction Resources**

An additional set of resources that is available to the City to support the City Council's Budget Priorities for FY 2001 come from the proceeds the City has realized from CPS' recent lease-lease back transaction with Unicom Corporation, an electrical utility. Under the terms of the transaction, Unicom acquired federal tax exemption benefits by leasing a CPS electrical generating facility and leasing it back to CPS. As part of the transaction, CPS received $84.3 million in proceeds. The City, consistent with the share it receives of all CPS gross revenues, received 14% of these proceeds or $11.8 million. CPS has guaranteed this payment to the City with a payment bond. The Adopted Budget proposes to use these resources on a one-time basis as summarized below. More details on the below adopted uses of the proceeds will be provided later in the Executive Summary.

$ 4.5 million - Establishment of Better Jobs Expendable Trust Fund
$ 0.4 million - Housing Rehabilitation Waiting List
$ 0.6 million - Support for Inner City/Neighborhood Revitalization
$ 1.0 million - Support to San Antonio Technology Collaborative
$ 3.0 million - Contribution to the San Antonio River Improvements Project
$ 2.3 million - Increase to the General Fund Reserve for Revenue Loss
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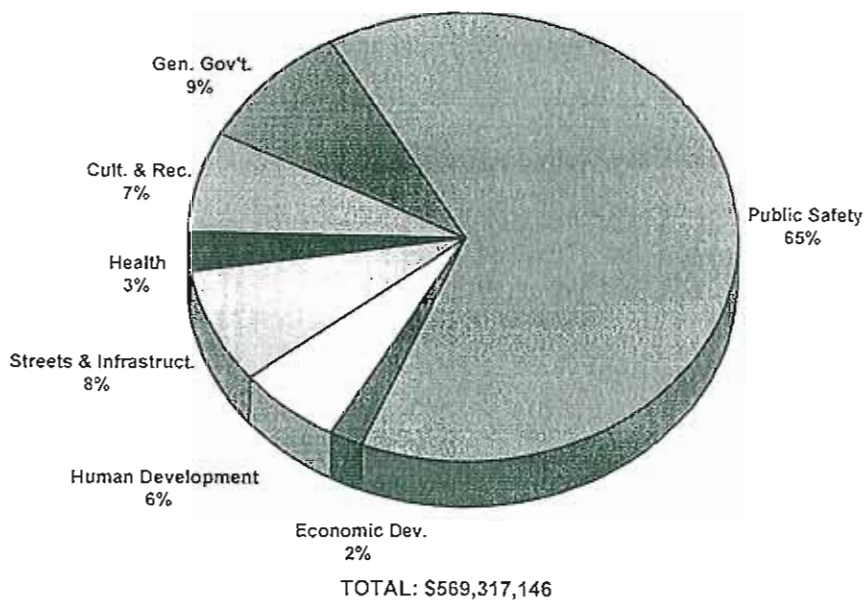
$11.8 million - Total Lease-Lease Back Proceeds

GENERAL FUND EXPENDITURES

The FY 2001 Adopted General Fund expenditures are **$569.3 million**. This amount represents a 7.3% increase over the FY 2000 Adopted Budget. This section will discuss current services, improvements to service delivery and mandated changes to service delivery. For purposes of presentation, the Emergency Medical Services (EMS) Fund and the Streets Maintenance Fund, which are dependent on the General Fund, will also be discussed in this section.

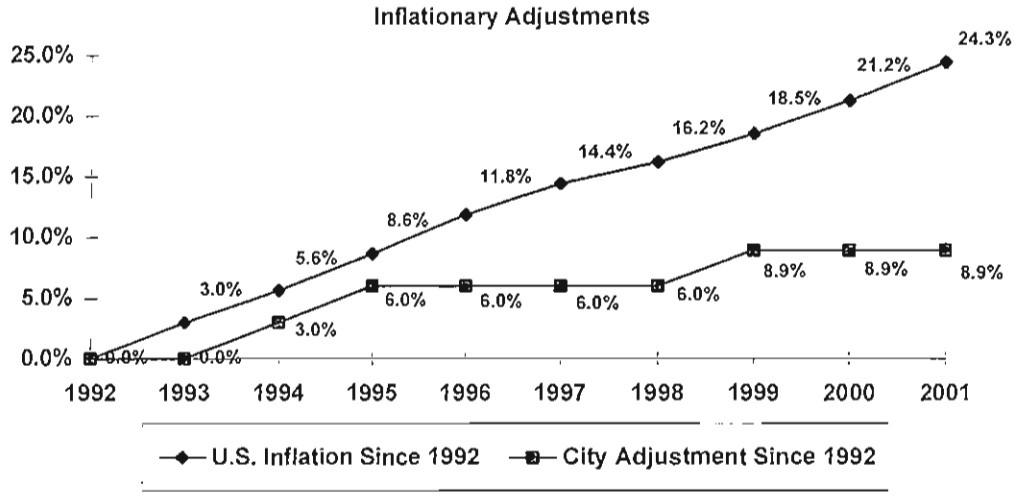
The pie chart below depicts the seven general areas of service delivery among which the $569.3 million in General Fund expenditures is adopted for appropriation.

FY 2001 GENERAL FUND EXPENDITURES



- **Current Services**

The current services budget represents the cost of providing services at the FY 2000 level before mandates or improvements are considered. Current services takes into account the full cost of existing personnel at FY 2000 staffing levels with adjustments for related benefits. Although some isolated adjustments for extraordinary circumstances have been made, no inflationary adjustments are generally adopted for current services expenditure categories which effectively limits departmental budgets by the 2.59% overall inflation rate originally projected in the Financial Forecast. This translates into a reduction equivalent to $2.39 million in FY 2001. The following graph compares the U.S. inflation rate since 1992 projected though 2001 which totals 24.3% with the City's adjustment for inflation over the same period which totals 8.9%.



In spite of rising inflationary pressures over the years, City departments have absorbed the higher costs in their base budgets with enhanced efficiencies, and still have been able to increase productivity to meet ever increasing demands for service.

- **City Council Budget Priorities - Changes to Service Delivery Overview**

Overall, the FY 2001 Adopted Budget includes **$27.4 million for program improvements and $12.8 million in mandated improvements**. Included in these amounts are almost **$14.6 million in one-time expenditures**. Additionally, **$2.8 million in reductions are adopted**. Departments reviewed current services and programs, and by using City Council's Budget Priorities, identified adopted service level enhancements. The Management Team reviewed the anticipated effect to services and fiscal impact of the improvements.

The City Council's June 16 Goals & Objectives Worksession resulted in a list of budget priorities for staff to use as a guide in the development of the FY 2001 Proposed Budget. The improvements and mandates included in the Adopted Budget are described here in terms of these priorities. As an overview prior to a more detailed discussion of the adopted changes, the priority areas for which improvements and mandates are provided are listed below.

- Better Jobs/Education
- Community Revitalization Action Group (CRAG)
- Water Supply & Quantity
- Economic Development/Strategic Plan
- Performance Reviews
- Unified Development Code (UDC)
- Street Maintenance
- Police & Fire Master Plans
- Air Quality Initiatives
- San Antonio River Improvements
- Community & Cultural Initiatives
- Employee Compensation
- Technology Upgrades & Training

- **Adopted Improvements to Service Delivery**

The Adopted Budget contains **$27.4 million** in improvements. The improvements are described below and categorized by the Council's Budget Priorities.

♦ BETTER JOBS/EDUCATION

The Better Jobs Initiative is one of the highest priorities for the City of San Antonio. Better Jobs is an economic development program. Better Jobs emphasizes workforce development that will build the community's human capital through strategic investments and coordination to create a highly skilled workforce, at the same time, emphasizing higher standards and accountability. Better Jobs links partners in support of parents and the community, quality early childhood education, education enrichment, job training, and employers. These reforms will integrate early childhood education, education enrichment in after school programming, community commitment to scholarships, literacy and job training. The goal is to provide a continuum of services that will improve the City's workforce profile within a generation. The FY 2001 Budget includes improvements designed to begin working toward the goals of the Better Jobs Initiative.

The Adopted Budget includes **$2.1 million in improvements** to begin implementing programs consistent with this overall Council priority

In support of the Better Jobs Initiative, specifically, the Adopted Budget includes $1.77 million in program enhancements. These include program improvements for kindergarten preparation for children, after school programs, college scholarships for high school students maintaining standards of performance, and an aggressive program to pursue passage of legislation at the state level in support of Better Jobs objectives. The adopted improvements are described below:

⇒ Implement the Kindergarten Readiness Guidelines - $240,000. This improvement will provide for education to parents and child care providers on Kindergarten Readiness Guidelines allowing their implementation in schools in all Council districts. These guidelines define skills (e.g. communication, cognitive, and problem solving skills) that have been recognized as contributing to success in school. The enhancement will add elementary schools to the pilot project which provides resources for parent education, outreach and support to two feeder early childhood centers for each of the participating elementary schools. This improvement will take place in four additional targeted elementary school neighborhoods at $60,000 per school. The schools provide the instruction. These four new schools will be in Council District 1,3,5, and 10. All the other Council Districts have a model school program.

⇒ Enhance the After School Challenge Program - $82,302. The improvement will allow the expansion of the After School Challenge Program to include early release days, teacher in-service days, and school breaks. In FY 2000, the After School Challenge Program service was not available to students during these periods. The program change includes four school districts (forty-two sites) that are willing operate three to six days of early release for five hours. This improvement will also create three After School Challenge Staff positions (one Community Center Coordinator, one Senior Administrative Clerk, and one Administrative Aide). The cost of this proposal will be offset by $50,621 in savings in temporary services.

⇒ Enhance the San Antonio Education Partnership Program (SAEP) - $743,876. This improvement will increase the number of schools supported from ten in FY 2000 to 15 in FY 2001. The five schools to be added to the program are Jefferson, Lee, Burbank, McCollum and Highlands high schools. Included in the $743,876 is $93,876 to fund five counselor positions for six months (one

at each school) and $650,000 as a **one-time** set aside to fund scholarships for only eligible members of the Class of 2001 at each of the five high schools. Future City support for the Education Partnership will be contingent on the results of an Education Partnership Summit to be convened by the Mayor in FY 2001 which must include the City, the school districts, the Education Partnership board, the corporate sector and community groups. The purpose of the summit meeting will be to examine the participation structure for funding the program in all 15 schools in the future.

⇒ Improve Job Training and Support - $500,000. The Adopted Budget provides for the creation of the Better Jobs Expendable Trust Fund. The fund will be established with $4.5 million of the $11.8 million in the City's proceeds from the recent lease-lease back transaction involving CPS. Under these trust fund accumulation and annual payment assumptions, the initial $4.5 million contribution will result in $5.73 million being distributed over a ten year period for job training and support programs. Assuming six percent annual interest, the fund will generate $500,000 beginning in FY 2001 with annual transfers to the General Fund increasing at a three percent yearly rate allowing the fund's resources to be expended on, and dedicated to, job training and support programs over a ten year period. The Adopted Budget further provides that the $500,000 available from the first year's proceeds of the fund be contributed to the Project Quest program on a one-time basis bringing the General Fund total contribution for Project Quest to $2.5 million. The City's all sources funding will contribute $3.4 million. In subsequent years, it is recommended that proceeds from the fund be made available to job training and support programs on a competitive proposal basis.

⇒ Enhance Better Jobs Legislative Efforts - $25,000. Currently, state law does not provide the City of San Antonio, or any other municipality, the ability to utilize specific revenue sources to support many of the core issues of the Better Jobs Initiative. The upcoming 77th State Legislature session will likely be dominated by redistricting and many initiatives will be lost due to the focus on this one issue. In order to increase the likelihood the government affairs team will be successful with all or some of the Better Jobs initiatives, the Adopted Budget provides $25,000 as a one-time expenditure to contribute to the cost of adding a contractual lobby team member to focus on Better Jobs.

⇒ Better Jobs Office - $182,000: The Adopted Budget includes funds to create a Better Jobs Office with three positions to provide senior executive-level oversight of Better Jobs Initiative implementation within the City organization. Specifically, an Assistant to the City Manager, a Senior Management Analyst and an Executive Secretary position will be established.

In addition to the establishment of the Better Jobs Expendable Trust Fund discussed above, it is was recommended in the Proposed Budget that additional job training and support initiatives be supported through the use of resources owed the City of San Antonio by the Alamo Community College District (ACCD). ACCD has built up a reserve of approximately $3.14 million from the withholding of 14% of its annual ACCD-system electrical utility payments to CPS. This reserve has been accumulated as a consequence of a dispute over the legality of ACCD having to pay as part of its electrical bill the 14% which is equivalent to the City's share of CPS revenues. The reserve accumulated to date will generate approximately $185,000 annually from interest earned and could be made available to the City in the form of job training credits. Also available from ACCD will be an additional $325,000 in job training credits on an annual basis which is equivalent to 14% of its future annual electrical utility payments. The interest earned from the reserve and the future annual 14% payments combine to $510,000 which could provide job training credits sufficient to support two annual job training initiatives:

- ⇒ Establishment of a Customized Training Fund in the amount of $260,000 to be used to fund customized job training or to subsidize employee training costs of certain companies in targeted industries that relocate to or expand operations in San Antonio; and

- ⇒ The creation of an Aviation Academy Pilot Project in the amount of $250,000 to provide credits for tuition assistance augmented by support services for approximately 50 people (25 high school students and 25 adults) to receive aviation industry-related training in partnership with private industry, ACCD and Project Quest. In subsequent fiscal years, these resources could be re-targeted to other strategic industries.

Additional adopted enhancements in terms of education opportunities focus on improving citizen access to computer resources and making an educational program accessible to students city-wide. To this end, the Adopted Budget includes $320,153 in education-related program improvements.

- ⇒ Extend Branch Library Operating Hours - $98,798. Under this improvement, additional staff time will be available to extend operating hours into Thursday evenings at nine of the City's 19 branch libraries. In FY 2000, none of the branch libraries were open Thursday evenings. The adopted funding will extend hours from 5 pm to 9 pm for six months for the Oakwell, Westfall, Bazan, Johnston and Cortez branch libraries, and for three months at the Landa, Memorial, San Pedro and Collins Garden branches.

- ⇒ Provide Computer Training at Library Gates Computer Centers - $105,855. The Library has established grant-funded Computer Centers at 14 branch libraries using funding primarily from the Gates Foundation to enhance the computer literacy of persons living near these facilities who might not otherwise have access to computer resources. Public use of the computers in the Computer Centers is supervised by library personnel in addition to their other duties, but there is no staff dedicated to ensure that library patrons can take full advantage of these resources. The Library Department proposes to add 14 Department System Aides (one for each of the 14 branches) to assist library customers learn to use the computer equipment.

- ⇒ Increase the Library Materials Budget - $75,000. This increase will bring the Library's General Fund materials acquisition budget in FY 2001 to $2.16 million and its all-funds materials acquisition budget to $3.3 million.

- ⇒ Contribute to UTEP PREP Program - $40,500: The University of Texas at San Antonio (UTSA) Prefreshman Engineering Program (PREP) is an intense, mathematics-based, summer program for middle and high school students with the potential to become scientists or engineers conducted at college campuses throughout San Antonio. This program did not receive support in the Proposed Budget because UTSA PREP failed to meet the City's deadline for submitting an application under the Delegate Agency funding process. Nevertheless, the Adopted Budget includes $40,500 to help participating students obtain VIA bus passes to enable them to attend the summer program. These resources are included in the budget with the provision that, in the future, the program <u>must</u> submit its funding proposal within the time limits provided under the City's process and comply with all monitoring requirements.

♦ COMMUNITY REVITALIZATION ACTION GROUP (CRAG)

The City's commitment to evaluating resolution and implementation of the inner city revitalization objectives, manifest in the recommendations of the Community Revitalization Action Group (CRAG), has been exhibited by the allocation of various resources. The first phase of CRAG was anchored by the funding of several initiatives. These recommendations were funded in FY 1999 for a total of $1.32 million. Examples include: the establishment of a Relationship Manager Unit which will report to an Assistant to

the City Manager; the implementation of a Neighborhood Improvement Challenge Program; four additional positions in neighborhood planning; development of a Neighborhood Leadership Training Program; three additional Code Compliance investigators; and the creation of a development services guide are projects that will be covered by the Neighborhood Community Involvement Priority Action Plan. The FY 2000 budget included $2.93 million of improvements consistent with CRAG recommendations. Some examples are: Youth Development Program, Inner-City Revolving Loan Fund, TIF Coordinator, and three Dangerous Premises Investigators.

In order to direct and facilitate implementation of the remaining revitalization measures identified by the CRAG, a second phase was launched as CRAG 2000 focusing on revitalization in San Antonio in a more comprehensive manner. CRAG 2000 was centered on the compilation of ideas from community leaders and citizens through a series of eight workshops to be held at various sites throughout the city. In June 2000, the CRAG 2000 group presented its report to the City Council with a comprehensive vision of balanced, sustainable growth within Loop 410 over the next ten years. The vision addresses issues such as increasing traffic congestion, deteriorating air quality, expensive infrastructure extensions to the suburban fringe, and creating appropriate residential density in the inner city to support additional retail and commercial activity.

In support of the CRAG 2000 vision, the FY 2001 Adopted Budget **contains $6.1 million worth of improvements** in all funds. Included in this amount are:

- ⇒ $1 million in identified resources to address the housing rehabilitation waiting list to be achieved in three ways: (1) $400,000 in an additional one-time appropriation in the Adopted FY 2001 General Fund Budget, (2) $400,000 to be earmarked specifically for housing rehabilitation the City's proceeds of the CPS lease-lease back transaction, and (3) $200,000 in approximate savings from implementation of the Housing Performance Review which will be presented to Council in a few weeks.
- ⇒ $600,000 set aside for inner city revitalization from
- ⇒ $2 million set aside in the FY 2001 CDBG Budget earmarked for inner city revitalization
- ⇒ $150,000 adopted as a Hotel/Motel Fund improvement to support promotion of inner city arts and cultural events
- ⇒ $50,000 included as a CDBG-funded improvement adding a Community Development Analyst to coordinate CRAG implementation efforts among various City departments.
- ⇒ $2.5 million in General Fund improvements identified as being consistent with CRAG 2000 recommendations, and also fall into other Council Budget Priority categories. Those Adopted Budget CRAG-related improvements which are related to other priority categories are discussed in the sections dealing with those categories.

Of the $2.5 million in CRAG-related General Fund improvements, $1.062 million are tied solely to CRAG 2000 proposals. These recommendations deal with comprehensive housing planning and development issues, establishment of the Super Sweep program, enhanced graffiti abatement, increased support to Tax Increment Financing (TIF) efforts and enhanced marketing efforts for inner city development. Also available to support neighborhood revitalization issues is $2 million set aside in the FY 2001 CDBG Budget and $1 million earmarked from the City's proceeds of the CPS lease-lease back transaction.

- ⇒ Develop Housing Master Plan and Hold Annual Housing Summit - $200,000. As noted in the recently presented Housing Programs Performance Review, the City does not have a consistent framework for the allocation of funds or decisions regarding the regulation of housing production. A Housing Master Plan will guide the use of City and associated agency housing resources and compile policies regarding housing in San Antonio. The improvement provides funds to secure consultant services to develop the plan through the analysis of current housing needs and resources and to determine effective investment and growth strategies. The resources included in this improvement will also be used to support the convening of an annual Housing Summit

meeting of major housing service provision organizations in the community.

⇒ Implement Inner City Housing Rehabilitation Initiative - $100,000. Under this initiative, the City will identify homes and lots suitable for rehabilitation and sale from its inventory of flood-damaged, tax lien, and other nuisance properties. If the property is a home that must be moved, the City will identify an appropriate lot. Homes and lots are then transferred to the non-profit partner organization. Homes will then be renovated and marketed through a contractual agreement with Fannie Mae National Property Disposition Center in Dallas. Fannie Mae pays all costs associated with carrying out the scope of work. Upon sale of the property, Fannie Mae retains a fee for each house and reimbursement for the cost of repairs. After the fees, closing costs and repair costs are deducted from the sales price the remaining proceeds are returned to the City of San Antonio. The one-time funds requested under this proposal will be used to offset the City's initial implementation costs. The program is expected to be self-supporting after the first year.

⇒ Add Housing Program Support Position in Asset Management - $41,384. This improvement will provide one Special Projects Coordinator for nine months in the Asset Management Property Disposition Division. This position will assist with a variety of housing property-related issues including acting as a departmental liaison to other City departments and external organizations involved in the redevelopment of the inner-city and affordable housing opportunities.

⇒ Establish Super Sweep Program - $47,468. The adopted enhancement will add one Neighborhood Renewal Manager in the Neighborhood Action Department to coordinate interdepartmental services needed for one additional super sweep. The Special Projects Office will coordinate the use of a total of $3 million in funds ($1 million in Inner City/Neighborhood Revitalization funds from the $11.8 million in the City's proceeds from the recent lease-lease back transaction involving CPS, and $2 million budgeted in FY 2001 from Community Development Block Grant (CDBG) resources for a total of $3 million) to help support infrastructure-related improvements and projects identified during the Super Sweeps and other revitalization efforts such as addressing housing needs. Initially, the Super Sweep targeted area will be comprised of selected neighborhoods within the inner-city. The long-term objective will be to select the targeted area by demographic data, existence of neighborhood plans and resources or opportunities already in place.

⇒ Provide Code Enforcement Support for Super Sweeps - $86,000. To support the establishment of the Super Sweep Program as well as augment proactive target enforcement teams, the Adopted Budget includes the addition of two code compliance investigator positions and associated equipment.

⇒ Expand Graffiti Removal Program to Private Property - $152,060. This improvement will add two Parks Maintenance Crew Leader positions for nine months to enable the Parks Department's Volunteer Services Program to establish crews of restitution workers to remove graffiti on selected private property. One time costs include two 3/4 ton vehicles and equipment. Each Crew Leader will provide field supervision to one five-person crew of restitution clients. Paint will be obtained from the City's Paint Bank, with supplemental or specialized colors being purchased by home/business owners. This improvement is associated with a proposed revision to the City's graffiti abatement ordinance which enables City crews to remove graffiti from private property with the permission of the property owner.

⇒ Enhance Support for Tax Increment Financing (TIF) Efforts - $35,552. In order to improve responsiveness and financial accountability in the City's TIF efforts, the addition of a Finance Officer position in the Finance Department is adopted. The cost of the improvement will be offset

50% with a contribution from CDBG. The position will provide financial analysis for proposed TIF districts as well as provide day-to-day financial administration of established TIF districts.

♦ WATER SUPPLY & QUANTITY

In May 2000, the voters approved the Parks Development and Expansion Proposition. This proposition authorized the temporary levy of a 1/8 cent sales tax to generate a total of $65 million for the acquisition of open space parks over the Edwards Aquifer Recharge Zone ($45 million), and the acquisition and development of linear parks along Leon Creek and Salado Creek ($20 million). The Adopted Budget includes **$25,000** to develop an Open Space Linear Park Connectivity Plan for the development and integration of the open space and linear parks authorized by the proposition.

♦ ECONOMIC DEVELOPMENT/STRATEGIC PLAN

The ability of a community to realize and achieve its goals for the future is contingent on its overall economic stability. A strong economy allows the use of resources to respond to community needs in a proactive rather than reactive manner. Consequently, economic development continues to be vital to the City. To support the City's economic development efforts, the amount of **$2.58 million** is proposed to be added to the Proposed Budget.

⇒ Support Kelly Redevelopment: Air Cargo & Aircraft Maintenance Expansion Project - $1.15 million: The amount of $1.15 million is included as a one-time expenditure support air cargo and aircraft maintenance-related redevelopment efforts at Kelly Air Force Base. To demolish unusable warehouse structures at Kelly and to allow for access to the ramp, $1 million will be made available to the Greater Kelly Development Authority. Additionally, the amount of $150,000 is provided to initiate design and engineering for the realigned roadway as described above.

⇒ UTSA Biotechnology Center - $1 million: UTSA is seeking community matches for construction of a Biotechnology Center at the UTSA 1604 campus. This facility would work as an integral component of the San Antonio Technology Accelerator Initiative (SATAI). In addition to the $1 million in investment resources allocated in the Adopted Budget for the SATAI to be described later, $1 million is reserved as a match from the City for the UTSA Biotechnology Center. The $1 million will be obtained by setting aside $913,600 as an added FY 2001 Budget expenditure in an interest bearing account and would accumulate to $1 million over 18 months. The $1 million contribution will leverage from $4 to $9 million from the private sector along with the $35 million allocated from the Permanent University Fund.

⇒ Brooks City-Base Project - $400,000: A total of $400,000 for various improvements is set aside in the Adopted Budget for the Brooks City-Base Project. The goal of the City-Base project is for the Air Force to transfer Brooks Air Force Base (AFB) property to the City and then lease back property and facilities needed for their missions. Under this scenario, the City will assume ownership of the base, provide municipal services and retain a third-party property manager/developer, thereby hoping to save the Air Force between 40-50% in base operating support costs. Over the next several months City staff will be working with the Air Force to construct a conveyance agreement that can be presented for approval to City Council and the Secretary of the Air Force in December 2000 followed by implementation beginning in FY 2002. Current timelines project transfer of base property to the City beginning in October 2001. Among the improvements supported by the $400,000 is the creation of one Economic Development Coordinator position and one Economic Development Specialist position for twelve months ($95,000). Also included are matching funds for the Economic Development Administration (EDA) grant, environmental due diligence, roads and grounds assessment, and market analysis of Brooks property ($77,000), outside legal fees ($168,000), support for the Brooks Advisory Board

($10,000), and other potential studies and analytical support ($50,000).

⇒ Southeastern Mexico Initiatives Position - $50,000: In order to improve San Antonio's trade relations with the southeastern region of Mexico, the Adopted Budget in includes $69,000 ($50,000 from the General Fund) to establish a position at the City's Casa San Antonio in Mexico. This position will be focused on establishing trade contacts and helping local businesses conduct business in Southeastern Mexico. The Hotel/Motel Fund will provide $19,000 to further support the activities associated with this position.

⇒ Contribution to Community Economic Revitalization Agency (CERA) - $71,250: CERA coordinates economic development efforts focused on the eastside of San Antonio. The agency has been awarded funding from Community Development Block Grant (CDBG), Neighborhood Commercial Revitalization (NCR) and District 2 One-Time Project fund resources to provide planning and development support to economic development projects designed to revitalize commercial areas in the eastside. CERA requested $193,000 in additional funding in FY 2001 to support its programs. A portion of this request can be met by utilizing $50,500 projected to be remaining from the $145,000 District 2 FY 2000 One-Time Project allocation for CERA which will be carried forward into FY 2001. To support the remaining $142,500 of the $193,000 request, the Adopted Budget includes $71,250 (half of the $142,500) as a challenge to encourage contribution of the remaining portion.

To support the City's strategic plan for growing targeted industries, the Adopted Budget also provides that $1 million be set aside for use in supporting implementation of the San Antonio Technology Accelerator Initiative (SATAI) from the $11.8 million in the City's proceeds from the recent lease-lease back transaction involving CPS. SATAI is a collaborative effort that identified opportunities for economic strategies for San Antonio's technology industries. Four technology cluster groups, biosciences, aviation, information technology and the communications services were identified as San Antonio's competencies. To sustain the efforts of these cluster groups and to establish an environment to accelerate enterprise formations, the San Antonio Technology Collaborative (SATEC) is adopted to be established. SATEC will be funded with the City's $1 million one-time match. These funds will serve as seed money which will leverage additional dollars to support the market driven initiatives intended to create successful entrepreneurial activities.

♦ PERFORMANCE REVIEWS

The City continues to focus efforts toward a comprehensive, systematic program of performance reviews aimed at increasing efficiencies of service delivery and improving the overall quality of service to the citizens of San Antonio. A high priority for the Council is to provide resources for timely implementation of the results of performance reviews conducted internally or by outside consults. The Adopted Budget **contains $525,701 in added funding to continue implementation** of the Development Services/Code Compliance Performance Review and to provide funding for implementation in FY 2001 of the findings of the City Attorney's Office/Contract Management Performance Review scheduled to be underway in late August. For continued implementation of the Development Services/Code Compliance Performance Review completed in 1999, $325,701 is set aside in the Adopted FY 2001 Budget. This amounts builds upon the $2.1 million worth of improvements approved for funding in the FY 2000 Adopted Budget for first year implementation of Development Services/Code Compliance Performance Review.

The Development Services/Code Compliance Performance Review provided separate recommendations for the Development Services and Code Compliance functional areas, respectively. The FY 2000 Adopted Budget provided $1.1 million in added improvements to the Development Services area. To continue implementation of the Development Services component of the review in FY 2001, the Adopted FY 2001 Budget includes $273,174 in new improvements. These improvements include:

⇒ Establish Expedited Plan Review Team - $120,000. This improvement will establish plan review management personnel positions to serve as inter-departmental plan review coordinators for major development projects. Specifically, the improvement will add two Plan Review Manager positions which will coordinate each step of the review process of complex development plans using teams of Building Inspections and Public Works personnel. To support this concept, one Engineer position funded out of the Stormwater Fund will be added in the Public Works Department to improve timeliness of review of the drainage components of complex development plans. This improvement is also consistent with the CRAG Council Budget Priority.

⇒ Upgrade Building Inspections Conversant Telephone System - $109,260. This improvement provides for the upgrade of the present conversant system operating in the Building Inspections Department which currently permits contractors to obtain the status of the reviews of their submitted plans by telephone. Specifically, the upgrade will allow contractors to dial in inspection requests through the phone line. The system, in turn, will automatically route the inspection requests to the appropriate inspector. System development and implementation is estimated to be 12 to 14 months. This improvement will significantly improve the inspection scheduling process with greater convenience for the contractor.

⇒ Add One Plumbing Inspector Position - $43,914. Increased development activity combined with recent implementation of new regulations governing the proper installation of reclaimed water transmission lines necessitate the creation of an additional Plumbing Inspector position in the Building Inspections Department.

Another key recommendation in the Development Services Performance Review was to establish a one-stop development services facility. The Adopted Budget includes funding in the base budget to increase the reserve set aside in FY 2000 for the facility by $866,250 for a full year of future lease payments and other expenses. The full amount available in the Adopted Budget reserve for the facility is $1.44 million.

For the Code Compliance portion of the Development Services/Code Compliance Performance Review, the FY 2000 Adopted Budget included $756,964 in improvements. To continue implementation of the recommendations of this review, the FY 2001 Adopted Budget includes $52,527 to add one Neighborhood Services Coordinator position in the Code Compliance Department. The position will be responsible for coordinating the activities of Code Compliance Citizen Action Officer personnel to allow for proactive, timely responses to community requests for services and needs. The Neighborhood Coordinator will also work closely with the Neighborhood Action Department to coordinate Code Compliance support to neighborhood sweeps and related activities.

In order to ensure timely follow-up on the recommendations anticipated from the City Attorney's Office/Contract Management Performance Review scheduled for completion in January 2001, the Adopted Budget provides that $200,000 be set aside in reserve for implementation.

♦ UNIFIED DEVELOPMENT CODE

The Unified Development Codes (UDC) is that portion of the Municipal Code that governs zoning, platting and growth management for the City and its Extraterritorial Jurisdiction (ETJ). The present UDC is a compilation of ordinances and amendments that have occurred over the past sixty years. Due to its age and the number of amendments the ordinance has evolved into a document that is not well organized, has areas of potential conflict and is difficult to read. Recognizing the above the City Council directed that a new UDC be developed and allocated $225,000 in FY 1999 for this process and an additional $70,000 in FY 2000 to expedite the process for a total allocation of $295,000. City Council authorized the retention of Freilich, Leitner & Carlisle (FLC) of Kansas City to assist the staff and community in revising and developing a new UDC. The City Council directed that the UDC revision work program be accelerated if

possible to provide for adoption in December 2000. To support smooth implementation of the revised UDC once it has been adopted, the FY 2001 Adopted Budget provides for **the addition of $65,000** to retain FLC for another year to assist in training City staff, to consult on implementation matters and to assist in the education of the public on the new regulations and procedures contained in the revised UDC.

♦ STREET MAINTENANCE

The City Council has consistently placed a higher priority on infrastructure improvements and maintenance. Since FY 1991, contractual street maintenance expenditures have increased from $1.5 million to $10.3 million in FY 2000, an increase of nearly seven times on an annual basis. In recognition of the continued high priority placed on street maintenance, the Adopted FY 2001 Budget includes **$895,855 in additional improvements** impacting street and traffic sign maintenance. These improvements include:

⇒ Increase Contractual Street Maintenance - $700,000. This improvement will bring the total contractual street maintenance budget to $11 million for FY 2001. This amount includes $9.7 million in City General Fund resources and $1.3 million in Local Assistance Funds from VIA Metropolitan Transit.

⇒ Enhance Traffic Sign Maintenance - $195,855. This improvement will provide the positions and equipment to enable the Traffic Sign Maintenance Program to better meet the demand for manufacturing and installing traffic control signs and street name signs on City maintained roadways. One Dispatcher II and one Data Clerk II position will be added under this proposal. These two positions will relieve two Sign Technicians from dispatching and data management duties enabling the technicians to return to sign installation duties. The improvement will also add two one-ton trucks to facilitate the transition of the current two-person sign installation crew complement to a more productive one-person crew complement.

The Adopted Budget also continues funding for the Neighborhood Access and Mobility Program (NAMP) at the FY 2000 recurring level of $133,000 per Council District. This program provides resources for minor sidewalk and street hump projects.

♦ POLICE AND FIRE MASTER PLANS

The master plans included in this priority include implementation of the Police Staffing Plan and the Fire Master Plan. The Adopted Budget contains **$3.45 million** in improvements to implement these plans.

As an outgrowth of the negotiations between the City and the San Antonio Police Officers Association (SAPOA) for a new collective bargaining agreement, both sides agreed to focus on finding ways to improve police officer staffing levels with the development of a new **Police Staffing Plan** for the next five years. Building on the foundation established by the City's 1992 Comprehensive Staffing Plan, Vision 2001, the Management Accountability Program, and the 2000 General Obligation Bond Program, the Staffing Plan was developed to address current and future staffing issues and was presented to the Council in June 2000. Factors such as crime and demographic trends, calls for service, patrol availability, peak level staffing during critical call load periods, and improved operational efficiencies to be realized through technological enhancements were considered in developing the plan.

Enhancing the number of uniformed positions to improve the presence of police officers on the street has been a key objective of the City. The focus of this effort began with the original 1992 Staffing Plan. A key performance measure for the Police Department since the development of the original 1992 Staffing Plan is the Patrol Availability Factor (PAF). The PAF is defined as the amount of time available to a patrol officer for proactive patrol as opposed to responding to radio calls for service. The original 1992 Staffing Plan focused on increasing the number of police officers to improve the PAF. Since FY 1992, 357 sworn

officer positions have been added to the Police Department – a 22 percent increase in uniformed staffing. Incrementally, the PAF has increased from 27.76% in FY 1993 to a high of 42.7% in FY 1996. After a slight decline to 40.4% in FY 1997, PAF held steady in FY 1998. However, in FY 1999 PAF declined to 37.9%. The new 2000 Staffing Plan makes recommendations for improvements to maintain a 42.5% annual PAF and a 40% PAF during peak workload months of July through September in FY 2001. To achieve this PAF level, the 2000 Staffing Plan specifically proposes to implement the dedicated Directed Patrol concept on each shift. Under the Directed Patrol concept, manpower will be provided to substation commanders to address problem areas within their neighborhoods as well as provide a ready source of officers for the Chief of Police to deploy to major incidents without degrading the PAF.

In total, the Police Staffing Plan proposes sworn staff increases of 369 positions and 22 civilian positions over a five year period at a total cost of $73.6 million. Under the Staffing Plan recommendations, the Directed Patrol will increase incrementally from three officers per shift in FY 2002 to ten officers per shift in FY 2005. For FY 2001, full implementation of the Staffing Plan would have required the addition of 95 uniformed positions at a cost of $3.47 million. The fiscal constraints presented the General Fund for FY 2001 precluded this full implementation scenario. However, as stated above, it is important to note that the Police Staffing Plan is intended to be a rolling plan to be updated each year to provide for changing circumstances. Continued work toward Staffing Plan implementation will remain a high priority each fiscal year.

Nevertheless, the improvements included in the Adopted Budget for initial implementation of the Plan will still enable the Police Department to achieve and maintain a **42.5% PAF** during FY 2001 based on the most current projections.

To begin implementing the Staffing Plan, the Adopted Budget includes $1.52 million in added resources. Under these improvements, six police officer positions will be redirected from existing duties and 17 new uniformed positions will be added, bringing a total of 23 uniformed positions to bear on implementation of the objectives the Police Staffing Plan.

The specific improvements in the FY 2001 Adopted Budget for implementation of the Police Staffing Plan include:

⇒ Initiate Directed Patrol - $417,000. This improvement will add ten police officer positions. Under this concept, the ten officers will provide a pool of added resources for allocation to the various Police substation commanders for focused attention on chronic crime issues in their areas. In this manner, the substation commanders will not have to take officers off regular patrol duties, thereby maintaining the PAF at 42.5%.

⇒ Provide Universal Hiring Program Grant Match - $773,223. This improvement will allow the addition of ten additional uniformed officer positions and provide the match for ten existing uniformed positions. Under the federal government's Universal Hiring Program, local communities are able to obtain $75,000 for each new police officer position applied for under the program over a three year period. The adopted improvement provides resources for equipment, overtime, and other fringe benefits for which the grant program does not provide funding.

⇒ Police Directed Patrol Overtime - $229,000: In order to ensure a higher level of coverage during peak call load hours at each police substation, the Adopted Budget includes $229,000 for increased police officer overtime. Specifically, this amount will support directed patrol overtime at each substation during a 13-week period from July through September from 9:00 pm to 3:00 am on Fridays, Saturdays and Sundays.

⇒ Enhance Downtown Foot & Bike Patrol - $103,742. In order to enhance law enforcement

activities in an increasingly busy downtown area, the Adopted Budget provides for the addition of three police officer positions to the Downtown Foot & Bike Patrol.

As the City continues to grow, the Fire Department's focus will remain on strategic planning efforts to ensure that adequate staffing, facilities, equipment and training are available to provide consistent levels of fire services throughout the City. In April 1997, the Fire Department was directed by City Council to obtain community input on certain issues of the master plan through a process of community presentations. With guidance from City Council, input from the community and SAFD staff, the Fire Department developed the Rolling Five Year Fire Master Plan. The Rolling Five Year **Fire Master Plan**, presented to the City Council in June 2000, is an indication of the department's continuous efforts to provide the highest levels of service to the community. Since the Fire Master Plan has now become a rolling five-year plan, the Fire Department receives input on an annual basis from staff and the citizens of San Antonio. In doing so, the department will be able to analyze trends, review community input and update its recommendations on an annual basis.

The Adopted Budget includes **$1.9 million** in adopted improvements to continue implementation of the Fire Master Plan. These improvements include:

⇒ Add One Full-Time Emergency Medical Services (EMS) Unit - $404,522. This improvement will add 12 full-time paramedic positions for three months. One time costs include the acquisition of an ambulance and associated equipment. The full year recurring cost for this improvement beginning in FY 2002 is projected at $1.05 million. This improvement will bring the number of full-time EMS units from 24 to 25.

⇒ Add Two First Responder Vans - $89,264. This improvement represents Phase Two of a Master Plan program that proposes to add eight first responder vans to the Fire Department fleet over a three year period: four vans in FY 2000 (Phase One - implemented with FY 2000 Adopted Budget), two vans in FY 2001 (Phase Two), and two vans in FY 2002 (Phase Three). This program will increase the total first responder fleet to eighteen vans. First responder vans are used to provide cost effective emergency medical assistance for patient basic life support while allowing regular fire apparatus to remain available for calls.

⇒ Enhance Fire Personnel Investigations - $78,773. This improvement places two civilian personnel in positions filled by uniformed personnel temporarily detailed to perform the Applicant Processing function. Specifically, the improvement will add two civilian personnel investigator positions in the Fire Department's Applicant Processing Section allowing two uniformed personnel to be returned to regular assignments in the Firefighting Division.

⇒ Retain Public Protection Classification Consultant - $45,000. The Adopted Budget includes funding to retain consulting services to analyze the major elements of the City's fire suppression system and make recommendations on how to improve the City's Public Protection Classification (PPC). The PPC is a measure that the insurance industry uses to measure quantitatively the major elements of a city's fire suppression system. Generally, citizens can expect to pay lower property insurance premiums when their city achieves an improved PPC.

⇒ Replace Mobile Data Terminals with Cellular Digital Packet Data (CDPD) Laptops - $502,944. This improvement will replace 40 MDT's in fire vehicles with portable CDPD laptop computers. The Master Plan calls for the purchase of 120 CDPD laptop computers over a three-year period (40 units already acquired in FY 2000, 40 in FY 2001, and 40 in FY 2002).

⇒ Add Technical Rescue Program Equipment - $61,080. This improvement is Phase Two of a

Master Plan program to expand the Fire Department's capability to respond to major emergency incident extrications by equipping two additional ladder companies with special rescue equipment and tools. No additional personnel will be required and training of ladder company personnel will be conducted by Technical Rescue Team personnel while on duty. Phase One of the program was implemented in the FY 2000 Adopted Budget with the equipping of two initial ladder companies. With Phase One and Phase Two, a total of four ladder companies located in strategic areas of the City will have the rescue equipment needed to augment the services by the already equipped Technical Rescue Team.

⇒ Implement Ladder Truck Buy-In Program - $615,000. The Fire Master Plan recommends the setting aside of funds over a period of years to build up resources for the eventual replacement of 11 ladder trucks from FY 2006 through FY 2009. Eleven trucks purchased in FY 1988 are scheduled to be replaced in FY 2006, under the normal timeframe for ladder truck replacement. No replacement funds have been allocated in the vehicle replacement fund for the 11 trucks. The amount of funds adopted to be set aside in FY 2001 is equivalent to the value of one replacement ladder truck, representing the first year of the funding set aside proposal. The Master Plan recommends that $615,000 be set aside each year in FY 2001 through FY 2005. This will provide replacement funds to purchase five trucks in FY 2006. The Master Plan proposes that one-time resources be found in FY 2006 to acquire two additional trucks (over the five acquired with set-aside funds) with the remaining four trucks to be acquired over the subsequent three years, FY 2007 through FY 2009.

⇒ Replace Four Pumpers and One Ladder Truck with Lease-Purchase - $135,062. This improvement will provide three months of the first year lease-purchase funding to replace five fire apparatus - four pumpers (over three years) and one ladder truck (over five years). The Master Plan's goal is to replace all pumpers over 16 years old and all ladders over 18 years old. Two of pumpers to be replaced are 16 years old and two are 18 years old. The ladder is 18 years old. Funds are included to place the vehicles in the City's replacement fund. Implementation of this improvement will increase the number of pumpers in the replacement fund from 31 to 35 out of a total 55 pumpers.

♦ COMMUNITY & CULTURAL INITIATIVES

In response to the requests and identified needs of the community in the southwest portion of San Antonio, the Adopted Budget includes $100,000 to initiate planning efforts for establishing a Southwest Multi-Service Center. The proposed Southwest Multi-Service Center would be designed on the model of other City multi-service centers which provide a variety of services.

♦ SAN ANTONIO RIVER IMPROVEMENTS

The Adopted Budget provides for the addition of $3 million from the $11.8 million in the City's proceeds from the recent CPS lease-lease back transaction as a contribution to the San Antonio River Improvements project. This project provides the City's match with Bexar County and the San Antonio River Authority in making flood control improvements, dams and amenities along the San Antonio River from Brackenridge Park to Mission Espada. The $3 million available from the lease-lease back transaction will be part of the City's overall $36 million contribution for amenities (combination of 1999 General Obligation Bond funds, future bond programs and certificate of obligation resources) to the project. The City's contribution leverages $74 million in contributions to the project from the County Flood Control Tax and private resources. The total project over ten years is estimated at $110 million.

♦ EMPLOYEE COMPENSATION

The City Council at the Goals & Objectives Worksession made the development of a competitively compensated and highly skilled workforce a budget priority. Specifically, the Council expressed the desire that the City's job classification and compensation plan be adjusted to reflect the realities of the job market. In response to this priority, the Adopted Budget contains several improvements with respect to workforce issues including a proposal to ensure that no employee be paid less than $8.25 per hour which will allow an individual to support a family of four at just above the poverty level. These improvements will be discussed in detail in the City Employee Perspective Section (page S59) of the Executive Summary within the context of all City funds.

♦ TECHNOLOGY UPGRADES & TRAINING

The City Council recognized at the 2000 Goals & Objectives Worksession that technological advancements in computers have allowed the City to improve efficiency in the workplace. Specifically, the Adopted Budget includes **$1.64 million in additional resources** to make further information technology improvements. These improvements include:

⇒ Enhance Geographic Information System (GIS) and Knowledge Management Capabilities - $735,493. The Adopted Budget includes the addition of resources for centralized and implementation of the City's GIS Plan and Knowledge Management capabilities. This improvement is also consistent with the CRAG 2000 recommendations. GIS provides numerous computerized mapping applications in support of various City departments such as Planning, Police and Public Works. Knowledge Management is a concept under which City automated data in support of GIS and other City applications will be centrally stored and shared in a common data base structure or "data warehouse" to facilitate cross-departmental data analysis. The adopted improvement will acquire software and hardware to enhance and centralize the City's GIS, and acquire and implement Knowledge Management capabilities. The improvement also creates five positions in the Information Services Department to begin the acquisition, installation and programming of hardware and software necessary to build a centralized Knowledge Management-based infrastructure for GIS data. Specifically, this improvement will add two Senior GIS Analyst positions, one Information Systems Project Supervisor position, two Systems Programmer II positions, along with dedicated resources (four positions) from within the Information Services Department.

⇒ Acquire Information Technology Equipment - $908,350. The City continues to make a commitment to improve service delivery and operational efficiencies through effective use of technology in all departments. This improvement sets aside funds for computer equipment requirements in General Fund departments. Specifically, this improvement allows General Fund departments to replace and upgrade older, less-compatible computer equipment and associated software.

♦ OTHER ADOPTED IMPROVEMENTS

The Adopted Budget addresses other organization issues through proposals to fully implement communication and customer service initiatives, to enhance public safety resources management, improve Library planning, improve City facilities maintenance, improve animal control services, improve customer service, and enhance financial management and accountability throughout the organization. The total value of these other adopted improvements is $7.06 million.

The Adopted Budget provides for the addition of $51,664 to the Community Relations Office to enhance 311 system operations. The 311 system is a centralized call system handling all non-emergency calls to the City via a 311 phone number for the public to use. The centralized call center allows citizens to call a single number to request service, receive information, or to voice concerns about City programs or projects. The goals of the 311 project are to provide the public with easy access by phone to all City services, to enhance the quality and efficiency of City customer service, to improve the delivery of City services, and to reduce requests for emergency services for non-emergency events. Initiation of public use of the 311 phone number, along with a public awareness campaign, began in March 2000. Specifically, the addition of two 311 Customer Service Representative positions is adopted as an improvement.

The Adopted Budget also includes $323,877 to support full year implementation of the Council Action Team in FY 2001, supporting five new positions. The goals of the Council Action Team are to facilitate communication between Councilmembers and City departments; to proactively identify, address and resolve community and neighborhood issues; and to enhance existing service delivery systems.

To help the Public Works Department respond effectively to the community's increasing demands for Public Works services and capital project status inquiries, the Adopted Budget includes $119,940 to add four Customer Service Specialists. The positions will enhance communication with citizens, neighborhood groups, field investigators and crews, other City departments, and the Mayor and City Council.

Two improvements are adopted for the Internal Review Office in the FY 2001 Adopted Budget totaling $403,440. These improvements are intended to enhance the contract audit and the equal employment opportunity (EEO) policy enforcement capabilities of the office. Specifically, the improvements include:

⇒ Enhance City Contract Auditing Capabilities - $371,258. This improvement will add a new division in the Internal Review Office to focus on the auditing of the City's major contracts. The City has approximately 69 contracts worth over $100,000 in annual revenue and approximately 158 contracts worth over $100,000 in City expenditures. The improvement will permit the establishment of a program of regular audit of those contracts determined by a business contract risk assessment model to have the potential for the greatest risk to the City in terms of non-compliance or abuse. The division will consist of one Internal Audit Administrator, one Audit Manager, two Sr. Auditor positions and two Auditor positions.

⇒ Add One EEO Officer Position - $32,182. In order to improve the timeliness of response to EEO-related investigations, the Adopted Budget provides for the establishment of an additional EEO Officer II position in the Internal Review Office. This improvement will bring the number of EEO Officer positions from two to three.

For the City Attorney's Office $134,255 in additional improvements are adopted. They include:

⇒ Add One Assistant City Attorney III and One Assistant City Attorney II - $99,255. This improvement will add two positions for the Development and Financial Services Division. These new positions will replace positions moved to the new Contracts Division created to implement the City Attorney's Action Plan.

⇒ Add Office Space for the City Attorney's Office - $35,000. This proposal will provide resources to create new office space for the new Contracts Division in the City Attorney's Office.

The Adopted Budget provides for the addition of two positions in the Fire Department at a total cost of $87,074. The cost of these positions will be completely offset through savings in overtime and increased

permit fee collections. The specific improvements include:

⇒ Enhance Hazardous Materials Regulation - $57,936. This improvement will add one Administrative Assistant II position.. This additional position will increase revenues from the Hazardous Materials Permit Fee through the additional identification of entities which must fall into compliance with the City's hazardous materials regulations. It is estimated that approximately 20% of businesses with hazardous materials in the City of San Antonio do not have a Hazardous Materials Permit. Through the efforts of this added position, the Fire Department estimates that the cost of the position will be offset with added permit fee revenue as well as generate $52,064 in net added revenue to the General Fund annually.

⇒ Add One Radio Technician II Position - $29,138. This improvement will add one civilian Radio Technician II position. This position will be responsible for the control of the Fire Department's radio and cellular phone inventory plus all accessories. Additionally, this position will be responsible for the programming of radios, making all minor repairs and coordinating and overseeing the installation of all communications equipment in fire and EMS vehicles. The cost of the improvement will be partially offset by a $10,000 reduction in Fire Department overtime expenditures.

In response to recent Council direction, the amount of $225,000 is set aside in the Adopted Budget to support the City's share for costs related to the conduct of a municipal election in November 2000 calling for adding fluoride in the City's water supply.

Two improvements are included in the Adopted Budget for the Parks & Recreation Department totaling $148,304. They include:

⇒ Provide Enhanced Maintenance to San Pedro Park and Woodlawn Lake Improvements - $68,728. Significant enhancements have been made to San Pedro Park and Woodlawn Lake facilities as a result of the 1994 General Obligation Bond Program. The Adopted Budget adds one Field Maintenance Crew Leader position and one Field Maintenance Worker I position and associated equipment to be used in conjunction with existing field maintenance worker positions to protect the investment made and enhance the level of maintenance to these premier facilities.

⇒ Establish an Asphalt Crew - $79,576. This improvement will create three positions to support establishment of an asphalt crew to perform needed pavement maintenance with in-house resources. The Parks Department is responsible for 175 locations with asphalt surfaces (e.g. basketball/tennis courts, parking lots, jogging trails, bike trails, and golf cart paths). The cost of the improvement will be offset in part with facilities maintenance resources available in the Capital Improvements Reserve Fund.

The Adopted FY 2001 Budget includes $75,000 to support development of a Library System Master Plan. This improvement will help provide resources to retain a consultant to develop the Plan. Specifically, the consultant will identify what library services are sought by customers in the local market and what services are currently provided. Additionally, the consultant will propose annual service level goals to be established along with identifying the associated costs of achieving those goals. The plan will evaluate the current Library organizational structure, available technology services, library collections, facilities, and existing and potential partnerships (with schools, the Library Foundation and Friends of the Library). The issues will be examined in the context of demographic information, economic development and governmental initiatives, educational and cultural resources and other City planning documents. The estimated cost is based on recent experience of comparable municipal libraries which have engaged in planning efforts of this scope.

The amount of $10,000 is set aside to provide job experience to persons new to the workforce by providing temporary internship positions with various City departments. This improvement is consistent with the objectives of the Better Jobs Initiative. A total of 20 temporary positions will be established for use by departments in providing the internships.

To enhance Animal Control operations conducted by the Health Department, the Adopted Budget includes a total of $229,188 in increased expenditures. These include:

⇒ Develop Five Year Animal Control Strategic Plan and Sustain Animal Control Operations - $267,000. The Animal Control Division is supported out of the Public Health Support Fund. Revenues generated by the Animal Control Division through the assessment of license fees and the provision of various services have been insufficient to sustain Animal Control operations, despite efforts to increase revenues begun in FY 1996. In FY 1996, revenues were projected at $545,000 and expenditures at $519,020. Unfortunately, revenues have not met expectations as can be seen in revenues and expenditures projected for FY 2000. Projections in FY 2000 for revenues from the program are $322,863 and $634,676 for expenditures. In order to work toward making the Animal Control program more cost efficient, this improvement will provide funding for a consultant ($35,000) to evaluate existing City services, community needs and revenue requirements, and to make recommendations for modifications to the City's Animal Control services, revenue structures, facilities and animal codes to meet those needs. The $35,000 will be used to leverage support for development of the Strategic Plan from national and state humane societies. Results from the study are expected in FY 2001. As an interim measure, to ensure that the FY 1999 level of Animal Control operations can be maintained into FY 2001, the Adopted Budget provides for a one-time transfer of $182,000 from the General Fund to the Public Health Support Fund.

⇒ Upgrade the Animal Control Fleet - $12,188. This improvement will fund the incremental amount needed by the Animal Control Division to purchase two cargo vans with stainless steel interior cages to replace two of the six 3/4 ton Animal Control pick-up trucks scheduled to be replaced in FY 2001. The present vehicles have exposed exterior cages. The entire animal control fleet (which consists of 24 vehicles) will be eventually brought up to the new standard.

In the Finance Department, the Adopted Budget adds six positions at a cost of $141,967, to be completely offset by the additional revenue generated through a focused accounts receivable unit. The specific improvements include:

⇒ Create Accounts Receivable Section - $109,328. This improvement will add five positions (two Financial Accountants, two Account Clerk II's and one Contract Specialists) to create an Accounts Receivable Section. This section will monitor and collect receivable, ensuring timely remittance of revenues and accurate financial presentation. In FY 2000, the City did not have a unified accounts receivable section. Revenues to the General Fund from the new section's efforts will offset the added cost and net the General Fund an additional $359,815 in revenue for FY 2001. The initial increase added revenue will be from collection of non-sufficient fund (NSF) checks and from delinquent Code Compliance violations fines.

⇒ Add One Senior Administrative Assistant Position to Financial Management Division - $32,639. This improvement will provide needed statistical research and information gathering support for the preparation of debt issuance-related documentation and presentation materials. The cost of this position can be charged off to investment earnings and bond projects.

The Adopted Budget includes $4.43 million for four improvements for Mayor and City Council:

⇒ Additional Year of Funding for Council One-Time Projects - $4.4 million. The Adopted Budget adds a year of funding for Council One-Time Projects in FY 2001. The amount set aside in FY 2001 for the Mayor and each Council District is $400,000 which reflects an adjustment over the FY 2000 amount of $350,000.

⇒ Increase District Contingency Fund Budgets by $5,000 Apiece - $55,000. In recognition of rising costs, this improvement will raise the Contingency Fund of the Mayor and each Council District from $10,000 to $15,000.

⇒ Increase District Administrative Assistant Fund Budgets by $7,000 Apiece - $77,000. The Adopted Budget provides that the Administrative Assistant Fund for the Mayor and each Council District be raised from $100,000 to $107,000. The rate of the increase (seven percent) is consistent with the proportionate increase in the salary expenses being adopted for the civilian workforce by the Adopted Budget.

In order to increase support to Council district-specific programs geared toward senior citizens services, The FY 2001 Adopted Budget includes $100,000 in added expenditures. Specifically, this amendment will increase the $20,000 currently allocated to each Council district to $30,000. The district-specific senior citizens programs are administered by the Community Initiatives Department.

The Mexico City office of the City's CASA San Antonio program, administered by the International Affairs Department is relocating to a new facility in Mexico City. The Adopted Budget includes $20,000 to offset any finish-out expenses for the new location.

The Adopted FY 2000 Budget includes $5.98 million for contributions to delegate agencies. The Adopted Budget for FY 2001 provides that the allocation for delegate agencies be increased by the rate of inflation projected for FY 2001, or 2.6%, thereby increasing the allocation by $130,000 to a total of $6.29 million.

The Adopted Budget provides $70,000 as a contribution for Any Baby Can of San Antonio. This agency provides short-term crisis intervention services, case management, and direct assistance to families with infants or children ages birth to 12 years who have severe medical problems or disabilities. The agency did not receive support in the Proposed Budget because Any Baby Can failed to meet the City's deadline for submitting an application under the Delegate Agency funding process. Nevertheless, $70,000 is included in the Adopted Budget with the provision that, in the future, the agency <u>must</u> submit its funding proposal within the time limits provided under the City's process and comply with all monitoring requirements.

Included in the Adopted Budget is $270,900 to provide professional services to assist Municipal Courts in the collection of delinquent parking fines. The added cost of the professional services will be offset from the added revenue and, furthermore, net the General Fund an additional $149,100 in annual revenue.

- **Mandated Improvements to Service Delivery**

The Adopted Budget contains **$12.84 million** in mandated improvements. Mandates are defined as programs which the City must support as required by federal, state, or local law; required by contractual obligation; or required to support operation and maintenance costs for completed capital improvement projects. The improvements are described below and categorized by the Council's Budget Priorities.

♦ WATER SUPPLY & QUANTITY

The Adopted Budget contains $343,012 for a mandated improvements associated with the Water Supply Budget Priority. Specifically, the improvements relate to implementation of the Parks Development and Expansion Proposition approved by the voters in May 2000. The Parks Development and Expansion program consists of $65 million for the acquisition of open space parks over the Edwards Aquifer Recharge Zone ($45 million) and the acquisition and development of linear parks along Leon Creek and Salado Creek ($20 million). The improvements include:

⇒ Establish Special Projects Manager Position - $55,672. The Adopted Budget provides that a Special Projects Manager position be established to coordinate all City-activities associated with developing bike trails, creek improvements and open space acquisition over the Aquifer Recharge Zone using Parks Development and Expansion Proposition-authorized resources. This position will report to the City Manager's Office. The cost of this improvement will be offset by additional charges to capital projects established to build proposition-related facilities.

⇒ Provide for Facilities Maintenance and Operation - $287,340. The mandated improvement creates eight positions in the Parks & Recreation Department (three Park Rangers, one Administrative Aide, one Project Management Specialist and three Field Maintenance Worker I's) to provide land management and administration to acquired properties. The additional positions will provide vegetation management, erosion control, exotic species control and wildlife management and trail management. The three additional Park Ranger positions will be required to patrol the linear park land acquisition. Of the total cost of this mandate, $118,862 can be offset by additional charges to capital projects established to build proposition-related facilities for a net cost of $168,478.

♦ PERFORMANCE REVIEWS

The Adopted Budget contains $156,620 to complete implementation of the Development Services/Code Compliance Performance Review's recommendations related to the Health Department. In the FY 2000 Adopted Budget, 20 laptop computers and associated equipment were provided to some Health Department sanitarians as an initial step to increase productivity by allowing them more time to conduct more thorough inspections and to explain violations to establishment owners and managers. The Adopted Budget includes funding to acquire 20 additional laptop computers for the remaining sanitarians.

♦ POLICE AND FIRE MASTER PLANS

The amount of **$1.12 million** in mandates in conjunction with implementation of both the Police Vision 2001 Plan and the Fire Master Plan.

For the Vision 2001 Plan, $441,933 in mandated improvements are included in the Adopted Budget. The mandates include the following:

⇒ Operate and Maintain Public Safety Integrated Technology System - $223,250. The 1999 Bond Program earmarked $17.4 million for three technology systems - Field Entry Reporting (FERS), Optical Disk Storage and Retrieval, and Supplementary Report Management. These systems, jointly referred to as the "Public Safety Integrated Technology System," will provide a comprehensive information management system to increase police officer and detective effectiveness while enhancing customer service. Components of the system will enable officers to enter reports from the field, as well as improve the filing, preparation and storage of important

case information. This mandate provides for maintenance, service and wireless data transmission service charges for 270 FERS units to be deployed in FY 2001.

⇒ Provide 1999 Universal Hiring Program Grant Match - $154,140. This mandate provides the last year of the required grant match for the ten uniformed officer positions added in FY 1999 under this program.

⇒ Provide COPS MORE Program Grant Match - $64,543. This mandate will provide the required match to leverage $181,388 from the federal COPS MORE grant program. Grant and match funds will be used for technology and equipment purchases and salaries and benefits for 11 civilian expediter positions devoted to handling telephonic police reports.

Consistent with the Fire Master Plan, the Adopted Budget includes $1.49 million dollars to operate two new fire stations:

⇒ Establish Kelly Air Force Base Fire Station (#50) - $234,449. This mandated improvement provides resources needed to establish a fire company at Kelly Air Force Base. The costs include staffing costs for 15 fire personnel as well as associated costs of equipment. The company will occupy the existing Kelly Air Force Base fire station and begin fire service in July 2001. Also included in the FY 2001 facilities improvement budget is $61,000 for modifications to the existing fire station to make it ready for Fire Department occupancy.

⇒ Establish O.P. Schnabel Fire Station (#49) - $522,608. As required by the Master Plan, this mandated improvement provides resources needed to establish a fire company to serve the O.P. Schnabel Park area on the Northwest Side. The costs include staffing costs for 15 fire personnel as well as associated costs of equipment.

♦ SAN ANTONIO RIVER IMPROVEMENTS

The Adopted Budget contains $36,622 for a mandated improvement related to the San Antonio River. This mandate will add two Field Maintenance Worker I positions in the Parks & Recreation Department to provide maintenance to the extended River Walk at the expanded Convention Center. The area will require daily powerwashing and vacuuming of sidewalks, ramps, stairs, and the removal of debris from the water. Horticultural maintenance of all landscaped areas will also be a priority.

♦ EMPLOYEE COMPENSATION

Mandated employee compensation-related improvements relative to the police and fire collective bargaining agreements will be discussed in the City Employee Perspective Section (page S59) of the Executive Summary beyond the context of the General Fund only.

♦ TECHNOLOGY UPGRADES & TRAINING

The Adopted Budget includes $48,000 as a mandated improvement to support the annual cost of operating telecommunication lines installed to support 15 Health Department clinics with resources provided by the State of Texas Telecommunications Infrastructure Fund Grant.

◆ ANNEXATION-RELATED MANDATES

The Adopted Budget includes $849,740 in mandated improvements to provide services to areas which will be annexed this year. The areas scheduled to be annexed in December 2000 are: FM 1604/Potranco Road, IH 10 West and Bulverde Road/FM 1604. The La Paz subdivision was annexed by City Council action in April 2000 in conjunction with the creation of a Tax Increment Financing District. These areas are described more specifically as follows:

⇒ The FM 1604/Potranco Area contains approximately 2,282 acres and is located along FM 1604, between Potranco Road and Highway 151. The area contains several commercial tracts and vacant undeveloped property and several subdivisions (including North San Antonio Hills, Oak Creek and Spring Vistas). There are 1,230 housing units and a population of 3,822 in this area.

⇒ The IH 10 West area includes approximately 400 acres and is located 1,000 feet west of the IH 10 West right-of-way and south across Boerne Stage Road. The annexation area then widens to an area of approximately 3,000 feet as it follows property lines south to meet the existing City limit line at the Traylor subdivision and Frederick Park. There are 130 housing units and a population of 155 in this area.

⇒ The Bulverde Road/FM 1604 Area contains approximately 4,855 acres and includes vacant undeveloped property, commercial and quarry related businesses located along Judson and FM 1604 and several subdivisions (including Redland Woods, Emerald Forest, and Northwood Hills). There are 1,130 housing units and a population of 3,233 in this area.

⇒ The La Paz annexation area is approximately 393 acres with borders of IH 10, Foster Road and St. Hedwig Road. This area is currently under development as a mixed residential/commercial area and is not yet populated.

The $849,740 in mandated added costs in FY 2001 to provide services in the above annexation areas are listed by department below. Consistent with the Annexation Plan, when added revenues and added mandated expenditures associated with the projected annexations are examined, on average over the next ten years the General Fund will net $148,376 annually in revenue.

⇒ Building Inspections - $21,000. Added funds to offset costs of providing inspection services to developing subdivisions.

⇒ Code Compliance - $11,000. Added costs of providing code enforcement.

⇒ Fire - $19,190. Additional fuel costs for making fire suppression calls.

⇒ Fire/EMS - $313,817. Added cost for purchase of an ambulance unit and for peak period EMS staffing.

⇒ Health - $17,601. Additional fuel costs for extending Animal Control and Vector Control services.

⇒ Municipal Elections - $1,349. Costs to establish an additional voting site.

⇒ Non-Departmental/Non-Operating - $23,000. Added electricity expenses for supporting street lights.

⇒ Police - $393,693. Addition of seven Police Officer positions along with associated equipment costs.

⇒ Public Works - $49,090. Added costs for streets and traffic control system maintenance.

♦ OTHER MANDATED IMPROVEMENTS

Other mandated improvements in the General Fund total $867,809. They are listed by department below:

⇒ City Attorney - $30,000. Required added costs to pay outside legal fees to review certain title issues arising from the City's purchase of property damaged by the October 1998 flood.

⇒ Finance - $90,590. Addition of three positions (one Accounting Supervisor and two Financial Accountant positions) to implement changes to the City's financial reporting system required by the Governmental Accounting Standards Board (GASB). The new GASB standard changes the way governmental financial information is communicated to citizens, bond raters, and creditors. The new standard requirements will take effect on October 1, 2001 and the positions are needed to prepare the City's financial system for full implementation of the new standard. The new positions will also produce an annual report to help communicate City fiscal information to the public.

⇒ Parks & Recreation - Three mandated improvements totaling $476,314. These include:

- Add 12 positions ($270,730) to operate and maintain 1999 Bond Program capital improvements as well as the Mission Trails project. Specifically, this mandate will add twelve positions (four Park Rangers, one Administrative Aide, four Field Maintenance Worker I, one Landscape Irrigator, one Plumber Helper, and one Gardener I) to assist in the operations, maintenance, and administration of 1999 Bond Program Projects and the Mission Trails Project. One time costs include two vehicles, computer equipment and field equipment.
- Add three positions ($72,084) (one Community Center Leader I, one Community Center Leader II, and one Senior Community Center Leader) to operate the expanded Lackland Terrace Community Center.
- Acquire filtration equipment for 11 City swimming pools ($133,500). This mandate will provide resources for acquisition and installation of chemical treatment equipment to allow 11 City swimming pools to meet new state Health Department pool standards. Specifically, the 11 pools do not meet the minimum water turnover rate, which is four complete turnovers in a 24-hour period. The 11 pool facilities are Concepcion, Cuellar, Elmendorf, Fairchild, Kingsborough, Lincoln, Normoyle, Roosevelt, Southside Lions, Jimmy Flores, and Westwood Village pools.

⇒ Police - Two mandated improvements totaling $222,375. These include:

- Provide grant match to the Regional Auto Crimes Team (ReACT) Program ($64,556). The ReACT program pays for 14 positions (12 uniformed and two civilian) in the Police Department dedicated to conducting vehicle salvage inspections and surveillance within areas experiencing high rates of auto theft. The mandated match provides funding for fringe benefits not otherwise covered by the grant.
- Increase payment to the Bexar County Medical Examiner for contractual crime lab services ($157,819) as a result of recent renegotiations of the contract.

⇒ Public Works - $48,530. Required added costs of disposing of refuse from street maintenance operations under the City's contracts with private landfill operators.

- **Reductions**

In order to address the $7.97 million shortfall projected in FY 2001 by the Five Year Financial Forecast, it was necessary to make reductions in the FY 2000 level of services provided by the General Fund. To this end, the Adopted Budget contains **$2.94 million** in reductions to include the elimination of 30 positions. The reductions are described below by department.

⇒ Asset Management - $33,118. Eliminate one vacant Real Estate Specialist position.

⇒ Budget & Performance Assessment - $41,762. Reduce personnel costs through the management of vacant positions.

⇒ Building Inspections - Two reductions totaling $127,998. The reductions include:
- Eliminate one vacant Senior Permit clerk position at the Zarzamora Service Center ($25,209). Permitting functions will be provided at the four Community Link Centers.
- Eliminate two vacant positions supporting the amortization activity ($102,789). This reduction will eliminate one Planner I position and one Administrative Clerk I position supporting the Board of Adjustment (BOA) and will reduce the amortization contract funds by $49,008. The positions adopted for elimination were added two years ago to help with increased workload related to the amortization of a Sexually Oriented Business (SOB). This reduction is adopted in response to declining activity experienced in this area. Two positions will remain supporting amortization efforts. The number of SOB non-conforming cases has gone from thirty to eight.

⇒ City Attorney - $15,326. Reflect reduction in FY 2000 expenses experienced for contractual services.

⇒ City Clerk - $18,378. Reduce official advertising expenses in response to lower costs. Also reduce contractual fees for preservation of archival records relying more on grant funds.

⇒ City Manager's Office - $12,896. Reduce administrative expenditures through cost savings realized in the FY 2000.

⇒ Code Compliance - $58,634. Reflect reduction in FY 2000 expenses experienced in advertising, title searches, photography (relying more on digital cameras), postage, and binding and printing.

⇒ Community Initiatives - Six reductions totaling $181,286. These reductions include:
- Eliminate one vacant Literacy Program Coordinator position ($10,075).
- Eliminate one vacant Security Guard I position at the Carver Community Center ($25,071). The Center will be closed for 17 months for renovations and expansion. The contractor will provide security for the site.
- Eliminate one vacant Caseworker II position in the Community Action Division ($33,118).
- Reduce Direct Welfare Program assistance payments and offset the reduction with grant resources ($49,874).
- Reduce temporary salaries budget ($33,000) in the Director's Office.
- Reduce contractual services expenses ($30,148) originally budgeted in FY 2000 to conduct a special study on community-wide child care needs which has since been completed.

⇒ Community Relations - $27,140. Reduce contractual services and commodities expenses. Achieve cost savings in the formatting and distribution of City publications.

⇒ Contributions to Other Agencies - $461,686. The City's General Fund contribution to the Greater Kelly Development Authority (GKDA) is no longer required since the City has fulfilled its prior

three-year commitment for operating expenses and GKDA is operating with its own source of revenues from leases of Kelly facilities under its control.

⇒ Economic Development - $50,000. Decrease contribution to the Inner City Loan Fund in response to reduced loan demand. $200,000 remains available in the FY 2001 Budget as a contribution to the fund.

⇒ Finance - Two reductions totaling $52,107. These reductions include:
- Reduce overtime, professional services fees and office supplies expenses ($11,189) to reflect actual experienced lowered costs.
- Eliminate vacant Management Analyst position in Director's Office ($40,918).

⇒ Health - Three reductions totaling $308,634. These reductions include:
- Eliminate two vacant Sanitarian I positions in the Food & Environmental Section ($66,236) with minimal impact as a consequence of increasing efficiencies arising from technological investments.
- Eliminate six vacant nursing services-related positions ($141,754).
- Eliminate three vacant Dental Hygienists in the Dental Division ($100,644)

⇒ Intergovernmental Relations - $14,512. Reduce fees paid to federal relations consultant to reflect savings realized in recently renewed federal relations consultant contract.

⇒ Library - $114,649. Discontinue service from one of the two City bookmobiles. Three filled Bookmobile Library Assistant positions will be eliminated and the position occupants will be reassigned.

⇒ Municipal Court - $49,963. Two reductions totaling $49,963. These reductions include:
- Reduce mail and parcel post expenses ($10,818). These expenses will be incurred by the delinquent parking fine collection contractor, adopted as an improvement in the FY 2001 Budget
- Eliminate one vacant Senior Administrative Assistant position ($39,145).

⇒ Non-Department/Non-Operating - $244,443. Savings to be achieved to the General Fund by extending the replacement criteria of non-public safety City vehicles by three months.

⇒ Parks & Recreation - Three reductions totaling $583,239. These reductions include:
- Achieve savings in After School Challenge Program food budget ($350,000). The school districts participating in the After School Challenge Program will be funding food expenses associated with the program via grant resources.
- Increase cost recovery for Parks capital projects expenses ($146,237) by charging off appropriate Parks Projects Division staff time to capital project budgets.
- Reduce swimming pool maintenance expenses ($87,002) to reflect lessening pool usage during the summer months caused by earlier school year start dates.

⇒ Planning - Two reductions totaling $28,430. These reductions include:
- Eliminate funding for open space inventory program consulting services ($21,470). Function can be supported by the Planning Department GIS staff and existing resources.
- Reduce title and filing fees paid for registering historic landmarks with the County Clerk's office ($6,960), reflecting actual reduction in costs for this program.

⇒ Police - Two reductions totaling $345,864. These reductions include:
- Redirect six Police Officer positions from previous duties to Police Staffing Plan's Directed Patrol initiative ($285,864). Specifically, four Police Officer positions in Recruiting, one position in Crime Stoppers and one position in Narcotics will be transitioned to support the

Directed Patrol adopted improvement.

- Eliminate one vacant civilian Project Development Manager position from the Victim's Advocacy Section ($60,000).

⇒ Public Works - Three reductions totaling $175,400. These reductions include:

- Defer installation of school zone flashing beacons for zones ($100,000). The 23 zones are not part of the Metropolitan Planning Organization (MPO)-supported school flasher program, which will continue unaffected.
- Reduce traffic signal upgrade program expenses ($25,000) to reflect offsetting added revenues from developers for installation of traffic lights.
- Reduce temporary services expenses in the Capital Programs Division ($50,400) to reflect the filling of vacant positions.

FY 2001 OTHER FUNDS

INNER CITY REVITALIZATION FUND

The Inner City Revitalization Fund was established in FY 1999 to represent City expenditures associated with neighborhood revitalization, improvement, and maintenance for the area of the City within Loop 410. A total of $20.4 million in resources have been identified for expenditure in the Inner City Revitalization Fund for FY 2001 to include $2 million from the FY 2001 CDBG Budget and $1 million from the CPS lease-lease back transaction proceeds which are earmarked for neighborhood revitalization, housing rehabilitation, and Super Sweep program implementation.

The revenues for the fund come from annexation net revenues, CPS revenues, CDBG resources, HOME grant program resources and Hotel/Motel Occupancy Tax resources. The annexation net revenues are calculated as the average annual net increment of the ten year annexation revenues over expenditures estimated in 1997, 1998, and 2000 respectively, for consideration of the Annexation Plans in those years. For 1997, the average annual net increase was $175,449, for 1998, the amount was $315,944, and for 2000, the amount is $148,376. CPS and other revenues also contribute to this fund ($9.6 million). The CDBG and HOME grant amounts of $3.5 million and $6.5 million, respectively, come from the recently adopted budgets for these programs. The Hotel/Motel Occupancy Tax Fund resources include $205,324 from Arts Agency contributions funds for the Inner City Arts Partnering Project and the adopted Neighborhood Heritage Initiative.

The projected expenditures are broken down as follows: (1) $10.5 million to support the improvements adopted in FY 1999 and FY 2000, and adopted for FY 2001 consistent with the recommendations of the initial CRAG 1998 Final Report and the CRAG 2000 Final Report; (2) $3.5 million to address CDBG-funded housing and neighborhood revitalization programs; and (3) $6.5 million to address HOME programs for first-time homebuyers, owner-occupied housing rehabilitation and rental rehabilitation.

HOTEL/MOTEL TAX FUND

The Adopted Budget for the Hotel/Motel Tax Fund is $45.5 million. This Special Revenue Fund supports the Convention & Visitors Bureau, Convention Facilities, International Affairs, Cultural Affairs, outside arts agencies, and other convention/tourist-related activities. The Fund anticipates growth in Hotel/Motel tax collection over the FY 2000 re-estimate at a rate of 6.3% ($2.17 million) based on two factors: (1) $1.617 million in added revenue to come from normal projected annual growth (at a rate of 4.7%), and (2) another $555,425 in added revenue anticipated to result from the addition of $500,000 in the Convention & Visitor Bureau's advertising budget. The Adopted FY 2001 Hotel/Motel Tax projected amount is 6.1% in excess of the Adopted FY 2000 projection. Hotel/Motel Occupancy Tax revenue projections are based upon an analysis of anticipated lodging demand, projected average daily room rates, estimated hotel/motel room supply and inflation rates.

The Adopted Budget includes $4.3 million in improvements associated with operation of the expanded and renovated Convention Center which will open in March 2001. A total of 194 positions are adopted to be added to the Convention Facilities Department to operate the expanded spaces of the Convention Center, increasing the department's personnel complement to 403 positions. The improvements are consistent with the preliminary recommendations of an internal performance review of the Convention Facilities Department. The adopted improvements are designed to not only operate the expanded facility in the same manner as the old facility, but also to improve customer service delivery with added professional staff positions focusing on dedicated event coordination, quality assurance and increased management oversight. Also included as an improvement in support of the Better Jobs Initiative is a scholarship program which provides area high schools with matching scholarship dollars for students interested in hospitality management studies. The matching funds will come from a rebate of 50% of high school rental fees from graduations and other school events at Municipal Auditorium. The Adopted Budget also includes $229,188 in adopted reductions for Convention Facilities involving six vacant maintenance positions.

With respect to the Convention & Visitors Bureau (CVB), the Adopted Budget includes $835,204 in adopted improvements. Primary among the adopted improvements is a $500,000 increase to the Bureau's advertising budget for FY 2001. An additional Account Executive II position to assist the Public Relations staff ($32,183) and an additional Senior Management Analyst for the Finance & Administration division ($30,506) are also included as improvements. Also included in the CVB's improvements is a one-time addition of $250,000 to the Hotel Motel Fund's FY 2001 contribution to the Sports Foundation to assist the foundation in preparing the bid materials for the Pan Am Games. This amount is in addition to a $22,515 increase in funding in the Adopted Budget to the Sports Foundation to recognize its increasing role in assisting San Antonio compete with other cities for major sporting events. These two increases combined will bring the total City contribution to the Sports Foundation to $400,000.

Also, with respect to the Convention & Visitors Bureau, the Adopted Budget contains $521,817 in mandated expenditures covering meeting hosting obligations and added expenses associated with promoting and marketing the opening of the expanded Convention Center in FY 2001. In addition, within the Adopted Budget are $245,417 in adopted expenditure reductions which reflect actual cost reductions experienced in FY 2000.

For the Cultural Affairs Office, the Adopted Budget contains $150,000 as an improvement. The improvement is included as a means to enhance San Antonio's reputation as a premier tourist destination as well as promote inner-city neighborhood development consistent with the recommendations of CRAG 2000. Specifically, this improvement will provide funding to promote inner city neighborhood arts and cultural events such as Contemporary Arts Month and Dia de los Muertos.

With respect to the International Affairs Department, the Adopted Budget includes $47,910 in adopted improvements. Among the improvements include:

⇒ Southeastern Mexico Initiatives Position - $19,000: As noted above in the discussion of General Fund improvements, the Adopted Budget provides $50,000 from the General Fund to establish a contractual position at the City's Casa San Antonio in Mexico to focus on improving San Antonio's trade relations with the southeastern region of Mexico. To support this position's efforts to promote tourism to San Antonio, the Adopted Budget further provides $19,000 from the Hotel/Motel Fund in FY 2001 to offset expenses associated with the position.

⇒ International Center Fellowship Program - $10,000: The Adopted Budget provides $10,000 for a new International Center Fellowship Program, to be implemented consistent with the Better Jobs Initiative, which will provide college students with internship opportunities with international-related companies and agencies operating in the International Center.

⇒ CASA San Antonio Program Performance Review - $8,910: The Adopted Budget includes $8,910 to cover expenses associated with the conduct of an internal performance review and technical assistance of the CASA San Antonio Program.

With respect to the contribution to Arts Agencies from the Hotel/Motel Fund, the Adopted Budget provides for the addition of a 2.6% inflationary adjustment to the overall arts agencies contribution equal to $60,849. Also, within this category of expenditure is an additional $300,000 to support the San Antonio Symphony on a one-time, challenge basis to encourage community support. Specifically, these funds are intended to leverage other community funds that, in combination, would be used as an endowment to keep the Symphony in permanent solvency. This additional amount brings the total contribution by the City to the Symphony in FY 2001 to $831,422. The inflationary adjustment and the one-time $300,000 contribution to the Symphony bring the total contribution level available for distribution to Arts Agencies to $2.7 million.

ALAMODOME OPERATING FUND

The Adopted Budget for the Alamodome Fund is **$9.4 million.** The Alamodome will operate with revenues in excess of expenditures for the eighth straight year. The primary sources of revenue from operation of the Alamodome are facility rentals, food and beverage concessions, reimbursable expenses and various event-related fees. Total Alamodome rental and facility fee revenue in FY 2000 is estimated at $8.053 million which will be 3.6%, or $299,366, below the $8.353 million budget. For FY 2000, the revenue estimate reflects less Spurs home playoff games than had been anticipated (two games versus the five games expected). For FY 2001, the $9.47 million revenue projection assumes four Spurs playoff games.

Going into the new fiscal year, the Alamodome's Renewal & Improvement (R&I) Fund contains a balance of $2.4 million and its Improvement & Contingency (I&C) Fund has a balance of $265,579.

In support of the Better Jobs Initiative, the Alamodome Fund includes $12,595 in its FY 2001 Adopted Budget to create an internship program providing opportunities for high school and college students to gain exposure to the visitor/entertainment industry.

The Adopted Budget for the Alamodome Fund also reflects $208,671 in reductions resulting from the elimination of six vacant positions

AVIATION FUND

The Adopted Budget for the Aviation Fund is **$40.64 million.** In FY 2001, the fund will continue to maintain a three month operational reserve of $5.48 million.

Consistent with the recommendations of the Aviation Re-Engineering Study, the Adopted Budget contains $262,217 worth of reductions to gain cost efficiencies. Specifically, the reductions involve the elimination of 11 vacant positions – seven from the Parking Division, three maintenance technicians and one drafting technician.

The Adopted Budget includes two improvements: (1) a Human Resource Analyst II position dedicated to expediting job recruitment and placement for the Aviation Department ($37,244), and (2) a Special Projects Coordinator position ($46,624) to enhance the department's financial analysis and capital programs management capabilities.

GOLF FUND

The FY 2001 Adopted Budget for the Golf Fund is **$7.6 million**. The fund continues to reflect more cost-efficient performance as a consequence of implementing recommendations from the Golf Operations Performance Review in FY 2000. The fund is able to include in its Adopted Budget a reduction in the amount $136,639 resulting from larger than necessary amounts of botanical and agricultural supplies in stock.

The Adopted Budget also includes $142,000 in additional revenues for FY 2001 from increased adopted golf cart fees and fees for use of driving range balls.

The fund will continue to promote and expand initiatives such as the Junior Golf Program, utilize recycled water for irrigation, and promote the City's golf courses to the hotel and convention industry.

PARKING FACILITIES FUND

The FY 2001 Adopted Budget of the Parking Facilities Fund is **$8.5 million**. The fund continues to maintain its financial stability, and projects total revenues to exceed $8.5 million. Consistent with the covenants associated with the recent issuance of Parking System Revenue Bonds, the Adopted Budget includes $704,999 in increased revenues for FY 2001 from changes in parking meter rates and increased rates at the Riverbend and Mid-City Garages. To provide for increased cost efficiencies, the Adopted Budget includes $177,111 in reductions involving the elimination of 11 vacant positions at various parking facilities.

The Adopted Budget also provides $26,517 to initiate operations with ten new positions in the summer of 2001 of the new St. Mary's Street Parking Garage being constructed with proceeds from Parking System Revenue Bonds.

SELF INSURANCE - EMPLOYEE BENEFITS FUND

The FY 2001 Adopted Budget for the Self Insurance Employee Benefits Fund is **$43.6 million** The City has long maintained as a significant employment benefit a health insurance program for employees and their dependents that is provided at no cost to the employee (standard CitiMed plan). However, as described in the City's Five-Year Financial Forecast, the City's continued ability to maintain this benefit has been threatened by significantly rising medical costs which have increased in recent years well above the normal rate of inflation. Specifically, as one example, rising medical and prescription claims costs have resulted in double digit cost increases of 10% and 11% over the past two fiscal years, respectively, for the City's standard CitiMed self-funded health insurance plan. Prescription costs are expected to continue to rise at an annual 15% to 18% pace with the development of new, more costly medications without generic equivalents. Medical claims costs, also following national trends, are expected to rise at a rate from 7% to 9% during the next fiscal year.

Another factor contributing to increasing costs is that state and federal mandates over managed care have resulted in a reduction in the number of viable health maintenance organization (HMO) programs. The City offers HMO plans to employees who pay added premiums to participate in those plans. The number of HMO plans offered to employees was reduced from three to two plans in 2000, and will reduce to one for 2001. The reduction to one HMO program will result in an increase in cost to the standard CitiMed health self-insurance program as members move to the CitiMed plan due to increased HMO premium costs and limited HMO-supported health services provider networks. The Adopted Budget increases departmental assessments for employee health insurance to cover these rising costs.

SELF INSURANCE - WORKERS COMPENSATION FUND

The FY 2001 Adopted Budget for the Self Insurance Workers Compensation Fund appropriation is **$12.5 million**. Revenues collected by the fund are received through departmental assessments based upon claim loss history. Since FY 92, the Fund balance has turned around from a shortfall of $9.8 million to a projected balance of $5.6 million in FY 2001. The fund balance enables the City to maintain a reserve capable of supporting all of its existing estimated claims liabilities. Aggressive management of claims and improved performance in employee safety have aided the financial recovery of this fund and allowed for periodic rebates.

SELF INSURANCE - LIABILITY FUND

The FY 2001 Adopted Budget for the Self Insurance Liability Fund is **$9.8 million**. The Liability Fund consolidates the City's liability insurance programs and collects revenues through assessments based upon a formula which considers a department's claim history, property value and budget. Aggressive management of claims through the newly created Claims Board and assessment rate adjustments made over recent years and continuing into FY 2001 will permit this fund to go from a $5.64 million deficit incurred in FY 92 to a positive fund balance of $4.6 million in the FY 2001 Budget. The remaining balance in the fund provides a reserve against future liabilities.

SOLID WASTE FUND

The Adopted Budget for the Solid Waste Fund is **$46.9 million**. For the seventh consecutive year, no increase to the $10.50 monthly solid waste charge is adopted. The Adopted Budget includes $1.2 million in mandated added expenditures and adopted improvements. Among the improvements include $577,736 to add nine positions and associated equipment to create three new garbage routes. These new routes are necessary to keep up with the growth in residential subdivisions in the City.

Two mandated expenditures totaling $538,697 are also included in the Adopted Budget. The amount of $177,872 is set aside to provide solid waste services to areas being annexed by the City in FY 2000. These added costs will be offset by added revenues from the annexed areas. Consistent with the City's policy, the annexed areas may retain their pre-annexation private refuse collection firms with whom the City will contract to provide the service. The other mandate involves an additional $360,825 needed to meet the increased cost requirements of the City's contracts with refuse disposal and collection companies which contain provisions calling for automatic increases in fees in accordance with inflation.

The Adopted Budget also includes $177,000 in expenditure reductions to reflect cost savings realized during FY 2000.

STORMWATER OPERATING FUND

The FY 2001 Adopted Budget of the Stormwater Operating Fund is **$17.5 million**. The primary source of revenue for the Stormwater Fund is the Stormwater Fee, which is assessed each water meter within the City of San Antonio. One improvement consistent with implementation of the Development Services Performance Review is included in the Adopted Budget for $48,011. Specifically the improvement will add one Drainage Engineer to the Public Works Department to increase the department's productivity in the timely review of the drainage-related portions of subdivision plans, building permit applications and public improvement projects.

As projected in the Five Year Financial Forecast, the balance for this fund will continue to decline in FY 2001. While no Stormwater Fee rate increase is recommended for the new fiscal year, it is not expected that the fund will be able to continue to operate with a positive fund balance without a rate increase in the near future.

BUILDING MAINTENANCE FUND

The Adopted Budget establishes a Building Maintenance Internal Services Fund in FY 2001. This fund is adopted to be managed by the Building Maintenance Division of the Public Works Department. The purpose of the new fund is to pool the resources previously expended by various departments into a single fund in order to regularly fund the proper maintenance and improvements of specified City facilities. In FY 2001, the fund will support maintenance activities in 22 City facilities. Growth in the number of facilities supported will be re-examined in subsequent fiscal years.

Revenue to the Building Maintenance Fund will be generated by two departmental charges. The first is a fixed rate charge based on square footage, types of services provided (i.e. utility payments, security, janitorial), administrative costs and contributions to future capital improvements. The second charge is a variable charge for trade services such as plumbing, electrical, carpentry, painting and heating/ventilation/air conditioning (HVAC).

The Building Maintenance Division, consisting of 125 positions, will be transferred from the General Fund to the new fund. The Building Maintenance Fund's FY 2001 operating budget totals $6.1 million. In addition to the division move, the reorganization includes the reallocation of budgets for services previously provided by other departments whose facilities will now be included in the fund.

In addition to routine maintenance, this division will also provide capital improvements to facilities included in the fund. These improvements are funded through the annual per square foot charge to departments, mentioned above, which will be transferred to the Building Improvement & Contingency Fund. This fund will supplement the Facility Improvement and Maintenance Program (FIMP) which is in place for such improvements.

FY 2001 CAPITAL BUDGET

The FY 2001 Adopted Capital Budget totals $202.66 million which represents a 5.4% increase from the FY 2000 Adopted Capital Budget of $192.25 million. The overall increase can be attributed in part to higher expenditures in the Parks capital program as a result of the addition of the voter authorized and temporary 1/8 of a cent sales tax increase for Park Development and Expansion Projects. With the addition of the new Parks projects, Parks expenditures will increase $9.8 million, or 46% more in expenditures FY 2001 than in FY 2000.

The Adopted Six Year Capital Budget for the years FY 2001 through FY 2006 totals $614.3 million which represents an $173.2 million, or 39%, increase over the $441.1 million Six Year Capital Budget reflected in FY 2000. The new Six Year Capital Budget fully reflects the addition of $65 million of Park Development and Expansion projects. Also reflected are $24.7 million of Parking projects resulting from a new issuance of Parking Revenue Bonds.

FY 2001 CITY EMPLOYEE PERSPECTIVE

The City recognizes the dedication and commitment to public service portrayed by City employees. Among our most valuable assets, City employees are responsible for delivery of critical services to over one million citizens and over eight million visitors to the City each year. The City Council at the Goals & Objectives Worksession made the development of a competitively compensated and highly skilled workforce a budget priority. Specifically, the Council expressed the desire that the City's job classification and compensation plan be adjusted to reflect the realities of the job market. In response to this priority, the Adopted Budget contains several improvements with respect to workforce issues.

While the San Antonio area is enjoying record low unemployment rates estimated at 3.1%, the challenge today will be to ensure salaries and benefits are competitive with the local market in order to attract and

retain employees. In recent months, many standards for hourly wages have been discussed in the community which will allow an individual to support a family of four at just above the poverty level. To this end, the Adopted Budget includes $2.73 million in added resources in all funds ($1.585 million in the General Fund) to bring all City employees up to a Living Wage standard of $8.25 per hour wage rate or $17,160 per year.

In order to address the wage compression which will occur by bringing all employees to at least the $8.25 per hour wage rate, the Adopted Budget also provides for implementation of a market adjustment to be implemented as follows: those persons in salary ranges that begin at less than or equal to $17,160 will receive a four percent increase and those persons in salary ranges beginning at above $17,160 will receive a three percent increase, and the City's Executive Team (Directors and Assistant Directors) will receive a two percent increase. The Adopted Budget includes $5.18 million in all funds ($3 million in the General Fund) to implement the market adjustment.

A comprehensive performance pay allocation study is underway with results anticipated to be available for use in evaluating employees for performance pay awards/accountability in FY 2002. As the City transitions to a more comprehensive performance pay system, a one-time incentive payment based on superior performance for outstanding employees is included in the Adopted Budget for FY 2001. The Adopted Budget includes $5.8 million in all funds ($3.3 million in the General Fund) to support this payment. This amount is calculated based on a one time payment equal to a 3% of each employee's annual salary and benefits. Based upon performance evaluated by each Department Head, the amount of the one-time award will vary with some employees getting more than 3%, some getting less and some not receiving any payment. Performance pay will be distributed to eligible employees beginning April 2001.

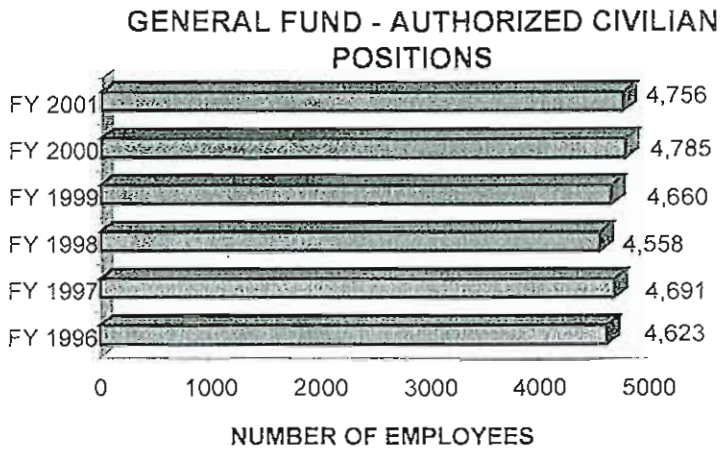
The Adopted Budget also sets aside another **$8.6 million** in mandated improvements arising from requirements of the terms of the current collective bargaining agreements with the police and fire associations. Specifically, $2.9 million is set aside in the Fire Department budget and $5.7 million in the Police Department to pay additional 3% wage increases called for in the agreements, and additional longevity pay to firefighters and police officers as they gain tenure under the terms of the current contract.

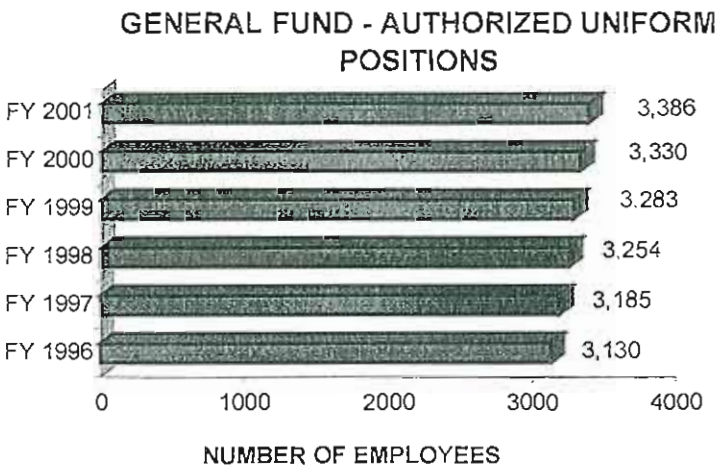
Additionally, the Adopted Budget adds **$544,437** to the Police and Fire department budgets to meet the state-mandated requirements to increase the City's match to the Fire and Police Pension Fund on behalf of each police officer and firefighter in FY 2001.

The Adopted Budget includes a reserve to provide the City Council with maximum flexibility in the selection of and transition to a new City Manager. Specifically, funds have been included to provide for use of an executive search firm ($35,000) and for creation of a City Manager-designee position to allow for overlap if the Council so desires.

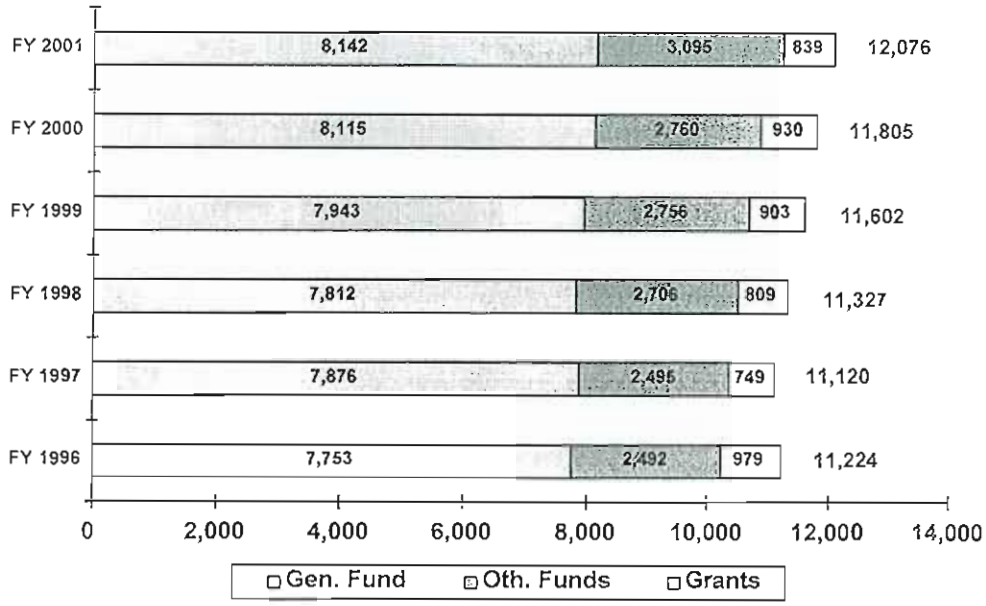
The following charts show the number of uniform and civilian positions authorized in the General Fund over the last six years. The charts provide a summary of the net result in positions after program reductions, mandates, program improvements, and reorganizations. The number of civilian positions reflect the transfer of 125 positions from the General Fund to the new Building Maintenance Internal Service Fund. This results in a net reduction of 29 civilian positions from FY 2000 to FY 2001. On the uniformed positions side, there is a net increase of 56 positions. With civilian and uniformed positions combined, there is an overall net increase of 27 positions in the General Fund.

The total number of positions in FY 2001 for all funds including grants will grow by 270 positions to 12,076. Of that total, 839 positions are grant funded.


GENERAL FUND - AUTHORIZED CIVILIAN POSITIONS
FY 2001
FY 2000
FY 1999
FY 1998
FY 1997
FY 1996
4,756
4,785
4,660
4,558
4,691
4,623
0
1000
2000
3000
4000
5000
NUMBER OF EMPLOYEES


GENERAL FUND - AUTHORIZED UNIFORM POSITIONS
FY 2001
FY 2000
FY 1999
FY 1998
FY 1997
FY 1996
3,386
3,330
3,283
3,254
3,185
3,130
0
1000
2000
3000
4000
NUMBER OF EMPLOYEES

ALL FUNDS - AUTHORIZED POSITIONS



CONCLUSION

The Adopted Budget for FY 2001 represents the staff's best professional judgment on a program of revenues and expenditures which provide for as high a level of basic services to the community as possible within the limits of available resources. The task was particularly challenging due to the desire to balance the budget without a tax rate increase and with due regard for the priorities identified by City Council this year. To that end, the Adopted Budget was balanced utilizing available beginning balances, re-estimated FY 2001 revenues, making operational reductions, and increasing fees and charges where appropriate to provide improvements to high priority programs.

Finally, the overall property tax rate will not be increased for the eighth consecutive year remaining at 57.979 cents per $100 valuation. Continuing to focus on prudent financial management, the Adopted Budget includes a $2.3 million increase to the City's Reserve for Revenue Loss for a total reserve of $23.2 million by the end of FY 2001.

ALL FUNDS
SUMMARY OF ADOPTED BUDGET REVENUES
PROGRAM CHANGES BY FUND

	ACTUAL FY 1998-1999	REV. BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	CURRENT SVC. FY 2000-2001	PROGRAM CHANGES	ADOPTED FY 2000-2001
GENERAL FUND						
Revenue						
City Sales Tax	$ 126,472,730	$ 130,407,927	$ 134,034,509	$ 140,212,153	$ 0	$ 140,212,153
Liquor by the Drink Tax	2,967,461	2,711,000	3,022,811	3,127,032	0	3,127,032
Current Property Tax	106,448,232	111,908,471	113,006,745	121,775,814	0	121,775,814
Delinquent Property Tax	1,595,740	1,472,610	1,314,282	1,549,495	0	1,549,495
Penalty and Interest on Delinquent Taxes	1,445,586	1,150,000	1,026,000	1,041,000	0	1,041,000
Business and Franchise Tax	22,462,689	24,175,000	23,769,515	24,600,695	0	24,600,695
Licenses and Permits	12,164,099	12,964,862	13,406,106	13,956,634	0	13,956,634
City Public Service	145,170,683	142,125,000	153,385,000	147,585,550	0	147,585,550
San Antonio Water System	4,785,430	4,615,000	5,189,000	5,287,513	0	5,287,513
Other Agencies	2,526,778	2,533,841	2,533,841	2,427,488	0	2,427,488
Charges for Current Services						
General Government	6,190,593	5,973,263	6,196,960	6,282,870	20,000	6,302,870
Planning	1,452,331	1,246,710	1,586,172	1,502,047	8,750	1,510,797
Public Safety	4,188,666	4,598,378	4,235,850	4,214,687	15,500	4,230,187
Highways/Streets/Sanitation	142,869	97,495	120,482	122,661	0	122,661
Health	1,876,267	1,868,171	1,904,471	1,937,987	121,687	2,059,674
Recreation and Culture	7,875,456	7,721,765	7,833,461	7,844,170	105,594	7,949,764
Fines	11,838,121	12,210,339	11,893,550	12,016,550	0	12,016,550
Miscellaneous Revenue						
Sale of Property	1,161,706	1,321,825	1,175,850	1,186,200	0	1,186,200
Use of Money and Property	6,593,793	5,484,343	5,990,000	6,446,000	0	6,448,000
Recovery of Expenditures	1,705,688	1,274,502	1,351,839	1,365,783	0	1,385,783
Miscellaneous	171,932	28,510	28,510	28,510	0	28,510
Interfund Charges	3,072,564	4,611,207	4,614,627	4,620,129	0	4,620,129
TOTAL GENERAL FUND	$ 472,309,394	$ 480,696,219	$ 497,601,581	$ 509,130,968	$ 271,531	$ 509,402,499
OTHER FUNDS						
Alamodome	$ 8,187,235	$ 8,353,327	$ 8,053,961	$ 9,478,956	0	$ 9,476,956
Aviation	38,394,220	38,671,346	39,013,532	40,712,025	218,000	40,930,025
Building Maintenance	0	0	0	6,642,647	0	6,642,647
Capital Improvements Reserve	1,831,170	834,310	1,315,650	1,256,900	0	1,256,900
Confiscated Property	4,735,515	1,291,350	1,513,586	1,289,210	0	1,289,210
Emergency Medical Services	7,316,021	6,986,596	7,771,335	7,845,640	735,970	8,581,610
Equipment Renewal & Replacement	15,175,693	15,853,785	17,121,793	17,154,798	0	17,154,798
Expendable Trust Funds	700,542	504,927	582,909	5,384,638	0	5,384,638
Golf	6,657,188	7,644,039	7,176,575	5,242,638	142,000	7,613,354
Hotel/Motel	36,506,227	40,024,403	39,927,367	42,932,444	0	42,932,444
Hotel/Motel 2%	9,329,019	10,298,230	10,370,250	10,329,517	0	10,329,517
Information Services	15,507,451	14,139,477	14,371,324	14,848,866	0	14,848,866
International Center	597,205	654,355	695,029	695,029	109,179	604,208
Job Training Neighborhood Revitilization	0	0	12,090,703	804,208	0	804,208
Nelson Wolff Stadium	660,667	739,856	665,637	752,241	0	752,241
Official City Store	0	0	0	163,300	0	163,300
Parking	7,706,473	7,957,822	7,392,749	7,465,382	704,999	8,170,381
Public Health Support	1,464,967	1,398,329	1,345,858	1,403,830	0	1,403,830
Purchasing & General Services	19,812,146	21,078,177	21,114,958	22,961,442	459,608	23,421,048
Self Insurance	54,762,075	56,274,641	56,786,270	58,972,697	0	58,972,697
Solid Waste	40,209,573	40,899,737	41,730,752	42,487,851	6,545	42,494,396
Stormwater	14,413,661	16,154,000	15,696,420	16,058,780	0	16,056,780
Stormwater Regional Facilities	2,712,940	2,272,000	3,645,929	3,686,295	0	3,666,295
Streets Maintenance & Improvement	1,347,542	1,997,684	3,076,128	1,975,637	0	1,975,837
Temporary Services	1,470,511	1,426,452	1,259,955	1,322,953	0	1,322,953
TOTAL OTHER FUNDS	$ *287,498,041*	$ *295,454,843*	$ *312,718,668*	$ *370,980,499*	$ *2,376,299*	$ *375,585,514*
TOTAL ALL FUNDS	$ 759,807,435	$ 776,151,062	$ 810,320,249	$ 880,111,467	$ 2,647,830	$ 884,988,013

GENERAL FUND
SUMMARY OF ADOPTED BUDGET APPROPRIATIONS
PROGRAM CHANGES BY DEPARTMENT

APPROPRIATIONS	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	CURRENT SERVICE FY 2000-2001
Departmental Appropriations:				
Asset Management	$ 602,585	$ 746,010	$ 736,595	$ 831,487
Budget & Performance Assessment	1,150,952	1,175,085	1,171,427	1,346,817
Building Inspections	5,453,177	5,881,512	5,795,481	6,609,575
City Attorney	3,013,990	3,289,836	3,289,813	3,680,888
City Clerk	922,346	1,041,598	1,041,551	1,294,289
City Manager	1,100,730	1,300,196	1,280,355	1,386,440
Code Compliance	4,147,606	4,927,122	4,822,274	4,993,637
Community Initiatives	8,409,171	8,795,891	8,795,872	9,654,425
Economic Development	1,599,586	1,829,654	1,829,610	1,990,278
Finance	5,714,092	6,552,252	6,552,209	6,796,130
Fire	89,939,365	91,174,816	92,591,634	92,761,958
Health	13,511,992	14,699,102	14,699,013	15,713,695
Human Resources	1,722,708	2,097,247	2,097,232	2,272,896
International Affairs	321,084	398,295	398,277	436,133
Library	14,877,703	16,764,147	16,755,641	17,229,086
Municipal Court	8,290,621	9,276,914	9,236,190	10,265,069
Neighborhood Action	538,699	1,057,883	1,046,218	1,297,484
Parks and Recreation	37,843,112	42,158,356	41,518,057	44,290,444
Planning	2,457,507	3,076,981	3,076,956	3,379,930
Police	178,606,386	189,964,024	186,664,300	193,858,512
Public Works	17,644,271	18,673,162	18,572,349	14,675,560
Offices:				
Special Projects Office	78,956	444,759	453,085	516,040
Community Relations	1,111,537	1,632,049	1,511,335	2,312,323
Internal Review	785,754	1,047,160	1,047,129	1,139,652
Mayor and Council	1,934,445	2,579,552	2,581,821	2,152,927
Municipal Elections	568,115	500,814	200,566	1,034,358
Intergovernmental Relations	600,091	667,603	651,743	739,699
Non-Departmental/Non-Operating	17,963,551	24,615,665	19,170,464	20,846,180
Agencies	5,129,032	5,979,432	5,979,432	6,049,430
One-Time Projects	944,673	5,846,727	5,846,727	570,321
Transfers:				
Emergency Medical Services	23,673,720	25,607,375	25,043,347	24,203,812
Streets Maintenance & Improvement	28,395,962	27,527,539	27,527,539	28,702,179
Other Transfers	12,372,382	9,040,914	9,008,575	8,821,515
Total Appropriations	$ 491,425,881	$ 530,369,672	$ 520,992,817	$ 531,853,169
TOTAL AVAILABLE FUNDS	$ 558,390,139	$ 563,872,553	$ 580,670,528	$ 586,699,116
GROSS ENDING BALANCE	$ 66,964,258	$ 33,502,881	$ 59,677,711	$ 54,845,947
RESERVE FOR REVENUE LOSS	$ 19,168,000	$ 20,868,000	$ 20,868,000	$ 20,868,000
ENDING BALANCE	$ 47,796,258	$ 12,634,881	$ 38,809,711	$ 33,977,948

GENERAL FUND
SUMMARY OF ADOPTED BUDGET APPROPRIATIONS
PROGRAM CHANGES BY DEPARTMENT

REDUCTIONS FY 2000-2001	IMPROVEMENTS FY 2000-2001	MANDATES FY 2000-2001	TOTAL PROG.CHANGES	ADOPTED FY 2000-2001	APPROPRIATIONS
					Departmental Appropriations:
$ (33,118)	$ 41,384	$ 0	$ 8,266	$ 839,753	Asset Management
(41,762)	0	0	(41,762)	1,305,055	Budget & Performance Assessment
(127,998)	273,174	21,000	166,176	6,775,751	Building Inspections
(15,326)	334,255	95,000	413,929	4,094,817	City Attorney
(18,378)	0	0	(18,378)	1,275,911	City Clerk
(12,896)	101,768	0	88,872	1,475,312	City Manager
(58,634)	138,527	11,000	90,893	5,084,530	Code Compliance
(181,286)	1,083,876	0	902,590	10,557,015	Community Initiatives
(50,000)	94,518	0	44,518	2,034,796	Economic Development
(52,107)	177,519	90,590	216,002	7,012,132	Finance
0	970,059	3,163,643	4,133,702	96,895,660	Fire
(308,634)	47,188	222,221	(39,225)	15,674,470	Health
0	0	0	0	2,272,896	Human Resources
0	50,000	0	50,000	486,133	International Affairs
(114,649)	354,653	0	240,004	17,469,090	Library
(49,963)	270,900	0	220,937	10,486,006	Municipal Court
0	47,468	0	47,468	1,344,952	Neighborhood Action
(437,002)	407,666	855,948	826,612	45,117,056	Parks and Recreation
(28,430)	65,000	0	36,570	3,416,500	Planning
(345,864)	749,742	6,769,601	7,173,479	201,031,991	Police
(150,400)	315,795	9,970	175,365	14,850,925	Public Works
					Offices:
0	704,109	0	704,109	1,220,149	Special Projects Office
(27,140)	51,664	0	24,524	2,336,847	Community Relations
0	403,440	0	403,440	1,543,092	Internal Review
0	88,000	0	88,000	2,240,927	Mayor and Council
0	225,000	1,349	226,349	1,260,707	Municipal Elections
(14,512)	25,000	0	10,488	750,187	Intergovernmental Relations
(244,443)	8,259,482	208,000	8,223,039	29,069,219	Non-Departmental/Non-Operating
(461,686)	811,750	0	350,064	6,399,494	Agencies
0	6,978,346	0	6,978,346	7,548,667	One-Time Projects
					Transfers:
0	433,660	1,020,735	1,454,395	25,658,207	Emergency Medical Services
0	700,000	87,650	787,650	29,489,829	Streets Maintenance & Improvement
(25,000)	3,219,316	283,239	3,477,555	12,299,070	Other Transfers
$ (2,799,228)	$ 27,423,259	$ 12,839,946	$ 37,463,977	$ 569,317,146	*Total Appropriations*
				$ 592,502,804	TOTAL AVAILABLE FUNDS
				$ 23,185,658	GROSS ENDING BALANCE
	$ 2,300,000		$ 2,300,000	$ 23,168,000	RESERVE FOR REVENUE LOSS
				$ 17,658	ENDING BALANCE

FY 2000-2001 ALL FUNDS
BUDGET SUMMARY

ORGANIZATIONS	GENERAL FUND	COMMUNITY DEV. BLOCK GRANT/HOME	CATEGORICAL GRANTS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TRUST AND AGENCY
Departmental Appropriations						
Alamodome	$	$	$	$ 9,583,941	$	$
Asset Management	839,753			514,532		
Aviation					11,882,451	
Budget & Performance Assessment	1,305,055					
Building Inspections	6,775,751					
City Attorney	4,094,817	303,846	243,653			
City Clerk	1,275,911					
City Manager	1,475,312					
Code Compliance	5,084,530	262,159				
Community Initiatives	10,557,015	229,173	91,930,153			
Convention Facilities				16,891,613		
Convention & Visitors Bureau				13,890,605		
Economic Development	2,034,796	48,989	8,306,605	1,000,000		251,246
Finance	7,012,132	77,835				
Fire	98,895,660		78,335	34,240,477		
Health	15,674,470		20,635,130	1,911,024		192,808
Housing and Community Development		1,444,323				
Human Resources	2,272,896					
Information Services						
International Affairs	486,133			877,811		
Library	17,469,090		2,382,397			
Municipal Court	10,486,006					
Neighborhood Action	1,344,952	1,746,302		1,000,000		
Parks & Recreation	45,117,056	487,118	609,865		617,751	125,031
Planning	3,416,500	292,732	55,000			
Police	201,031,991		9,058,773	2,222,811		
Public Works	14,850,925	200,000		35,924,997	3,074,835	
Purchasing & General Services						
Self Insurance						
Solid Waste					0	
Offices:						
Community Relations	2,336,847					
Convention Center Expansion				598,173	9,822,270	
Cultural Affairs			270,795	834,201		
Internal Review	1,543,092	173,570				
Mayor & Council	2,240,927					
Municipal Elections	1,280,707					
Intergovernmental Relations	750,187					
Non-Departmental/ Non-Operating	29,069,219			1,105,767		
Special Projects Office	1,220,149	2,000,000				
Contribution to Other Agencies	6,399,494	13,780,584		2,701,193		
One-Time Projects	7,548,667					
Temporary Services						
Debt Service					84,980,335	
Total Net Appropriations	$ *501,870,040*	$ *21,046,631*	$ *133,550,706*	$ *123,297,145*	$ *110,357,642*	$ *569,085*
Transfers	$ *67,447,106*	$ *0*	$ *0*	$ *53,603,399*	$ *0*	$ *528,066*
TOTAL APPROPRIATIONS	$ **569,317,146**	$ **21,046,631**	$ **133,550,706**	$ **176,900,544**	$ **110,357,642**	$ **1,097,151**

FY 2000-2001 ALL FUNDS
BUDGET SUMMARY

ENTERPRISE FUNDS	TOTAL OPERATING FUNDS	CAPITAL PROJECTS	TOTAL OPERATING/ CAPITAL PROJECTS FUND	INTERNAL SERVICE FUNDS	ORGANIZATIONS
					Departmental Appropriations
$	$ 9,583,941	$ 1,245,000	$ 10,828,941	$	Alamodome
	1,354,285	5,948,000	7,302,285		Asset Management
27,039,431	38,921,882	44,125,000	83,046,882		Aviation
	1,305,055		1,305,055		Budget & Employee Services
	6,775,751		6,775,751		Building Inspections
	4,642,316		4,642,316		City Attorney
	1,275,911		1,275,911		City Clerk
	1,475,312		1,475,312		City Manager
	5,346,689		5,346,689		Code Compliance
	102,716,341	1,850,000	104,566,341		Community Initiatives
	16,891,613	848,000	17,739,613		Convention Facilities
	13,890,605		13,890,605		Convention & Visitors Bureau
	11,641,636	8,636,000	20,277,636		Economic Development
	7,089,967	2,000,000	9,089,967		Finance
	131,214,472	7,218,000	138,432,472		Fire
	38,413,432		38,413,432		Health
	1,444,323		1,444,323		Housing and Community Development
	2,272,896		2,272,896		Human Resources
	0		0	17,281,560	Information Services
	1,363,944		1,363,944		International Affairs
	19,831,487	81,000	19,912,487		Library
	10,486,006		10,486,006		Municipal Court
	4,091,254	1,400,000	5,491,254		Neighborhood Action
6,922,257	53,879,078	29,847,000	83,726,078		Parks & Recreation
	3,764,232		3,764,232		Planning
	212,313,575	5,701,000	218,014,575		Police
5,255,320	59,306,077	67,798,000	127,104,077	6,583,874	Public Works
	0	1,500,000	1,500,000	41,744,985	Purchasing & General Services
	0		0	64,661,201	Self Insurance
42,675,689	42,675,689		42,675,689		Solid Waste
					Offices:
	2,336,847		2,336,847		Community Relations
	10,420,443	24,464,000	34,884,443		Convention Center Expansion
	1,104,996		1,104,996		Cultural Affairs
	1,716,662		1,716,662		Internal Review
	2,240,927		2,240,927		Mayor & Council
	1,260,707		1,260,707		Municipal Elections
	750,187		750,187		Intergovernmental Relations
	30,174,986		30,174,986		Non-Departmental/ Non-Operating
	3,220,149		3,220,149		Special Projects
	22,881,271		22,881,271		Contribution to Other Agencies
	7,548,667		7,548,667		One-Time Projects
	0		0	1,322,953	Temporary Services
	84,960,335		84,960,335		Debt Service
$ *81,892,697*	$ *972,583,946*	$ *202,661,000*	$ *1,175,244,946*	$ *131,614,573*	*Total Net Appropriations*
$ *28,427,954*	$ *150,006,525*	$ *0*	$ *150,006,525*	$ *6,760,815*	*Transfers*
$ 110,320,651	$ 1,122,590,471	$ 202,661,000	$ 1,325,251,471	$ 138,375,368	TOTAL APPROPRIATIONS

CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Revenues

REVENUES

GENERAL FUND REVENUES

General Fund available resources are anticipated to be **$569.3 million**. The three principal sources of General Fund revenue are: City Sales Tax, City Public Service (CPS), and Property Tax. Taken together, these three sources of revenue account for approximately $413.4 million, or 72.6%, of the total General Fund available resources.

- **City Public Service** **$148.8 million**

The FY 2001 Adopted Budget amount of $148.8 million is $4.56 million, or 3%, less than the FY 2000 re-estimate. The $148.8 million projection is 4.7% over the $142.125 million budgeted for FY 2000. The largest source of revenue to the General Fund is generated by City Public Service (CPS). Fourteen percent of all CPS gas and electric customer revenue is paid to the City as a return on investment. The estimated revenue of $153.4 million for FY 2000 represents an increase of $11.26 million over the FY 2000 Adopted Budget. In keeping with the City's policy on CPS revenues in excess of budgeted amounts, the $11.26 million is applied to one-time expenditures in the FY 2001 Adopted Budget.

The increase in revenue in FY 2000 over the budgeted projection can be attributed primarily to higher fuel prices experienced by CPS and a hot summer. As has been the case for the last several years, the CPS revenue projection for FY 2001 is conservative. As experienced this year, unpredictable factors such as weather conditions and fuel prices can dramatically impact the amount of revenue realized by the City. Therefore, the FY 2001 projection for this revenue does not assume continuation of the unusual conditions seen in FY 2000. The estimate for next year accounts only for projected growth in the CPS customer base.

- **Sales Tax** **$140.2 million**

The Adopted Budget assumes a moderate rate of increase for sales tax growth in FY 2001 of 4.6% totaling $140.2 million. The FY 2000 Adopted Budget for Sales Tax revenue of $130.4 million assumed an annual increase in the City Sales Tax of 4.1% over the FY 1999 re-estimate. The re-estimate for FY 2000 Sales Tax revenue is $7.562 million, or 6% over actual collections in FY 1999, and is $3.63 million, or 2.8%, over the amount budgeted for FY 2000. The increase over last year's actual collections and over this year's estimate is a reflection of a healthy local economy. Although uncertainties remain as to the final outcome in Congress of the proposed continued moratorium on assessment of the Internet sales tax, the increases demonstrate a continuation of the trend of continued steady economic performance identified in the Financial Forecast. The possibility of enacting further sales tax exemptions in the future at the state level could, nevertheless, negatively impact the growth in sales tax revenues.

- **City Current Property Tax** **$121.8 million**

The FY 2001 Adopted Budget includes $121.8 million in maintenance and operations support for the General Fund from property taxes while maintaining the tax rate at the FY 2000 level - 57.979 cents per $100 valuation. **For the eighth straight year, there is no increase in the overall tax rate.**

The property tax rate consists of two components. The first is the debt service component which is determined by the City's debt service requirements. The debt service rate for FY 2000 was 23.400 cents per $100 of assessed value. Funds from this component are deposited in the Debt Service Fund and are used exclusively to pay the principal and interest on debt. The second component of the tax rate is the amount for maintenance and operations (M&O) contributed to the General Fund. The M&O rate for FY 2000 was 34.579 cents per $100 of assessed value. These two components taken together provided for a total tax rate for FY 2000 of 57.979 cents per $100

of assessed value. With the City's total taxable value of $35.6 billion, **one penny** on the tax rate **equates to $3.47 million.**

Property tax values are established by the Bexar Appraisal District (BAD) in conformance with State law. Values for the City of San Antonio recently reported by BAD for FY 2001 show an increase in net taxable value of approximately $2.25 billion, or 6.76%, above last year. Included in this total, however, is $1.36 billion for new improvements and $2.14 million in annexations, which reflects real growth of 4.1% over last year's total taxable value. The taxable value less new improvements and annexations yields the base valuation. The increase in the base valuation from last year is $889.92 million or 2.67%. The following chart breaks down the components of total taxable value.

Taxable Values in Billions
(FY 2001)

Base Value FY 2000	Increase in Base Value	Annexation	New Improvements	Total Value FY 2001
$33.349	**$0.889**	**$0.002**	**$1.362**	**$35.602**
% of Increase:	**2.67%**	**0.01%**	**4.09%**	**6.76%**

State property tax law requires cities to recalculate the property tax rate to yield the same amount of operating revenue from year to year based on base valuations. The recalculation of the property tax rate results in determination of the "effective tax rate." As indicated above, base valuations increased from last year by $889.92 million, or 2.67%. Consequently, for FY 2001, to generate the same amount of operating revenue as in FY 2000, the effective property tax rate is calculated at 56.13 cents per $100 valuation, a decrease from the FY 2000 rate (57.979 cents) by 1.849 cents, or 3.2%.

To meet the requirements of the program of General Fund services approved for FY 2001, the Adopted Budget sets the overall Property Tax rate for FY 2001 at the same absolute level set for FY 2000 – 57.979 cents per $100 valuation. Specifically,

- ⇒ The overall FY 2001 adopted property tax rate of 57.979 cents per $100 valuation is 1.849 cents (or 3.29%) above the FY 2001 effective property tax rate;
- ⇒ The FY 2001 M&O rate is adopted at 35.079 cents per $100 valuation which is 0.5 cents (1/2 cent) above the FY 2000 adopted M&O rate of 34.579 cents per $100 valuation; and
- ⇒ The FY 2001 debt service rate is adopted at 22.900 cents per $100 valuation which is 0.5 cents (1/2 cent) below the FY 2000 adopted debt service rate of 23.400 cents per $100 valuation and is consistent with the requirements of the City's Debt Management Plan.

Together, the adopted M&O and debt service rates combine to equal the FY 2000 total property tax rate of 57.979 cents per $100 valuation. ***Therefore, for the eighth straight year the overall tax rate does not change.*** For the individual homeowner whose assessed value has not changed from 1999 to 2000, there will be no change in their property tax bill. However, if the Bexar Appraisal District changes the assessed value on the same home to reflect changes in market value, the impact will vary, depending on the value which is established by BAD. From 1999 to 2000, the average homestead in the City of San Antonio increased in value from $72,616 to $77,605, as a result of the healthy local economy, which is an increase of $4,989, or 6.9%. This means that the average homestead will pay $28.93 more in City property tax per year. The changes to property values will vary, but the property tax rate will remain the same.

The adopted tax rate for FY 2001 of 57.979 cents per $100 valuation places San Antonio as the third lowest of the major cities in Texas.

The senior citizen homestead tax exemption is maintained at $60,000 for FY 2001. According to the Bexar Appraisal District, there are 60,317 certified senior citizen-owned property accounts. Of these accounts, **36,079, or 59.8%, pay no City property tax.**

The average daily amount of City property taxes due is **$1.23**, which compares favorably with the common consumer services and items shown in the following chart. All applicable added sales taxes and franchise fees are included in the costs shown. The daily property tax is based on the average homestead value of $77,605.

- **Franchise Revenue - Southwestern Bell** **$16.64 million**

In FY 2001, the City is expected to receive $16.64 million in revenue from Southwestern Bell under its franchise agreement with the City. This amount is $646,600, or 4% higher, than the $15.99 million re-estimated for FY 2000. Payment of the fee for use of the City's rights-of-way is based on a municipal telecommunications fee charged per line with future payments subject to changes based on growth in the number of lines. The Southwestern Bell system is projected to continue rapid growth during future years with franchise revenues to the City increasing at an average of 5% annually.

- **Additional Revenues and Fee Increases**

In order to address the pressure on available funds, the Adopted General Fund Budget includes increases some existing fees and creates new fees. These revenue change items total $1,007,501. Many of the adopted increases involve revenues which have not been increased in several years. Similarly, new revenue items have been identified to more directly recoup the costs for certain City services which benefit specific customers.

The Building Inspections Department will administer a fee to offset the cost of publishing an annual Development Process Manual which will generate $20,000 in FY 2001. The manual, recommended by the Development Services Performance Review conducted in FY 1999, will be a single-source guide for citizens, developers and engineers describing the steps needed to obtain regulatory approvals for development projects from the various City departments involved in the development review process. The cost per manual is $20.

The Fire Department will implement $751,470 in fee changes involving hazardous material regulation, and emergency medical services (EMS).

⇒ With respect to hazardous materials, the department will administer $15,500 in new fees and fee changes. Specifically, four new fees are adopted which will allow the department to better track hazardous materials storage and transportation facilities. Additionally, in order to better reflect the true costs of responding to hazardous materials-related incidents, the HazMat Response Fee has been modified from the old $440 per incident charge to a $440 per apparatus per incident charge.

⇒ With respect to emergency services, new fees generating $735,970 in added revenue have been adopted. Specifically, the Fire Department will administer fees reflecting the specific itemization of supplies expended and services provided during EMS responses generating $619,310 in new revenue. Additionally, EMS will assess persons not residing in the City's EMS service area a $100 per transport surcharge, generating $116,660 in revenue.

The Health Department will implement fee changes designed to generate $121,687 in new revenue to help offset the increasing costs of its animal control operations. Specifically, ten different fee changes have been adopted. Among the more significant fees changed include pet licenses (increase fee from $15 to $20 per animal), impoundment fees (increased fees for multiple impoundments of the same animal), boarding fees (increase fee from $6 to $7 per day), pet shop/kennel license (increase fee from $50 to $75 per year), livestock impoundment/boarding fees (increase impoundment fee from $50 to $100 and boarding fee from $5 to $20 per day), non-

City animal processing fee (increase fee from $20 to $30 per animal disposed), spay/neuter voucher examination fee (increase fee from $10 to $15 per animal), and rabies vaccination fee (increase fee from $8 to $10).

The Parks and Recreation Department will be administering $105,594 worth of revenue changes to help meet the costs of operating and maintaining meeting facilities, entertainment and visitor-related venues, and City cemetery operations.

⇒ With respect to meeting facilities, until FY 2001, the City did not receive a share of revenues from catering operations at the HemisFair Plaza and La Villita facilities, as it does at other facilities such as the Convention Center. A charge to caterers operating in these facilities equivalent to 15% of the value of all catered events has been adopted, generating $64,444 on an annual basis.

⇒ With respect to entertainment and visitor facilities, fee adjustments have been adopted for use of the Sunken Gardens Theatre, usage of downtown parks, and for use of portable stages and for admission to the Governor's Palace generating $38,200 in added annual revenue.

- At the Sunken Gardens Theatre, the Parks Department will implement a restructuring of fees assessed promoters to better reflect the City's cost of operating and maintaining the facility which will generate $20,000 in added revenue annually. Specifically, for commercial/for-profit events, Parks will charge 15% of gross sales (as opposed to the old 15% share of ticket sales only) and increase the minimum revenue the City receives from $1,500 to $2,000 with no maximum ($4,000 is the old maximum). For commercial/non-profit events, Parks will eliminate the $1,500 flat fee and charge 10% of gross sales with a minimum of $1,500 and no maximum. For other events where no admission is charged, a 10% of gross sales charge will be assessed along with the minimum $500 charge that is assessed in FY 2000.
- Similarly, Parks will administer fee adjustments for events held in downtown parks (Travis, Milam and Plaza De Las Islas). In FY 2000, all events were assessed a $50 fee for the first four hours and a $10 fee for each hour thereafter. In FY 2001, different fees will be charged for different events: commercial/for-profit events will be assessed a $500 charge for the first four hours and a $100 fee for each additional hour; commercial/non-profit event promoters will be charged $200 for the first four hours and $40 for each additional hour; and non-commercial/non-profit entities will be assessed $100 for the first four hours and $10 for each additional hour.
- The department will also implement increases in fees for use of the Showmobile and the Mini-Stage. Specifically, for the Showmobile, the fee will change from $500 for eight hours to $550; and for the Mini-Stage, the old $200 fee for a day will remain the same if no equipment and no technician are required - if equipment and a technician are needed, then a $350 charge will be assessed.
- Admission fees for the Governor's Palace have not been changed since 1988 - the fee for adults will increase from $1 to $1.50, for children from seven to 14 the fee increases from 50 cents to 75 cents and the admission for children under seven remains free.

⇒ For operation of the City's cemeteries, Parks will administer two fee adjustments resulting in $2,950 in added annual revenue. First, an increase in the charge for each family section lot in the San Jose Burial Park is adopted from $600 to $650. This charge has not been increased since 1991. Additionally, the daily labor rate for interments at all cemeteries will increase from $50 to $75. This fee has not been increased since 1985.

The Planning Department will implement an increase to the Zoning Procedures Fee which will rise by five percent generating $8,750 in added annual revenue. Specifically, this increase will apply to the separate Zoning Procedures Fees that are assessed for each zoning case for Zoning Commission and City Council consideration.

- **Fund Balance**

The final element of resources available in the General Fund is fund balance in excess of the Reserve for Revenue Loss. The General Fund is estimated to have an unreserved fund balance of $38.8 million at the end of FY 2000 which will be used to augment available resources for FY 2001.

Consistent with the established policy for increases to the Reserve for Revenue Loss discussed in the Financial Forecast, the Adopted Budget includes a $2.3 million increase to the **City's Reserve for Revenue Loss in FY 2001.** Specifically, as of the end of FY 1999, the total amount of the Reserve for Revenue Loss stood at $19.168 million. The FY 2000 Adopted Budget increased the reserve to $20.868 million. Additionally, the Adopted Budget adds another $2.3 million to the Reserve for Revenue Loss at the end of FY 2001 to a total of $23.168 million. The source of funding for the adopted increase will be $2.3 million from the $11.8 million in total proceeds from the recent lease-lease back transaction involving CPS, as described below. With the FY 2001 Adopted Budget, the Reserve for Revenue Loss will increase to 4.2% of adopted expenditures less capital outlay. The purpose of the increases has been to bring the General Fund's reserve to ultimately 5.0% within five years. The 5.0% reserve has been endorsed by the various rating agencies which evaluate the City's debt issuance packages.

- **CPS Lease-Lease Back Transaction Resources**

An additional set of resources that is available to the City to support the City Council's Budget Priorities for FY 2001 come from the proceeds the City has realized from CPS' recent lease-lease back transaction with Unicom Corporation, an electrical utility. Under the terms of the transaction, Unicom acquired federal tax exemption benefits by leasing a CPS electrical generating facility and leasing it back to CPS. As part of the transaction, CPS received $84.3 million in proceeds. The City, consistent with the share it receives of all CPS gross revenues, received 14% of these proceeds or $11.8 million. CPS has guaranteed this payment to the City with a payment bond. The Adopted Budget proposes to use these resources on a one-time basis as summarized below. More details on the below adopted uses of the proceeds will be provided later in the Executive Summary.

$ 4.5 million - Establishment of Better Jobs Expendable Trust Fund
$ 0.4 million - Housing Rehabilitation Waiting List
$ 0.6 million - Support for Inner City/Neighborhood Revitalization
$ 1.0 million - Support to San Antonio Technology Collaborative
$ 3.0 million - Contribution to the San Antonio River Improvements Project
$ 2.3 million - Increase to the General Fund Reserve for Revenue Loss
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$11.8 million - Total Lease-Lease Back Proceeds

OTHER FUNDS REVENUES

Airport Operating Fund

The Aviation Department will increase one existing fee and implement a new fee. The Aircraft Parking Ramp Fee is will be increased by fifty-two percent to add an additional $78,000 to the Airport Operating Fund. This fee increase will bring revenues in line with the cost of operating the parking ramp facilities and proving necessary services. The Off-Airport Parking Permit fee is a new revenue that will be implemented in FY 2001. This new revenue will assess an 8% of gross receipts privilege-fee for off-airport parking shuttle operations. Specifically, private parking entities providing parking service to airport passengers will pay an access/use fee for utilizing Airport facilities. Total revenue estimated for this new fee in FY 2001 is $140,000.

Golf Fund

The Parks & Recreation Department will increase two current fees in Golf operations. The Range Balls Fee will increase the total cost per basket of range balls. This will provide $60,000 in additional revenue in FY 2001. The City Owned Golf Cart Rental Fee will increase the cost of renting Golf Carts at various rates based on usage. The increase will provide an additional $82,000 revenue in FY 2001.

Parking Fund

The Parking Fund will realize additional revenues in FY 2001 with the increases of three rates. These rate increases are consistent with the covenant of the recent Parking System Revenue Bond. The Parking Meter rate will increase at various increments throughout the downtown area and will not impact areas around San Antonio College or the event meters surrounding the Alamodome. The rate increase will generate an additional $359,150 for FY 2001. Parking rates in the Mid City Garage Parking and Riverbend Garage Parking will also increase and will generate an additional $345,849 in FY 2001.

Solid Waste Fund

The Solid Waste Fund will realize an additional $6,545 in FY 2001 from increasing the Dead Animal Collection Fee. This fee increase will raise the $8 per animal collection fee to $10 for collection and disposal of dead animals from commercial sites such as veterinarian clinics.

Improvements

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	One-Time Improvements	
Better Jobs/Education		
Community Initiatives	Scholarship Funds for San Antonio Education Partnership	590,000
Intergovernmental Relations	Better Jobs Legislative Representation	25,000
Subtotal for Better Jobs/Education		*615,000*
CRAG		
Special One-Time Projects	Housing Rehabilitation Waiting List	400,000
Subtotal for CRAG		*400,000*
Water Supply & Quantity		
Parks & Recreation	Open Space Linear Park Connectivity Plan	25,000
Subtotal for Water Supply & Quantity		*25,000*
Economic Development/Strategic Plan		
Non-Departmental/Non-Operating	Military Base Conversion & Redevelopment	305,482
Special One-Time Projects	Kelly Redevelopment: Air Cargo & Aircraft Maintenance Expansion Project	1,150,000
Transfer - Other	UTSA Biotechnology Center	913,600
Subtotal for Economic Development/Strategic Plan		*2,369,082*
Performance Reviews		
Building Inspections	Conversant System Upgrade	109,260
City Attorney	Implement City Attorney Performance Review	200,000
Subtotal for Performance Reviews		*309,260*
Unified Development Code		
Planning	UDC Implementation & Training	65,000
Subtotal for Unified Development Code		*65,000*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	One-Time Improvements	
Police & Fire Master Plans		
Fire	Acquire PPC Consultant - Fire Master Plan	45,000
	Technical Rescue Program Equipment - Fire Master Plan	61,080
	Replace MDTs With CDPD Laptops - Fire Master Plan	397,120
Transfer - Other	Ladder Truck Buy-In Program - Fire Master Plan	615,000
Subtotal for Police & Fire Master Plans		*1,118,200*
Community & Cultural Initiatives		
Special One-Time Projects	Southwest Multi-Service Center Plan	100,000
Subtotal for Community & Cultural Initiatives		*100,000*
Employee Compensation		
Non-Departmental/Non-Operating	One-Time Performance Pay	3,300,000
Subtotal for Employee Compensation		*3,300,000*
Technology Upgrades & Training		
Special One-Time Projects	Department IT Additional/Replacement Equipment	908,346
Transfer - Other	GIS Equipment One-Time Improvements	411,650
Subtotal for Technology Upgrades & Training		*1,319,996*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	One-Time Improvements	
Other Improvements		
City Attorney	City Attorney Office Space Finish-Out	35,000
Health District	Upgrade Animal Control Fleet	12,188
	Strategic Five Year Plan for Animal Control	35,000
Library	Master Plan Consultant Services	75,000
Municipal Elections	Fluoride Election	225,000
Special One-Time Projects	Mexico City CASA Finishout	20,000
	Additional Year Funding: Council One-Time Projects	4,400,000
Transfer - Other	Public Health Support Fund	182,000
Subtotal for Other Improvements		*4,984,188*
Subtotal for One-Time Improvements		*14,605,726*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	Recurring Improvements	
Better Jobs/Education		
City Manager	Add Assistant to the City Manager for Better Jobs Office	101,768
Community Initiatives	Add 5 Positions for San Antonio Education Partnership	153,876
	Kindergarten Readiness Guidelines	240,000
Contributions to Other Agencies	UTSA Prefreshman Engineering Program (PREP)	40,500
	Increase Contribution to Project Quest	500,000
Library	Increase Library Materials Budget	75,000
	Extend Evening Service Hours	98,798
	Enhance Computer Center Support	105,855
Non-Departmental/Non-Operating	Human Resource Internship Program	10,000
Parks & Recreation	Enhance After School Challenge Program	82,302
Special Projects Office	Add 2 Positions for Better Jobs Office Support	80,232
Subtotal for Better Jobs/Education		*1,488,331*
CRAG		
Asset Management	Add 1 Special Projects Coordinator	41,384
Code Compliance	Add 2 Code Compliance Investigators	86,000
Finance	Add 1 Finance Officer - TIFS	35,552
Neighborhood Action	Add 1 Neighborhood Renewal Manager for Super Sweeps	47,468
Parks & Recreation	Add 2 Positions for Graffiti Removal Restitution Crews	152,060
Special Projects Office	Inner City Housing Rehabilitation Initiative	100,000
	Housing Master Plan & Annual Summit	200,000
Subtotal for CRAG		*662,464*
Economic Development/Strategic Plan		
Contributions to Other Agencies	Community Economic Revitalization Agency (CERA)	71,250
Economic Development	Add 2 Positions for Military Base Conversion	94,518
International Affairs	Southeastern Mexico Initiative	50,000
Subtotal for Economic Development/Strategic Plan		*215,768*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	Recurring Improvements	
Performance Reviews		
Building Inspections	Add 1 Plumbing Inspector	43,914
	Establish Expediter Plan Review Team	120,000
Code Compliance	Neighborhood Coordinator	52,527
Subtotal for Performance Reviews		*216,441*
Street Maintenance		
Public Works	Traffic Sign Maintenance Program Enhancement	195,855
Transfer to Streets Fund	Contractual Street Maintenance	700,000
Subtotal for Street Maintenance		*895,855*
Police & Fire Master Plans		
Fire	Personnel Investigators Enhancement - Fire Master Plan	78,773
	Add 2 First Responder Vans - Fire Master Plan	89,264
	Recurring Costs for 40 CDPD Laptops - Fire Master Plan	105,824
	Lease-Purchase 4 Pumpers and 1 Ladder - Master Plan	135,062
Police	Add 3 Officers for Downtown Patrol - Police Staffing Plan	103,742
	Directed Patrol Overtime	229,000
	Police Staffing Plan - Directed Patrol	417,000
Transfer - Other	Police Staffing Plan - 2000 Universal Hiring Grant Match	372,575
	Police Staffing Plan - 2001 Universal Hiring Program	400,648
Transfer to EMS Fund	Add 12 Positions for Full-Time EMS Unit - Fire Master Plan	404,522
Subtotal for Police & Fire Master Plans		*2,336,410*
Employee Compensation		
Non-Departmental/Non-Operating	Living Wage Improvement	1,600,000
	Market Adjustment	3,000,000
Subtotal for Employee Compensation		*4,600,000*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
	Recurring Improvements	
Technology Upgrades & Training		
Transfer - Other	Add 5 Positions for GIS and Knowledge Management	323,843
Subtotal for Technology Upgrades & Training		*323,843*
Other Improvements		
City Attorney	Add 1 Assistant City Attorney II	47,799
	Add 1 Assistant City Attorney III	51,456
Community Initiatives	Increase Council Senior Services Projects	100,000
Cornrnunity Relations	Add 2 311 Customer Service Representatives	51,664
Contributions to Other Agencies	Any Baby Can	70,000
	Inflationary Adjustment for Delegate Agencies	130,000
Finance	Add 1 Sr. Administrative Assistant - Financial Management	32,639
	Add 5 Positions to Create Accounts Receivable Section	109,328
Fire	Add 1 Administrative Assistant II for HAZ-MAT	57,936
Internal Review	Add 1 EEO Officer Position	32,182
	Contract Audit Staffing Plan	371,258
Mayor & Council	Increase Contingency/Administrative Assistant Funds	88,000
Municipal Court	Delinquent Parking Fine Collection Services	270,900
Non-Departmental/Non-Operating	Increase Contingency/Administrative Assistant Funds	44,000
Parks & Recreation	Add 5 Unfunded Park Ranger Positions	0
	Add Positions for San Pedro & Woodlawn Park	68,728
	Add 3 Positions for Asphalt Crew	79,576
Public Works	Add 4 Positions for Enhanced Customer Service	119,940
Special Projects Office	Establish Council Action Team	323,877
Transfer to EMS Fund	Add 1 Radio Technician II Position	29,138
Subtotal for Other Improvements		*2,078,421*
Subtotal for Recurring Improvements		*12,817,533*
Total General Fund		***27,423,259***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Airport Operating & Maintenance Fund		
Employee Compensation		
Aviation	Employee Compensation Enhancement	717,163
Subtotal for Employee Compensation		*717,163*
Technology Upgrades & Training		
Aviation	One-Time Information Technology Improvements	46,270
Subtotal for Technology Upgrades & Training		*46,270*
Other Improvements		
Aviation	Add 1 Human Resources Analyst II	37,244
	Add 1 Special Projects Coordinator	46,624
Subtotal for Other Improvements		*83,868*
Total Airport Operating & Maintenance Fund		***847,301***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Alamodome Fund		
Better Jobs/Education		
Alamodome	Establish Internship Program	12,595
Subtotal for Better Jobs/Education		*12,595*
Employee Compensation		
Alamodome	Employee Compensation Enhancement	99,040
Subtotal for Employee Compensation		*99,040*
Technology Upgrades & Training		
Alamodome	One-Time Information Technology Improvements	1,250
Subtotal for Technology Upgrades & Training		*1,250*
Other Improvements		
Alamodome	Consultant Services for Alamodome Concessions	30,000
	Logo & Marketing Enhancements	80,050
Subtotal for Other Improvements		*110,050*
Total Alamodome Fund		***222,935***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Building Maintenance Fund		
Employee Compensation		
Public Works	Employee Compensation Enhancement	321,422
Subtotal for Employee Compensation		*321,422*
Total Building Maintenance Fund		***321,422***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Community Development Block Grant Fund		
CRAG		
Housing & Community Development	Add 1 Community Development Analyst	50,000
	Housing & Neighborhood Revitalization Fund	2,000,000
Subtotal for CRAG		*2,050,000*
Total Community Development Block Grant Fund		***2,050,000***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Convention Center Expansion Fund		
Employee Compensation		
Convention Center Expansion Office	Employee Compensation Enhancement	15,516
Subtotal for Employee Compensation		*15,516*
Total Convention Center Expansion Fund		***15,516***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Employee Benefits Fund		
Employee Compensation		
Human Resources	Employee Compensation Enhancement	31,288
Subtotal for Employee Compensation		*31,288*
Technology Upgrades & Training		
Human Resources	One-Time Information Technology Improvements	11,620
Subtotal for Technology Upgrades & Training		*11,620*
Total Employee Benefits Fund		***42,908***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Golf Fund		
Performance Reviews		
Parks & Recreation	Golf Operations Capital Enhancement	38,000
Subtotal for Performance Reviews		*38,000*
Employee Compensation		
Parks & Recreation	Employee Compensation Enhancement	190,177
Subtotal for Employee Compensation		*190,177*
Technology Upgrades & Training		
Parks & Recreation	One-Time Information Technology Improvements	8,000
Subtotal for Technology Upgrades & Training		*8,000*
Total Golf Fund		***236,177***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Hotel/Motel Fund		
Better Jobs/Education		
International Affairs	International Center Fellowship Program	10,000
Subtotal for Better Jobs/Education		*10,000*
CRAG		
Cultural Affairs	Promotion and Community Outreach Matching Funds	150,000
Subtotal for CRAG		*150,000*
Economic Development/Strategic Plan		
International Affairs	Southeastern Mexico Initiative	19,000
Subtotal for Economic Development/Strategic Plan		*19,000*
Community & Cultural Initiatives		
Convention & Visitors Bureau	Increased Funding to San Antonio Sports Foundation	22,515
	Add 1 Account Executive II for Public Relations	32,183
	Sports Foundation for Pan Am Games	250,000
	Increase Advertising Budget	500,000
Subtotal for Community & Cultural Initiatives		*804,698*
Employee Compensation		
Convention & Visitors Bureau	Employee Compensation Enhancement	227,967
Convention Facilities	Employee Compensation Enhancement	327,851
Cultural Affairs	Employee Compensation Enhancement	16,659
International Affairs	Employee Compensation Enhancement	18,812
Non-Departmental/Non-Operating	Employee Compensation Enhancement	6,209
Subtotal for Employee Compensation		*597,498*

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Hotel/Motel Fund		
Technology Upgrades & Training		
Convention & Visitors Bureau	One-Time Information Technology Improvements	66,636
Cultural Affairs	One-Time Information Technology Improvements	14,681
International Affairs	One-Time Information Technology Improvements	6,521
Subtotal for Technology Upgrades & Training		*87,838*
Other Improvements		
Convention & Visitors Bureau	Add 1 Senior Management Analyst Position	30,506
Convention Facilities	Additional Staff and Outfitting	3,325,661
International Affairs	Performance Review/Audit of CASA Program	8,910
	Model United Nations Day of San Antonio	10,000
Subtotal for Other Improvements		*3,375,077*
Total Hotel/Motel Fund		***5,044,111***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Information Services Fund		
CRAG		
Information Services Department	Add 5 Positions to Implement E-San Antonio	155,281
Subtotal for CRAG		*155,281*
Employee Compensation		
Information Services Department	Employee Compensation Enhancement	417,985
Subtotal for Employee Compensation		*417,985*
Total Information Services Fund		***573,266***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
International Center Fund		
Better Jobs/Education		
Asset Management	International Center Fellowship Program	10,000
Subtotal for Better Jobs/Education		*10,000*
Employee Compensation		
Asset Management	Employee Compensation Enhancement	6,485
Public Works	Employee Compensation Enhancement	20,493
Subtotal for Employee Compensation		*26,978*
Total International Center Fund		***36,978***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Liability Insurance Fund		
Employee Compensation		
City Attorney	Employee Compensation Enhancement	54,931
Subtotal for Employee Compensation		*54,931*
Technology Upgrades & Training		
City Attorney	One-Time Information Technology Improvements	9,055
Subtotal for Technology Upgrades & Training		*9,055*
Total Liability Insurance Fund		***63,986***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Occupational Health Fund		
Employee Compensation		
Health District	Employee Compensation Enhancement	17,600
Human Resources	Employee Compensation Enhancement	2,660
Subtotal for Employee Compensation		*20,260*
Total Occupational Health Fund		***20,260***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Official City Store Fund		
Other Improvements		
Asset Management	Add 1 Stock Clerk II	24,859
Subtotal for Other Improvements		*24,859*
Total Official City Store Fund		***24,859***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Parking Fund		
Employee Compensation		
Public Works	Employee Compensation Enhancement	254,156
Subtotal for Employee Compensation		*254,156*
Total Parking Fund		***254,156***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Police Confiscated Property Fund		
Police & Fire Master Plans		
Police	2000 Local Law Enforcement Block Grant Match	70,034
Subtotal for Police & Fire Master Plans		*70,034*
Total Police Confiscated Property Fund		***70,034***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Public Health Support Fund		
Employee Compensation		
Health District	Employee Compensation Enhancement	106,182
Subtotal for Employee Compensation		*106,182*
Total Public Health Support Fund		***106,182***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Purchasing & General Services Fund		
Employee Compensation		
Purchasing & General Services	Employee Compensation Enhancement	413,277
Subtotal for Employee Compensation		*413,277*
Technology Upgrades & Training		
Purchasing & General Services	Implement Internet Purchasing System	-24,880
	Add 1 Position for Pilot Purchasing Card System	35,236
	Implement Integrated Procurement Software System	100,000
	One-Time Information Technology Improvements	132,052
Subtotal for Technology Upgrades & Training		*242,408*
Other Improvements		
Purchasing & General Services	Implement Large Format Printing Services	17,000
	Implement Uniform Program	18,800
	Refueling System Maintenance & Repair	20,000
	Replace Fuel Tank Monitors	100,000
Subtotal for Other Improvements		*155,800*
Total Purchasing & General Services Fund		***811,485***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Rabies Control Fund		
Employee Compensation		
Health District	Employee Compensation Enhancement	6,421
Subtotal for Employee Compensation		*6,421*
Total Rabies Control Fund		***6,421***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
SALDC Fund		
Economic Development/Strategic Plan		
Economic Development	Add 1 Economic Development Loan Officer	34,116
Subtotal for Economic Development/Strategic Plan		*34,116*
Employee Compensation		
Economic Development	Employee Compensation Enhancement	7,224
Subtotal for Employee Compensation		*7,224*
Total SALDC Fund		***41,340***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
San Jose Burial Fund		
Employee Compensation		
Parks & Recreation	Employee Compensation Enhancement	6,143
Subtotal for Employee Compensation		*6,143*
Total San Jose Burial Fund		***6,143***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Solid Waste Fund		
Air Quality Initiatives		
Public Works	Add 1 Position for Air Quality	51,789
Subtotal for Air Quality Initiatives		*51,789*
Employee Compensation		
Public Works	Employee Compensation Enhancement	858,878
Subtotal for Employee Compensation		*858,878*
Technology Upgrades & Training		
Public Works	One-Time Information Technology Improvements	16,760
Subtotal for Technology Upgrades & Training		*16,760*
Other Improvements		
Public Works	Add 1 Position for Customer Service Support	18,652
	Enhance Clothing Uniform/Allowance for Garbage Crews	37,412
	Add 9 Positions for Three Additional Routes	577,736
Subtotal for Other Improvements		*633,800*
Total Solid Waste Fund		***1,561,227***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Stormwater Fund		
Performance Reviews		
Public Works	Add 1 Engineer for Development Review	48,011
Subtotal for Performance Reviews		*48,011*
Employee Compensation		
Public Works	Employee Compensation Enhancement	388,387
Subtotal for Employee Compensation		*388,387*
Technology Upgrades & Training		
Public Works	One-Time Information Technology Improvements	15,386
Subtotal for Technology Upgrades & Training		*15,386*
Total Stormwater Fund		***451,784***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Temporary Services Fund		
Other Improvements		
Human Resources	Add 20 Unfunded Temporary Positions	0
Subtotal for Other Improvements		*0*
Total Temporary Services Fund		***0***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Wolff Fund		
Employee Compensation		
Alamodome	Employee Compensation Enhancement	18,377
Subtotal for Employee Compensation		*18,377*
Total Wolff Fund		***18,377***

FY 2001 ADOPTED PROGRAM CHANGES
Improvements

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Worker Compensation Fund		
Employee Compensation		
City Attorney	Employee Compensation Enhancement	64,445
Subtotal for Employee Compensation		*64,445*
Technology Upgrades & Training		
City Attorney	One-Time Information Technology Improvements	19,175
Subtotal for Technology Upgrades & Training		*19,175*
Total Worker Compensation Fund		***83,620***

Mandates

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
Water Supply & Quantity		
Parks & Recreation	Add 1 Position for Bikes, Creekways and Aquifer	55,672
	Add 8 Positions for Proposition 3 Projects	287,340
Subtotal for Water Supply & Quantity		*343,012*
Performance Reviews		
Health District	Food and Environmental Technology Phase II	156,620
Subtotal for Performance Reviews		*156,620*
Police & Fire Master Plans		
Fire	Kelly Air Force Base - Station # 50 - Fire Master Plan	234,449
	O.P. Schnabel Station # 49 - Fire Master Plan	522,608
Police	Public Safety Integrated Technology System O&M	223,250
Transfer - Other	COPS MORE Grant Match	64,543
	1999 Universal Hiring Grant Match	154,140
Subtotal for Police & Fire Master Plans		*1,198,990*
San Antonio River Improvements		
Parks & Recreation	Add 2 Positions for Convention Center River Walk	36,622
Subtotal for San Antonio River Improvements		*36,622*

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
Employee Compensation		
City Attorney	Collective Bargaining Negotiation Services	65,000
Fire	EMT Certification Pay	25,000
	Fire Educational Incentive Pay	72,914
	Fire Pension	172,759
	Fire Longevity	213,153
	Fire Collective Bargaining Agreement	1,903,570
Non-Departmental/Non-Operating	Fire Collective Bargaining Agreement - Commissary	185,000
Police	Police Pension	321,315
	Police Longevity Pay	427,158
	Police Collective Bargaining Agreement	5,246,366
Transfer to EMS Fund	EMT Training Contract	4,118
	EMS Education Incentive	6,600
	Paramedic Certification Pay	10,000
	EMS Pension	50,363
	EMS Longevity	72,140
	Fire Collective Bargaining Agreement	563,697
Subtotal for Employee Compensation		*9,339,153*
Technology Upgrades & Training		
Health District	Telecommunications Infrastructure	48,000
Subtotal for Technology Upgrades & Training		*48,000*

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
General Fund		
Other Mandates		
Building Inspections	Annexation - Recurring	21,000
City Attorney	Flood Land Acquisition Title Review Services	30,000
Code Compliance	Abatement Services in Annexed Areas	11,000
Finance	Add 3 Positions for New Accounting Requirement	90,590
Fire	Current Year Annexation	19,190
Health District	Animal Control for Annexation	6,062
	Vector Control for Annexation	11,539
Municipal Elections	Add Additional Election Sites for Annexation	1,349
Non-Departmental/Non-Operating	Annexation Street Light Charges	23,000
Parks & Recreation	Add 3 Positions for Lackland Terrace	72,084
	Acquire Filtration Equipment for 11 Swimming Pools	133,500
	Add 12 Positions for 1999 Bond Program/Mission Trails	270,730
Police	Medical Examiners Contract	157,819
	Add 7 Police Officer Positions for Annexation	393,693
Public Works	Traffic Operations for Annexation	9,970
Transfer - Other	APTA ReACT Grant Match	64,556
Transfer to EMS Fund	Annexation (La Paz) - Peak Period	20,385
	Current Year Annexation	293,432
Transfer to Streets Fund	Contractual Street Maintenance for Annexation	39,120
	Increase in Collection & Disposal Contracts	48,530
Subtotal for Other Mandates		*1,717,549*
Total General Fund		***12,839,946***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Airport Operating & Maintenance Fund		
Police & Fire Master Plans		
Aviation	Fire Pension	4,465
	Fire Longevity	6,855
Subtotal for Police & Fire Master Plans		*11,320*
Other Mandates		
Aviation	Fire Collective Bargaining Agreement	49,398
Subtotal for Other Mandates		*49,398*
Total Airport Operating & Maintenance Fund		***60,718***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Alamodome Fund		
Other Mandates		
Alamodome	NCAA Hosting Obligations	126,210
Subtotal for Other Mandates		*126,210*
Total Alamodome Fund		***126,210***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Hotel/Motel Fund		
Community & Cultural Initiatives		
Non-Departmental/Non-Operating	NCAA Hosting Obligations	22,000
	Convention Center Opening Requirements	178,000
	Hosting Obligations	321,817
Subtotal for Community & Cultural Initiatives		*521,817*
Other Mandates		
Convention Facilities	Added Contractual and Commodities Obligations	987,026
Cultural Affairs	Cultural Affairs Move to Casa de Mexico Building	56,241
Subtotal for Other Mandates		*1,043,267*
Total Hotel/Motel Fund		***1,565,084***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Liability Insurance Fund		
Other Mandates		
City Attorney	Third Party Administrator - Liability Program	227,195
Subtotal for Other Mandates		*227,195*
Total Liability Insurance Fund		***227,195***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Parking Fund		
Economic Development/Strategic Plan		
Public Works	Add 10 Positions for St. Mary's Street Garage	26,517
Subtotal for Economic Development/Strategic Plan		*26,517*
Total Parking Fund		***26,517***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

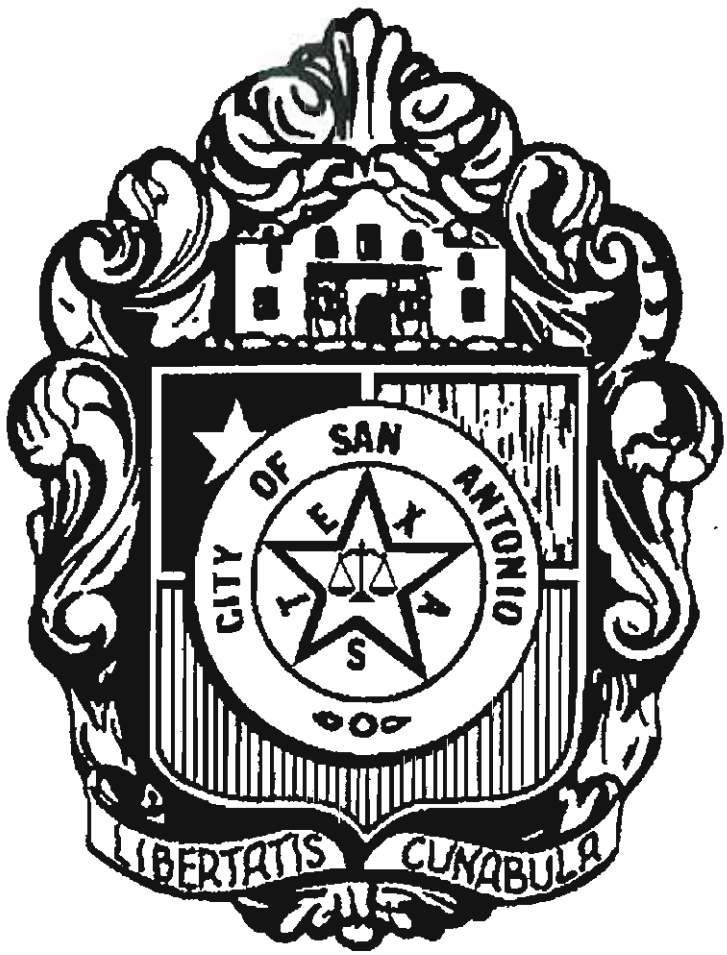
Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Solid Waste Fund		
Other Mandates		
Public Works	Increase Contracted Collection Disposal for Annexation	177,872
	Disposal Contract Increase	360,825
Subtotal for Other Mandates		*538,697*
Total Solid Waste Fund		***538,697***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Stormwater Fund		
Other Mandates		
Public Works	Disposal Contract Increase	18,082
Subtotal for Other Mandates		*18,082*
Total Stormwater Fund		***18,082***

FY 2001 ADOPTED PROGRAM CHANGES
Mandates

Fund/ Budget Priority/Department	Program Change Title	First Year Costs
Worker Compensation Fund		
Other Mandates		
City Attorney	Third Party Administrator - Workers Compensation	195,239
Subtotal for Other Mandates		*195,239*
Total Worker Compensation Fund		***195,239***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Reductions

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
General Fund		
Asset Management		
	Eliminate 1 Real Estate Specialist Position	33,118
Budget & Performance Assessment		
	Savings in Personal Services	41,762
Building Inspections		
	Eliminate 1 Senior Permit Clerk Position	25,209
	Eliminate 2 Positions from Amortization function	102,789
City Attorney		
	Reduce Fees to Professional Services Budget	15,326
City Clerk		
	Reduce Advertising & Publication	6,378
	Reduce Fees to Professional Contractors	12,000
City Manager		
	Savings in Personal Services	12,896
Code Compliance		
	Line-Item Reductions	58,634
Community Initiatives		
	Eliminate 1 Literacy Program Coordinator Position	10,075
	Eliminate 1 Security Guard Position	25,071
	Reduce Fees to Professional Contractors	30,148
	Reduce Temporary Salaries Budget	33,000
	Eliminate 1 Caseworker II Position	33,118
	Reduce Direct Welfare Assistance	49,874
Community Relations		
	Reduce Printing Budget	8,650
	Reduce Contractual Services and Commodities Budget	18,490
Contributions to Other Agencies		
	Military Initiatives Reprogramming	461,686
Economic Development		
	Reduce Inner City Loan Fund	50,000
Finance		
	Reduce Fees to Professional Contractors Budget	2,500
	Eliminate Overtime Budget - Treasury	3,000
	Reduce Office Supplies Budget - Treasury	5,689
	Eliminate 1 Management Analyst Position	40,918

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
General Fund		
Health District		
	Eliminate 2 Sanitarian Positions	66,236
	Eliminate 3 Dental Hygienist Positions	100,644
	Eliminate 6 Positions from Nursing Services	141,754
Intergovernmental Relations		
	Reduce Fees for Professional Services	14,512
Library		
	Reduce Bookmobile Service	114,649
Municipal Court		
	Reduce Mail & Parcel Post Budget	10,818
	Eliminate 1 Sr. Administrative Assistant Position	39,145
Non-Departmental/Non-Operating		
	Delay Vehicle Replacement by Three Months	244,443
Parks & Recreation		
	Reduce Swimming Pool Maintenance	87,002
	Reduce General Fund Reimbursement for Parks	146,237
	Food Budget Savings for After School Challenge Program	350,000
Planning		
	Title & Filing Fees for Historic Land Marks	6,960
	Eliminate Open Space Inventory Program	21,470
Police		
	Redirect 1 Police Officer Position from Narcotics	47,644
	Redirect 1 Police Officer Position from Crime Stoppers	47,644
	Eliminate 1 Position from Victims Advocacy	60,000
	Redirect 4 Police Officer Positions from Recruiting Unit	190,576
Public Works		
	Reduce Temporary Services in Capital Programs	50,400
	Defer Installation of School Zone Flashing Beacons	100,000
Transfer - Other		
	Reduce General Fund transfer for Traffic Signal Upgrade	25,000
Total General Fund		***2,945,465***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Airport Operating & Maintenance Fund		
Aviation		
	Eliminate 1 Drafting Technician I Position	23,124
	Eliminate 3 HVAC Positions in Central Plant	91,207
	Eliminate 7 Position from Parking Operations	147,886
Total Airport Operating & Maintenance Fund		***262,217***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Alamodome Fund		
Alamodome		
	Eliminate 1 Secretary I Position	24,113
	Eliminate 1 Welder Position	28,228
	Eliminate 1 Stage Manager Position	33,548
	Eliminate 1 Dome Lease Coordinator Position	34,609
	Eliminate 1 Event Services Coordinator Position	39,154
	Eliminate 1 Senior Management Analyst Position	49,019
Total Alamodome Fund		***208,671***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Convention Center Expansion Fund		
Convention Center Expansion Office		
	Reduce to Professional Service Budget	10,037
Total Convention Center Expansion Fund		*10,037*

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Employee Benefits Fund		
Human Resources		
	Reduce City Administrative Budget	17,892
Total Employee Benefits Fund		***17,892***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Golf Fund		
Parks & Recreation		
	Reduce Botanical & Agricultural Supplies	136,639
Total Golf Fund		***136,639***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Hotel/Motel Fund		
Convention & Visitors Bureau		
	Reduce Temporary Services Budget	10,180
	Reduce Aramark/Spurs Entertainment Budget	10,500
	Reduce Freight & Storage Budget	12,000
	Reduce Rental of Equipment Budget	15,000
	Reduce Travel Related Expense Budget	22,457
	Reduce Other Commodities	45,000
	Reduce Fees to Professional Services Budget	140,780
Convention Facilities		
	Eliminate 1 Sr. Building Maintenance Mechanic Position	88,249
	Eliminate 5 Positions for Restroom Maintenance	140,939
Cultural Affairs		
	Reduce CRAG - Neighborhood Revitalization Art Project	12,176
International Affairs		
	Reductions in CASA & Protocol	16,419
Total Hotel/Motel Fund		***513,700***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Information Services Fund		
Information Services Department		
	Reduce Contractual Maintenance Budget	305,685
Total Information Services Fund		***305,685***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Liability Insurance Fund		
City Attorney		
	Risk Management Line Item Reductions	6,600
	Litigation Line Item Reductions	17,486
Total Liability Insurance Fund		***24,086***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Occupational Health Fund		
Health District		
	Reduce Fees to Professional Contractors and Travel	12,246
Human Resources		
	Reduce Fees to Professional Contractors	3,043
Total Occupational Health Fund		*15,289*

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Parking Fund		
Public Works		
	Reduce 1 Position for Marina Garage	8,029
	Reduce 1 Position for UTSA Lots	21,303
	Reduce 1 Position for Houston/Nolan Lot	21,303
	Reduce 2 Positions for Cattleman's Lot	29,331
	Reduce 2 Positions for I-35 Lots	39,126
	Reduce 4 Positions for Commerce Street Lot	58,019
Total Parking Fund		***177,111***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Public Health Support Fund		
Health District		
	Eliminate 1 Mail Clerk and 1 Public Health Aide Position	40,584
Total Public Health Support Fund		***40,584***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Purchasing & General Services Fund		
Purchasing & General Services		
	Reduce Temporary Services - Procurement	3,300
	Reduce Temporary Services - Central Stores	5,730
	Reduce Temporary Services - Fleet Maintenance	32,000
	Reduce Overtime Budget - Fleet Maintenance	119,540
Total Purchasing & General Services Fund		***160,570***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
SALDC Fund		
Economic Development		
	Reduce Contractual and Commodities Budget	4,143
Total SALDC Fund		*4,143*

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Solid Waste Fund		
Public Works		
	Reduce Tools Budget	12,000
	Reduce Temporary Services	30,000
	Reduce Advertising Budget	35,000
	Reduce Professional Services for Landfills	100,000
Total Solid Waste Fund		***177,000***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

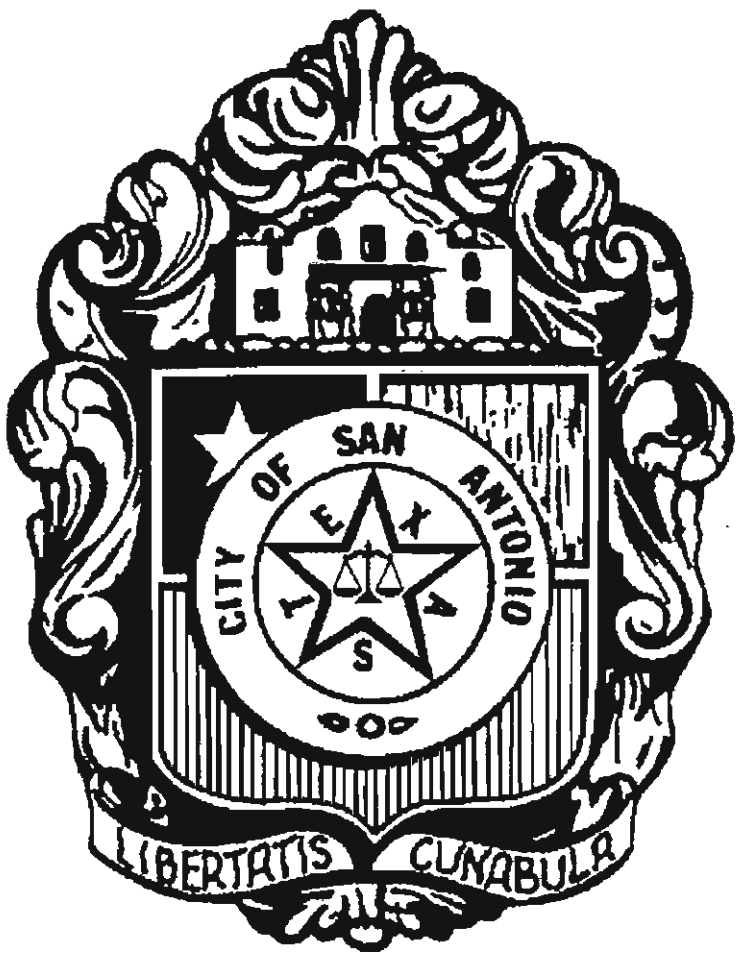
Fund/ Department	Program Change Title	First Year Costs
Stormwater Fund		
Public Works		
	Reduce Tunnel Maintenance	7,000
	Reduce Herbicide Program	40,000
Total Stormwater Fund		***47,000***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Wolff Fund		
Alamodome		
	Reduce Alarm & Security Service at Wolff Stadium	20,000
Total Wolff Fund		***20,000***

FY 2001 ADOPTED PROGRAM CHANGES
Reductions

Fund/ Department	Program Change Title	First Year Costs
Worker Compensation Fund		
City Attorney		
	Litigation Line Item Reductions	7,469
	Risk Management Line Item Reductions	31,190
Total Worker Compensation Fund		***38,659***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Personnel Compensation

PERSONNEL COMPENSATION POLICY ISSUES

The City recognizes the dedication and commitment to public service portrayed by City employees. Among our most valuable assets, City employees are responsible for delivery of critical services to over a million citizens each day and eight million visitors each year. The City Council Goals and Objectives Worksession in June included addressing City workforce compensation issues. More specifically, City Council expressed the desire that the City's job classification and compensation plan be adjusted in order to be reflective of the competitive job market. As a result, providing an enhanced compensation package has been a priority for the City Manager and the Management Team in finalizing the Adopted Budget.

In developing a compensation package proposal for FY 2001, many factors were considered including the City's unemployment rate which is at an estimated record low 3.1% and prevailing market wages in San Antonio and other municipalities. The challenge today will be to ensure salaries and benefits are competitive with the local market in order to attract and retain quality employees. City staff has continued the effort to survey the market to benchmark the City's salaries against those of other municipalities and the private sector. These analyses assist in determining a market average for salaries.

The City is increasing the salaries of all employees currently making less than $8.25 per hour. In essence, this will establish a "living wage" for all full-time and part-time employees effective October 1, 2000. In February of each year the Federal Government releases an official income level for poverty. The 2000 Federal Poverty Guidelines for the 48 Contiguous states and the District of Columbia indicates that for a family of four, the approximate "living wage" hourly income guideline is $8.20 per hour. By establishing the $8.25 per hour minimum, the City will surpass this Federal poverty guideline.

In order to address the wage compression which will occur by bringing all employees to at least the $8.25 per hour wage rate, the Adopted Budget includes a market salary adjustment to be implemented as follows: those persons in salary ranges less than or equal to $17,160 will receive a four percent increase and those persons in salary ranges above $17,160 will receive a three percent increase, and Executive Team members will receive a two percent increase. The Adopted Budget includes $5.18 million in all funds ($3 million in the General Fund) to implement the market adjustment.

Performance pay for outstanding employees who excel in their respective job responsibilities is continued in the FY 2001 Adopted Budget. The Adopted Budget includes $3.3 million in the General Fund and $2.5 million in other funds for this program. This amount equates to a one-time three percent incentive for all eligible full-time and part-time City employees. Performance pay will be distributed to eligible employees in April 2001.

To address existing contractually obligated increases for Uniformed Police Officers, the Police Department budget includes $5,264,366 for the third year increment of the four year San Antonio Police Officers Association Collective Bargaining Agreement. The contract mandates a three percent wage increase for all Police Officers plus step increases for Patrol Officers, Detectives, Sergeant, Lieutenants and Captains. Included in the FY 2001 contractual increment are increases for clothing allowance, education and duty incentives. The Police Departments' adopted budget also includes $427,158 for the contractually obligated longevity pay increases and $321,315 for the State mandated pension increase.

The FY 2001 adopted budget includes the final year increment of $2,701,665 in the City's three year contract with the San Antonio Professional Firefighters Association (SAPFFA). Uniformed Firefighter Personnel in the Aviation Department, Fire Department, and Emergency Medical Services Fund will receive a three percent wage increase and training incentive pay. Included in the FY 2001 contract increment amount are $185,000 in funds for a uniform commissary system. The commissary system will replace the firefighters clothing allowance by providing uniform and protective clothing issuance and maintenance. The Aviation Department, Fire Department, and Emergency Medical Services Fund adopted budgets also include a total of $292,148 for the contractually obligated longevity pay increase, $227,587 for the State mandated pension increase and $114,514 for education and certification incentive pay raises.

HOLIDAY SCHEDULE

The adopted holiday schedule includes approved leave of 13 holidays, 12 scheduled and one floating holiday for a total of 104 hours for FY 2001 which begins on October 1, 2000.

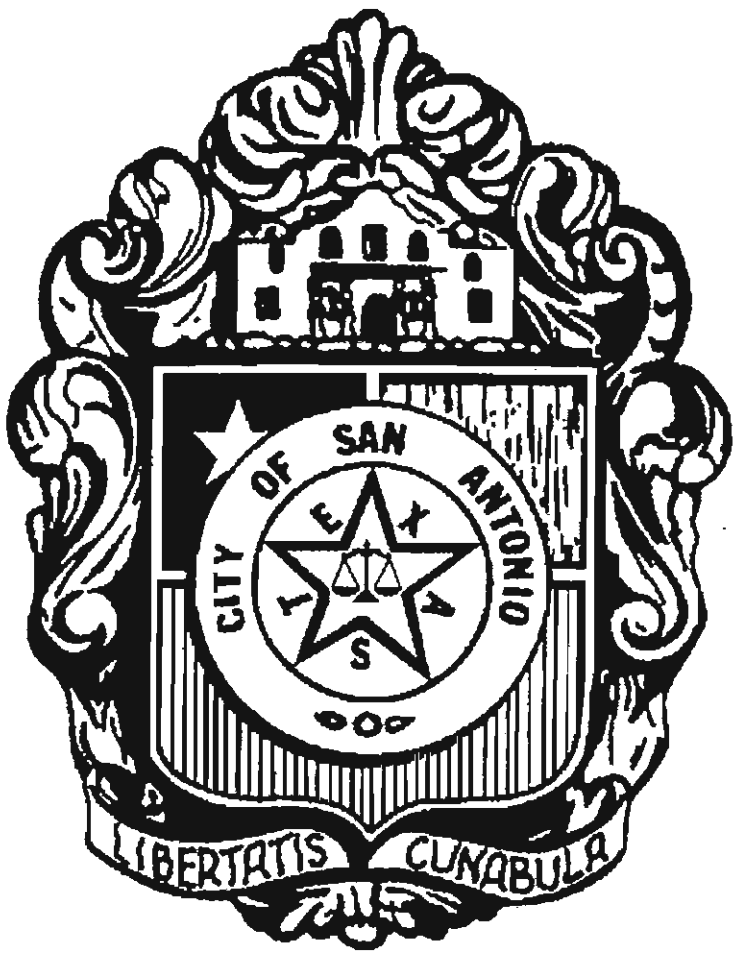
2000-2001 HOLIDAY SCHEDULE FOR CITY EMPLOYEES

HOLIDAY	DAY	DATE
Veterans' Day	Friday	November 10, 2000
Thanksgiving Day	Thursday	November 23, 2000
Day After Thanksgiving	Friday	November 24, 2000
Christmas Day	Monday	December 25, 2000
Day After Christmas	Tuesday	December 26, 2000
New Year's	Monday	January 1, 2001
Martin Luther King Day	Monday	January 15, 2001
Presidents' Day	Monday	February 19, 2001
Fiesta San Jacinto Day	Friday	April 27, 2001
Memorial Day	Monday	May 28, 2001
Independence Day	Wednesday	July 4, 2001
Labor Day	Monday	September 3, 2001

FLOATING HOLIDAY

In addition to the 12 scheduled holidays listed above, employees may choose one additional day of their choice to serve as a floating holiday. The purpose of the floating holiday is to allow employees to recognize a personal, religious, or ethnic observance of significance to them. Requests for a floating holiday should be made to the appropriate supervisor at least five working days in advance.

All Funds & Personnel Schedule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FY 2000-2001 ALL FUNDS
BUDGET SUMMARY

ORGANIZATIONS	GENERAL FUND	COMMUNITY DEV. BLOCK GRANT/HOME	CATEGORICAL GRANTS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	TRUST AND AGENCY
Departmental Appropriations						
Alamodome	$	$	$	$ 9,583,941	$	$
Asset Management	839,753			514,532		
Aviation					11,882,451	
Budget & Performance Assessment	1,305,055					
Building Inspections	6,775,751					
City Attorney	4,094,817	303,848	243,653			
City Clerk	1,275,911					
City Manager	1,475,312					
Code Compliance	5,084,530	262,159				
Community Initiatives	10,557,015	229,173	91,930,153			
Convention Facilities				16,891,613		
Convention & Visitors Bureau				13,890,605		
Economic Development	2,034,796	48,989	8,306,605	1,000,000		251,246
Finance	7,012,132	77,835				
Fire	96,895,660		78,335	34,240,477		
Health	15,874,470		20,635,130	1,911,024		192,808
Housing and Community Development		1,444,323				
Human Resources	2,272,896					
Information Services						
International Affairs	486,133			877,811		
Library	17,469,090		2,362,397			
Municipal Court	10,488,006					
Neighborhood Action	1,344,952	1,746,302		1,000,000		
Parks & Recreation	45,117,056	487,118	609,865		617,751	125,031
Planning	3,416,500	292,732	55,000			
Police	201,031,991		9,058,773	2,222,811		
Public Works	14,850,925	200,000		35,924,997	3,074,835	
Purchasing & General Services						
Self Insurance						
Solid Waste					0	
Offices:						
Community Relations	2,336,847					
Convention Center Expansion				598,173	9,822,270	
Cultural Affairs			270,795	834,201		
Internal Review	1,543,092	173,570				
Mayor & Council	2,240,927					
Municipal Elections	1,260,707					
Intergovernmental Relations	750,187					
Non-Departmental/ Non-Operating	29,069,219			1,105,767		
Special Projects Office	1,220,149	2,000,000				
Contribution to Other Agencies	6,399,494	13,780,584		2,701,193		
One-Time Projects	7,548,667					
Temporary Services						
Debt Service					84,960,335	
Total Net Appropriations	$ *501,870,040*	$ *21,046,631*	$ *133,550,706*	$ *123,297,145*	$ *110,357,642*	$ *569,085*
Transfers	$ *67,447,106*	$ *0*	$ *0*	$ *53,603,399*	$ *0*	$ *528,066*
TOTAL APPROPRIATIONS	$ 569,317,146	$ 21,046,631	$ 133,550,706	$ 176,900,544	$ 110,357,642	$ 1,097,151

FY 2000-2001 ALL FUNDS
BUDGET SUMMARY

ENTERPRISE FUNDS	TOTAL OPERATING FUNDS	CAPITAL PROJECTS	TOTAL OPERATING/ CAPITAL PROJECTS FUND	INTERNAL SERVICE FUNDS	ORGANIZATIONS
					Departmental Appropriations
$	$ 9,583,941	$ 1,245,000	$ 10,828,941	$	Alamodome
	1,354,285	5,948,000	7,302,285		Asset Management
27,039,431	38,921,882	44,125,000	83,046,882		Aviation
	1,305,055		1,305,055		Budget & Employee Services
	6,775,751		6,775,751		Building Inspections
	4,642,316		4,642,316		City Attorney
	1,275,911		1,275,911		City Clerk
	1,475,312		1,475,312		City Manager
	5,346,689		5,346,689		Code Compliance
	102,716,341	1,850,000	104,586,341		Community Initiatives
	16,891,613	848,000	17,739,613		Convention Facilities
	13,890,605		13,890,605		Convention & Visitors Bureau
	11,641,636	8,636,000	20,277,638		Economic Development
	7,069,967	2,000,000	9,089,967		Finance
	131,214,472	7,218,000	138,432,472		Fire
	38,413,432		38,413,432		Health
	1,444,323		1,444,323		Housing and Community Development
	2,272,896		2,272,696		Human Resources
	0		0	17,281,560	Information Services
	1,363,944		1,363,944		International Affairs
	19,831,487	81,000	19,912,487		Library
	10,486,006		10,486,006		Municipal Court
	4,091,254	1,400,000	5,491,254		Neighborhood Action
6,922,257	53,879,078	29,847,000	83,726,078		Parks & Recreation
	3,764,232		3,764,232		Planning
	212,313,575	5,701,000	216,014,575		Police
5,255,320	59,306,077	67,798,000	127,104,077	6,583,874	Public Works
	0	1,500,000	1,500,000	41,744,965	Purchasing & General Services
	0		0	64,681,201	Self Insurance
42,675,669	42,675,669		42,675,689		Solid Waste
					Offices:
	2,336,847		2,336,847		Community Relations
	10,420,443	24,464,000	34,884,443		Convention Center Expansion
	1,104,996		1,104,996		Cultural Affairs
	1,716,662		1,716,662		Internal Review
	2,240,927		2,240,927		Mayor & Council
	1,260,707		1,260,707		Municipal Elections
	750,187		750,187		Intergovernmental Relations
	30,174,986		30,174,986		Non-Departmental/ Non-Operating
	3,220,149		3,220,149		Special Projects
	22,861,271		22,881,271		Contribution to Other Agencies
	7,548,667		7,548,667		One-Time Projects
	0		0	1,322,953	Temporary Services
	84,960,335		84,960,335		Debt Service
$ 81,892,697	*$ 972,583,946*	*$ 202,661,000*	*$ 1,175,244,946*	*$ 131,614,573*	*Total Net Appropriations*
$ 28,427,954	*$ 150,006,525*	*$ 0*	*$ 150,006,525*	*$ 6,760,815*	*Transfers*
$ 110,320,651	**$ 1,122,590,471**	**$ 202,661,000**	**$ 1,325,251,471**	**$ 138,375,388**	**TOTAL APPROPRIATIONS**

ADOPTED ANNUAL BUDGET FY 2000-2001
COMBINED BUDGET SUMMARY OF ALL FUND TYPES

	GOVERNMENTAL FUND TYPES		
	GENERAL	SPECIAL REVENUE	DEBT SERVICE
BEGINNING BALANCE	$ **60,727,711**	$ **37,974,011**	$ **98,946,667**
REVENUES			
Taxes	$ 292,306,189	$ 46,982,425	$ 81,433,357
Licenses and Permits	13,956,634	0	0
Intergovernmental	2,427,488	1,916,182	0
Revenues from Utilities	154,110,063	15,936,000	0
Charges for Services	22,285,953	28,270,695	0
Fines & Forfeits	12,895,693	737,350	0
Miscellaneous	14,019,636	4,643,437	8,509,117
Grants	0	0	0
Subtotal Revenues	$ *512,001,656*	$ *98,486,089*	$ *89,942,474*
Transfers from other funds	$ *19,773,437*	$ *60,689,610*	$ *22,161,465*
TOTAL REVENUES	$ **531,775,093**	$ **159,175,699**	$ **112,103,939**
TOTAL AVAILABLE FUNDS	$ **592,502,804**	$ **197,149,710**	$ **211,050,606**
APPROPRIATIONS			
General Government	$ 52,630,212	$ 0	$ 0
Public Safety	335,718,708	36,463,288	0
Streets and Infrastructure	15,779,355	35,412,933	0
Health Services	15,995,901	1,911,024	0
Environmental	0	0	0
Human Development	30,036,185	0	0
Culture and Recreation	40,353,811	4,297,459	0
Convention and Tourism	486,133	42,349,260	0
Economic Development	10,869,735	2,863,181	0
Aviation	0	0	0
Debt Service	0	0	110,357,642
Subtotal Appropriations	$ *501,870,040*	$ *123,297,145*	$ *110,357,642*
Transfers to other funds	$ 67,447,106	$ 53,603,399	$ 0
TOTAL APPROPRIATIONS	$ **569,317,146**	$ **176,900,544**	$ **110,357,642**
GROSS ENDING FUND BALANCE	$ **23,185,658**	$ **20,249,166**	$ **100,692,964**

ADOPTED ANNUAL BUDGET FY 2000-2001
COMBINED BUDGET SUMMARY OF ALL FUND TYPES

PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES			
ENTERPRISE	TRUST AND AGENCY	CATEGORICAL GRANTS	TOTAL ALL FUNDS FY 1999-2000	
$ 32,636,327	$ 3,642,437	$ 0	$ 233,927,153	**BEGINNING BALANCE**
				REVENUES
$ 0	$ 0	$ 0	$ 420,721,971	Taxes
0	0	0	13,956,634	Licenses and Permits
0	207,078	0	4,550,748	Intergovernmental
0	0	0	170,046,063	Revenues from Utilities
97,072,655	0	0	147,629,303	Charges for Services
783	0	0	13,633,826	Fines & Forfeits
2,339,823	677,560	0	30,189,573	Miscellaneous
0	0	154,597,337	154,597,337	Grants
$ 99,413,261	*$ 884,638*	*$ 154,597,337*	*$ 955,325,455*	*Subtotal Revenues*
$ 9,244,989	*$ 4,545,000*	*$ 0*	*$ 116,414,501*	*Transfers from other funds*
$ 108,658,250	**$ 5,429,638**	**$ 154,597,337**	**$ 1,071,739,956**	**TOTAL REVENUES**
$ 141,294,577	**$ 9,072,075**	**$ 154,597,337**	**$ 1,305,667,109**	**TOTAL AVAILABLE FUNDS**
				APPROPRIATIONS
$ 0	$ 0	$ 0	$ 52,630,212	General Government
0	0	9,429,428	381,611,424	Public Safety
0	0	55,000	51,247,288	Streets and Infrastructure
0	192,808	24,574,045	42,673,778	Health Services
42,675,689	0	0	42,675,689	Environmental
0	0	108,752,952	138,789,137	Human Development
6,922,257	125,031	3,479,307	55,177,865	Culture and Recreation
0	0	0	42,835,393	Convention and Tourism
5,255,320	251,246	8,306,605	27,546,087	Economic Development
27,039,431	0	0	27,039,431	Aviation
0	0	0	110,357,642	Debt Service
$ 81,892,697	*$ 569,085*	*$ 154,597,337*	*$ 972,583,946*	*Subtotal Appropriations*
$ 28,427,954	*$ 528,066*	*$ 0*	*$ 150,006,525*	*Transfers to other funds*
$ 110,320,651	**$ 1,097,151**	**$ 154,597,337**	**$ 1,122,590,471**	**TOTAL APPROPRIATIONS**
$ 30,973,926	**$ 7,974,924**	**$ 0**	**$ 183,076,638**	**GROSS ENDING FUND BALANCE**

PERSONNEL SCHEDULE BY FUND AND DEPARTMENT
FY 2000-2001 ADOPTED BUDGET

GENERAL FUND	FY 1998-1999 AUTHORIZED	FY 1999-2000 AUTHORIZED	FY 2000-2001 ADOPTED	NET CHANGE IN POSITIONS
Asset Management	12	13	14	1
Budget & Performance Assessment	19	20	20	0
Building Inspections	115	126	126	0
City Attorney	54	61	63	2
City Clerk	20	20	20	0
City Manager	13	13	14	1
Code Compliance	84	93	93	0
Community Initiatives	206	211	213	2
Community Relations	20	25	43	18
Economic Development	28	30	30	0
Emergency Medical Services	316	328	341	13
Finance	84	86	95	9
Fire	1,103	1,144	1,177	33
Health	357	359	342	(17)
Human Resources	35	36	36	0
Intergovernmental Relations	4	4	4	0
Internal Review	19	19	27	8
International Affairs	6	6	6	0
Library	495	493	504	11
Mayor & Council	16	16	16	0
Municipal Courts	210	212	210	(2)
Neighborhood Action	9	13	16	3
Non-Departmental/Non-Operating	5	5	5	0
Parks & Recreation	1,177	1,209	1,253	44
Planning	55	58	58	0
Police	2,758	2,789	2,802	13
Public Works	392	395	275	(120)
Special Projects Office	7	7	15	8
Streets Maint. & Improvement	324	324	324	0
TOTAL GENERAL FUND	**7,943**	**8,115**	**8,142**	**27**
OTHER FUNDS				
Alamodome	61	61	55	(6)
Aviation	431	416	407	(9)
Building Maintenance Fund	0	0	125	125
Convention Center Expansion Project	7	7	7	0
Detention Pond	2	2	2	0
Fiduciary/Expendable Trust	28	25	26	1
Golf Revenue Fund	143	153	153	0
Hotel/Motel Tax Fund	387	383	571	188
Information Services	163	164	170	6
Internal Services/Temporary Services	150	150	170	20
International Center	9	9	9	0
Official City Store	0	0	1	1
Parking Facilities	147	147	146	(1)
Public Health Support Fund	60	60	57	(3)
Public Works/Solid Waste	589	598	609	11
Purchasing and General Services	229	229	230	1
Self Insurance	68	69	69	0
Stormwater Operations	274	279	280	1
Wolff Fund	8	8	8	0
TOTAL OTHER FUNDS	**2,756**	**2,760**	**3,095**	**335**
TOTAL ALL FUNDS	**10,699**	**10,875**	**11,237**	**362**

PERSONNEL SCHEDULE
REGULAR AND UNIFORMED EMPLOYEES

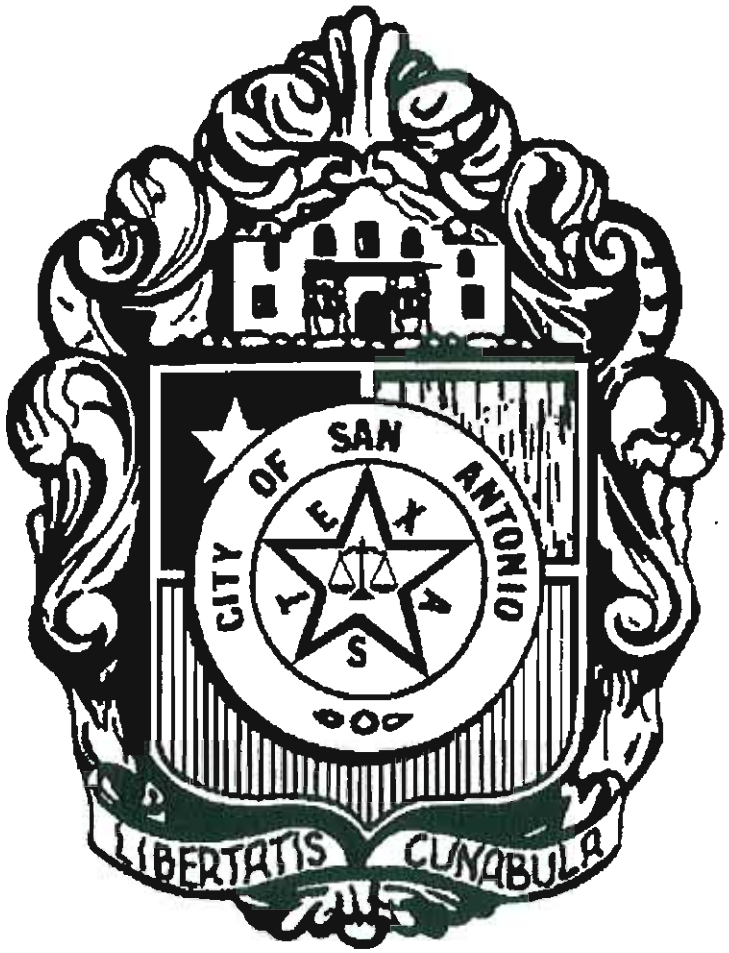
SUMMARY OF ADOPTED 2000-2001 POSITIONS BY TYPE
ALL FUNDS

	All Funds - Less Grants Authorization	Grants Authorization	Total Authorization
Regular Employee	7,823	787	8,610
Uniform Employee			
Police	1,978	52	2,030
Fire	1,436	0	1,436
Sub-total	3,414	52	3,466
TOTAL	11,237	839	12,076

Note: Total authorized positions include temporary, part-time, and seasonal positions.

GRANT FUNDED EMPLOYEES
SUMMARY OF ADOPTED 2000-2001 POSITIONS

	Categorical Grants	CDBG/HOME Grants	TOTAL GRANTS
City Attorney	5	5	10
Code Compliance	0	5	5
Community Initiatives	373	6	379
Cultural Affairs	1	0	1
Economic Development	3	1	4
Finance	0	1	1
Health	280	0	280
Housing & Community Development	0	26	26
Internal Review	0	3	3
Library	13	0	13
Neighborhood Action	0	11	11
Parks & Recreation	13	6	19
Planning	1	5	6
Police	81	0	81
TOTAL	770	69	839


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Tax Supported Funds

GENERAL FUND
SUMMARY OF ADOPTED BUDGET
AVAILABLE FUNDS

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 69,851,990	$ 66,964,258	$ 66,964,258	$ 59,677,711
Accounting Adjustment	1,020,959	0	0	1,050,000
Net Balance	$ 70,872,949	$ 66,964,258	$ 66,964,258	$ 60,727,711
REVENUES				
City Sales Tax	$ 126,472,730	$ 130,407,927	$ 134,034,509	$ 140,212,153
Liquor by the Drink Tax	2,967,461	2,711,000	3,022,811	3,127,032
Current Property Tax	106,448,232	111,906,471	113,006,745	121,775,814
Delinquent Property Tax	1,595,740	1,472,610	1,314,282	1,549,495
Penalty and Interest on Delinquent Taxes	1,445,586	1,150,000	1,026,000	1,041,000
Business and Franchise Tax	22,462,669	24,175,000	23,769,515	24,600,695
Licenses and Permits	12,164,099	12,964,862	13,406,106	13,956,634
City Public Service Board	145,170,683	142,125,000	153,385,000	148,822,550
San Antonio Water System	4,785,430	4,815,000	5,189,000	5,287,513
Other Agencies	2,526,778	2,533,841	2,533,841	2,427,488
Charges for Current Services				
General Government	6,190,593	5,973,263	6,198,960	6,302,870
Planning	1,452,331	1,246,710	1,566,172	1,510,797
Public Safety	4,188,666	4,596,378	4,235,850	4,340,187
Highways/Streets/Sanitation	142,869	97,495	120,482	122,661
Health	1,876,267	1,868,171	1,904,471	2,059,674
Recreation and Culture	7,875,456	7,721,765	7,833,461	7,949,764
Fines	11,838,121	12,210,339	11,893,550	12,895,693
Miscellaneous Revenue				
Sale of Property	1,161,706	1,321,825	1,175,850	1,186,200
Use of Money and Property	6,593,793	5,484,343	5,990,000	6,446,000
Recovery of Expenditures	1,705,688	1,274,502	1,351,839	1,365,783
Miscellaneous	171,932	28,510	28,510	28,510
Interfund Charges	3,072,564	4,611,207	4,614,627	4,993,143
TOTAL REVENUE	$ 472,309,394	$ 480,696,219	$ 497,601,581	$ 512,001,656
TRANSFERS FROM OTHER FUNDS	$ 15,207,796	$ 16,212,076	$ 16,104,689	$ 19,773,437
TOTAL REVENUE AND TRANSFERS	$ 487,517,190	$ 496,908,295	$ 513,706,270	$ 531,775,093
TOTAL AVAILABLE FUNDS	$ 558,390,139	$ 563,872,553	$ 580,670,528	$ 592,502,804

GENERAL FUND
SUMMARY OF ADOPTED BUDGET
APPROPRIATIONS

APPROPRIATIONS	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
Departmental Appropriations:				
Asset Management	$ 602,585	$ 746,010	$ 736,595	$ 839,753
Budget & Performance Assessment	1,150,952	1,175,085	1,171,427	1,305,055
Building Inspections	5,453,177	5,881,512	5,795,481	6,775,751
City Attorney	3,013,990	3,289,836	3,289,813	4,094,817
City Clerk	922,346	1,041,598	1,041,551	1,275,911
City Manager	1,100,730	1,300,196	1,280,355	1,475,312
Code Compliance	4,147,606	4,927,122	4,822,274	5,084,530
Community Initiatives	8,409,171	8,795,891	8,795,872	10,557,015
Economic Development	1,599,566	1,829,654	1,829,610	2,034,796
Finance	5,714,092	6,552,252	6,552,209	7,012,132
Fire	89,939,365	91,174,816	92,591,634	96,895,660
Health	13,511,992	14,699,102	14,699,013	15,674,470
Human Resources	1,722,708	2,097,247	2,097,232	2,272,896
International Affairs	321,084	398,295	398,277	486,133
Library	14,877,703	16,764,147	16,755,641	17,469,090
Municipal Court	8,290,621	9,276,914	9,236,190	10,486,006
Neighborhood Action	538,699	1,057,883	1,046,218	1,344,952
Parks and Recreation	37,843,112	42,158,356	41,518,057	45,117,056
Planning	2,457,507	3,076,981	3,076,956	3,416,500
Police	178,606,386	189,964,024	186,664,300	201,031,991
Public Works	17,644,271	18,673,162	18,572,349	14,850,925
Offices:				
Special Projects Office	78,956	444,759	453,085	1,220,149
Community Relations	1,111,537	1,632,049	1,511,335	2,336,847
Internal Review	785,754	1,047,160	1,047,129	1,543,092
Mayor and Council	1,934,445	2,579,552	2,581,821	2,240,927
Municipal Elections	568,115	500,814	200,566	1,260,707
Intergovernmental Relations	600,091	667,603	651,743	750,187
Non-Departmental/Non-Operating	17,963,551	24,615,665	19,170,464	29,069,219
Agencies	5,129,032	5,979,432	5,979,432	6,399,494
One-Time Projects	944,673	5,846,727	5,846,727	7,548,667
Transfers				
Emergency Medical Services	23,673,720	25,607,375	25,043,347	25,658,207
Street Maintenance	28,395,962	27,527,539	27,527,539	29,489,829
Other Transfers	12,372,382	9,040,914	9,008,575	12,299,070
Total Appropriations	$ 491,425,881	$ 530,369,672	$ 520,992,817	$ 569,317,146
TOTAL AVAILABLE FUNDS	$ 558,390,139	$ 563,872,553	$ 580,670,528	$ 592,502,804
GROSS ENDING BALANCE	$ 66,964,258	$ 33,502,881	$ 59,677,711	$ 23,185,658
RESERVE FOR REVENUE LOSS	$ 19,168,000	$ 20,868,000	$ 20,868,000	$ 23,168,000
ENDING BALANCE	$ 47,796,258	$ 12,634,881	$ 38,809,711	$ 17,658

CURRENT PROPERTY TAX REVENUE
ALL TAX SUPPORTED FUNDS
SUMMARY OF ADOPTED BUDGET

Description:

The Bexar Appraisal District provides the City with the value, ownership, and taxability of property within the City limits. Property taxes levied each year by the City on real property, mobile homes, and personal property at 100% of the appraised market value. In addition to providing General Fund operating support, property tax revenue is used to retire tax supported debt.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
ASSESSED VALUATION				
Real Property	$ 29,050,629,771	$ 30,941,357,546	$ 31,023,538,574	$ 33,564,955,359
Mobile Homes	39,648,690	38,702,090	51,982,650	52,577,640
Personal Property	5,672,841,140	5,870,569,204	5,936,718,378	6,033,677,786
Sub-Total	$ 34,763,119,601	$ 36,850,628,840	$ 37,012,239,602	$ 39,651,210,785
Less Exemptions				
Over 65	$ 2,545,763,347	$ 2,720,348,452	$ 2,636,794,242	$ 2,928,322,454
Over 65 Pro-rated	149,389,982	51,752,274	154,776,295	15,856,354
Disabled Veterans	80,163,100	83,344,265	83,747,567	90,884,982
Historic Property	25,090,990	18,656,090	19,113,890	24,811,515
Freeport Exemption	323,476,280	315,329,300	321,846,620	276,292,620
Tax Abatement/Phase-In	360,067,273	437,692,535	407,823,831	495,626,890
Appraised Valuation Limitations	15,537,475	28,565,684	24,452,649	200,244,859
Absolute Pro-rated	10,080,129	2,578,329	15,986,359	15,509,903
TOTAL TAXABLE VALUE	$ 31,253,551,025	$ 33,192,361,911	$ 33,347,698,149	$ 35,603,661,208
TAX RATE/$100 VALUATION				
General Fund	0.34579	0.34579	0.34579	0.35079
G.O. Debt Service Fund	0.23400	0.23400	0.23400	0.22900
TOTAL TAX RATE	0.57979	0.57979	0.57979	0.57979
CURRENT PROPERTY TAX REVENUE				
Current Levy (Gross)	$ 181,204,963	$ 192,445,995	$ 193,346,649	$ 206,426,467
Less Delinquencies	2,812,799	4,811,150	3,866,932	5,160,662
			0	
CURRENT LEVY (NET)	$ 178,392,164	$ 187,634,845	$ 189,479,717	$ 201,265,805
PERCENT OF LEVY COLLECTED	98.45%	97.50%	98.00%	97.50%
DISTRIBUTION BY FUND				
General Fund	$ 106,448,232	$ 111,906,471	$ 113,006,745	$ 121,771,731
G.O. Debt Service Fund	71,943,932	75,728,374	76,472,941	79,494,075
CURRENT COLLECTIONS	$ 178,392,164	$ 187,634,845	$ 189,479,686	$ 201,265,806

DELINQUENT PROPERTY TAX REVENUE
ALL TAX SUPPORTED FUNDS
SUMMARY OF ADOPTED BUDGET

Description:

This schedule reflects estimated delinquent property tax revenue. Delinquent property tax revenues are dedicated to the support of General Fund operations and required debt service payments.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
DELINQUENT TAXES RECEIVABLE				
Real Property	$ 7,549,306	$ 9,701,335	$ 9,921,960	10,642,760
Mobile Homes	389,064	425,500	451,550	485,550
Personal Property	6,572,378	7,203,252	7,123,410	7,572,190
TOTAL DELINQUENT TAXES RECEIVABLE	$ 14,510,748	$ 17,330,087	$ 17,496,920	18,700,500
TAX RATE FOR DISTRIBUTION				
General Fund	$ 0.34669	$ 0.34579	$ 0.34579	0.34579
G.O. Debt Service Fund	0.23310	0.23400	0.23400	0.23400
TOTAL TAX RATE	$ 0.57979	$ 0.57979	$ 0.57979	0.57979
COLLECTIONS				
Real Property	$ 2,433,462	$ 2,302,000	$ 2,774,000	2,580,000
Mobile Homes	23,982	17,000	20,500	20,000
Personal Property	211,196	151,000	180,000	205,000
TOTAL COLLECTIONS	$ 2,668,640	$ 2,470,000	$ 2,974,500	2,805,000
PERCENT OF DELINQUENT TAXES COLLECTED	18.39%	14.25%	17.00%	15.00%
DISTRIBUTION BY FUND				
General Fund	$ 1,595,740	$ 1,473,122	$ 1,774,000	1,672,918
G.O. Debt Service Fund	1,072,900	996,878	1,200,500	1,132,082
TOTAL DISTRIBUTION BY FUND	$ 2,668,640	$ 2,470,000	$ 2,974,500	2,805,000

Special Revenue Funds

SPECIAL REVENUE FUND
ALAMODOME OPERATING AND MAINTENANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Alamodome is a multi-purpose facility that will be used for a variety of sporting events, convention activites as well as civic, religious, and social functions.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 1,435,389	$ 1,239,312	$ 1,374,387	$ 1,298,459
Accounting Adjustment	59,676	0	0	0
Net Balance	$ 1,495,065	$ 1,239,312	$ 1,374,387	$ 1,298,459
REVENUES				
Facility Rental	$ 1,886,927	$ 1,587,297	$ 1,465,679	$ 1,900,215
Office & Club Rental	280,611	283,400	285,736	291,451
Club Level Revenue	179,154	263,233	308,536	271,488
Concessions Revenue	2,885,214	3,081,424	2,913,363	3,231,911
Advertising	285,807	288,600	291,028	296,849
Parking	529,802	460,377	409,977	592,593
Tours	6,568	6,200	7,424	5,246
Box Office	76,256	128,905	114,722	115,172
Facility Fee	232,364	304,121	289,408	360,798
Utilities	162,769	190,500	163,047	206,500
Reimbursable Expenses	997,243	1,157,990	1,123,801	1,368,303
Supplemental Rental	250,000	250,000	250,000	250,000
Interest on Time Deposits	88,498	65,540	70,240	69,610
Other Reimbursable Expenses	232,050	240,000	315,693	293,645
Contribution from Hotel/Motel	0	0	0	126,210
Miscellaneous	93,971	45,740	45,307	96,965
Total Operating Revenues	$ 8,187,235	$ 8,353,327	$ 8,053,961	$ 9,476,956
TOTAL AVAILABLE FUNDS	$ 9,682,300	$ 9,592,639	$ 9,428,348	$ 10,775,415
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 3,137,650	$ 3,391,023	$ 3,025,575	$ 3,569,007
Contractual Services	3,059,809	3,285,496	3,868,719	4,365,531
Commodities	258,505	350,125	312,356	355,420
Other Expenditures	860,581	512,261	512,260	315,108
Capital Outlay	95,759	58,400	45,826	216,810
Subtotal Operating	$ 7,212,304	$ 7,597,305	$ 7,564,736	$ 8,821,876
Transfers To				
General Fund-Other	$ 7,246	$ 8,483	$ 8,483	$ 7,393
Hotel/Motel Tax Fund	14,144	13,909	14,156	25,474
C.O. Debt Service	499,655	440,104	487,197	484,269
Wolff Stadium	0	97,802	55,317	48,049
Renewal & Improvement Fund	466,376	178,672	0	0
Improvement & Contingency Fund	108,188	0	0	0
Subtotal Transfers	$ 1,095,609	$ 738,970	$ 565,153	$ 565,185
TOTAL APPROPRIATIONS	$ 8,307,913	$ 8,336,275	$ 8,129,889	$ 9,387,061
GROSS ENDING BALANCE	$ 1,374,387	$ 1,256,364	$ 1,298,459	$ 1,388,354

SPECIAL REVENUE FUND
CAPITAL IMPROVEMENTS RESERVE FUND
SUMMARY OF ADOPTED BUDGET

Description:

In June 1982, the City established a Capital Improvements Reserve Fund to account for revenues dedicated to provide pay-as-you-go financing on a limited basis. Specific revenues include the sale of fixed assets, sale of surplus land, right-of-way, interest on time deposits, and a transfer from the Parking Operating Fund for Market Square improvements. This special revenue fund has improved the financial flexibility of capital projects and minimized the impact of project shortfalls on the operating budget.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 3,933,385	$ 446,176	$ 4,066,907	$ 2,948,135
Accounting Adjustment	436,599	0	0	0
Net Balance	$ 4,369,984	$ 446,176	$ 4,066,907	$ 2,948,135
REVENUES				
Sale of Surplus Land	$ 233,120	$ 250,000	$ 200,000	$ 200,000
Sale of Fixed Assets	4,078	100,000	5,000	100,000
Interest on Time Deposits	271,143	234,310	285,650	281,900
Developer Street Lights	585,903	250,000	800,000	650,000
Transfer from General Fund	286,012	1,396,012	1,396,012	559,012
Transfer from Parking Revenue Fund	100,000	100,000	100,000	100,000
Net Transfer from Closed Capital Projects	15,390	0	0	0
Other Revenues	721,536	0	25,000	25,000
Total Revenue & Transfers	$ 2,217,182	$ 2,330,322	$ 2,811,662	$ 1,915,912
TOTAL AVAILABLE FUNDS	$ 6,587,166	$ 2,776,498	$ 6,878,569	$ 4,864,047
APPROPRIATIONS				
Operating Expenses				
Appraisal Services	$ 0	$ 5,000	$ 4,000	$ 5,000
Other Land Sale Expenses	0	0	0	0
Survey on Land Sales	0	2,000	1,000	2,000
Furniture & Fixtures	6,294	0	0	0
Subtotal Operating	$ 6,294	$ 7,000	$ 5,000	$ 7,000
Transfers To				
Municipal Facilities	$ 1,151,412	$ 1,100,471	$ 902,871	$ 2,071,645
Prior Years Outstanding FIMP Projects	0	0	1,443,563	0
Facilities ADA Improvements	14,587	157,500	157,000	60,000
Critical Facilities	2,007	0	0	1,266,000
Market Square Parking Improvements	15,000	100,000	100,000	100,000
Traffic Signal Installation	173,798	510,000	510,000	510,000
Traffic Signal Maintenance	501,236	275,000	275,000	250,000
Environmental Services I & C Fund	155,925	0	0	100,000
Building Maintenance & Repair Fund	0	0	0	449,445
General Fund	500,000	537,000	537,000	0
Subtotal Transfers	$ 2,513,965	$ 2,679,971	$ 3,925,434	$ 4,807,090
TOTAL APPROPRIATIONS	$ 2,520,259	$ 2,686,971	$ 3,930,434	$ 4,814,090
GROSS ENDING BALANCE	$ 4,066,907	$ 89,527	$ 2,948,135	$ 49,957

SPECIAL REVENUE FUND
CONFISCATED PROPERTY FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Confiscated Property Fund was established for the deposit and use of confiscated monies seized by the San Antonio Police Department. The revenues will be used for the enhancement of Police operations.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 1,282,589	$ 2,546,960	$ 2,759,923	$ 2,388,176
Accounting Adjustment	(126,783)	0	0	0
Net Balance	$ 1,155,806	$ 2,546,960	$ 2,759,923	$ 2,388,176
REVENUES				
Car Sales	$ 342,450	$ 326,000	$ 492,595	$ 460,000
Confiscated Property	4,234,353	871,000	928,121	737,350
Interest on Time Deposits	158,712	94,350	92,870	91,860
Recovery of Expenditures	0	0	0	0
Transfers In	0	0	0	0
Total Revenue & Transfers	$ 4,735,515	$ 1,291,350	$ 1,513,586	$ 1,289,210
TOTAL AVAILABLE FUNDS	$ 5,891,321	$ 3,838,310	$ 4,273,509	$ 3,677,386
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 74,275	$ 122,500	$ 177,601	$ 210,000
Contractual Services	394,829	1,276,589	514,220	1,351,249
Commodities	833,556	174,400	231,781	194,350
Other Expenditures	0	0	0	4,712
Capital Outlay	820,990	223,500	881,468	462,500
Subtotal Operating	$ 2,123,650	$ 1,796,989	$ 1,805,070	$ 2,222,811
Transfers To				
General Fund	$ 0	$ 0	$ 0	$ 0
Equip Renewal & Replacement	927,486	0	0	0
Local Law Enforcement Blk Grnt Match	80,262	80,262	80,263	70,034
Subtotal Transfers	$ 1,007,748	$ 80,262	$ 80,263	$ 70,034
TOTAL APPROPRIATIONS	$ 3,131,398	$ 1,877,251	$ 1,885,333	$ 2,292,845
GROSS ENDING BALANCE	$ 2,759,923	$ 1,961,059	$ 2,388,176	$ 1,384,541

SPECIAL REVENUE FUND
CONVENTION CENTER EXPANSION PROJECT FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Convention Center Expansion Project Fund was established to record all operating revenues and expenditures associated with the development and expansion of the Convention Center.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 0	$ 4,601	$ 0	$ 3,873
Accounting Adjustment	0	0	0	0
Net Balance	$ 0	$ 4,601	$ 0	$ 3,873
REVENUES				
Transfer from Conv. Ctr. Exp. Cap. Proj.	$ 677,042	$ 837,550	$ 837,550	$ 856,246
Total Revenue & Transfers	$ 677,042	$ 837,550	$ 837,550	$ 856,246
TOTAL AVAILABLE FUNDS	$ 677,042	$ 842,151	$ 837,550	$ 860,119
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 320,482	$ 335,546	$ 325,552	$ 359,014
Contractual Services	95,331	189,441	195,413	121,360
Commodities	12,613	17,209	17,209	20,604
Other Expenditures	1,840	1,860	1,860	1,593
Capital Outlay	9,741	900	900	5,780
Subtotal Operating	$ 440,007	$ 544,956	$ 540,934	$ 508,351
Transfers To				
General Fund-Indirect Cost	$ 0	$ 0	$ 0	$ 21,487
General Fund-Other	185,562	239,343	239,343	268,960
Self Insurance Fund	51,473	53,400	53,400	57,321
Subtotal Transfers	$ 237,035	$ 292,743	$ 292,743	$ 347,768
TOTAL APPROPRIATIONS	$ 677,042	$ 837,699	$ 833,677	$ 856,119
GROSS ENDING BALANCE	$ 0	$ 4,452	$ 3,873	$ 4,000

SPECIAL REVENUE FUND
EMERGENCY MEDICAL SERVICES FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Emergency Medical Service Fund was established in FY 1976-1977 to account for revenues and expenditures made in conjunction with the City's Emergency Medical Service. The Emergency Medical Service provides life support at the emergency site and medical assistance enroute to medical facilities. Sources of revenues are service fees, fees from participating municipalities, and funds transferred from the General Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 913,360	$ 35,450	$ 125,544	$ 30,001
Accounting Adjustment	(716,034)	0	0	0
Net Balance	$ 197,326	$ 35,450	$ 125,544	$ 30,001
REVENUES				
Ambulance Service Fee	$ 6,832,046	$ 6,541,416	$ 7,400,000	$ 8,209,310
Interest on Time Deposits	42,734	0	0	0
Transfer from Other Agencies	434,150	433,900	363,035	364,000
Transfer from General Fund	23,673,720	25,607,375	25,043,347	25,658,207
EMS Records Search Fee	7,091	7,500	7,500	7,500
Other Revenue	0	3,780	800	800
Total Revenue & Transfers	$ 30,989,741	$ 32,593,971	$ 32,814,682	$ 34,239,817
TOTAL AVAILABLE FUNDS	$ 31,187,067	$ 32,629,421	$ 32,940,226	$ 34,269,818
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 25,888,524	$ 26,549,500	$ 27,189,042	$ 28,351,497
Contractual Services	2,917,217	3,516,645	3,163,035	3,360,318
Collection Expense	836,365	739,180	858,194	866,776
Commodities	1,015,195	1,075,112	1,052,082	1,134,064
Other Expenditures	277,470	255,870	255,870	175,301
Capital Outlay	126,752	449,959	392,002	352,521
Subtotal Operating	$ 31,061,523	$ 32,586,266	$ 32,910,225	$ 34,240,477
TOTAL APPROPRIATIONS	$ 31,061,523	$ 32,586,266	$ 32,910,225	$ 34,240,477
GROSS ENDING BALANCE	$ 125,544	$ 43,155	$ 30,001	$ 29,341

SPECIAL REVENUE FUND
HOTEL-MOTEL TAX FUND
SUMMARY OF ADOPTED BUDGET

Description:

This self-sustaining fund includes the Convention and Visitors Bureau, Convention Facilities, Cultural Affairs, and International Affairs. *In FY 1999-2000, CASA San Antonio was included with the Department of International Affairs.* This fund also makes a transfer to the General Fund to support tourist related activities surrounding the Convention Center, such as Hemisfair Park, the Riverwalk, and La Villita.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 8,674,657	$ 7,484,658	$ 9,508,048	$ 5,127,116
Accounting Adjustment	(1,082,312)	0	0	0
Net Balance	$ 7,592,345	$ 7,484,658	$ 9,508,048	$ 5,127,116
REVENUES				
Hotel-Motel Occupancy Tax	$ 31,242,681	$ 34,545,000	$ 34,493,000	$ 36,665,425
Convention Center Revenue	4,039,251	4,353,929	4,293,237	5,059,315
Municipal Auditorium Revenue	531,008	456,054	351,150	422,013
Miscellaneous Revenue	186,381	138,900	138,900	142,511
Interest on Time Deposits	506,906	530,520	651,080	643,180
Transfer from General Fund	0	301,851	325,925	306,668
Transfer from Other Funds	82,744	79,503	81,814	44,851
Total Revenue & Transfers	$ 36,588,971	$ 40,405,757	$ 40,335,106	$ 43,283,963
TOTAL AVAILABLE FUNDS	$ 44,181,316	$ 47,890,415	$ 49,843,154	$ 48,411,079
APPROPRIATIONS				
Operating Expenses				
CONVENTION & VISITORS BUREAU				
Personal Services	$ 3,287,308	$ 3,878,427	$ 3,744,524	$ 4,245,643
Contractual Services	10,210,582	9,818,153	9,949,207	9,340,908
Commodities	140,613	194,910	173,845	162,910
Other Expenditures	56,810	51,240	51,240	43,046
Capital Outlay	94,109	131,250	131,750	98,098
Subtotal	$ 13,789,422	$ 14,073,980	$ 14,050,566	$ 13,890,605
CULTURAL AFFAIRS				
Personal Services	$ 333,565	$ 371,693	$ 344,904	$ 406,352
Contractual Services	77,266	189,874	193,616	293,271
Commodities	5,696	20,900	21,175	125,651
Other Expenditures	1,280	3,160	3,160	2,689
Capital Outlay	489	12,116	12,116	6,238
Subtotal	$ 418,296	$ 597,743	$ 574,971	$ 834,201
CONVENTION FACILITIES				
Personal Services	$ 4,558,679	$ 5,504,028	$ 5,074,174	$ 8,813,846
Contractual Services	3,105,346	4,062,936	3,824,107	6,091,648
Commodities	342,795	373,612	394,335	791,252
Other Expenditures	519,003	590,823	590,823	676,101
Capital Outlay	96,466	275,043	275,042	518,766
Subtotal	$ 8,622,289	$ 10,806,442	$ 10,158,481	$ 16,891,613

SPECIAL REVENUE FUND
HOTEL-MOTEL TAX FUND
SUMMARY OF ADOPTED BUDGET
CONTINUATION

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
INTERNATIONAL AFFAIRS				
Personal Services	$ 214,265	$ 367,967	$ 368,512	$ 403,796
Contractual Services	80,461	405,397	383,883	411,533
Commodities	60,826	56,309	57,270	53,449
Other Expenditures	1,650	3,420	3,870	2,512
Capital Outlay	21,237	26,000	24,780	6,521
Subtotal	$ 378,439	$ 859,093	$ 838,315	$ 877,811
NON-DEPARTMENTAL				
Personal Services	$ 118,896	$ 141,467	$ 147,719	$ 181,880
Contractual Services	151,381	467,004	469,220	547,724
Commodities	31	500	408	1,000
Other Expenditures	361,266	387,886	387,886	375,163
Capital Outlay	0	0	0	0
Subtotal	$ 631,574	$ 996,857	$ 1,005,233	$ 1,105,767
CONTRIBUTIONS TO OTHER AGENCIES	$ 2,260,638	$ 2,345,488	$ 2,345,488	$ 2,701,193
TOTAL OPERATING EXPENSES				
Personal Services	$ *8,512,713*	$ *10,263,582*	$ *9,679,833*	$ *14,051,517*
Contractual Services	*13,625,036*	*14,943,364*	*14,820,033*	*16,685,084*
Commodities	*549,961*	*646,231*	*647,033*	*1,134,262*
Other Expenditures	*3,200,647*	*3,382,017*	*3,382,467*	*3,800,704*
Capital Outlay	*212,301*	*444,409*	*443,688*	*629,623*
Total Operating	$ *26,100,658*	$ *29,679,603*	$ *28,973,054*	$ *36,301,190*
Transfers To				
General Fund-Indirect Cost	$ 768,659	$ 917,863	$ 917,863	$ 999,201
General Fund-Other	0	114,153	114,153	132,544
Support for History and Preservation	4,533,921	5,181,750	5,173,950	5,499,814
International Center	478,000	479,248	479,248	500,650
C. O. Debt Service	389,970	372,439	372,370	384,865
Improvement & Contingency Fund	1,514,000	5,423,085	5,423,085	268,462
Employee Benefits Insurance Fund	21,050	21,050	21,050	21,050
Contractual Obligations	401,076	393,802	393,802	393,802
CASA Program	145,420	0	0	0
Public Improvement District	0	35,485	35,485	35,476
Alamodome	0	0	0	126,210
Other Transfers	299,903	2,811,978	2,811,978	845,645
Subtotal Transfers	$ 8,551,999	$ 15,750,853	$ 15,742,984	$ 9,207,719
TOTAL APPROPRIATIONS	$ 34,652,657	$ 45,430,456	$ 44,716,038	$ 45,508,909
GROSS ENDING BALANCE	$ 9,528,659	$ 2,459,959	$ 5,127,116	$ 2,902,170

SPECIAL REVENUE FUND
HOTEL/MOTEL 2% REVENUE FUND
SUMMARY OF ADOPTED BUDGET

Description:

This fund accounts for the revenues and expenditures relating to the activities of the additional 2% Municipal Hotel/Motel Occupancy Tax. The collected revenues are transferred to the Convention Center Expansion Debt Service Fund to pay for the principal and interest of the Convention Center Expansion Project.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 8,172,397	$ 8,576,763	$ 8,817,039	$ 11,391,437
Accounting Adjustment	0	0	0	0
Net Balance	$ 8,172,397	$ 8,576,763	$ 8,817,039	$ 11,391,437
REVENUES				
Hotel Motel 2% Tax Collections	$ 8,926,480	$ 9,870,000	$ 9,870,000	$ 10,317,000
Interest on Time Deposits	388,411	416,030	488,050	0
Other	14,128	12,200	12,200	12,517
Total Revenue & Transfers	$ 9,329,019	$ 10,298,230	$ 10,370,250	$ 10,329,517
TOTAL AVAILABLE FUNDS	$ 17,501,416	$ 18,874,993	$ 19,187,289	$ 21,720,954
APPROPRIATIONS				
Operating Expenses				
Other Expenditures	$ 84,536	$ 85,930	$ 85,930	$ 89,822
Subtotal Operating	$ 84,536	$ 85,930	$ 85,930	$ 89,822
Transfers To				
Debt Service	$ 8,599,841	$ 8,031,070	$ 7,709,922	$ 7,773,582
Subtotal Transfers	$ 8,599,841	$ 8,031,070	$ 7,709,922	$ 7,773,582
TOTAL APPROPRIATIONS	$ 8,684,377	$ 8,117,000	$ 7,795,852	$ 7,863,404
GROSS ENDING BALANCE	$ 8,817,039	$ 10,757,993	$ 11,391,437	$ 13,857,550

SPECIAL REVENUE FUND
HUMAN DEVELOPMENT FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Human Development Fund was established in FY 1997-1998 to initiate a separate accounting of City expenditures which support training, education, social, and support services to disadvantaged residents. Grant matches provided for in this fund will leverage additional funding from state and local sources to provide among other things child care, elderly nutritional services, and elderly transportation services.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 0	$ 0	$ 0	$ 0
Net Balance	$ 0	$ 0	$ 0	$ 0
General Fund Transfers				
Grant Matches	$ 3,035,730	$ 3,035,730	$ 3,035,730	$ 3,228,932
Delegate Agencies	4,733,075	4,733,075	4,733,075	6,399,494
Literacy Center Operations	940,280	1,168,654	1,055,500	1,128,014
After School Challenge Program	3,118,078	4,400,210	3,669,633	4,084,289
S.A. Education Partnership	309,480	450,000	401,776	1,240,677
Total Revenue & Transfers	$ 12,136,623	$ 13,787,669	$ 12,695,714	$ 16,081,406
CDBG Transfer				
CDBG Public Service Projects	$ 2,762,990	$ 2,848,118	$ 2,848,118	$ 2,872,277
	$ 2,762,990	$ 2,848,118	$ 2,848,116	$ 2,872,277
TOTAL AVAILABLE FUNDS	$ 14,899,613	$ 16,635,787	$ 15,743,832	$ 18,953,683
APPROPRIATIONS				
Transfers to General Fund				
After School Challenge Program	$ 3,118,078	$ 4,400,210	$ 3,869,633	$ 4,084,289
Community Initiatives - Literacy Ctr. Operations	940,280	1,168,654	1,055,500	1,128,014
Community Initiatives - S.A. Education Partnership	309,480	450,000	401,776	1,240,677
Subtotal	$ 4,367,816	$ 6,018,864	$ 5,126,909	$ 6,452,980
Delegate Agencies:				
Job Training & Literacy	$ 2,156,067	$ 2,156,067	$ 2,158,087	$ 2,745,641
Early Childhood Education/Quality Improvement	883,391	883,391	883,391	878,054
School Completion	1,026,545	1,026,545	1,026,545	1,515,218
Safety Net Services	667,072	667,072	667,072	1,047,687
Other	0	0	0	412,894
Subtotal Delegate Agencies	$ 4,733,075	$ 4,733,075	$ 4,733,075	$ 6,399,494
CDBG Public Service Projects				
Youth	$ 1,751,990	$ 1,883,818	$ 1,863,618	$ 1,806,118
Child-Care	265,000	305,000	305,000	230,000
Senior Services	200,000	130,000	130,000	105,000
Job/Educational	289,000	419,500	419,500	380,000
Other	257,000	130,000	130,000	351,159
Subtotal CDBG Projects	$ 2,762,990	$ 2,848,118	$ 2,848,118	$ 2,672,277
Transfers for Grant Matches				
Nutrition Program	$ 1,694,743	$ 1,694,743	$ 1,694,743	$ 1,887,945
Child Care Support	1,200,000	1,200,000	1,200,000	1,200,000
Supportive Services to the Elderly	140,987	140,987	140,987	140,987
Subtotal Grant Matches	$ 3,035,730	$ 3,035,730	$ 3,035,730	$ 3,228,932
TOTAL APPROPRIATIONS	$ 14,899,613	$ 16,635,787	$ 15,743,832	$ 18,953,683
GROSS ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

SPECIAL REVENUE FUND
INNER CITY REVITALIZATION FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Inner City Revitalization Fund was established in FY 1998-1999 to initiate a separate accounting of City expenditures that provide services toward neighborhood revitalization, improvement, maintenance, and stabilization within Loop 410.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 0	$ 0	$ 0	$ 0
Transfers from				
1997 Net Annexation Revenue	$ 175,449	$ 175,449	$ 175,449	$ 175,449
1998 Net Annexation Revenue	142,622	315,944	315,944	315,944
2000 Net Annexation Revenue	0	0	0	148,376
CPS/Other Revenues	903,370	3,655,723	3,655,723	9,612,341
Hotel/Motel-Inner City Arts Partnering Project	100,000	100,000	100,000	100,000
Hotel/Motel-Neighborhood Heritage Revitalization	0	119,000	119,000	105,324
CDBG	2,584,677	2,745,282	2,745,282	3,505,500
HOME Grant	6,678,412	6,409,500	6,409,500	6,453,863
TOTAL AVAILABLE FUNDS	$ 10,584,530	$ 13,520,898	$ 13,520,898	$ 20,416,797
APPROPRIATIONS				
Transfers To				
CRAG Policy Issues/Initiatives	$ 1,321,441	$ 4,366,116	$ 4,366,116	$ 10,457,434
CDBG-Housing	2,009,677	2,075,000	2,075,000	2,719,000
CDBG-Neighborhood Revitalization	575,000	670,282	670,282	786,500
HOME-First-Time Homebuyers	2,722,000	2,936,700	2,936,700	2,750,612
HOME-Owner-Occupied Housing Rehab.	3,283,482	3,022,800	3,022,800	2,444,000
HOME-Rental Rehabilitation	672,930	300,000	300,000	1,259,251
HOME-Neighborhood Revitalization	0	150,000	150,000	0
TOTAL APPROPRIATIONS	$ 10,584,530	$ 13,520,898	$ 13,520,898	$ 20,416,797
GROSS ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

SPECIAL REVENUE FUND
INTERNATIONAL CENTER FUND
SUMMARY OF ADOPTED BUDGET

Description:

The International Center Fund was created to account for revenues and the general maintenance of the International Center. Revenue is generated from charges for rent, common area maintenance of the facility, and a contribution from the General Fund to fund two positions that are utilized jointly by both funds.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 0	$ 83,773	$ 63,812	$ 82,191
Accounting Adjustment	(249,377)	0	0	0
Net Balance	$ (249,377)	$ 83,773	$ 63,812	$ 82,191
REVENUES				
Rental of Facility	$ 478,000	$ 510,069	$ 552,119	$ 615,356
Maintenance of Facility	119,205	144,286	142,910	188,852
Contribution from General Fund	46,343	53,721	54,386	34,002
Contribution from Equipment Replacement Fund	200,000	199,000	199,000	0
Total Revenue & Transfers	$ 843,548	$ 907,076	$ 948,415	$ 838,210
TOTAL AVAILABLE FUNDS	$ 594,171	$ 990,849	$ 1,012,227	$ 920,401
APPROPRIATIONS				
Operating Expenses				
ASSET MANAGEMENT				
Personal Services	$ 83,838	$ 112,719	$ 117,685	$ 103,721
Contractual Services	2,789	48,000	2,970	36,372
Commodities	1,228	400	560	400
Other Expenditures	0	141,891	141,891	120,000
Capital Outlay	7,270	199,000	199,000	90,624
Subtotal	$ 95,125	$ 502,010	$ 462,106	$ 351,117
PUBLIC WORKS				
Personal Services	$ 132,276	$ 178,149	$ 192,953	$ 207,582
Contractual Services	192,906	242,980	235,192	247,870
Commodities	25,572	23,850	16,774	23,850
Other Expenditures	84,480	10,780	10,780	32,762
Capital Outlay	0	4,131	0	0
Subtotal	$ 435,234	$ 459,890	$ 455,699	$ 512,064
TOTAL OPERATING EXPENSES				
Personal Services	$ *216,114*	$ *290,868*	$ *310,638*	$ *311,303*
Contractual Services	*195,695*	*290,980*	*238,162*	*284,242*
Commodities	*26,800*	*24,250*	*17,334*	*24,250*
Other Expenditures	*84,480*	*152,671*	*152,671*	*152,762*
Capital Outlay	*7,270*	*203,131*	*199,000*	*90,624*
Total Operating	$ *530,359*	$ *961,900*	$ *917,805*	$ *863,181*
Transfers To				
General Fund-Indirect Cost	$ 0	$ 0	$ 0	$ 21,514
Public Improvement District	0	12,231	12,231	12,231
Subtotal Transfers	$ 0	$ 12,231	$ 12,231	$ 33,745
TOTAL APPROPRIATIONS	$ 530,359	$ 974,131	$ 930,036	$ 896,926
GROSS ENDING BALANCE	$ 63,812	$ 16,718	$ 82,191	$ 23,475

SPECIAL REVENUE FUND
JOB TRAINING, NEIGHBORHOOD REVITALIZATION, AND ECONOMIC DEVELOPMENT FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 1999-2000, this fund has been established to account for the proceeds from City Public Service, resulting from a lease-lease back transaction with Unicom, an Illinois electrical utility company. The proceeds will be used to fund Better Jobs, Neighborhood Revitalization, Technology Accelerator Initiative, and Capital Improvements.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ N/A	$ 0	$ 0	$ 12,090,703
Accounting Adjustment	N/A	0	0	0
Net Balance	$ N/A	$ 0	$ 0	$ 12,090,703
REVENUES				
CPS Lease-lease back Proceeds	$ N/A	$ 0	$ 11,874,586	$ 0
Interest on Time Deposits	N/A	0	216,117	0
Total Operating Revenues	$ N/A	$ 0	$ 12,090,703	$ 0
TOTAL AVAILABLE FUNDS	$ N/A	$ 0	$ 12,090,703	$ 12,090,703
APPROPRIATIONS				
Operating Expenses				
Contractual Services	$ N/A	$ 0	$ 0	$ 2,000,000
Subtotal Operating	$ N/A	$ 0	$ 0	$ 2,000,000
Transfers To				
General Fund	$ N/A	$ 0	$ 0	$ 2,590,000
Better Jobs Fund	N/A	0	0	4,500,000
Capital Improvement Fund	N/A	0	0	3,000,000
Subtotal Transfers	$ N/A	$ 0	$ 0	$ 10,090,000
TOTAL APPROPRIATIONS	$ N/A	$ 0	$ 0	$ 12,090,000
GROSS ENDING BALANCE	$ N/A	$ 0	$ 12,090,703	$ 703

SPECIAL REVENUE FUND
NELSON W. WOLFF STADIUM
SUMMARY OF ADOPTED BUDGET

Description:

The Wolff Stadium Fund was created as a centralizing mechanism for the various sources that fund sporting events, civic, and social functions at the facility. Centralization of funding sources will ensure efficient accountability for funds and performance. Most revenue is generated from charges for utilizing the facility.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 40,865	$ 42,815	$ 38,016	$ 0
Accounting Adjustment	6,166	0	0	0
Net Balance	$ 47,031	$ 42,815	$ 38,016	$ 0
REVENUES				
Facility Rental	$ 132,300	$ 138,623	$ 158,644	$ 151,294
Event Parking	70,521	111,424	102,092	114,208
Skyboxes	21,120	21,120	21,120	23,232
Food & Beverage	209,236	283,083	263,223	311,229
Advertising	37,050	40,500	40,500	40,500
Reimbursable Event Staff Exp.	24,829	47,304	24,741	63,729
Miscellaneous Income	165,612	0	0	0
Contribution from General Fund	137,176	0	0	0
Contribution from Alamodome	0	97,802	55,317	48,049
Contribution from Other Funds	53,000	17,088	7,750	9,824
Total Revenues & Transfers	$ 850,843	$ 756,944	$ 673,387	$ 762,065
TOTAL AVAILABLE FUNDS	$ 897,874	$ 799,759	$ 711,403	$ 762,065
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 349,766	$ 408,026	$ 377,781	$ 438,651
Contractual Services	375,710	231,815	213,353	214,453
Commodities	72,386	73,707	68,102	71,695
Other Expenditures	42,250	39,280	39,280	25,483
Capital Outlay	0	15,500	12,887	11,783
Subtotal Operating	$ 840,112	$ 768,328	$ 711,403	$ 762,065
Transfers To				
Improvement & Contingency Fund	$ 19,746	$ 31,199	$ 0	$ 0
Subtotal Transfers	$ 19,746	$ 31,199	$ 0	$ 0
TOTAL APPROPRIATIONS	$ 859,858	$ 799,527	$ 711,403	$ 762,065
GROSS ENDING BALANCE	$ 38,016	$ 232	$ 0	$ 0

SPECIAL REVENUE FUND
OFFICIAL CITY STORE FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 2000-2001, the Official City Store Fund will be created to account for the merchandise sale and operation of the Official City Store. Revenue will be generated from the sale of surplus City equipment, licensed City merchandise, and other merchandise. A percentage of sales of surplus equipment and licensed merchandise will be returned to City departments for one-time expenditures.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ N/A	$ N/A	$ N/A	$ 36,307
Accounting Adjustment	N/A	N/A	N/A	0
Net Balance	$ N/A	$ N/A	$ N/A	$ 36,307
REVENUES				
City Store Sales	$ N/A	$ N/A	$ N/A	$ 163,300
Total Revenue & Transfers	$ N/A	$ N/A	$ N/A	$ 163,300
TOTAL AVAILABLE FUNDS	$ N/A	$ N/A	$ N/A	$ 199,607
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ N/A	$ N/A	$ N/A	$ 24,859
Contractual Services	N/A	N/A	N/A	61,356
Commodities	N/A	N/A	N/A	76,000
Other Expenditures	N/A	N/A	N/A	0
Capital Outlay	N/A	N/A	N/A	1,200
Subtotal	$ N/A	$ N/A	$ N/A	$ 163,415
Transfers To				
City Departments	$ N/A	$ N/A	$ N/A	$ 3,062
Subtotal Transfers	$ N/A	$ N/A	$ N/A	$ 3,062
TOTAL APPROPRIATIONS	$ N/A	$ N/A	$ N/A	$ 166,477
GROSS ENDING BALANCE	$ N/A	$ N/A	$ N/A	$ 33,130

SPECIAL REVENUE FUND
PUBLIC HEALTH SUPPORT REVENUE FUND
SUMMARY OF ADOPTED BUDGET

Description:

This special revenue fund was established during FY 1989-1990 to account for the revenues and expenditures originating from the co-payment system. The contract between the City of San Antonio and the Texas Department of Health, which provides aid to the City's Health Department, requires that this patient co payment system be implemented.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 1,818,825	$ 1,014,685	$ 1,301,340	$ 591,711
Accounting Adjustment	10,244	0	0	0
Net Balance	$ 1,829,069	$ 1,014,685	$ 1,301,340	$ 591,711
REVENUES				
Medicaid/Medicare	$ 445,544	$ 562,260	$ 450,600	$ 462,000
Patient Co-Pay	373,865	275,900	312,313	341,400
Community First HMO	65,618	65,000	75,025	81,000
HMO Blue	30,940	20,110	41,100	41,200
PCA HMO	33,960	35,000	25,690	31,000
U.T. Health Science Center	9,000	5,000	10,100	3,000
Foreign Travel Vaccine	166,636	150,000	185,000	191,000
Interest on Time Deposits	85,976	92,990	83,030	82,230
Contributions	104,668	10,000	20,000	25,000
Miscellaneous Revenues	148,760	20,000	18,000	20,000
Animal Control Fees	0	132,069	125,000	126,000
Contribution from General Fund	0	0	0	182,000
Transfer from Closed Projects	0	30,000	0	0
Total Revenue & Transfers	$ 1,464,967	$ 1,398,329	$ 1,345,858	$ 1,585,830
TOTAL AVAILABLE FUNDS	$ 3,294,036	$ 2,413,014	$ 2,647,198	$ 2,177,541
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 1,271,411	$ 1,560,605	$ 1,473,588	$ 1,559,277
Contractual Services	116,055	191,644	82,021	123,295
Commodities	353,362	212,370	250,885	212,370
Other Expenditures	8,330	19,615	9,490	16,082
Capital Outlay	25,216	24,475	25,000	0
Subtotal Operating	$ 1,774,374	$ 2,008,709	$ 1,840,984	$ 1,911,024
Transfers To				
Texas Healthy Steps	$ 0	$ 25,000	$ 23,200	$ 0
Public Health Support Grant	0	50,000	55,100	50,000
General Fund-Indirect Cost	218,322	136,513	136,203	194,572
Subtotal Transfers	$ 218,322	$ 211,513	$ 214,503	$ 244,572
TOTAL APPROPRIATIONS	$ 1,992,696	$ 2,220,222	$ 2,055,487	$ 2,155,596
GROSS ENDING BALANCE	$ 1,301,340	$ 192,792	$ 591,711	$ 21,945

SPECIAL REVENUE FUND
STORMWATER OPERATING FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 1997-1998, the Streets & Drainage Fund was modified to only consist of Street operations. Drainage operations were recorded in the Stormwater Fund. The Stormwater Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City Stormwater activities. Revenue is generated from a Stormwater fee. The Stormwater Fund consists of several City activities that are responsible for the City's infrastructure system of lakes, streams, basins, dams, and stormwater systems.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 6,885,688	$ (4,436,787)	$ 3,980,786	$ 1,916,691
Accounting Adjustment	(485,579)	0	0	0
Net Balance	$ 6,400,109	$ (4,436,787)	$ 3,980,786	$ 1,916,691
REVENUES				
Stormwater Revenues	$ 14,245,127	$ 16,154,000	$ 15,696,420	$ 15,936,000
Flood Reimbursement	0	8,853,000	0	75,000
Building Maintenance Fund Rebate	0	0	0	45,780
Interest on Time Deposits	168,534	0	0	0
Total Revenue & Transfers	$ 14,413,661	$ 25,007,000	$ 15,696,420	$ 16,056,780
TOTAL AVAILABLE FUNDS	$ 20,813,770	$ 20,570,213	$ 19,677,206	$ 17,973,471
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 6,184,476	$ 7,215,437	$ 6,613,368	$ 7,911,932
Contractual Services	2,807,164	3,392,805	3,568,705	2,886,734
SAWS - Reimbursement	4,312,826	3,619,484	2,915,994	2,868,933
Commodities	1,077,849	949,487	1,259,675	949,787
Other Expenditures	141,950	123,970	123,877	98,417
Capital Outlay	1,023,594	720,690	720,689	102,136
Subtotal Operating	$ 15,547,859	$ 16,021,873	$ 15,202,308	$ 14,817,939
Transfers To				
General Fund-Indirect Cost	$ 513,863	$ 678,778	$ 586,771	$ 704,390
General Fund-Other	338,528	344,263	344,263	385,598
Capital Projects-Other	0	21,275	21,275	0
Solid Waste	419,734	468,540	424,898	453,962
Flood Expenses	13,000	167,915	1,181,000	1,181,000
Subtotal Transfers	$ 1,285,125	$ 1,680,771	$ 2,558,207	$ 2,724,950
TOTAL APPROPRIATIONS	$ 16,832,984	$ 17,702,644	$ 17,760,515	$ 17,542,889
GROSS ENDING BALANCE	$ 3,980,786	$ 2,867,569	$ 1,916,691	$ 430,582

SPECIAL REVENUE FUND
STORMWATER REGIONAL FACILITIES FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 2000-2001, the Stormwater Regional Facilities Fund will be established to separately account for Detention Pond revenues and associated expenditures. Revenues are generated from the Regional Stormwater Detention Pond fee.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 747,042	$ 2,352,123	$ 2,842,887	$ 57,211
Accounting Adjustment	1,260	0	0	0
Net Balance	$ 748,302	$ 2,352,123	$ 2,842,887	$ 57,211
REVENUES				
Detention Pond Revenues	$ 2,695,155	$ 2,272,000	$ 3,645,929	$ 3,683,295
Interest on Time Deposits	17,785	0	0	0
Transfer from Other Funds	35,443	0	0	0
Total Revenue & Transfers	$ 2,748,383	$ 2,272,000	$ 3,645,929	$ 3,683,295
TOTAL AVAILABLE FUNDS	$ 3,496,685	$ 4,624,123	$ 6,488,816	$ 3,740,506
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 98,617	$ 113,920	$ 121,936	$ 130,852
Contractual Services	51,231	16,630	28,761	17,380
Commodities	1,955	3,010	928	3,010
Other Expenditures	0	8,980	8,980	5,832
Capital Outlay	1,995	0	0	0
Subtotal Operating	$ 153,798	$ 142,540	$ 160,605	$ 157,074
Transfers To				
General Fund-Indirect Costs	$ 0	$ 0	$ 0	$ 12,014
Capital Projects-Detention Ponds	500,000	4,593,000	6,271,000	3,478,000
Subtotal Transfers	$ 500,000	$ 4,593,000	$ 6,271,000	$ 3,490,014
TOTAL APPROPRIATIONS	$ 653,798	$ 4,735,540	$ 6,431,605	$ 3,647,088
GROSS ENDING BALANCE	$ 2,842,887	$ (111,417)	$ 57,211	$ 93,418

SPECIAL REVENUE FUND
STREET MAINTENANCE AND IMPROVEMENT FUND
SUMMARY OF ADOPTED BUDGET

Description:

Prior to FY 1997-1998, this fund also included Drainage operations. Beginning in FY 1997-1998, the Street Maintenance and Improvement Fund became a centralizing mechanism for the various sources that fund maintenance and improvements of street infrastructure. Most revenue is generated from a transfer from the General Fund and street resurfacing charges.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 208,926	$ 26,550	$ (1,441,969)	$ 12,000
Accounting Adjustment	70,783	0	0	0
Net Balance	$ 279,709	$ 26,550	$ (1,441,969)	$ 12,000
REVENUES				
Street Resurfacing/Sewer Installation	$ 25,980	$ 37,221	$ 21,764	$ 22,468
Miscellaneous				
Interest on Time Deposits	433,533	405,860	401,300	396,320
Recovery of Expenditures	225,086	8,588	4,776	4,867
Contribution from VIA	243,107	246,015	246,015	252,182
Contribution from VIA - Improvement Projects	243,853	1,300,000	2,402,273	1,300,000
Contribution from General Fund	28,395,962	27,527,539	27,527,539	29,489,829
Contribution from SAWS	0	0	0	0
Transfer from G.O. Bonds	175,983	0	0	0
Transfer from Closed-Out VIA Improvement Prjs	128,563	0	0	0
Total Revenue & Transfers	$ 29,872,067	$ 29,525,223	$ 30,603,667	$ 31,465,666
TOTAL AVAILABLE FUNDS	$ 30,151,776	$ 29,551,773	$ 29,161,698	$ 31,477,666
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 8,389,976	$ 8,817,339	$ 9,096,110	$ 9,653,501
Contractual Services	3,767,241	3,951,393	3,988,765	4,271,861
Commodities	7,031,736	5,927,042	5,572,540	5,927,041
Other Expenditures	423,330	326,160	326,160	293,517
Capital Outlay	379,215	182,041	182,050	285,000
Subtotal Operating	$ 19,991,498	$ 19,203,975	$ 19,165,625	$ 20,430,920
Transfers To				
Contractual Street Repair	$ 11,357,811	$ 9,016,746	$ 8,684,073	$ 9,716,746
VIA Local Assistance Program	244,436	1,300,000	1,300,000	1,300,000
Other Projects	0	0	0	0
Subtotal Transfers	$ 11,602,247	$ 10,316,746	$ 9,984,073	$ 11,016,746
TOTAL APPROPRIATIONS	$ 31,593,745	$ 29,520,721	$ 29,149,698	$ 31,447,666
GROSS ENDING BALANCE	$ (1,441,969)	$ 31,052	$ 12,000	$ 30,000

Enterprise Funds

ENTERPRISE FUND
AIRPORT OPERATING AND MAINTENANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Airport Revenue Fund is an enterprise fund established to record all revenues and expenditures associated with the operations and maintenance of the San Antonio International and Stinson Field airport facilities. Airport user fees provide for operation and maintenance and required debt service for outstanding bonds. Aviation Bond ordinance prohibits any credit to Improvement and Contingency Reserve Fund which would reduce the Restricted Reserve balance less than three months of operation and maintenance expenses.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 5,537,729	$ 5,316,424	$ 5,506,267	$ 5,194,924
Net Balance	$ 5,537,729	$ 5,316,424	$ 5,506,267	$ 5,194,924
REVENUES				
Operating Revenue	$ 35,756,586	$ 38,174,736	$ 38,462,220	$ 40,339,092
Interest on Time Deposits	377,375	316,130	384,310	379,290
Contribution from General Fund	15,000	0	0	0
Other Revenue	260,259	180,480	167,002	211,643
Total Revenue	$ 36,409,220	$ 38,671,346	$ 39,013,532	$ 40,930,025
TOTAL AVAILABLE FUNDS	$ 41,946,949	$ 43,987,770	$ 44,519,799	$ 46,124,949
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 13,906,215	$ 14,377,261	$ 13,742,664	$ 15,273,097
Contractual Services	4,297,224	4,121,365	4,897,527	4,701,208
Commodities	1,192,701	1,274,470	1,105,291	1,139,691
Other Expenditures	1,110,863	1,040,726	1,034,206	812,907
Capital Outlay	701,370	741,355	567,536	515,973
Subtotal Operating	$ 21,208,373	$ 21,555,177	$ 21,347,224	$ 22,442,876
Transfers To				
General Fund-Indirect Cost	$ 769,975	$ 858,009	$ 825,568	$ 581,496
General Fund-Other	87,829	117,708	117,022	141,113
Hotel-Motel Fund	60,351	58,201	59,234	0
Improvements & Contingency Fund	2,938,440	4,808,358	5,903,335	6,420,879
Revenue Bond Debt Service	11,291,514	11,231,412	10,988,292	10,972,657
Employee Benefits Insurance Fund	84,200	84,200	84,200	84,200
Subtotal Transfers	$ 15,232,309	$ 17,157,888	$ 17,977,651	$ 18,200,345
TOTAL APPROPRIATIONS	$ 36,440,682	$ 38,713,065	$ 39,324,875	$ 40,643,221
GROSS ENDING BALANCE	$ 5,506,267	$ 5,274,705	$ 5,194,924	$ 5,481,728
RESTRICTED RESERVE	$ 5,506,267	$ 5,274,705	$ 5,194,924	$ 5,481,728
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

ENTERPRISE FUND
AIRPORT CONFISCATED PROPERTY FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Airport Confiscated Property Fund was established for the deposit and use of confiscated monies by the Airport Security Police. Revenue will be used for the purchase of equipment and material for the enhancement of the Airport Security Police.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 247,138	$ 255,888	$ 248,204	$ 228,524
REVENUES				
Confiscated Property	$ 738	$ 22,640	$ 760	$ 783
Interest on Time Deposits	12,552	10,850	14,560	14,380
Total Revenue	$ 13,290	$ 33,490	$ 15,320	$ 15,163
TOTAL AVAILABLE FUNDS	$ 260,428	$ 289,378	$ 263,524	$ 243,687
APPROPRIATIONS				
Operating Expenses				
Contractual Services	$ 5,106	$ 8,500	$ 8,300	$ 8,500
Commodities	7,117	13,000	12,700	13,000
Capital Outlay	0	14,000	14,000	14,000
TOTAL APPROPRIATIONS	$ 12,223	$ 35,500	$ 35,000	$ 35,500
GROSS ENDING BALANCE	$ 248,204	$ 253,878	$ 228,524	$ 208,187
RESTRICTED RESERVE	$ 248,204	$ 253,878	$ 228,524	$ 208,187
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

ENTERPRISE FUND
AIRPORT IMPROVEMENT AND CONTINGENCY FUND
SUMMARY OF ADOPTED BUDGET

Description:

This fund was established for the purpose of paying for capital improvements and other capital expenditures related to the Airport System. At the end of each fiscal year, the City will transfer the unrestricted balance remaining in the Airport Operation and Maintenance Fund to this Airport Improvement and Contingency Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 21,418,053	$ 21,435,614	$ 22,386,818	$ 18,098,346
Net Balance	$ 21,418,053	$ 21,435,614	$ 22,386,818	$ 18,098,346
REVENUES				
Transfer from Airport Revenue Fund	$ 2,938,441	$ 4,466,728	$ 5,903,335	$ 6,420,879
Interest on Time Deposits	1,083,288	737,220	942,440	930,640
Other Revenue	16,967	0	0	0
Total Revenue & Transfers	$ 4,038,696	$ 5,203,948	$ 6,845,775	$ 7,351,519
TOTAL AVAILABLE FUNDS	$ 25,456,749	$ 26,639,562	$ 29,232,593	$ 25,449,865
APPROPRIATIONS				
Operating Expenses				
Capital Projects	$ 583,286	$ 7,882,000	$ 7,547,515	$ 3,684,400
Capital Projects-Stinson Improvement Fund	0	1,000,000	1,000,000	750,000
Capital Program Administration	26,201	204,673	232,988	126,655
Transfer to Grant Funds	2,452,241	260,000	1,853,744	1,219,824
Transfer to Stormwater Fund	8,203	0	0	0
Transfer to Stinson Improvement Fund	0	500,000	500,000	500,000
TOTAL APPROPRIATIONS	$ 3,069,931	$ 9,846,673	$ 11,134,247	$ 6,280,879
GROSS ENDING BALANCE	$ 22,386,818	$ 16,792,889	$ 18,098,346	$ 19,168,986
RESTRICTED RESERVE-STINSON	$ 5,644,045	$ 5,213,660	$ 5,144,045	$ 4,894,045
URRESTRICTED RESERVE	$ 16,742,773	$ 11,579,229	$ 12,954,301	$ 14,274,941
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

ENTERPRISE FUND
GOLF COURSE OPERATING AND MAINTENANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Golf Course Revenue Fund was established to record all revenues and expenditures associated with the six existing 18 hole municipal golf courses, the Polo Driving Range, and the San Antonio Driving Range/Par 3.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ (415,051)	$ (478,553)	$ (283,552)	$ 67,372
Net Balance	$ (415,051)	$ (478,553)	$ (283,552)	$ 67,372
REVENUES				
Brackenridge Golf Course	$ 858,105	$ 997,078	$ 903,679	$ 944,016
Riverside Golf Course	843,334	992,329	911,101	949,616
Willow Springs Golf Course	790,003	979,986	904,365	940,986
Olmos Golf Course	1,011,167	1,219,258	1,148,429	1,190,594
Mission Del Lago Golf Course	749,012	862,584	795,399	842,218
Cedar Creek Golf Course	1,342,187	1,643,125	1,612,619	1,670,174
Polo Field Driving Range	127,095	125,650	129,683	160,100
San Pedro Driving Range/Par 3	316,544	298,600	323,828	397,150
Resident Golf Card	272,342	289,859	256,070	285,000
Interest on Time Deposit	26	0	0	0
Miscellaneous	6,274	2,770	0	0
Water Surcharge	143,699	7,800	15,686	0
Contribution from Golf Course Debt Service	195,000	0	0	0
City Concession	0	135,000	175,716	213,500
Tee Time System	0	90,000	0	20,000
Transfer from Other Funds	2,400	0	0	0
Total Revenues	$ 6,657,188	$ 7,644,039	$ 7,176,575	$ 7,613,354
TOTAL AVAILABLE FUNDS	$ 6,242,137	$ 7,165,486	$ 6,893,023	$ 7,680,726
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 3,333,518	$ 3,786,580	$ 3,745,731	$ 4,190,450
Contractual Services	1,305,369	1,465,798	1,290,737	1,681,806
Commodities	1,079,585	987,901	1,004,761	851,262
Other Expenditures	121,513	177,915	104,325	136,511
Capital Outlay	48,558	69,430	62,378	62,228
Subtotal Operating	$ 5,888,543	$ 6,487,624	$ 6,207,932	$ 6,922,257
Transfers To				
General Fund-Indirect Cost	$ 0	$ 0	$ 0	$ 0
General Fund-Overhead	295,027	332,672	339,872	343,560
General Fund-Other	0	7,373	7,373	6,457
Golf Course Debt Service	250,372	260,690	268,364	264,377
Turf Equipment Debt	0	100,893	0	115,904
Golf Carts & Equipment Reserve Fund	89,637	0	0	0
Employee Benefits Insurance Fund	2,110	2,110	2,110	2,110
Other Funds	0	0	0	0
Subtotal Transfers	$ 637,146	$ 703,738	$ 617,719	$ 732,408
TOTAL APPROPRIATIONS	$ 6,525,689	$ 7,191,362	$ 6,825,651	$ 7,654,665
GROSS ENDING BALANCE	$ (283,552)	$ (25,876)	$ 67,372	$ 26,061

ENTERPRISE FUND
PARKING OPERATING AND MAINTENANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Parking Fund was established in FY 1979-1980 to account for revenues and expenditures associated with the operation and maintenance of the City's parking structures and parking areas and required debt service for outstanding bonds. The Public Works Department is responsible for the administration of the Parking Facilities Fund, which is a self-supporting operation.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 2,612,789	$ 2,897,125	$ 2,636,829	$ 1,660,105
Net Balance	$ 2,612,789	$ 2,897,125	$ 2,636,829	$ 1,660,105
REVENUES				
Parking Lot Fees	$ 6,023,767	$ 6,268,977	$ 5,824,930	$ 5,970,706
Parking Meter Collections	938,357	935,950	950,320	1,409,636
Retail Space Leases	515,118	551,410	451,368	317,288
Employee Bus Fare/Carpool	45,475	51,000	45,475	45,475
Miscellaneous	3,694	4,590	4,590	1,700
Recovery of Expenditures	21,836	17,125	17,125	0
Interest on Time Deposits	146,226	128,770	98,941	88,500
Contribution from General Fund	309,443	323,882	317,178	343,606
Contribution from Improvement & Conting	12,000	0	496,880	0
Contribution from Parking Facilities Fund	0	0	0	337,076
Reimbursement from Bond Proceeds	0	2,813,333	2,813,333	0
Total Revenue & Transfers	$ 8,015,916	$ 11,095,037	$ 11,020,140	$ 8,513,987
TOTAL AVAILABLE FUNDS	$ 10,628,705	$ 13,992,162	$ 13,656,969	$ 10,174,092
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 3,347,212	$ 3,695,244	$ 3,515,056	$ 3,870,359
Contractual Services	1,180,795	972,937	1,091,543	1,037,094
Commodities	297,209	214,679	240,063	214,679
Other Expenditures	245,131	220,920	243,814	133,188
Capital Outlay	79,638	210,264	226,998	0
Subtotal Operating	$ 5,149,985	$ 5,314,044	$ 5,317,474	$ 5,255,320
Transfers To				
General Fund-Indirect Cost	$ 265,915	$ 316,394	$ 274,671	$ 399,119
General Fund-Other	136,383	138,233	138,233	140,305
Public Improvement District	0	21,528	21,528	21,528
CIP Reserve Fund - Market Square	100,000	100,000	100,000	102,500
Improvements & Contingencies	100,000	100,000	50,000	0
Parking Facilities Fund	0	1,292,569	1,349,888	311,337
Parking Construction fund	145,230	3,084,371	3,084,371	0
Parking Facility Debt Service	2,092,253	2,004,089	1,658,589	2,281,715
Employee Benefits Insurance Fund	2,110	2,110	2,110	2,163
Subtotal Transfers	$ 2,841,891	$ 7,059,294	$ 6,679,390	$ 3,258,667
TOTAL APPROPRIATIONS	$ 7,991,876	$ 12,373,338	$ 11,996,864	$ 8,513,987
GROSS ENDING BALANCE	$ 2,636,829	$ 1,618,824	$ 1,660,105	$ 1,660,105

ENTERPRISE FUND
PARKING IMPROVEMENT AND CONTINGENCY FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 1999-2000, this fund is no longer necessary due to the new requirements associated with the issuance of the Series 2000 Parking System Revenue Bonds.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 445,663	$ 556,413	$ 558,832	$ N/A
REVENUES				
Transfer from Parking Revenue Fund	$ 100,000	$ 0	$ 0	$ N/A
Interest On Time Deposits	25,169	0	0	N/A
Total Revenue & Transfers	$ 125,169	$ 0	$ 0	$ N/A
TOTAL AVAILABLE FUNDS	$ 570,832	$ 556,413	$ 558,832	$ N/A
APPROPRIATIONS				
Transfers To				
Transfer to Parking Repair & Replacement Fund	$ 12,000	$ 556,413	$ 558,832	$ N/A
Parking Security Improvement	0	0	0	N/A
TOTAL APPROPRIATIONS	$ 12,000	$ 556,413	$ 558,832	$ N/A
GROSS ENDING BALANCE	$ 558,832	$ 0	$ 0	$ N/A

ENTERPRISE FUND
SOLID WASTE OPERATING AND MAINTENANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Solid Waste Revenue Fund was created to record all revenues and expenditures associated with the operation and maintenance of the Solid Waste Program. Revenues, including fees for solid waste collection, are used to fund refuse collection and disposal.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 8,973,026	$ 7,923,194	$ 7,661,689	$ 6,422,704
Accounting Adjustment	12,133	0	0	0
Net Balance	$ 8,985,159	$ 7,923,194	$ 7,661,689	$ 6,422,704
REVENUES				
Solid Waste Processing Fee	$ 32,974,690	$ 31,996,039	$ 32,126,016	$ 33,272,262
Environmental Service Fee	5,383,857	7,168,219	7,182,154	7,289,298
Commercial Collection Fee	81,300	79,605	70,238	70,941
Commercial Brush Fee	21,599	22,049	19,397	19,591
Special Request Pickup	104,017	83,180	83,828	90,940
Recycling Program	199,710	158,205	792,866	272,547
Franchise Fee	355,225	354,000	361,525	361,525
Northeast Transfer Station Lease	100,000	100,000	100,000	100,000
Interest on Time Deposits	558,340	469,900	569,830	563,330
Miscellaneous Revenue	11,101	0	0	0
Contribution from Stormwater	419,734	468,540	424,898	453,962
Rebate from Equipment & Renewal	0	0	0	1,439,466
Total Revenue & Transfers	$ 40,209,573	$ 40,899,737	$ 41,730,752	$ 43,933,862
TOTAL AVAILABLE FUNDS	$ 49,194,732	$ 48,822,931	$ 49,392,441	$ 50,356,566
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 18,453,933	$ 19,152,736	$ 19,357,144	$ 20,508,870
Contractual Services	17,096,477	17,448,765	17,184,556	17,984,886
Commodities	2,394,758	2,559,477	2,619,017	2,609,099
Other Expenditures	467,741	448,843	430,286	318,440
Capital Outlay	139,385	676,388	691,096	1,254,394
Subtotal Operating	$ 38,552,294	$ 40,286,209	$ 40,282,099	$ 42,675,689
Transfers To				
General Fund-Indirect Cost	$ 1,446,495	$ 1,559,088	$ 1,555,458	$ 1,453,928
General Fund-Other	763,138	626,077	636,930	637,532
Improvement & Contingency Fund	250,000	250,000	250,000	250,000
Employee Benefits Insurance Fund	105,250	105,250	105,250	105,250
Solid Waste Debt Service Fund	367,901	0	0	0
Capital Projects	0	460,501	140,000	1,820,000
Other	47,965	0	0	0
Subtotal Transfers	$ 2,980,749	$ 3,000,916	$ 2,687,638	$ 4,266,710
TOTAL APPROPRIATIONS	$ 41,533,043	$ 43,287,125	$ 42,969,737	$ 46,942,399
GROSS ENDING BALANCE	$ 7,661,689	$ 5,535,806	$ 6,422,704	$ 3,414,167

ENTERPRISE FUND
SOLID WASTE IMPROVEMENT AND CONTINGENCY FUND
SUMMARY OF ADOPTED BUDGET

Description:

This fund was established to provide a reserve for capital improvements, acquisitions, and other capital expenditures related to the City's Solid Waste functions. A yearly transfer of available funds will be moved from the operating fund to this Improvement and Contingency Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 828,769	$ 92,529	$ 913,402	$ 964,352
REVENUES				
Transfer from Solid Waste Operating Fund	$ 250,000	$ 250,000	$ 250,000	$ 250,000
Interest On Time Deposits	43,309	37,730	50,950	50,340
Total Revenue & Transfers	$ 293,309	$ 287,730	$ 300,950	$ 300,340
TOTAL AVAILABLE FUNDS	$ 1,122,078	$ 380,259	$ 1,214,352	$ 1,264,692
APPROPRIATIONS				
Transfers To				
Solid Waste Operating Fund	$ 0	$ 0	$ 0	$ 0
Capital Projects	208,676	250,000	250,000	250,000
Subtotal Transfers	$ 208,676	$ 250,000	$ 250,000	$ 250,000
TOTAL APPROPRIATIONS	$ 208,676	$ 250,000	$ 250,000	$ 250,000
GROSS ENDING BALANCE	$ 913,402	$ 130,259	$ 964,352	$ 1,014,692

Expendable Trust Funds

EXPENDABLE TRUST FUND
BETTER JOBS FUND
SUMMARY OF ADOPTED BUDGET

Description:

In FY 2000-2001, this fund will be established with $4.5 million from the City's proceeds from the lease-lease back transaction involving City Public Service. The fund's resources will be expended on, and dedicated to, job training and support programs over a ten year period.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ N/A	$ N/A	$ N/A	$ 0
Accounting Adjustment	N/A	N/A	N/A	0
Net Balance	$ N/A	$ N/A	$ N/A	$ 0
REVENUES				
Contr fr Job Trng, Neigh Revit, & Econ Dev Fd	$ N/A	$ N/A	$ N/A	$ 4,500,000
Interest on Time Deposits	N/A	N/A	N/A	240,000
Total Revenue & Transfers	$ N/A	$ N/A	$ N/A	$ 4,740,000
TOTAL AVAILABLE FUNDS	$ N/A	$ N/A	$ N/A	$ 4,740,000
APPROPRIATIONS				
Transfers To				
General Fund	$ N/A	$ N/A	$ N/A	$ 500,000
TOTAL APPROPRIATIONS	$ N/A	$ N/A	$ N/A	$ 500,000
GROSS ENDING BALANCE	$ N/A	$ N/A	$ N/A	$ 4,240,000

EXPENDABLE TRUST FUND
BEXAR COUNTY RABIES CONTROL FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Rabies Control Fund was established to account for reimbursement by the County for rabies control in unincorporated Bexar County. This program is supervised by the City of San Antonio Animal Control Division of the Health Department and is responsible for patrolling this area in order to impound stray dogs and injured and unwanted animals. All expenses of the project are paid by Bexar County.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 0	$ 0	$ 0	$ 0
Accounting Adjustment	0	0	0	0
Net Balance	$ 0	$ 0	$ 0	$ 0
REVENUES				
Contribution from Other Agencies	$ 165,056	$ 155,577	$ 188,879	$ 207,078
Total Revenue & Transfers	$ 165,056	$ 155,577	$ 188,879	$ 207,078
TOTAL AVAILABLE FUNDS	$ 165,056	$ 155,577	$ 188,879	$ 207,078
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 136,958	$ 127,060	$ 152,806	$ 166,251
Contractual Services	9,339	11,917	15,803	9,690
Commodities	17,428	15,960	19,630	16,290
Other Expenditures	1,331	640	640	577
Subtotal Operating	$ 165,056	$ 155,577	$ 188,879	$ 192,808
Transfers To				
General Fund-Indirect Cost	$ 0	$ 0	$ 0	$ 14,270
Subtotal Transfers	$ 0	$ 0	$ 0	$ 14,270
TOTAL APPROPRIATIONS	$ 165,056	$ 155,577	$ 188,879	$ 207,078
GROSS ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

EXPENDABLE TRUST FUND
CASA SAN ANTONIO PROGRAM FUND
SUMMARY OF ADOPTED BUDGET

Description:

The CASA San Antonio foreign office program was established to develop U.S.-Mexico commerce by developing business partnerships and investment and co-investment programs between Mexico and San Antonio. The program also promotes San Antonio as a major tourist destination. The program has established Casa San Antonio offices in Guadalajara, Jalisco, Monterrey, Nuevo Leon, and Mexico City. *In FY 1999-2000, this program was incorporated within the Hotel/Motel Tax Fund under the Department of International Affairs.*

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 9,129	$ N/A	$ N/A	$ N/A
Accounting Adjustment	0	N/A	N/A	N/A
Net Balance	$ 9,129	$ N/A	$ N/A	$ N/A
REVENUES				
Transfer from General Fund - Economic Initiative	$ 156,243	$ N/A	$ N/A	$ N/A
Transfer from Special Revenue - Hotel/Motel	145,420	N/A	N/A	N/A
Fees for Services/Contributions	26,230	N/A	N/A	N/A
Total Revenue & Transfers	$ 327,893	$ N/A	$ N/A	$ N/A
TOTAL AVAILABLE FUNDS	$ 337,022	$ N/A	$ N/A	$ N/A
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 133,429	$ N/A	$ N/A	$ N/A
Contractual Services	204,934	N/A	N/A	N/A
Commodities	13,757	N/A	N/A	N/A
Other Expenditures	2,180	N/A	N/A	N/A
Capital Outlay	3,333	N/A	N/A	N/A
TOTAL APPROPRIATIONS	$ 357,633	$ N/A	$ N/A	$ N/A
GROSS ENDING BALANCE	$ (20,611)	$ N/A	$ N/A	$ N/A

EXPENDABLE TRUST FUND
SAN ANTONIO LOCAL DEVELOPMENT CORPORATION FUND
SUMMARY OF ADOPTED BUDGET

Description:

The San Antonio Local Development Corporation, Inc. (SALDC) is a Certified Development Corporation which is authorized to administer SBA 502, SBA 504, and EDA Revolving Loan Fund loan programs. The primary objective for these programs is to create and retain jobs and increase the tax base of the City by providing industrial and commercial loans to assist small businesses. This fund was created to finance the activities of staff supporting the SALDC.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ (17,798)	$ 1,212	$ 1,706	$ 10,645
REVENUES				
Transfer from General Fund	$ 45,000	$ 45,000	$ 45,000	$ 45,000
SALDC Loan Programs (SBA and EDA)	129,566	111,500	119,000	160,000
Recovery of Expenditures - Microloan	34,101	52,500	45,000	50,000
Total Revenue & Transfers	$ 208,667	$ 209,000	$ 209,000	$ 255,000
TOTAL AVAILABLE FUNDS	$ 190,869	$ 210,212	$ 210,706	$ 265,645
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 154,360	$ 171,392	$ 152,301	$ 208,713
Contractual Services	28,319	28,740	40,455	35,094
Commodities	2,869	4,500	2,630	3,850
Other Expenditures	750	930	930	930
Capital Outlay	2,865	3,785	3,745	2,659
TOTAL APPROPRIATIONS	$ 189,163	$ 209,347	$ 200,061	$ 251,246
GROSS ENDING BALANCE	$ 1,706	$ 865	$ 10,645	$ 14,399

EXPENDABLE TRUST FUND
SAN JOSE BURIAL FUND
SUMMARY OF ADOPTED BUDGET

Description:

The San Jose Burial Fund was established to account for the maintenance of the San Jose Burial Park. This park is supervised by the City of San Antonio Parks and Recreation Department.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 3,447,552	$ 3,515,513	$ 3,530,662	$ 3,631,792
Accounting Adjustment	902	0	0	0
Net Balance	$ 3,448,454	$ 3,515,513	$ 3,530,662	$ 3,631,792
REVENUES				
Sale of Lots	$ 21,767	$ 30,000	$ 31,500	$ 31,500
Interest on Investments	0	0	0	0
Interest on Time Deposits	178,402	155,350	198,530	196,060
Total Revenue & Transfers	$ 200,169	$ 185,350	$ 230,030	$ 227,560
TOTAL AVAILABLE FUNDS	$ 3,648,623	$ 3,700,863	$ 3,760,692	$ 3,859,352
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 100,365	$ 119,681	$ 109,028	$ 115,358
Contractual Services	817	0	137	0
Commodities	8,597	9,330	10,263	9,330
Other Expenditures	0	460	460	343
Capital Outlay	0	0	0	0
Subtotal Operating	$ 109,779	$ 129,471	$ 119,888	$ 125,031
Transfers To				
General Fund-Indirect Cost	$ 8,182	$ 9,028	$ 9,012	$ 13,796
TOTAL APPROPRIATIONS	$ 117,961	$ 138,499	$ 128,900	$ 138,827
GROSS ENDING BALANCE	$ 3,530,662	$ 3,562,364	$ 3,631,792	$ 3,720,525

EXPENDABLE TRUST FUNDS
FIDUCIARY FUNDS
SUMMARY OF ADOPTED BUDGET

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
MEMORIAL AND GIFTS FUND				
Beginning Balance	$ 3,564,476	$ 3,374,469	$ 3,518,410	$ 3,020,369
Revenues	$ 2,951,104	$ 587,500	$ 2,690,955	$ 1,401,070
Expenditures	2,997,170	587,500	3,188,996	1,401,070
Ending Balance	$ 3,518,410	$ 3,374,469	$ 3,020,369	$ 3,020,369
FIRE AND POLICEMEN'S PENSION FUND				
Beginning Balance	$ 963,183,138	$ 962,683,138	$ 1,183,942,973	$ 1,183,947,834
Revenues	$ 260,068,661	$ 35,700,000	$ 43,343,319	$ 43,340,886
Expenditures	39,308,826	35,700,000	43,338,458	43,340,888
Ending Balance	$ 1,183,942,973	$ 962,683,138	$ 1,183,947,834	$ 1,183,947,834
PARKS AND RECREATION ATHLETIC FUND				
Beginning Balance	$ 1,001,072	$ 1,086,572	$ 1,102,983	$ 1,163,583
Revenues	$ 799,689	$ 343,000	$ 389,850	$ 359,550
Expenditures	697,778	343,000	329,250	359,550
Ending Balance	$ 1,102,983	$ 1,086,572	$ 1,163,583	$ 1,163,583
911 DISTRICT FUND				
Beginning Balance	$ 55,541	$ 64,341	$ 32,711	$ 32,711
Revenues	$ 264,802	$ 250,600	$ 120,540	$ 125,000
Expenditures	287,632	250,600	120,540	125,000
Ending Balance	$ 32,711	$ 64,341	$ 32,711	$ 32,711
HOUSING TRUST FUND				
Beginning Balance	$ 11,329,448	$ 11,804,448	$ 10,848,376	$ 11,240,658
Revenues	$ 771,892	$ 1,087,000	$ 639,207	$ 443,520
Expenditures	1,252,964	1,087,000	246,925	443,520
Ending Balance	$ 10,848,376	$ 11,804,448	$ 11,240,658	$ 11,240,658
FIRE AND POLICEMEN'S PREFUNDED FUND				
Residual Equity Transfer In	$ 40,085,162	$ 43,858,534	$ 58,203,486	$ 43,858,534
Revenues	$ 21,645,502	$ 5,750,000	$ 29,230,045	$ 29,350,000
Expenditures	3,527,178	5,750,000	4,553,833	4,750,000
Ending Balance	$ 58,203,486	$ 43,858,534	$ 82,879,698	$ 68,458,534

Internal Service Funds

INTERNAL SERVICE FUND
BUILDING MAINTENANCE & REPAIR OPERATING FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Building Maintenance & Repair Operating Fund will be established in FY 2000-2001 to separately account for the maintenance of City facilities of which the Building Maintenance Division of Public Works is the primary building services provider. This fund will record revenues and expenditures associated with the maintenance of various City facilities. Revenues will be generated through a charge-back system to other City departments based on square footage and internal hourly trade services.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ N/A	$ N/A	$ N/A	$ 0
Accounting Adjustment	N/A	N/A	N/A	0
Net Balance	$ N/A	$ N/A	$ N/A	$ 0
REVENUES				
Facility Maintenance Charges	$ N/A	$ N/A	$ N/A	$ 4,894,222
Facility Trade Service Charges	N/A	N/A	N/A	1,748,425
Transfer from General Fund	N/A	N/A	N/A	407,603
Transfer from Capital Improvement Reserve	N/A	N/A	N/A	449,445
Total Revenue & Transfers	$ N/A	$ N/A	$ N/A	$ 7,499,695
TOTAL AVAILABLE FUNDS	$ N/A	$ N/A	$ N/A	$ 7,499,695
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ N/A	$ N/A	$ N/A	$ 3,706,892
Contractual Services	N/A	N/A	N/A	2,080,142
Commodities	N/A	N/A	N/A	294,742
Other Expenditures	N/A	N/A	N/A	24,073
Capital Outlay	N/A	N/A	N/A	28,580
Subtotal Operating	$ N/A	$ N/A	$ N/A	$ 6,134,429
Transfers To				
General Fund-Indirect Cost	$ N/A	$ N/A	$ N/A	$ 279,653
General Fund-Other	N/A	N/A	N/A	300,000
Building Maintenance I & C	N/A	N/A	N/A	449,445
Other Transfers	N/A	N/A	N/A	249,265
Subtotal Transfers	$ N/A	$ N/A	$ N/A	$ 1,278,363
TOTAL APPROPRIATIONS	$ N/A	$ N/A	$ N/A	$ 7,412,792
GROSS ENDING BALANCE	$ N/A	$ N/A	$ N/A	$ 86,903

INTERNAL SERVICE FUND
BUILDING MAINTENANCE IMPROVEMENT & CONTINGENCY FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Building Maintenance Improvement & Contingency Fund will be established in FY 2000-2001 to separately account for the capital improvements maintenance of various City facilities. This fund will be supported by departmental square foot charges to be transferred annually from the Building Maintenance & Repair Operating Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ N/A	$ N/A	$ N/A	$ 0
Accounting Adjustment	N/A	N/A	N/A	0
Net Balance	$ N/A	$ N/A	$ N/A	$ 0
REVENUES				
Transfer from Building Maintenance Operating	$ N/A	$ N/A	$ N/A	$ 449,445
Interest on Time Deposits	N/A	N/A	N/A	0
Total Revenue & Transfers	$ N/A	$ N/A	$ N/A	$ 449,445
TOTAL AVAILABLE FUNDS	$ N/A	$ N/A	$ N/A	$ 449,445
APPROPRIATIONS				
Operating Expenses				
Contractual Services	$ N/A	$ N/A	$ N/A	$ 299,445
Commodities	N/A	N/A	N/A	150,000
Subtotal Operating	$ N/A	$ N/A	$ N/A	$ 449,445
TOTAL APPROPRIATIONS	$ N/A	$ N/A	$ N/A	$ 449,445
GROSS ENDING BALANCE	$ N/A	$ N/A	$ N/A	$ 0

INTERNAL SERVICE FUND
INFORMATION SERVICES FUND
SUMMARY OF ADOPTED BUDGET

Description:

This Internal Service Funds is used to record activities related to the Information Services Department. The Information Services Department provides data processing, telephone & radio services 24 hours a day, 7 days a week to all City departments as well as Data Communications services to the San Antonio Water System and Bexar County in support of the county-wide Criminal Justice Information System.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 2,619,880	$ 2,756,959	$ 3,893,306	$ 2,944,013
Net Balance	$ 2,619,880	$ 2,756,959	$ 3,893,306	$ 2,944,013
REVENUES				
City of San Antonio Billings	$ 11,616,770	$ 11,763,417	$ 11,833,144	$ 12,121,628
Bexar County Billings	88,449	90,000	91,500	90,900
SAWS Billings	6,883	3,100	11,090	10,000
Other Agency Billings	54,829	55,510	50,120	57,500
Telecommunications Charges	1,008,230	720,590	720,590	792,660
Radio Shop Charges	2,582,342	1,390,350	1,522,460	1,522,460
Miscellaneous Revenue	6,286	2,540	2,500	7,130
Interest on Time Deposits	142,210	113,970	139,920	138,390
Sale of Fixed Assets	1,452	0	0	0
Building Maintenance Fund Rebate	0	0	0	108,198
Transfer from General Fund	0	0	0	735,493
Total Revenue	$ 15,507,451	$ 14,139,477	$ 14,371,324	$ 15,584,359
TOTAL AVAILABLE FUNDS	$ 18,127,331	$ 16,896,436	$ 18,264,630	$ 18,528,372
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 7,519,732	$ 8,458,848	$ 8,035,207	$ 9,308,589
Contractual Services	2,691,916	3,769,850	2,677,085	4,068,451
Commodities	1,927,499	2,240,480	2,600,920	2,842,060
Other Expenditures	120,580	117,050	118,549	79,690
Lease Purchase Contracts	212,370	272,120	272,120	272,120
Capital Outlay	231,959	270,000	272,430	351,950
Inventories	822,177	358,000	504,530	358,700
Subtotal Operating	$ 13,526,233	$ 15,486,348	$ 14,480,841	$ 17,281,560
Transfers To				
General Fund-Indirect Cost	$ 670,353	$ 809,069	$ 758,498	$ 427,597
General Fund-Other	10,493	45,738	45,738	11,958
Other Transfers	26,946	34,033	35,540	39,741
Subtotal Transfers	$ 707,792	$ 888,840	$ 839,776	$ 479,296
TOTAL APPROPRIATIONS	$ 14,234,025	$ 16,375,188	$ 15,320,617	$ 17,760,856
GROSS ENDING BALANCE	$ 3,893,306	$ 521,248	$ 2,944,013	$ 767,516

INTERNAL SERVICE FUND
PURCHASING AND GENERAL SERVICES FUND
SUMMARY OF ADOPTED BUDGET

Description:

Purchasing and General Services Fund was established to record all revenues and expenditures associated with provision of services to City departments and other government entities. The Purchasing Department provides support services on a charge-back basis to other City departments, as well as other governmental agencies.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 2,563,724	$ 1,250,266	$ 855,604	$ 1,088,313
Net Balance	$ 2,563,724	$ 1,250,266	$ 855,604	$ 1,088,313
REVENUES				
Central Stores	$ 1,724,610	$ 1,752,240	$ 1,808,120	$ 2,050,510
Automotive	17,813,165	18,618,327	19,669,126	20,547,946
Procurement	0	625,000	513,000	600,000
Interest on Time Deposits	42,365	39,060	900	900
Other Revenue	232,006	43,550	123,810	123,700
Building Maintenance Fund Rebate	0	0	0	97,992
Transfer from Information Services	15,333	23,900	23,740	22,894
Transfer from Employee Benefits Ins. Fund	13,575	57,200	34,428	55,348
Transfer from General Fund	0	0	10,787	14,524
Total Revenue & Transfers	$ 19,841,054	$ 21,159,277	$ 22,183,911	$ 23,513,814
TOTAL AVAILABLE FUNDS	$ 22,404,778	$ 22,409,543	$ 23,039,515	$ 24,602,127
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 6,697,180	$ 7,906,056	$ 7,686,215	$ 8,604,622
Contractual Services	1,199,467	1,121,495	1,178,126	1,621,776
Commodities	309,634	240,790	269,771	365,390
Other Expenditures	191,271	175,020	179,220	145,216
Capital Outlay	147,452	222,250	194,482	232,292
Commodities/Services-Resale	11,366,437	10,723,450	11,594,550	12,112,523
Subtotal Operating	$ 19,911,441	$ 20,389,061	$ 21,102,364	$ 23,081,819
Transfers To				
General Fund-Indirect Cost	$ 582,635	$ 701,176	$ 660,495	$ 392,206
General Fund-Other	151,152	111,729	111,729	111,566
Transfer to Capital Projects	827,320	0	0	0
Other Transfers	76,626	75,997	76,614	82,520
Subtotal Transfers	$ 1,637,733	$ 888,902	$ 848,838	$ 586,292
TOTAL APPROPRIATIONS	$ 21,549,174	$ 21,277,963	$ 21,951,202	$ 23,668,111
GROSS ENDING BALANCE	$ 855,604	$ 1,131,580	$ 1,088,313	$ 934,016

INTERNAL SERVICE FUND
EQUIPMENT RENEWAL AND REPLACEMENT FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Equipment Renewal and Replacement Fund was established to record all revenues and expenditures associated with the replacement function of vehicles and heavy equipment. Revenues are generated from lease payments which are collected from all City departments participating in the replacement program.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 17,708,157	$ 18,240,027	$ 21,284,309	$ 23,358,215
Net Balance	$ 17,708,157	$ 18,240,027	$ 21,284,309	$ 23,358,215
REVENUES				
Sale of Vehicles	$ 2,821,969	$ 2,420,000	$ 3,042,130	$ 2,419,190
Interest on Time Deposits	993,958	895,430	1,162,790	1,146,970
Lease of Rolling Equipment	11,227,610	12,390,582	12,769,100	13,438,214
Miscellaneous	108,124	127,400	127,400	131,200
Interest from International Center Fund	0	20,373	20,373	19,224
Interest from Golf Course Fund	1,627	0	0	0
Interest from Confiscated Property	22,405	0	0	0
Total Revenue	$ 15,175,693	$ 15,853,785	$ 17,121,793	$ 17,154,798
TOTAL AVAILABLE FUNDS	$ 32,883,850	$ 34,093,812	$ 38,406,102	$ 40,513,013
APPROPRIATIONS				
Operating Expenses				
Contractual Services	$ 23,448	$ 160,228	$ 180,900	$ 229,340
Commodities	226	0	0	0
Capital Outlay	10,752,317	14,511,360	14,349,725	18,433,826
Subtotal Operating	$ 10,775,991	$ 14,671,588	$ 14,530,625	$ 18,663,166
Transfers To				
General Fund-Other	$ 12,917	$ 17,262	$ 17,262	$ 13,487
Solid Waste Rebate/NE Service Center	0	0	0	1,439,466
Capital Projects	810,633	500,000	500,000	1,000,000
Subtotal Transfers	$ 823,550	$ 517,262	$ 517,262	$ 2,452,953
TOTAL APPROPRIATIONS	$ 11,599,541	$ 15,188,850	$ 15,047,887	$ 21,116,119
GROSS ENDING BALANCE	$ 21,284,309	$ 18,904,962	$ 23,358,215	$ 19,396,894
RESERVE FOR FUTURE PURCHASES	$ 21,284,309	$ 18,904,962	$ 23,358,215	$ 19,396,894
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

INTERNAL SERVICE FUND
TEMPORARY SERVICES
SUMMARY OF ADOPTED BUDGET

Description:

The Temporary Services Fund was established to record all revenues and expenditures associated with the provision of temporary services to City departments. These services are provided to City departments when employees are not available due to injuries, extended illness or special projects. The Human Resources Department provides temporary support services on a charge-back basis to other City departments.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 55,914	$ 55,914	$ 52,701	$ 52,701
Net Balance	$ 55,914	$ 55,914	$ 52,701	$ 52,701
REVENUES				
Temporary Services	$ 1,470,511	$ 1,426,452	$ 1,259,955	$ 1,322,953
Total Revenue & Services	$ 1,470,511	$ 1,426,452	$ 1,259,955	$ 1,322,953
TOTAL AVAILABLE FUNDS	$ 1,526,425	$ 1,482,366	$ 1,312,656	$ 1,375,654
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 1,471,781	$ 1,423,452	$ 1,258,455	$ 1,321,378
Contractual Services	1,943	3,000	1,500	1,575
Subtotal Operating	$ 1,473,724	$ 1,426,452	$ 1,259,955	$ 1,322,953
Transfers To				
General Fund	$ 0	$ 0	$ 0	$ 45,000
Subtotal Transfers	$ 0	$ 0	$ 0	$ 45,000
TOTAL APPROPRIATIONS	$ 1,473,724	$ 1,426,452	$ 1,259,955	$ 1,367,953
GROSS ENDING BALANCE	$ 52,701	$ 55,914	$ 52,701	$ 7,701

SELF INSURANCE FUND
EMPLOYEE BENEFITS INSURANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

The Employee Benefits Insurance Fund consolidates the revenues and expenditures associated with benefits provided to City employees including medical, dental, and vision insurance. The major portion of the funding comes from premiums paid by departments for their employees. Costs include a third party administrator to process health claims, Health Department's Employee Wellness Clinic, and administrative staff.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 4,207,069	$ 5,252,377	$ 3,855,422	$ 1,529,610
Net Balance	$ 4,207,069	$ 5,252,377	$ 3,855,422	$ 1,529,610
REVENUES				
City Medical Plan Assessments	$ 20,419,684	$ 20,963,222	$ 21,079,918	$ 24,693,583
HMO Medical Plan Assessments	10,424,640	10,837,149	10,551,048	13,492,209
City Dental Plan Assessments	331,904	327,715	368,706	376,080
DMO Dental Plans	293,220	296,880	311,420	318,348
City Vision Plan Assessments	203,351	206,315	211,354	215,581
Life Insurance Plan Assessments	442,703	442,497	486,442	496,171
Other Insurance Plans Assessments	129,733	129,278	133,703	134,200
Other Revenues	8,284	0	0	0
Interest on Time Deposits	422,365	379,560	472,170	466,680
Recovery of Expenditures	343,131	335,000	342,063	326,000
Transfers from General Fund	2,643,900	2,243,900	2,243,900	2,243,900
Transfers from Unemployment Comp.	300,000	100,000	100,000	0
Transfers from Other Funds	294,710	357,795	357,795	294,710
Total Revenue & Transfers	$ 36,257,625	$ 36,619,311	$ 36,658,519	$ 43,057,462
TOTAL AVAILABLE FUNDS	$ 40,464,694	$ 41,871,688	$ 40,513,941	$ 44,587,072
APPROPRIATIONS				
Operating Expenses				
Administration - City	$ 611,788	$ 841,099	$ 804,804	$ 957,120
Administration - Contracts	1,015,769	1,086,888	1,021,487	1,070,873
CitiMed Claims	24,306,619	24,836,566	26,016,226	28,393,966
HMO Payments	8,437,231	8,859,940	8,791,025	10,226,736
DMO Payments	443,409	452,352	461,454	475,464
CitiDent Claims	351,688	381,715	359,880	369,270
Vision Claims	327,236	329,230	335,152	343,548
Premiums - Stop Loss	300,000	200,000	200,000	200,000
Other Insurance Payments	537,116	515,000	588,548	648,550
Subtotal Operating	$ 36,330,856	$ 37,502,790	$ 38,578,576	$ 42,685,527
Transfers To				
General Fund-Indirect Cost	$ 43,866	$ 64,433	$ 60,427	$ 581,304
General Fund-Other	25,475	35,900	35,900	33,586
Employee Wellness Program	195,500	275,000	275,000	275,000
Internal Service Fund	13,575	54,300	34,428	55,348
Subtotal Transfers	$ 278,416	$ 429,633	$ 405,755	$ 945,238
TOTAL APPROPRIATIONS	$ 36,609,272	$ 37,932,423	$ 38,984,331	$ 43,630,765
GROSS ENDING BALANCE	$ 3,855,422	$ 3,939,265	$ 1,529,610	$ 956,307

SELF INSURANCE FUND
EXTENDED SICK LEAVE PROGRAM
SUMMARY OF ADOPTED BUDGET

Description:

The Internal Service Fund for the Extended Sick Leave Program provides a single account for settlement of claims associated with the City's Employee Long-Term Disability Plan. Claims are administered by City staff and departments are assessed premiums to cover expenditures.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 53,314	$ 53,314	$ 54,085	$ 56,505
REVENUES				
Participant Assessments	$ 22,448	$ 30,000	$ 25,794	$ 30,000
Interest on Time Deposits	2,239	1,960	2,420	2,400
Recovery of Expenses	175	0	0	0
Total Revenue & Transfers	$ 24,862	$ 31,960	$ 28,214	$ 32,400
TOTAL AVAILABLE FUNDS	$ 78,176	$ 85,274	$ 82,299	$ 88,905
APPROPRIATIONS				
Operating Expenses				
Personal Services	$ 24,091	$ 31,960	$ 25,794	$ 32,400
Subtotal Operating	$ 24,091	$ 31,960	$ 25,794	$ 32,400
Transfers To				
General Fund	$ 0	$ 0	$ 0	$ 50,000
Subtotal Transfers	$ 0	$ 0	$ 0	$ 50,000
TOTAL APPROPRIATIONS	$ 24,091	$ 31,960	$ 25,794	$ 82,400
GROSS ENDING BALANCE	$ 54,085	$ 53,314	$ 56,505	$ 6,505

SELF INSURANCE FUND
LIABILITY INSURANCE FUND
SUMMARY OF ADOPTED BUDGET

Description:

This fund consolidates the City's Liability Insurance Programs. The fund's revenues are collected through charges to City departments and expenditures are made to settle tort claims against the City. The fund includes the administrative cost for Risk Management and Liligation staff, insurance premiums, and the third party administrative fees.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 2,557,650	$ 2,880,031	$ 4,502,060	$ 6,283,678
Accounting Adjustment	(17,822)	0	0	0
Net Balance	$ 2,539,828	$ 2,880,031	$ 4,502,060	$ 6,283,678
REVENUES				
Department Assessments	$ 9,218,862	$ 9,215,765	$ 9,215,765	$ 6,540,765
Interest on Time Deposits	1,078,696	932,220	1,329,200	1,313,050
Stop Loss Payments	0	20,000	0	0
Recovery of Expenditures	411,967	2,000	26,326	5,500
Compensation for Damages	199,983	211,000	186,500	190,000
Other Revenue	51,473	53,020	53,020	54,610
Total Revenue & Transfers	$ 10,960,981	$ 10,434,005	$ 10,810,811	$ 8,103,925
TOTAL AVAILABLE FUNDS	$ 13,500,809	$ 13,314,036	$ 15,312,871	$ 14,387,603
APPROPRIATIONS				
Operating Expenses				
Administration - City	$ 1,051,674	$ 1,094,431	$ 1,098,915	$ 1,250,352
Administration - Contracts	428,165	484,000	463,290	695,195
Claims - Insurance	6,422,840	7,387,000	6,093,215	6,215,871
Premiums - Excess Liability	1,088,052	1,217,200	1,157,665	1,309,589
Subtotal Operating	$ 8,990,731	$ 10,182,631	$ 8,813,085	$ 9,471,007
Transfers To				
General Fund-Indirect Cost	$ 0	$ 107,382	$ 91,939	$ 27,257
General Fund-Other	8,018	9,979	124,169	9,135
Subtotal Transfers	$ 8,018	$ 117,361	$ 216,108	$ 36,392
TOTAL APPROPRIATIONS	$ 8,998,749	$ 10,299,992	$ 9,029,193	$ 9,507,399
GROSS ENDING BALANCE	$ 4,502,060	$ 3,014,044	$ 6,283,678	$ 4,880,204

SELF INSURANCE FUND
OCCUPATIONAL HEALTH PROGRAM
SUMMARY OF ADOPTED BUDGET

Description:

This Self Insurance Fund includes revenues and expenditures of the City Employee Health Clinic operated by the San Antonio Metropolitan Health District and the Employee Assistance Program operated by the Human Resources Department. These operations are supported by transfers from the Workers' Compensation and the Employee Benefits Insurance Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 20,226	259,786	$ 2,250	$ 67,388
Net Balance	$ 20,226	$ 259,786	$ 2,250	$ 67,388
REVENUES				
Transfer from Workers' Compensation Fund	$ 345,500	$ 575,000	$ 528,000	$ 550,000
Transfer from Employee Benefits Ins. Fund	195,500	275,000	275,000	275,000
Interest on Time Deposits	2,005	1,020	350	350
Total Revenue & Transfers	$ 543,005	$ 851,020	$ 803,350	$ 825,350
TOTAL AVAILABLE FUNDS	$ 563,231	$ 1,110,806	$ 805,600	$ 892,738
APPROPRIATIONS				
Operating Expenses				
HEALTH				
Personal Services	$ 269,338	$ 293,634	$ 264,876	$ 318,045
Contractual Services	263,889	279,800	287,335	270,954
Commodities	23,913	26,750	26,750	26,750
Other Expenditures	3,841	2,950	2,950	1,918
Capital Outlay	0	0	0	0
Subtotal	$ 560,980	$ 603,134	$ 581,911	$ 617,667
HUMAN RESOURCES				
Personal Services	$ 0	$ 44,290	$ 51,801	$ 50,285
Contractual Services	0	104,000	104,000	100,957
Commodities	0	500	500	500
Other Expenditures	0	0	0	0
Capital Outlay	0	0	0	0
Subtotal	$ 0	$ 148,790	$ 156,301	$ 151,742
TOTAL OPERATING EXPENSES				
Personal Services	$ 269,338	$ 337,924	$ 316,677	$ 368,330
Contractual Services	263,889	383,800	391,335	371,911
Commodities	23,913	27,250	27,250	27,250
Other Expenditures	3,841	2,950	2,950	1,918
Capital Outlay	0	0	0	0
Total Operating	$ 560,980	$ 751,924	$ 738,212	$ 769,409
Transfers To				
General Fund-Indirect Cost	$ 0	$ 0	$ 0	$ 40,075
Subtotal Transfers	$ 0	$ 0	$ 0	$ 40,075
TOTAL APPROPRIATIONS	$ 560,980	$ 751,924	$ 738,212	$ 809,484
GROSS ENDING BALANCE	$ 2,250	$ 358,882	$ 67,388	$ 83,254

SELF INSURANCE FUND
UNEMPLOYMENT COMPENSATION PROGRAM
SUMMARY OF ADOPTED BUDGET

Description:

This Self Insurance Fund for the Unemployment Compensation Program provides a central account for resolving unemployment compensation claims. Claims are administered by a third party administrator and paid through the central account.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 356,560	$ 175,408	$ 131,093	$ 20,383
REVENUES				
Department Assessments	$ 290,000	$ 190,000	$ 189,194	$ 220,140
Interest on Time Deposits	10,972	7,280	9,290	9,180
Total Revenue	$ 300,972	$ 197,280	$ 198,484	$ 229,320
TOTAL AVAILABLE FUNDS	$ 657,532	$ 372,688	$ 329,577	$ 249,703
APPROPRIATIONS				
Operating Expense				
Unemployment Compensation Claims	$ 206,439	$ 170,000	$ 189,194	$ 220,140
Subtotal Operating	$ 206,439	$ 170,000	$ 189,194	$ 220,140
Transfers To				
Employee Benefits	$ 300,000	$ 100,000	$ 100,000	$ 0
General Fund	20,000	20,000	20,000	20,000
Subtotal Transfers	$ 320,000	$ 120,000	$ 120,000	$ 20,000
TOTAL APPROPRIATIONS	$ 526,439	$ 290,000	$ 309,194	$ 240,140
GROSS ENDING BALANCE	$ 131,093	$ 82,688	$ 20,383	$ 9,563

SELF INSURANCE FUND
WORKERS' COMPENSATION FUND
SUMMARY OF ADOPTED BUDGET

Description:

This fund consolidates the Workers' Compensation liabilities into one account. Each department is charged a premium based on their own history of claim loss experience. A third party administrator processes Workers' Compensation claims paid from this fund. This fund provides for the costs of the City's Employee Safety Program, the City Attorney's administration of in-suit claims, and the Health Department's Occupational Health Clinic.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 7,264,738	$ 5,835,400	$ 7,453,290	$ 7,790,288
Net Balance	$ 7,264,738	$ 5,835,400	$ 7,453,290	$ 7,790,288
REVENUES				
Department Assessments	$ 10,125,901	$ 10,425,000	$ 10,425,000	$ 8,925,000
Assessment Rebate General Fund	(610,880)	0	0	0
Assessment Rebate Other Funds	(389,120)	0	0	0
Interest on Time Deposits	1,154,402	1,005,160	1,128,320	1,112,850
Stop Loss Payments	0	0	0	0
Recovery of Expenditures	173,937	262,600	238,267	50,000
Total Revenue & Transfers	$ 10,454,240	$ 11,692,760	$ 11,791,587	$ 10,087,850
TOTAL AVAILABLE FUNDS	$ 17,718,978	$ 17,528,160	$ 19,244,877	$ 17,878,138
APPROPRIATIONS				
APPROPRIATIONS				
Administration - City	$ 1,504,635	$ 1,442,036	$ 1,865,485	$ 2,090,463
Administration - Contracts	792,608	965,966	823,356	1,069,555
Premiums - Excess Liability	240,964	242,420	222,605	216,000
Claims - Insurance	7,273,526	8,044,000	7,890,000	8,126,700
Subtotal Operating	$ 9,811,733	$ 10,694,422	$ 10,801,446	$ 11,502,718
Transfers To				
General Fund-Indirect Cost	$ 98,351	$ 114,380	$ 112,364	$ 267,098
General Fund-Other	10,104	12,779	12,779	10,108
Employee Wellness Program	195,500	425,000	378,000	400,000
Employee Assistance Program	150,000	150,000	150,000	150,000
Subtotal Transfers	$ 453,955	$ 702,159	$ 653,143	$ 827,206
TOTAL APPROPRIATIONS	$ 10,265,688	$ 11,396,581	$ 11,454,589	$ 12,329,924
GROSS ENDING BALANCE	$ 7,453,290	$ 6,131,579	$ 7,790,288	$ 5,548,214

Categorical Grants

CATEGORICAL GRANT SUMMARY BY DEPARTMENT FY 2001

PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
City Attorney					
Early Intervention for Women Living in Domestic Violence	$	$ 182,662	$	$ 60,991	$ 243,653
City Attorney Total	***$ -***	***$ 182,662***	***$ -***	***$ 60,991***	***$ 243,653***
Community Initiatives					
Child Care Management Services (CCMS)		31,716,224	1,200,000		$ 32,916,224
Head Start Early Child Care	29,022,434			7,255,608	36,278,042
Youth Opportunity	4,205,917				4,205,917
Comprehensive Nutrition Program		1,757,020	1,887,945	293,950	3,938,915
ASCEND	2,127,593				2,127,593
Community Services Block Grant (CSBG)		1,634,616			1,634,616
Emergency Shelter Grant (ESG)	712,000			712,000	1,424,000
Client Managed Program		1,386,006		5,000	1,391,006
Supportive Housing Program 1996	310,000				310,000
Supportive Housing Program 1997	2,324,219				2,324,219
Supportive Housing Program 1998 - CASAS	488,966				488,966
Supportive Housing Program 1998 - Dwyer	276,049				276,049
Supportive Housing Program 1999	1,181,143				1,181,143
Housing Opportunities for Persons with Aids (HOPWA)	623,000				623,000
Literacy Instructional Support		425,000			425,000
Personal Attendant Services		400,000		18,000	416,000
Supportive Services for the Elderly		256,615	140,987	5,000	402,602
Carver Cultural Arts Center				236,250	236,250
Fair Housing Program	229,173				229,173
Juvenile Accountability Incentive Block Grant		418,519		46,502	465,021
San Antonio Education Partnership				111,250	111,250
Resource and Referral Kid-Link		46,500			46,500
Housing Counseling Program	150,000				150,000
Emergency Food & Shelter Grant (ESG)	60,000				80,000
Runaway Youth Program		7,576	41,091		48,667
Community Initiatives Total	***$ 41,930,494***	***$ 38,048,076***	***$ 3,270,023***	***$ 8,681,560***	***$ 91,930,153***
Cultural Affairs					
Decentralization - Texas Commission on the Arts		$ 122,369	$ 15,185	$ 122,369	$ 259,923
Cultural Tourism Marketing - Texas Commission on the Arts		5,436		5,436	10,672
Cultural Affairs Total	***$ -***	***$ 127,805***	***$ 15,185***	***$ 127,805***	***$ 270,795***
Economic Development					
1996 Defense Conversion Program	$ 1,500,000			$ 500,000	$ 2,000,000
1998 Defense Economic Adjustment Program	3,000,000			3,000,000	6,000,000
Procurement Technical Assistance	149,950			156,655	306,605
Economic Development Total	***$ 4,649,950***	***$ -***	***$ -***	***$ 3,656,655***	***$ 8,306,605***
Fire					
Federal Emergency Management Assistance (FEMA)	$ 78,335				$ 78,335
Fire Total	***$ 78,335***	***$ -***	***$ -***	***$ -***	***$ 78,335***
Health					
Women, Infant & Children Project	$ 4,973,914				$ 4,973,914
Childhood Immunization Project	5,963,489	369,376			6,332,865
Title V Maternal & Child Health Services		1,099,985		380,000	1,479,985
Ryan WhiteTitle II	634,702	555,644			1,190,346
Tuberculosis Elimination	356,702	197,979	20,000	15,000	589,681
Maternal Residential Treatment & Detoxification Project		286,317		289,968	576,285
Health Education Project	96,479	274,595			371,074
Housing Assistance for Persons with Aids	50,000	56,673			106,673
Family Planning Services		180,959	90,300	100,000	371,259
Sexually Transmitted Disease Program	170,823	77,046			247,869
Breast & Cervical Cancer Control Project		142,818		222,000	364,818
Parent/Child Inc. Health Services Project	34,000			71,000	105,000
HIV Aids Surveillance Program	155,000				155,000
Healthy Steps				50,739	50,739
Ryan White Title I Dental Clinic	106,369				108,369
Milk Lab Tests		20,312			20,312
HIV Prevention		359,000			359,000
Title V Population Based Program		264,035		4,070	268,105
Lead Based Paint Hazard Program	193,176				193,176

CATEGORICAL GRANT SUMMARY BY DEPARTMENT FY 2001

PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
COMVAXX				121,336	121,336
WIC Community Outreach	70,000				70,000
VAQTA				92,500	92,500
HAVRIX Hepatitis A				87,552	87,552
Respiratory Synctial Virus Program				819,943	819,943
Robert Wood Johnson Foundation				360,000	360,000
Women's Health Program				350,000	350,000
Pentacel Vaccine Trial Study				170,000	170,000
Diabetes Registry				150,000	150,000
ADAM Program	138,534				138,534
Abstinence Education		128,886			128,886
Refugee Screening	116,712				116,712
Human Papillomavirus (HPV)				76,050	76,050
Project SAVE				59,147	59,147
NACCHO Hepatitis C Training				10,000	10,000
Reach Out and Read				10,000	10,000
March of Dimes Folic Acid				10,000	10,000
Health Total	***$ 13,061,900***	***$ 4,013,625***	***$ 110,300***	***$ 3,449,305***	***$ 20,635,130***
Housing & Community Development					
CDBG Entitlement Grant Program	$ 13,185,550			$ 785,081	$ 13,970,631
Home Entitlement Grant Program	7,076,000				7,076,000
Housing & Community Development Total	***$ 20,261,550***	***$ -***	***$ -***	***$ 785,081***	***$ 21,046,631***
Library					
State Grant		$ 775,926			$ 775,926
Kronkosky Charitable Foundation				500,000	500,000
San Antonio Public Library Foundation				375,000	375,000
San Antonio Public Library Foundation - interest earned				25,000	25,000
Interlibrary Loan Services	203,571				203,571
Telecommunications Infrastructure Fund		367,900			387,900
Semmes Family Foundation				100,000	100,000
San Antonio Area Foundation				15,000	15,000
Library Total	***$ 203,571***	***$ 1,143,826***	***$ -***	***$ 1,015,000***	***$ 2,362,397***
Parks & Recreation					
Summer Food Services Program	$ 609,865				$ 609,665
Parks & Recreation Total	***$ 609,865***	***$ -***	***$ -***	***$ -***	***$ 609,865***
Planning					
TEA 21 Planning Program	$ 55,000				$ 55,000
Planning Total	***$ 55,000***	***$ -***	***$ -***	***$ -***	***$ 55,000***
Police					
Regional Auto Crimes Team (ReACT)		$ 1,000,000	$ 390,950	$ 1,453,658	$ 2,844,608
HIDTA - Intelligence Center	437,487				437,487
Local Law Enforcement Block Grant	630,304		70,034		700,338
COPS 1999 Universal Hiring Program	591,655		846,577		1,438,232
COPS 2000 Universal Hiring Program	403,975		765,661		1,169,636
COPS 2001 Universal Hiring Program	211,287		400,648		611,915
San Antonio High Intensity Drug Trafficking Area (HIDTA)	1,239,276				1,239,278
COPS More	181,388		177,209		358,597
Bexar Metro 911				154,000	154,000
Crisis Assistance Team Administration (CATA)		79,759		24,925	104,684
Police Total	***$ 3,695,352***	***$ 1,079,759***	***$ 2,651,079***	***$ 1,632,583***	***$ 9,058,773***
Grants Subtotal	**$ 84,546,017**	**$ 44,595,753**	**$ 6,046,587**	**$ 19,408,980**	**$ 154,597,337**
Aviation					
Airport Improvement Program	$ 9,936,971		$ 3,112,324		$ 13,049,295
Aviation Total	***$ 9,936,971***	***$ -***	***$ 3,112,324***	***$ -***	***$ 13,049,295***
Housing & Community Development					
CDBG Entitlement Grant Program	$ 8,957,450				$ 6,957,450
Housing & Community Development Total	***$ 6,957,450***	***$ -***	***$ -***	***$ -***	***$ 6,957,450***
Capital Projects Subtotal	**$ 18,894,421**	**$ -**	**$ 3,112,324**	**$ -**	**$ 20,006,745**
Grand Total	**$ 101,440,438**	**$ 44,595,753**	**$ 9,158,911**	**$ 19,408,980**	**$ 174,604,082**

Debt Management

DEBT MANAGEMENT PLAN

OVERVIEW

The City of San Antonio issues debt for the purpose of financing long-term infrastructure capital improvements. Some of these projects have multiple sources of funding which include debt financing. Infrastructure, as referred to by the City, means economic externalities essentially required to be provided by government to support a community's basic human needs, economic activity, safety, education and quality of life. Types of debt issued by the City include General Obligation Bonds which are secured by ad valorem taxes and Certificates of Obligation which are typically secured by a pledge of revenues and ad valorem taxes, do not require voter approval, and are issued for smaller programs that support the major infrastructure facilities and for certain revenue producing facilities. Revenue bonds are utilized to finance long-term capital improvements for proprietary enterprise and self-supporting operations. Currently, revenue bonds have provided the financing required for the City's International Airport facilities, the City's Parking System, and the Henry B. Gonzalez Convention Center Expansion.

The long-term infrastructure financing process commences with the identification of major projects throughout the City to be financed with General Obligation Bonds or Certificates of Obligation. These City-wide projects typically involve public safety, street improvements, drainage, flood control, construction and improvements to municipal facilities, as well as quality of life enhancements related to municipal parks. Major projects that are financed with General Obligation Bonds and supported by ad valorem taxes are presented to the electorate for approval. Upon voter approval, the City is authorized to issue General Obligation Bonds to finance the approved projects. Bond elections are held as needs of the community are ascertained. Revenue bonds do not require an election and are sold as needed for construction, expansion and/or renovation of facilities in amounts that are in compliance with revenue bond covenants. The process for any debt issuance begins with the budget process and planned improvements to be made during the ensuing fiscal year.

Utilization of comprehensive financial analysis and computer modeling in the debt management plan incorporates numerous variables such as sensitivity to interest rates, changes in assessed values, annexations, current ad valorem tax collection rates, self-supporting debt and fund balances. The analytical modeling and effective debt management has enabled the City to maximize efficiencies through refundings and debt structuring. Strict adherence to conservative financial management has allowed the City to meet its financing needs while at the same time maintaining its "Aa2", "AA+" and "AA+" bond rating by Moody's Investors Service, Standard & Poor's Ratings Group and Fitch Investors Service, Inc., respectively. The positive trend in the City's credit strength is evidenced by the Standard & Poor's rating upgrade from "AA" to its current "AA+" in 1998 and by Fitch's rating upgrade from "AA" to its current "AA+" in 1999.

DEBT AUTHORIZATION

- GENERAL OBLIGATION BONDS

The City is authorized to issue General Obligation Bonds pursuant to the City Charter and the general laws of the State of Texas and by ordinance adopted by the City Council. General Obligation Bonds are authorized by the voters of the City at elections held within the City. On May 1, 1999 the citizens of San Antonio passed an election authorizing the issuance of $140,200,000 general improvement bonds. Shown in Table 1 on the following page is the City's currently authorized but unissued ad valorem tax supported bonds. For the fiscal year to end September 30, 2000, the City will have $663,558,108 outstanding General Obligation Bonds and $15,000,000 outstanding Tax-Exempt Commercial Paper.

- CERTIFICATES OF OBLIGATION

The City is authorized to issue Certificates of Obligation pursuant to the City Charter, applicable State laws and ordinances adopted by the City Council. Certificates are issued for various purposes to include financing revenue producing capital improvements and for infrastructure support and development. For the fiscal year to end September 30, 2000, the City will have $101,820,000 outstanding Certificates of Obligation, comprising 13.05% of the total outstanding ad valorem tax supported debt.

Table 1

Authorized But Unissued Ad Valorem Tax Bonds					
Date of Authorization	Purpose	Amount Authorized	Previously Issued Bonds	Previously Issued Commercial Paper	Bonds Authorized but Unissued
05/01/99	Streets & Pedestrian Improvements	41,300,000	4,000,000	5,000,000	32,300,000
05/01/99	Drainage	19,000,000	1,095,000	1,365,000	16,540,000
05/01/99	Flood Control with Parks Imp.	12,200,000	1,985,000	2,480,000	7,735,000
05/01/99	Parks & Recreation	24,200,000	2,680,000	3,350,000	18,170,000
05/01/99	Library System	13,200,000	140,000	180,000	12,880,000
05/01/99	Public Safety	30,300,000	2,100,000	2,625,000	25,575,000
		$ 140,200,000	$ 12,000,000	$ 15,000,000	$ 113,200,000

The City has authority pursuant to an election held on January 26, 1980 to issue $16,660,000 in bonds which includes $1,052,000 for libraries, $2,232,000 for fire protection, $4,224,000 for drainage and flood control, and $9,252,000 for street, bridge and related improvements. The City does not currently intend to issue bonds for any of the remaining purposes authorized in 1980.

- REVENUE BONDS

The City is authorized to issue revenue bonds under the provisions of the City Charter, applicable State laws, and ordinances adopted by City Council. At fiscal year ending September 30, 2000, the City's outstanding revenue bonds will be airport revenue bonds in the aggregate principal amount of $110,205,000, parking system revenue bonds in the aggregate principal amount of $24,845,000 and Henry B. Gonzalez Convention Center Expansion Project Revenue Bonds aggregating to $181,602,480. The airport, parking and convention center revenue bonds are not secured by ad valorem taxes and are limited obligations of the City, payable solely from the gross revenues of the airport system, parking system and hotel occupancy tax collections respectively.

DEBT LIMITATIONS

The amount of ad valorem tax supported debt that the City may incur is limited by City Charter and by the Constitution of the State of Texas. The City Charter establishes a limitation on the General Obligation debt supported by ad valorem taxes to an amount not to exceed ten percent of the total assessed valuation.

The Constitution of the State of Texas provides that the ad valorem taxes levied by the City for debt service and maintenance and operation purposes shall not exceed $2.50 for each one hundred dollars of assessed valuation of taxable property. There is no limitation within the $2.50 rate for interest and sinking fund purposes; however, it is the policy of the Attorney General of the State of Texas to prohibit the issuance of debt by a city if such issuance produces debt service requirements that exceed the amount that can be paid from $1.50 tax rate calculated at 90% collections.

LONG-TERM DEBT PLANNING

The City employs a comprehensive multi-year, long-term capital improvement planning program that is updated annually. Debt management is a major component of the financial planning model which incorporates projected financing needs for infrastructure development that is consistent with the City's growth while at the same time measuring and assessing the cost and timing of each debt issuance. Assumptions utilized in the Debt Plan include: (i) assessed valuation growth at 0.5% per year for existing base values and 1.00% per year for new improvements, (ii) projected annexations are added to the assessed valuations in the year they are scheduled to be on the tax roles, (iii) tax collections are at 97.5%, (iv) the adopted debt service tax rate will decrease to 22.90 cents in fiscal year 2001 and remain constant in 2002 then increase incrementally between 0.15 cent and 0.45 cent annually through fiscal year 2011 to an estimated maximum debt service tax rate of 26.20 cents in fiscal year 2011 (the current debt service tax rate is 23.4 cents, (v) of the $140.2 million general improvement bonds

authorized by the voters in the May 1, 1999 election, $12,000,000 in general improvement bonds and $15,000,000 of Tax-Exempt Commercial Paper was sold in fiscal year 2000 and the remaining $113,2000,000 is scheduled to be sold in installments of $31.23 million, $34.79 million, $25.41 million and $21.77 million in fiscal years 2001 through 2004 respectively, and (vi) the issuance of approximately $79,395,000 certificates of obligation, which are scheduled to be sold by fiscal year 2005 for fire stations, Metropolitan Planning Organization (MPO) street projects, municipal facility improvements, Houston Street redevelopment, San Antonio River Improvements, and a Financial Management System.

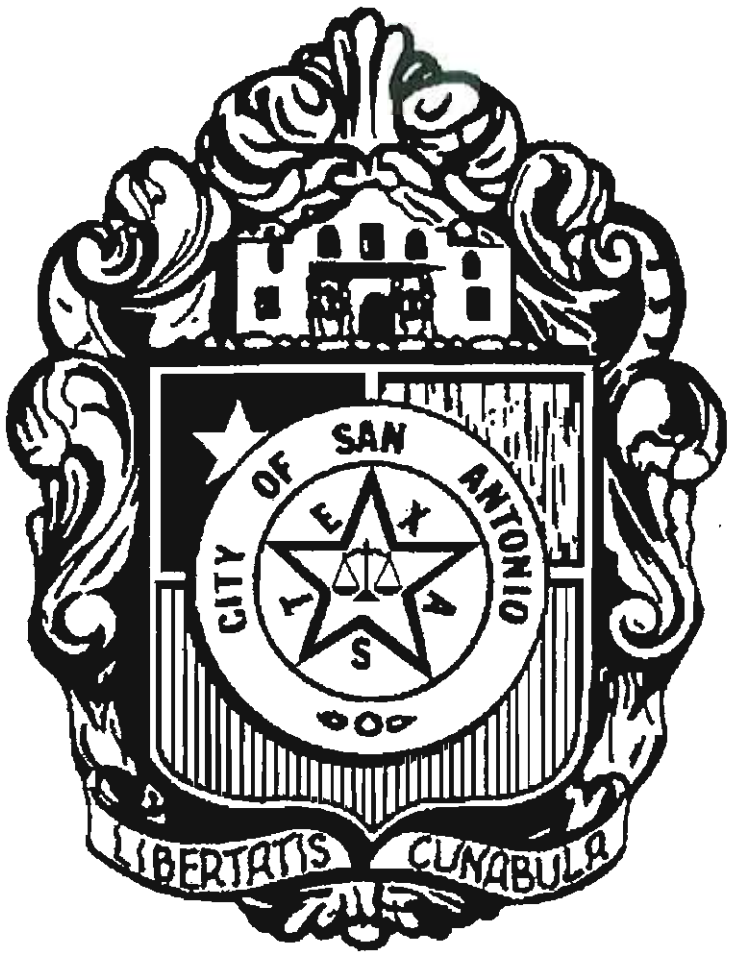
NEW MONEY ISSUES

On-going capital improvement needs have required the City to sell certificates of obligation and general obligation bonds to fund capital improvements for various streets, drainage and flood control projects; acquisition, construction and improvements related to park facilities, public safety, municipal facilities, parking structures; environmental clean-up and land acquisition.

The FY 2000-2001 debt plan includes the sale of $31,230,000 Tax-Exempt Commercial Paper Notes of the $140,200,000 authorized in the May 1, 1999 bond election and does not include the issuance of General Improvement Bonds. The FY 2000-2001 debt plan also includes the sale of $17,025,000 Certificates of Obligation. It is anticipated that the commercial paper and certificates will be sold in November or December, 2000. The commercial paper to be sold includes $11,115,00 for streets and pedestrian improvements, $3,975,000 for drainage, $4,450,000 for flood control with park improvements, $7,330,000 for parks and recreation, $90,000 for the library system, and $4,270,000 for public safety. The certificates of obligation will be sold to fund fire station improvements, Metropolitan Planning Organization (MPO) street projects, municipal facility improvements, the public infrastructure improvements related to the Houston Street redevelopment project, and a Financial Management System.

DEBT SERVICE TAX RATE

The combination of successful refundings, favorable economic activity and low interest rates for bond and certificate of obligation sales has resulted in a decrease in the projected maximum debt service tax rate of $0.3049 per $100 valuation prior to the 1992, 1993, 1996, and 1998 refundings to a projected maximum debt service tax rate of $0.2620 per $100 in fiscal year 2011. This estimated maximum debt service tax rate includes the issuance of the remaining $140,200,000, 1999 authorized bonds, and $79,395,000 certificates of obligation.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Debt Service Funds

DEBT SERVICE FUND
SUMMARY OF ADOPTED BUDGET

Description:

This schedule reflects the consolidation of the General Obligation Debt Service Fund and the Certificates of Obligation Debt Service Fund. The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt. The Certificates of Obligation Debt Service Fund was established to account for the accumulation of ad valorem and pledged revenues collected for the purpose of paying principal and interest on long term certificates of obligation and short term contractual obligation certificates.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 58,051,700	$ 59,195,597	$ 61,356,374	$ 65,044,831
REVENUES				
Current Property Tax	$ 71,943,932	$ 75,728,374	$ 76,472,941	$ 79,494,075
Delinquent Property Tax	1,072,900	996,878	1,200,500	1,132,082
Judgments Collected	0	0	0	0
Interest on Time Deposits	4,865,604	4,339,506	5,527,428	5,638,763
Interest on Investments	0	0	0	0
Penalty & Interest on Delinquent Taxes	971,944	800,520	815,300	807,200
Proceeds of Bond Issuances	27,100,368	0	0	0
Recovery of Expenditures	0	0	0	0
Transfer from Hotel/Motel Tax Fund	389,970	372,370	372,370	384,865
Transfer from Alamodome Revenue Fund	499,655	501,636	487,170	484,269
Transfer from Capital Projects Fund	0	0	0	0
Transfer from General Fund	0	0	0	0
Total Revenue & Transfers	$ 106,844,373	$ 82,739,284	$ 84,875,709	$ 87,941,254
TOTAL AVAILABLE FUNDS	$ 164,896,073	$ 141,934,881	$ 148,232,083	$ 152,986,085
APPROPRIATIONS				
Bond Principal	$ 36,095,000	$ 40,550,000	$ 40,340,000	$ 43,055,000
Bond Interest	40,000,695	41,666,748	40,847,252	41,905,335
Issue Costs	229,226	0	0	0
Payment to Escrow Agent	27,214,778	0	0	0
Arbitrage Payable	0	0	0	0
TOTAL APPROPRIATIONS	$ 103,539,699	$ 82,216,748	$ 81,187,252	$ 84,960,335
GROSS ENDING BALANCE	$ 61,356,374	$ 59,718,133	$ 65,044,831	$ 68,025,750
RESTRICTED RESERVE	$ 61,356,374	$ 59,718,133	$ 65,044,831	$ 68,025,750
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

DEBT SERVICE FUND
AIRPORT SYSTEM REVENUE BOND SERIES 1992, 1993 AND 1996
SUMMARY OF ADOPTED BUDGET

Description:

The Airport Revenue Refunding Bond Series 1992, 1993, and 1996 Debt Service Funds were created to account for revenues transferred from the Airport System Revenue Fund. These revenues will pay for principal and interest on these bonds and provide for the bond reserve to pay other costs and expenses.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 12,547,812	$ 12,547,812	$ 12,673,641	$ 12,744,892
REVENUES				
Contr. from Airport Revenue Fund	$ 11,291,514	$ 11,231,412	$ 10,988,292	$ 10,972,657
Interest on Time Deposits	727,109	661,876	976,247	991,044
Bond Proceeds	0	0	0	0
Total Revenue & Transfers	$ 12,018,623	$ 11,893,288	$ 11,964,539	$ 11,963,701
TOTAL AVAILABLE FUNDS	$ 24,566,435	$ 24,441,100	$ 24,638,180	$ 24,708,593
APPROPRIATIONS				
Bond Principal	$ 4,195,000	$ 4,470,000	$ 4,470,000	$ 4,755,000
Bond Interest	7,697,794	7,423,288	7,423,288	7,127,451
TOTAL APPROPRIATIONS	$ 11,892,794	$ 11,893,288	$ 11,893,288	$ 11,882,451
GROSS ENDING BALANCE	$ 12,673,641	$ 12,547,812	$ 12,744,892	$ 12,826,142
Bond Reserve Fund	$ 8,844,787	$ 8,844,787	$ 8,844,787	$ 8,844,787
Reserve for Future Payments	3,828,854	3,703,025	3,900,105	3,981,355
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0
Succeeding Yr. Principal & Interest	$ 0	$ 11,882,451	$ 11,882,451	$ 11,891,618

DEBT SERVICE FUND
CONVENTION CENTER EXPANSION REVENUE BOND SERIES 1996
SUMMARY OF ADOPTED BUDGET

Description:

The Convention Center Expansion Debt Service Fund was established to account for the issuance of bonds to fund the Convention Center Expansion Project. The principal and interest is paid from revenues generated through 2% of Hotel/Motel Tax Collections and transferred into this Debt Service Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 19,901,914	$ 21,049,794	$ 20,551,444	$ 20,168,192
REVENUES				
Contr. from CCE Rev. Fund	$ 8,599,841	$ 8,031,070	$ 7,709,922	$ 7,773,582
Interest on Time Deposits	1,342,110	1,246,614	1,333,750	1,361,079
Total Revenue & Transfers	$ 9,941,951	$ 9,277,684	$ 9,043,672	$ 9,134,661
TOTAL AVAILABLE FUNDS	$ 29,843,865	$ 30,327,478	$ 29,595,116	$ 29,302,853
APPROPRIATIONS				
Bond Principal	$ 0	$ 410,000	$ 410,000	$ 830,000
Bond Interest	8,877,950	8,877,950	8,877,950	8,859,500
Arbitrage	414,471	0	138,974	132,770
TOTAL APPROPRIATIONS	$ 9,292,421	$ 9,287,950	$ 9,426,924	$ 9,822,270
GROSS ENDING BALANCE	$ 20,551,444	$ 21,039,528	$ 20,168,192	$ 19,480,583
Bond Reserve Fund	$ 16,999,830	$ 16,999,830	$ 16,999,830	$ 16,999,830
Reserve for Future Payments	3,551,614	4,039,699	3,168,363	2,480,753
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0

DEBT SERVICE FUND
GOLF COURSE CERTIFICATES OF OBLIGATION, SERIES 1986A AND REFUNDING 1992, 1993, 1998A
SUMMARY OF ADOPTED BUDGET

Description:

The Golf Course Debt Service Fund was established to account for the issuance of bonds to fund the construction of two additional golf courses. The principal and interest is paid from revenues generated through golf fees in the Golf Course Revenue Fund and transferred into this Debt Service Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 193,769	$ 104,132	$ 8,077	$ 9,727
REVENUES				
Contr. from Golf Course Rev Fund	$ 340,009	$ 260,690	$ 268,364	$ 264,377
Proceeds from Notes	351,875	0	350,343	350,447
Interest on Time Deposits	18,335	21,210	13,537	8,839
Miscellaneous	7,516	0	0	0
Recovery of Expenditures	26,304	0	0	0
Total Revenue & Transfers	$ 744,039	$ 281,900	$ 632,244	$ 623,663
TOTAL AVAILABLE FUNDS	$ 937,808	$ 386,032	$ 640,321	$ 633,390
APPROPRIATIONS				
Bond Principal	$ 340,000	$ 170,000	$ 380,000	$ 390,000
Bond Interest	293,596	111,900	250,594	227,751
Notes Principal	88,010	0	0	0
Notes Interest	1,627	0	0	0
Issue Costs	11,497	0	0	0
Transfer to Golf Course Rev Fund	195,000	0	0	0
TOTAL APPROPRIATIONS	$ 929,730	$ 281,900	$ 630,594	$ 617,751
GROSS ENDING BALANCE	$ 8,077	$ 104,132	$ 9,727	$ 15,639
Restricted Reserve	$ 8,077	$ 104,132	$ 9,727	$ 15,639
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0
Succeeding Yr. Principal & Interest	$ 0	$ 269,883	$ 617,751	$ 632,914

DEBT SERVICE FUND
PARKING CERTIFICATES OF OBLIGATION, SERIES 1992-1996, REFUNDING 1992, 1996A, 1998A, AND REVENUE BONDS, SERIES 2000
SUMMARY OF ADOPTED BUDGET

Description:

This Parking Facility Debt Service schedule includes Refunding Bonds, Series 1992, 1996A, and 1998A, Certificates of Obligation, Series 1992 through 1996, and Revenue Bonds, Series 2000. The principal and interest is paid from revenues generated in the Parking Revenue Fund and transferred into this Debt Service Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 648,149	$ 648,149	$ 653,808	$ 979,025
REVENUES				
Contr. from Parking Revenue Fund	$ 2,092,253	$ 2,004,089	$ 1,658,589	$ 2,281,715
Capitalized Interest	0	0	1,200,000	0
Interest on Time Deposits	59,593	69,028	109,442	158,945
Interest on Investments	7,561	0	0	0
Misc. Revenue	34,326	0	0	0
Total Revenue & Transfers	$ 2,193,733	$ 2,073,117	$ 2,968,031	$ 2,440,660
TOTAL AVAILABLE FUNDS	$ 2,841,882	$ 2,721,266	$ 3,621,839	$ 3,419,685
APPROPRIATIONS				
Bond Principal	$ 1,160,000	$ 1,145,000	$ 1,145,000	$ 835,000
Bond Interest	966,309	928,117	1,497,814	2,239,835
Issue Costs	61,765	0	0	0
TOTAL APPROPRIATIONS	$ 2,188,074	$ 2,073,117	$ 2,642,814	$ 3,074,835
GROSS ENDING BALANCE	$ 653,808	$ 648,149	$ 979,025	$ 344,850
Restricted Revenue	$ 653,808	$ 648,149	$ 979,025	$ 344,850
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0
Succeeding Yr. Principal & Interest	$ 0	$ 1,707,563	$ 3,074,835	$ 3,249,476

DEBT SERVICE FUND
SOLID WASTE CERTIFICATES OF OBLIGATIONS, SERIES 1993
SUMMARY OF ADOPTED BUDGET

Description:

The Solid Waste Debt Service Fund was established to account for the debt service requirements for the Regional Environment Enterprise Zone. The principal and interest is paid from revenues generated through solid waste fees in the Solid Waste Revenue Fund and transferred into this Debt Service Fund.

	ACTUAL FY 1998-1999	REVISED BUDGET FY 1999-2000	RE-ESTIMATE FY 1999-2000	ADOPTED FY 2000-2001
AVAILABLE FUNDS				
Beginning Balance	$ 82,533	$ 0	$ 0	$ 0
REVENUES				
Contr. from Solid Waste Revenue Fund	$ 367,901	$ 0	$ 0	$ 0
Interest on Time Deposits	11,199	0	0	0
Total Revenue & Transfers	$ 379,100	$ 0	$ 0	$ 0
TOTAL AVAILABLE FUNDS	$ 461,633	$ 0	$ 0	$ 0
APPROPRIATIONS				
Bond Principal	$ 435,000	$ 0	$ 0	$ 0
Bond Interest	14,500	0	0	0
Bond Interest	12,133	0	0	0
TOTAL APPROPRIATIONS	$ 461,633	$ 0	$ 0	$ 0
GROSS ENDING BALANCE	$ 0	$ 0	$ 0	$ 0
Restricted Reserve	$ 0	$ 0	$ 0	$ 0
NET ENDING BALANCE	$ 0	$ 0	$ 0	$ 0
Succeeding Yr. Principal & Interest	$ 0	$ 0	$ 0	$ 0

Departmental Appropriations

In the following section titled "Departmental Appropriations," individual City departments are alphabetically presented. In the beginning of each department section a functional organizational chart summarizes the major activities within the department. In addition, each department cover page includes a breakout of all sources of funding and the total number of full-time equivalents (FTE's) in the department.

Each department's Adopted Budget begins with the department's mission statement. Goals and Objectives are developed for the next fiscal year, followed by key performance measures that are tracked over a three year period. Performance measures are management tools that allow City departments to measure service efforts and program accomplishments. There are four categories of performance measures: inputs, outputs, efficiency and effectiveness. Input measures can be defined as the amount of resources used in producing an output or outcome. Efficiency measures indicate how well departments are using the resources they have. Typically, it is expressed as an average or ratio between the amount of input and the amount of output. Finally, effectiveness performance measures indicate how well the service provided accomplishes the intended goal or objectives. Important to the customer and the public, effectiveness measures focus on the quality of the work performed, cycle time and customer satisfaction.

Following the departments program information, adopted program changes are categorized and arranged by reductions, improvements, mandates and reorganizations. Each of these program changes will affect the departmental budget either with a decrease, increase or reallocation in City funding. Reductions are program changes that often result in increased efficiencies within the organization. Improvements are new programs or enhancements to existing programs or services the City provides to the community. Mandates are defined as programs which the City must support as required by federal, state, or local law; required by contractual obligation; or required to support operation and maintenance costs for completed capital improvement projects. Reorganizations are the redistribution of personnel or programs from one City department to another or reallocations of funding. After a program change is placed within the appropriate category, it is sorted by City Council Budget Priority and pre-labeled with the appropriate priority title. Council Budget Priorities are emerging issues that are likely to have direct and indirect impacts on the economy, quality of life and delivery of services in San Antonio over the next five year period. These issues were first identified in the City's Five Year Financial Forecast and later expanded upon by City Council, City staff and community leaders during the City's annual Goals and Objectives Worksession.

Next, a detailed summary of the department's operating expenditures and staffing levels over a three year period is illustrated. Included in this table are department actual expenditures for FY 1999, the revised budget adopted by City Council in FY 2000, a re-estimate of department spending levels in relation to what was budgeted for FY 2000 and an Adopted Budget number which includes all approved reductions, improvements, mandates, and reorganization for FY 2001. For each year, the department's actual expenditures, revised budget, re-estimate and Adopted Budget are compared and tracked in five major spending categories. These categories include: Personal Services, Contractual Services, Commodities, Other Expenditures and Capital Outlay. In addition, the table also shows the number of authorized positions and full-time equivalents (FTE's) in the department's operating budget. Following the summary of operating expenditures and staffing levels, there are graphs of two key performance measures that highlight activities and services provided by the departments.

Finally, when appropriate, the departmental appropriations section includes information on grants. A grant summary page will summarize all grants received by the department. Next, each grant information sheet lists the most current grant total allocation award and City matching requirements. In addition, the grant sheet displays its budget information, FTE's and performance measure data for a three year period.

CITY OF SAN ANTONIO

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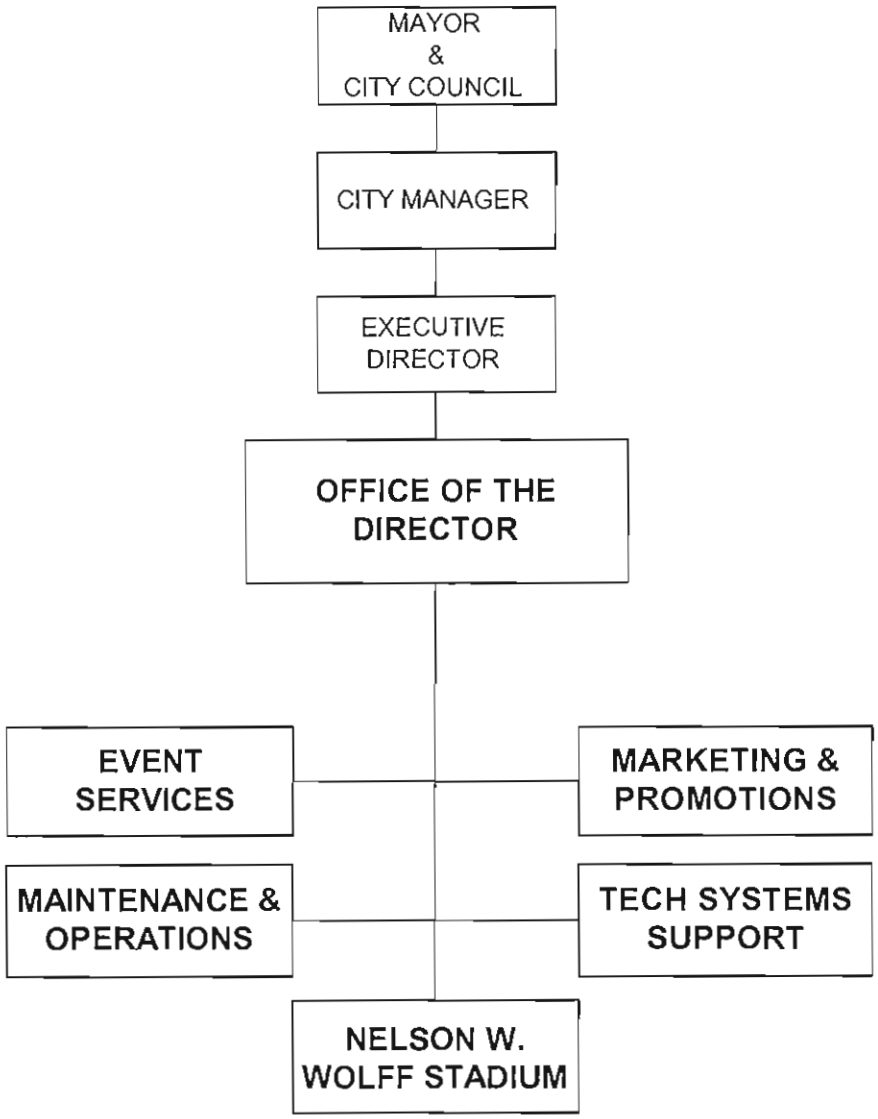
ALAMODOME



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Alamodome Special Revenue Fund	55.00	$9,387,061
Wolff Stadium Special Revenue Fund	8.00	762,065
Capital Projects	0.00	1,245,000
Total Funding	**63.00**	**$11,394,126**

ALAMODOME

ALAMODOME FUND
NELSON W. WOLFF STADIUM FUND

MISSION STATEMENT

The mission of the Alamodome Department is to provide significant momentum to the overall marketability of the City of San Antonio as a major visitor and convention destination and by hosting an appropriate blend of events that produce direct economic benefit for the Alamodome and the City of San Antonio, while providing social benefit to the community.

PROGRAM INFORMATION

The Alamodome is a multi-purpose facility that is used for a variety of sporting events, convention activities, concerts, as well as civic, religious, and social functions. The second facility, Nelson Wolff Municipal Baseball Stadium is an outdoor baseball facility which is used to host baseball games, outdoor events, and concerts.

GOALS & OBJECTIVES

To enhance the image and marketability of the Alamodome and Wolff Municipal Stadium for events. To maintain financial responsibility and accountability. To establish genuine credibility with the public, the business community, potential users (promoters), and the media. To develop and evaluate a transition plan that includes potential events to add to the Alamodome event mix, taking advantage of scheduling opportunities made possible through the termination of the Spurs contract.

- To maximize use of the Alamodome & Wolff Stadium and operate in a more competitive environment while minimizing reduction of revenues to the fund.
- To work with local and national contacts to develop events that will attract more visitors, tourists, and San Antonians.
- To improve tenant and media relations, customer service and community relations.
- To operate the Alamodome and Nelson Wolff Municipal Stadium in a safe, clean and efficient manner.
- To intensify professional staff development.
- To generate sufficient revenue to offset operating expenses and debt at Wolff Municipal Stadium.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Attendance: Alamodome				
Concerts	226,257	225,500	251,998	258,500
Sporting Events	778,659	1,048,700	971,205	1,104,830
Conventions/Other/Family Shows	361,418	284,200	222,367	417,200
Total Attendance: Alamodome	1,366,334	1,558,400	1,445,570	1,780,530
Attendance at Wolff Stadium Events	208,693	283,420	271,050	289,420
Use Days: Alamodome [1]				
Concerts	14	15	16	17
Sporting Events	35	51	48	54
Conventions/Other/Family Shows	42	32	30	55
Sub-Total Use Days	91	98	94	126

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input Continued:				
Meeting Rooms	174	N/A	250	137
Move-in/Move-out Days	27	N/A	27	64
Conversion Days	56	N/A	50	51
Total Use Days: Alamodome	348	98	421	378
Number of Wolff Stadium Events	82	80	100	95
Output:				
Alamodome:				
Total Operating Revenue [2]	$8,187,234	$8,353,327	$8,053,961	$9,476,956
Gross Event Revenue [3]	$6,816,191	$6,933,125	$6,598,277	$7,859,125
Operating Revenue Per Event Type:				
Concerts	$1,587,096	$1,510,399	$1,646,731	$1,775,361
Sporting Events	$3,130,842	$3,584,060	$3,617,002	$4,080,135
Conventions/Other/Family Shows	$2,098,253	$1,568,666	$1,334,544	$2,003,629
Meeting Rooms	$103,842	N/A	$91,334	$100,486
Wolff Stadium Event Revenue	$660,244	$659,142	$629,884	$714,015
Efficiency:				
Alamodome:				
Avg. Operating Revenue Per Attendee	$5.99	$5.36	$5.57	$5.32
Avg. Operating Revenue by Event Type:				
Concerts	$113,364	$100,693	$102,921	$104,433
Sporting Events	$89,453	$75,570	$75,354	$75,558
Conventions/Other/Family Shows	$49,958	$49,021	$44,485	$36,430
Avg. Operating Cost Per Attendee	$5.28	$4.88	$5.23	$4.95
Avg. Operating Cost Per event Type:				
Concerts	$21,480	$20,681	$20,440	$22,650
Sporting Events	$22,856	$22,816	$22,685	$21,251
Conventions/Other/Family Shows	$15,955	$15,527	$14,554	$10,117
Avg. Concessions per Attendee: (Gross)				
Concerts	$5.73	$3.96	$3.55	$4.15
Sporting Events	$5.84	$5.54	$5.71	$5.19
Conventions/Others/Family Shows	$3.44	$1.67	$2.77	$1.41
Wolff:				
Avg. Operating Event Revenue per Attendee	$3.16	$2.33	$2.32	$2.47
Avg. Operating Cost per Attendee	$4.03	$2.71	$2.62	$2.63

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
Alamodome:				
% Revenue Generated from Events	83%	83%	82%	83%
% Costs Recovered	114%	110%	106%	107%

EXPLANATORY INFORMATION

[1] Use days are defined as days when the facility is off the market and unavailable for booking (with the exception of some meeting room events). Use days include all days booked for events, move-in/move-out days, conversion days and meeting room events.
[2] Includes all Alamodome budgeted revenue.
[3] Includes revenues received from events only.

PROGRAM CHANGES

- **REDUCTIONS** **$228,671**

REDIRECTION OF STAFF DUTIES

This ***reduction*** of $208,671 is the result of eliminating six vacant positions within the Alamodome's current staffing complement. The following positions will be eliminated with their functions and duties redirected to remaining staff within the department: Dome Lease Coordinator, Senior Management Analyst, Secretary I, Event Services Coordinator, Stage Manager and a Welder. The current level of service will not be impacted by this reduction.

ALARM AND SECURITY SAVINGS

This ***reduction*** will reduce contractual alarm and security services funding at Wolff Stadium by $20,000. As a result of a new security camera system being installed at the Stadium, the department will realize a 45% security cost saving.

- **IMPROVEMENTS** **$241,312**

BETTER JOBS/EDUCATION – DOME INTERNSHIP PROGRAM

This ***improvement*** of $12,595 will establish an internship program at the Alamodome. This program will provide high school and college students with the opportunity to gain exposure to the visitor/entertainment industry. This initiative will be coordinated along with other visitor/entertainment-related departments within the City's organization.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $99,040 for the Alamodome and $18,377 for Wolff Stadium. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $1,250 are included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

OTHER IMPROVEMENTS - LOGO AND MARKETING ENHANCEMENTS

This ***improvement*** of $80,050 will provide funding for development and promotion of a new department logo. Funding will cover professional and legal costs associated with establishing a new logo with the remaining funds used to be used for marketing enhancements. First year costs include a one-time amount of $20,000.

OTHER IMPROVEMENTS - ALAMODOME CONCESSION CONSULTANTS

This ***improvement*** of $30,000 will provide funding for professional consultants to help develop a concession contract Request for Proposal in anticipation of a new food and beverage concession contract being sought in FY 2002.

PROGRAM CHANGES CONTINUED

- MANDATES $126,210

OTHER MANDATES - NCAA HOSTING OBLIGATIONS

This ***mandate*** of $126,210 will provide funding for expenses the Alamodome will incur related to hosting the National Collegiate Athletic Association Mid-West Regional Games in March 2001. Expenses include the costs associated with providing electrical hook-ups, decorations, fire and police services, medical services, production services and ticket mail-outs. Costs related to this mandate will be offset through a transfer from the Hotel/Motel Tax fund.

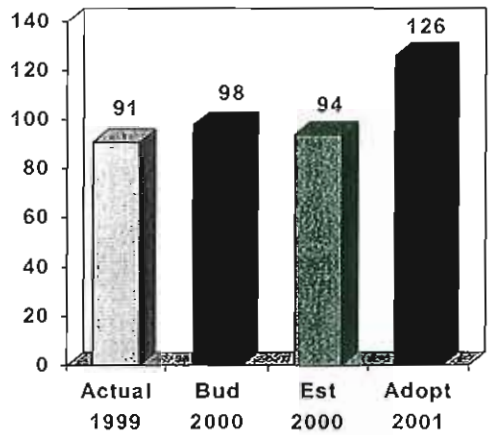
ALAMODOME EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$3,137,649	$3,391,023	$3,025,575	$3,569,007
CONTRACTUAL SERVICES	3,059,810	3,285,496	3,668,719	4,365,531
COMMODITIES	258,505	350,125	312,356	355,420
OTHER EXPENDITURES	660,581	512,261	512,260	315,108
CAPITAL OUTLAY	95,759	58,400	45,826	216,810
TRANSFERS	1,095,609	738,970	565,153	565,185
TOTAL EXPENDITURES	**$8,307,913**	**$8,336,275**	**$8,129,889**	**$9,387,061**
AUTHORIZED POSITIONS	61	61	61	55
FULL-TIME EQUIVALENTS	61.00	61.00	61.00	55.00

WOLFF STADIUM EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$349,766	$408,026	$377,781	$438,651
CONTRACTUAL SERVICES	375,710	231,815	213,353	214,453
COMMODITIES	72,386	73,707	68,102	71,695
OTHER EXPENDITURES	42,250	39,280	39,280	25,483
CAPITAL OUTLAY	0	15,500	12,887	11,783
TRANSFERS	19,746	31,199	0	0
TOTAL EXPENDITURES	**$859,858**	**$799,527**	**$711,403**	**$762,065**
AUTHORIZED POSITIONS	8	8	8	8
FULL-TIME EQUIVALENTS	8.00	8.00	8.00	8.00

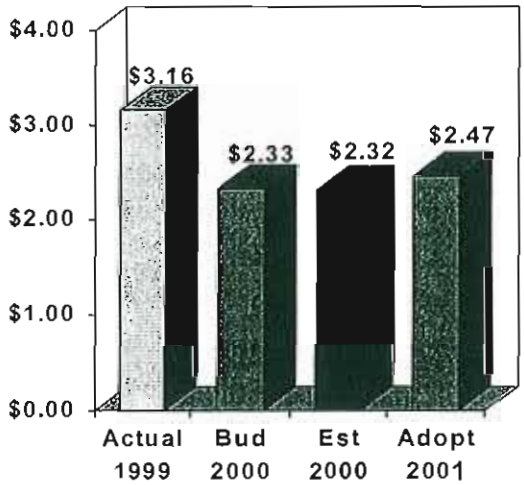
EVENT DAYS - ALAMODOME



»The number of events held at the Alamodome in FY 2001 is projected to increase by 38.46% over the number of events in FY 1999.

»The increase is driven by an increase in the number of conventions and family shows that are planned for FY 2001.

AVG. EVENT REVENUE PER ATTENDEE - WOLFF STADIUM



»Projected FY 2001 amount has decreased by 21.83% from FY 1999 as a result of the impact the Houston Astros exhibition game had on 1999 revenues.

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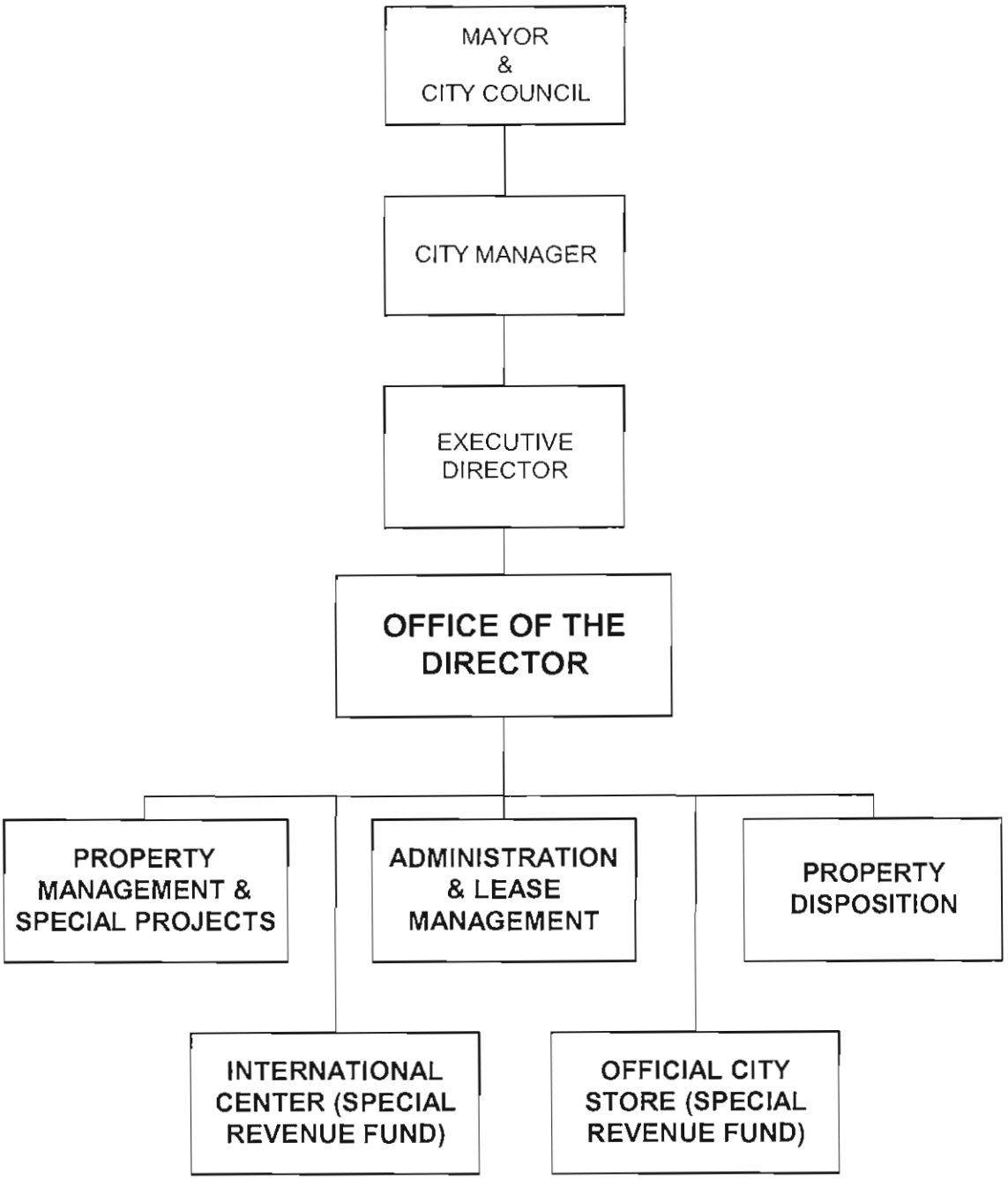
ASSET MANAGEMENT



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	14.00	$839,753
Capital Projects	0.00	5,948,000
International Center Fund	2.00	351,117
Official City Store Fund	1.00	166,477
Total Funding	**17.00**	**$7,305,347**

ASSET MANAGEMENT

GENERAL FUND

MISSION STATEMENT

The Department of Asset Management provides real estate related services to the public and other City departments in order to maximize revenues, minimize liability and provide for the highest and best use of City assets.

PROGRAM INFORMATION

The Department of Asset Management is responsible for the management of certain City real property and provides property and project management services for various City initiatives. The Department of Asset Management negotiates and manages leases and license agreements and is responsible for reviewing lease agreements negotiated by other City departments. The department is also responsible for the disposition of surplus property and assists departments by utilizing the services of an outside broker with the location and acquisition of certain real property where the site has not been previously selected.

GOALS & OBJECTIVES

Develop and implement comprehensive plans for City facility management, maintenance and improvements and other property development to minimize costs and risk, encourage development and investment, maximize revenue and improve working conditions for City employees.

- Develop the methodology for a space charge-back system and internal service fund for building maintenance and improvements and continue to act as a consultant during implementation in future years.
- Work with Public Works to engage a consultant to conduct assessments of the structural, mechanical, electrical and plumbing components of City facilities included in the proposed Building Maintenance and Improvement Fund, as well as recommend strategies to increase the energy efficiency of these facilities.
- Use assessment data collected by consultant to develop preventative maintenance and replacement schedules for building components and incorporate this information into a Building Maintenance & Improvement Master Plan and integrated work order computer system.
- Work with the City's Real Estate Broker and subconsultants, such as space planners, to develop a Facility Management Plan that will make recommendations concerning the allocation of space in new and existing facilities to minimize costs and maximize availability of services through decentralization or co-location of programs, and develop standards for office space, furniture, fixtures and equipment.
- Finalize the development of the One Stop Development Services Center near the Central Business District by Spring/Summer 2002.
- Facilitate the long-term development, including infrastructure enhancements, of the Southwest Business and Technology Park (formerly known as the Van de Walle Property) as a prime light industrial business center in an effort to redevelop the area and increase the tax base for the taxing entities, including the Edgewood School District.

Develop innovative methods to provide customers with professional services and information in an effort to maximize revenue and provide increased customer service.

- Integrate comprehensive databases of real estate information and disseminate the data in a user-friendly, web-based geographic information system (GIS) platform.
- Make available to the public, via the internet, downloadable property disposition information and application forms that may be submitted electronically.
- Increase the use of electronic document management in an effort to evolve toward a paperless work environment to increase the efficiency of staff, reduce costs and use of space for storage and improve document management.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. FTEs assigned to manage/monitor contracts [1]	2	2	3	3
No. FTEs assigned to review leases	2	2	2	2
No. FTEs assigned to License Agreements/Property Disposition [2]	3	4	4	4
No. inquiries regarding License Agreements/Property Disposition projects [3]	2,034	2,100	1,950	2,000
No. applications received for License Agreements/Property Disposition projects	76	100	95	100
Output:				
No. contracts managed/monitored [4]	35	33	33	33
No. leases reviewed for other departments	83	90	80	85
No. contracts negotiated	19	10	10	12
Revenue collected from leases/contracts managed/monitored [4]	$878,212	$891,634	$999,383	$1,099,069
No. of License Agreement/Property Disposition projects processed to conclusion through City Council	38	55	40	43
Revenue collected from License Agreements/Property Disposition [5]	$798,088	$937,500	$938,035	$840,000
In-kind project revenue negotiated through Property Disposition [6]	N/A	N/A	$226,669	$60,000
Efficiency:				
Avg. no. contracts managed/monitored per FTE	17.5	16.5	11.0	11.0
Avg. revenue collected per FTE assigned to manage/monitor contracts	$439,106	$445,817	$333,128	$366,356
Avg. no. License Agreement/Property Disposition applications per FTE	25	25	24	25
Avg. revenue collected per FTE assigned to License Agreements/Property Disposition	$266,029	$234,375	$234,509	$210,000
Effectiveness:				
% of Leases/Concession Agreements reviewed within:				
1 to 3 working days	82%	84%	92%	92%
4 to 7 working days	17%	14%	7%	7%
Over 7 working days	1%	2%	1%	1%

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness Continued:				
% of License Agreement/Property Disposition projects executed within:				
1 to 60 working days	26%	30%	30%	30%
61 to 80 working days	59%	55%	55%	56%
Over 80 working days	15%	15%	15%	14%

EXPLANATORY INFORMATION

[1] This measure reflects the part-time contract monitoring responsibilities of 7 staff members, which combine for 3 full-time equivalent employees.
[2] License Agreements/Property Disposition section of Asset Management address License Agreements, Fiber Optic Agreements, Cellular Tower Agreements, Street/Alley Closures, and Surplus Property.
[3] Variations in inquiries are reflective of customer demand.
[4] The International Center revenue and leases are also being reported in the new International Center performance measures.
[5] Revenue variation due to fee increases in FY 1999 Budget and unexpected increase in customer demand that is not projected to be sustained in FY 2001.
[6] In-kind project revenue is the value of services or discounted costs negotiated as part of a property disposition project.

PROGRAM CHANGES

- **REDUCTIONS** **$33,118**

ELIMINATE ONE REAL ESTATE SPECIALIST

This ***reduction*** eliminates one vacant Real Estate Specialist position. This position provided for the sale of surplus City property in the Property Disposition division. The division is able to absorb the workload currently assigned to this position. No decrease in the level of service is expected from this reduction. The FY 2001 savings from the elimination of this position is $33,118.

- **IMPROVEMENTS** **$41,384**

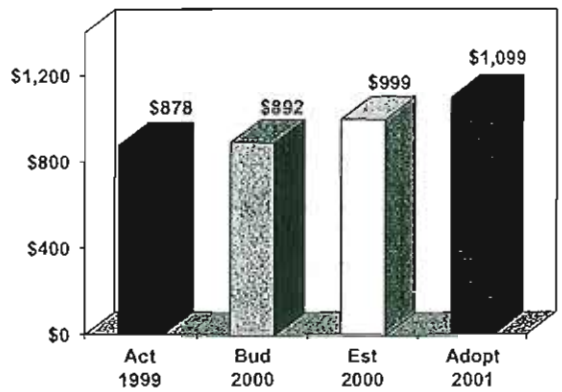
CRAG - ADD ONE SPECIAL PROJECTS COORDINATOR

This ***improvement*** adds one Special Projects Coordinator position to assist with a variety of property related issues including the monitoring of over 230 active license agreements, negotiating new license agreements, and making presentations to commissions and boards. In addition, this position will act as a departmental liaison to other City departments and external organizations involved in the development of affordable housing opportunities and redevelopment of the inner city. The FY 2001 cost of this improvement for nine months totals $41,384. In FY 2002, full-year funding will be $49,207.

GENERAL FUND EXPENDITURES BY CHARACTER

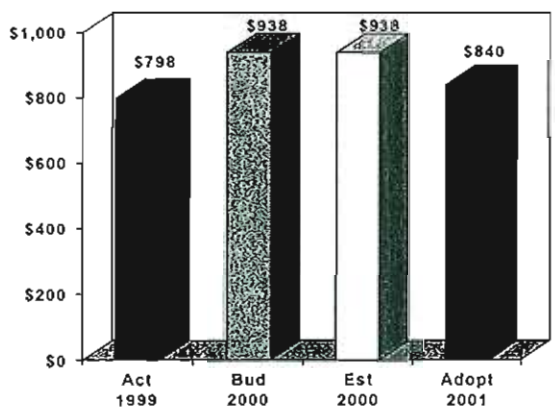
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$517,811	$613,699	$601,207	$725,845
CONTRACTUAL SERVICES	60,551	106,518	110,701	91,977
COMMODITIES	9,316	5,355	6,118	5,009
OTHER EXPENDITURES	9,230	14,140	14,140	14,140
CAPITAL OUTLAY	5,677	6,298	4,429	2,782
TOTAL EXPENDITURES	**$602,585**	**$746,010**	**$736,595**	**$839,753**
AUTHORIZED POSITIONS	**12**	**13**	**13**	**14**
FULL-TIME EQUIVALENTS	**12.00**	**13.00**	**13.00**	**14.00**

REVENUE COLLECTED FROM LEASES/CONTRACTS MANAGED/MONITORED (IN THOUSANDS)



» Revenue collected from leases/contracts managed/ monitored is expected to increase by 25.2% in FY 2001 over FY 1999.

REVENUE COLLECTED FROM LICENSE AGREEMENTS/PROPERTY DISPOSITION (IN THOUSANDS)



» Revenue variation due to fee increases in FY 1999 and unexpected increase in customer demand that is not projected to be sustained in FY 2001.

ASSET MANAGEMENT - INTERNATIONAL CENTER

INTERNATIONAL CENTER FUND

PROGRAM INFORMATION

The Department of Asset Management is responsible for the management of the International Center. The department negotiates and monitors the leases of the facility as well as coordinates the maintenance of the building with the Public Works Department to provide a high level of service and building maintenance to the tenants. The International Center was developed as a multi-purpose facility promoting the City of San Antonio as a center for international trade and business.

GOALS & OBJECTIVES

Maximize revenue through competitive leasing of building space and promote the International Center as a focal point of international commerce and business development.

- Design a web site for the International Conference Center to market it as a premier, multi-purpose meeting place that allows potential customers to virtually tour and reserve the conference center on-line.
- Develop and implement an International Center Fellowship program in collaboration with the tenants at the International Center and the International Affairs Department that will offer students the opportunity to gain valuable experience in international business, relations and management.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Total square footage leaseable space [1]	67,999	67,999	67,999	67,999
Total Operating Budget [2]	$523,089	$758,769	$718,805	$772,557
Output:				
No. leases managed	10	13	13	13
Total Operating Revenue	$643,549	$708,076	$749,415	$838,210
Total no. of functions held in conference center	145	180	190	200
Revenue collected for functions in conference center	$4,038	$10,250	$10,500	$11,000
Efficiency:				
Ratio of operating cost to revenues [3]	81%	107%	96%	92%
Effectiveness:				
% of available space leased	97%	100%	100%	100%

EXPLANATORY INFORMATION

[1] Does not include common area, international conference center or other unleaseable space.
[2] Includes International Center operating budgets for Asset Management and Public Works Department.
[3] Ratio is calculated by dividing total operating costs by total operating revenue and provides percentage of revenue used to cover operating costs.

PROGRAM CHANGES

- **IMPROVEMENTS** **$16,485**

BETTER JOBS/EDUCATION - ESTABLISH AN INTERNATIONAL CENTER FELLOWSHIP PROGRAM

This ***improvement*** of $10,000 provides funding for the International Center Fellowship program. This program allows students interested in international business exposure to a variety of business practices from those participating organizations with the International Center. This funding will cover costs associated with the Department of Asset Management participating in the program. Other participants include the International Affairs Department, North American Development Bank, Bancomext, and the Free Trade Alliance.

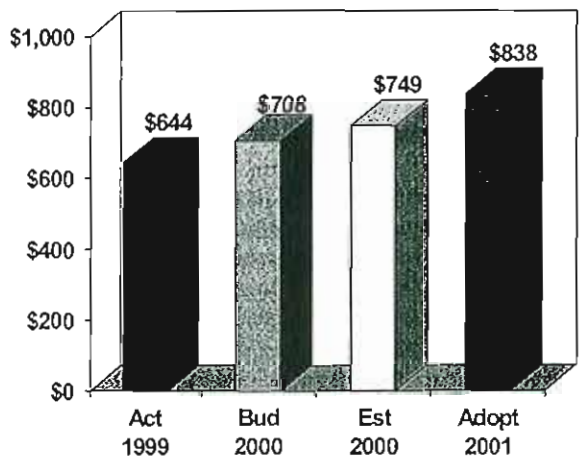
EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost totals $6,485. The living wage adjustment is provided to elevate all City employees to a minimum hourly wage of $8.25 (which equates to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

INTERNATIONAL CENTER FUND EXPENDITURES BY CHARACTER

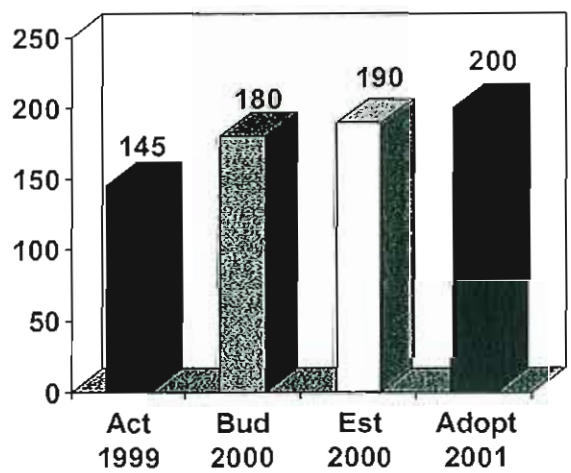
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$83,838	$112,719	$117,685	$103,721
CONTRACTUAL SERVICES	2,789	48,000	2,970	36,372
COMMODITIES	1,228	400	560	400
OTHER EXPENDITURES	0	141,891	141,891	120,000
CAPITAL OUTLAY	7,270	199,000	199,000	90,624
TOTAL EXPENDITURES	**$95,125**	**$502,010**	**$462,106**	**$351,117**
AUTHORIZED POSITIONS	**2**	**2**	**2**	**2**
FULL-TIME EQUIVALENTS	**2.00**	**2.00**	**2.00**	**2.00**

TOTAL OPERATING REVENUE INTERNATIONAL CENTER (IN THOUSANDS)



» Revenue collected from leases at the International Center is anticipated to increase by 30% in FY 2001 over FY 1999.

TOTAL NO. OF FUNCTIONS HELD IN CONFERENCE CENTER



» Events held in International Conference Center include hosting of international trade delegations and conferences.

ASSET MANAGEMENT - OFFICIAL CITY STORE

OFFICIAL CITY STORE FUND

PROGRAM INFORMATION

The Department of Asset Management is responsible for the operation of the Official City Store. The Official City Store promotes the City of San Antonio by displaying and selling surplus equipment that is utilized in the everyday work of the City, licensed merchandise, and other complementary non-City merchandise that represents the City's unique cultural heritage.

GOALS & OBJECTIVES

Promote the City of San Antonio through the sale of surplus, licensed and unique non-City merchandise, as well as maximize revenue from the operation of the Official City Store.

- Maximize the availability of surplus equipment for sale.
- Develop unique lines of licensed and non-City merchandise.
- Explore opportunities to open additional Official City Store sites.
- Design an e-commerce web site that will allow customers to view and purchase Official City Store merchandise online.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Square feet occupied by Official City Store	N/A	N/A	486	486
Number of transactions (customers)	N/A	N/A	13,589	14,304
Total Operating Costs	N/A	N/A	$128,435	$162,215
Output:				
Official City Store Sales Revenue	N/A	N/A	$142,144	$163,300
Sales Revenue from surplus items [1]	N/A	N/A	$7,336	$8,165
Sales Revenue from licensed items [2]	N/A	N/A	$15,411	$24,495
Efficiency:				
Sales Revenue per square foot	N/A	N/A	$292.48	$336.01
Average sales amount per transaction	N/A	N/A	$10.46	$11.42
Ratio of operating costs to sales revenue [3]	N/A	N/A	90%	99%
Effectiveness:				
% of change in ratio of operating costs to sales	N/A	N/A	N/A	10%

EXPLANATORY INFORMATION

[1] Departments that provide surplus items for sale at the Official City Store receive 35% of the resulting revenue.
[2] Departments that allow the Official City Store to sell licensed items receive 12.5% of the resulting revenue.
[3] Ratio is calculated by dividing total operating costs by total sales revenue and provides percentage of revenue used to cover operating costs.

PROGRAM CHANGES

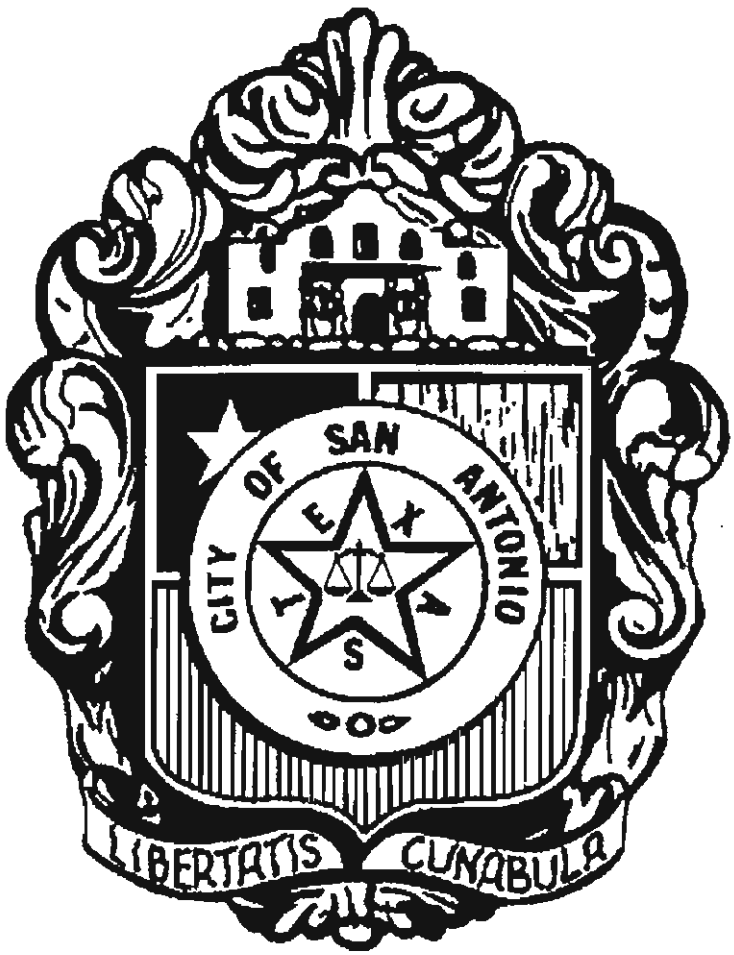
- **IMPROVEMENTS** **$24,859**

OTHER IMPROVEMENTS - STOCK CLERK

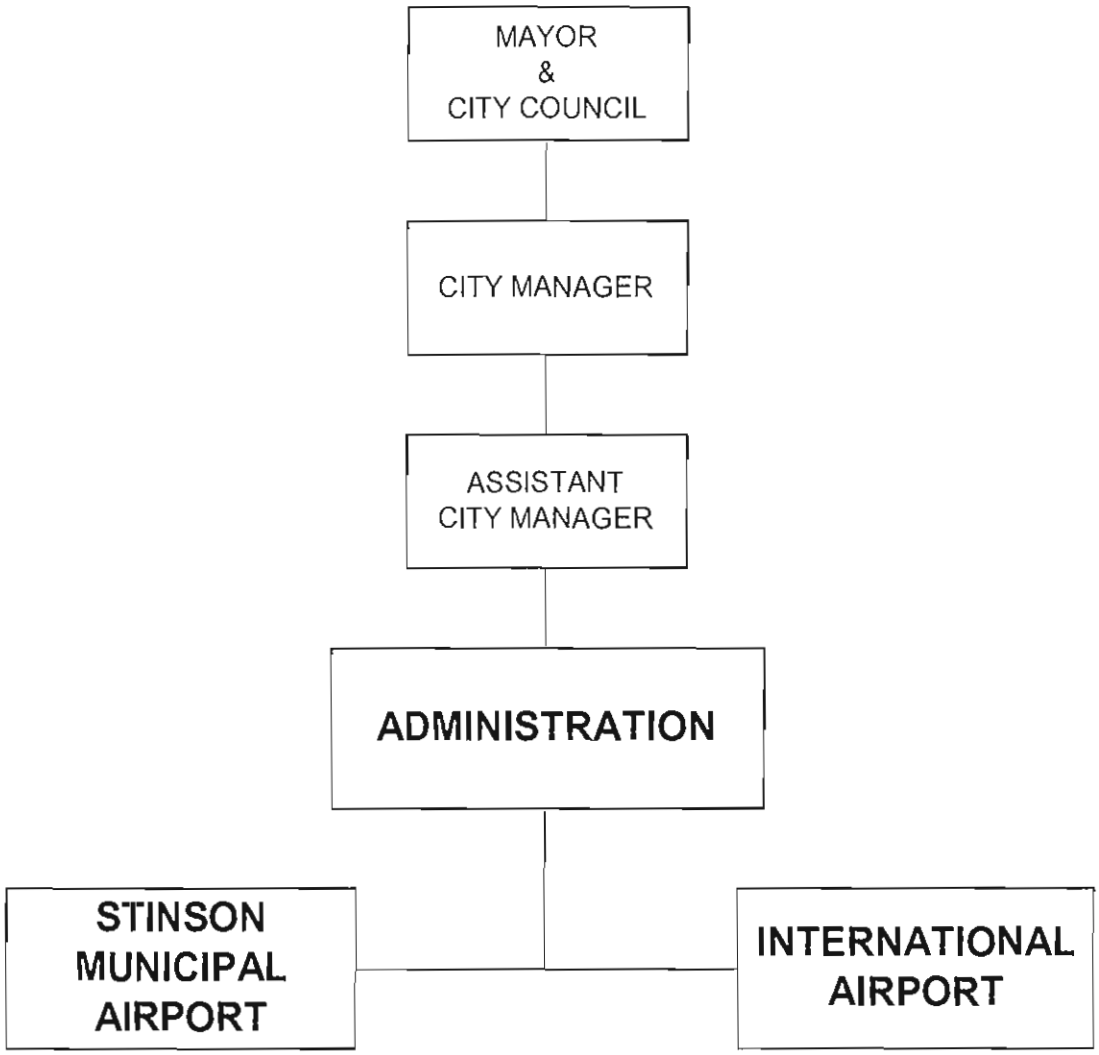
This **improvement** provides a Stock Clerk II position at the Official City Store. The position will be responsible for the daily operations at the store including cash register operations, merchandise stocking and inventory operations. This position will be funded entirely from the proceeds of the Official City Store and will not require any funding from other sources. The FY 2001 cost of this improvement for twelve months of funding totals $24,859. In FY 2002, the cost will be $24,859.

OFFICIAL CITY STORE FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	N/A	N/A	N/A	$24,859
CONTRACTUAL SERVICES				61,356
COMMODITIES				76,000
OTHER EXPENDITURES				0
CAPITAL OUTLAY				1,200
TRANSFERS				3,062
TOTAL EXPENDITURES	**N/A**	**N/A**	**N/A**	**$166,477**
AUTHORIZED POSITIONS	**N/A**	**N/A**	**N/A**	**1**
FULL-TIME EQUIVALENTS	**N/A**	**N/A**	**N/A**	**1.00**


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

AVIATION



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Airport Revenue Fund	416.22	$40,643,221
Debt Service Funds	0.00	11,882,451
Confiscated Property Fund	0.00	35,500
Categorical Grants	0.00	13,049,295
Capital Projects	0.00	44,125,000
Total Funding	**416.22**	**$109,735,467**

AIRPORT REVENUE FUND

MISSION STATEMENT

The Aviation Department commits to provide the citizens of San Antonio and the traveling public safe, cost-efficient, first-class facilities and services at its airports, and to promote and develop aviation economic opportunities.

PROGRAM INFORMATION

The Aviation Department operates the City's two airports, International and Stinson, which provide general and commercial aviation services through an enterprise fund. Departmental responsibilities include airport operations, financial and property administration, economic development, vehicle and facility maintenance, airport security, fire protection, and public relations. Its' divisions are Administration, International Airport, and Stinson Municipal Airport.

GOALS & OBJECTIVES

To provide for the aviation facility and service needs of the community, as well as stimulating economic development, all in a financially self-sufficient and safe manner consistent with applicable City, State and Federal regulations.

- To complete Phase II of a three year re-engineering program to meet FY 2002 performance targets for operational efficiency and quality of service improvements.
- To support implementation of the Aviation Industry Strategic Plan with the goal of promoting and enhancing economic development of San Antonio's aviation facilities in the areas of passenger services, cargo, aircraft maintenance and repair, general aviation and non-aeronautical uses.
- To improve convenience and efficiency for the airport passenger by automating parking facilities, renovating the terminal buildings, redeveloping concessions, and adding terminal building amenities.
- To begin the redevelopment of the North Loop Service Center site and to undertake additional activities to attract new businesses and aid existing businesses at International and Stinson.
- To formulate an Air Service Development Plan to increase the number of flight destinations at International Airport and to develop an aggressive program to increase passenger growth in collaboration with the Economic Development Department, Convention and Visitors Bureau and local business representatives.
- To improve the quality of life in communities surrounding San Antonio International with the implementation of aircraft noise abatement and mitigation measures outlined in the Noise Compatibility Program.
- To expand International Airport's integrated cargo facility capacity by constructing additional apron and landside support at the East Air Cargo area along Wetmore Road.
- To continue the revitalization of Stinson Municipal Airport through new facility development as well as increasing the tenant base by completing and implementing a new Airport Master Plan and a Target Industry Study.
- To accommodate future growth in vehicular traffic and improve access to airport facilities by constructing improvements to the terminal roadway and US 281 highway connector.
- To develop and receive approval of a 10 year financing plan to achieve required capacity improvements to the terminal complex and the airfield of San Antonio International Airport pursuant to its Master Plan

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Airport Public Parking Spaces (Avg.)	4,500	6,244	6,244	6,244
No. of Terminal Enplaned Passengers (Int'l)	3,507,958	3,704,000	3,609,700	3,710,800
No. of Int'l Passengers Utilizing Customs/ Immigration	115,178	130,000	120,000	125,000
No. of Aircraft Landings and Takeoffs (Int'l)	251,138	280,000	257,000	260,000
No. of Aircraft Landings and Takeoffs (Stinson)	111,639	105,000	135,000	145,000
No. of Non-stop Daily Destinations	25	27	27	28
No. of Direct (Same Plane) Daily Flight Destinations	67	67	67	68
No. of Cargo Tons	151,272	172,704	141,400	156,000
Output:				
No. of Private Sector Airport Jobs[1]	6,500	7,200	7,200	7,500
No. of Federal Government Jobs [1]	350	360	360	370
No. of Aviation Department Jobs	431	424	416	407
Terminal O & M Expenses	$4,134,841	$4,098,033	$3,908,000	$4,248,351
Airfield O & M Expenses	$1,156,876	$1,348,746	$1,395,000	$1,357,014
Parking O & M Expenses	$2,731,072	$1,878,363	$1,910,000	$1,799,304
No. of Business Development Prospects	62	75	62	70
Parking Revenue	$8,403,282	$10,670,000	$10,734,000	$12,073,000
Efficiency:				
Revenue Per Parking Space	$1,867	$1,709	$1,719	$1,934
Airline Costs Per Passenger	$3.62	$3.78	$3.08	$2.90
Retail Concession Revenue Per Passenger [2]	$0.91	$0.90	$0.91	$0.86
Avg. No. of Noise Complaints Per 1,000 Aircraft Ops.	5.30	.89	3.22	2.12
O & M Terminal Expenses Per Passenger	$1.18	$1.06	$1.08	$1.14
O & M Airfield Expenses Per Takeoff & Landings	$4.61	$4.82	$5.43	$5.22
Non-Airline Revenue Per Passenger	$7.22	$7.54	$7.88	$8.19
Parking O & M Expense Per Parking Space	$606.90	$300.82	$305.89	$288.17
Total Operating Expense Per Enplaned Passenger	$6.02	$5.60	$5.63	$5.62
Total Operating Revenue Per Enplaned Passenger	$10.85	$10.31	$11.04	$11.11
Custodial Expenses Per Square Foot	$2.52	$2.63	$2.62	$2.72
Car Rental Revenue Per Enplaned Passenger	$1.67	N/A	$1.71	$1.71
Ground Transportation Revenue Per Enplaned Passenger [3]	$0.08	N/A	$0.08	$0.12
Security Costs Per Enplaned Passenger	$0.59	N/A	$0.58	$0.59
Fire/Rescue Cost Per Takeoff & Landing	$8.93	N/A	$8.96	$9.30

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
% of Increase/Decrease in International Passengers	(4.34%)	4.80%	4.19%	4.17%
% of Increase/Decrease In Airport Passengers	0.14%	2.89%	2.90%	2.80%
% of Passengers To Destination on Direct Flights [4]	58%	54%	59%	60%
% of Increase/Decrease of Aircraft Takeoff & Landings (Int'l)	(10.50%)	5.26%	2.33%	1.17%
% of Increase/Decrease in Private Airport Jobs	3.17%	10.77%	10.77%	4.17%
% of Increase/Decrease in Cargo Tons	18.00%	10.00%	(6.53%)	10.33%
% of Increase/Decrease in Non-Airline Revenue Per Passenger	4.91%	4.00%	9.21%	3.89%
% of Increase/Decrease Parking O & M Per Space	(10.65%)	(47.11%)	(49.60%)	(5.79%)
% of Increase/Decrease Total Operating Revenue per Enplaned Passenger	3.39%	1.38%	1.75%	0.67%
% of Increase Terminal Concession Revenue Per Enplaned Passenger	(2.99%)	(0.57%)	0.00%	(5.49%)
% Re-engineering Recommendations Implemented [5]	N/A	N/A	48%	86%

EXPLANATORY INFORMATION

[1] Estimates for FY 2000 & FY 2001 pending actual survey results.
[2] Implementation of new concession program will temporarily reduce concession space and thus revenues.
[3] This measure is tied to a new revenue to be proposed to City Council in FY 2001.
[4] Percent of passengers to San Antonio's top twenty markets.
[5] Aviation Department Re-engineering Plan includes 36 recommendations to be implemented over a three year period.

PROGRAM CHANGES

- **REDUCTIONS** **$262,217**

ELIMINATE ONE DRAFTING TECHNICIAN

This ***reduction*** eliminates one vacant Drafting Technician I position consistent with the Aviation Department's Re-engineering Plan to improve operating efficiency and productivity. The workload currently assigned to this position will be absorbed by other positions in the Department. No decrease in the level of service is expected from this reduction. The FY 2001 savings from this program change will be $23,124.

PROGRAM CHANGES CONTINUED

PARKING IMPROVEMENT SAVINGS

This ***reduction*** eliminates seven positions in Parking Operations and Maintenance: one Parking Superintendent and three Communications Clerks for twelve months and one Parking Supervisor and two Parking Attendants for six months. The majority of the positions are currently vacant. Personnel in the remaining filled positions will be reassigned to other areas within the City. This program change is consistent with the Aviation Department's Re-engineering Plan to improve operating efficiency and productivity. This savings is made possible by automating some parking cashier functions. No decrease in the level of service is expected from this reduction. The FY 2001 savings will be $147,886. In FY 2002, the savings will be $185,479.

ELIMINATE THREE CENTRAL PLANT POSITIONS

This ***reduction***, consistent with the Aviation Department's Re-engineering Plan to improve operating efficiency and productivity, eliminates one vacant HVAC Technician I and two vacant Senior HVAC Technician positions in the Central Plant. This savings has been made possible by procedural changes in the department's Preventative Maintenance Program. No decrease in the level of service is expected from this reduction. The FY 2001 savings will be $91,207.

- **IMPROVEMENTS** **$847,301**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost totals $717,163. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $46,270 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

OTHER IMPROVEMENTS - ADD ONE HUMAN RESOURCES ANALYST

This ***improvement*** adds a Human Resources Analyst II position and is consistent with the Aviation Department's Re-engineering Plan to improve operating efficiency and productivity. The addition of this position will assist in expediting all functions of recruitment and placement for job applicants to the Aviation Department through coordination with the Human Resources Department. The FY 2001 cost of funding this position for nine months will be $37,244. In FY 2002, the full-year funding cost will be $44,175.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - ADD ONE SPECIAL PROJECTS COORDINATOR

This ***improvement*** adds one Special Projects Coordinator position to the Office of the Director to assist in monitoring and coordinating the extensive Capital Development Plan being undertaken to upgrade and expand facilities for both International and Stinson airports. In order to expedite the completion of the capital program, the position will enhance the interface between Department divisions and provide constant monitoring of project schedules. The FY 2001 cost of funding this position for ten months will be $46,624. In FY 2002, the full-year funding cost will be $50,019.

- **MANDATES** **$60,718**

EMPLOYEE COMPENSATION - FIRE COLLECTIVE BARGAINING AGREEMENT

This ***mandate,*** consistent with the recent collective bargaining agreement, provides funds for the FY 2001 incremental salary and benefit increase for firefighters assigned to the Aviation Department. The FY 2001 cost for this mandate totals $49,398.

EMPLOYEE COMPENSATION ISSUES - PENSION CONTRIBUTION

In accordance with the 1989 Texas Fire and Police Pension Fund Act, the City of San Antonio must increase its contribution to the Fire and Police Pension Fund by approximately one-third of a percent through 2002. The increase is a legislative mandate to fund the outstanding actuarial liability projected for this fund. The rate of 24.32% for FY 2000 will increase to 24.64% for FY 2001. This ***mandate*** represents the incremental increase of $4,465 in Fire pension requirements for FY 2001.

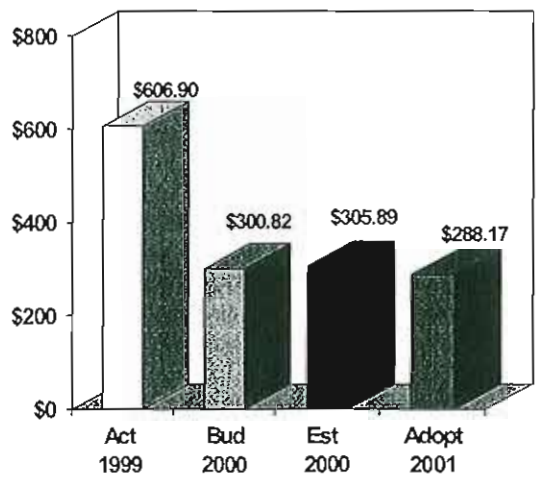
EMPLOYEE COMPENSATION ISSUES - LONGEVITY PAY

The 1999 collective bargaining agreement stipulates that the City provide an increase in salaries based on years of employment for all uniformed personnel. This mandate would increase base salaries by three percent for each block of five years served, with a maximum of 18% for 30 years of tenure. The amounts shown are an estimated incremental increase for all uniformed employees in the Airport Revenue Fund. The cost for this ***mandate*** in FY 2001 would be an additional $6,855.

AIRPORT REVENUE FUND EXPENSES BY CHARACTER

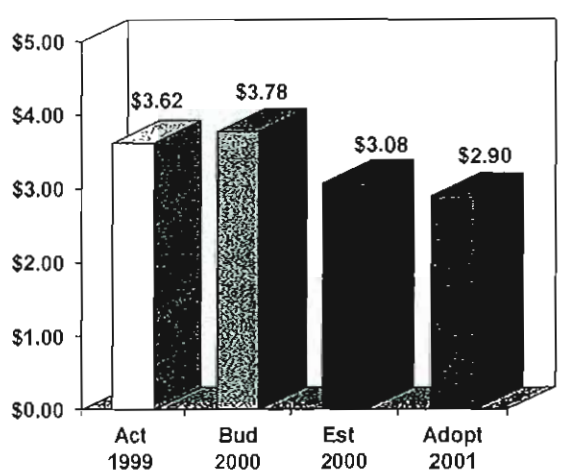
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$13,906,215	$14,377,261	$13,742,664	$15,273,097
CONTRACTUAL SERVICES	4,297,224	4,121,365	4,897,527	4,701,208
COMMODITIES	1,192,701	1,274,470	1,105,291	1,139,691
OTHER EXPENDITURES	1,110,863	1,040,726	1,034,206	812,907
CAPITAL OUTLAY	701,370	741,355	567,536	515,973
TRANSFERS	15,232,309	17,157,888	17,977,651	18,200,345
TOTAL EXPENDITURES	**$36,440,682**	**$38,713,065**	**$39,324,875**	**$40,643,221**
AUTHORIZED POSITIONS	**431**	**416**	**416**	**407**
FULL-TIME EQUIVALENTS	**429.88**	**424.88**	**424.88**	**416.22**

PARKING O & M EXPENSE PER PARKING SPACE



» Efficiencies in operations have decreased parking operating and maintenance expenses by 49.6% per parking space since FY 1999 and will continue to decrease by 5.8% in FY 2001.

AIRLINE COST PER ENPLANED PASSENGER



» Airline costs per passenger have decreased by 15% through implementation of the Re-engineering program.

» Airline costs include terminal rentals, aircraft parking, landing & ramp fees.

AVIATION
GRANT SUMMARY

Projected AIP Grants for FY 2001 include $3,500,000 for the upgrade of the security Automated Access Control System; $3,000,000 for the Residential Acoustical Treatment Program; $3,779,295 for the reconstruction of Taxiway D; $600,000 for the replacement of a Fire/Rescue vehicle; along with $2,170,000 of Aviation Funds at International Airport, for a total projected amount of $ 13,049,295.

In FY 2000, the Aviation Department anticipates to spend a total of $8,148,733 in AIP Grants at San Antonio International Airport. Of this amount, $879,246 was used to reconstruct Taxiway F; $2,550,000 for the construction of a run-up enclosure as part of the Noise Compatibility Program; $90,000 for the installation of additional aircraft navigation equipment (REIL & PAPI) for runway 12L; $4,479,487 for the East Air Cargo expansion; and $150,000 for the Residential Acoustical Treatment Pilot Program. The projected total for FY 2000 including airport funds was $10,602,477.

Listed below is the grant the department of Aviation is anticipating to receive in FY 2000-2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED 2001
Airport Improvement Program	$9,936,971		$3,112,324		$13,049,295

Activity Number:	33-01-01
Division:	Office of the Director
Program Dates:	10-01-00 to 09-30-01
Authorized Positions:	0

PROGRAM DESCRIPTION

The Airport Improvement Program is a FAA sponsored grant program designed to assist airport owners in planning, constructing and maintaining the basic airfield infrastructure at airports nationwide. Grants consist of both entitlement and discretionary funding.

FUNDING SOURCES AND AMOUNTS

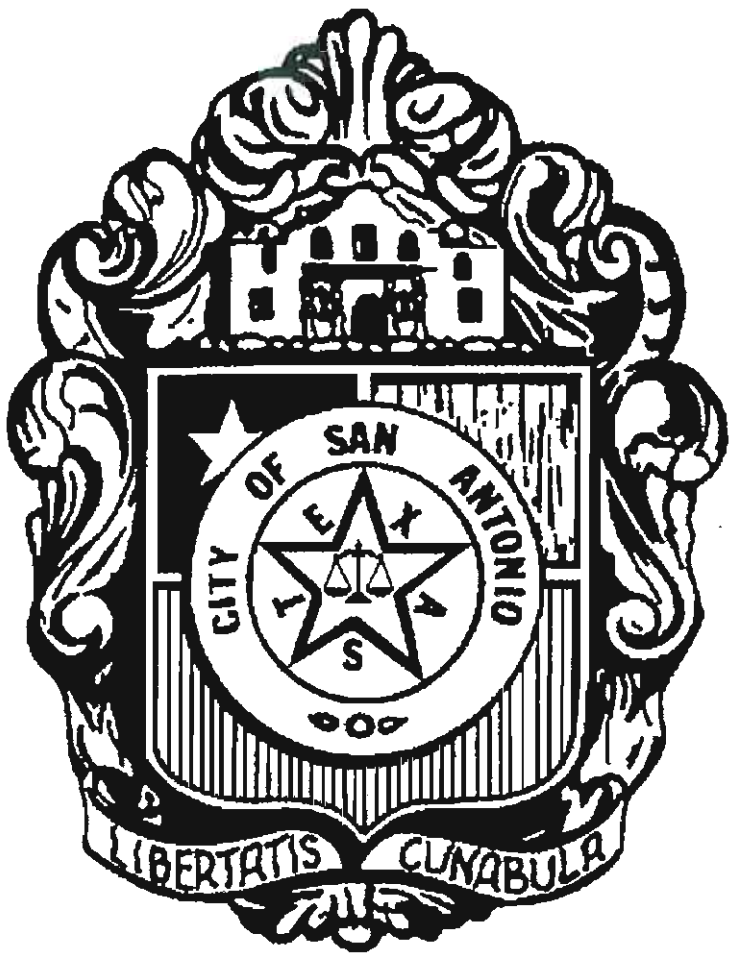
	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal – FAA- AIP Grant Program	$3,582,654	$8,148,733	$9,936,971
City – Airport Revenue Funds	2,376,650	1,853,744	1,219,824
City – Airport Bond Funds	0	600,000	0
City -- Airport Passenger Facility Charge Funds	0	0	1,892,500
Total	**$5,959,304**	**$10,602,477**	**$13,049,295**

FINANCIAL

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Commodities	$158,500	$0	$0
Capital	5,800,804	10,602,477	13,049,295
Total	**$5,959,304**	**$10,602,477**	**$13,049,295**

PERFORMANCE MEASURES

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Taxiway F Reconstruction & Friction Vehicle	$158,500	$1,172,328	$0
Taxiway H Reconstruction	$5,800,804	$0	$0
East Air Cargo Expansion Phase 2	$0	$5,972,649	$0
Noise Compatibility –Run-up Enclosure	$0	$3,150,000	$0
Residential Acoustical Treatment Pilot Program	$0	$187,500	$0
Install PAPI 12L	$0	$60,000	$0
Install REIL 12L	$0	$60,000	$0
Taxiway D Reconstruction	$0	$0	$3,779,295
Residential Acoustical Treatment Program Construction	$0	$0	$3,000,000
Automated Access Control System Upgrade	$0	$0	$3,500,000
Replace ARFF Vehicle	$0	$0	$600,000
ALP-EIS	$0	$0	$1,000,000
Reconstruct Perimeter Road (T1 to East Cargo)	$0	$0	$1,170,000


CITY OF SAN ANTONIO
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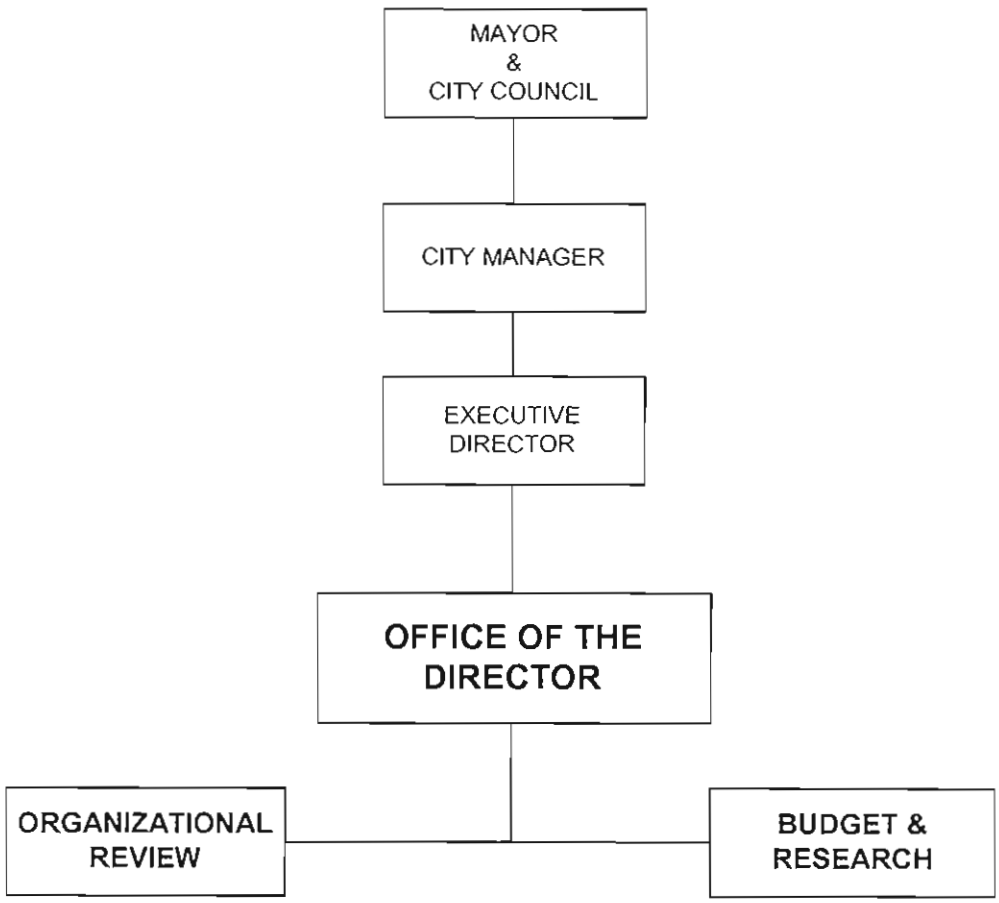


APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	20.00	$1,305,055
Total Funding	**20.00**	**$1,305,055**

BUDGET & PERFORMANCE ASSESSMENT

GENERAL FUND

MISSION STATEMENT

The Budget & Performance Assessment Department will provide City departments with the fiscal planning and analysis and organizational performance assessment services consistent with sound principles that contribute to an effective workforce delivering quality City Services.

PROGRAM INFORMATION

The Budget & Performance Assessment Department is responsible for providing City departments with the fiscal planning and analysis services necessary to enable the City organization to provide services to the public in accordance with the policies, goals and objectives established by the City Manager and the City Council. The department coordinates and prepares the Five Year Financial Forecast, Annual Operating and Capital Budget and conducts departmental performance reviews to assess the efficiency and effectiveness of the delivery of public services. In addition, the department performs cost/revenue analysis of certain processes and projects throughout the year.

GOALS AND OBJECTIVES

- Provide each unit of the City organization the resources necessary to provide quality municipal services, including guidance and technical support in measuring the services to achieve compliance with the goals and objectives set by the City Manager and City Council.
- Improve the linkage and accountability between community priorities and City government actions through development and implementation of a balanced scorecard for the City organization which links the City Council's priorities to measurable City department goals and objectives.
    - Develop "Council Priority Performance Measures" for each department directly linked to City Council Goals and Objectives.
- Enhance the quality and efficiency by which municipal services are delivered by conducting systematic reviews of selected departments focusing on analysis of selected processes and program areas.
- Assist the Management Team in measuring and evaluating resources through creative and innovative local government practices such as benchmarking and "best practices" determination.
- Identify additional grant opportunities available to departments, and leverage the City's resources to achieve an increase in grant funding.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of General Fund Departmental full time employees [1]	19	20	20	20
No. of staff hours expended for reviews	3,033	6,041	4,282	6,300
-Conv. & Visitors Bureau Review/Imp.	30	40	20	20
-Golf Operations Review/Implementation	1,135	80	20	20
-Indep. Development Svcs./Code Comp. Rev.	763	120	76	240
-Convention Facilities Review/Imp.	1,105	1,600	2,683	60
-Independent Housing Review/Imp.	N/A	N/A	1,168	80
-Indep. City Attorney Review/Imp.	N/A	N/A	140	80
-New Reviews	N/A	4,201	175	5,800

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input continued:				
No. of Grant Opportunities Forwarded to Departments [2]	38	30	49	50
No. of departments participating in ICMA Performance Measure Survey	N/A	N/A	15	17
Output:				
No. of ICMA templates completed [3]	N/A	N/A	15	16
Performance Measures Monitored (technical assistance) [4]	1,663	1,878	1,878	1,895
Performance Measures New	162	101	101	157
ICMA Consortium Performance Measures	N/A	600	1,302	1,350
RFP's/ RFQ's Developed/Coordinated (Lead)	5	6	4	4
RFP's/ RFQ's Technical assistance provided	3	3	13	10
No. of new grants received as a result of grant notice process	N/A	3	7	8
No. of ICMA comparative reports completed [5]	N/A	N/A	2	8
Efficiency:				
Avg. No. of Departmental activities per budget analyst [6]	48.6	64.0	64.0	64.1
Cost per Review/Follow-Up/Imp. [7]				
-Convention & Visitors Bureau	$600	$703	$554	$554
-Golf Operations	$66,356	$694	$632	$632
-Indep. Development Svcs./Code Comp. Rev.	$80,759	$884	$1,949	$1,061
-Convention Facilities	$26,694	$87,726	$61,174	$6,989
Grant Opportunity Success Rate	N/A	N/A	14%	16%
% of ICMA comparative reports produced	N/A	N/A	25%	50%
Effectiveness:				
Revenue Projections:				
-Sales Tax (in millions)	$126.47	$132.88	$138.73	$138.70
Accuracy	104%	100%	104%	100%
-Liquor-By-the-Drink Tax (in millions)	$2.97	$2.70	$3.02	$3.13
Accuracy	113%	100%	112%	100%
-Hotel/Motel Occupancy Tax (in millions)	$31.24	$34.54	$34.54	$36.10
Accuracy	102%	100%	100%	100%
-Building Permit Fees (in millions)	$8.46	$8.38	$8.64	$9.05
Accuracy	110%	100%	103%	100%

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness continued:				
% of internal customers that strongly agree Budget staff provided quality service in developing the:				
-Operating Budget [8]	N/A	N/A	84%	90%
-Capital Budget [8]	N/A	N/A	92%	93%
% of review recommendations imp. [9]				
-Convention Facilities Review/imp.	N/A	N/A	N/A	70%
-Convention & Visitors Bureau	70%	60%	86%	100%
-Golf Operations	28%	88%	88%	100%
-Independent Org. & Management Review				
Code Enforcement	29%	48%	49%	90%
Development Services	16%	62%	65%	90%
-Independent Housing Review/Imp.	N/A	N/A	N/A	90%
-Independent City Attorney Review/Imp.	N/A	N/A	N/A	90%
% of staff satisfied with ICMA comparative reports [10]	N/A	N/A	70%	80%

EXPLANATORY INFORMATION

[1] Number for departmental full-time employees have been adjusted to reflect the City Manager's January 2000 reorganization. As a result of the reorganization, the Budget & Employee Services Department was changed to Human Resources, Budget & Performance Assessment and the Target Analysis Team. Prior to the reorganization there were 60 authorized General Fund positions, which consisted of 4 Target Analysis Team staff, 36 Human Resource staff, and 20 Budget and Performance Assessment staff.

[2] Grant notices are forwarded to departments once new funding opportunities are discovered. The notices contain the funding agency, a brief description of the grant, required match, submission deadline, and pertinent definitions.

[3] ICMA templates are individual surveys provided to departments in the following service areas: police, fire, parks and recreation, neighborhood, support and youth. The surveys collect effectiveness and efficiency measures to evaluate service-delivery performance.

[4] This figure includes departmental performance measures in each template.

[5] Comparative reports analyze key performance measures in each template.

[6] A departmental activity is an organizational unit within a department. The average is calculated using seven Budget and Management Analyst positions within the Budget and Research Division.

[7] Cost per Review is calculated from the number of hours expended for reviews and the salaries/benefits of employees conducting the reviews. Figures for each year are cumulative.

[8] Percentage obtained from the "FY 2000 Budget Development Customer Service Satisfaction Survey" distributed in January 2000.

[9] Figures are cumulative.

[10] New survey to be completed by department staff providing input to ICMA Performance Measurement Survey.

PROGRAM CHANGES

- **REDUCTIONS** **$41,762**

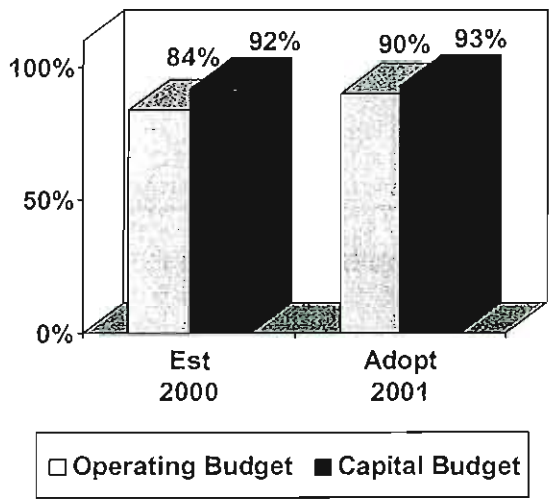
PERSONNEL COST SAVINGS

The Budget & Performance Assessment Department will reduce associated personnel costs through the management of vacant positions. This ***reduction*** will result in a savings of $41,762.

GENERAL FUND EXPENDITURES BY CHARACTER

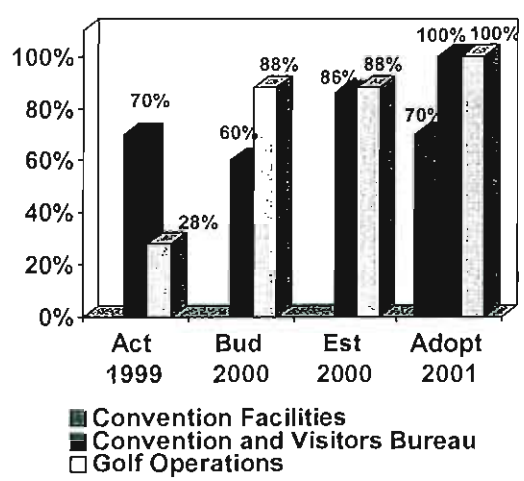
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$824,825	$920,027	$899,923	$967,429
CONTRACTUAL SERVICES	276,147	234,858	256,216	317,542
COMMODITIES	24,678	13,455	8,693	13,455
OTHER EXPENDITURES	6,980	5,395	5,395	4,948
CAPITAL OUTLAY	18,322	1,350	1,200	1,681
TOTAL EXPENDITURES	**$1,150,952**	**$1,175,085**	**$1,171,427**	**$1,305,055**
AUTHORIZED POSITIONS	19	20	20	20
FULL-TIME EQUIVALENTS	19.00	20.00	20.00	20.00

% OF INTERNAL CUSTOMERS SATISFIED WITH SERVICE FROM BUDGET STAFF



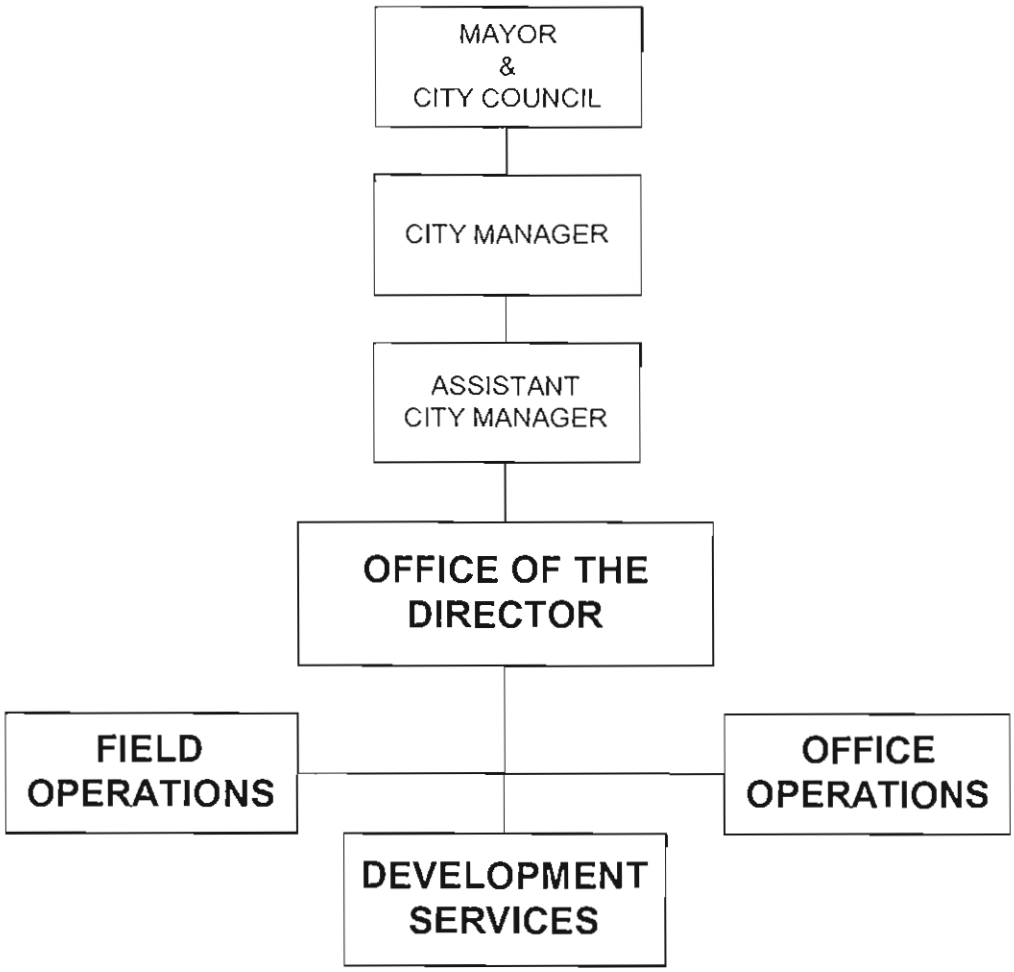
» Measure represents the effectiveness of budget services provided to City Departments during the operating and capital budget development process.

% OF REVIEW RECOMMENDATIONS IMPLEMENTED



» FY 2001 will be first year Convention Center recommendations are implemented. It will also mark the final year of implementing Convention & Visitors Bureau and Golf Operations Performance Reviews.

BUILDING INSPECTIONS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	126.00	$6,775,751
Total Funding	**126.00**	**$6,775,751**

BUILDING INSPECTIONS

GENERAL FUND

MISSION STATEMENT

The mission of the Department of Building Inspections is to enforce construction related regulations and to facilitate the development process. These regulations provide minimum standards for the construction, design, quality of materials, use, occupancy, location, and maintenance of buildings and structures. These regulations provide minimum standards to safeguard life, health, property, and public welfare.

PROGRAM INFORMATION

The Building Inspections Department enforces construction-related codes, zoning, sign regulations, landscape and tree preservation ordinances. The Department also reviews construction plans, issues all construction-related permits, certificates of occupancy and issues trade licenses. In addition, the Department staffs the Zoning Board of Adjustment, the Building and Fire Code Board of Appeals, Plumbing, Mechanical, Electrical and Home Improvement Boards. The Department assists the customer through the Development process by use of the One Stop Development Counter.

GOALS & OBJECTIVES

- Assure the protection of the health, safety, and welfare of the citizens of San Antonio.
  - Actively enforce construction related City codes, zoning, and other development ordinances.
  - Provide staff support to Unified Development Code (UDC) consultants on ordinances enforced by the Department.
  - Adopt the latest national construction codes.

- Continue to provide efficient and courteous delivery of service to those involved in the development process.
  - Continue implementation of recommendations of the Management Review of Development, Code Compliance and Business Assistance Services Final Report.
  - Provide a development process that will facilitate or assist land owners in complying with development regulations that enhance economic development.
  - Assist in the development and use of the Geographic Information System (GIS) that integrates building construction records with the system.
  - Coordinate and work with other City departments to improve the quality and timeliness of the plan review process.
  - Continue to improve business processes through technology.
  - Continue to educate customers through written materials, conducting seminars and other means of communication.
  - Promote the services offered by the One Stop Development Services Counter.
  - Continue to improve Department website and provide more useful applications.
  - Expand the use of combination inspectors for one & two family residential construction.
  - Implement the single permit for one & two family residential construction.
  - Expand the utilization of plan review by appointment.
  - Improve coordination and integration with development services departments.

- Continue the quality control program aimed at improving consistency in the application and interpretation of Code requirements.
  - Seek to further the professional education and development of Department staff.
  - Require the certification of inspectors and administrative personnel.
  - Increase participation in national code change conferences.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Personnel	115	126	126	126
Total Operating Budget [1]	$5,325,113	$5,661,064	$5,682,481	$6,729,779
No. of Inspector I's (trade) [2]	42	42	42	43
No. of Inspector I's (other) [3]	6	6	6	6
No. of Building Code Plans Examiners	7	10	10	10
Bldg. Valuation on Projects Submitted (billions)	$1.427	$1.211	$1.469	$1.542
Output:				
Total Inspections (trade) [2]	184,190	191,936	192,167	196,010
Total Inspections (other) [3]	11,514	13,615	11,540	11,770
Total Permits	94,972	90,585	96,270	98,195
Total Residential Plans Checked	5,935	6,084	5,716	5,830
Total Commercial Plans Checked	2,618	3,424	2,961	3,020
Preliminary Plan Reviews per Week	5	12	8	12
Total Revenue	$11,509,563	$11,247,125	$11,946,399	$12,185,327
Total Permit Revenue [4]	$8,302,201	$8,380,707	$8,617,304	$8,789,650
Total Non-Permit Revenue	$3,207,362	$2,866,418	$3,329,095	$3,395,677
Efficiency:				
Inspections per Inspector per Week (trade) [5]	92.31	96.20	96.31	98.24
Inspections per Inspector per Week (other) [5]	39.54	46.75	39.63	40.42
Avg. Cost per Inspection [6,7]	$27.21	$27.54	$27.90	$32.39
Avg. Permit Revenue per Inspection [6]	$42.42	$40.77	$42.30	$42.30
No. of Plans per Plans Examiner per Week [8]	25.7	20.1	18.3	18.7
Effectiveness:				
Avg. % of Inspections Completed by the End of the Same Business Day [9]	50%	52%	52%	52%
Avg. % of Inspections Completed by the End of the Next Business Day	99%	99%	99%	99%
Avg. No. of Days for Initial Plan Review (Overall) [10]				
Interior Finish Out	13 days	8 days	8 days	8 days
New Structures (Commercial)	45 days	30 days	35 days	30 days
Residential Plans	8 days	5 days	5 days	5 days

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness continued:				
Avg. No. of Days for Initial Plan Review (Building Only)				
Interior Finish Out	8 days	6 days	4 days	4 days
New Structures (Commercial)	20 days	18 days	9 days	9 days
Residential Plans	6 days	5 days	5 days	5 days
Avg. No. of Days for Minor Fire Code Plan Review				
Interior Finish Out	14 days	7 days	6 days	6 days
New Structures (Commercial)	7 days	4 days	5 days	5 days
Miscellaneous Commercial	5 days	2 days	3 days	3 days
% of Plans Completing the Initial Plan Review Process				
In 45 days or Less	89.3%	95.1%	95.1%	95.1%
In 30 days or Less	85.7%	86.0%	86.0%	86.0%

EXPLANATORY INFORMATION

[1] Budget amount does not include Capital Outlay.

[2] Trade inspectors, inspections and permits include building, mechanical, electrical, plumbing and electrical maintenance.

[3] Other inspectors, inspections and permits include sign, landscape and tree.

[4] Revenues include building permits, re-inspection fees, electrical permits, HVAC permits, sidewalk permits, sign permits, gas permits, plumbing permits and sewer connections.

[5] Estimated and adopted numbers reflect vacancies, resulting in the effective number of inspectors (trade) as 38.37 and the effective number of inspectors (other) as 5.6.

[6] Includes both trade and other.

[7] Cost per Inspection is total operating budget divided by total number of inspections.

[8] Effective number of plans examiners is 6.4 for 7 FTEs and 9.1 for 10 FTEs.

[9] This measure accounts for technology enhancements that have made it possible for inspections to be completed for those requests received between midnight and noon of the day that the inspection would take place.

[10] Overall initial plan review includes outside agencies as well as City departments.

PROGRAM CHANGES

- **REDUCTIONS** **$127,998**

PERMITTING SAVINGS

This ***reduction*** will redirect the permitting services from the Zarzamora Service Center to the Community Link Centers at McCreless Mall and Las Palmas Shopping Center. These centers currently provide a full array of permitting services. This will eliminate one vacant Senior Permit Clerk position. The total savings from this reduction in FY 2001 totals $25,209.

ELIMINATE PLANNER AND ADMINISTRATIVE CLERK

This ***reduction*** will eliminate one vacant Planner I and one vacant Administrative Clerk I position. These positions were added in FY 1999 to help with an increased workload related to the amortization of Sexually Oriented Business (SOB) and other zoning non-conforming land use cases. The number of SOB non-conforming cases has decreased from thirty in FY 1999 to eight in FY 2000 resulting in reduced workload for the Department. The total savings from this reduction in FY 2001 totals $102,789.

- **IMPROVEMENTS** **$273,174**

CRAG - ADD TWO PLAN REVIEW MANAGERS

This ***improvement*** will add two Plan Review Manager positions consistent with the recommendations of the Development Services/Code Compliance Performance Review and the CRAG 2000 Report to allow for enhanced plan review services. The manager positions will lead two Plan Review Teams that will conduct preliminary plan reviews, express plan reviews, and plan reviews by appointment. Plan reviews will be completed quicker and coordination among City departments for CRAG related projects will be heightened as a result of this improvement. These positions will be funded for nine months. The total cost of adding these positions in FY 2001 totals $120,000. The full year funding for these positions will be $140,233 in FY 2002.

PERFORMANCE REVIEWS - ADD PLUMBING INSPECTOR

This ***improvement*** will add one Plumbing Inspector position consistent with the Development Services/Code Compliance Performance that will complement the Department's existing inspections staff and help expedite plan reviews. This position will also be responsible for onsite evaluation and inspection for sites that participate in the Texas Natural Resource Conservation Commission (TNRCC) rules and regulations regarding the Recycled Water Program. The position will be funded for six months. The total cost of adding this position in FY 2001 will total $43,914. The full year funding for this position will be $34,609 in FY 2002.

PROGRAM CHANGES CONTINUED

PERFORMANCE REVIEWS - CONVERSANT SYSTEM UPGRADE

This ***one-time improvement***, consistent with the Development Services/Code Compliance Performance Review, will upgrade the current conversant system to provide customers the ability to place inspection requests at any hour of the day by using a telephone. This system will be completely automatic and will route inspection requests to the appropriate inspector. The cost of adding this improvement in FY 2001 will be $109,260.

- **MANDATES** **$21,000**

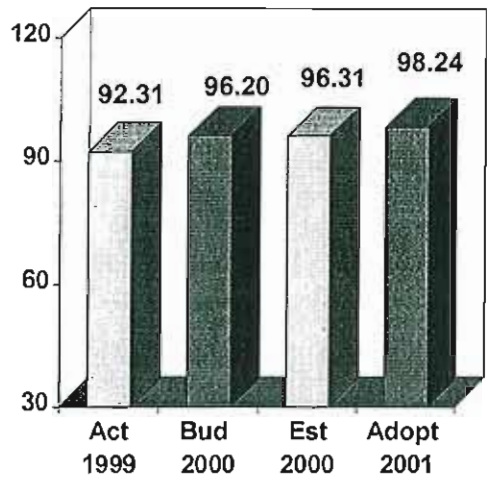
OTHER MANDATES – ANNEXATION SERVICES

This ***mandate*** will provide additional funding for Building Inspections services as a result of the FY 2000 annexation plan. These funds will allow the Department to address expanded service coverage in newly annexed areas. The total cost of this mandate in FY 2001 will total $21,000.

GENERAL FUND EXPENDITURES BY CHARACTER

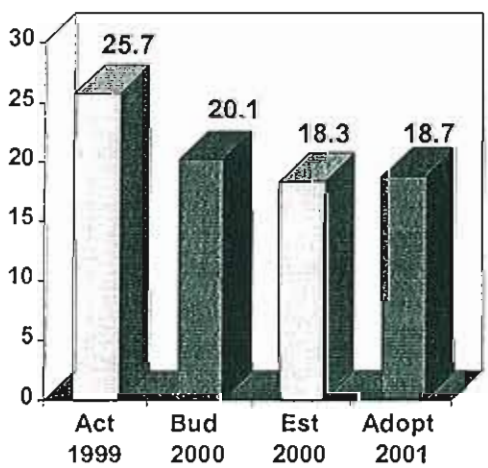
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$4,145,746	$4,474,485	$4,506,997	$5,115,965
CONTRACTUAL SERVICES	906,393	1,007,143	975,591	1,445,133
COMMODITIES	221,755	134,936	155,393	134,936
OTHER EXPENDITURES	51,220	44,500	44,500	33,745
CAPITAL OUTLAY	128,063	220,448	113,000	45,972
TOTAL EXPENDITURES	**$5,453,177**	**$5,881,512**	**$5,795,481**	**$6,775,751**
AUTHORIZED POSITIONS	115	126	126	126
FULL-TIME EQUIVALENTS	115.00	126.00	126.00	126.00

NO. OF INSPECTIONS PER INSPECTOR PER WEEK (TRADE)

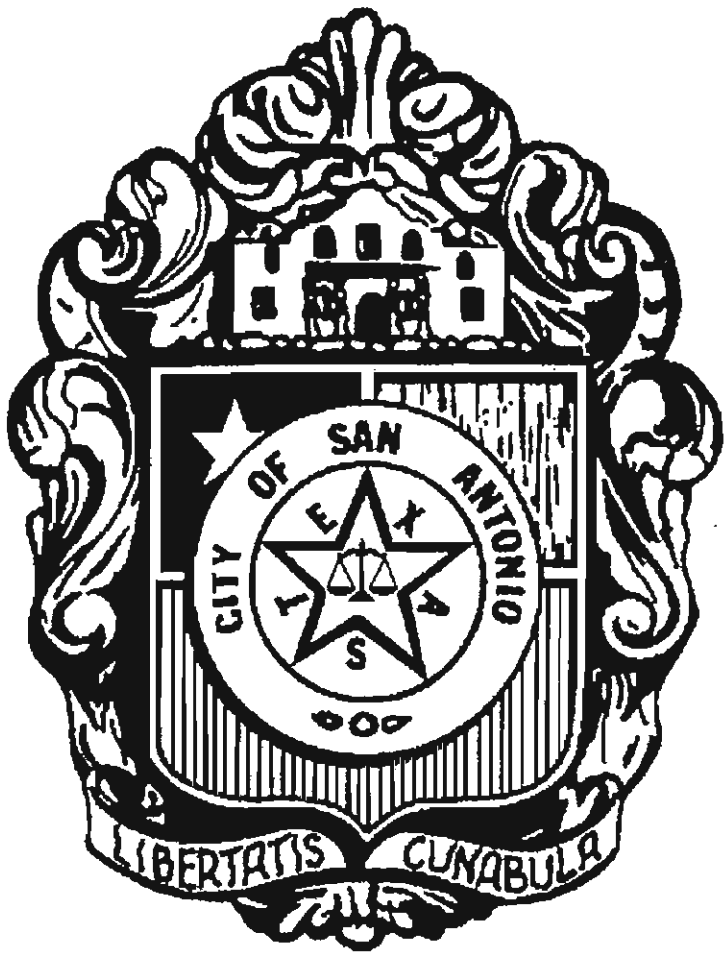


» Technology enhancements and other operational efficiencies have contributed to an anticipated 6.4% increase in trade inspections in FY 2001 over FY 1999.

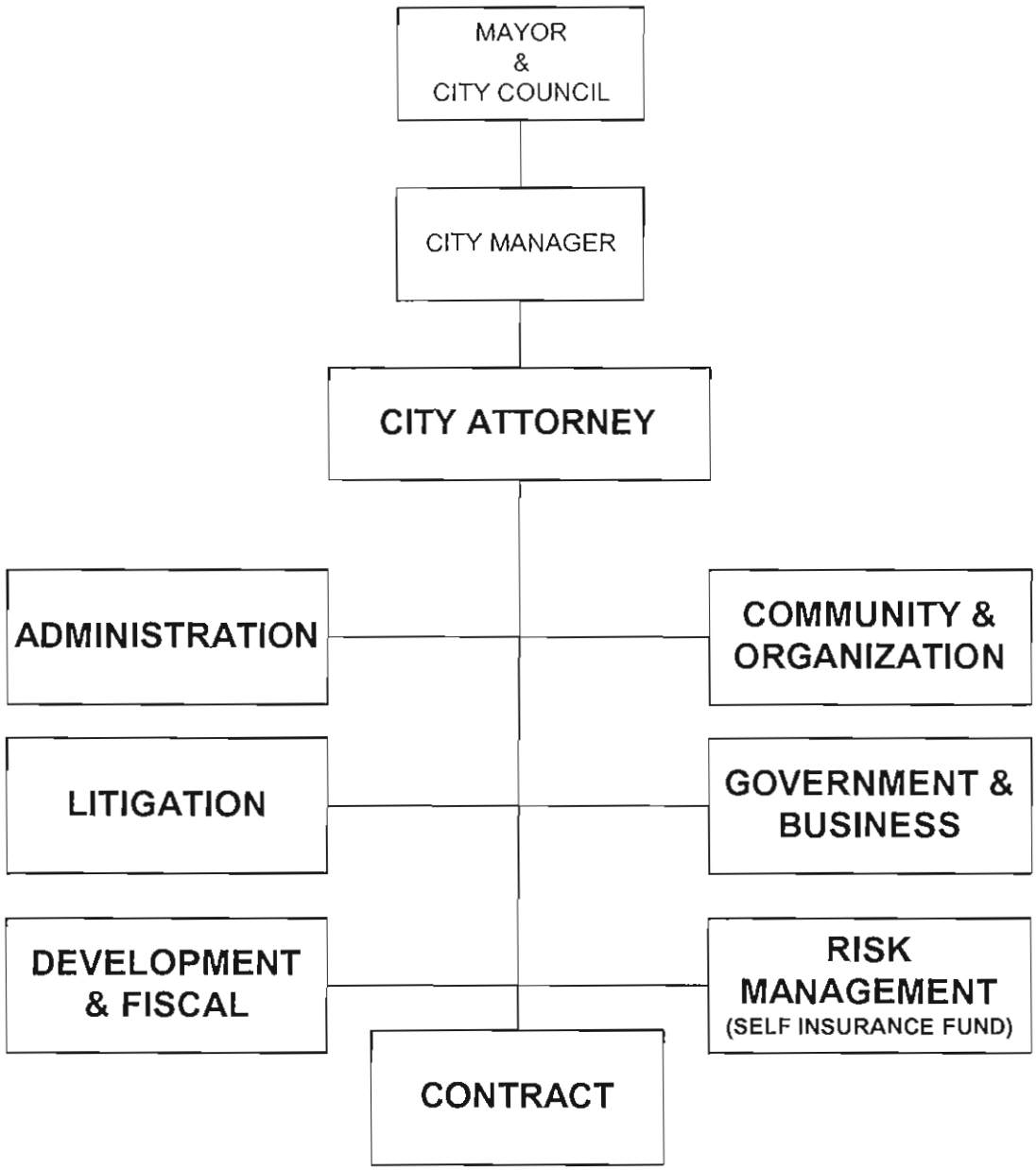
NO. OF PLANS PER PLANS EXAMINER PER WEEK



» Higher quality plan review and better customer service result from the addition of three Plans Examiner positions in FY 2000 as recommended in the 1999 Development Services Performance Review.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

CITY ATTORNEY



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	63.00	$4,094,817
Community Development Block Grant	5.00	303,846
Categorical Grant	5.00	243,653
Self-Insurance Liability Reserve	18.00	9,507,399
Self-Insurance Worker's Compensation	27.00	12,329,924
Total Funding	**118.00**	**$26,479,639**

CITY ATTORNEY

GENERAL FUND

MISSION STATEMENT

The City Attorney's Office shall provide effective legal representation to the City of San Antonio on all aspects of law in order to actively contribute to the accomplishments of the City's goals.

PROGRAM INFORMATION

The City Attorney's Office represents the City in all litigation and acts as the legal advisor to the City Council, City Manager, City departments and appointed boards and commissions. The Office of the City Attorney handles a variety of legal matters including drafting resolutions, ordinances, legal opinions and contracts; working with departments to prepare agenda items; responding to open records requests and questions regarding open meetings and other issues involving the City of San Antonio. The Office is also responsible for prosecuting all actions in Municipal Court and for representing the City in lawsuits and administrative matters. The office also provides legal assistance for 50 statutory, charter, Council & client department's boards and commissions, eight ad-hoc committees' clients and four City Council sub-committees' clients. The department is comprised of seven divisions, which provide specific expertise to all City departments and offices. These divisions are Administration, Litigation, Development and Financial Services, Government and Business Services, Community and Organization Services, Contract and Risk Management.

GOALS AND OBJECTIVES

- To represent and promote the legal interests of the City of San Antonio by delivering prompt and effective legal services.
  - Maintain the confidence of the City Council, City departments and all Boards and Commissions in the handling of legal issues.
  - Continue to develop a team relationship with each City department with an emphasis on forecasting legal issues and problem solving.
  - Fully investigate every claim and lawsuit; negotiate fair and reasonable settlements when applicable; and aggressively proceed to trial when necessary.
- Continue to seek outside legal expertise on complex or unique matters.
  - Continue and expand a comprehensive litigation strategic plan encompassing the Claims Board, Litigation Guidelines, a Task/Case Management System and aggressive pro-active planning.
- To expand the domestic violence program in Municipal Courts.
  - Enhance grant program targeting early intervention in domestic violence situations
- Continue implementation of the City Attorney Action Plan by providing additional resources for legal training opportunities and more personnel to review high profile contracts.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of attorneys - All Funds	50	55	55	57
No. of attorneys - Administrative	6	7	7	7

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input continued:				
No. of attorneys - Development & Financial Svcs	9	8	8	9
No. of attorneys - Government & Business Svcs.	6	5	5	6
No. of attorneys - Community & Organization Svcs	6	6	6	6
No. of attorneys - CDGB	2	2	2	2
No. of attorneys - Contracts	N/A	5	5	5
No. of attorneys - Litigation [1]	10	10	10	10
No. of attorneys - Prosecution	11	12	12	12
No. of new lawsuits filed annually - Litigation	126	135	140	145
No. of lawsuits pending	207	237	223	230
No. of Red Flag cases [2]	13	100	80	110
No. of cases set on docket Municipal Court [3]	44,196	40,600	47,139	50,250
No. of lawsuits filed by City	55	60	71	75
No. of Formal Open Records Requests Received	314	N/A	225	240
Output:				
No. of lawsuits closed annually - Litigation	105	92	92	95
No. of trials - Litigation[4]	11	20	15	16
No. of cases resolved by Municipal Prosecutors[5]	41,987	38,570	44,783	47,738
No. of Red Flag Cases Resolved	3	80	40	80
No. of formal opinions	417	435	445	450
No. of informal opinions	4,020	4,125	4,134	4,185
No. of ordinances prepared	2,008	1,925	1,930	1,940
No. of Admin. Hearings/contract grievances				
Police / Fire	115	121	144	150
Civilian	109	90	115	125
No. of contracts prepared/reviewed	N/A	N/A	20	50
Efficiency:				
Avg. no. of lawsuits per attorney	25	26	25	27
Avg. no. of cases resolved per week by Prosecutors [6]	73	64	72	77
No. of formal opinions rendered per atty. [7]	18.1	18.9	19.3	18.0

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency continued:				
No. of informal opinions rendered per attorney [7]	174.8	179.0	179.7	167.4
No. of ordinances prepared per attorney [8]	100.4	96.3	96.5	97.0
Effectiveness:				
% of lawsuits tried with favorable dispositions [9]	90.0%	92.0%	92.0%	92.0%
% of convictions - all cases tried at Municipal Courts	88.0%	90.0%	90.0%	92.0%
% of informal opinions issued within 3 days	96.0%	97.0%	97.0%	98.0%
% of formal opinions issued within 10 days	91.0%	92.0%	85.0%	90.0%
Ratio of new cases closed (outside counsel/total)	7/126	11/135	15/140	15/145

EXPLANATORY INFORMATION

[1] Only 8 attorneys go to trial.
[2] Red Flag cases identified as a high priority, the majority of which involve code violations. The Attorney and Paralegal positions were not filled until January & February 2000.
[3] Includes traffic, code violations, juvenile, environmental and miscellaneous cases.
[4] Case was tried before a judge or jury.
[5] Approximately 5% of all cases set on docket are administrative hearings which do not require any services from Municipal Court prosecutors.
[6] Cases resolved divided by 52 weeks to get the weekly average, this number is then divided by the total number of prosecutors.
[7] The number used to calculate this number is 23 (25 for adopted) attorneys from the Contract, Govt. & Business, Comm. & Organization, Development and Financial Services Divisions.
[8] The number used to calculate this number is 20 attorneys from the Contract, Govt. & Business, Comm. & Organization and the Development & Financial Services Divisions.
[9] Favorable dispositions captures favorable rulings administered in court where the City filed the appropriate motions and the case was dismissed by the Litigation Division.

PROGRAM CHANGES

- **REDUCTIONS** **$15,326**

OPERATIONAL SAVINGS

This ***reduction*** will save $15,236 in operational costs. Contractual Services provided by outside law firms will be used less as more reliance will be placed on City staff.

PROGRAM CHANGES CONTINUED

- **IMPROVEMENTS** **$334,255**

PERFORMANCE REVIEWS - CITY ATTORNEY'S OFFICE PERFORMANCE REVIEW

This ***one-time improvement*** provides $200,000 to implement the recommendations of the City Attorney Performance Review scheduled for completion by the end of January 2001.

OTHER IMPROVEMENTS - ADD ASSISTANT CITY ATTORNEY III AND ASSISTANT CITY ATTORNEY II

This ***improvement*** adds one Assistant City Attorney III to the Development and Financial Services Division and one Assistant City Attorney II to the Government and Business Service Division. The two positions replace the positions that were transferred to the recently created Contract Division in May, 2000. These positions will assist in expediting the turnaround time of providing essential legal documents for respective clients. The total cost of adding these positions in FY 2001, with ten month funding, will be $99,255. Funding for these positions in FY 2002 will be $111,331. An additional $35,000 is added as an ***one-time improvement*** to allow for necessary office space expansion required to accommodate these additional positions.

- **MANDATES** **$95,000**

EMPLOYEE COMPENSATION - COLLECTIVE BARGAINING NEGOTIATION

This ***mandate*** provides outside legal services for Fire and Police collective bargaining negotiations. The Collective Bargaining Agreements for the San Antonio Professional Firefighters Association and the San Antonio Police Officer Association terminate on September 30, 2001 and September 30, 2002, respectively. The first year cost of this mandate in FY 2001 is $65,000. The cost of this mandate in FY 2002 is $75,000.

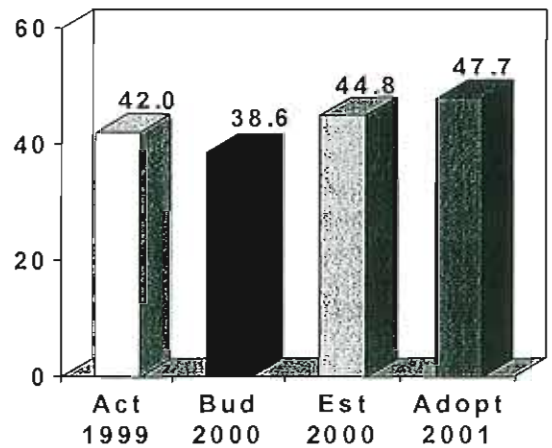
OTHER MANDATE - FLOOD LAND ACQUISITION TITLE REVIEW

This ***mandate*** provides $30,000 to pay outside legal fees to review certain title issues arising from the City's purchase of property within the 1998 flood buy-out areas. The $30,000 cost will be offset through a transfer from the Stormwater Fund which is accounting for all revenues and expenses related to flood mitigation.

GENERAL FUND EXPENDITURES BY CHARACTER

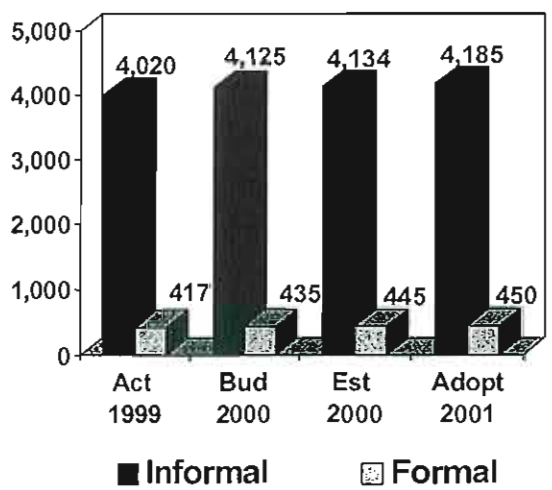
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$2,545,082	$2,841,193	$2,839,211	$3,271,978
CONTRACTUAL SERVICES	298,825	332,865	329,462	683,034
COMMODITIES	82,368	60,020	63,814	97,420
OTHER EXPENDITURES	26,660	24,900	24,900	30,420
CAPITAL OUTLAY	61,055	30,858	32,426	11,965
TOTAL EXPENDITURES	**$3,013,990**	**$3,289,836**	**$3,289,813**	**$4,094,817**
AUTHORIZED POSITIONS	54	61	61	63
FULL-TIME EQUIVALENTS	54.00	61.00	61.00	63.00

NO. OF CASES RESOLVED BY MUNICIPAL PROSECUTORS (IN THOUSANDS)



» Number of cases resolved is anticipated to increase by 13.7% from FY 1999 to FY 2001.

NUMBER OF LEGAL OPINIONS



» Number of formal and informal legal opinions issued by the City Attorney's Office is anticipated to increase by 4.5% in FY 2001 over FY 1999.

SELF INSURANCE LIABILITY FUND

PROGRAM INFORMATION

The Liability Section's function is to administer the City's Self-Insured Liability Program. This includes assisting the City's Claims Board and facilitating the litigation management process. This section is also responsible for the recovery of damages to City personnel, property or equipment from liable third parties; placement of insurance coverage; maintaining current property listings for insurance policies; and providing services to all departments by providing services including, but not limited to, responding to department insurance inquiries, reviewing and approving vendor insurance policies; reviewing departmental insurance requirements; and monitoring activities of Third Party Administrators.

GOALS AND OBJECTIVES

- Improve the overall financial status of the Liability Fund.
  - Continue to identify and communicate to the City's executive staff members the cost of risk for the Self-Insured Liability Program.
  - Ensure the City provides compensation for only claims for which it is responsible.
  - Identify and pursue all potential recovery from negligent third parties.
  - Implement and train all City Departments on the use of the Risk Management Policy Manual.
  - Identify and obtain all recoveries due from excess insurance carriers.
  - Reduce the frequency of motor vehicle accidents and other damage to City property through interaction and training with City departments.
- Ensure that the Liability Fund is actuarially sound.
  - Coordinate the litigation management program with the City Attorney through the Claims Board.
  - Reduce the frequency of litigated claims and the associated cost to settle claims.
  - Assist the City's Claims Board in their duties and responsibilities.
- Ensure the City's risks are properly identified, evaluated and addressed.
  - Ensure compliance with all contracts administered.
  - Provide timely and relevant guidance to City departments regarding contractual insurance and indemnification requirements.
  - Have staff members obtain and/or maintain professional certifications/licenses by providing professional development opportunities.
- Continue the coordination of the $1.8 million Owner Controlled Insurance Program on the $187 million HBG Convention Center Expansion Project.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
FTEs	18	18	18	18
No. of claims reported during FY	1,032	1,070	980	1,040
No. of cases in litigation [1]	204	237	223	230
No. of cases resolved at Claims Board	12	N/A	8	10

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
Cost of Risk (millions) [2]	$8.99	$10.18	$8.98	$9.29
No. of claims closed (for claims reported in FY)	917	930	853	905
No. of claims pending [3]	471	N/A	451	478
No. of cases pending recovery from negligent 3rd parties	265	270	230	225
Value of the pending recoveries	$348,473	$325,000	$290,000	$287,500
Inspection/Investigation hours	1,272	725	1,015	750
Efficiency:				
Amt. Recovered from negligent 3rd parties	$289,076	$211,000	$195,300	$191,200
Effectiveness:				
% of cost of risk vs. Total City budget [4]	0.70%	0.90%	0.90%	0.80%
% of value recovered from negligent 3rd parties	83.00%	68.00%	67.30%	69.00%
% of tort claims closed within 12 months [5]	88.86%	87.00%	87.04%	87.02%
Injury Rate-Convention Center Expansion [6]	8.0	10.0	7.9	7.5

EXPLANATORY INFORMATION

[1] Number of cases in litigation at fiscal year end.
[2] Cost Risk: includes uninsured losses, retained losses, loss prevention costs, insurance costs and administrative costs. Targeted to the National Standard for public entities of 1 percent of total budget.
[3] The numbers provided above are as of September 30th.
[4] Calculations use operating and capital projects budget as Total City Budget (Adopted Annual Budget).
[5] 67.5% of claims closed as of March 31, 2000, compares to 61.0% closed as of March 31, 1999.
[6] The National Standard Injury Rate is currently 9.1 per 100 employees for the year. The HBGCC Expansion project is not funded by the self-insurance fund; however, Risk Management manages the Insurance and Safety Programs for the Project.

PROGRAM CHANGES

- **REDUCTIONS** **$24,086**

OPERATIONAL SAVINGS

This ***reduction*** is achieved from operational savings within the Liability Insurance Funds. The operational savings reduction will not hinder operations and is achieved through a reduced use of various operational costs. This reduction provides a savings of $24,086.

PROGRAM CHANGES CONTINUED

- **IMPROVEMENTS** **$63,986**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost totals $54,931. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $9,055 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

- **MANDATES** **$277,195**

EMPLOYEE COMPENSATION - THIRD PARTY ADMINISTRATOR LIABILITY CONTRACT RENEWAL

The Texas Workers' Compensation requires coverage for all employees. The City currently has a contract with a Third Party Administrator (TPA) to administer Workers' Compensation and Liability claims until September 30, 2000. This ***mandate*** provides funds for TPA contract service to the Liability Program after September 30, 2000. The one-time cost of this mandate is $277,195.

LIABILITY FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$911,327	$953,116	$997,045	$1,032,520
CONTRACTUAL SERVICES	517,538	566,035	501,693	842,034
COMMODITIES	30,549	22,700	22,887	27,844
OTHER EXPENDITURES	7,518,012	8,610,800	7,261,480	7,556,114
CAPITAL OUTLAY	5,312	29,980	29,980	12,495
TRANSFERS	8,018	117,361	216,108	36,392
TOTAL EXPENDITURES	**$8,990,756**	**$10,299,992**	**$9,029,193**	**$9,507,399**
AUTHORIZED POSITIONS	**18**	**18**	**18**	**18**
FULL-TIME EQUIVALENTS	**18.00**	**18.00**	**18.00**	**18.00**

SELF INSURANCE WORKERS' COMPENSATION FUND

PROGRAM INFORMATION

The Workers' Compensation Section's function is to ensure the City's compliance with applicable federal, state and local statutes and regulations dealing with employee injuries or illnesses in the course and scope of employment and monitoring the activities of the Third Party Administrator. The Texas Workers' Compensation Act is the primary regulatory statute in this regard. The Safety Section's function is to eliminate, reduce or otherwise mitigate the City's exposure to loss resulting from occupational injuries/illnesses, vehicle accidents, third party liability claims and property loss.

GOALS AND OBJECTIVES

- Ensure compliance with the Texas Workers' Compensation Act.
  - Continue to train departmental representatives on the requirements, guidelines and benefits of the Texas Workers' Compensation Act.
  - Have staff members obtain and/or maintain professional certifications/licenses by providing professional development opportunities.
- Maintain the financial status of the Workers' Compensation Fund.
  - Identify and communicate to the City's executive staff members the Cost of Risk for the Self Insured Workers' Compensation Program.
  - Ensure compliance with all provisions of contracts administered.
  - Increase the effectiveness of the Modified Duty Program.
  - Reduce the severity and rate of injury to City employees.
  - Aggressively pursue all potential recovery from negligent third parties.
- Ensure the Workers' Compensation Fund is actuarially sound.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
FTEs	27	27	27	27
No. of employee work hours	19,544,667	24,000,000	21,150,000	21,500,000
No. of miles driven	40,509,091	41,000,000	41,000,800	41,500,000
Output:				
Cost of Risk (millions)[1]	$9.64	$10.69	$11.09	$11.11
No. of inspection/training/investigation/ Training Assistance/Program Development (Hours)	3,731	4,200	3,950	4,150
No. of new injury claims in FY	1,825	1,800	1,775	1,815
No. of City vehicle accidents in FY	528	500	550	530
No. of Employee Trained (Workers' Compensation & Safety)	3,265	N/A	2,100	3,000

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Injury rate per 100 employees (200,000 hours worked)	18.7	15.1	16.8	16.9
Lost time injury claims per 100 employees (200,000) hours worked	5.9	5.9	5.5	5.8
Vehicle accident rate per 1,000,000 miles	13.0	12.2	13.4	12.8
Recoveries from negligent 3rd parties	$173,937	$262,600	$91,000	$175,000
Effectiveness:				
% of first report of injury forms submitted to TWCC on time (8 days)	100%	100%	100%	100%
% of Cost of Risk vs. Total City budget[2]	0.80%	0.90%	0.90%	0.90%

EXPLANATORY INFORMATION

[1] Cost of Risk: includes uninsured losses, retained losses, loss prevention costs, insurance costs and administrative cost.

[2] Calculation uses operating and capital projects budgets as Total City Budget. Targeted to the National Standard for public entities of 1 percent of total budget.

PROGRAM CHANGES

- **REDUCTIONS** **$38,659**

OPERATIONAL SAVINGS

This ***reduction*** is achieved from operational savings within the Workers' Compensation Insurance Funds. The operational savings reduction will not reduce service provided and is achieved through a reduced use of various operational costs. This reduction provides a savings of $38,659.

- **IMPROVEMENTS** **$83,620**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost totals $64,445. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

PROGRAM CHANGES CONTINUED

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $19,175 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

- **MANDATES** **$195,239**

EMPLOYEE COMPENSATION - THIRD PARTY ADMINISTRATOR WORKERS' COMPENSATION CONTRACT RENEWAL

The Texas Workers' Compensation requires coverage for all employees. The City currently has a contract with a Third Party Administrator (TPA) to administer Workers' Compensation and Liability claims until September 30, 2000. This ***mandate*** will cover service costs for the Workers' Compensation Program. The one-time cost of this mandate is $195,239.

WORKERS COMPENSATION FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$1,022,959	$1,180,449	$1,170,746	$1,338,066
CONTRACTUAL SERVICES	925,436	1,129,976	977,436	1,246,750
COMMODITIES	123,841	70,030	386,770	64,402
OTHER EXPENDITURES	7,525,083	8,293,890	8,120,075	8,347,652
CAPITAL OUTLAY	214,415	20,077	150,357	505,848
TRANSFERS	453,900	702,159	653,143	827,206
TOTAL EXPENDITURES	**$10,265,689**	**$11,396,581**	**$11,458,527**	**$12,329,924**
AUTHORIZED POSITIONS	**27**	**27**	**27**	**27**
FULL-TIME EQUIVALENTS	**27.00**	**27.00**	**27.00**	**27.00**

CITY ATTORNEY
GRANT SUMMARY

The Department is in its fourth year of receiving the Early Intervention for Women Living in Domestic Violence Grant. The program provides swift intervention to domestic violence while it is at the Class "C" misdemeanor level; and thereby, prevents its escalation into more dangerous crime. The program is a collaborative effort between the City Attorney's Office and the Municipal Court Department.

Listed below is a detail on the grant the Department is anticipating to receive in FY 2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Early Intervention for Women Living in Domestic Violence		$ 182,662		$ 60,991	$ 243,653
Totals		**$ 182,662**		**$ 60,991**	**$ 243,653**

Activity Number:	**06/01/2010**
Division:	**LITIGATION - PROSECUTION**
Program Dates:	**12/01/00 - 11/30/01**
Authorized Positions:	**5**

PROGRAM DESCRIPTION

The Early Intervention for Women living in Domestic Violence Program provides swift intervention to domestic violence while it is at the Class "C" misdemeanor level: and thereby prevent its escalation into a more dangerous crime. Early intervention requires that legal advocates perform a more complete and thorough screening and prosecution of reported cases even when the victim may be reluctant to file charges. In addition the program will increase legal services for victims, facilitate case filings and increase awareness by educating the community in regards to domestic violence. The City will be charged as the State's representative with the responsibility of being the complainant for the crime. This program is coordinated between the City Attorney's Office (Three positions) and Municipal Court (Two positions).

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - AACOG	$ 184,058	$ 178,736	$ 182,662
Other - In-kind Contribution	66,478	59,578	60,991
Total	**$ 250,536**	**$ 238,314**	**$ 243,653**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 162,744	$ 169,389	$ 173,238
Contractual	3,100	5,240	2,912
Commodities	13,527	1,680	2,930
Other Expenditures	3,609	3,505	3,582
Capital Outlay	1,078	-	-
Other Expenditures	66,478	58,500	60,991
Total	**$ 250,536**	**$ 238,314**	**$ 243,653**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
FTEs	5	5	5
Output:			
No. of cases received and reviewed	1,203	3,912	4,020
No. of cases filed or rejected	1,151	2,347	2,450
No. of cases referred for intervention	771	1,878	2,000
Efficiency:			
% of cases provided I&R safety planning	N/A	80%	80%
% of cases filed directly by the state	96%	60%	60%
No. of cases utilizing intervention services	771	1,502	1,600

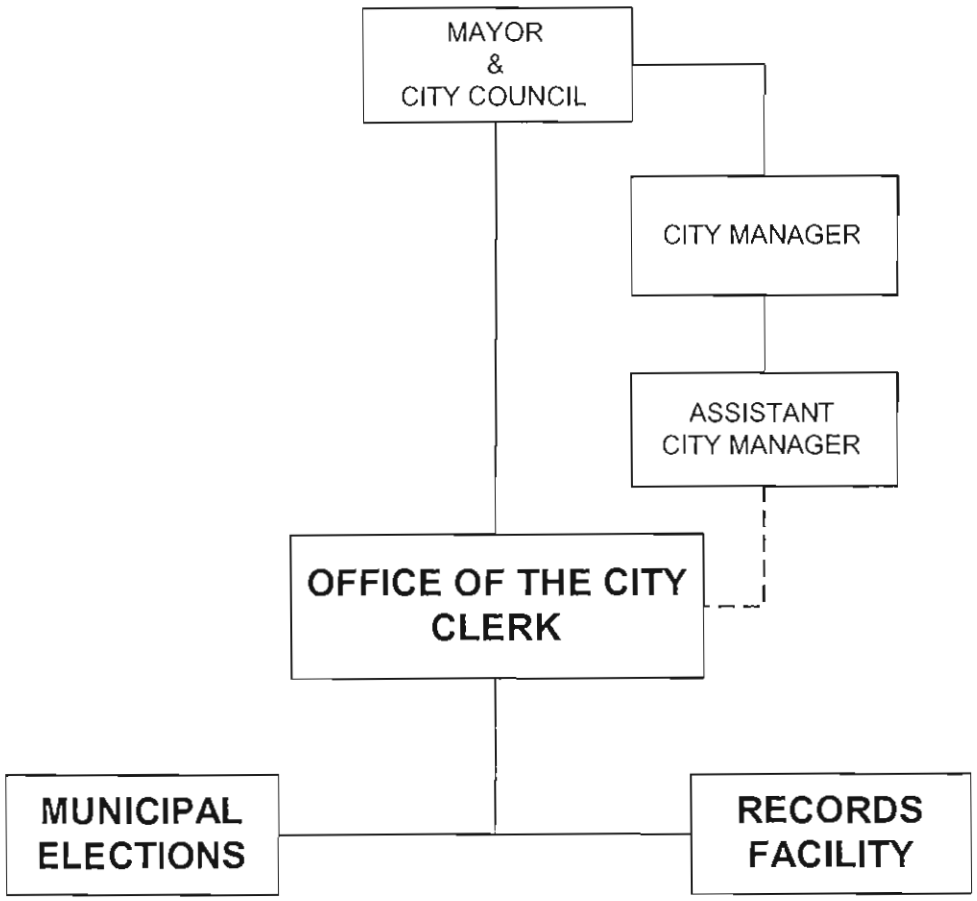
PERFORMANCE MEASURES CONT.	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
60% of class "C" cases prosecuted	690	1408	1470

EXPLANATORY INFORMATION

The change in the performance measures indicators reflects a change in reporting to the funding source. The performance measures include actual numbers and percentages. The Early Intervention for Women Living in Domestic Violence reflects only domestic violence cases. The projected estimates have been adjusted as the program has developed, with a change in reporting criteria by the funding source.

CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

OFFICE OF THE CITY CLERK



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	20.00	$1,275,911
Total Funding	**20.00**	**$1,275,911**

OFFICE OF THE CITY CLERK

GENERAL FUND

MISSION STATEMENT

The mission of the Office of the City Clerk is to provide to the public, all City departments and all governmental entities an accessible records information resource on municipal government and its official actions, both contemporary and archival, and to administer the elections process for elected officials of the City of San Antonio.

PROGRAM INFORMATION

The Office of the City Clerk is the administrative and recording agent of San Antonio municipal government, providing support services for the legislative process. The department conducts City Council meetings, records the official minutes of those meetings, oversees and coordinates the Financial Disclosure requirements and lobbyist registration in accordance with the Ethics Ordinance, implements the automated records management program, and is the principal office through which the various municipal publications are made available for sale to the public. Additionally, the department conducts all municipal elections, bid procedures, legal notice advertisements, official honorariums, and board and commission actions. The Records Facility Division receives, processes, protects, and retrieves the official documents of the municipality, in accordance with the Records Management Policies and Procedures manual, and supervises the disposition of official records as mandated by state law.

GOALS & OBJECTIVES

To provide accessible municipal government records information, to preserve and protect mandated official records, and to administer municipal elections by:

- Processing, preserving, protecting, and as needed, restoring permanent municipal records and archival materials.
- Administering the new Municipal Records Facility and maintaining a working interdepartmental records liaison program to better maintain municipal records through enhanced automation of records management procedures.
- Implementing the provisions of the Records Management Policies and Procedures Manual, including automated records management through the Electronic Document Management System (EDMS) program, to provide comprehensive networking for a shared ordinance database linking all the City Departments by personal computer network, and providing the public access to these databases.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of City Clerk employees serving customer service walk-ins, taking customer service telephone calls and performing research projects	13	14	14	14
No. of Records Facility employees providing microfilming services[1]	4	4	4	4
No. of walk-in customer service contacts for City Clerk - Daily	81	85	65	80
No. of customer service telephone call contacts for City Clerk - Daily	177	220	160	180
Output:				
No. of research projects completed - Weekly [2]	68	90	50	55
No. of municipal records microfilmed - Weekly [3]	35,551	46,000	32,640	35,500
No. of Board and Commission appointments processed	332	325	266	330
No. of Ceremonial items processed	1,620	1,400	1,064	1,226
Efficiency:				
No. of walk-in customer service contacts assisted per employee per day	6.2	6.1	4.6	5.7
No. of customer service telephone call contacts per employee per day	13.6	15.7	11.4	12.9
No. of research projects completed per employee per week [2]	5.2	6.4	3.6	3.9
No. of Board and Commission appointments processed per month	28	27	22	28
No. of Ceremonial items processed per month	135	117	89	102
No. of microfilmed records per employee per week [3]	8,888	N/A	8,160	8,875
Effectiveness:				
% of microfilming goal achieved	77%	95%	87%	100%
% of City Council minutes completed within:				
30 Days	17%	30%	40%	50%
30-45 Days	35%	50%	60%	50%
45-60 Days	32%	20%	0%	0%
Over 60 Days	16%	0%	0%	0%

EXPLANATORY INFORMATION

[1] Only four positions perform microfilm services. The Records Control Manager supervises the division and the Department Systems Specialist, based in the Records Facility, performs computer-related functions for the entire department.
[2] Number of projects are decreasing as people are referred to web site instead.
[3] Lower numbers are due to microfilmers assisting with other duties in the opening of the new records facility.

PROGRAM CHANGES

- **REDUCTIONS** **$18,378**

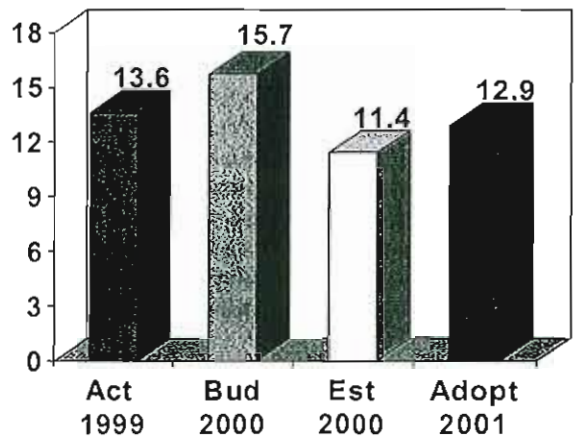
OPERATIONAL SAVINGS

This ***reduction*** provides savings for a total of $18,378 in publication services and from costs associated with the preservation and restoration of archival materials. In response to decreasing costs, the Office of the City Clerk has identified efficiencies in advertising and publication that will result in a savings of $6,378 for FY 2001. The Office of the City Clerk also identified reductions in funds normally used for the preservation and restoration of archival materials, relying more on grant funds. This reduction results in a savings of $12,000 for FY 2001.

GENERAL FUND EXPENDITURES BY CHARACTER

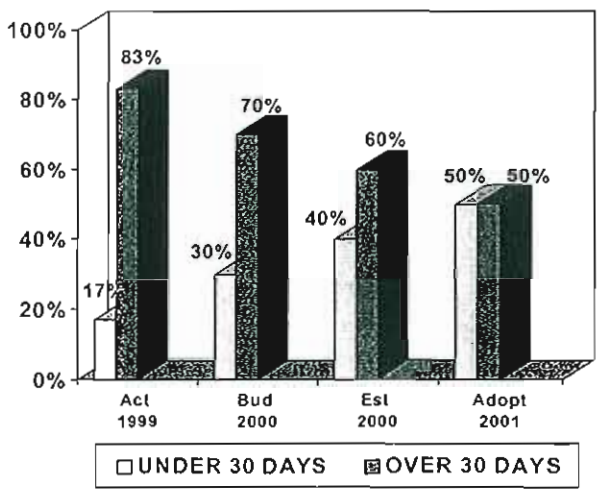
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$733,340	$822,184	$827,422	$869,512
CONTRACTUAL SERVICES	144,476	172,462	165,247	380,254
COMMODITIES	27,276	16,165	18,095	16,265
OTHER EXPENDITURES	7,340	12,240	12,240	9,880
CAPITAL OUTLAY	9,914	18,547	18,547	0
TOTAL EXPENDITURES	**$922,346**	**$1,041,598**	**$1,041,551**	**$1,275,911**
AUTHORIZED POSITIONS	**20**	**20**	**20**	**20**
FULL-TIME EQUIVALENTS	**20.00**	**20.00**	**20.00**	**20.00**

NUMBER OF CUSTOMER SERVICE TELEPHONE CALL CONTACTS PER EMPLOYEE PER DAY

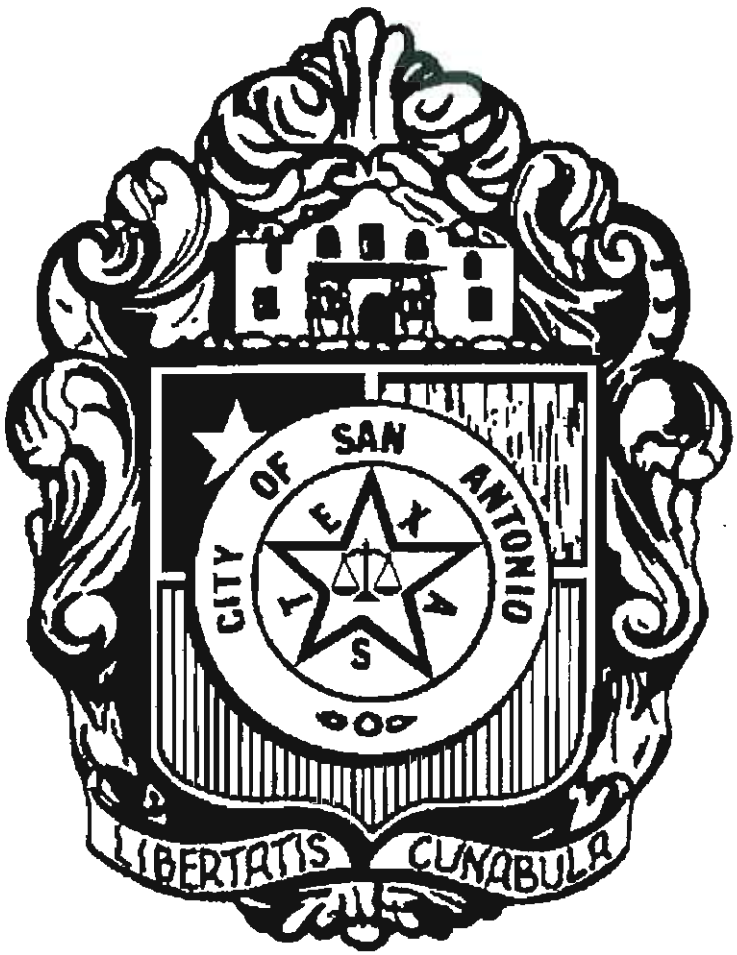


» Telephone customer service contacts is declining slightly as more citizens utilize e-mail.

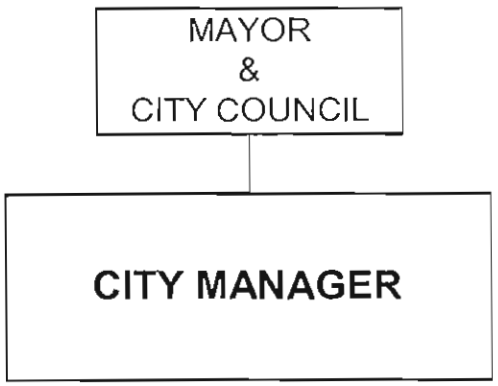
% OF CITY COUNCIL MINUTES COMPLETED WITHIN:



» Number of council minutes completed within 30 days is expected to increase by 33% in FY 2001 over FY 1999. All minutes will be completed within 45 days in FY 2001.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

CITY MANAGER'S OFFICE



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	14.00	$1,475,312
Total Funding	**14.00**	**$1,475,312**

GENERAL FUND

MISSION STATEMENT

We deliver quality city services and commit to achieve San Antonio's vision of prosperity for our diverse, vibrant and historic community.

PROGRAM INFORMATION

The City Manager's Office provides centralized direction and leadership for the effective administration and operation of all municipal services for the City of San Antonio as directed by the City Council and serves as the focal point for the management of the City's staff agencies. The City Manager's Office prepares and submits to the City Council a balanced plan of municipal services in adherence with the policy goals and objectives established by the City Council while employing such managerial techniques as needed to assure efficient and effective utilization of the City's resources.

GOALS & OBJECTIVES

- To manage the efficient delivery of services to the citizens of San Antonio.
- To direct the preparation and distribution of the weekly City Council agenda and related materials to the City Council, staff and the citizens of San Antonio.
- To analyze, evaluate and monitor departmental, as well as community-based program proposals and needs through the efforts of the Management Team, Housing and Neighborhood Action Team (HNAT) and the Economic Development Action Team (EDAT).
- To coordinate City Council requests for information and support services.
- To ensure that appropriate customer service/community relations mechanisms are implemented to assist citizens in the resolution of complaints and requests for service.
- To review and direct the operation of all municipal activities and services in an equitable, efficient and effective manner.
- To develop programs that enhance the quality of employee performance in their effective delivery of services.

PROGRAM CHANGES

- **REDUCTIONS** **$12,896**

COST SAVINGS

The City Manager's Office reduces administrative expenditures through cost savings realized in FY 2000. This ***reduction*** results in a savings of $12,896.

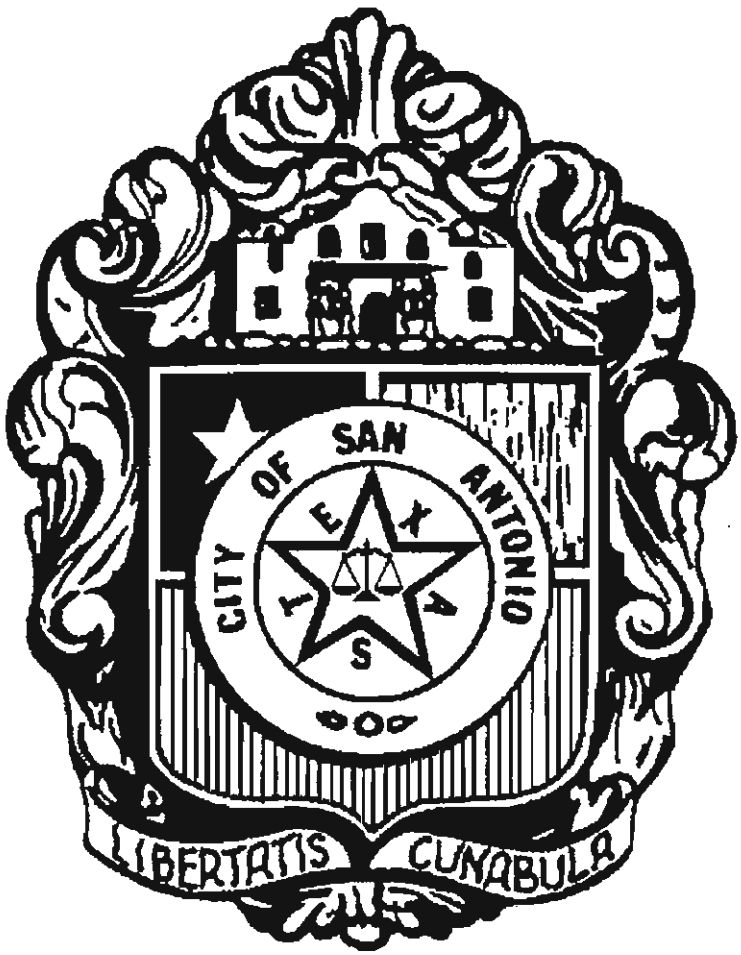
- **IMPROVEMENTS** **$101,768**

BETTER JOBS/EDUCATION - ADD ASSISTANT TO THE CITY MANAGER

This ***improvement*** provides funding for one Assistant to the City Manager. This Assistant to the City Manager will provide senior executive-level oversight to the Better Jobs Initiative implementation within the City organization. The cost for this improvement in FY 2001 will be $101,768. The cost for this improvement in FY 2002 will be $111,019.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$928,609	$1,129,589	$1,134,841	$1,241,551
CONTRACTUAL SERVICES	151,336	159,147	131,470	223,338
COMMODITIES	10,962	6,380	7,300	6,380
OTHER EXPENDITURES	4,880	5,080	5,080	4,043
CAPITAL OUTLAY	4,943	0	1,664	0
TOTAL EXPENDITURES	**$1,100,730**	**$1,300,196**	**$1,280,355**	**$1,475,312**
AUTHORIZED POSITIONS	13	13	13	14
FULL-TIME EQUIVALENTS	13.00	13.00	13.00	14.00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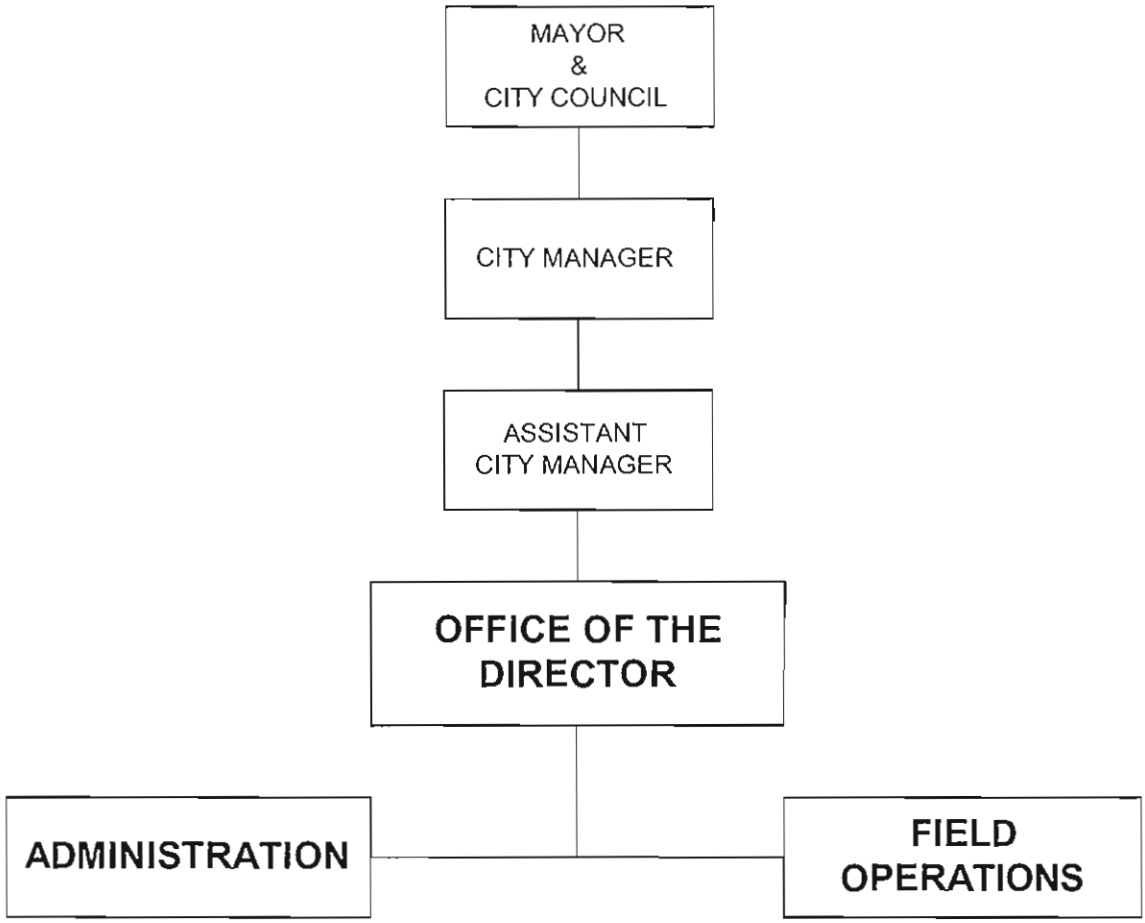
CODE COMPLIANCE



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	93.00	$5,084,530
Community Development Block Grant	5.00	262,159
Total Funding	**98.00**	**$5,346,689**

CODE COMPLIANCE

GENERAL FUND

MISSION STATEMENT

The Code Compliance Department seeks to enhance neighborhoods and their citizens' health, safety and general welfare through efficient and effective City code enforcement. All actions shall be conducted in a fair and responsive manner focusing on customer service and public awareness while respecting the ethnic and cultural diversity of our citizens.

PROGRAM INFORMATION

The Code Compliance Department enforces City Codes and regulations that result in the protection of the health and welfare of all citizens. Among the City Codes and Ordinances which fall under this Departments' jurisdiction to enforce and abate as necessary are: vacant dangerous premises and structures, junked vehicles, weeded vacant lots, zoning (Unified Development Code), noise, illegal dumping, minimum housing including unsanitary premises, front yard parking, livestock, alley and right-of-way violations, and inspections of auto handlers within the City limits. This Department also strives to promote a higher quality of life by promoting awareness and compliance with City Codes in order to stabilize and reverse deterioration of neighborhoods.

GOALS & OBJECTIVES

To provide resourceful and thorough code enforcement services that will facilitate the upkeep and improvement of neighborhoods; thereby generating a clean and safe environment. The Department will continue to implement the recommendations of the independent performance review of 1999 as it seeks to enhance the efficiency and effectiveness of the Department's programs.

The objectives of the Department are:

- Strengthen the proactive, neighborhood-based code enforcement programs
  - Empowerment of neighborhood associations towards self-enforcement techniques by allowing them the ability to write up code violations
  - Shift emphasis to more proactive, priority-driven code enforcement programs
  - Continue to assess the target teams effectiveness in proactive inspections
- Increase collaborations with and empower neighborhood associations to ensure that the demands and needs for code enforcement are met on a community-by-community basis
  - Continue neighborhood association workshops on code enforcement
  - Allow neighborhood association ride-alongs
  - Provide incentive programs
- Explore options for implementing an administrative adjudication hearing process in conjunction with Municipal Court
- Establish a multi-departmental action team to effectively address complex problems that cross jurisdictional boundaries
- Implement a Violation Management System that concentrates on intradepartmental efforts and shortens the timeline for violation resolution in accordance with the implementation of the Information Technology Plan
  - Reevaluate streamlined investigative workflow to determine that priority scheduling and weight scoring system is appropriate for meeting the community needs
  - Review and update city codes and state laws to allow for less lengthy closure of cases
- The Department will continue to integrate new technology applications in the field in accordance with the Department's IT Plan
- The Department will continue to further the professional education, cross-training (SAFFE, SNAP, etc.), and training of staff to fulfill the need for inspector expertise in state of the art techniques and strategies

GOALS & OBJECTIVES CONTINUED

- Make use of university and college resources to assist in impact and needs assessment analyses within the community
  - Survey neighborhoods quarterly to ascertain code enforcement impact
  - Probe neighborhoods periodically to determine whether code enforcement service needs are being met

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Code Enforcement Officers	51	57	57	59
CDBG Funded Code Enforcement Officers	2	4	4	4
Total Enforcement Officers	53	61	61	63
Abatement Officers	5	5	5	5
TNRCC Funded Abatement Officer	1	0	1	0
Total Abatement Officers	6	5	6	5
No. of City Council Request for Service Submitted [1]	2,547	2,556	354	200
Requests for Service (Mayor & City Council) [2]	8,759	8,837	5,648	8,200
Requests for Service (non-City Council)	86,421	88,392	96,827	140,000
Requests for Service (from previous FY)	13,802	11,258	12,071	12,071
Total Requests for Service	111,529	111,043	114,546	160,271
Output:				
Field Operations Actions [3]	235,083	241,204	250,978	279,596
Abatement Unit: Noise Abatement Actions [3]	5,011	4,499	5,618	5,763
Abatement Unit: Litter Abatement Actions [3]	8,276	5,518	8,268	7,944
Total Actions [3]	248,370	251,221	264,864	413,707
% of 1st Inspections with Violations	65%	65%	62%	70%
Demolitions (City) [4]	155	256	260	210
Demolitions (Owner)	112	204	160	175
Total Demolitions	267	460	420	385
Clean/Secured (City)	311	572	575	443
Clean/Secured (Owner)	1,470	2,518	2,520	2,772
Clean/Secured (Owner Repaired & Occupied)	69	248	203	228
Total Cleaned/Secured	1,850	3,338	3,298	3,443
Vacant Lots Cleaned (City)	1,868	2,017	2,020	2,470
Vacant Lots Cleaned (Owner)	6,345	7,004	7,052	7,264
Total Vacant Lots Cleaned	8,213	9,021	9,072	9,734
Cases (Citations) Filed in Court (Field Operations)	4,322	4,953	4,780	4,923
Noise Citations Filed by Abatement Unit	103	132	112	123
Litter Citations Filed by Abatement Unit	175	151	410	451
Total Citations Filed	4,600	5,236	5,302	5,497
Total No. of Cases Closed	99,458	92,780	97,664	111,472

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
Code Compliance Neighborhood Projects [5]	66	70	76	90
Proactive Code Enforcement Inspections	50,093	75,285	62,745	48,380
NAD Sweeps & Super Sweeps [5]	24	24	24	25
Neigh./Comm./Task Force Meetings	198	168	170	173
No. of Meeting Attendees	9,211	9,912	9,738	10,879
Efficiency:				
Total Inspection Actions per Officer per Week [6]	92	85	86	92
Total Inspection Actions per Total Request for Service [7]	2.23	2.33	2.31	2.58
Average Cost per Cleaned/Secured (City) [8]	$481	$370	$228	$296
Average Cost per Cleaning Vacant Lots (City) [9]	$115	$137	$146	$120
Effectiveness				
Voluntary Compliance	82%	85%	81%	83%
Average Response Time for First Inspections				
- 7 Days or Less	86%	88%	88%	88%
- Over 30 Days	4%	4%	4%	4%
Average Number of Days to Close a Case				
- Overgrown Weeds [10]	70 days	N/A	46 days	45 days
- Junked Vehicles [10]	74 days	N/A	56 days	50 days
- Dangerous Premises [10]	65 days	N/A	58 days	56 days

EXPLANATORY INFORMATION

1. The Estimated and Adopted request for service are much lower due to the automation of the Blue Blazer process. The requests are entered directly into the system and no longer impact services.
2. Equal to the number of actual solicitations per each request.
3. The term "inspection" has been replaced with the term "action" to designate all activities involved in closing a complaint. Adopted number has increased substantially due to expanding the type of investigator actions to better reflect case management actions.
4. DSDB (Dangerous Structure Determinations Board) orders are now delayed by legal processes (must wait 30 days after owner receipt of orders; 31st day go to Judge for signature; 2-3 weeks for utility shut off)
5. Code Compliance Neighborhood Projects refers to those projects specifically initiated by the Code Compliance; where the NAD Sweeps refer to neighborhood activities initiated by the Neighborhood Action Department.
6. Calculation is based on field operations actions divided by total number of enforcement officers divided by 48 weeks (due to annual leave, training, holidays, and sick leave).
7. Calculation is based on total number of actions divided by the total requests for service.
8. Calculation is based on total cost of abatement divided by clean/secured (city); no overhead expensed are included; administrative fee applied separately as revenue.
9. Calculation is based on estimated total cost of vacant lots cleaned divided by est. vacant lots cleaned (city).
10. Based on the number of days violations are first identified to compliance of the violation.

PROGRAM CHANGES

- **REDUCTION** **$58,634**

OPERATIONAL SAVINGS

This ***reduction*** will result in $58,634 in savings due to increased efficiencies in operations. These efficiencies result primarily from the reduced use of photographic supplies because of digital camera usage, lower costs for contracting of title searches, and more efficient use of printing resources.

- **IMPROVEMENT** **$138,527**

CRAG - ADD TWO CODE COMPLIANCE INVESTIGATORS

This ***improvement*** will add two Code Compliance Investigators for the Super Sweep Program. These positions will provide exclusive code enforcement support for the CRAG Super Sweeps. They will perform structural intense inspections and all other code compliance inspections in a super sweep target area as well as augment proactive target enforcement teams. This will provide an assessment for other resources to step in and provide rehabilitation loans and other incentives to property owners to encourage renovation of the existing older structures in the target areas. These positions will be funded for six months. The cost for this improvement in FY 2001 totals $86,000. One-time costs totaling $41,244 include costs for vehicles, digital cameras, and laptops. The costs for this improvement in FY 2002 will be $76,468.

PERFORMANCE REVIEW - ADD ONE NEIGHBORHOOD SERVICES COORDINATOR

This ***improvement*** will add one Neighborhood Coordinator consistent with the recommendations of the Development Services/Code Compliance Performance Review. This position will coordinate and oversee the activities of the Citizen Action Officers to allow for more proactive, timely responses to community requests for code compliance related services. The Neighborhood Services Coordinator will also be utilized to provide additional support with neighborhood renewal programs. This position will be funded for six months. The cost for this improvement in FY 2001 totals $52,527. One-time costs totaling $21,987 include costs for a vehicle. The costs for this improvement in FY 2002 will be $55,049.

- **MANDATE** **$11,000**

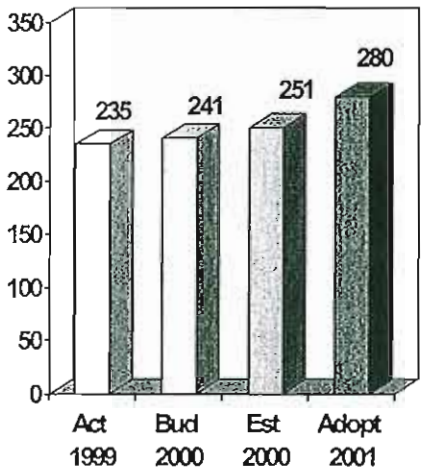
OTHER MANDATES - ABATEMENT SERVICES FOR ANNEXATION

This ***mandate*** will enable the Code Compliance Department Abatement Unit to provide its investigative and enforcement services in newly annexed areas of the City. The cost for this mandate in FY 2001 will total $11,000.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$2,758,143	$3,050,665	$2,965,959	$3,332,295
CONTRACTUAL SERVICES	1,031,700	1,342,958	1,327,153	1,432,148
COMMODITIES	169,753	216,095	199,944	210,713
OTHER EXPENDITURES	53,060	51,000	51,000	48,328
CAPITAL OUTLAY	134,950	266,404	278,218	61,046
TOTAL EXPENDITURES	**$4,147,606**	**$4,927,122**	**$4,822,274**	**$5,084,530**
AUTHORIZED POSITIONS	84	93	93	93
FULL-TIME EQUIVALENTS	84.00	93.00	93.00	93.00

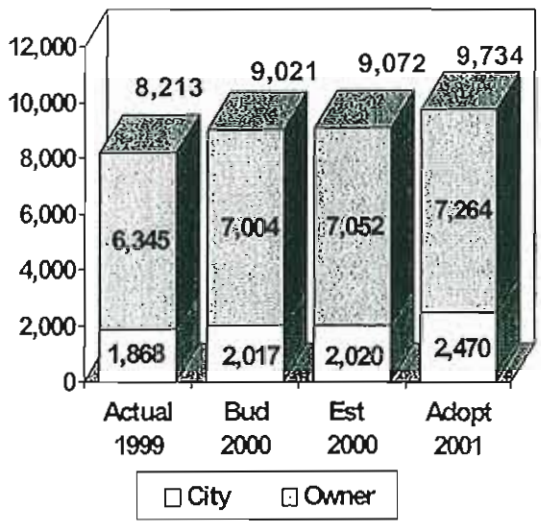
TOTAL INSPECTIONS (IN THOUSANDS)



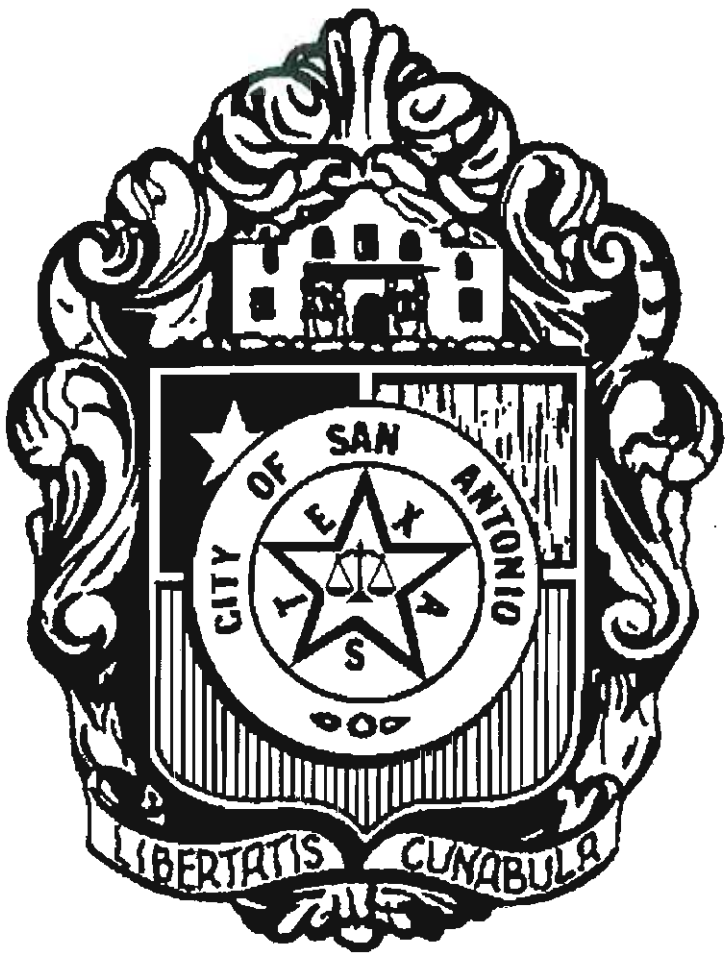
» The 19.1% increase anticipated in FY 2001 over FY 1999 is due to more proactive inspections and efficiencies from technology.

» Number of inspections conducted includes vacant lots, dangerous premises, minimum housing, alleys, and right-of-ways

TOTAL VACANT LOTS CLEANED



» The increase is due in part to higher vacant lots cleaned by the City as a result of proactive code enforcement neighborhood projects.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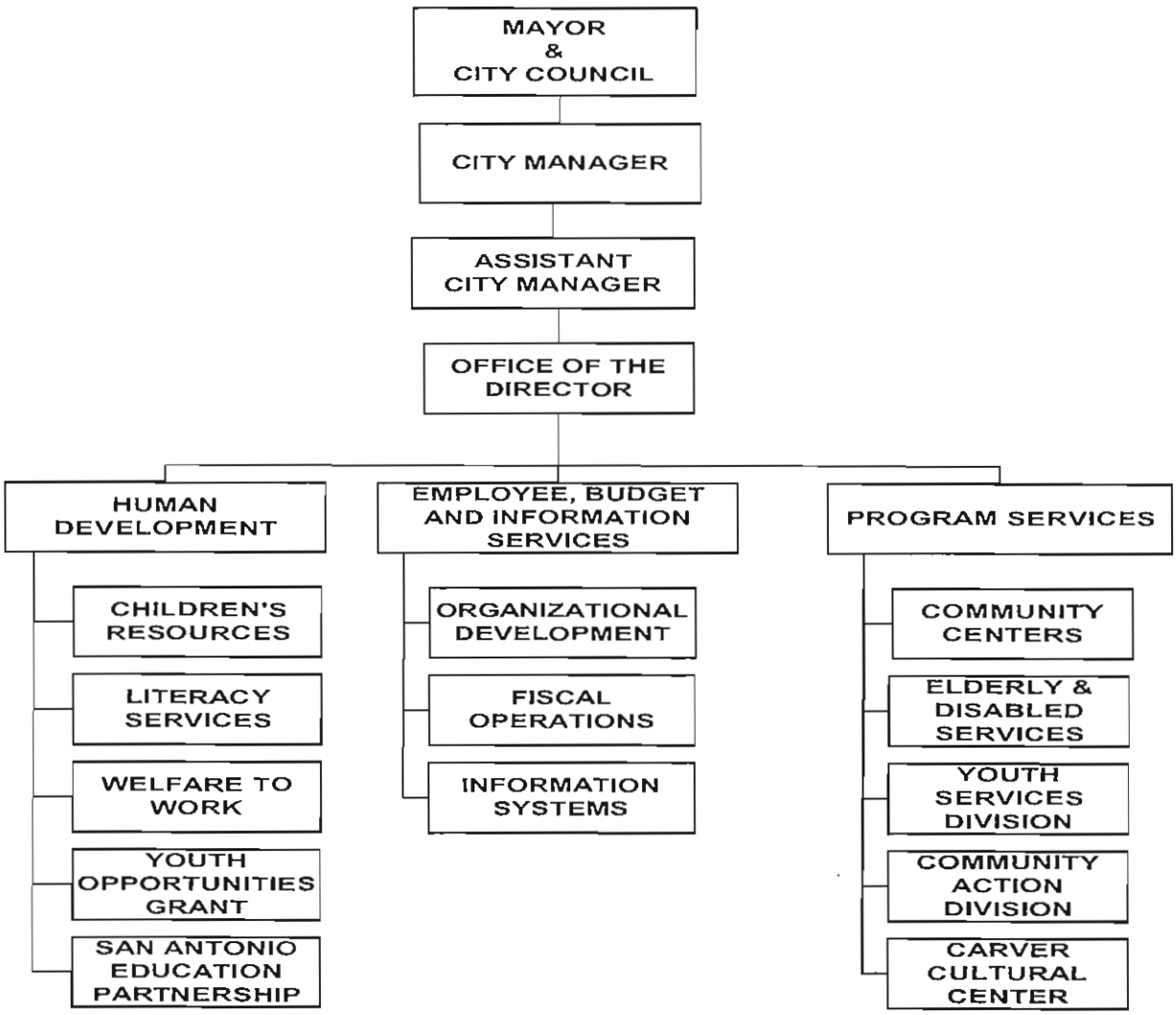
COMMUNITY INITIATIVES



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000- 2001
General Fund	211.75	$10,557,015
Categorical Grants	373.00	91,930,153
Community Development Block Grant	6.00	229,173
Capital Projects	0.00	1,850,000
Delegate Agencies	0.00	6,399,494
Total Funding	**590.75**	**$117,945,266**

COMMUNITY INITIATIVES

GENERAL FUND

MISSION STATEMENT

Serve as a catalyst for coordinating resources and partnerships that promote economic self-sufficiency, family strengthening, and enhance the quality of life for children, families, individuals, and seniors.

PROGRAM INFORMATION

The Department of Community Initiatives coordinates and invests in strategies that assist children, individuals, families, and seniors to achieve economic self-sufficiency and an improved standard of living. The Department promotes the long-term economic vitality of the community through coordination, implementation and partnership with human capital development initiatives. This strategic focus on human capital development ensures the community's capacity to build an educated and skilled workforce, the prerequisite for sustainable regional economic development. The Department supports family strengthening activities as a principal means of ensuring early childhood development, school readiness, and eventually school success. Additionally, the Department supports literacy, higher education, demand occupation job training for targeted industries, and other proven human development strategies. Department supported initiatives afford individuals and families a variety of services that facilitate their transition to better jobs and strengthened families. These services include literacy, child care assistance, educational scholarships, job training, and case management supports. To promote independence, community engagement, and a high quality of life, the Department extends nutrition, personal attendant, and transportation services to the elderly and disabled. First time youth offenders receive intervention and counseling services that assist with their reintegration into the mainstream of community life. Additionally, the Department provides emergency and homeless assistance. The Department serves as the primary funder of early childhood care and education services in the Alamo Area region. The Department staffs the following Commissions and Boards: Community Action Advisory Board, Child Care Management Services Advisory Council; Commission for Children and Families; and the Literacy Commission.

GOALS & OBJECTIVES

To partner with families and individuals to promote economic self-sufficiency, family strengthening, healthy lifestyles, and community revitalization by committing resources, delivering efficient and effective services and collaborating with community and private entities.

- To transition individuals and families to economic self-sufficiency by offering support services, literacy, job training, and child care assistance to adults and college preparation to high school students.
- To promote youth development through early intervention with youth and their families.
- To raise the standard of living by creating a high-skill and better-educated workforce.
- To assist families and individuals in securing the necessary services in times of need and emergency situations.
- To enable the elderly and disabled to retain an independent and healthier quality of life through provision of meals, personal care and transportation, and community engagement.
- To collaborate and coordinate with the City, State and Federal agencies and local community-based organizations to leverage resources essential to the development of human capital and sustainment of a community safety net.
- To establish Better Jobs and Human Development benchmarks, performance standards, outcomes for the community and report on these indicators semi-annually.
- To support a Community Safety Net that will preserve and promote individual and collective well being specifically in the areas of emergency services, elderly and disabled services, family strengthening, and youth development.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
CHILDREN'S RESOURCES DIVISION				
Input:				
Children (0-5) in Poverty [1]	45,418	48,778	48,778	52,388
Output:				
Head Start Child Care Placement	6,213	6,320	6,403	7,243
CCMS Child Care Staff Transactions	14,952	13,000	18,474	9,758
CCMS Carryover Chil.in Care-start of FY	N/A	12,500	12,474	9,000
Efficiency:				
Avg. Monthly Head Start Clients in Care	5,384	N/A	5,474	5,564
Avg. Monthly CCMS Clients in Care-Bexar County[2]	9,285	10,144	9,308	8,791
Avg. Monthly CRD Client in Care	N/A	N/A	302	420
Effectiveness:				
% of Placements to Children in Poverty	25.35%	23.63%	23.29%	21.70%
SA EDUCATION PARTNERSHIP				
Input:				
SAEP Total Students Participating (9-12th)	14,421	14,040	13,759	15,600
SAEP Total Participating Seniors	2,972	2,900	2,858	4,476
Output:				
SAEP Graduated High School Students	2,851	2,813	2,772	4,341
SAEP Grads. Qualified for Scholarships	N/A	N/A	1,663	2,640
SAEP Graduates Entering Any College	N/A	N/A	964	1,584
SAEP Graduates Entering Local College	N/A	N/A	765	1,240
Efficiency:				
Avg. Annual Cost per Elig. Student Entering College	N/A	N/A	$1,119	$1119
Effectiveness:				
% High School Seniors Served that Graduate	96%	97%	97%	97%
% Graduates Qualified for SAEP Scholarship Entering College	47%	60%	57%	60%
% First Generation Students in College	71%	N/A	80%	83%
YOUTH SERVICES DIVISION				
Input:				
Youth Served through Youth Serv. Div.	5,849	6,174	5,800	5,890
Output:				
Restitution Hours Completed by Youth	38,000	40,000	40,108	40,350
Value of Restitution Hours [4]	$195,700	$206,000	$206,556	$207,803

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Avg. Monthly Cases/Youth Worker	45	46	52	55
Effectiveness:				
% Recidivism Rate for Youth Served	2.20%	3.00%	2.00%	2.00%
LITERACY DIVISION				
Input:				
Eligible Adult Illiterate Population [5]	122,388	125,264	125,355	127,466
Est. Elig. Functionally Illiterate Adult Pop. [6]	218,840	223,982	224,972	227,920
Output:				
Adult Learners Served at Literacy Centers	11,519	12,296	14,161	14,906
Adults Enrolled in GED Classes	3,049	3,262	3,106	3,275
Efficiency:				
Avg. GF Cost per Adult Learner	$58.55	N/A	$51.62	$52.00
Avg. GF/Grant Cost per Adult Learner	$118.45	N/A	$110.05	$112.15
Avg. Daily Attendance/Per LLDC	205.4	209	230	245
Effectiveness:				
% LLDC Students that Received their G.E.D.	4.00%	5.00%	7.50%	7.50%
COMMUNITY ACTION DIVISION				
Input:				
No. of Single Members Served at Dwyer	131	132	128	130
No. of Family Members Served at Dwyer	98	99	88	98
Output:				
No. of Bed Nights Provided to Dwyer Center Family Members(Trans. Housing)	14,538	16,691	14,677	16,308
Emergency Services Provided	26,937	22,732	19,500	19,300
Case Management Support Services	10,471	9,960	10,920	16,200
Efficiency:				
Avg. Annual Cost per unduplicated family member at Dwyer	$2,505	$2,788	$2,758	$2,476
Effectiveness:				
% Dwyer Center Fam. Who Leave Dwyer and Maintain Permanent Housing	88%	90%	89%	91%
ELDERLY & DISABLED SERVICES				
Input:				
Seniors & Disabled Served - Trans. Program	2,050	2,000	2,066	2,100
Transportation Trips Requested	N/A	N/A	24,847	24,870
Elderly/Disabled on Attendant Wait List	734	747	548	504
Elderly Served through Nutrition Program [7]	7,653	7,763	8,003	8,103

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
Transportation Trips Provided for Disabled Seniors	26,505	23,328	22,575	22,575
One-way medical related Trans. Trips [8]	N/A	N/A	16,254	16,480
Elderly/Dis.Served through Attend. Prog.	350	365	353	355
Attendant Care Service Hours [9]	243,733	243,498	240,852	242,638
Meals Served to Seniors	977,244	1,015,079	1,065,876	1,091,226
Efficiency:				
Avg. Cost of one-way transportation trips	$17.46	$18.77	$18.57	$18.57
Avg. Weekly Attendant Care Service hours Per Client	13.30	13.00	13.12	13.14
Avg. Program Cost/Senior Meal	$3.76	$3.87	$3.64	$3.61
Avg. Seniors Served Daily	3,744	3,987	4,084	4,181
Effectiveness:				
% Elderly Satisfied with DCI Elderly Prog.	96%	97%	98%	98%
% of Home-Delivered Meals to Seniors	18%	N/A	16%	16%
% of Trips related to Medical Treatment	71%	N/A	72%	73%
% of Transportation Requests Filled	N/A	N/A	91%	91%
CARVER COMMUNITY CULTURAL CENTER				
Input:				
No. of Carver Season Events	16	11	12	6
No. of Carver Youth Matinee Series Events	N/A	N/A	7	8
Carver School of Visual & Performing Art Participants	N/A	N/A	204	210
No. of Community Events	302	127	177	3
Output:				
Carver Season Event Attendance	10,106	6,845	6,235	8,162
Youth Matinee Series Attendance	N/A	N/A	2,795	3,704
Efficiency:				
Avg. Attendance per Carver Season Event	632	622	520	1,360
Avg. AttendanceYouth Matinee Series Event	N/A	N/A	399	463
Effectiveness:				
% of Carver Annual Attendance Achieved	88%	85%	91%	85%
% Youth Matinee Series Attend. Achieved	N/A	N/A	83%	85%
DEPARTMENT WIDE				
Total Contracts Managed	N/A	N/A	2,099	2,110
Grants Funds Received/$ City Match	$11.88	$11.96	$11.66	$11.78

EXPLANATORY INFORMATION

[1]Approximately 150,390 children (ages 0-5) live in Bexar County and 30.2% are below poverty guidelines according to Texas Data Center, Texas A&M. Adopted FY 2000 and projected FY 2001 based on 7.4% historical growth of 0-5 population.

[2]Actual and Authorized adjusted to reflect only Bexar County (urban) levels. Reduction in performance levels due to 80/20 split between urban and rural services in FY 2001 with the City responsible for urban services. Adopted FY 2001 performance levels based on 80% of contract requirements and 80% of estimated reduced funding levels. Historically urban service level has been approximately 90%. Over achievement due to over enrollment at start of current year, reduction due to normal attrition and limited intake throughout the fiscal year.

[3]Parents who participated in the Child Care Management Services program that have transitioned off subsidized child care and are now earning at or above the wage standards set by the City's Tax Phase-In Guidelines.

[4]Calculation based on the number of restitution hours multiplied by minimum wage of $5.15.

[5 & 6]All estimates are based on Population Estimates San Antonio - City Planning Department. 70.8% represents adult population 18 yrs.+. The illiteracy rate is 15.1% representing persons with less than a 9th grade education. The functional illiteracy rate is 27% represents persons who lack the necessary skills to participate as a working member of society (can not read a map, total a bill, complete a job application in English) as based on National Institute of Literacy Summary of the National Adult Literacy Survey 1998.

[7]Adopted FY 2000 includes meals for twelve months for existing senior nutrition sites at the St. Paul's Community Center in City Council District 7, and the St. Lawrence Community Center in City Council District 3. Also includes meals for three months at two new sites, in Council Districts 8 and 9. This measure does not include the number of meals contracted through the General Fund for Meals on Wheels services. The City agreements specify Christian Senior Services to serve 30 unduplicated seniors and deliver 7.854 meals. The Ella Austin Community Center will serve 762 unduplicated seniors and deliver 16,182 meals. In FY 1999-2000, these contracts will provide 24,036 delivered meals to 92 homebound seniors daily.

[8]Medical related trips include: Dialysis treatments, appointments for cancer radiation therapy, pre-operation doctor appointments, aquatic therapy, visits to the pharmacy for prescription medications, vision care appointments, dental appointments, and trips for special shoes as prescribed by a physician. (Represents 72% of trips)

[9]Re-estimate and Adopted Service Hours are less than Adopted due to a unit rate increase in the Personal Attendant Services Project to give raises to attendants.

PROGRAM CHANGES

- **REDUCTIONS** **$181,286**

ELIMINATE ONE LITERACY PROGRAM COORDINATOR

This ***reduction*** will eliminate one vacant Literacy Program Coordinator position. This position, funded for three months, is intended for the Northcentral Regional Learning and Leadership Center which has not been constructed. This reduction will provide a savings of $10,075.

DIRECT WELFARE ASSISTANCE

This ***reduction*** will redirect 15% of the General Fund funding for the Direct Welfare Program. An increase in Grant funding will offset this reduction and its impact on clients will be minimal. This reduction will provide a savings of $49,874.

PROGRAM CHANGES CONTINUED

ELIMINATE CASEWORKER POSITION

This ***reduction*** will eliminate one vacant Caseworker II position in the Community Action Division. The Caseworker II functions as a generalist and is utilized throughout Community Action grant funded programs including Project Warm, Emergency Shelter Grants, and FEMA. The duties of this position will be redistributed to other positions within their respected areas. This reduction will provide a savings of $33,118.

ELIMINATE SECURITY GUARD POSITION

This ***reduction*** will eliminate one Security Guard I position at the Carver Cultural Community Center. The Center will be closing for approximately 16 months for renovations and expansion. During this time, security services will be provided by the construction contractors. The reduction will provide a savings of $25,071.

OPERATIONAL SAVINGS

This ***reduction*** will eliminate funds for fees to professional contractors and temporary salaries. Savings from a decrease in the need for anticipated services for Y2K related issues allow for a reduction in these services. The reduction will provide a savings of $63,148.

- **IMPROVEMENTS** **$1,083,876**

BETTER JOBS/EDUCATION - EXPAND SAN ANTONIO EDUCATION PARTNERSHIP SERVICES

This ***improvement*** will expand the San Antonio Education Partnership services to five additional high schools by adding five Project Management Specialist positions for eleven months. The total cost for adding these positions in FY 2001 will be $153,876. This improvement will serve approximately 1,618 additional high school seniors. The Specialists will recruit and counsel students and monitor their achievement. In addition, a ***one-time improvement*** of $590,000 is included for scholarships for students who complete the program and graduate. Additional scholarship funds for future years will be sought through a corporate challenge match. The combined cost of this improvement in FY 2001 is $743,876. The funding for this improvement in FY 2002 will be $155,765.

BETTER JOBS/EDUCATION - KINDERGARTEN READINESS GUIDELINES

This ***improvement*** will implement the Better Jobs Kindergarten Readiness Guidelines program. This program will provide education and awareness about kindergarten readiness to parents and child care providers in four additional targeted elementary schools at $60,000 per school. This improvement will provide resources for parent education and outreach so that children will enter Kindergarten ready to learn. The total cost for this improvement in FY 2001 will be $240,000. The total recurring cost for FY 2002 will be $240,000.

OTHER IMPROVEMENTS - SENIOR SERVICES

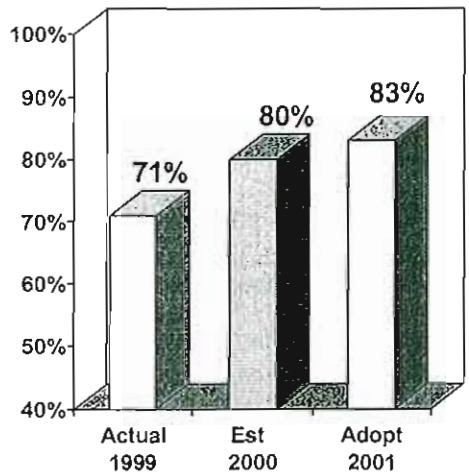
This improvement will expand the Senior Services Program by providing additional funds for repairs, equipment, meals and recreational activities to agencies that provide services to Seniors in the community. The total cost for this improvement in FY 2001 is $100,000. The total recurring cost for FY 2002 will be $100,000.

COMMUNITY INITIATIVES

GENERAL FUND EXPENDITURES BY CHARACTER

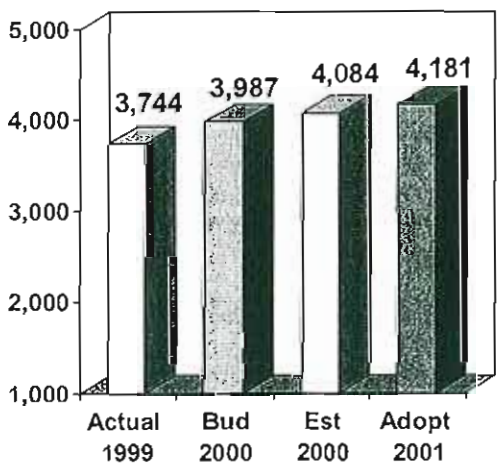
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	5,810,312	6,655,860	6,540,906	7,150,804
CONTRACTUAL SERVICES	1,565,883	1,382,239	1,457,913	2,858,267
COMMODITIES	165,732	152,296	230,216	106,499
OTHER EXPENDITURES	790,605	462,067	462,067	392,294
CAPITAL OUTLAY	76,639	143,429	104,770	49,151
TOTAL EXPENDITURES	**8,409,171**	**8,795,891**	**8,795,872**	**10,557,015**
AUTHORIZED POSITIONS	**206**	**211**	**211**	**213**
FULL-TIME EQUIVALENTS	**204.00**	**209.00**	**209.00**	**211.75**

SAEP FIRST GENERATION STUDENTS ENROLLED IN COLLEGE



- » Addition of five new schools to expand the SAEP from 10 to 15 high schools
- » Expansion will serve an additional 1,618 high school seniors
- » 97% of participaiting seniors graduate
- » 60% of scholarship eligible graduates enroll in college

AVERAGE SENIORS SERVED DAILY



48 Nutrition Centers provide Persons 60 years +:

- » Nutritionally balanced meals
- » Socialization with others
- » Health, educational and recreational activities

DEPARTMENT OF COMMUNITY INITIATIVES
GRANT SUMMARY

The Department of Community Initiatives coordinates and funds a continuum of strategies that assist children, individuals, families, and seniors to achieve economic and social self-sufficiency through the acquisition of education, job training, or life long learning opportunities. The overall objective of DCI in seeking and securing grants is to collaborate with agencies to leverage resources that allows the department to address community needs and issues in a coordinated and comprehensive manner.

Listed below is a comprehensive listing of all the grants the Department of Community Initiatives is estimating to to receive in FY 2000-2001. The grant marked with an asterisk is a one-time which the department has received. This grant does not have an individual grant page in the following section.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Head Start Early Child Care	$29,022,434	$	$	$ 7,255,608	$ 36,278,042
Child Care Management Services		31,716,224	1,200,000		32,916,224
Youth Opportunity	4,205,917				4,205,917
Comprehensive Nutrition Program		1,757,020	1,887,945	293,950	3,938,915
1997 Supportive Housing Program	2,324,219				2,324,219
ASCEND	2,127,593				2,127,593
Community Services Block Grant		1,634,616			1,634,616
Emergency Shelter Grant	712,000			712,000	1,424,000
Client Managed Program		1,386,006		5,000	1,391,006
1999 Supportive Housing Program	1,181,143				1,181,143
Housing Opportunities for Persons with AIDS	823,000				823,000
1998 Supportive Housing - CASAS	488,966				488,966
Juvenile Accountability Incentive Block Grant		418,519		46,502	465,021
Literacy Instructional Support Prog.		425,000			425,000
Personal Attendant Services		400,000		16,000	416,000
Supportive Services for the Elderly		256,615	140,987	5,000	402,602
1996 Supportive Housing Program	310,000				310,000
Supportive Housing Program					
1998 Supportive Housing - CASAS	276,049				276,049
Carver Cultural Arts Center				236,250	236,250
Fair Housing Program	229,173				229,173
Housing Counseling Program	150,000				150,000
San Antonio Education Partnership				111,250	111,250
Emergency Food and Shelter Prog.	80,000				80,000
Runaway Youth Program		7,576	41,091		48,667
Resource and Referral Kid-Link*		46,500			46,500
TOTAL	**$41,930,494**	**$38,048,076**	**$3,270,023**	**$ 8,681,560**	**$ 91,930,153**

Activity Number:	38-02-02, 04
Division:	Children's Resources Division
Program Dates:	02/01/00 to 01/31/01
Authorized Positions:	15

PROGRAM DESCRIPTION

The City of San Antonio is the grantee for the San Antonio/Bexar County Head Start program funded by the U.S. Department of Health and Human Services. The Head Start program provides services to low-income, pre-school children (ages 3 to mandatory school age), and their families. Ten percent of the children served have some type of disability. The program provides comprehensive services to the families including: child care, education, health, nutrition, social services, and parent involvement for the children and their families.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Dept. of Health & Human Services	$ 28,736,262	$ 34,986,307	$ 29,022,434
Other - In Kind (space and volunteer hours) [1]	7,184,066	8,746,577	7,255,608
Total	**$ 35,920,328**	**$ 43,732,884**	**$ 36,278,042**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 141,562	$ 205,485	$ 199,969
Contractual	24,613	18,575	6,564
Commodities	21,865	6,625	36,652
Capital Outlay	23,494	14,375	1,875
In-Kind	7,184,066	8,746,577	7,255,608
Subgranting (Contractual Services 38-02-04)	28,524,728	34,741,247	28,777,374
Total	**$ 35,920,328**	**$ 43,732,884**	**$ 36,278,042**

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. Days Centers Opened - 9 months	180	180	180
No. Days Centers Opened - Year Round	239	245	245
Children in Poverty [2]	45,418	48,778	52,388
No. of Children with Special Needs	649	655	673
Output:			
Head Start Child Care Placements	6,213	6,403	7,243
No. of Parent Involvement Activities	3,244	6,200	6,386
No. of Parent/Staff Training Sessions	1,554	1,200	1,236
No. of Health Services/Screenings	22,607	22,485	23,160
No. of 3rd Progress Reports/Transition (Public Schools)	5,085	2,362	2,433

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
Avg. monthly Head Start children in care [3]	5,384	5,474	5,564
Avg. daily cost per child	$ 29	$ 35	$ 35
Avg. annual cost per child	$ 5,298	$ 6,347	$ 5,172
Avg. daily child supervision ratio per classroom	17 to 2	17 to 2	17 to 2
Effectiveness:			
% of child care placements to children in poverty	11.9%	11.2%	14.0%
% of Customer Satisfaction Rating	98.0%	98.0%	98.0%

EXPLANATORY INFORMATION

[1] In-Kind value of space and volunteer hours used to meet Head Start 20% non-federal share commitment program terms and conditions.

[2] Approximately 150,390 children (ages 0-5) live in Bexar County and 30.2% are below poverty guidelines according to Texas Data Center, Texas A&M. Auth. FY 2000 and Adopted FY 2001 based on 7.4% historical growth of 0-5 population.

[3] Average COSA FY 1999-2000 Head Start children in care based on average of approved Head Start FY 1999 slots of 5,384 and Head Start FY 2000 slots of 5,564 due to COSA FY 99-00 encompassing six months of each Head Start fiscal year.

Activity Number:	38-15-14, 16, 17, 19, 28
Division:	Children's Resources Division
Program Dates:	09/01/99 - 08/31/00
Authorized Positions:	97

PROGRAM DESCRIPTION

The City of San Antonio is contracted by Alamo Workforce Development, Inc. (AWD) to operate the Alamo CCMS program. The CCMS program provides child care subsides to qualified families residing in the Alamo Workforce Development Area which includes the City of San Antonio, Bexar County and the eleven rural surrounding counties. The City provides overall coordination, client services, fiscal management, vendor management, monitoring, payment and direct assistance to qualified child care providers. The program provides qualified clients with eligibility and certification services, counseling on the selection of quality child care, and referrals to all participating child care facilities from which parents can select their appropriate care needs. For FY 2000-2001 program services will be split 80/20 between urban and rural areas with the City responsible for all services in Bexar County and limited rural counties.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City	$ 1,200,000	$ 1,200,000	$ 1,200,000
State - Alamo Workforce Development, Inc.	32,896,379	39,667,962	31,716,224
Total	**$ 34,096,379**	**$ 40,867,962**	**$ 32,916,224**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 3,377,347	$ 3,242,633	$ 2,286,526
Contractual	1,143,988	474,707	343,684
Commodities	35,894	33,700	28,850
Other Expenditures	85,515	93,289	93,289
Capital Outlay	405,247	8,006	-
Subgranting	28,694,771	36,717,054	29,923,320
Indirect Costs	353,617	298,573	240,555
Total	**$ 34,096,379**	**$ 40,867,962**	**$ 32,916,224**

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Client Service Staff (FTEs) [1]	58	80	40
No. of Vendor Management Staff (FTE's) [1]	16	20	15
Children in Poverty (0-5) [2]	45,418	48,778	52,388
No. on children on wait list	-	4,676	3,741
Output:			
No. of child care placements [3]	13,701	11,799	9,758
No. of child care vendors recruited [4]	80	59	72
No. of child care vendors [4]	377	371	395
No. of designated child care vendors (DV) [5]	28	28	140

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Output (continued):			
No. of children in designated child care vendors	N/A	N/A	1,337
No. of child care providers trained	N/A	N/A	4,997
Efficiency:			
Avg. no. of cases per child care counselor [3]	527	454	488
Avg. no. of vendor recruitment per staff	5	4	4
Avg. monthly CCMS Clients in Care [4]	9,285	10,141	8,791
Avg. monthly CRD Clients in Care	N/A	302	420
Avg. monthly CRD Teen Parent Clients in Care	N/A	44	171
Avg. monthly CRD Workforce Development Clients in Care	N/A	258	249
Effectiveness:			
% of children in poverty in care	13.5%	13.7%	11.1%
% of returned surveys indicating vendor satisfac.	93%	95%	92%

EXPLANATORY INFORMATION

[1] The following delegate agencies are funded in support of Better Jobs: YMCA of San Antonio and Hill Country, "School Age Quality Improvement" ; Blessed Sacrament Academy, Professional Accreditation Project, Mexican American Unity Council, "La Escuela;" AVANCE, Even Start Family Literacy; " KLRN, Family Service Association - Kinder Readiness (5 schools) Northside ISD, Kinder Readiness/Family Literacy (1 school), YWCA, Kinder Readiness (1 school) Model Schools, Kinder Readiness - (4 schools)

[2] Staff level decreases due to reduced funding for FY 2000-2001, 80/20 split between urban and rural services with the City responsible for urban services, and realignment of CCMS staff to the Texas Workforce Centers.

[3] Approx.150,390 children (ages 0-5) live in Bexar County and 30.2% are below poverty guidelines according to Texas Data Center, Texas A&M. Authorized FY 2000 and Adopted FY 2001 based on of 0-5 population.

[4] Actual and Authorized adjusted to reflect only Bexar County (urban) levels. Change in level due to over enrollment start of FY 2000. Placement levels for FY 2001 are projected at carry forward placements of 90% of the children care at FY 2000 year end and limited open in-take in specific restricted (non-Income eligible) categories during FY2001.

[5] Actual and Authorized adjusted to reflect only Bexar County (urban) levels. Reduction in performance levels due to 80/20 split between urban and rural services in FY 2001 with the City responsible for urban services. Adopted FY 2001 performance levels based on 80% of contract requirements and 80% of estimated reduced funding levels. Historically urban service level has been approximately 90%.

Activity Number:	**38-17-01,02,03,23**
Division:	**Special Projects**
Program Dates:	**3/20/00 - 9/20/01**
Authorized Positions:	**84**

PROGRAM DESCRIPTION

This Youth Opportunity Project (YOP) is designed to provide the youth of San Antonio between the ages of 14 to 21 living in the Enterprise Community (EC) with an intervention and prevention model that will increase their education and employability. Five youth centers will be developed within the EC. Two of the five youth centers will serve both in- and out-of-school youth. The remaining three will serve in-school youth. Outreach workers will identify dropouts and young people in the EC who are not connected to work, education or job training. Youth identified are provided essential services and supports to allow them to re-enroll in school, participate in literacy programs, and prepare for higher education opportunities and job readiness programs.

FUNDING SOURCES AND AMOUNTS[1]	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Labor	N/A	$ 2,102,958	$ 4,205,917
Total	N/A	**$ 2,102,958**	**$ 4,205,917**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 954,665	$ 1,909,330
Contractual	N/A	167,761	335,522
Commodities	N/A	22,301	44,602
Other Expenditures	N/A	704,800	1,409,600
Capital Outlay	N/A	253,431	506,863
Total	N/A	**$ 2,102,958**	**$ 4,205,917**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Total Youth (14-21) residing in the Enter. Comm.	N/A	11,983	11,990
Output:			
Total Youth Served - all partners	N/A	100	3,727
Out-of-School Youth Served - COSA[2]	N/A	31	1,156
Youth entered employment	N/A	N/A	198
Youth entered education/ basic skills	N/A	21	766
Youth entered occupational training	N/A	12	443
Youth attained work readiness	N/A	N/A	890
Youth attained HS Diploma or GED	N/A	N/A	208
Youth placed in post-secondary education	N/A	4	153
Youth joined the military	N/A	1	19
Youth entered apprenticeship programs	N/A	1	27

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
Average cost per total youth served	N/A	N/A	$1,128
Average cost per out of school youth[3]	N/A	N/A	$5,315
Effectiveness:			
% of Youth Surveyed Satisfied with YOP	N/A	N/A	90%
% of Trained Partic. in Demand Occupations	N/A	N/A	60%
% of Participants Reporting Increased Wages	N/A	N/A	95%
% Participants achieving diploma GED	N/A	N/A	45%
% Maintaining employment after six months	N/A	N/A	75%

EXPLANATORY INFORMATION

[1] This program is funded for eighteen months, renewable for an additional four years. FY 1999-2000 authorized period is March 21, 2000 - September 30, 2001.

[2] Out of school youth are between the ages of 14-21 living in the enterprise community who are not currently enrolled in high school.

[3] The Department of Labor Youth Opportunity grantees to spend a minimum of $5,000 per year for out-of-school youth served.

Note: The Department of Labor requires 60% of funding be earmarked to out of school youth.

Activity Number:	38-03-02, 26, 31, 32, 33, 50, 51, 52, 53
Division:	ELDERLY & DISABLED SERVICES
Program Dates:	10/99 - 09/00
Authorized Positions:	32

PROGRAM DESCRIPTION

The Comprehensive Nutrition Project (CNP) provides elderly persons, 60 years and older and their spouses, with a nutritionally balanced noon meal in either a congregate setting or a homebound delivery service five days a week. The 46 congregate centers provide an opportunity for seniors to socialize and participate in extracurricular activities such as nutrition education, field trips, dances, exercise classes and volunteer opportunities.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Tx Dept. on Aging through AACOG	$ 1,746,134	$ 1,757,020	$ 1,757,020
City - General Fund	1,694,743	1,827,519	1,887,945
Other - Program Income	312,299	293,950	293,950
Total	**$ 3,753,176**	**$ 3,878,489**	**$ 3,938,915**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	804,959	833,173	829,108
Contractual	1,484,996	1,492,258	1,605,925
Commodities	1,364,203	1,473,530	1,457,634
Other Expenditures	12,405	12,505	13,981
Capital Outlay	86,613	67,023	32,267
Total	**$ 3,753,176**	**$ 3,878,489**	**$ 3,938,915**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Volunteers	1,442	1,465	1,494
Elderly Served through Nutrition Program	7,653	8,003	8,103
Output:			
Meals Served to Seniors	977,244	1,065,876	1,091,226
Meals Home-Delivered to Seniors	171,408	173,438	175,901
No. of Volunteer Hours	249,355	254,264	259,349
Efficiency:			
Average cost of each meal[1]	$3.84	$3.64	$3.61
Average Seniors Served Daily	3,744	4,084	4,181
Average hours worked per volunteer	173	174	174
Effectiveness:			
% of Meals Home-Delivered to Seniors[2]	17.5%	16.3%	16.1%
% of Elderly Satisfied with Nutrition Program	97%	97%	98%

EXPLANATORY INFORMATION

[1] Performance Measures based on actual data, budgeted amounts will not correlate.

[2] Due to the expansion of Extension Sites and increased attendance at congregate sites, the percent of Home-Delivered meals has decreased in relation to overall meals served. However, the number of Home-Delivered meals continues to increase.

Activity Number:	**38-12-49,51**
Division:	**Community Action Division**
Program Dates:	**10/01/98 to 10/0/01**
Authorized Positions:	**4**

PROGRAM DESCRIPTION

The U.S. Department of Housing and Urban Development awarded the 1997 Supportive Housing Program for Innovative Solutions to the Department of Community Initiative's Community Action Division to administer $5,218,908 over a three year period to sixteen delegate homeless service projects. The Supportive Housing Program is designed to promote, as a part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Services include mental health counseling, case management, legal services, a Safe Haven, and transitional housing.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Housing and Urban Development	$ 1,318,527	$ 1,318,527	$ 2,324,219
Total	**$ 1,318,527**	**$ 1,318,527**	**$ 2,324,219**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 67,572	$ 67,572	$ 67,571
Contractual	10,672	10,672	10,671
Commodities	4,367	5,608	1,091
Capital Outlay	2,413	2,413	2,413
Delegate Agencies	1,233,503	1,232,262	2,242,473
Total	**$ 1,318,527**	**$ 1,318,527**	**$ 2,324,219**

PERFORMANCE MEASURES	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Input:			
FTEs [1]	27	33	21
Output:			
Unduplicated Clients	698	1,792	509
Service Units Provided	27,771	39,408	27,890
Shelter Nights	28,618	36,127	34,649
Efficiency:			
Cost Per Client	$1,889	$736	$4,566
Cost Per Service Unit	$47	$33	$83
Cost Per Shelter Night	$46	$36	$67
Effectiveness:			
% Clients Increasing Residential Stability	83%	69%	69%
% Clients Increasing Skills or Income	84%	72%	72%
% Clients Achieving Greater Self Determination	80%	69%	70%

EXPLANATORY INFORMATION

Project grant terms vary from one-three years with a multitude of fiscal years. Performance Measures, in turn, vary greatly from year to year depending upon which programs are starting up or ending their program. Also, the 2000-2001 year expenditures are expected to be considerably higher than the previous years because one program, SAMM Launching Pad, expects that most of their activities will occur during that year.

All Performance Measures are a summary of the services provided by the agencies funded through the 1997 SHP and include counseling sessions, attendant care provided, shelter nights provided, and direct services such as bus passes, etc.

[1] FTE count includes only delegate agency complement. Authorized position count of four represents City employee complement.

Activity Number:	38-01-06
Division:	Special Projects
Program Dates:	10/01/99 - 3/31/02
Authorized Positions:	27

PROGRAM DESCRIPTION

ASCEND provides a comprehensive approach to assist low-income residents of the Edgewood neighborhood to transition from welfare to work and achieve a livable wage through employment. Program services provided through ASCEND include: comprehensive case management, assessment, intake and referral, supportive services, training referrals, screening for learning disabilities, leveraging of training and support resources and community capacity building to enhance the quality of life for Edgewood residents.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Labor	N/A	$ 1,704,998	$ 2,127,593
Total	N/A	$ 1,704,998	$ 2,127,593

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 1,152,070	$ 1,294,805
Contractual	N/A	304,728	274,588
Commodities	N/A	5,000	5,000
Other Expenditures	N/A	228,200	493,200
Delegate Agency[1]	N/A	-	50,000
Capital Outlay	N/A	15,000	10,000
Total	$ N/A	$ 1,704,998	$ 2,127,593

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Eligible Participants [2]	N/A	40,234	40,736
Output:			
Number new clients enrolled[3]	N/A	120	160
Individual Development Account Participants[4]	N/A	N/A	90
Individual Case Mgt. Hours	N/A	3,380	9,180
Number of Co-op Class Participants[4]	N/A	700	1,661
Number of Participants in post-employment skills training	N/A	30	130
Number of Participants in post-employment skills training	N/A	35	80
Number of Part. placed in jobs	N/A	25	95
Efficiency:			
Avg. cost per client/year[3]	N/A	N/A	$13,297
Avg. Client asset formation	N/A	N/A	$1,000
Percent of Clients in Pre-employment	N/A	25%	81%
Percent of Clients in Post-employment	N/A	29%	50%

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
Percent Placement in Unsubsidized Employment	N/A	N/A	67%
Employment Retention Rate after six months	N/A	65%	80%
% of part. employed in demand occupations	N/A	N/A	15%
% of IDA part. who purchase a home or establish a micro-enterprise business, or enter job trainin	N/A	N/A	10%
% of part. reporting a higher wage	N/A	N/A	50%

EXPLANATORY INFORMATION

[1] The following delegate agency is funded in support of Better Jobs & Human Development: Project Learn to Read, "Empowerment 2000" funded for $50,000.

[2] Project duration is 30 months. The majority of clients will be enrolled early in the program to maximize the time for available services.

[3] Active enrollment for FY 2000 began 6 months into the year due to date of start-up.

[4] IDA and Co-op system targeted to be operational by October 2000.

Activity Number:	38-12-01,10,20,21,44,51
Division:	Community Action
Program Dates:	01/01/99 to 12/31/99
Authorized Positions:	40

PROGRAM DESCRIPTION

As the City of San Antonio's designated anti-poverty agency, the Community Action Division receives Community Services Block Grant (CSBG) Funds through the Texas Department of Housing and Community Affairs. The CSBG funds staff who provide long term case management and emergency assistance services at Community Services Program centers and the Dwyer Avenue Center. These funds also offset costs related to homeless services and fund the Division's Administrative section. CSBG also funds five diverse delegate agencies that provide a host of social services in Bexar County.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Tx Dept. of Housing and Com. Affairs	$ 1,537,581	$ 1,634,616	$ 1,634,616
Total	**$ 1,537,581**	**$ 1,634,616**	**$ 1,634,616**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 880,780	$ 1,064,232	$ 1,064,232
Contractual	105,820	112,240	112,240
Commodities	19,864	14,145	14,145
Other Expenditures	91,249	117,929	117,929
Capital Outlay	66,868	1,000	1,000
Subgranting	373,000	325,070	325,070
Total	**$ 1,537,581**	**$ 1,634,616**	**$ 1,634,616**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Contracts	5	5	5
Caseworkers [1]	19	19	19
Bexar Co. Poverty Population [2]	206,263	229,245	229,245
Target Population [3]	24,751	29,801	29,801
Output:			
Emergency Service Units [4]	2,000	2,040	2,080
Other Service Units [5]	60,000	61,200	62,424
Case Management Service Units [6]	10,384	9,960	16,200
Case Management Clients Served [6]	297	300	300
Unduplicated Clients Served	30,000	29,802	29,802
Efficiency:			
Cost Per Client	$41.25	$44.99	$43.94
Cost per Service Unit	$17.10	$16.72	$16.25
Clients Per Caseworker	1,579	1,448	1,568

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% Clients Enrolled in Case Management	1%	1%	1%
% Clients Transitioning above Poverty Guidelines [7]	1%	1%	2%
% of Target Population Impacted[8]	121%	95%	95%

EXPLANATORY INFORMATION

[1] Caseworkers include Case Aides, Program Counselors, and Caseworkers I and II

[2] The estimated number of persons living in poverty in San Antonio and Bexar County. FY 2000 figures were based on projections by the City's Planning Department. FY 2000-2001 have been left unchanged pending updated estimates. All estimates were originally based on the 1990 census.

[3] This is 13% of the estimated poverty population as determined by the funding source

[4] Emergency Services included food, transportation, medical/prescription assistance, and related services

[5] Other Services are non-emergency services including budget/financial counseling, income tax assistance, information and referral, family/individual counseling, outreach, presentations, and related services.

[6] These are support services provided specifically to participants enrolled in long term case management and may include child care assistance, education and employment assistance, transportation and related services.

[7] This is a measure of the number of families whose income reaches and stays above the poverty guidelines for a period of three months. This measure is defined by the funding source, however, the program actually assists many enrollees with "smaller" measures of success such as completing a class, getting a job, keeping a job for a specified period, getting a promotion at work, and so forth.

[8] An increase in funding and the number of individuals in a family increased the percentage of target population impacted in Actual FY 1998 - 1999.

Activity Number:	38-12-31,40,43,46,47,48,90
Division:	Community Action Division
Program Dates:	10/01/99 to 09/30/00
Authorized Positions:	4

PROGRAM DESCRIPTION

The Emergency Shelter Grant (ESG) is a one-year formula allocated grant funded through Housing and Urban Development. ESG funds are used to improve the quality of existing shelters, build additional shelter for the homeless, meet the cost of operating a shelter, and provide supportive services including homeless prevention activities. The City of San Antonio has executed delegate agency contracts with five community-based human service providers.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Emergency Shelter Grant / HUD	$ 782,000	$ 713,000	$ 712,000
Other - City In-Kind Services	782,000	713,000	712,000
Total	$ 1,564,000	$ 1,426,000	$ 1,424,000

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 131,200	$ 130,533	$ 148,032
Contractual	130,830	130,165	148,032
Commodities	11,580	11,521	9,252
Other Expenditures	127,500	126,852	143,406
Capital Outlay	14,000	13,929	13,878
Subgranting	366,890	300,000	249,400
In-Kind	782,000	713,000	712,000
Total	$ 1,564,000	$ 1,426,000	$ 1,424,000

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
# of Delegate Agencies	6	5	5
FTES	4	4	4
Served at SAMM Center	685	684	640
Output:			
Prevention Service Units	1,362	1,515	1,430
# of Bed Nights[1]	149,233	146,981	150,279
Efficiency:			
Avg Cost Per Bed Night	$5.24	$4.85	$4.74
Ave Number of Days to Locate Housing	90	90	90

EXPLANATORY INFORMATION

[1] Priority Guests were added to these figures beginning with FY 98-99

Activity Number:	38-11-20, 38-11-21
Division:	ELDERLY & DISABLED SERVICES
Program Dates:	09/99 - 8/00
Authorized Positions:	7

PROGRAM DESCRIPTION

The Client Managed Program (CMP) provides attendant care services to disabled persons ages 18 and over who reside in Bexar County, have a permanent disability, and need assistance with at least one personal care task. The disabled individual needs to be capable of self-directing their attendant care and can communicate their instructions directly, through medical aids or a third party who can understand the client. Attendant care services include personal care, meal preparation, light housekeeping and companion services.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State -TDHS Grant	$ 1,386,006	$ 1,386,006	$ 1,386,006
Other - Client Fees	5,000	5,000	5,000
Total	**$ 1,391,006**	**$ 1,391,006**	**$ 1,391,006**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 1,307,736	$ 1,273,085	$ 1,273,085
Contractual	50,395	85,176	88,901
Commodities	9,600	8,750	9,250
Other Expenditures	18,720	18,720	18,720
Capital Outlay	4,555	5,275	1,050
Total	**$ 1,391,006**	**$ 1,391,006**	**$ 1,391,006**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Attendants	130	132	137
No. on wait list	250	154	134
Output:			
No. of Clients Served	147	161	163
No. of Attendant Service Hours[1]	147,031	147,196	147,196
Efficiency:			
Actual Cost Per Service Hour[2]	$9.46	$9.45	$9.45
Comp.Avg. Charge by Private Agencies[3]	$13.50	$15.92	$15.92
Avg. Weekly Attendant Care Service Hours/Client	19.2	17.6	17.4
Effectiveness:			
% of Clients Satisfied with CMP Services	97%	97%	99%

EXPLANATORY INFORMATION

[1] Based on a unit rate of $9.45, a rate negotiated with funding source.

[2] Program Cost equates to the actual cost divided by Number of Service Hours.

[3] Annual Telephone Survey conducted with major health care organizations: Santa Rosa, Girling, Warm Springs,and the Visiting Nurses Association.

Activity Number:	38-12
Division:	Community Action Division
Program Dates:	10/01/99 to 10/01/02
Authorized Positions:	3

PROGRAM DESCRIPTION

The U. S. Department of Housing and Urban Development awarded the 1999 Supportive Housing Program-Solutions Through Alternative Responses (STAR)-to the Department of Community Initiative's Community Action Division (CAD) to administer $5,800,181 over a three year period. Fifteen programs, operated by thirteen local agencies, will be funded by the program and administered by the CAD. Two additional programs will also be funded through the Program. The Supportive Housing Program is designed to promote, as a part of a local Continuum of Care strategy, the development of supportive housing and support services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Services include case management and transitional housing.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Housing and Urban Dev.	N/A	$ 393,714	$ 1,181,143
Total	N/A	**$ 393,714**	**$ 1,181,143**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 15,373	$ 46,121
Contractual	N/A	2,437	7,312
Commodities	N/A	375	1,125
Other Expenditures	N/A	-	-
Capital Outlay	N/A	563	1,687
Other Expenditures	N/A	374,966	1,124,898
Total	N/A	**$ 393,714**	**$ 1,181,143**

PERFORMANCE MEASURES	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Input:			
FTES[1]	N/A	56.43	56.43
Output:			
Unduplicated Clients	N/A	1,383	1,498
Service Units Provided	N/A	32,821	41,636
Shelter Nights	N/A	18,140	21,928
Efficiency			
Cost Per Client	N/A	$285	$788
Cost Per Service Unit	N/A	$12	$28
Cost Per Shelter Night	N/A	$22	$54
Effectiveness:			
% of Clients Increasing Residential Stability	N/A	79%	79%
% of Clients Increasing Skills or Training	N/A	75%	75%
% of Clients Achieving Greater Self Determination	N/A	71%	71%

EXPLANATORY INFORMATION

Services will begin to be provided by some of the funded agencies in June, 2000. Agencies are funded for either one, two, or three years with a multitude of fiscal years. All programs are expected to be operational by FY 2001. Performance Measures fluctuate greatly from year to year depending upon which programs are funded and operating in any given year.

[1] FTE count includes only delegate agency complement. Authorized position count represents City employee complement.

Activity Number:	36-01-20,38-12-39,92
Division:	Community Action Division
Program Dates:	10/01/99 to 09/30/00
Authorized Positions:	4

PROGRAM DESCRIPTION

Housing Opportunities for Persons with AIDS (HOPWA) is an entitlement grant administered by the U.S. Department of Housing and Urban Development. HOPWA funds provides housing and supportive services to persons with AIDS and persons who are HIV positive and their families. The Community Action Division works closely with five delegate agencies to enhance the continuum of care and service delivery system for this population and their families. The entitlement area, also known as the Eligible Metropolitan Service Area (ESMA), for this grant includes Bexar, Comal, Guadalupe and Wilson counties.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Hous.and Urban Dev.	$ 741,000	$ 805,000	$ 823,000
Total	**$ 741,000**	**$ 805,000**	**$ 823,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 15,031	$ 65,481	$ 20,740
Contractual	6,049	7,282	2,716
Commodities	1,150	1,387	740
Other Expenditures	-	-	-
Capital Outlay	-	-	494
Subgranting	718,770	730,850	798,310
Total	**$ 741,000**	**$ 805,000**	**$ 823,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Delegate Agency Contracts	7	6	5
# of Bedrooms Maintained [1]	1,730	218	97
Reported AIDS cases in the EMSA [2]	3,812	3,850	4,235
Output:			
FamilyMembers Receiving Housing Help	424	78	73
HIV/AIDS clients Receiving Housing Help [3]	406	216	239
HIV/AIDS clients Receiving Supportive Serv. [4]	814	808	75
Efficiency:			
Avg Length of Stay (in months)	12	12	12
Avg Cost Per Unduplicated Client	$437.21	$663.20	$2,062.82
Effectiveness:			
% Clients Served Who Received Housing Assist. to Prevent Homelessness	50%	27%	80%

EXPLANATORY INFORMATION

[1] This measure includes facility based projects and scattered site units.

[2] This data is from the Texas Department of Health and includes Bexar, Comal, Guadalupe, and Wilson Counties. The data reflect the number of AIDS cases, not HIV positive patients. The numbers represent the total number of AIDS patients reported since the collection of these data was begun in 1981.

[3] Services include rent, rental assistance, mortgage assistance, utility assistance, and assistance with transitional housing.

[4] Only one agency, AARC, provides transportation.

Activity Number:	38-12-40,41,54,55
Division:	Community Action Division
Program Dates:	10/01/98 to 10/01/01
Authorized Positions:	6

PROGRAM DESCRIPTION

The U.S. Department of Housing and Urban Development awarded the 1998 Supportive Housing Program for Community Alliances: Supportive Alternative Solutions to the Department of Community Initiative's Community Action Division to administer $1,551,892 over a three year period to four delegate and one City homeless service project. The Supportive Housing Program is designed to promote, as part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Services include case management, and transitional housing.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Housing and Urban Dev.	$ 268,809	$ 794,117	$ 488,966
Total	**$ 268,809**	**$ 794,117**	**$ 488,966**

FINANCIAL [1]	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 48,667	$ 167,086	$ 285,505
Contractual	20,570	64,593	108,635
Commodities	12,722	1,889	1,889
Other Expenditures	1,722	5,167	8,611
Capital Outlay	8,334	25,001	41,669
Delegate Agencies	176,794	530,381	42,657
Total	**$ 268,809**	**$ 794,117**	**$ 488,966**

PERFORMANCE MEASURES [2]	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
FTEs[3]	6	6	4
Output:			
Unduplicated Clients	64	116	89
Service Units Provided	4,496	16,103	9,460
Shelter Nights	6,877	22,471	20,160
Efficiency:			
Overall Cost Per Client	$4,200	$6,846	$5,494
Cost Per Service Unit	$60	$49	$52
Cost Per Shelter Night	$39	$35	$24
Effectiveness:			
% Clients Increasing Residential Stability	76%	76%	64%
% Clients Increasing Skills or Income	71%	77%	70%
% Clients Achieving Greater Self Determination	76%	82%	83%

EXPLANATORY INFORMATION

[1] These programs are funded for either one, two, or three years with their fiscal years also beginning during a variety of months. Thus Performance Measures vary widely from year to year depending upon whether programs are funded and operating in any given year.

[2] Performance Measures include services from delegate agencies only.

[3] FTE count includes only delegate agency complement. Authorized position count of six represents City employee complement.

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT — COMMUNITY INITIATIVES

Activity Number:	38-07-23
Division:	Youth Services
Program Dates:	8/1/00-7/31/01
Authorized Positions:	10

PROGRAM DESCRIPTION

The Juvenile Accountability Incentive Block Grant funds two programs - Striving together to achieve rewarding tomorrows (START) and Neighborhood Conferencing Committee (NCC). The START Program is a long-term, intensive case management program established by the Columbia University Center on Addiction and Substance Abuse (CASA). START is already operational in two schools in the South San Antonio Independent School District and under this continuation grant will be expanded to include two additional schools in the Edgewood Independent School District.

The NCC Program is a modified community justice program that utilizes neighborhood volunteers to contract with juvenile offenders and their families for appropriate consequences. NCC would be expanded from four to six Program Counselors to handle additional referrals from the City of San Antonio Municipal Courts Department.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Criminal Justice Division	$ 31,975	$ 224,411	$ 418,519
Other - City In-kind Match	14,243	14,244	46,502
Total	**$ 46,218**	**$ 238,655**	**$ 465,021**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 28,566	$ 138,503	$ 295,140
Contractual	3,019	85,148	96,840
Commodities	390	760	19,550
Capital Outlay	0	0	6,989
In-Kind	14,242	14,244	46,502
Total	**$ 46,218**	**$ 238,655**	**$ 465,021**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
NCC - # of program counselors	4	4	6
NCC - # of committees formed	7	12	18
START - # of caseworkers	2	2	4
START - # of clients enrolled	30	30	60
Output:			
NCC - # of clients seen by committee	21	120	180
NCC - # phone contacts to family	N/A	288	480
START - # of home contacts	307	420	720
START - # of school visits	260	270	540
START - # of activities [1]	N/A	N/A	24
Efficiency:			
NCC - Avg # conf. per program counselor	3	4	6
NCC - Avg # phone contacts/program counselor	N/A	7	8
START - Avg # home contacts / caseworker	26	17	15
START - Avg # school visits / caseworker	22	15	15

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
NCC - % successful completions	N/A	90%	90%
NCC - Parent satisfaction	N/A	80%	80%
NCC - Committee satisfaction	N/A	80%	80%
START - % improvement in grades	N/A	5%	5%
START - % improvement in attendance	N/A	5%	5%

EXPLANATORY INFORMATION

The NCC program did not start until May 1999; START did not begin until March 1999. Therefore, statistics for the first year are not reflective of the capabilities of either program. Recent meetings with the Technical Assistance staff from Columbia University have resulted in reevaluating the performance measures for the START program. It is likely that continued discussions with Columbia University personnel will result in new measures to better track the service elements of START.

[1] Items were not tracked for FY 1999 and 2000. Databases have been adjusted to track these measures for FY 2001.

Activity Number:	38-16-25, 27, 28, 30, 31, 32
Division:	Literacy Services
Program Dates:	9/19/99 to 8/31/00
Authorized Positions:	1

PROGRAM DESCRIPTION

This funding is provided through the San Antonio Independent School District to provide staff and materials for instructional support of the literacy centers. Only five (5) of the Learning and Leadership Development Centers benefit from these funds. They include St. Mary's, St. Philip's, Billa, Willie Velasquez, and Margarita Huantes.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - SAISD	$ 400,000	$ 453,000	$ 425,000
Total	**$ 400,000**	**$ 453,000**	**$ 425,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 372,000	$ 418,361	$ 397,000
Contractual	-	833	-
Commodities	28,000	30,000	28,000
Other Expenditures	-	-	-
Capital Outlay	-	3,806	-
Total	**$ 400,000**	**$ 453,000**	**$ 425,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of GED Students Enrolled[1]	2,065	1,678	1,766
No. of ESL Students Enrolled[2]	4,671	4,277	4,502
No. of ABE Students Enrolled[3]	1,184	2,755	2,900
No. of Citizenship Students Enrolled	721	749	788
Output:			
No. of Instructional Hours	270,178	270,784	285,036
Efficiency:			
Avg. Daily Attendance per Mo.	257	441	464
Effectiveness:			
No. of GED Completions	98	171	180
No. of Citizenship Acquired	132	181	190

EXPLANATORY INFORMATION

[1] GED - General Equivelent Diploma

[2] ESL - English as a Second Language

[3] ABE - Adult Basic Education

Activity Number:	38-11-25, 26
Division:	ELDERLY & DISABLED SERVICES
Program Dates:	09/99 - 8/00
Authorized Positions:	2

PROGRAM DESCRIPTION

The Personal Attendant Services (PAS) Program provides attendant care services to disabled working adults ages 18 and over who reside in Bexar County and have a permanent disability. The program affords disabled working adults the opportunity to live independently by providing a personal attendant to assist with personal care, home management and transportation tasks.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
STATE-TDHS Grant	$ 400,000	$ 380,000	$ 400,000
Other - Client Fees[1]	20,000	14,000	16,000
Total	**$ 420,000**	**$ 394,000**	**$ 416,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 309,284	$ 261,472	$ 318,563
Contractual	102,071	124,200	93,673
Commodities	850	50	763
Other Expenditures	7,795	8,278	7,001
Capital Outlay	-	-	-
Total	**$ 420,000**	**$ 394,000**	**$ 416,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Family Care Providers	27	24	29
No. on wait list	33	18	20
Output:			
No. of Clients Served	35	29	29
No. of Attendant Service Hours[2]	48,860	44,148	45,934
Efficiency:			
Actual Cost Per Service Hour[3]	$8.60	$8.92	$9.06
Comp. Avg. Charge by Private Agencies[4]	$13.50	$15.92	$15.92
Avg. Weekly Attendant Care Service Hrs/Client	26.8	29.3	30.5
Effectiveness:			
% of Clients Satisfied with PAS Program	100%	99%	99%

EXPLANATORY INFORMATION

[1] Reflects Texas Rehabilitation Commission adjustment in co-payment requirements which resulted in a reduction in co-payment fees.

[2] No. of Service Hrs decreased due to an increase of the Unit Rate Reimbursement from $8.50 to $9.10.

[3] Program Cost equates to the actual cost divided by Number of Service Hours.

[4] Annual Telephone Survey conducted with major health care organizations: Santa Rosa, Interim, Girling, and the Visiting Nurses Association.

Activity Number:	38-03-25
Division:	ELDERLY & DISABLED SERVICES
Program Dates:	10/99 - 09/00
Authorized Positions:	16

PROGRAM DESCRIPTION

The Supportive Services for the Elderly Project (SSEP) provides specialized transportation services to persons, 60 years and older within San Antonio and Bexar County, to medical, Social Security, food stamp and legal assistance appointments, to grocery stores and to the bank. Persons in life-threatening situations, such as kidney dialysis and cancer, receive the highest priority. All other appointments are on a first come, first serve basis. Services are free, but donations from clients are encouraged. There is a contribution from the City's General Fund to support the program.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Alamo Area Council of Governments (AACOG) Grant	$ 406,774	$ 273,681	$ 256,615
City - General Fund	140,987	140,987	140,987
Other - Program Income[1]	5,300	5,000	5,000
Total	**$ 553,061**	**$ 419,668**	**$ 402,602**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 326,063	$ 353,122	$ 353,122
Contractual	45,824	41,980	35,242
Commodities	42,082	16,876	6,768
Other Expenditures	7,190	7,190	7,190
Capital Outlay	131,902	500	280
Total	**$ 553,061**	**$ 419,668**	**$ 402,602**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Vehicles [2]	14	13	13
Individuals served through Transportation Program (unduplicated)	2,050	2,066	2,100
Output:			
One-way Transportation Trips	26,505	22,575	23,328
One-way Medical Transportation Trips[4]	N/A	16,254	16,800
Efficiency:			
Avg. Cost of One-way Transportation Trips[5]	$20.87	$18.59	$17.26
Avg. One-way Fare of Private Companies[6]	$27.38	$41.67	$42.00
Effectiveness:			
% of Trips related to Medical Treatment	N/A	72%	72%
% of Clients Satisfied with Transportation Prog.	99%	98%	98%

EXPLANATORY INFORMATION

[1] Income from participant donations, subject to fluctuation.

[2] The program has 10 drivers. If all ten vans are operational, then the remaining three vans are assigned for use by the Nutrition Centers.

[3] Add. one-time funding ($34,954) received from AACOG to provide additional trips to clients in FY 98. Adopted 2001 reflects 22,575 trips which are the max.trips possible to draw-down funds at a reimbursement unit rate of $15.81 per one-way trip.

[4] Medical related trips include: Dialysis treatments, appointments for cancer radiation therapy, pre-operation doctorappointments, aquatic therapy, visits to the pharmacy for prescription medications, vision care appointments,dental appointments, and trips for special shoes as prescribed by a physician.

[5] Operating Cost incurred by the City of San Antonio; Senior Citizens contribute through donations.

[6] Avg. fare for One-way transportation trips. Survey of four private ambulance companies who provide non-emergency transportation for persons mobility impaired and three taxi companies: My Chauffeur, River City Ambulance, and Metro Ambulance. VIA Trans provides transportation for persons who are mobility impaired. VIA's operating cost per trip for VIA Trans is $22.62.

Activity Number:	38-12-11,12,91
Division:	Community Action Division
Program Dates:	10/01/98 to 10/01/01
Authorized Positions:	4

PROGRAM DESCRIPTION

The U.S. Department of Housing and Urban Development awarded the 1996 Supportive Housing Program for friends in Supportive Housing to the Department of Community Initiative's Community Action Division to administer $5,165,099 over a three year period to six delegate agencies and one City homeless service project. The Supportive Housing Program is designed to promote, as part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Services include mental health counseling, case management, legal services, child care, and transitional housing.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Housing and Urban Dev.	$ 1,721,700	$ 1,721,700	$ 310,000
Total	**$ 1,721,700**	**$ 1,721,700**	**$ 310,000**

FINANCIAL [1]	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 94,432	$ 94,432	$ -
Contractual	7,047	7,047	-
Commodities	834	834	-
Other Expenditures	10,006	10,006	-
Capital Outlay	3,000	3,000	-
Delegate Agencies	1,606,381	1,606,381	310,000
Total	**$ 1,721,700**	**$ 1,721,700**	**$ 310,000**

PERFORMANCE MEASURES [2]	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Agency FTEs [3]	61.6	61.6	30
Delegate Agency Contracts	6	6	6
Output:			
Unduplicated Clients [4]	1,093	1,392	326
Service Units [5]	39,522	38,214	7,717
Shelter Nights	8,280	8,280	2,880
Efficiency:			
Overall Cost Per Client	$1,575	$1,237	$951
Cost Per Service Unit	$44	$45	$40
Cost Per Shelter Night	$208	$208	$108
Effectiveness:			
% Clients Increasing Residential Stability	80%	84%	94%
% Clients Increasing Skills or Income	77%	74%	83%
% Clients Achieving Greater Self Determination	72%	68%	75%

EXPLANATORY INFORMATION

[1] The $310,000 in funds for FY 2000-2001 will be utilized by the Children's Shelter Bright Futures Child Development Center Program which has been granted an extension by HUD to expend the funds.

[2] All Performance Measures are a summation of the individuals programs funded through the 1996 SHP.

[3] These FTEs are all agency staff-none are City staff

[4] The Children's Shelter is the only program that will still provide services funded through the 1996 SHP. All other 1996 SHP agencies will have expended their funds and will not be serving clients through 1996 funding. The Children's Shelter received an extension from HUD to expend these funds and all of these unduplicated clients will be served through the Children's Shelter.

[5] Service Units include # of parenting classes, # of clients receiving job training, # of counseling sessions provided to clients, and #'s of direct services such as bus passes, food vouchers, etc.

Activity Number:	38-12-40,41
Division:	Community Action Division
Program Dates:	06/01/99 to 05/31/02
Authorized Positions:	5

PROGRAM DESCRIPTION

The U.S. Department of Housing and Urban Development awarded the 1998 Supportive Housing Program for Dwyer Ave. Center transitional housing program to the Department of Community Initiative's Community Action Division for $728,161 over a three year period. The Supportive Housing Program is designed to promote, as part of a local Continuum of Care strategy, the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Grant provides funding for the operations of the family portion of the center and services to include case management, direct client assistance, and employment training.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S Dept. of HUD	$ 92,015	$ 276,049	$ 276,049
Total	**$ 92,015**	**$ 276,049**	**$ 276,049**

FINANCIAL [1]	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 48,667	$ 146,003	$ 146,003
Contractual	20,570	61,711	61,711
Commodities	12,722	38,167	38,167
Other Expenditures	1,722	5,167	5,167
Capital Outlay	8,334	25,001	25,001
Other Expenditures - Delegate Agency	-	-	-
Total	**$ 92,015**	**$ 276,049**	**$ 276,049**

PERFORMANCE MEASURES [1]	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Housing Units	16	16	16
Output:			
Unduplicated Clients	36	99	98
Transitional Housing Program Bednights	5,029	16,691	16,308
Supportive Services Provided	1,149	3,000	3,000
Efficiency:			
Overall Cost Per Unduplicated Client	$2,556	$2,788	$2,476
Cost Per Bed Night	$18	$17	$17
Cost Per Social Service Unit	$80	$92	$92
Average Length of Stay Per Family Member	180	168	168
Effectiveness:			
% Dwyer Center Families Who Maintain Permanent Housing [2]	89%	90%	91%

EXPLANATORY INFORMATION

[1] Both the fiscal and performance measures for 1998-1999 reflect 4 months of funding (June-Sept). These measures are for the Dwyer Center Transitional Housing Program only.

[2] This is measured six months after the client has left the Dwyer.

Activity Number:	**38-13-09**
Division:	**Special Project**
Program Dates:	**10/01/99 to 09/30/00**
Authorized Positions:	**5**

PROGRAM DESCRIPTION

The Carver Center is an arts presenting organization which offers season productions and exhibits for cultural edification. An educational component provides opportunities for study and skill acquisition from master artisans. Facilities are available for lease to the general public at nominal rates. The organizational support grant provides general overall support of the Carver Center and its programs.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - NEA	$ 34,000	$ -	$ -
Other - Transfer from Hotel/Motel	154,250	154,250	154,250
Other - Transfer from 62-14007	40,671	20,000	20,000
Other - Transfer from 62-14012	15,000	15,000	15,000
Other - Carver Development Board	81,000	60,578	47,000
Total	**$ 324,921**	**$ 249,828**	**$ 236,250**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 212,717	$ 189,028	$ 208,410
Contractual	111,804	59,500	26,290
Commodities	400	900	1,550
Other Expenditures	-	400	-
Capital Outlay	-	-	-
Total	**$ 324,921**	**$ 249,828**	**$ 236,250**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Carver Season Events	16	12	6
No. of Carver Youth Matinee Series Events	9	7	8
Exhibit Openings [1]	8	4	-
Community Bookings [2]	302	127	-
Output:			
Carver Season Event Attendance	10,106	6,235	8,162
Carver Youth Matinee Series Attendance	4,859	2,795	3,704
Exhibit Opening Attendance	925	505	-
Community Booking Attendance	29,881	16,472	-
Efficiency:			
Avg. Carver Season Attendance per Event	632	520	1,360
Avg. Exhibit Opening Attendance	116	126	-

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% of Carver Annual Attendance Achieved	88%	91%	85%
% of Exhibit Opening Attendance Achieved	77%	84%	0%

EXPLANATORY INFORMATION

[1] The Carver Center will be renovated in FY 2001. As a result of the facility being closed, there are no plans to have any artistic exhibits held in the Carver gallery.

[2] There are no community events booked for the Carver Center for FY 2000-2001 because the facility will be closed for renovation.

Activity Number:	38-12-30
Division:	Community Action Division
Program Dates:	10/01/98 to 09/31/99
Authorized Positions:	5

PROGRAM DESCRIPTION

The Fair Housing Administration funding allows staff to investigate and mediate Fair Housing and tenant-landlord complaints. The program monitors housing discrimination practices, seeks to attain voluntary compliance to City, State, and Federal Fair Housing laws. Program staff are also charged with implementing Fair Housing/tenant-landlord education and outreach activities. The Fair Housing Program has recently partnered with the City of San Antonio's Building Inspections Department and Disability Access Office, checking plans and inspecting new construction on multi-family housing for compliance with the Fair Housing Amendments Act of 1988 and Section 504 of the Rehabilitation Act of 1973 accessibility standards.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Department of Housing and Community Dev.	$ 192,162	$ 229,173	$ 229,173
Total	**$ 192,162**	**$ 229,173**	**$ 229,173**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 162,087	$ 197,417	$ 203,697
Contractual	29,075	31,756	24,476
Commodities	1,000	-	1,000
Capital Outlay	-	-	-
Other Expenditures	-	-	-
Total	**$ 192,162**	**$ 229,173**	**$ 229,173**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
FTEs[7]	4	6	7
Output:			
Clients Served	4,711	4,950	4,950
Investigative and Monitoring Units [1]	N/A	10,768	10,768
Education & Outreach Units [2]	N/A	30,102	30,102
Fair Housing Responses [3]	N/A	2,592	2,592
Compliance Agreements [4]	N/A	560	560
Compliance Investigations [5]	N/A	140	140
Efficiency:			
Cost Per Client	$23	$46	$54
Avg Cost Per Investigative and Monitoring Unit	N/A	$1.46	$1.70
Avg Cost Per Education and Outreach Unit	N/A	$4.15	$4.85
Avg Case Per Counselor	N/A	648	648
Avg Investigation Per Counselor	N/A	47	48

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% of Cases Resolved	100%	100%	100%
% of Apartments in Compliance [6]	N/A	80%	80%
% of Responses Resolved	N/A	75%	75%

EXPLANATORY INFORMATION

[1] These activities investigate and monitor compliance with city, state, and federal fair housing laws

[2] These activities provide information to the community to prevent housing discrimination.

[3] This is the number of client inquiries that require an intake and some action on the part of the counselor

[4] These are signed agreements from apartment complexes to comply with fair housing laws.

[5] Entities not responding to the invitation to comply with fair housing laws are contacted and investigated

[6] This is the number of agreements divided by the number of requests.

[7] FTE count includes only delegate agency complement. Authorized position count represents City employee complement.

Activity Number:	38-12-33
Division:	Community Action Division
Program Dates:	10/01/99 to 09/31/00
Authorized Positions:	2

PROGRAM DESCRIPTION

The U.S. Department of Housing and Urban Development's (HUD) Housing Counseling Program provides funds to support comprehensive housing counseling services to the citizens of San Antonio, at no cost to the consumer. These services include pre-and post-occupancy/purchase counseling, first-time homebuyer education, tenant/landlord mediation, default mortgage counseling and placement. Additionally, the program partners homeless prevention funds with default mortgage counseling to provide assistance for low to moderate-income homeowners experiencing difficulty with their mortgage payments.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Dept. of Housing and Urban Development	$ 50,000	$ 30,946	$ 150,000
Total	**$ 50,000**	**$ 30,946**	**$ 150,000**

FINANCIAL [1]	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 50,000	$ 30,946	$ 150,000
Contractual	-	-	-
Commodities	-	-	-
Other Expenditures	-	-	-
Capital Outlay	-	-	-
Other Expenditures	-	-	-
Total	**$ 50,000**	**$ 30,946**	**$ 150,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
FTEs[6]	2	2	6
Households Served [2]	492	440	1,320
Output:			
Mortgagors [3]	209	317	1,000
Mortgagors Avoiding Foreclosure	282	307	1,000
Mortgage Assistance [4]	64	60	180
Efficiency:			
Cost Per Household	$101.63	$70.33	$113.64
Households Per Counselor	246	220	222
Effectiveness:			
% of Households Avoiding Foreclosure [5]	100%	97%	97%

EXPLANATORY INFORMATION

[1] Staff will be applying for $100,000 in funding for this program for 2000-2001. All Performance Measures have been increased accordingly and will be refined upon approval of the new grant amount. Additionally, staff will be applying for $150,000 for the Fair Housing Initiatives Program (FHIP) and grant forms will be developed as needed.

[2] Housing Counseling includes renters, potential homeowners, mortgagors, and homeowners.

[3] Mortgagors are defined as individuals and families paying on a home mortgage.

[4] Mortgage assistance is defined as financial assistance for mortgagors funded by emergency shelter grant homeless prevention money.

[5] Mortgagors avoiding foreclosure/total mortgagors served.

[6] FTE count includes only delegate agency complement. Authorized position count of two represents City employee complement.

Activity Number:	38-16-11
Division:	Special Projects
Program Dates:	10/1/99 - 9/30/2000
Authorized Positions:	1

PROGRAM DESCRIPTION

The mission of the San Antonio Education Partnership is to encourage academic achievements, improve the quality of the local work force with increased high school graduation, college enrollment and retention rates, thus contributing to an educated work-force that impacts the economic development goals of the City. The Education Partnership provides incentives, motivation and support for at-risk students and coordinate the activities with the schools, colleges, universities, businesses, City government, and community organizations. Partnership Staff are assigned full-time in the high schools to assure students'awareness of the scholarship eligibility criteria, obtain sign Commitments to Academic Excellence and coordinate Partnership Awareness, Stay-In-School and Pre-College Preparation activities. Scholarships are awarded annually to students who meet the eligibility criteria of 95% attendance and 80% grade average. Businesses contribute to the four-year scholarships valued up to $4,000 to encourage students to remain in the city and attend local colleges and universities thus strengthening the quality of the available workforce, communities and families. The contributions from the School Districts help to leverage the General Fund dollars and support the program operational costs associated with staff and program services provided to students in the ten participating schools. The current participating high schools include: Luther Burbank, Thomas Edison, Fox Tech, Harlandale, Sam Houston, Highlands, Thomas Jefferson, John Kennedy, Sidney Lanier, Robert Lee, Memorial, McCollum, South San Antonio, Southside, and Southwest. The profile of the participating students include: 96% minority population, 80% economically disadvantaged, 71% identified as first generation- first in family to earn a high school diploma or enroll in college, and 85% of students with neither natural or adoptive parents having earned a Bachelors degree.

SAEP FUNDING SOURCES	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City: General Fund	$ 309,480	$ 450,000	$ 1,240,677
Other: Scholarship Contributions	497,128	500,000	555,000
Total	**$ 806,608**	**$ 950,000**	**$ 1,795,677**

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
School Districts Grant Contribution			
Edgewood ISD	$ 20,000	$ 22,750	$ 22,750
Harlandale	6,080	11,375	11,375
San Antonio ISD	43,000	43,000	43,000
South San Antonio ISD	5,735	11,375	11,375
Southside ISD	2,615	11,375	11,375
Southwest ISD	6,805	11,375	11,375
Total School District Contributions	**$ 84,235**	**$ 111,250**	**$ 111,250**
Total Funding Sources	**$ 890,843**	**$ 1,061,250**	**$ 1,906,927**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 339,466	$ 495,964	$ 647,724
Contractual	32,091	48,290	78,950
Commodities	8,908	10,245	20,503
Capital Outlay	13,250	6,751	14,750
In-Kind	-	-	-
Scholarship Contribtions	497,128	500,000	555,000
City Scholorship Contributions	-	-	590,000
Total	**$ 890,843**	**$ 1,061,250**	**$ 1,906,927**

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
SAEP Total Students Partic. in Grades 9 - 12[1]	14,421	13,759	15,600
SAEP Total Participating Seniors[2]	2,972	2,858	4,476
Stay-In-School Activities[3]	31	35	45
Pre-College Preparation[4]	74	80	100
Stay in-School and Pre College Advising Grades[5]	9,778	13,779	N/A
Stay In-School Attendance and Grade Advising[6]	N/A	N/A	10,000
Output:			
Graduated High School Students[7]	2,851	2,772	4,341
Graduates Qualified for Scholarships[8]	1447	1,663	2640
Graduates Entering Any College[9]	830	1,012	1584
Graduates Entering Local College[10]	644	765	1240
Efficiency:			
Avg. Grant Cost Per Partic. High School Graduate[11]	$30	$40	$194
Avg. SAEP Schol. Dollars Awarded For One Year[12]	$316	$318	N/A
Avg. Cost All Funds Per Qualified College Student[13]	N/A	N/A	$1,119
Effectiveness:			
% High School Seniors Served That Graduated[14]	96%	97%	97%
% Graduates Qualifying for Scholarship[15]	51%	60%	60%
% Grads. Qual. for Schol. Entering College[16]	57%	60%	60%
% Grads. Qual. for Schol. Entering Local College[17]	44%	46%	47%
% Participating First Generation Students Enrolled In College[17]	71%	80%	83%
% Qual. for SAEP Schol. Completed First Yr. Local[19]	70%	72%	75%
% Completing First Yr. Locally Returned Second Yr.	58%	60%	62%
% of Grads. Qual.for Schol.in Positive Outcomes[21]	N/A	N/A	70%

EXPLANATORY INFORMATION

[1] Total students participating in grades 9-12 : The number of students in each school year in grades (9-12) who sign a Commitment to Academic Excellence. Historically, the number is 85% of the total enrollment at the ten schools. The 15% of students who do not participate include students who do not earn academic grades, full-day vocational program or special need students. In FY 99-00 the number of Commitment forms signed was affected by the change of five personnel during the year , however, 98% of the goal was obtained. Proposed 2000-2001 projection is lower than 1998-99 goal because of an expected decrease in the student population among the ten schools. Funding provided only for 2001 Class of seniors. Work with grades 9-11 will be tracked but not added into measures year.

[2] Total Participating Seniors: The number of senior grade level students who sign a Commitment to Academic Excellence form to demonstrate their desire to obtain the eligibility criteria of 80% grade average and 95% attendance by Graduation.

[3] Stay-In-School Activities: Activities conducted to encourage students to stay in school include assemblies, special events, classroom presentations, guest speakers, recognition programs, etc.

[4] Pre-college Preparation : The number of activities to help prepare students to enroll in college by providing information and resources such as test taking skills for SAT, ACT and TASP Preparation, college tours, financial-aid, other scholarship opportunities, college assessment, course placement, and pre-registration on the school campus, seminars and career information..

EXPLANATORY INFORMATION CONTINUED

[5] Delete Stay-In-School and Pre-College Advising: In FY 98-99 and 99-00 this was the number of individual sessions conducted with students.

[6] New Measure Stay-In -School Attendance Advising: Individualized activity focusing on all ninth grade students as priority . Historically, dropout begins during ninth grade and continues with higher numbers in the 10th grade. Individual support will be included for those students in 10-12th grade identified by schools as at-risk of leaving school because of low attendance, patterns of poor attendance and below 80 grade average . Estimated 50 new advising session per new school.

[7] Graduated High School Students: The number of students in 12th grade that signed the SAEP Commitment to Academic Excellence form and earned a High School Diploma.

[8] Graduates Qualified Scholarship: The number of high school graduates who sign the Commitment Academic Excellence form and meet the Partnership eligibility criteria.

[9] Graduates Entering Any College : The number of graduates earning the SAEP Scholarship and enrolled in any college or university the first fall or spring semester following high school graduation .

[10] Graduates Entering Local Colleges: The number of graduates earning the SAEP Scholarship and enrolling in local colleges or universities the first fall or spring semester following high school graduation.

[11] Average Grant Cost Per High School Graduate In FY98-99 and 99-2000, the cost was determined by dividing the School District grant contribution by the projected number of graduates. In FY 2000-2001, cost of services using all funds will include general fund contribution with grant cost .

[12] Delete Averaged SAEP Scholarship Dollars Awarded For One Year: Qualified SAEP Scholarship Recipients activate the scholarship by enrolling full-time in a local college or university at least one semester in either the Fall or Spring Semester following high school graduation. Students enrolled in a community college are awarded $350 per year, the public university award is $500 per year and the private university award is $1,000 per year.

[13] NEW Measure Average Cost Per Eligible Student Entering College : Cost includes resources from general fund, schools districts, corporations, individuals and fundraising activities divided by number of students qualified for Partnership scholarship and enrolled in a local college. This cost reflects the program services provided to the students to encourage them to stay in school and graduate, prepare for college and the scholarship contribution for one year of college.

[14] High School Seniors Served That Graduated: The percentage of seniors who signed Partnership Commitment form and graduated from high school.

[15] Graduates Qualified for Scholarship: Students who (1) signed the SAEP Commitment to Academic Excellence form, (2) met high school graduation, and (3) met the SAEP Scholarship eligibility requirements of a four-year 95% attendance and 80% grade average from the sophomore year through high school graduation.

[16] Graduates Qualified For Scholarship Entering College: The % of qualified SAEP Scholarship Recipients enrolled in post-secondary education full-time or part-time following high school graduation.

[17] Graduates Qualified For Scholarship Entering Local College: The% of qualified SAEP Scholorship recipients enrolled as first year students in local colleges and universities.

[18] First Generation Students In College : In FY 1999-2000 data was collected to show number of students with neither father nor mother previously enrolled in college . For FY 2001 data collection will expand to include, according to the Federal Register definition, first generation student as an individual with neither natural or adoptive parents receiving a baccalaureate degree.

[19] Qualified for SAEP Scholarship Completed First Year Local College. The first- year Scholarship Recipients enrolled full-time and completed fall and spring semesters in first year of local college.

[20] Completed First Year Local College and Return Second Year. The first- year Scholarship Recipients who enrolled full-time, completed first year in local college and returned for second year .

[21] New Measure % of Grads. Qualified for SAEP Scholarship in Positive Outcomes: Status determined by a follow-up survey conducted on all Partnership eligible graduates to determine the number involved in post high school education, training and employment.

Activity Number:	38-12-01
Division:	Community Action Division
Program Dates:	10/01/98 to 09/30/99
Authorized Positions:	0

PROGRAM DESCRIPTION

The Federal Emergency Management Assistance (FEMA) division provides nutrition, shelter, rent, mortgage and utility assistance through the Emergency Food and Shelter Program (EFSP) to United Way of San Antonio. As a recipient of these dollars from United Way, the Community Action Division works with seven local agencies to provide first month's rental assistance to homeless families moving into permanent housing or one month's rental assistance to families at risk of becoming homeless.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Federal Emergency Management Assistance	$ 50,000	$ 80,000	$ 80,000
Total	**$ 50,000**	**$ 80,000**	**$ 80,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Other Expenditures	50,000	80,000	80,000
Total	**$ 50,000**	**$ 80,000**	**$ 80,000**

PERFORMANCE MEASURES	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Input:			
# of Access Sites (Community Action Offices)	10	10	10
Output:			
# of Service Units [1]	157	266	269
# of Unduplicated Clients	423	718	726
Efficiency:			
Cost Per Service Unit	$ 318	$ 301	$ 297
Avg Cost Per Client	$ 118	$ 111	$ 110
Effectiveness:			
% of Evictions Prevented	100%	100%	100%

EXPLANATORY INFORMATION

[1] Service Unit is defined as either one month's rent or the first month's rent. Per FEMA regulations, there are no eligibility guidelines to receive assistance and recipients must demonstrate the ability to pay the following month's rent.

Activity Number:	38-07-19
Division:	Youth Services
Program Dates:	10/1/00-9/30/01
Authorized Positions:	1

PROGRAM DESCRIPTION

The Youth Services Division Runaway Program works in collaboration with the San Antonio Police Department. The program is housed at the SAPD. Youth Bureau / Missing Persons' Unit and researches reports on youth between the ages of ten and sixteen. Letters are sent to guardians of first-time runaways offering counseling services to youth and their families.

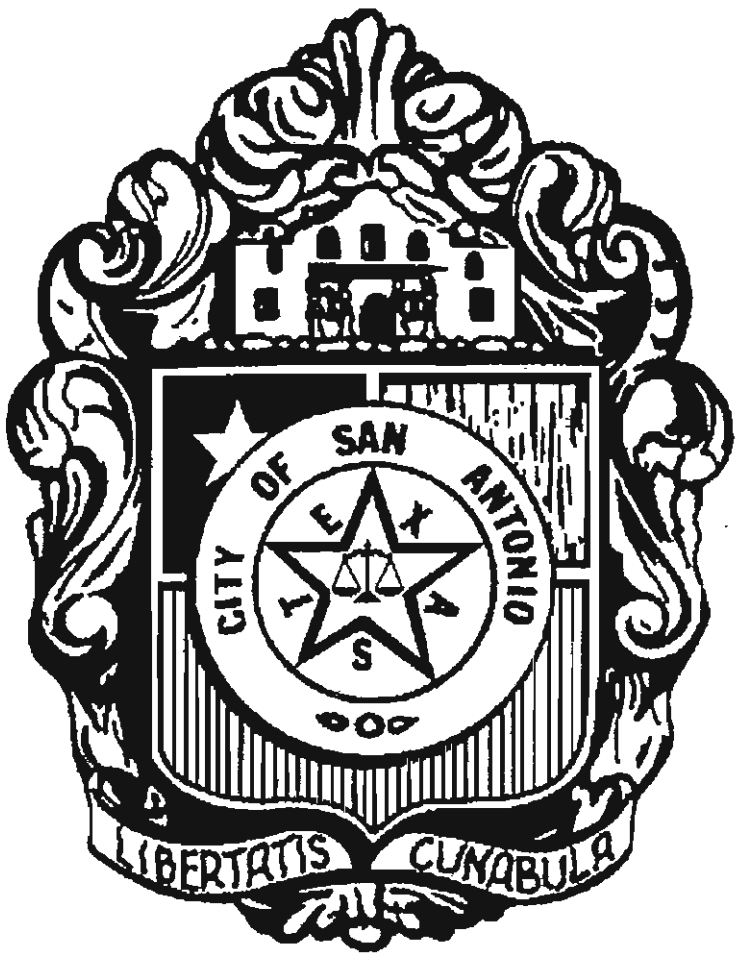
FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 27,961	$ 37,331	$ 41,091
State - Texas Criminal Justice Division	$ 14,903	$ 7,576	7,576
Total	**$ 42,864**	**$ 44,907**	**$ 48,667**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 40,420	$ 42,735	$ 42,798
Contractual	1,292	1,292	4,173
Commodities	300	300	1,116
Other Expenditures	852	580	580
Capital Outlay	-	-	-
Total	**$ 42,864**	**$ 44,907**	**$ 48,667**

PERFORMANCE MEASURES	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Input:			
FTE's[1]	3	3	3
Output:			
# researched/entered	5,049	4,948	4,600
# youth contacted/mail	2,706	2,652	2,700
Efficiency:			
Avg # reports researched/entered per staff	1,895	1,649	1,533
Effectiveness:			
% reduction of youth reported missing	4%	2%	2%

EXPLANATORY INFORMATION

[1] FTE count includes only delegate agency complement. Authorized position count of one represents City employee complement.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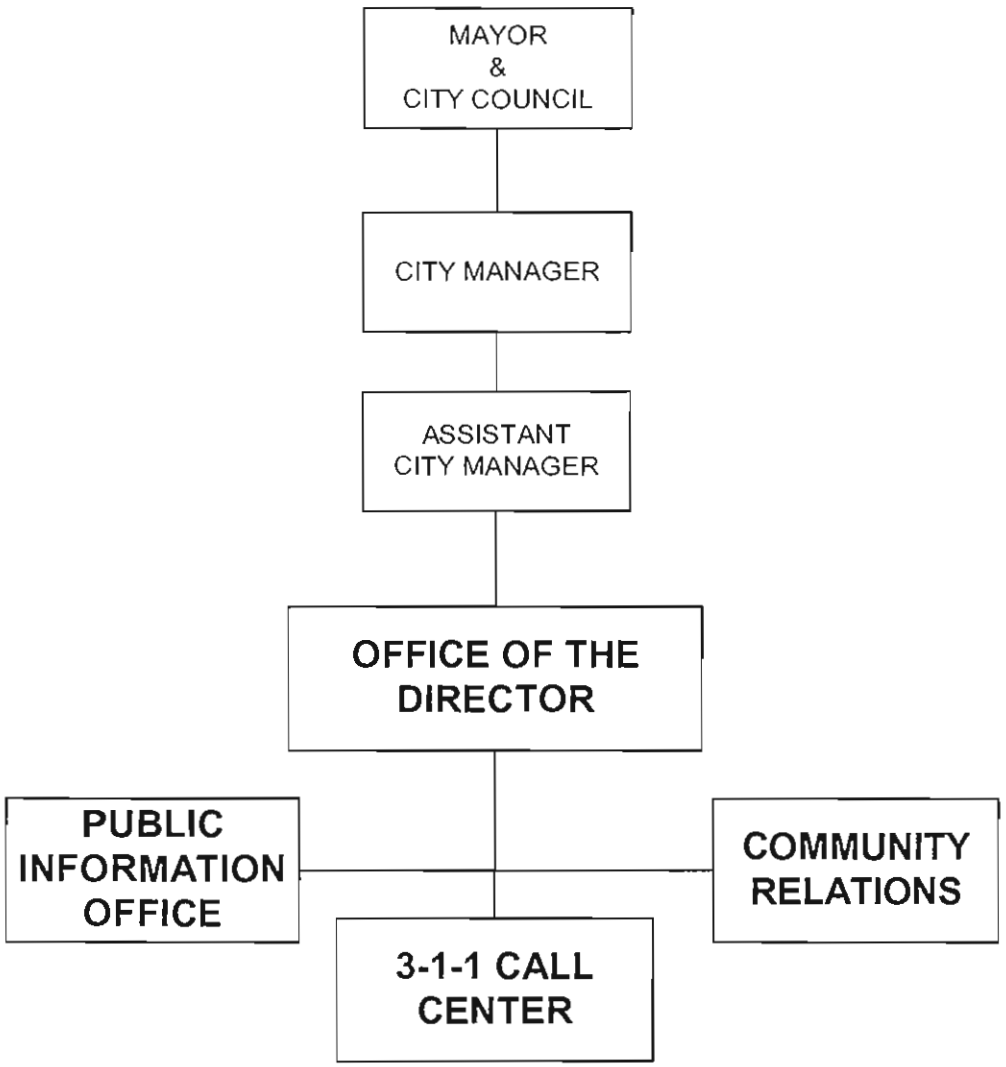
COMMUNITY RELATIONS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	41.50	$2,336,847
Hotel/Motel Tax Fund	1.00	*
Solid Waste Fund	1.00	*
Total Funding	**43.50**	**$2,336,847**

* Appropriation totals for these positions appear in their respective funds.

COMMUNITY RELATIONS

GENERAL FUND

MISSION STATEMENT

The mission of the Office of Community Relations is to provide media and community relations activities that promote the City as a leader in delivering valued customer services.

PROGRAM INFORMATION

The Office of Community Relations is responsible for decentralizing City services through the use of kiosks and community centers, along with other innovative customer service techniques. The purpose of the Community Relations Office is to provide awareness campaigns on a variety of City services and programs as well as to create communication vehicles for the City Manager to inform, educate and support City employees. Community Relations is comprised of four sections which are: the Office of the Director, Community Relations, the Public Information Office and the 3-1-1 Customer Service Call Center.

GOALS & OBJECTIVES

To support and encourage communication vehicles that inform and educate the customers about valuable City programs and services.

- Promote the City as a well managed organization that listens, cares, and responds effectively to its customers.
- Initiate and support internal departments with media and community relations activities.
- Deliver convenient and accessible customer service.
- Create internal communication vehicles to inform, educate, and support City employees.
- Foster a positive working relationship with the media.
- To provide citizens access to City services and information with an easy to remember three digit phone number 3-1-1.
- To enhance the 3-1-1 system to enable tracking request for services from its receipt to its resolution and report the results to the initiating citizen.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Public Information Officers	3	3	3	3
No. of Production Technicians	3	3	3	3
No. of Community Link Kiosks	8	8	8	8
No. of Community Link Service Centers	2	4	4	4
No. of Showcase Events	6	7	7	7
No. of Community Relations 3-1-1 Customer Service Representatives[1]	N/A	N/A	19	27
Total No. of Media Inquiries/Contacts	1,260	1,176	1,260	1,320
Output:				
No. of News Releases	393	445	430	437
No. of Media Events Coordinated	154	160	152	156
No. of City Beat Newsletters	6	12	9	12

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
No. of 21-CHIC Programs	265	280	282	285
No. of Video Productions	202	200	232	241
No. of Municipal Leadership Institutes (MLI)	3	3	3	3
No. of Information Campaigns for Departments	8	6	8	8
No. of Speakers Bureau Training Sessions	4	4	4	4
No. of Community Link Newsletters	6	6	4	6
No. of Customers Reached in Showcase Events	31,159	31,200	35,319	35,500
No. of Direct Services Provided In Showcases	11,994	12,015	12,115	12,250
No. of Departments Mystery Shopped (annual)	0	12	12	12
No. of City Employee Volunteer Events Coordinated	13	15	16	18
No. of Calls Processed by 3-1-1 Call Center (annual)	N/A	N/A	353,065	589,160
Efficiency:				
Avg. No. of Articles per PIO[2]	173	178	180	185
Avg. No. of Video Productions per Month	17	17	19	20
Avg. No. of Media Inquiries/Contacts per Mo.	105	98	105	110
Avg. No. of Transactions per Kiosk per Month	900	1,510	1,025	1,015
Avg. No. of Customers Served per Community Link Service Centers per Month	1,325	1,275	1,725	1,925
Avg. Talk Time per 3-1-1 Customer (In minutes)	N/A	N/A	2.00	1.40
Avg. No. of 3-1-1 Calls per Representatives (per year)	N/A	N/A	15,350	23,566
Effectiveness:				
% of Media Attending City News Conferences	88.9%	90.0%	89.4%	90.0%
% of Municipal Leadership Institutes (MLI) Participants Satisfaction Level	93%	93%	93%	93%
Kiosk Customer Service Satisfaction	79.9%	80.0%	80.0%	82.0%
% of Customers Satisfied with Community Link Service Center	94.9%	95.0%	95.3%	95.0%
% of Customers Rating Showcase Excellent/Good	91.7%	93.0%	93.0%	93.0%
3-1-1 Average Service Level[3]	N/A	N/A	76%	78%
3-1-1 Average Calls Abandoned[4]	N/A	N/A	13.0%	11.5%
3-1-1 Customer Satisfaction	N/A	N/A	N/A	80%

EXPLANATORY INFORMATION

[1] Six Customers Service Representatives are included as part of 3-1-1 Customer Service Representatives count.
[2] Public Information Officer (examples are news releases and articles for City Beat).
[3] Percent of calls answered within 20 seconds.
[4] Calls customers terminated before a 3-1-1 Customer Service Representative answers the call.

PROGRAM CHANGES

- **REDUCTION** **$27,140**

OPERATIONAL SAVINGS

This ***reduction*** will provide savings of $27,140 as a result of efficiencies in operations. These reductions are realized from a more efficient use of travel, temporary services, advertising and printing services.

- **IMPROVEMENTS** **$51,664**

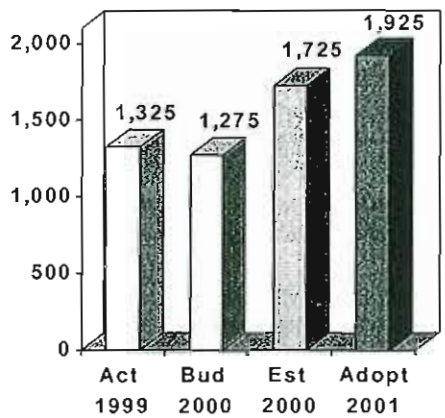
OTHER IMPROVEMENTS - 311 CUSTOMER SERVICE ENHANCEMENT

This ***improvement*** will enhance the service provided by the City of San Antonio 3-1-1 Call Center by adding two 3-1-1 Customer Service Representatives for nine months. These positions will allow consistent phone coverage from 12:00 am to 7:00 am. The cost for this improvement in FY 2001 totals $51,664. The cost for this improvement in FY 2002 will be $59,223.

GENERAL FUND EXPENDITURES BY CHARACTER

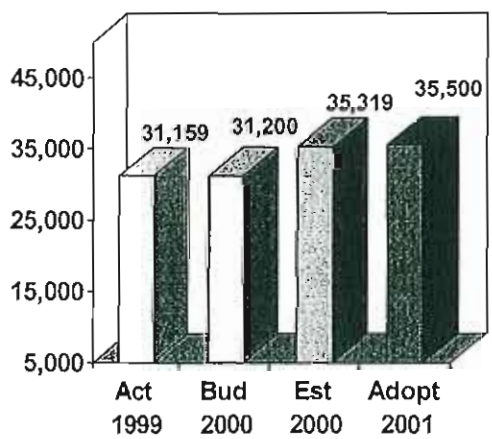
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$628,069	$782,758	$774,472	$1,460,456
CONTRACTUAL SERVICES	397,292	674,918	567,994	821,291
COMMODITIES	54,790	39,896	34,392	33,176
OTHER EXPENDITURES	4,590	6,170	6,170	5,540
CAPITAL OUTLAY	26,796	128,307	128,307	16,384
TOTAL EXPENDITURES	**$1,111,537**	**$1,632,049**	**$1,511,335**	**$2,336,847**
AUTHORIZED POSITIONS	**20**	**25**	**25**	**43**
FULL-TIME EQUIVALENTS	**19.00**	**23.50**	**23.50**	**41.50**

AVERAGE NUMBER OF CUSTOMERS SERVED AT COMMUNITY LINK SERVICE CENTERS PER MONTH

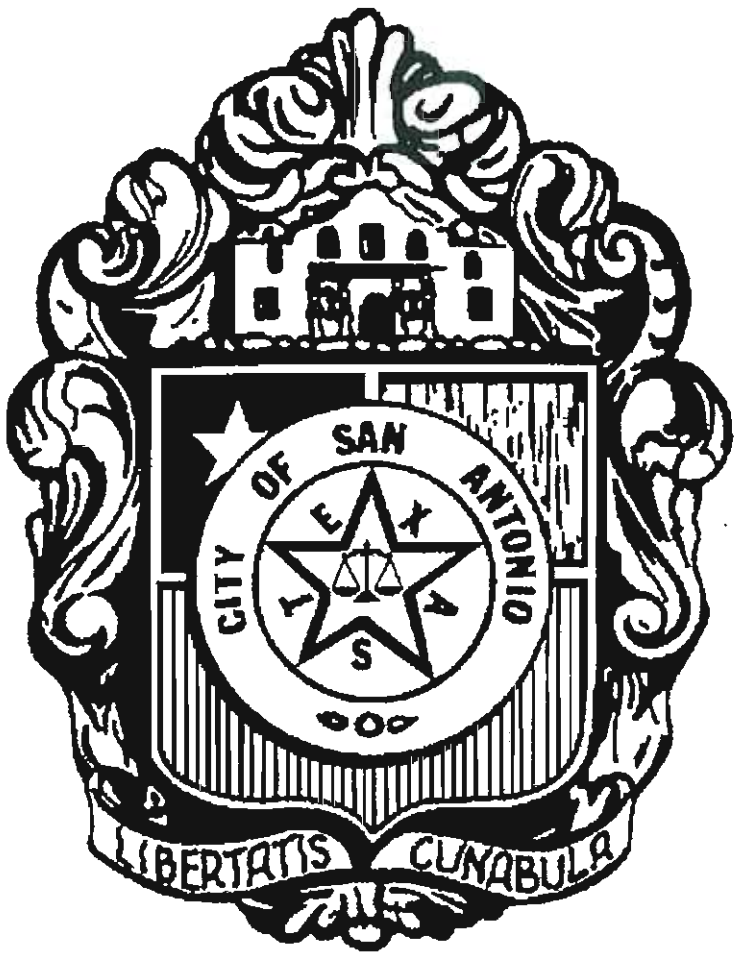


» The 45.3% increase anticipated in FY 2001 over FY 1999 is due to greater customer awareness, multiple services being provided, convenient locations and expanded day/hours of operation.

CUSTOMERS REACHED IN SHOWCASE EVENTS



» The 13.9% increase anticipated in FY 2001 over FY 1999 is due to aggressive promotion, citizen awareness, mall partnership and employee commitment.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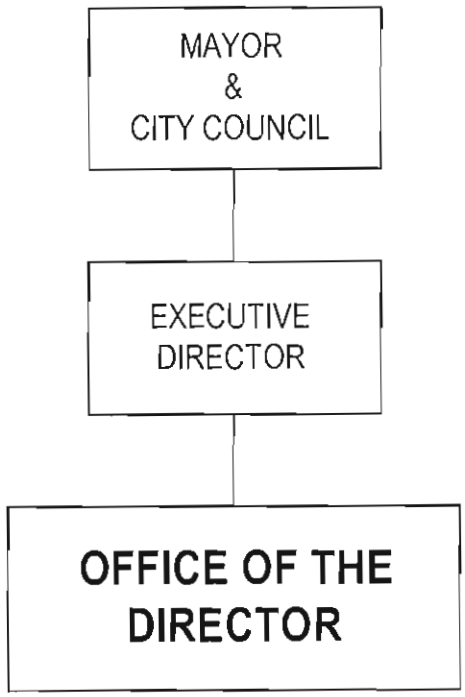


APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Convention Center Expansion Project Fund	7.00	$856,119
Debt Service Fund	0.00	9,822,270
Capital Projects	0.00	24,464,000
Total Funding	**7.00**	**$35,142,389**

CONVENTION CENTER EXPANSION

CONVENTION CENTER EXPANSION FUND

MISSION STATEMENT

The Convention Center Expansion Office oversees construction activities related to the expansion and renovation of the Henry B. Gonzalez Convention Center and renovation of the Mexican Cultural Institute to ensure implementation with minimal disruption of business within the budget and on schedule.

PROGRAM INFORMATION

The Convention Center Expansion Office was created in 1995, to provide general direction on both the Convention Center Expansion Project and the International Center Project related to convention industries and coordination with downtown interests. Since that time the International Center Renovation project has been completed in September 1999. Remaining construction includes renovation of interior for the existing Convention Center and renovation of the Mexican Cultural Institute. Pending master plan program issues include the exterior of the existing Convention Center, Marshalling Yard, and the Administration/Gallery of the existing Convention Center.

GOALS & OBJECTIVES

- To provide for the successful completion of the overall Project within the allotted time frame and budget.
- To monitor project revenues and track the project budget to ensure that the financial objectives of the project are fulfilled.
- To coordinate the construction activity related to the new Convention Center Headquarter Hotel.
- Ensure effective operations of the current Convention Center operations and coordinating with citywide events during construction.
- Transition existing convention facilities department to newly completed Expansion Phase.
- To complete the river extension within negotiated time frame and budget.
- To complete renovation of Mexican Cultural Institute within the allotted time frame and budget.
- Resolve budget and schedule issues and recommend an implementation plan for remaining Master Plan program requirements.
- Resolve all disputes to avoid claims and/or litigation on the Project and provide for Project closeout.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Overall Construction Dollars Available[1]	$146,634,835	$146,634,835	$154,603,000	$154,603,000
Overall Contingency Management Funds Available (CCEP)[2]	$14,663,484	$14,663,484	$17,000,000	$17,000,000
Total Loss Fund Reserve (OCIP)[3]	$1,800,000	$1,800,000	$1,800,000	$1,800,000
Total Number of CCEP Months	81	81	81	81
Output:				
Annual Construction Costs Paid[4]	$53,930,423	$40,521,349	$40,191,350	$18,563,650
Cumulative Construction Costs Paid[5]	$103,131,815	$143,653,164	$128,375,350	$146,939,000
Contingency Management Costs Paid[6]	$4,529,715	$5,678,436	$9,800,000	$5,700,000

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
Cumulative Contingency Costs Paid	$4,735,167	$10,413,603	$13,400,000	$14,200,000
Annual Insurance Claims Paid (OCIP)[7]	$632,056	$272,503	$425,000	$250,000
Ad-Hoc, Sub-Committee Mtgs. Community & Park Tenant Mtgs.	60	40	21	6
Public Awareness Mtgs.	11	12	11	5
Mitigate Construction Issues for Convention Center Clients	27	25	17	10
Average Annual No. of Construction Jobs Created by the Expansion Project[8]	519	300	250	385
Total Number of CCEP Months Expended	53	65	77	81
Efficiency:				
% of Loss Reserve Fund Spent (OCIP)	35%	15%	24%	14%
Effectiveness:				
% of Insurance Claims Settled/% of Claims in Litigation (OCIP)[9]	100%	N/A	100%	100%
% of Overall Construction Funds Spent (Cumulative)	70%	98%	83%	95%
% of Overall Construction Schedule Expended (Cumulative)	65%	80%	95%	100%
% of Overall Contingency Funds Spent (Cumulative)[10]	32%	71%	79%	84%
Professional Services:[11]				
% Minority Contracts	32.5%	43.0%	43.0%	28.6%
% Women Owned Business Contracts	13.0%	6.0%	5.8%	15.7%
% Small Business Contracts	45.0%	44.0%	43.9%	50.0%
% African American Business Contracts	2.3%	7.0%	7.2%	5.9%
Construction:				
% Minority Contracts	19.8%	22.0%	20.4%	28.4%
% Women Owned Business Contracts	5.5%	15.0%	14.5%	13.6%
% Small Business Contracts	45.0%	33.0%	33.2%	50.0%
% African American Business Contracts	44.0%	1.0%	1.4%	1.1%
Customer Willingness to Return Survey[12]	92%	97%	97%	97%

EXPLANATORY INFORMATION

[1] The total Construction dollars allocated for the Convention Center Expansion Project.
[2] The total Contingency Management dollars allocated for the Convention Center Expansion Project. FY 1999 Actual based on 10% of overall Construction Budget. FY 2000 estimate and FY 2001 based on 11% of overall Construction Budget.
[3] The total dollars available for worker's compensation claims. This amount is budgeted at $450,000 annually. OCIP is the Owner Controlled Insurance Program. OCIP is to protect the City, the Construction Manager, and all contractors and subcontractors from financial loss resulting from casualty exposures, as well as to provide savings from reduced insurance premiums.
[4] The anticipated construction cost during the fiscal year. Additional construction cost anticipated in 1st quarter of FY 2001.
[5] The construction cost spent on the Expansion Project since demolition and site preparation in 1995. The project will not be completed until FY 2001.
[6] The dollar amount of estimated change orders during the fiscal year. FY 2000 includes monies for river completion, renovation and Mexican Cultural Institute. This amount is included in cumulative construction cost.
[7] The annual amount paid for worker's compensation claims. The FY 1999 Actual includes a fatality.
[8] Average annual number of construction jobs created based on man-hours.
[9] Represents worker's compensation claims only.
[10] FY 2000 estimate & FY 2001 based on new construction budget.
[11] The Convention Center Expansion Office SBEDA goals reflect the City's overall SBEDA goals.
[12] Survey used by the Convention Center to track customer satisfaction during the Expansion and Renovation.

PROGRAM CHANGES

- **REDUCTIONS** **$10,037**

OPERATIONAL SAVINGS

This ***reduction*** of $10,037 will be achieved through the realization of savings in contractual services. Due to the Convention Center Expansion/Renovation project nearing completion, fewer professional services will be required.

- **IMPROVEMENTS** **$15,516**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

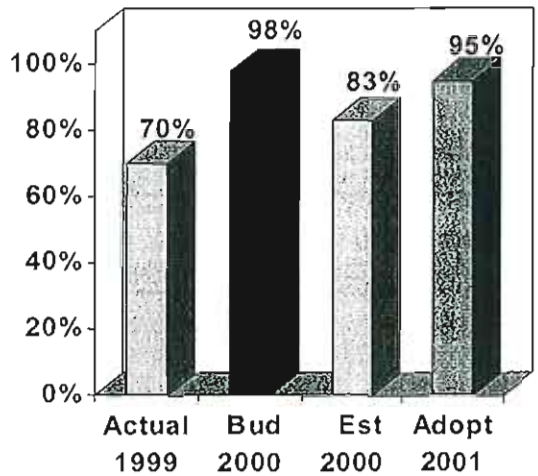
This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $15,516. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

CONVENTION CENTER EXPANSION

SPECIAL REVENUE FUND EXPENDITURES BY CHARACTER

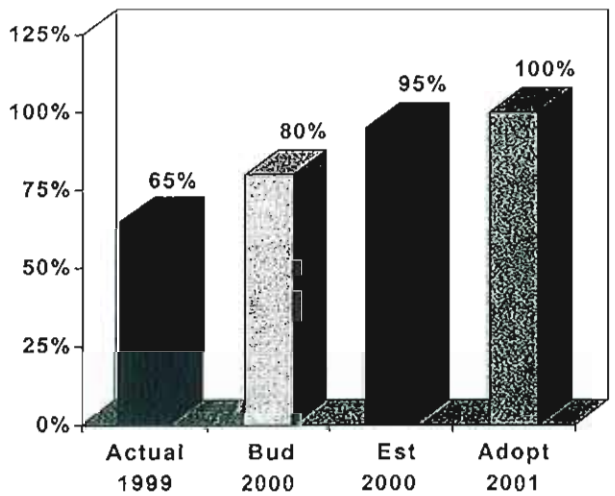
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$320,482	$335,546	$325,552	$359,014
CONTRACTUAL SERVICES	95,331	189,441	195,413	121,360
COMMODITIES	12,613	17,209	17,209	20,604
OTHER EXPENDITURES	1,840	1,860	1,860	1,593
CAPITAL OUTLAY	9,741	900	900	5,780
TRANSFERS	237,035	292,743	292,743	347,768
TOTAL EXPENDITURES	**$677,042**	**$837,699**	**$833,677**	**$856,119**
AUTHORIZED POSITIONS	7	7	7	7
FULL-TIME EQUIVALENTS	7.00	7.00	7.00	7.00

% OF OVERALL CONSTRUCTION FUNDS SPENT (Cumulative)

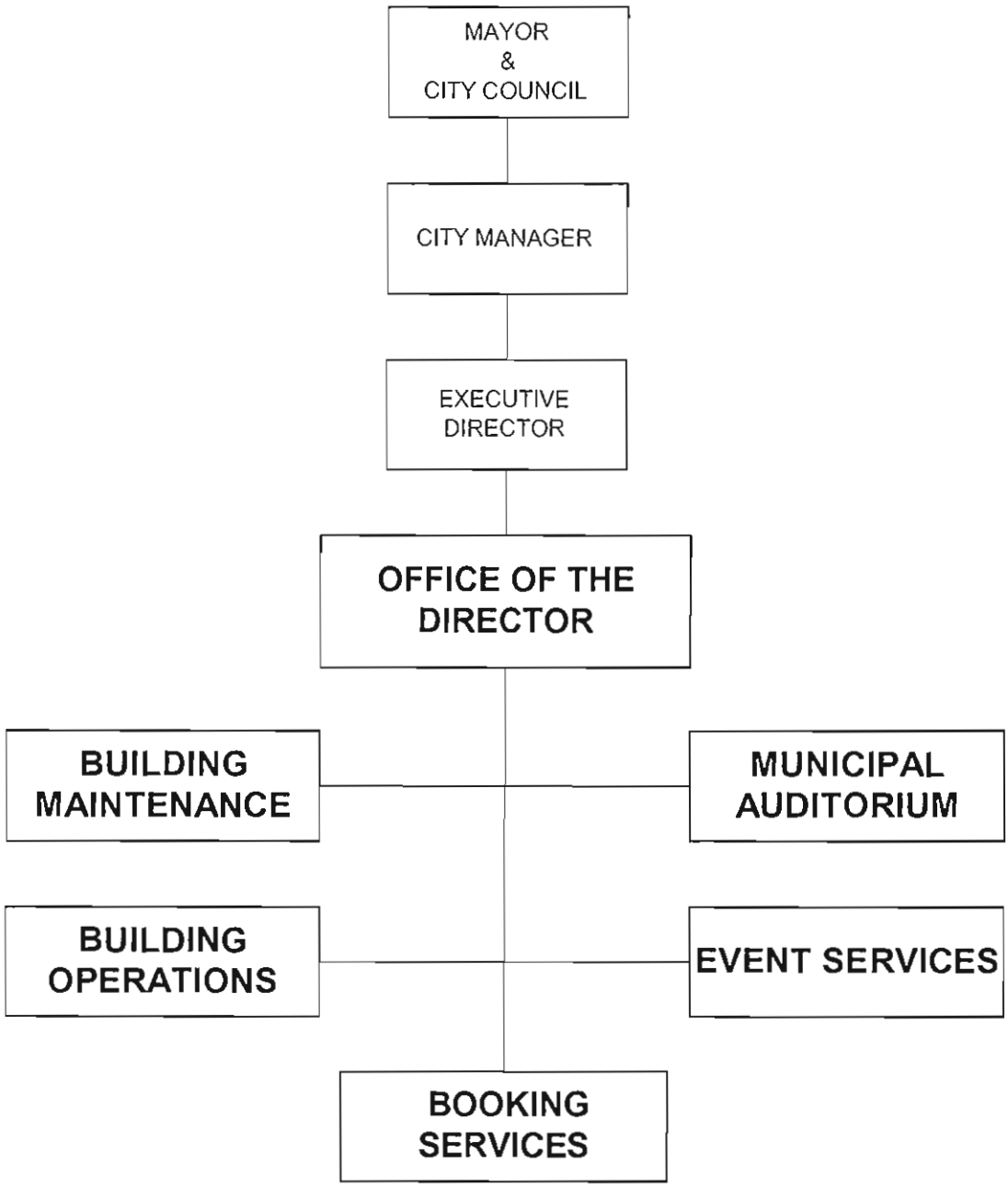


» The FY 2001 estimate of cumulative construction funds does not include retainage, which is released upon final acceptance of all systems and contractual releases.

% OF OVERALL CONSTRUCTION SCHEDULE COMPLETED (Cumulative)



CONVENTION FACILITIES



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Hotel/Motel Tax Fund	382.62	$16,891,613
Capital Projects	0.00	848,000
Total Funding	**382.62**	**$17,739,613**

CONVENTION FACILITIES

HOTEL/MOTEL TAX FUND

MISSION STATEMENT

The Convention Facilities Department shall provide for a positive and productive experience for facility customers and an environment conducive to the personal and professional growth of facility employees.

PROGRAM INFORMATION

This department oversees the operation and management of the Henry B. Gonzalez Convention Center, Lila Cockrell Theater and Municipal Auditorium. Activities in the facilities include conventions, corporate meetings industrial trade shows, consumer trade shows, concerts, performing arts events, and a variety of civic, religious and private social functions. This department will also work with the Convention Center Expansion Office to complete the renovation of the Convention Center which will be completed this fiscal year. Upon completion of the renovation in March 2001, there will be 440,000 square feet of contiguous exhibit space available at the Convention Center. The department is comprised of six divisions which are Office of the Director, Event Services, Booking Services, Building Maintenance, Building Operations and the Municipal Auditorium.

GOALS & OBJECTIVES

To provide all customers with the highest possible level of service. To ensure that customers in the expanded space are not affected by the ongoing renovation phase.

- Ensure proper staffing and necessary programs are in place to operate the newly completed facility in concert with the Departmental Organizational Review.
- Ensure facility customers are completely satisfied with their accommodations and service by establishing a "quality control" program.
- Coordinate use of various advertisement formats with the Convention and Visitors Bureau to inform customers of San Antonio Convention Facilities about the completed expansion and the continuing renovation phase.
- Continue to maximize revenues without negative impact on demand and usage of facilities by expanding cooperative efforts with hotels to market and attract short-term business.
- Coordinate with Convention Center Expansion Office to ensure customers are not adversely affected by the renovation phase.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Attendance- Convention Center	1,678,413	1,705,000	1,695,000	2,118,750
Attendance- Municipal Auditorium	235,022	190,800	192,000	195,000
Output:				
Conventions/meetings (Int'l, Nat'l, State) - Convention Center	70	55	59	81
Conventions/meetings (Int'l, Nat'l, State) – Municipal Auditorium	17	25	14	23
Conventions/meetings (Local, Regional) - Convention Center	64	65	30	18

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Conventions/meetings (Local, Regional) – Municipal Auditorium	12	11	12	15
Corporate meetings - Convention Center	17	35	20	17
Public Events - Convention Center	20	25	29	26
Public Events - Municipal Auditorium	14	24	16	11
Private Events - Convention Center	23	17	26	15
Private Events - Municipal Auditorium	32	15	32	20
City Events - Convention Center	46	20	29	25
City Events - Municipal Auditorium	31	10	16	12
Efficiency:				
Operating Cost per Attendee - Convention Center	$4.67	$5.44	$5.28	$7.23
Operating Cost per Attendee - Municipal Auditorium	$3.56	$4.61	$4.35	$4.86
Revenue per Sq. Foot - Convention Center[1, 2]	$9.65	$10.19	$8.24	$9.17
Revenue per Sq. Foot - Municipal Auditorium	$4.21	$3.61	$2.75	$3.34
Effectiveness:				
Customers' Willingness to Return	92%	97%	97%	97%
Occupancy Rate - Exhibit Halls[3, 4, 5]	62%	78%	70%	68%
Average Maintenance/Transition Rate – Exhibit Halls [6]	N/A	N/A	23%	23%
Occupancy Rate – Municipal Auditorium[3]	54%	63%	55%	55%
Average Maintenance/Transition Rate – Municipal Auditorium [6]	N/A	N/A	23%	23%

EXPLANATORY INFORMATION

[1] In Actual FY 1999 and Revised/Estimated FY 2000, Revenue per square foot is based on current leaseable space.

[2] Re-estimate FY 2000 and Adopted FY 2001 reflect an accounting change in which deposit revenue is not recognized until the event occurs, as well as the change in net square footage of the Convention Center from 431,232 sq. ft. to 765,692 sq. ft.

[3] The occupancy rate calculation uses move-in, move-out and show days.

[4] The Adopted FY 2001 column reflects that the change in March 2001 from two Exhibit Halls to four Exhibit Halls.

[5] According to Price Waterhouse LLP 1998 Convention & Congress Center Annual Report, the average overall Exhibit Occupancy for North American Gateway cities (metro area with > 20,000 hotel rooms) is 53.5%

[6] The average transition rate incorporates days/time used for pest control service, building maintenance, table and chair setup/breakdown and clean-up between customers.

PROGRAM CHANGES

- **REDUCTIONS** **$229,188**

REPAIR AND PREVENTATIVE MAINTENANCE PROGRAM

This ***reduction*** will reduce funding to the Repair and Preventative Maintenance Program by $88,249. A vacant Senior Building Maintenance Mechanic position will be eliminated and its functions will be redirected to other existing positions. This reduction will also limit the amount of funds available for supplemental costs related to the program such as the purchase of supplies and materials.

MAINTENANCE SERVICES

This ***reduction*** will reduce funding to the Nightly Restroom Maintenance Program by $140,939. Four vacant Field Maintenance Worker I positions and one vacant Field Maintenance Crew Leader position will be eliminated with their respective functions being redirected to other existing positions. The service level of the maintenance program will not be reduced, as the maintenance schedule will be redesigned to cover all shifts.

- **IMPROVEMENTS** **$3,673,612**

BETTER JOBS/EDUCATION - SCHOLARSHIP PROGRAM

This ***improvement*** will establish a scholarship program for area high schools. This program, a collaborative effort between the city and area school districts, will provide matching scholarship dollars for students interested in attending colleges that offer a hospitality management curriculum. Matching funds for this program will come from a 50% rental rebate to schools who rent the Municipal Auditorium for school events. First year FY 2001 rental rebates will total $20,100.

PERFORMANCE REVIEWS - ADDITIONAL STAFF AND OUTFITTING

This ***improvement*** of $3,325,661 will provide for additional staff and outfitting for the Convention Facilities Department. A total of 194 positions will be added to the Department's personnel complement, increasing staff level to 403 positions. This improvement is associated with the operation of the expanded and renovated Convention Center, which will open March 2001 and is consistent with the preliminary recommendations of an internal performance review on the Convention Facilities Department. This improvement is also designed to not only operate the expanded facility in the same manner as the old facility, but also to improve customer service delivery with added professional staff positions focusing on event coordination, quality assurance and increased management oversight. The FY 2001 staffing costs will total $2,876,349 with one-time costs totaling $196,447. FY 2002 staffing costs will total $4,709,490.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $327,851. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

- **MANDATES** **$987,026**

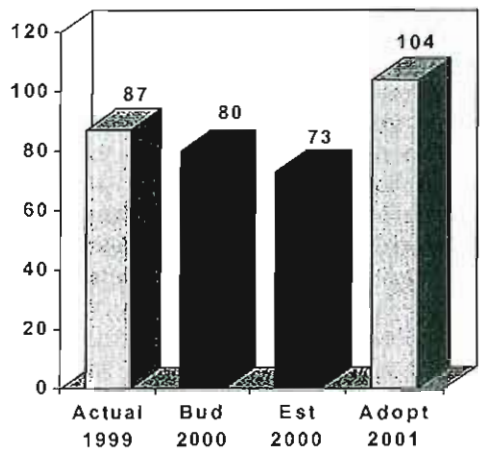
OTHER MANDATES – ADDITIONAL OPERATING COSTS FOR EXPANDED CONVENTION CENTER

This ***mandate*** totaling $987,026 will fund additional contractual and commodity costs associated with supporting/operating the newly expanded and renovated Convention Center. Funding will cover added costs such as repair services, security services, cleaning and laundry services and additional janitor supplies.

HOTEL MOTEL TAX FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$4,558,679	$5,504,028	$5,074,174	$8,813,846
CONTRACTUAL SERVICES	3,105,346	4,062,936	3,824,107	6,091,648
COMMODITIES	342,795	373,612	394,335	791,252
OTHER EXPENDITURES	519,003	590,823	590,823	676,101
CAPITAL OUTLAY	96,466	275,043	275,042	518,766
TOTAL EXPENDITURES	**$8,622,289**	**$10,806,442**	**$10,158,481**	**$16,891,613**
AUTHORIZED POSITIONS	**223**	**215**	**215**	**403**
FULL-TIME EQUIVALENTS	**201.00**	**202.12**	**202.12**	**382.62**

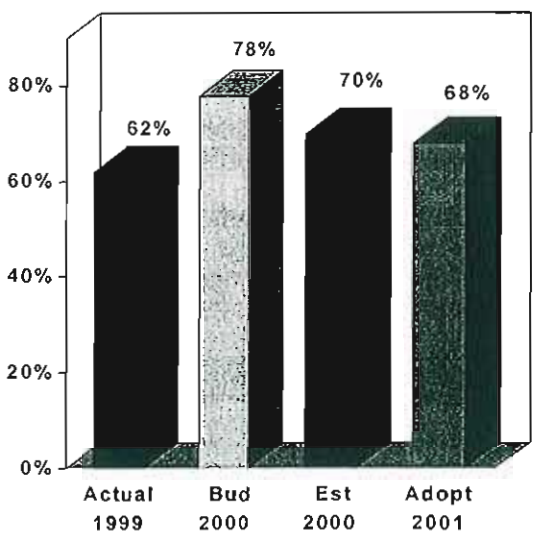
CONVENTIONS/MEETINGS (INT'L, NAT'L & STATE)



»Events planned in FY 2001 reflect a 19.5% increase over actual events that occurred in FY 1999. This increase is the result of the entire facility opening in FY 2001.

»Figures are representative of Convention Center and Municipal Auditorium Events.

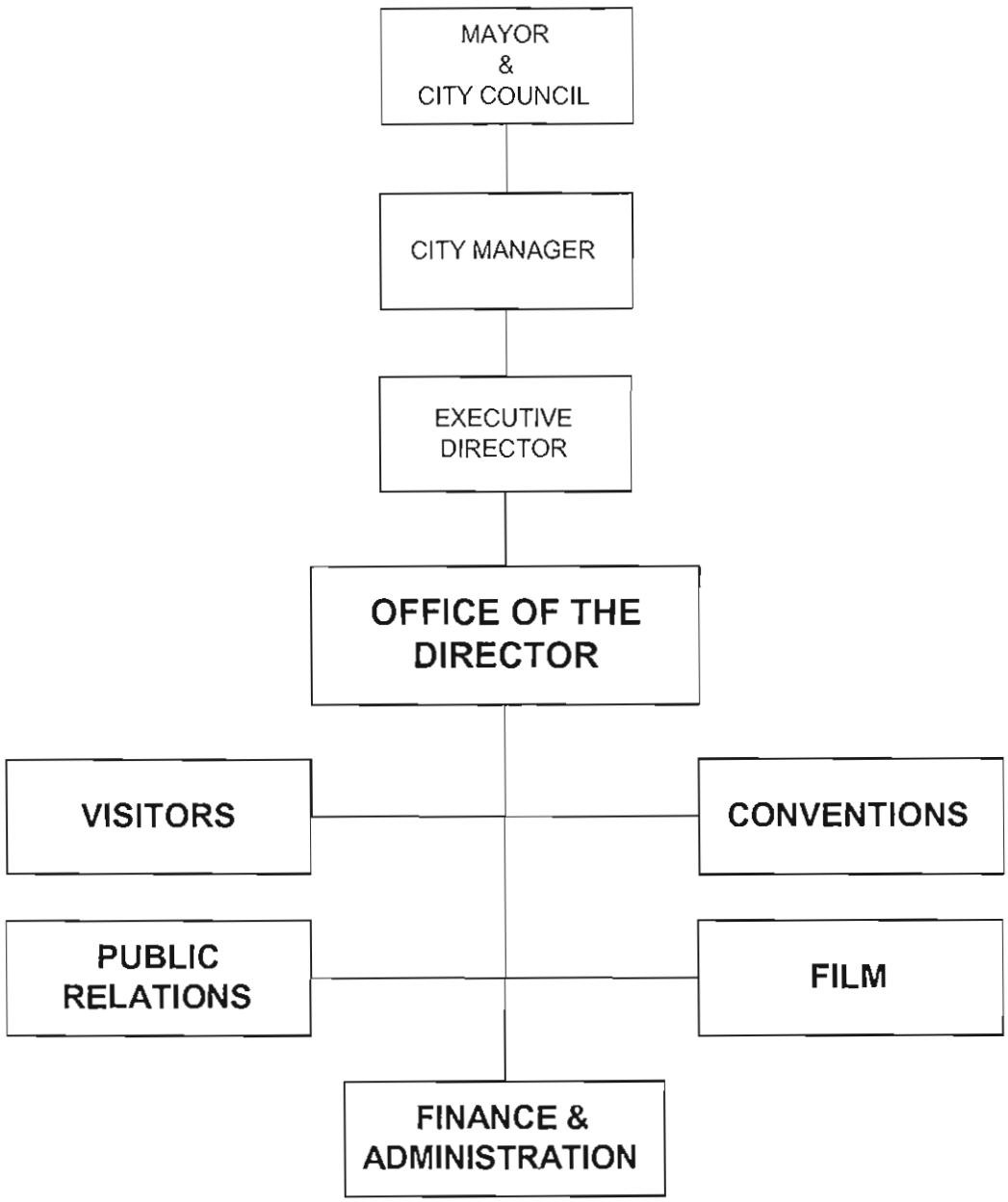
OCCUPANCY RATE - EXHIBIT HALLS



»FY 2001 occupancy rates are 9.67% higher than Actual 1999 rates. Increase is driven by an increase in the number of event days booked.

»FY 2001 rate reflects the transition from two halls to four halls, set to occur at mid-year.

CONVENTION & VISITORS BUREAU



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Hotel/Motel Tax Fund	106.50	$13,890,605
Total Funding	**106.50**	**$13,890,605**

CONVENTION AND VISITORS BUREAU

HOTEL/MOTEL TAX FUND

MISSION STATEMENT

To promote and market San Antonio as a premier leisure visitor and convention/meeting destination for the purpose of positively affecting the city's economy.

PROGRAM INFORMATION

The Convention and Visitors Bureau (CVB) promotes and markets San Antonio as a convention, leisure visitor and film location destination. This is accomplished through meeting industry trade and leisure visitor advertising strategies, the direct solicitation of conventions and corporate meetings, group tour and travel operators and film clients, public relations strategies, client support and service programs, market research and other marketing efforts including internet. The five functions of the Bureau are: Visitor marketing sales and service, Convention marketing sales and service, Finance & Administration, Public Relations, and Film.

GOALS & OBJECTIVES

To promote and market San Antonio as a leisure visitor, convention, and film location destination.

- To generate continued growth in hotel room night consumption and sales tax receipts by attracting an expanding base of state, regional, national and international visitors to San Antonio.
- To maintain and strengthen the City's position as a premier convention/corporate meeting destination by maximizing utilization of hotel room nights via the successful booking of an expanding Convention Center as well as the Municipal Auditorium and Alamodome.
- To increase consumer awareness (worldwide) of San Antonio as a preferred visitor destination through editorial placement of print and electronic media via promotions and public relations with all travel media.
- To continue to enhance San Antonio's reputation as a premier location for the television and motion picture film industry.
- Continue to monitor marketing results and refine efficiencies of programs such as advertising and target market database collection and research.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
# of Hotel Rooms (citywide) [1]	26,042	26,469	26,823	27,494
Convention Center Exhibit Space (GSF) [2, 3]	242,000	230,450	225,820	440,000
Municipal Auditorium Seating Capacity	5,000	5,000	5,000	5,000
Alamodome (GSF)	160,000	160,000	160,000	160,000
Total Departmental Advertising Budget (millions)	$6.50	$5.60	$5.60	$5.10
Visitor's Division Advertising Budget (millions)	$4.38	$3.68	$3.68	$3.18

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
# of CVB Initiated Convention Hotel Room Nights Booked [4]	1,056,294	1,320,000	1,200,000	1,320,000
# of Convention Room Nights Hosted	950,874	1,050,000	1,038,000	1,100,000
# of Delegates – Conventions Hosted	575,125	648,000	627,000	657,000
# of Delegates Using Convention Center	215,185	246,121	221,300	256,595
# of Convention Room Nights Booked from New Markets (groups not previously Booked) [5]	205,318	297,481	226,279	307,481
# of Reported Tour & Travel Room Nights (including incentive)	415,419	415,400	420,050	424,250
# of Visitor Inquiries (including advertising responses) [6, 7]	716,706	705,390	652,430	570,860
# of Visitor Advertising Responses [7]	388,194	380,910	368,900	283,420
# of Reported Feature Film, TV, Coml. & Misc. Productions	148	140	145	150
# of Site Inspections - CVB	1,062	1,315	1,299	1,418
Total of 7% Hotel Occupancy Tax Collections (millions)	$31.24	$34.55	$34.49	$36.61
# of Room Nights consumed citywide (thousands) [1]	5,738.2	6,107.0	5,934.5	5,992.0
# of CVB initiated PR stories generated (all media)	1,162	1,100	1,200	1,000
Efficiency:				
Average Daily Rates [1]	$85.12	$91.50	$87.39	$89.20
Average Occupancy Rates [1]	62.4%	63.6%	61.5%	61.2%
Effectiveness:				
Direct Tour & Travel Exp.-CVB reported (Mil) [8]	$68.8	$68.8	$69.6	$70.3
Direct Film Expenditures (Mil)	$16.0	$5.0	$3.0	$5.0
Monetary Value of Articles Published (Mil)	$5.9	$8.0	$8.0	$7.5
Direct Convention Delegate Exp. Hosted (Mil)[9]	$470.9	$530.6	$513.4	$538.0

EXPLANATORY INFORMATION

[1] Actual FY 1999 data is provided by Source Strategies.
[2] FY 2000 reflects a temporary reduction due to on-going construction at the Convention Center.
[3] General Square Footage (GSF) of 440,000 in FY 2001 will be available for only a portion of the year.
[4] Decrease in Estimated FY 2000 is due in part to current year staff vacancies.
[5] Decrease in Estimated FY 2000 is in part attributed to delay in announcement of the headquarter hotel.

EXPLANATORY INFORMATION CONTINUED

[6] Actual FY 1999 increased 56.7% from FY 1998 driven dominantly from additional marketing programs resulting from Republican National Convention re-allocation.
[7] Decrease in the Adopted 2001 is driven by RNC advertising dollars no longer being available.
[8] Figures based on $165.70 spent per day per leisure visitor party in hotel as reflected by the Promark expenditures study September 1990 R/N Room Nights
[9] Figures based on $818.82 per delegate expenditure per Deloitte & Touche 1993 study for International Association of Convention and Visitors Bureaus (IACVB).

PROGRAM CHANGES

- **REDUCTIONS** **$255,917**

OPERATIONAL SAVINGS

This ***reduction*** will decrease the Bureau's contractual funding in FY 2001. This reduction of $255,917 is made possible by the department identifying service delivery efficiencies in areas such as travel and the use of professional contractors and temporary services. This reduction will have no impact on service delivery.

- **IMPROVEMENTS** **$1,129,807**

COMMUNITY & CULTURAL INITIATIVES - BASELINE INCREASE TO VISITOR ADVERTISING

This ***improvement*** will increase the Bureau's advertising base budget by $500,000. Additional funding will enhance the Bureau's marketing efforts aimed at increasing the number of visitors to San Antonio. By increasing the Bureau's advertising budget, it is anticipated that the cost of the program change will be recovered from an increase in Hotel/Motel tax collections resulting from more hotel room nights consumed.

COMMUNITY & CULTURAL INITIATIVES - INCREASED FUNDING TO THE SAN ANTONIO SPORTS FOUNDATION

This ***improvement*** will increase funding to the San Antonio Sports Foundation (SASF) by $22,515. This increase will allow the Foundation to be more competitive in securing events to come to San Antonio. Funding provides for bid services, office supplies and other miscellaneous costs. This increase will bring the SASF's total city funding to $150,000.

COMMUNITY & CULTURAL INITIATIVES - ONE-TIME CONTRIBUTION TO SPORTS FOUNDATION FOR PAN AMERICAN GAMES

This ***one-time improvement*** will provide $250,000 to the San Antonio Sports Foundation for the Pan American Games. Funding will assist the Foundation in preparing Pan American bid materials in this fiscal year. This contribution will bring the Foundation's funding to a total of $400,000 for FY 2001.

PROGRAM CHANGES CONTINUED

COMMUNITY & CULTURAL INITIATIVES - ADD ACCOUNT EXECUTIVE

This ***improvement*** will fund an additional Account Executive II position for the Public Relations Division. This additional position will assist with media support for leisure advertising and assist in accommodating increased demands for public relations services from other Convention and Visitors Bureau divisions. Funding for FY 2001 will total $32,183. The second year funding for this improvement in FY 2002 will be $48,799.

COMMUNITY & CULTURAL INITIATIVES ENHANCEMENT - SENIOR MANAGEMENT ANALYST

This ***improvement*** will provide one Senior Management Analyst position. This position will assist the department in monitoring and facilitating visitor related research projects. FY 2001 funding at six months will total $30,506. The second year cost will be $50,219.

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $227,967. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

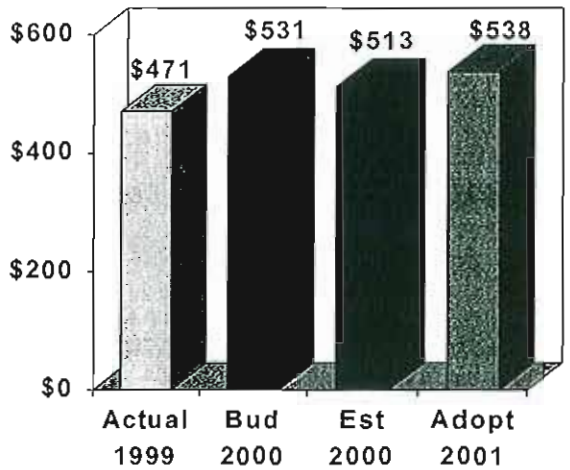
TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $66,636 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

HOTEL MOTEL TAX FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$3,287,308	$3,878,427	$3,744,524	$4,245,643
CONTRACTUAL SERVICES	10,210,582	9,818,153	9,949,207	9,340,908
COMMODITIES	140,613	194,910	173,845	162,910
OTHER EXPENDITURES	56,810	51,240	51,240	43,046
CAPITAL OUTLAY	94,109	131,250	131,750	98,098
TOTAL EXPENDITURES	**$13,789,422**	**$14,073,980**	**$14,050,566**	**$13,890,605**
AUTHORIZED POSITIONS	**150**	**150**	**150**	**150**
FULL-TIME EQUIVALENTS	**107.65**	**106.50**	**106.50**	**106.50**

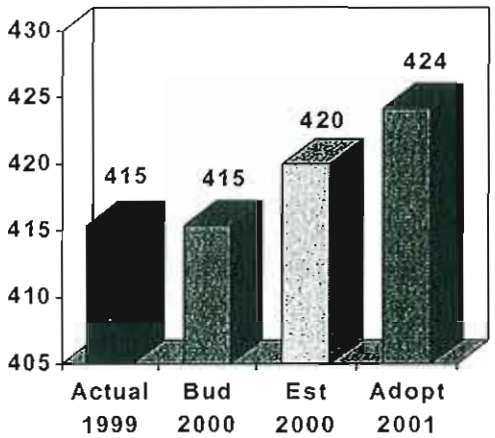
CONVENTION DELEGATE EXPENDITURES (IN MILLIONS)



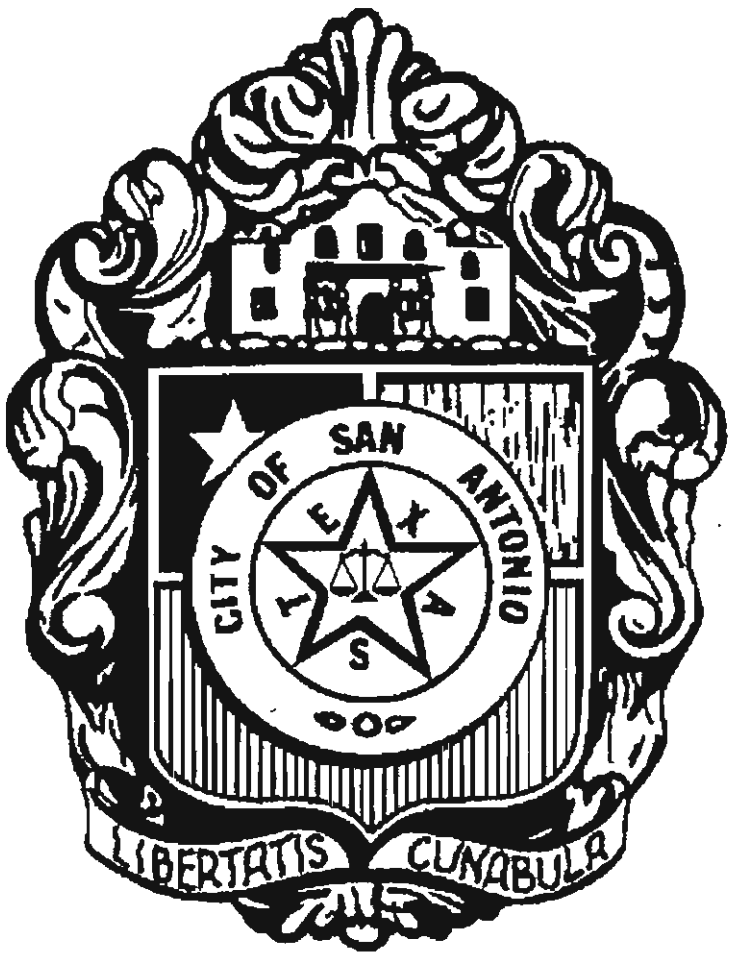
»FY 2001 reflects a projected 14.22% increase in amount of delegate expenditures over FY 1999.

»Measure reflects the total number of dollars spent in San Antonio by convention attendees.

REPORTED TOUR & TRAVEL ROOM NIGHTS (IN THOUSANDS)



»FY 2001 reflects a projected 2.16% increase in the number of tour & travel room nights reported over FY 1999 and reflects a 19.97% increase since FY 1997.


CITY OF SAN ANTONIO
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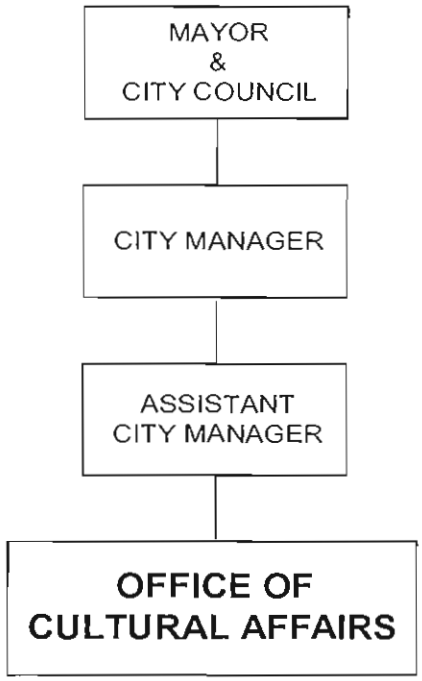
CULTURAL AFFAIRS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Hotel/Motel Tax Fund	8.00	$834,201
Categorical Grants	1.00	270,795
Arts Agencies	0.00	2,701,193
Total Funding	**9.00**	**$3,806,189**

HOTEL/MOTEL TAX FUND

MISSION STATEMENT

The mission of the Office of Cultural Affairs is to enhance the quality of life for San Antonio citizens and visitors by providing leadership, resources and support to arts and cultural organizations and individual artists.

PROGRAM INFORMATION

The Office of Cultural Affairs is responsible for managing and monitoring the funding program for local arts and cultural organizations, providing technical assistance to organizations and individual artists, implementing marketing and audience development strategies, promoting cultural tourism initiatives, collaborating with other city departments in a variety of arts-centered neighborhood revitalization, economic development and youth initiatives, and coordinating cultural exchanges with San Antonio's Sister Cities. The Office of Cultural Affairs receives annual operating support from the Texas Commission on the Arts, and applies for grants from the National Endowment for the Arts, foundations and corporate sources. With respect to grantmaking policies and processes, the Office is advised by the Cultural Arts Board, appointed by the Mayor and City Council.

GOALS & OBJECTIVES

To provide leadership and resources for comprehensive arts and cultural development, enhancing the quality of life through improving the quality of arts in San Antonio.

- To support programs that further artistic excellence, foster increased public participation, and address City Council priorities.
- To increase arts and cultural audiences by supporting marketing and audience development programs.
- To support cultural tourism initiatives as an economic development strategy.
- To foster intercommunication between the arts and the tourist/hospitality industry through local cultural tourism summits.
- To collaborate with other City departments in the development and implementation of neighborhood revitalization, economic development and youth initiatives where the arts, artists and cultural activities can play an integral role.
- To promote international cultural exchanges with our Sister Cities.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Art agency events funded	3,028	4,025	4,000	4,150
Amount of grants awarded [1]	$2,225,811	$2,476,055	$2,484,055	$2,830,171
No. of in-school presentations	1,917	3,147	3,980	4,050
No. of community-based workshops [2]	3,818	2,613	5,725	5,860
No. of cultural tourism projects [3]	4	8	6	7
Cultural Tourism Program Funds	$71,000	$100,000	$88,000	$112,000
CRAG Programs				
No. of Neighborhood Discovery Tours	N/A	4	4	5
No. of Neighborhood Revitalization Art Projects	N/A	4	4	4

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input continued:				
No. of Arts in the Community Projects	N/A	10	9	10
Output:				
Number of audience members	1,374,249	2,320,270	2,520,100	2,633,720
Amount of non-City dollars leveraged for arts agencies	$18,056,880	$19,456,410	$20,408,250	$20,818,800
No. of children benefiting (school related workshops)	167,715	162,614	163,870	176,620
No. of individuals benefiting (community workshops)	72,502	88,102	93,940	94,910
No. of cultural tourism participants [4]	561,200	213,700	186,600	103,700
Amount of non-City dollars leveraged by cultural tourism [5]	$671,000	$1,869,418	$1,093,000	$738,500
CRAG Programs				
Neighborhood Discovery Tour Partners	N/A	20	22	30
Number Revitalization Art Project Partners	N/A	55	55	55
Arts in the Community Project Participants	N/A	10,000	9,500	12,600
Efficiency:				
Avg. attendance at agency funded events	454	576	630	635
Avg. no. of school children benefiting (school related workshops)	87	52	41	44
Avg. no. of individuals benefiting (community workshops)	19	34	16	16
Avg. no. of participants per cultural tourism project	140,300	26,700	31,100	14,814
CRAG Programs				
Avg. No. Partners in Neighborhood Discovery Tours	N/A	5	6	6
Avg. No. Partners in Neigh. Revitalization Art Projects	N/A	14	14	13.75
Avg. No. of Participants in Arts in the Community	N/A	1,000	1,056	1,260
Effectiveness:				
% increase/decrease in audience members	(0.31%)	0.04%	0.45%	0.04%
Ratio of City dollars to non-City dollars spent	$1:$8.11	$1:$7.86	$1:$8.22	$1:$7.35

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness continued:				
% increase/decrease in school children benefiting	(0.310%)	(0.025%)	(0.020%)	(0.070%)
% increase/decrease in individuals benefiting (community workshops)	(0.170%)	0.091%	0.230%	0.010%
Ratio of City dollars to non-City cultural tourism dollars[5]	$1:$9.45	$1:$18.69	$1:$12.01	$1:$6.78
CRAG Programs				
% increase/decrease of partnerships in the Neighborhood Discovery Tours	N/A	N/A	N/A	0.27%
% increase/decrease in Neighborhood Revitalization Art Projects	N/A	N/A	N/A	0.21%
%increase/decrease of participants in the Arts in the Community Projects	N/A	N/A	N/A	0.25%

EXPLANATORY INFORMATION

[1] Re-estimated amount includes the carry over of state funds authorized by ordinance. Adopted FY 2001 level includes the carry over of $24,964 from two projects.

[2] The Re-estimated FY 2000 increased level was due largely to additional Non-City funding support specifically for workshops. Noted specifically, was support from the Kronkosky Charitable Foundation.

[3] The reduction in the Re-estimate FY 2000 is due to the Cadence Cloggers project carried forward to the next fiscal year and the deletion of a Symphony project which was not implemented. The Adopted FY 2001 level includes five new projects, a cultural summit, and the Cadence Cloggers project.

[4] The reduction in the Re-estimate FY 2000 participation level is a result of a project carried forward and the Symphony project not implemented.

[5] The amount of non-city dollars leveraged in FY 2001 has decreased due to the type of projects planned for FY 2001. These events are anticipated to be smaller in nature, unlike prior year events which were hosted by large cultural organizations and experienced high attendance levels.

PROGRAM CHANGES

- **REDUCTIONS** **$12,176**

NEIGHBORHOOD REVITALIZATION ART PROJECT

This ***reduction*** will reduce funding for the "Neighborhood Revitalization Art Project" which currently has $117,500 programmed for operational support and grant awards. Specifically, this reduction will reduce funding of the project's competitive grant process by $12,176. A reduction in funds will limit the amount of grants available for award to neighborhood revitalization projects. The same number of awards will be provided in FY 2001 resulting from a grant award cap being established.

PROGRAM CHANGES CONTINUED

- IMPROVEMENTS $542,189

CRAG – CULTURAL TOURISM PROMOTION AND COMMUNITY OUTREACH MATCHING FUNDS

This ***improvement*** will provide funding for promotional and community outreach related to cultural tourism initiatives outlined in the CRAG report. Funding will allow for agreements to be established with local agencies in an effort to promote art/cultural events. Funding will also be used for national and international promotion of these selected art/cultural events. In FY 2001, five events will be selected for outreach and promotion such as Contemporary Arts Month and Dia de los Muertos. FY 2001 program costs will total $150,000 with one-time costs totaling $80,000.

COMMUNITY & CULTURAL INITIATIVES – ADDITIONAL ARTS & CULTURAL AGENCY DOLLARS

This ***improvement*** will provide for a 2.6% inflationary increase to arts & cultural agency funding. This improvement will add $60,849 for project and program support bringing the total amount of agency funding to $2,701,193 for FY 2001. Funding of these arts & cultural agencies is located in the Hotel/Motel's "Contributions to Other Agencies" budget.

COMMUNITY & CULTURAL INITIATIVES – ONE-TIME CONTRIBUTION TO SAN ANTONIO SYMPHONY

This ***one-time improvement*** of $300,000 will be used by the San Antonio Symphony to encourage increased community support. Funding will leverage other community funds that, in combination will be used as an endowment to keep the Symphony in permanent solvency. This additional funding will bring the City's total contribution to the Symphony in FY 2001 to $831,422. Funding of the Symphony is located in the Hotel/Motel "Contributions to Other Agencies" budget.

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $16,659. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING – ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $14,681 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

PROGRAM CHANGES CONTINUED

- **MANDATES** **$56,241**

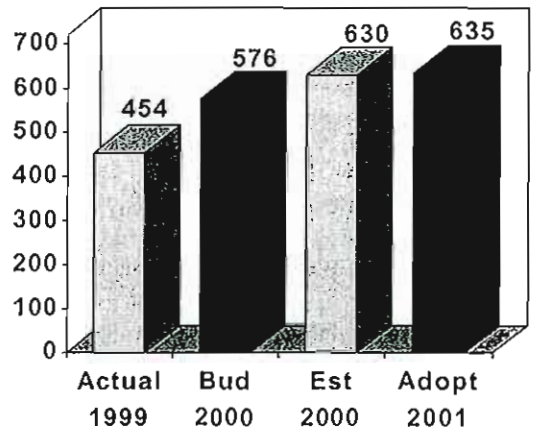
OTHER MANDATES – OFFICE RELOCATION COSTS

This ***mandate*** will fund general moving expenses and rental costs related to the relocation of the Office of Cultural Affairs to the Casa de Mexico Building. Relocation expenses result from moving of computer systems and office furniture. In addition, funding will also cover rental fees the department will incur upon moving into the new office space. The FY 2001 relocation expenses total $56,241. Recurring costs associated with rental fees in FY 2002 total $41,900.

HOTEL/MOTEL TAX FUND EXPENDITURES BY CHARACTER

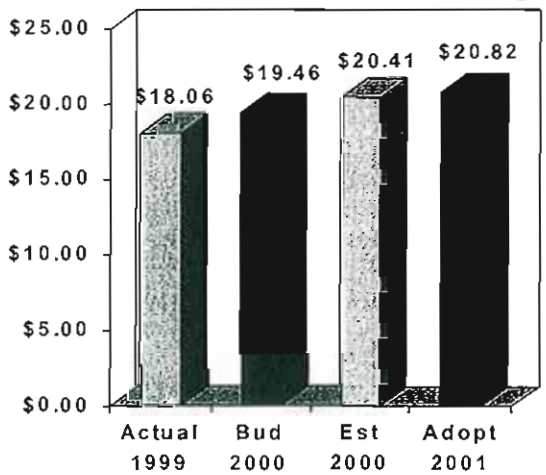
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$333,565	$371,693	$344,904	$406,352
CONTRACTUAL SERVICES	77,266	189,874	193,616	293,271
COMMODITIES	5,696	20,900	21,175	125,651
OTHER	1,280	3,160	3,160	2,689
CAPITAL OUTLAY	489	12,116	12,116	6,238
TOTAL EXPENDITURES	**$418,296**	**$597,743**	**$574,971**	**$834,201**
AUTHORIZED POSITIONS	**7**	**8**	**8**	**8**
FULL-TIME EQUIVALENTS	**7.00**	**8.00**	**8.00**	**8.00**

AVG. ATTENDANCE AT AGENCY FUNDED EVENTS



»The projected FY 2001 average attendance will increase by 39.87% over FY 1999.

AMOUNT OF NON-CITY DOLLAR LEVERAGED FOR ARTS AGENCIES (In Millions)



»The projected amount for FY 2001 of non-city dollars leveraged has increased by 15.28% over FY 1999.

CULTURAL AFFAIRS
GRANT SUMMARY

The Office of Cultural Affairs will receive grant funds totaling $270,795 for FY 2000-2001. The Texas Commission on the Arts continues to support local art organizations by providing funds for partial support to organizations recommended for funding by the Cultural Arts Board through the regular City funding process.

Listed below is a comprehensive listing of all the grants the department of Office of Cultural Affairs will receive in FY 2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Decentralization - Texas Commission on the Arts		$122,369	$15,185	$122,369	$259,923
Cultural Tourism Marketing - Texas Commission on the Arts		5,436		5,436	10,872
TOTAL		$127,805	$15,185	$127,805	$270,795

Activity Number:	**28-01-01**
Division:	**Administration**
Program Dates:	**09-01-00 to 08-31-01**
Authorized Positions:	**1**

PROGRAM DESCRIPTION

The Texas Commission on the Arts (TCA) funds will be used for the purpose of sub-granting to agencies. The Texas Commission on the Arts established a "Decentralization Program" in six major Texas cities which utilize a per capita base in its funding formula. Local arts organizations are required to apply directly to the City for arts funding. The funds will continue to provide partial support to organizations recommended for funding by the Cultural Arts Board through the regular City funding process.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 7,274	$ 8,331	$ 15,185
State - Texas Commission on the Arts	159,231	159,231	122,369
Other - This includes requirements of City In-kind	159,231	159,231	122,369
Total	**$ 325,736**	**$ 326,793**	**$ 259,923**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 28,859	$ 31,851	$ 33,540
Contractual	137,646	135,711	104,014
Commodities	-	-	-
Other Expenditures	159,231	159,231	122,369
Capital Outlay	-	-	-
Other Expenditures	-	-	-
Total	**$ 325,736**	**$ 326,793**	**$ 259,923**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of events funded	3,028	4,025	4,150
Output:			
Numbers of audience members	1,374,249	2,320,270	2,633,720
Amount of non-City funds leveraged	$18,056,880	$19,456,410	$20,168,800
Efficiency:			
Average attendance at events	454	576	635
Effectiveness:			
Ratio of city to non-city dollars spent	$1:$8.11	$1:$7.86	$1:$7.35

Activity Number:	**28-01-01**
Division:	**Administration**
Program Dates:	**09/01/00 to 08/31/01**
Authorized Positions:	**0**

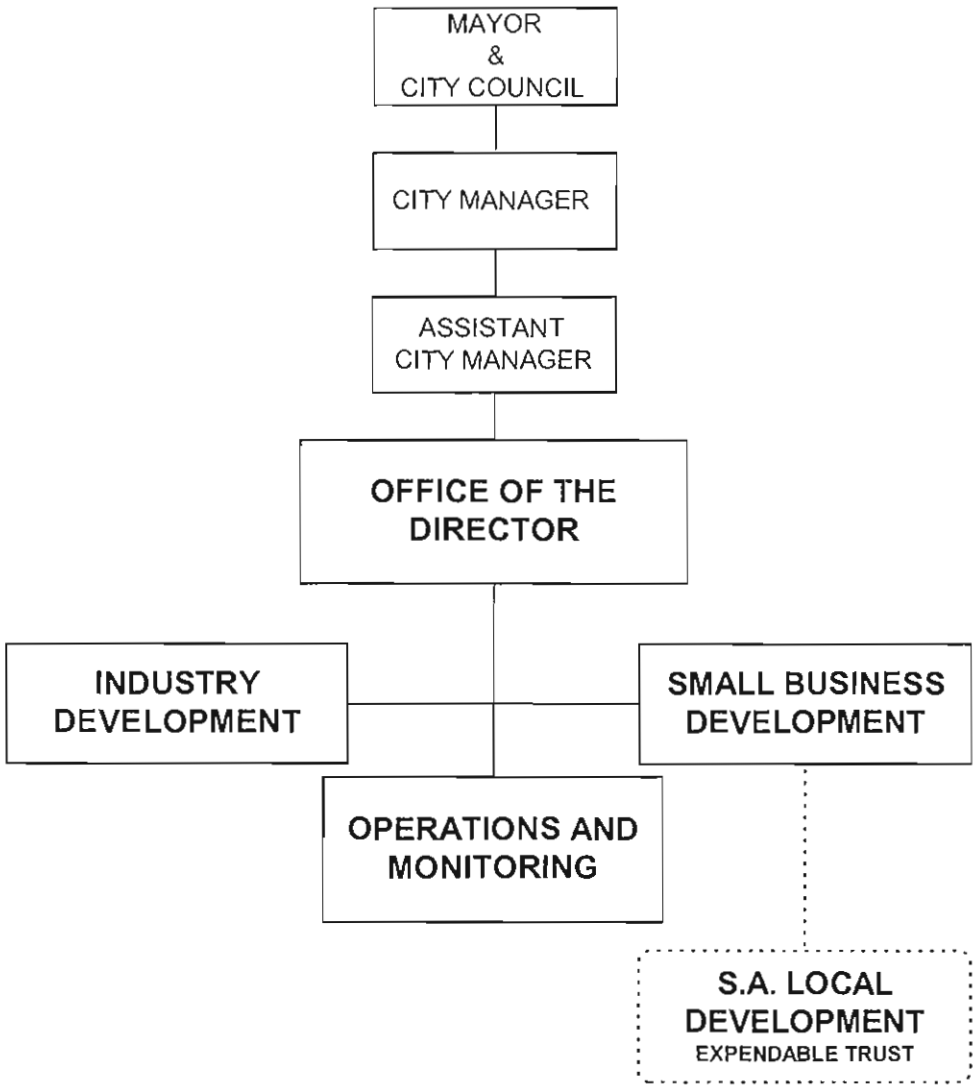
PROGRAM DESCRIPTION

The TCA Marketing Grant funds production of materials to be used in promoting "Beyond the Alamo" packages and travel to participate in state and national Cultural Tourism (CT) conferences.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Funding provided by the State (TCA)	N/A	$ 6,610	$ 5,436
Other - This includes requirements of City In-kind	N/A	6,610	5,436
Total	$ -	$ 13,220	$ 10,872

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Contractual	N/A	$ 6,610	$ 5,436
Commodities	N/A	-	-
Other Expenditures	N/A	6,610	5,436
Total	$ -	$ 13,220	$ 10,872

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Amt. Of Dollars expended on CT travel and promotional activity	N/A	$6,610	$5,436
Output:			
No. CT travel and promotional activities	N/A	6	3
Efficiency:			
Avg. cost per CT travel and promotional activity	N/A	$1,102	$1,812
Effectiveness:			
% CT travel and promotional activities completed	N/A	100%	100%



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	30.00	$2,034,796
Community Development Block Grant	1.00	48,989
Categorical Grants	3.00	8,306,605
SALDC Trust Fund	5.00	251,246
Capital Projects	0.00	8,636,000
Total Funding	**39.00**	**$19,277,636**

ECONOMIC DEVELOPMENT

GENERAL FUND

MISSION STATEMENT

More and better jobs with equity and diversity.

PROGRAM INFORMATION

The Department is divided into four major divisions. The Office of the Director provides administrative and programmatic oversight. The Industry Development Division provides services to such driver industries as biotechnology, health/medical services, information technology, hospitality, logistics/distribution and machines trade/maintenance in an effort to stimulate business development efforts within these targeted industries. The Small Business Development Division provides programs and services such as the Small Business Economic Development Advocacy program which provides government contracting opportunity services; the First Point Business Assistance program which provides business start-up information and business technical assistance, and the San Antonio Local Development Company (SALDC) which provides small business loans to new and expanding businesses. The Operation and Monitoring Division provides support data analysis and monitoring of contracts to provide due diligence and contract compliance.

GOALS & OBJECTIVES

- Create more and better jobs by leveraging our targeted industries that focus on and encourage economic drivers in which San Antonio has a competitive advantage.
- Promote a robust job creation environment by facilitating business development through the promotion of entrepreneurialism, business retention & expansion and business attraction.
- Promote economic leveraging for a more vibrant economy through economic incentive programs that provide increased access to capital, a quality workforce and key infrastructure investment for economic driver industries.
- Encourage economic equity and diversity through the promotion of neighborhood commercial revitalization and contracting opportunities for small, minority and women-owned businesses.
- Coordinate economic development strategic planning efforts with economic development organizations and the community to better understand and improve market opportunities for the business community.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Positions [1]	N/A	35	36	39
Department Budget [1]	N/A	$2,235,316	$2,226,018	$2,484,981
No. of Jobs Lost Due to Base Realignment and Closures (cumulative)	7,957	9,649	10,282	12,282
Output:				
No. of New Jobs (Announced by Prospects) [2]	6,418	3,340	4,164	3,016
No. of Jobs Created/Retained	6,083	4,775	4,402	5,525
No. of Direct Defense Conversion Jobs Created/Retained (cumulative)	4,129	5,176	4,946	5,946
No. of Clients/Businesses Served	1,382	2,325	2,056	2,134

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output continued:				
No. of Prospect Announcements	8	9	8	8
No. of First Point Clients Served	3,110	3,250	3,200	3,300
SBE Contracting Dollars	$91,611,847	$72,000,000	$84,137,222	$67,500,000
MBE Contracting Dollars	$26,929,272	$34,080,000	$40,652,744	$31,950,000
WBE Contracting Dollars	$17,658,838	$16,640,000	$8,321,564	$15,600,000
AABE Contracting Dollars	$3,702,939	$2,400,000	$3,379,842	$2,250,000
Total Contracting Dollars	$166,234,172	$160,000,000	$170,614,215	$150,000,000
No. of SALDC Loans Approved	36	42	38	50
No. of Inner City SALDC Loans	14	29	20	24
Amount of Inner City Loans Approved	$2,464,700	$3,100,000	$2,950,000	$3,200,000
Total Amount of SALDC Loans Approved	$9,416,200	$8,850,000	$8,750,000	$11,500,000
Total No. of SALDC Loans Serviced	144	160	162	180
Total SALDC Loan Portfolio	$28,158,175	$37,500,000	$35,500,000	$40,000,000
Private Leverage Through SALDC Loans	$21,997,731	$17,500,000	$17,750,000	$18,500,000
New City Taxes Generated through SALDC Loans	$115,890	$76,500	$85,500	$90,000
No. of Tax Phase-In Projects Approved	4	5	4	5
No. of Jobs Created Thru Tax Phase-In Projects	5,168	1,656	3,059	4,000
Private Investment Generated by Tax Phase-In Projects	$60,700,000	$87,000,000	$299,300,000	$125,000,000
Non-Abated Property Tax Revenue Generated by Tax Phase-In approved [2]	$73,126	$100,883	$371,184	$160,000
No. of Downtown Projects Coordinated	6	12	7	7
Potential New Value of Downtown Projects Coordinated	$310,900,000	$328,900,000	$395,500,000	$395,000,000
Efficiency:				
Cost Per Job Created/Retained	N/A	$468	$506	$456
Cost Per Job Business/Client Served	N/A	$961	$1,083	$1,164
Percent Awarded to SBE	55.11%	45.00%	49.31%	45.00%
Percent Awarded to MBE	16.20%	21.30%	23.83%	21.30%
Percent Awarded to WBE	10.62%	10.40%	4.88%	10.40%
Percent Awarded to AABE	2.23%	1.50%	1.98%	1.50%

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
Avg. No. Jobs Created by Prospect Announcements	802	371	521	377
Avg. No. Jobs Created per Tax Phase-In Approved	1,292	331	765	800
Jobs Created as a % of Jobs Lost to Base Realignment and Closure	51.9%	52.4%	48.1%	48.4%
Ratio of Inner City Loans to Total Loans	38.9%	57.2%	52.6%	60.0%
SBE Percent of Goal	122%	100%	110%	100%
MBE Percent of Goal	76%	100%	112%	100%
WBE Percent of Goal	102%	100%	47%	100%
AABE Percent of Goal	149%	100%	132%	100%

EXPLANATORY INFORMATION

[1] Figures are inclusive of all funding sources with the exception of capital projects in the Capital Budget and those funded by grants.
[2] Re-estimate for FY 2000 includes Convention Hotel investment.

PROGRAM CHANGES

- **REDUCTIONS** **$ 50,000**

  INNER CITY LOAN FUND

  This ***reduction*** will reduce funding of the Inner City Loan Fund by $50,000 due to decreased loan demand.

- **IMPROVEMENTS** **$128,634**

  ECONOMIC DEVELOPMENT/STRATEGIC PLAN – MILITARY BASE CONVERSION & REDEVELOPMENT

  This ***improvement*** will add one Economic Development Coordinator and one Economic Development Specialist position. These positions will facilitate the implementation and monitoring of military base conversion and redevelopment projects. Twelve months funding of these positions in FY 2001 will total $94,518. Second year costs would total $91,009 in FY 2002.

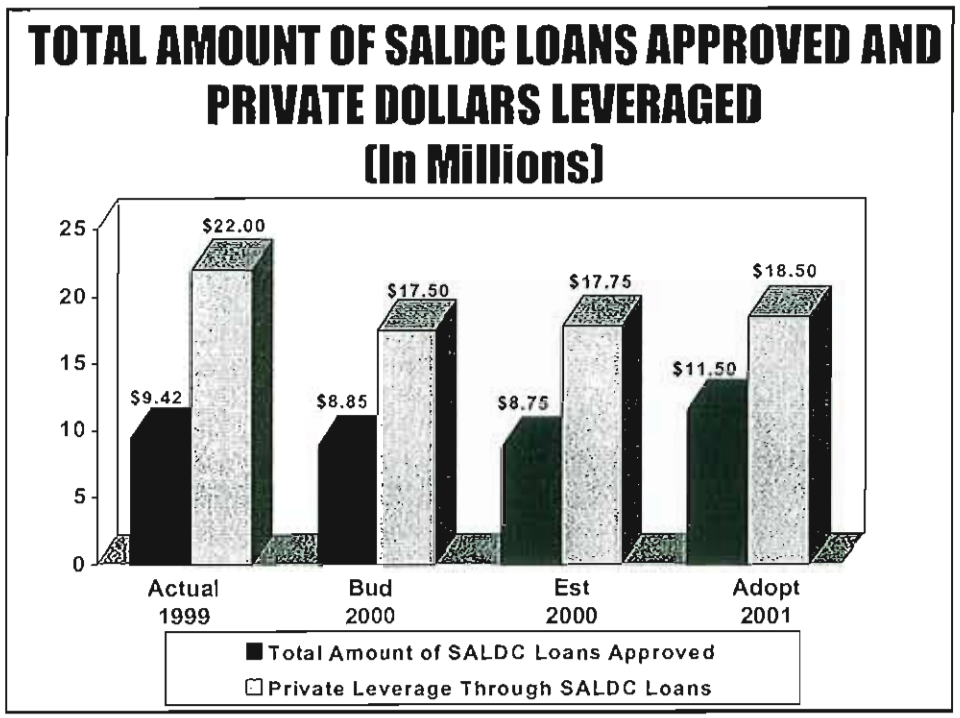
PROGRAM CHANGES CONTINUED

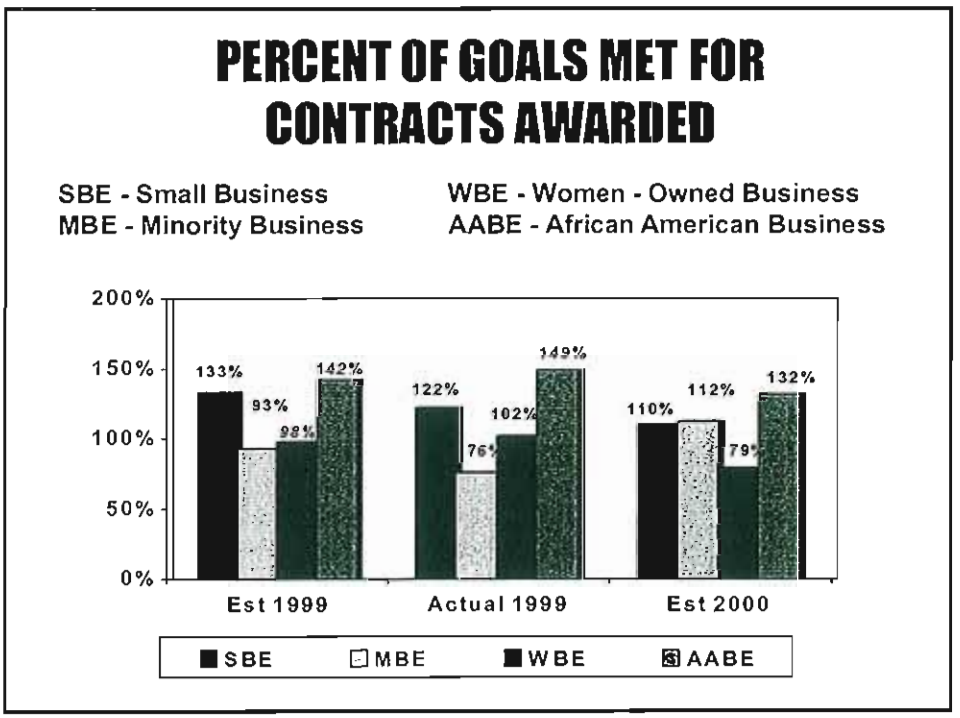
OTHER IMPROVEMENTS – ADD ONE ECONOMIC DEVELOPMENT LOAN OFFICER

This ***improvement,*** to be funded by the San Antonio Local Development Corporation (SALDC), will add one Economic Development Loan Officer position. This position will allow the SALDC's loan programs to be marketed more aggressively, particularly within the inner city. FY 2001 funding of this position at nine months will be $34,116. In FY 2002, full-year funding will be $40,945.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$1,075,242	$1,173,826	$1,155,077	$1,505,420
CONTRACTUAL SERVICES	481,735	616,822	634,424	494,373
COMMODITIES	26,710	22,264	23,181	23,324
OTHER	7,030	8,770	8,770	8,100
CAPITAL OUTLAY	8,849	7,972	8,158	3,579
TOTAL EXPENDITURES	**$1,599,566**	**$1,829,654**	**$1,829,610**	**$2,034,796**
AUTHORIZED POSITIONS	**28**	**30**	**30**	**30**
FULL-TIME EQUIVALENTS	**28.00**	**30.00**	**30.00**	**30.00**


TOTAL AMOUNT OF SALDC LOANS APPROVED AND PRIVATE DOLLARS LEVERAGED
(In Millions)
25
20
15
10
5
0
$9.42
$22.00
$8.85
$17.50
$8.75
$17.75
$11.50
$18.50
Actual 1999
Bud 2000
Est 2000
Adopt 2001
Total Amount of SALDC Loans Approved
Private Leverage Through SALDC Loans


PERCENT OF GOALS MET FOR CONTRACTS AWARDED
SBE - Small Business
MBE - Minority Business
WBE - Women - Owned Business
AABE - African American Business
200%
150%
100%
50%
0%
133%
93%
98%
142%
122%
76%
102%
149%
110%
112%
79%
132%
Est 1999
Actual 1999
Est 2000
SBE
MBE
WBE
AABE

ECONOMIC DEVELOPMENT
GRANT SUMMARY

The Procurement Technical Assistance grant is subject to renewal every two years. This department has received this grant for the last ten years. Both the Economic Defense Conversion Program and the Defense Economic Adjustment Program grants are one-time grants. Future funding is dependent on Federal and State legislative allocations.

Listed below is a comprehensive listing of all the grants the department of Economic Development will/is anticipating to receive in FY 2000-2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
1998 Defense Economic Adjustment Prog.	$ 3,000,000			$ 3,000,000	$ 6,000,000
1996 Defense Conversion Prog.	1,500,000			500,000	2,000,000
Procurement Technical Assistance	149,950			156,655	306,605
TOTAL	$ 4,649,950			$ 3,656,655	$ 8,306,605

Activity Number:	16-01-01
Division:	Military Initiatives
Program Dates:	07-01-98 to 08-31-01
Authorized Positions:	0

PROGRAM DESCRIPTION

In 1998 the City of San Antonio was awarded a total of $8 million in Texas Department of Economic Development (TDED) funds under the Defense Economic Adjustment Assistance Grant (DEAAG) Program. This award, to be allotted over several years also requires a local match of $8 million. The TDED funds have been used to establish sub-grants for the infrastructure projects related to the redevelopment of Kelly Air Force Base. The $8.0 million in economic revitalization grants consists of three sub-grants. All sub-grants are related to the assistance of workers at Kelly AFB, contractors and local businesses directly impacted by the privatization and realignment of Kelly AFB.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
TDED - Defense Economic Adjustment Assistance			
Modernization of Building 375	$ 1,351,967	$ 648,033	
Potable Water Distribution System	1,488,111	511,889	
Construction of Administration Facility		1,000,000	1,000,000
Construction of a Logistics/Distribution Center			2,000,000
Other - Grant Match			
Greater Kelly Development Corporation	$ 1,351,967	$ 1,648,033	$ 3,000,000
Bexar Metropolitan Water District	1,488,111	511,889	
Total	**$ 5,680,156**	**$ 4,319,844**	**$ 6,000,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Sub-grants	$ 2,840,079	$ 2,159,922	$ 3,000,000
Matching Funds	2,840,079	2,159,922	3,000,000
Total	**$ 5,680,158**	**$ 4,319,844**	**$ 6,000,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
TDED Sub-Grants Awarded (cumulative)	4	4	4
Output:			
TDED - Grants Projects Completed (cumulative)	N/A	2	4
Efficiency:			
Percent of TDED Sub Grant Projects Completed	N/A	50%	100%

Activity Number:	16-01-05
Division:	Military Initiatives
Program Dates:	08-01-96 to 09-30-01
Authorized Positions:	0

PROGRAM DESCRIPTION

In 1996 the City of San Antonio was awarded a total of $4.1 million in Economic Development Administration funds under the 1996 Defense Conversion Assistance Program. This award, to be allotted over several years also requires a match of $1,366,666 in non-federal funds. The EDA funds have been used to establish an umbrella grant for the City of San Antonio. The proposed $4.1 million economic revitalization grant will consist of five sub-grants. All sub-grants will be related to the assistance of workers at Kelly AFB, contractors, and local businesses directly impacted by the privatization and realignment of Kelly AFB.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Economic Development Administration	$ 538,449	$ 1,231,557	$ 1,500,000
Other - City In-Kind	4,793		
Other - University of Texas at San Antonio In-Kind	85,498		
Other - Alamo Community College District In-Kind	147,394	352,606	
Other - Greater Kelly Development Corporation In-Kind			500,000
Total	**$ 776,134**	**$ 1,584,163**	**$ 2,000,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 14,497		
Contractual	(647)		
Commodities	(107)		
Sub-grants	524,733	1,231,557	1,500,000
Matching Funds	237,658	352,606	500,000
Total	**$ 776,134**	**$ 1,584,163**	**$ 2,000,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
EDA Defense Sub-Grants Awarded	4	5	5
Output:			
EDA Defense Sub-Grants Completed	1	3	5
Efficiency:			
Percent of EDA Sub-grants Projects Completed	25%	60%	100%

Activity Number:	16-02-03
Division:	Small Business Outreach
Program Dates:	10-01-00 to 9-30-01
Authorized Positions:	3

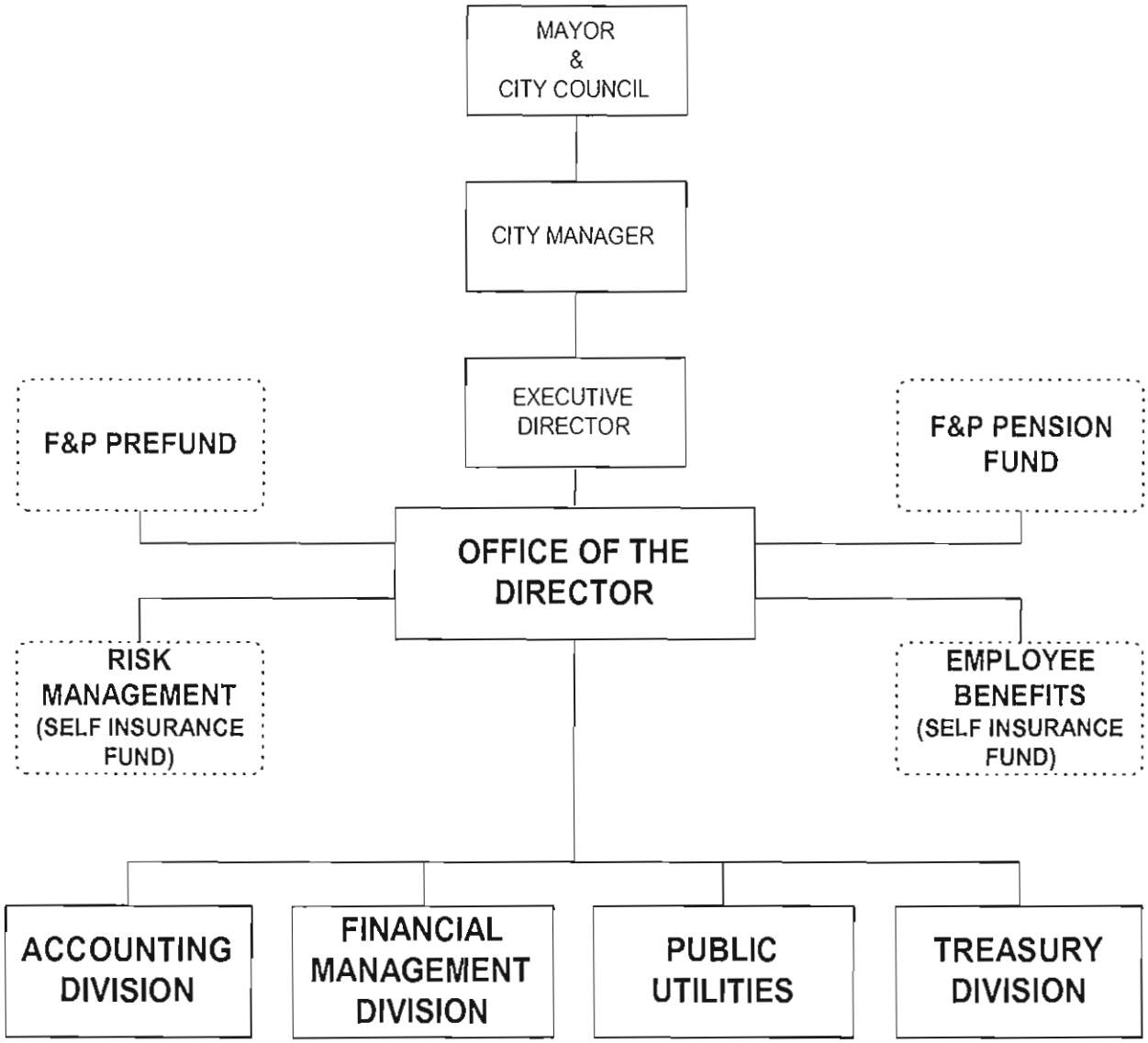
PROGRAM DESCRIPTION

The Procurement Technical Assistance (PTA) promotes economic development and business retention by assisting small businesses to competitively obtain government procurement contracts. The PTA administers the City's Cooperative Agreement with the U. S. Department of Defense (DOD) to provide services in the San Antonio area and twelve surrounding counties. The program assists businesses to develop the knowledge, processes and systems to effectively interface, diversify markets and competitively obtain contracts with all federal, state and local governments agencies. These activity helps to stimulate job creation, increase in tax base and also supports the City's Small, Minority & Women-owned procurement goals.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - U.S. Department of Defense	$ 149,950	$ 149,950	$ 149,950
City In-Kind Match	159,486	156,655	156,655
City Cash Carryover	15,724		
Total	**$ 325,160**	**$ 306,605**	**$ 306,605**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 265,375	$ 268,210	$ 268,210
Contractual	41,020	29,988	29,988
Commodities	3,700	1,700	1,700
Other Expenditures	6,700	6,707	6,707
Capital Outlay	8,385		
Other Expenditures			
Total	**$ 325,180**	**$ 306,605**	**$ 306,605**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Output:			
No. of Business/Clients served	900	950	1,000
No. of Business Inquires	6,440	6,440	6,440
No. of Contracts Awarded	610	400	600
PTA Clients contracting dollars	$ 36,000,000	$ 28,000,000	$ 36,000,000
Efficiency:			
Cost per contract awarded	$ 533	$ 767	$ 511
Cost per business/clients served	$ 361	$ 323	$ 306
Effectiveness:			
Average contract dollars per contracts awarded	$ 59,016	$ 70,000	$ 60,000



FINANCE

APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	95.00	$7,012,132
Self Insurance Employee Benefits Fund	2.00	*
Self Insurance Worker's Compensation	4.00	*
Community Development Block Grant	1.00	77,835
Capital Projects	0.00	2,000,000
Total Funding	**102.00**	**$9,089,967**

* Appropriation totals for these positions appear in their respective funds.

GENERAL FUND

MISSION STATEMENT

The Department of Finance has the fiduciary responsibility to safeguard the City's financial assets and manage its financial resources in accordance with the goals of the City Council, City Manager and in compliance with applicable laws and generally accepted accounting and financial principles.

PROGRAM INFORMATION

The Department of Finance is responsible for accounting and management of the City's financial assets and resources, and financial oversight of public utilities, in accordance with the goals established by the City Council, City Manager and in compliance with applicable laws, principles, rules and regulations promulgated by regulatory agencies of the municipal finance and public utility industries. The Department supports all City departments and agencies by providing comprehensive financial services, including accounting, treasury management, banking, debt administration, property tax administration, and investment portfolio management, along with the coordination and implementation of related internal controls. Responsibilities also include financial oversight of all public utilities in San Antonio. The Department also provides financial oversight for the City's Liability Program, Workers Compensation Program, Employee Benefits Programs, Fire and Police Pension Fund, and the Fire and Police Prefund Health Program. The Department is organized into five divisions: Financial Management, Public Utilities, Accounting, Treasury and Administrative.

GOALS AND OBJECTIVES

- Continue the process to upgrade the City's Financial Management System to the latest technology which will improve the quality, efficiency and effectiveness of providing financial services through continued enhancement of systems, policies, procedures and processes, and the timely reporting of mandated and decision making reporting.
- Provide timely and user friendly reports (CAFR, CAFR Summary, Single Audit, Quarterly Reports, Bond Disclosure, and investment reports) through the enhancement of the quality and efficiency by which financial services are delivered to the citizens, City departments, outside governmental agencies and vendors.
- Modify and upgrade the City's credit/debit card and check authorization, processing and settlement function in order to provide the customers of the City an expanded choice of payment options, achieve operational efficiencies through the application of new technologies and to expedite availability and access to funds in order to efficiently manage the day-to-day cash operations of the City.
- Continue comprehensive review, analysis and evaluation of debt management, portfolio investments and banking services.
- Coordinate with departments and implement changes and modifications to the payment and procurement process.
- Implement an accounts receivable section and centralized billing process. This action will assist the Finance Department in preserving and proactively managing issues affecting the City's revenue sources.
- Continue to exercise regulatory oversight over utilities including the administration of utility contracts.
- Ensure compliance with alcoholic beverage and coin-operated amusement machine license and permit requirements by on-site inspections and internal audits of all applicable businesses.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Accounts Payable Vendors Served	14,720	15,500	15,260	16,800
No. of Component Units Reported On	11	11	11	11
Investment Portfolio Value-at-cost (millions)	$564.8	$535.0	$532.0	$540.0
Principal Amt. Of General Bonded Indebtedness (millions) [1]	$755.0	$779.2	$770.4	$774.6
Principal Amt. Of Revenue Indebtedness (millions)	$296.7	$292.0	$316.7	$311.1
Amt. Of Certificates of Obligation (millions)	$96.6	$97.6	$101.8	$111.3
% of Certificate of Obligations	12.80%	12.52%	13.22%	14.37%
No. of Public Utility Complaints Received	400	700	260	460
No. of Revenue Contracts Administered	792	950	875	930
No. of Coin-Operated Amusement Machines Subject to Permitting	N/A	N/A	11,250	11,400
Output:				
No. of Regulatory Filings	63	60	63	62
No. of Checks Issued (Excludes payroll)	57,723	55,150	58,240	58,350
No. of Accounting Staff Hours Devoted to Annual Audit	7,247	7,200	10,557	9,000
No. of Public Utility Contracts Negotiated	1	2	11	3
Hr. Devoted to Public Utility Contract Negotiation	120	180	2,030	980
No. of Public Utility Contracts Monitored	17	13	19	30
No. of Public Utility Rat Packages Reviewed	N/A	N/A	8	5
No. of Public Utility Complaints Resolved	372	667	248	442
Hrs. Devoted to Public Utility Complaints	212	370	156	345
Amt. Of Non-Property Tax Revenue Deposits (millions) [2]	$89.337	$82.500	$102.200	$105.000
No. of On-Site License Inspections	4,344	4,750	3,000	4,000
No. of Coin-Operated Amusement Machine Sealed	745	525	550	600
Efficiency:				
No. of Vouchers processed per Accounts Payable Clerk per month	1,175	1,300	1,360	1,535
No. of Transactions per Accountant per Month	1,762	1,700	1,800	1,950
Value of Investment Trades-Cost Basis (billions) [3]	$3.00	$2.50	$1.75	$1.50
No. of hours per Public Utility Contract Negotiation	120	90	185	327
Avg. Number of Hours per Public Utility Customer Complaint	0.53	0.53	0.60	0.75

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency continued:				
No. of Customers Served per Treasury Cashier per Month	1,963	1,870	2,320	2,350
Effectiveness:				
Turnaround Time on Month End Closing (working days)	10	9	11	10
Turnaround Time on Comprehensive Annual Financial Report (CAFR) Completion (days)	168	123	118	123
Avg. Life of General Bonded Indebtedness at FYE (years)	8.21	7.84	8.01	7.44
Avg. Cost of Financing General Obligation Debt FYE [4]	5.46%	5.48%	5.46%	5.49%
Tax Exempt Debt [5]	5.41%	5.44%	5.41%	5.44%
Taxable Debt [6]	7.29%	7.29%	7.29%	7.27%
% of Public Utility Complaints Resolved	93.00%	95.00%	95.50%	96.00%

Bexar County property Tax collection performance measures [7]

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Tax Accounts Collected by Contract	374,282	381,635	381,356	385,880
Output:				
Amt. Of Current Property Tax Revenue Deposits (millions)	$178.219	$182.921	$189.002	$193.000
Effectiveness:				
Current Property Tax Collection Rate	98..5%	97.50%	98.00%	97.50%

EXPLANATORY INFORMATION

[1] Principal amount of General Obligation Bonds and Certificates of Obligation secured by ad valorem taxes, outstanding at fiscal year end including Parking, Golf Courses, Solid Waste and Self Supporting Funds.

[2] Consolidated revenue collection point for billing and payment of rents, leases, intergovernmental contracts, hotel occupancy taxes (City & County), code compliance fees, alcoholic beverage licenses, coin-operated amusement machine permits, occupational licenses, building permits and returned check fees.

[3] Value of investment trades has decreased due to the utilization of a money market mutual fund as a daily cash management tool commencing January 1999, and matching of cash inflows with timing of expenditures resulting in longer term investments and higher yields.

EXPLANATORY INFORMATION CONTINUED

[4] The average rate of interest on all outstanding general obligation bonds and certificates of obligation secured by ad valorem taxes, as of fiscal year end, combining both tax-exempt and taxable indebtedness.
[5] The average rate of interest on the tax-exempt portion of City indebtedness secured by ad valorem taxes, as of fiscal year end.
[6] The average rate of interest on the taxable portion of city Indebtedness secured by ad valorem taxes, as of fiscal year end.
[7] The Adopted FY 2001 are based on staff estimates. The Bexar County Tax Assessor-Collector's Office is currently responsible for billing and collection of City property tax.

PROGRAM CHANGES

- **REDUCTIONS** **$52,107**

ELIMINATE ONE MANAGEMENT ANALYST POSITION

This ***reduction*** eliminates one vacant Management Analyst position. The department will be able to effectively redirect the work assignments to other areas of the department. This reduction provides a savings of $40,918.

OPERATIONAL SAVINGS

This ***reduction*** provides operational savings in the amount of $11,189. A combination of service delivery modifications will provide the savings, including using compensatory time rather than overtime pay and electronic filing rather than paper filing.

- **IMPROVEMENTS** **$177,519**

CRAG - ADD FINANCE OFFICER FOR TIF PROJECTS

This ***improvement*** adds one Finance Officer position to provide financial analysis for new Tax Increment Financing, Housing and other special projects. The position will also be responsible for continual financial administration of outstanding TIF's. This improvement will be funded for nine months. The total cost of adding this position in FY 2001 totals $35,552 with 50% of the cost of being offset with a contribution from Community Development Block Grant funding. The full year funding for this position will cost $43,948 in FY 2002.

OTHER IMPROVEMENTS - CREATE ACCOUNTS RECEIVABLE SECTION

This ***improvement*** will develop an Accounts Receivable section within the Finance Department. This section will monitor and collect receivables, ensure timely remittance of revenues, and provide accurate financial presentation. The creation of the Accounts Receivable section will centralize the accounts receivable function which is currently fragmented in various City departments and financial systems. This improvement includes two Financial Accountants, one with six month funding and the other with nine month funding, two Account Clerk II's with six month funding and one Contract Specialist with five month funding. The total cost of this improvement in FY 2001 will be $109,328. The cost of this improvement will be offset through anticipated additional collection of Non-Sufficient Fund checks (plus fees) and Code Compliance outstanding fines which total $459,143. The full year funding for these positions will be $170,353 in FY 2002.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - ADD SENIOR ADMINISTRATIVE ASSISTANT

This ***improvement*** adds one Senior Administrative Assistant position to provide statistical research and information gathering that is required for Official Statements and rating agency presentations. Also, this position will provide assistance in preparing Appendix A of the Official Statement used by the City and outside agencies (SAWS and CPS), and the Annual Continuing Disclosure and Bond Disclosure reports and documents. This position will be funded for nine months. The cost of adding this position is $32,639 which will be offset in total by investment earnings and bond proceeds. The full year funding for this position will cost $40,227 in FY 2002.

- **MANDATE** **$90,590**

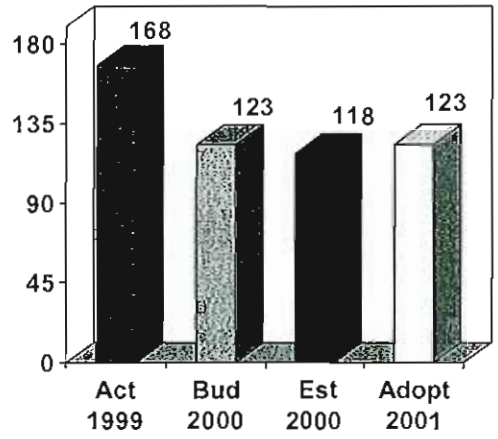
OTHER MANDATES - IMPLEMENT NEW ACCOUNTING REQUIREMENT

This ***mandate*** provides the necessary resources to implement the new Governmental Accounting Standards Board Statement No. 34 requirements that will take effect October 1, 2001. The new GASB standard will change the way governmental financial information will be communicated to citizens, the media, creditors, bond raters, and legislative oversight bodies. This mandate will add one Accounting Supervisor for nine months and two Financial Accountant positions for six months. The total cost of the mandate in FY 2001 totals $90,590. The recurring cost will be $135,366 in FY 2002.

GENERAL FUND EXPENDITURES BY CHARACTER

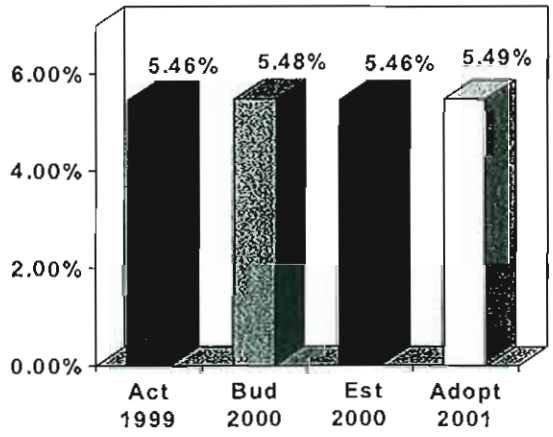
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$3,106,603	$3,710,496	$3,643,980	$4,073,223
CONTRACTUAL SERVICES	2,518,715	2,737,532	2,802,390	2,824,128
COMMODITIES	49,834	58,848	52,649	57,549
OTHER EXPENDITURES	32,890	28,550	28,550	22,075
CAPITAL OUTLAY	6,050	16,826	24,640	35,157
TOTAL EXPENDITURES	**$5,714,092**	**$6,552,252**	**$6,552,209**	**$7,012,132**
AUTHORIZED POSITIONS	**84**	**86**	**86**	**95**
FULL-TIME EQUIVALENTS	**84.00**	**86.00**	**86.00**	**95.00**

TURNAROUND TIME ON COMPREHENSIVE ANNUAL FINANCIAL REPORT COMPLETION (In Days)

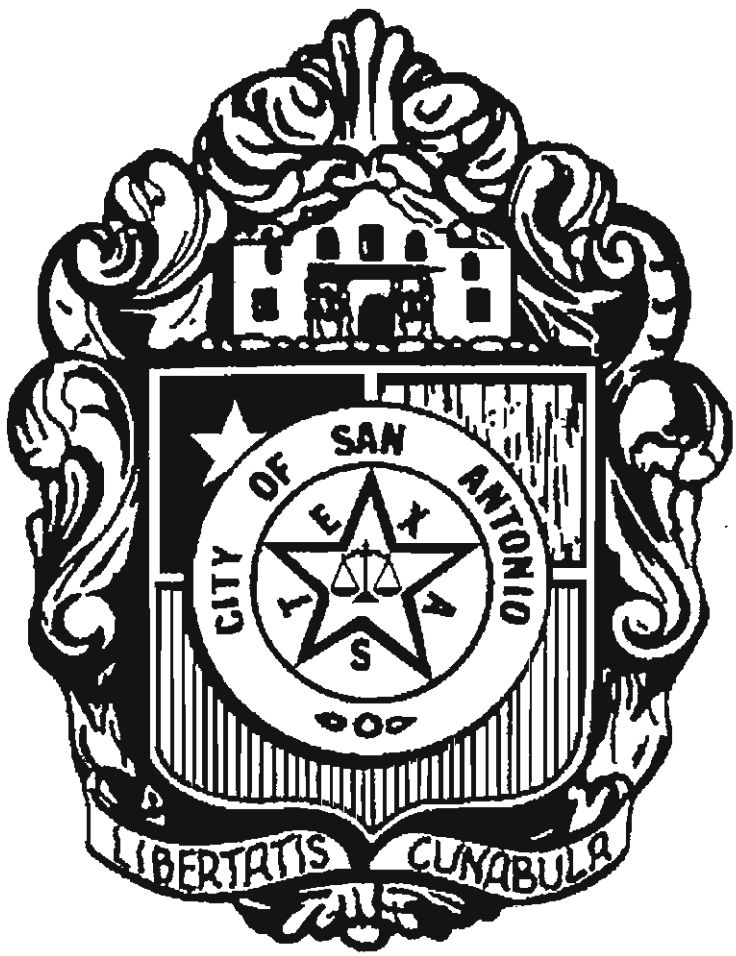


» The number of days it takes the Accounting Division to complete the CAFR for the fiscal year is estimated to decrease by 26.8% in FY 2001 over FY 1999.

AVERAGE COST OF FINANCING GENERAL OBLIGATION DEBT FISCAL YEAR END



» The average rate of interest on all outstanding general obligation bonds and certificates of obligation has remained relatively constant since 1999.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

FIRE

APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	1,177.00	$96,895,660
EMS-Special Revenue Fund	353.60	34,240,477
Categorical Grants	0.00	78,335
Capital Projects	0.00	7,218,000
Total Funding	**1,530.60**	**$138,432,472**

FIRE DEPARTMENT

GENERAL FUND

MISSION STATEMENT

To minimize and prevent injury, loss of life and property from fire and other natural and man-made disasters through community prevention, education, training of personnel, well-maintained equipment, and optimal distribution of resources.

PROGRAM INFORMATION

The Fire Department provides fire prevention, suppression, first responder, and rescue services to the public. The department conducts inspections for building safety, issues permits, investigates fires of suspicious nature, maintains firefighting apparatus and equipment, receives and dispatches alarms, trains departmental personnel, conducts community education, and coordinates the emergency preparedness effort of the City.

GOALS & OBJECTIVES

- To focus on long range planning in order to ensure that the highest possible level of Fire and EMS services are provided to the citizens of our community
  - By submittal of an annual Master Plan

- To ensure appropriate levels of staffing in order to provide for the safety of the community
  - By providing four person staffing in FY 2001 on 40 of the City's 48 pumper companies
  - By improving applicant processing in order to fill vacant positions quickly, while maintaining the Department's high standards of selecting applicants during the hiring process

- To enhance the Department's facilities and equipment in order to reduce injuries and maintenance costs
  - By continuing a facilities maintenance plan to replace and renovate fire stations
  - By replacing and maintaining support vehicles and supplies through the implementation of the information management system

- To optimize area coverage and provide better fire services
  - By adding and strategically locating fire fighting companies
  - By working closely with all City departments in new and expanding areas

- To enhance department operations
  - By utilizing civilian support staff to optimize productivity of uniformed staff
  - By implementing safety and wellness programs

- To provide for the safety and welfare of the community
  - By inspecting buildings to detect and eliminate fire and safety hazards
  - By educating the public on fire safety
  - By intervening in the fire-setting behavior of children

- To improve the efficiency of the workforce
  - With the use of new technology

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of fire fighting authorized positions	1,032	1,055	1,055	1,085
No. of fire fighting authorized apparatus [1]	102	104	104	106
No. of vehicles maintained by fire services shops [2]	201	201	211	218
No of incoming calls to dispatch center [3]	326,449	326,550	349,302	373,751
No. of pumper companies with minimum 4 person Staffing	36/45	38/46	39/46	40/48
Output:				
No. of total incidents	55,561	57,174	65,513	72,638
No. of structure fires	1,184	1,210	1,317	1,248
No. of other fire responses	4,426	4,092	5,759	6,494
No. of assist EMS responses	28,828	29,280	35,806	41,744
No. of other incidents	13,764	15,177	14,990	15,439
No. of false alarms	7,359	7,415	7,641	7,713
No. of persons receiving fire safety education	117,074	126,261	131,013	141,031
No. of children contacted by Juvenile Fire Setter Program [4]	31,156	25,000	15,021	20,006
No. of incidents of juvenile fire setters	209	157	230	220
No. of juvenile fire setters referral/counseled	105/94	105/75	123/102	176/151
No. of firefighter/fire cadet training hours	261,455	260,250	244,978	280,984
No. of inspections conducted	11,952	11,580	12,028	12,241
Efficiency:				
Operating expenditures per capita [5]	$71.65	$73.85	$76.40	$80.20
Avg. no. of vehicles serviced per day [6]	11.2	N/A	11.3	11.3
Avg. no. of investigations conducted per arson investigator [7]	92	100	98	100
Avg. no. of hrs. of in-service training received per Firefighter	207	200	196	206
Effectiveness:				
Average response times (minutes)	4.33	4.40	4.43	4.41
Dispatch to Response	1.05	0.94	0.98	1.00
Response to Arrival (travel time)	3.28	3.46	3.45	3.41
% Of Calls < 4 minutes travel time	72.3%	74.1%	74.5%	75.9%
% Of Calls < 5 minutes travel time	86.6%	87.3%	87.4%	91.7%
% Of Calls < 6 minutes travel time	97.9%	93.8%	98.3%	98.6%
Structure fires per 1,000 occupancies - residential single family [8]	4.30	4.41	4.68	4.44

EXPLANATORY INFORMATION

[1] The FY 2001 data reflects the addition of two pumpers.

[2] The FY 1999-2000 data reflects the purchase of additional units. Some of these units include Weapons of Mass Destruction trailers and 1st responder vans.

[3] All Fire and EMS calls are included in the "number of calls to dispatch center". In addition, all duplicate calls as well as some non-emergency calls such as calls from the media are also included in this measure.

[4] The decline in the juvenile firesetter measures is due in part to a transition of both personnel and work location that took place in FY 1998-1999.

[5] The operating expenditure per capita measure is based on the department's operating expenditures divided by the City's population. Population estimates are as of January 1st of each fiscal year and are provided by the Planning Department.

[6] Starting in FY 1999-2000, a new methodology will be used to calculate this measure.

[7] This data does not include active or inactive investigations that investigators carry in their total caseload from previous years. It includes averages of new investigations conducted by investigators for the dates indicated. The types of investigations include: arson fires, attempted arson, accidental fires, fires of undetermined origin, prohibited weapons, explosions, bomb threats, hoax bombs, components of explosives, false alarms, criminal mischief, and city ordinance violations.

[8] The department is using single family residential data that is provided by the Planning Department to calculate this measure.

PROGRAM CHANGES

- **IMPROVEMENTS** **$970,059**

POLICE & FIRE MASTER PLANS - LEASE/PURCHASE 4 PUMPERS AND 1 LADDER

This ***Fire Rolling Master Plan improvement*** will add $102,467 for the first year of a three-year lease/purchase arrangement for the replacement of four pumpers and $32,595 for the first year of a five-year lease/purchase arrangement for the replacement of one ladder truck. This improvement will also place all of these vehicles in the City's vehicle replacement program. This improvement continues the Fire Department's strategy, initiated in FY 1997, of reducing the age of existing firefighting apparatus. The FY 2002 cost for this improvement will total $540,247.

POLICE & FIRE MASTER PLANS - PERSONNEL INVESTIGATORS ENHANCEMENT

This ***Fire Rolling Master Plan improvement*** will implement the second phase of placing civilian personnel in positions currently filled by uniformed firefighting personnel within the Applicant Processing Section. This improvement will add two civilian Personnel Investigator positions to the Applicant Processing Section and result in two uniformed personnel being returned to their regular assignments in the Firefighting Division. The FY 2001 implementation of this improvement is $78,773 at six months funding. Included in the FY 2001 cost is the one-time costs of $43,260 for three replacement vehicles for the unit. The FY 2001 cost of this improvement will be partially offset by a $40,000 reduction in overtime bringing the FY 2001 net cost of this improvement to $38,773. Full year funding of this improvement in FY 2002 will be $71,026.

PROGRAM CHANGES CONTINUED

POLICE & FIRE MASTER PLANS - REPLACE MOBILE DATA TERMINALS WITH CDPD LAPTOPS

This ***Fire Rolling Master Plan improvement*** will provide $502,944 to replace 40 Mobile Data Terminals (MDT's) with portable and rugged Cellular Digital Packet Data (CDPD) laptop computers. The FY 2001 replacement of 40 MDT units will continue the second year of a three year program to replace a total of 120 MDT's. The CDPD units will provide firefighters in the field with enhanced technological capabilities such as access to expanded incident data, a direct link to the Computer-Aided Dispatch System, and the capability for in-vehicle mapping. In recognition of the short life associated with technological equipment and the significant cost associated with such equipment, $105,824 is included as the first-year cost of placing the 40 CDPD units in the City's equipment replacement program.

POLICE & FIRE MASTER PLANS - ADD MEDIUM RESCUE EQUIPMENT

This ***Fire Rolling Master Plan improvement*** will add $61,080 in funds for one-time purchases to equip two rescue trucks located in strategic areas of the City with specialized rescue equipment such as inflation hoses, rescue ropes, and low pressure lifting bags. This improvement is designed to expand the Fire Department's ability to respond to major incident extrications. In FY 2001, as the second and final phase of this program, two trucks will be equipped with the medium rescue equipment. This improvement will augment the efforts of the Technical Rescue Team (TRT) by making a total of five units located throughout the city available to respond to these incidents.

POLICE & FIRE MASTER PLANS - ADD TWO FIRST RESPONDER VANS

This ***Fire Rolling Master Plan improvement*** will add two first responder vans to the Fire Department's current fleet of 14 first responder vans. First responder vans are used to provide emergency medical assistant for patient basic life support. These vans are sent instead of sending a pumper. This deployment strategy reduces maintenance costs and allows the pumper to remain at the fire station available to respond to other calls. This proposed improvement is part of a larger program to expand the Fire Department's fleet of first responder vans to a total of 18. The proposed improvement total of $89,264 includes the one-time cost of $66,500 for two vans and $18,564 for associated operating costs.

POLICE & FIRE MASTER PLANS - ACQUIRE PUBLIC PROTECTION CLASSIFICATION CONSULTANT

This ***Fire Rolling Master Plan one-time improvement*** will add $45,000 in funds to provide for a consultant to analyze the major elements of the City's fire suppression system and to make recommendations on how to improve the City's Public Protection Classification. The Public Protection Classification is a measure that the insurance industry uses to assess the City's fire suppression services and practices. Generally, citizens and businesses can expect to pay lower property insurance premiums when their city achieves an improved Public Safety Protection classification.

OTHER IMPROVEMENTS - ADD ONE ADMINISTRATIVE ASSISTANT II FOR HAZ-MAT ENFORCEMENT

This ***improvement*** will add one Administrative Assistant II position at twelve months funding to the HAZ-MAT enforcement staff. The additional HAZ-MAT enforcement personnel is expected to generate $110,000 in HAZ-MAT permit fees. The FY 2001 cost of this improvement will total $57,936, including $19,686 in one-time cost for a vehicle and associated computer equipment. The FY 2002 cost of this improvement will be $38,250.

PROGRAM CHANGES CONTINUED

- MANDATES **$3,163,643**

POLICE & FIRE MASTER PLANS - KELLY AIR FORCE BASE STATION # 50

This ***mandate*** will provide equipment and three months funding for 15 firefighting positions to provide service out of Kelly Air Force Base. The addition of a new fire station calls for adding one pumper company consisting of one Captain, two Lieutenants, three Firefighting Apparatus Operators, and nine Firefighters. Included in the total cost of $234,449 are the one-time costs of $79,186, training cost for fifteen cadet positions, and the cost associated in outfitting the existing pumper and station. The FY 2002 cost to fund this improvement, including the 15 firefighting positions for a full year, will total $1,039,327.

POLICE & FIRE MASTER PLANS - O. P. SCHNABEL STATION # 49

This ***mandate*** will provide equipment and three months funding for 15 firefighting positions to provide service out of the O.P. Schnabel Park vicinity. The addition of a new fire station calls for adding one pumper company consisting of one Captain, two Lieutenants, three Firefighting Apparatus Operators, and nine Firefighters. Included in the total cost of $522,608 are the one-time costs of $369,190 for purchases of a pumper truck and associated equipment. The FY 2002 cost to fund this improvement, including the 15 firefighting positions for a full year, will total $1,057,448

EMPLOYEE COMPENSATION ISSUES - FIRE COLLECTIVE BARGAINING AGREEMENT

On September 16,1999 the City Council approved the new collective bargaining agreement with the San Antonio Professional Firefighters Association. The agreement was effective October 1, 1998 and ends September 30, 2001. Consistent with the agreement, the City is mandated to provide a three percent wage increase for all uniformed firefighters in FY 2001. The FY 2001 cost of the ***mandate*** is $1,903,570.

EMPLOYEE COMPENSATION ISSUES - PENSION CONTRIBUTION

In accordance with the 1989 Texas Fire and Police Pension Fund Act, the City of San Antonio must increase its contribution to the Fire and Police Pension Fund by approximately one-third of a percent through 2002. The increase is a legislative mandate to fund the outstanding actuarial liability projected for this fund. The rate of 24.32% for FY 2000 will increase to 24.64% for FY 2001. This ***mandate*** represents the incremental increase of $172,759 in Fire pension requirements for FY 2001.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION ISSUES - LONGEVITY PAY

The 1999 collective bargaining agreement stipulates that the City provide an increase in salaries based on years of employment for all uniformed personnel. This mandate will increase base salaries by three percent for each block of five years served, with a maximum of 18% for 30 years of tenure. The amounts shown are an estimated incremental increase for all uniformed employees in the Fire Department General Fund. The cost for this ***mandate*** in FY 2001 will be $213,153.

EMPLOYEE COMPENSATION ISSUES - EDUCATION PAY

This ***mandate*** reflects the additional funding necessary to fund the increased cost of paying firefighters who earn a college degree. According to the terms of the 1999 collective bargaining agreement, firefighters with a Bachelor's degree receive $3,000 per year and firefighters with an Associate's degree receive $1,800 per year. During FY 2001, the Fire Department will require an additional $72,914 to meet the expense of paying firefighters with newly acquired degrees.

EMPLOYEE COMPENSATION ISSUES - EMERGENCY MEDICAL TECHNICIAN (EMT) CERTIFICATION PAY

This ***mandate*** reflects the additional funding needed in FY 2001 to pay for the increased cost anticipated from newly certified Emergency Medical Technician (EMT). The 1999 Fire Department collective bargaining agreement establishes that all EMT certified employees receive this pay. The pay is tiered upon the years of certification as follows: firefighters having up to four years will receive $50 per month; firefighters having up to eight years will receive $100 per month; firefighters having nine years and over will receive $150 per month. The EMT certification increase varies from year to year because it is based on the number of new cadets, the number of retirees and certification dates. The additional funding required by the department during FY 2000 to pay for EMT Certification Pay increases is $25,000.

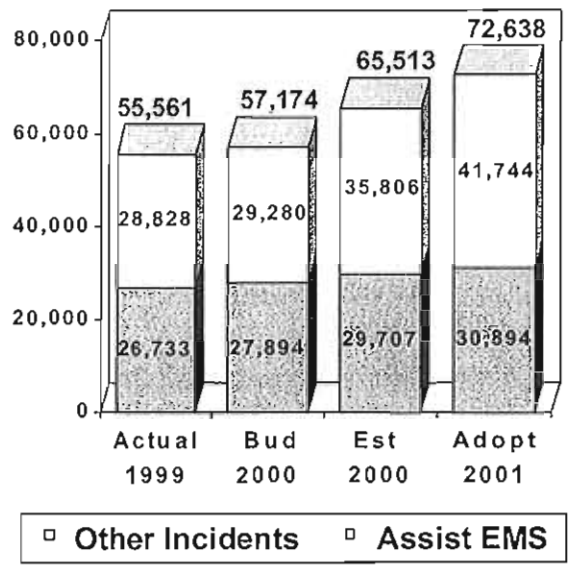
OTHER MANDATES - ANNEXATION

This ***mandate*** provides the Fire Department $19,190 in recurring cost for the operational expenses for increased service areas annexed in FY 2001. The service areas included in this mandate are Potranco, West IH-10 and Bulverde.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$79,311,690	$82,398,209	$83,662,132	$86,883,748
CONTRACTUAL SERVICES	3,996,008	4,681,406	4,979,545	6,411,596
COMMODITIES	1,894,998	1,786,920	1,690,000	1,769,227
OTHER EXPENDITURES	711,890	762,880	762,880	597,113
CAPITAL OUTLAY	4,024,779	1,545,401	1,497,077	1,233,976
TOTAL EXPENDITURES	**$89,939,365**	**$91,174,816**	**$92,591,634**	**$96,895,660**
AUTHORIZED POSITIONS	**1,103**	**1,144**	**1,144**	**1,177**
FULL-TIME EQUIVALENTS	**1,103.00**	**1,144.00**	**1,144.00**	**1,177.00**

FIRE DEPARTMENT TOTAL INCIDENTS

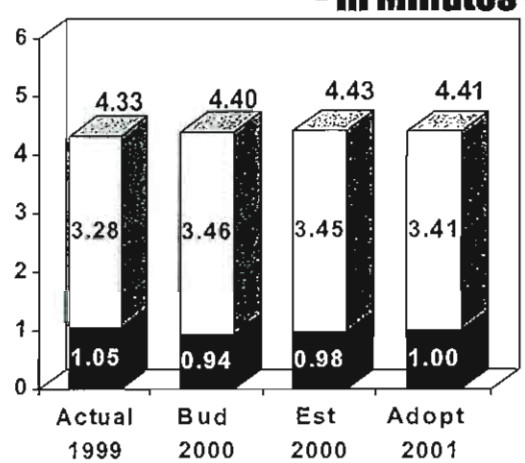


» Represents the total number of Assist EMS, false alarms, structure fires, and other fire incidents responded to by the Fire Department

»Fire incidents are estimated to increase 27% from the FY 2000 budget number

FIRE SERVICES AVERAGE RESPONSE TIMES

- In Minutes -



»Represents the time between the time a Fire unit is dispatched to arrival at the scene

»Increase demand for service adversely impacts response times

EMERGENCY MEDICAL SERVICES

MISSION STATEMENT

To minimize the loss of life or serious injury by providing immediate and reliable response to medical emergencies and to assess, treat, stabilize, and transport patients until definitive medical care is available and initiated at an appropriate medical facility.

PROGRAM INFORMATION

Emergency Medical Services provides advanced life support at the site of a medical emergency and transports patients to appropriate medical facilities. Medical control is provided by physicians via voice communication on a 24-hour basis. Additionally, a real-time video/audio interface between the physician and field paramedics is available to numerous field units. Continuing education is administered by registered nurses. All EMS units are equipped with mobile computers, which allow voiceless communication. Paramedics utilize bicycles and a specialized golf cart to serve citizens attending major functions and events within the City of San Antonio. The EMS Division is proactively involved in injury prevention and health awareness programs targeted toward the community at large.

GOALS & OBJECTIVES

- To optimize area coverage
  - By strategically placing peak period units in specific, targeted areas of the City during periods of high demand

- To maintain an average response time goal within the Emergency Medical Service response areas
  - By maintaining a Call Reported to Dispatch time of 1.25 minutes
  - By maintaining a Dispatch to Response time of 1.25 minutes
  - By maintaining an average travel time within the City to 6.0 minutes
  - By maintaining an average travel time within the suburbs to 7.0 minutes

- To maximize net revenue from ambulance services
  - By implementing policies that improve the quality and quantity of patient information obtained by paramedics for billing purposes

- To provide adequate replacement and maintenance of support vehicles, equipment and supplies to effectively and efficiently maintain department operations through the implementation of the fleet management system

- To optimize operational efficiency and improve customer service
  - By updating administrative and operational policies regularly for validity and effectiveness
  - By implementing a quality assurance program that investigates citizen-based concerns specific to individual paramedics and provides education and/or training to paramedics as necessary
  - By emphasizing customer service to field officers and paramedics during continuing education in order to improve the communication and informational processes between the patients and paramedics

- To enhance departmental efficiency
  - By utilizing civilian support staff to optimize productivity of uniformed staff

GOALS & OBJECTIVES CONTINUED

- To enhance employee performance
  - By implementing safety and wellness programs

- To decrease the occurrence and impact of injuries and illnesses to citizens
  - By promoting and participating in preventive and health-based community outreach programs, which include, but are not limited to bicycle helmet use and safety, drowning prevention, stroke awareness, and CPR class sessions for adults and elementary-aged students

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of incidents	88,236	89,526	93,217	97,412
No. of patient records maintained	99,309	98,826	103,567	108,228
Full-time ambulances hours available [1]	152,740	148,639	128,391	129,386
PPS (Peak Period Staffing) unit hours available [1]	N/A	6,478	3,203	3,386
No. of full-time ambulances	23	24	24	25
Avg. no. of 8 hour PPS units per day	5.36	5.95	5.31	5.95
Output:				
No. of full-time units dispatched	87,648	86,957	91,523	95,642
No. of PPS units dispatched	9,699	11,196	9,940	10,388
No. of transports	41,221	42,156	44,202	46,191
No. of patients transported	43,183	42,828	46,305	48,389
Efficiency:				
Full-time unit responses per hour	0.435	0.412	0.443	0.449
PPS unit responses per hour	0.517	0.643	0.628	0.664
Effectiveness:				
Avg. response time in minutes [2]				
City average response time	7.30	6.72	8.58	8.54
Call Reported to Dispatch [3]	N/A	N/A	1.25	1.25
Dispatch to Response	1.26	1.12	1.25	1.26
Response to Arrival (travel time)	6.04	5.60	6.08	6.03
Suburbs average response time	8.00	6.98	9.44	9.02
Call Reported to Dispatch [3]	N/A	N/A	1.25	1.25
Dispatch to Response	1.21	1.12	1.26	1.25
Response to Arrival (travel time)	6.79	5.86	6.93	6.57
Avg. time from receipt of request to hospital arrival				
Code II (medical need to be transported)	41.77	44.12	41.73	42.83
Code III (life-threatening)	38.24	38.48	37.85	38.85

EXPLANATORY INFORMATION

[1] The available hours exclude the number of hours a unit is out-of-service due to training, mechanical failure, or response to a call.

[2] Response times have been calculated by combining times for call reported to dispatch, dispatch to response, and response to arrival. These times represent the total time elapsed from when a call is received at Fire Dispatch to when an ambulance arrives at the scene. In the past, the average response time was defined as the elapsed time between when a call was dispatched and the time the unit arrived at the scene.

[3] Call Reported to Dispatch was not recorded during the "FY 1999 Actual" or the "FY 2000 Adopted".

PROGRAM CHANGES

- **IMPROVEMENTS** **$433,660**

POLICE & FIRE MASTER PLANS - ADD ONE EMS UNIT

This ***Fire Rolling Master Plan improvement*** will add one full-time unit of 12 Fire Apparatus Operator positions at a total FY 2001 cost of $404,522. This improvement will increase the number of City-wide full-time EMS units from 24 to 25. In addition, this improvement will allow for reallocation of peak period staffing from an area which will be served by the additional full-time EMS unit to an area in need of peak period staffing. This improvement will be funded for three months in FY 2001 and includes one-time costs of $106,670 for an ambulance and associated equipment. The full year cost in FY 2002 will total $1,048,781.

OTHER IMPROVEMENTS - ADD ONE RADIO TECHNICIAN POSITION

In accordance with recommendations of the 1998 Flood Assessment Report, this ***improvement*** will add one Radio Technician position to assist the Fire Department with radio and cellular phone inventory. In addition, this position will assist in the implementation of the new Public Safety Radio System that will provide radios to each firefighter on duty. The cost of funding this position for six months in FY 2001 will be $29,138, including one-time cost of $6,535 for equipment. With the funding of this improvement, a $10,000 reduction in overtime expenditures will be realized. Full-year funding of this improvement in FY 2002 will be $42,205.

- **MANDATES** **$1,020,735**

EMPLOYEE COMPENSATION ISSUES - PENSION CONTRIBUTION

In accordance with the 1989 Texas Fire and Police Pension Fund Act, the City of San Antonio must increase its contribution to the Fire and Police Pension Fund by approximately one-third of a percent through 2002. The increase is a legislative mandate to fund the outstanding actuarial liability projected for this fund. The rate of 24.32% for FY 2000 will increase to 24.64% for FY 2001. This ***mandate*** represents the incremental increase of $50,363 in Fire pension requirements for EMS uniformed employees in FY 2001.

EMPLOYEE COMPENSATION ISSUES - FIRE CONTRACT

On September 16, 1999 the City Council approved the new collective bargaining agreement with the San Antonio Professional Firefighters Association. The agreement was effective October 1, 1998 and ends September 30, 2001. According to this mandate, a three percent wage increase for all uniformed firefighters will be budgeted in the upcoming fiscal year. The FY 2001 cost of the contract is $563,697.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION ISSUES - FIREFIGHTER LONGEVITY PAY

The 1999 collective bargaining agreement stipulates that the City provide an increase in salaries based on years of employment for all uniformed personnel. This ***mandate*** will increase base salaries by three percent for each block of five years served, with a maximum of 18% for 30 years of tenure. The amounts shown are an estimated incremental increase for all uniformed employees in the EMS fund. The cost for this mandate in FY 2001 will be an additional $72,140.

EMPLOYEE COMPENSATION ISSUES - PARAMEDIC CERTIFICATION PAY

Based on the terms of the 1999 collective bargaining agreement, paramedics are eligible to receive increasing amounts of incentive pay as they increase their years of service. Paramedics receive $150 per month for those who have up to four years of service, $200 per month for five to eight years, and $250 per month beginning in the ninth year. The cost for this ***mandate*** in FY 2001 will total $10,000.

OTHER MANDATES - EMT TRAINING CONTRACT INCREASE

This ***mandate*** reflects the contractually required incremental increase required for Emergency Medical Technician training provided by the University of Texas Health Science Center. The cost of this mandate in FY 2001 will total $4,118.

EMPLOYEE COMPENSATION ISSUES - EMS EDUCATION INCENTIVE

The Firefighters collective bargaining agreement, stipulates that education incentive pay is paid to each firefighter who has earned a college degree. Firefighters with Bachelor degrees receive $3,000 per year in education incentive pay and firefighters with an Associate degree receive $1,800 per year. The cost of this ***mandate*** in FY 2001 to the Emergency Medical Services Fund will be an increase of $6,600 above the FY 2000 budgeted amount in order to pay firefighters with new degrees.

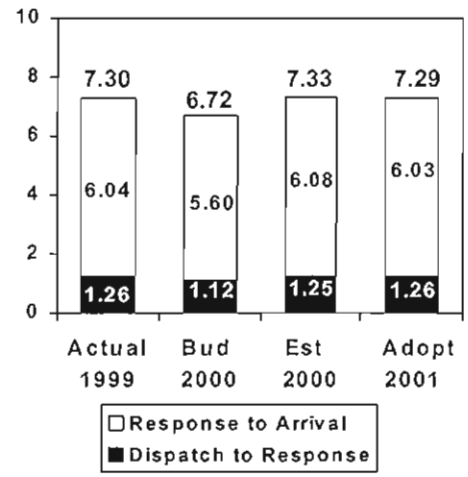
OTHER MANDATES - ANNEXATION

The one-time and recurring cost of this ***mandate*** provides for EMS services in two areas annexed as part of the annexation plan. The La Paz annexation area amount of $20,385 will provide for peak-period staffing operational cost. The second annexation area of Portranco, West IH-10 and Bulverde will be provided $182,835 in funds for the non personnel operating cost of an EMS unit plus one time vehicle cost of $110,597. The FY 2002 cost of this annexation mandate will be $203,220

EMERGENCY MEDICAL SERVICES FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$25,888,524	$26,549,500	$27,189,042	$28,351,497
CONTRACTUAL SERVICES	2,917,217	3,516,645	3,163,035	3,360,318
COLLECTION EXPENSE	836,365	739,180	858,194	866,776
COMMODITIES	1,015,195	1,075,112	1,052,082	1,134,064
OTHER EXPENDITURES	277,470	255,870	255,870	175,301
CAPITAL OUTLAY	126,752	449,959	392,002	352,521
TOTAL EXPENDITURES	**$31,061,523**	**$32,586,266**	**$32,910,225**	**$34,240,477**
AUTHORIZED POSITIONS	316	328	328	341
FULL-TIME EQUIVALENTS	328.00	341.60	341.60	353.60

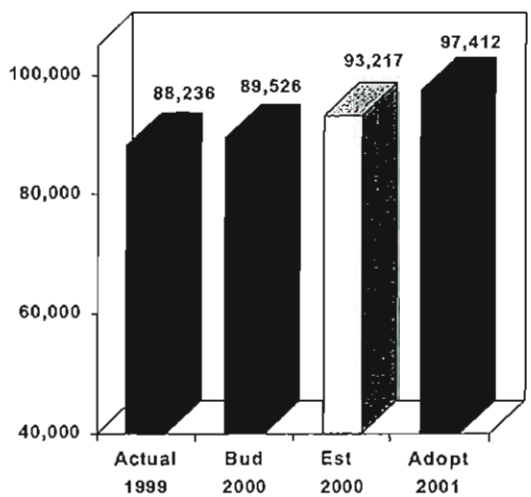
EMS SERVICE
CITY AVERAGE RESPONSE TIME
- IN MINUTES -



» Represents the time that elapses from the time an EMS unit is dispatched to the arrival at the scene

»Increase in demand for service has kept response times consistent

NUMBER OF INCIDENTS



»Represents the number of calls to which an EMS unit responded

»An increase of 8.8% anticipated in FY 2001 over the FY 2000 Budget number

FIRE
GRANT SUMMARY

Listed below is a comprehensive listing of all the grants the Fire Department is anticipating to receive in FY 2001. The department continues to look into various grant opportunities including the Firefighter Investment and Response Enhancement (FIRE) Act and the Access to Thermal Imaging Cameras Act.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Emergency Management [1]	$ 78,335				$ 78,335
TOTAL	$ 78,335				$ 78,335

EXPLANATORY INFORMATION

[1] Also supported by City General Fund

Activity Number:	20-06-01
Division:	EMERGENCY MANAGEMENT
Program Dates:	10-01-00 to 09-30-01
Authorized Positions:	0

PROGRAM DESCRIPTION

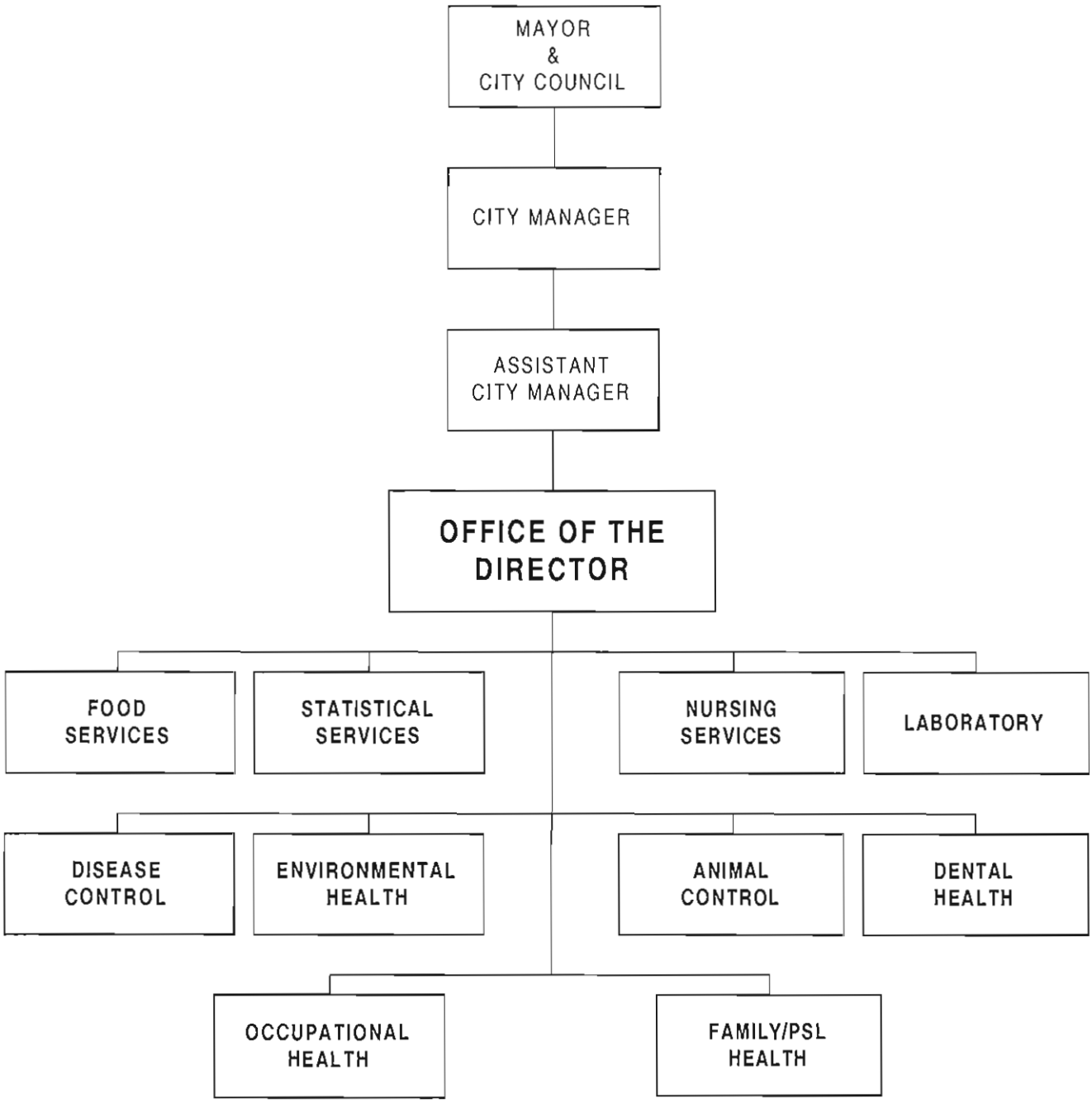
The Federal Emergency Management Assistance Program (FEMA) provides up to one-half of the administrative cost of the City's Fire Department Emergency Management Office. The Emergency Management Office prepares and coordinates the City's response to local and regional emergencies. The fiscal year for the program is from October 1 to September 30.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Federal Emergency Management Assistance	$ 78,335	$ 78,335	$ 78,335
Total	**$ 78,335**	**$ 78,335**	**$ 78,335**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 53,823	$ 53,823	$ 53,823
Contractual	19,046	19,046	19,046
Commodities	1,253	1,253	1,253
Other Expenditures	4,213	4,213	4,213
Capital Outlay	-	-	-
Total	**$ 78,335**	**$ 78,335**	**$ 78,335**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Output:			
No. of people attending speaking engagements	250	250	300
No. of emergency response exercises	6	4	4
No. of Emergency Operation Center activation's	1	2	1
No. of planning activities	26	26	26

HEALTH DISTRICT



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	339.18	15,674,470
Public Health Support Revenue Fund	56.50	2,155,596
Occupation Health Fund	5.50	649,812
Categorical Grants	280.00	20,635,130
Bexar County Rabies Control Fund	4.00	207,078
Total Funding	**685.18**	**39,322,086**

HEALTH DISTRICT

GENERAL FUND

MISSION STATEMENT

The San Antonio Health District's purpose is to promote health and prevent disease among the residents and visitors of San Antonio and unincorporated areas of Bexar County through community health assessment, identification of unmet health needs, development of policies to meet these needs, and assurance that needs are met through the development of public-private partnerships and/or the direct provision of services.

PROGRAM INFORMATION

The San Antonio Health District (SAHD) is the single public agency charged by State Law, City Code and County Resolution with the responsibility for public health programs in San Antonio and the unincorporated areas of Bexar County. Although the Health District is a City/County organization, administrative control is under the City of San Antonio and the District is operated as a City Department. Health District services include: preventive health services, health code enforcement, clinical services, environmental monitoring, animal control, disease control, health education, dental health, and maintenance of birth and death certificates.

GOALS & OBJECTIVES

- To provide appropriate immunizations (influenza, foreign travel, tetanus, hepatitis A and/or B) to at least 50,000 adults.
- To develop a five-year strategic plan for the Health District to re-align program operations with the core functions and essential services of public health.
- To collaborate with the Animal Control Advisory Board and the community at large in the development of a conceptual model of the ideal animal control program for this area.
- To continue to re-orient the Food and Environmental Services Bureau to take advantage of new computer technology available for facilitating health inspections and data analysis.
- To develop a database of at least 25% of the unlicensed day care operations in San Antonio and provide information regarding best practices from a public health perspective.
- To consult with local school districts in the purpose of developing common health standards and recommendations for schools.
- To work with SAHA to identify and locate a new public health clinic on the near West Side of the city (off General McMullen Street) that focuses on women's health.
- To relocate the Vital Statistics Services Division to the new City Records Facility and implement a "point of sale" process to improve customer service and financial accountability.
- To begin to convert all birth and death records to electronic images in order to preserve the original documents and facilitate sales of certified copies to eligible customers.
- To screen all well child patients for eligibility in the Children's Health Insurance Program (CHIP) and provide application assistance as needed.
- To expand the Reach Out and Read Program in four additional public health clinics.
- To offer vaccinations against hepatitis B to all STD patients who have not already been protected against the disease.
- To expand the hepatitis A program to include all children ages 2-18 seeking immunization service.
- To collaborate with the Texas Department of Health, San Antonio Fire Department and key local medical providers in the completion of the Health Alert Network, an effort to prepare the community against bio-terrorism and weapons of mass destruction.
- To continue to monitor the environmental health issues/problems around Kelly Air Force Base.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
General Fund Budget	13,511,414	14,699,102	14,699,013	15,674,470
Total Budget all Sources	34,166,515	38,524,512	37,289,085	39,322,086
Total All Funds FTE's	792	761	761	685.18
Output:				
Immunizations Given	473,474	525,000	525,020	526,109
Prenatal Visits[1]	29,399	30,100	27,880	26,410
Well Child Visits[2]	23,870	27,900	25,940	27,230
Adult Health Visits	1,783	2,050	2,077	2,140
STD Clinic Visits	11,309	11,530	11,080	11,220
Routine Food Establishment inspections	29,697	32,500	32,350	33,010
Animals Impounded	47,749	51,600	46,330	47,080
Birth/Death Certificates Issued	168,108	162,000	168,970	174,038
Dental Clinic Visits	20,953	17,050	17,120	17,350
Environmental Inspections	25,583	17,600	28,000	28,030
Laboratory Tests Conducted	397,252	392,500	393,200	394,620
Vector Control Site Inspections	97,632	96,800	98,110	99,448
Efficiency:				
Immunizations Given Per Day	1,909	2,108	2,117	2,121
Birth/Death Copies Issued Per Day	678	653	681	702
Animals Impounded Per Day	193	207	187	189
Dental Visits Per Day	85	68	69	69
Laboratory Tests Conducted Per Day	1,602	1,576	1,585	1,591
Vector Control Site Inspections Per Day	394	389	397	401
Food inspections Per Day Per Sanitarian	5.44	6.00	5.93	6.05
Effectiveness:				
% of Prenatal Patients Receiving Early Care	67%	70%	70%	72%
% of High Risk STD clients Tested for HIV	94.00%	96.00%	97.00%	97.50%
% of Impounded Animals Adopted	2%	N/A	3%	4%
% of Animal Control Requests resp. to within 2 workshifts by Category	N/A	N/A	N/A	95%
% of Establishments with less than 30 demerits	N/A	N/A	N/A	70%
% of Children less than 2 yrs of age immunized	N/A	N/A	N/A	83%
% of dental appointments kept	N/A	N/A	N/A	72%

EXPLANATORY INFORMATION

[1] Decrease is due to reduction in Title V grant funding with elimination of 5 FTE's previously available for patient contact. (FY 2001 Adopted)
[2] Reduction in Title V grant with CHIP and Medicaid enrollment, children have more access to primary care providers. (FY 2001)

PROGRAM CHANGES

- **REDUCTIONS** **$308,634**

NURSING SERVICES

This ***reduction*** will eliminate six vacant positions from the recently closed Victoria Plaza, Mirasol, and Villa Transchese Health clinics. The positions will include one Public Health Nurse, one Sr. Administrative Clerk, two Administrative Clerk II's and two Public Health Aide I's. This reduction will not impact the department's capacity to deliver nursing services. This reduction will provide a savings of $141,754.

DENTAL HYGIENISTS

This ***reduction*** will eliminate three vacant Dental Hygienists positions in the Dental Division. The Department currently provides dental hygiene services with contract dentists and hygienists performing all dental services. This reduction will provide a savings of $100,644.

FOOD SERVICE REDUCTION

This ***reduction*** will eliminate two vacant Sanitarian I positions in the Food and Environmental Section. Efficiency levels for this Division will not decline. Since FY 1999, the Department has increased the efficiency of Sanitarians by implementing the use of technology for use in inspections. This reduction will provide a savings of $66,236.

- **IMPROVEMENTS** **$47,188**

OTHER IMPROVEMENTS - STRATEGIC ANIMAL CONTROL PLAN

This ***one-time improvement*** will provide services to develop a long-range delivery plan for Animal Control services. The strategic plan will evaluate all aspects of Animal Control services to include building configuration and location, revenues, organizational structure, public perception, and the relationships the Department has with the veterinary community. The total one time cost for this improvement in FY 2001 will be $35,000.

OTHER IMPROVEMENTS - UPGRADE ANIMAL CONTROL FLEET

This ***one*-time improvement** will provide funds necessary to upgrade the scheduled replacement of two animal control trucks with two cargo vans complete with stainless steel cages. This improvement will begin the effort of enhancing the appearance and image of Animal Control vehicles while providing enclosed climate-controlled transportation for animals. The total cost for this improvement in FY 2001 will be $12,188.

PROGRAM CHANGES CONTINUED

- **MANDATES** **$222,221**

PERFORMANCE REVIEW - FOOD AND ENVIROMENTAL TECHNOLOGY PHASE II

This ***mandate*** will provide lap top computers, portable printers and cell phones for 20 Sanitarians. This mandate is consistent with the recommendations of the Independent Development Services/Code Compliance Performance Review. This mandate will increase efficiency levels by allowing Sanitarians more time to conduct more thorough inspections and devote more time explaining violations found during inspections. The total cost of this mandate in FY 2001 will be $156,620. The recurring maintenance cost will be $25,000 in FY 2002.

TECHNOLOGY UPGRADES & TRAINING - TELECOMMUNICATIONS INFRASTRUCTURE

This ***mandate*** will support the annual cost for telecommunication services provided at 15 health clinics as part of a Telecommunications Infrastructure Fund Grant. This improvement is the second phase of an effort to upgrade the technology available in the Food & Environmental Division. The total cost of this mandate in FY 2001 will be $48,000. The recurring cost will be $48,000 in FY 2002.

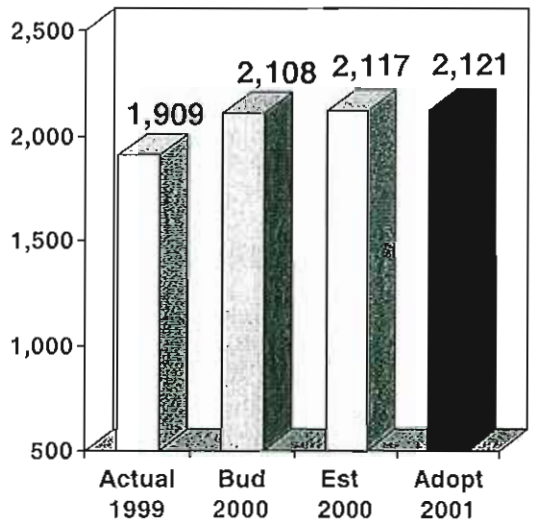
OTHER MANDATES - ANIMAL CONTROL/VECTOR CONTROL FOR ANNEXATION

This ***mandate*** will provide additional funding for service delivery to newly annexed areas. As the City continues to expand it's geographic boundaries, animal control officers and vector control operators will be required to cover more service areas. The total cost of this mandate in FY 2001 will be $17,601. The recurring cost will be $17,601 in FY 2002.

GENERAL FUND EXPENDITURES BY CHARACTER

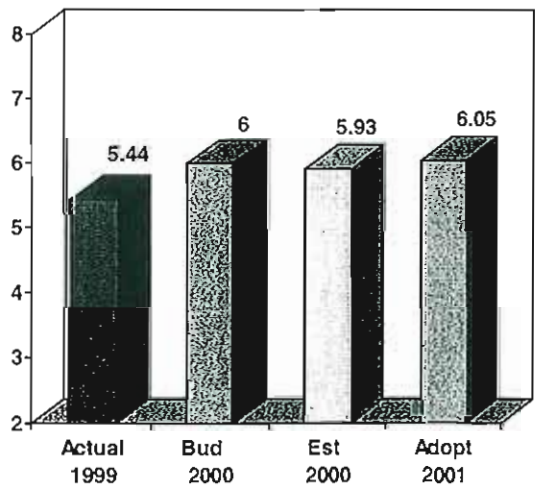
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$10,666,293	$11,557,231	$11,249,527	$11,962,085
CONTRACTUAL SERVICES	2,018,520	2,021,352	2,296,804	2,758,150
COMMODITIES	567,809	633,519	676,042	651,120
OTHER EXPENDITURES	174,185	159,530	159,530	106,211
CAPITAL OUTLAY	85,185	327,470	317,110	196,904
TOTAL EXPENDITURES	**$13,511,992**	**$14,699,102**	**$14,699,013**	**$15,674,470**
AUTHORIZED POSITIONS	**357**	**359**	**359**	**342**
FULL-TIME EQUIVALENTS	**355.00**	**356.18**	**356.18**	**339.18**

IMMUNIZATIONS GIVEN DAILY



- Health District is a Supplier of vaccine & coordinator of a network of over 400 public/private providers
- Health District continues to achieve high immunization rate
- Provides routine adult immunizations, vaccine for foreign travel & annual flu shots for the elderly population and community

FOOD INSPECTIONS PER DAY PER SANITARIAN



- Technological improvements will increase productivity allowing for:
  - More thorough inspections
  - More time to explain violations

PUBLIC HEALTH SUPPORT REVENUE FUND

PROGRAM INFORMATION

This Special Revenue fund was established during FY 1992 for the revenues and expenditures originating from a patient co-pay system. The contract between the City of San Antonio and the Texas Department of Health provides aid to the City's Health Department and requires that the patient co-payment system be implemented. One of the primary uses of this fund is to provide personnel support to the various health activities of the department.

EXPLANATORY INFORMATION

Goals, objectives, and related performance measures for the Public Health Support Fund have been accounted for in the Health Department's overall General Fund summary. This activity supports all Health Department General Fund and grant-funded activities by providing support for personnel.

PROGRAM CHANGES

♦ **REDUCTIONS** **$40,584**

ELIMINATE MAIL CLERK & PUBLIC HEALTH AIDE

This ***reduction*** will eliminate one vacant Mail Clerk position and one Public Health Aide position. There will be no decrease in the level of service from this reduction. This reduction will provide a saving of $40,584.

♦ **IMPROVEMENTS** **$106,182**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $106,182. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

PUBLIC HEALTH SUPPORT REVENUE FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$1,271,411	$1,560,605	$1,473,588	$1,559,277
CONTRACTUAL SERVICES	116,055	191,644	82,021	123,295
COMMODITIES	353,362	212,370	250,885	212,370
OTHER EXPENDITURES	8,330	19,615	9,490	16,082
CAPITAL OUTLAY	25,216	24,475	25,000	0
TRANSFERS	218,322	211,513	214,503	244,572
TOTAL EXPENDITURES	**$1,992,696**	**$2,220,222**	**$2,055,487**	**$2,155,596**
AUTHORIZED POSITIONS	**60**	**60**	**60**	**57**
FULL-TIME EQUIVALENTS	**59.00**	**59.00**	**59.00**	**56.50**

OCCUPATIONAL HEALTH PROGRAM FUND

PROGRAM INFORMATION

The Occupational Health Program provides minor emergency treatment to civilian and uniformed employees for work-related injuries, referral services for medical care to injured employees requiring specialized intervention, pre-employment, physical examinations for prospective City employees in selected job classes, promotional/ special physicals for uniformed employees, and immunizations for City employees and dependents. This program also provides evaluations for work/fitness for duty physicals as needed for all classes of employees, employee health assessment evaluations, light duty program evaluations, and worker's compensation claims. In addition, special occupational hazard evaluations are conducted.

GOALS & OBJECTIVES

- Increase the number of health Risk Profile screenings for employees by 3%
- Decrease the turnaround time from two days to one for processing new applications
- Maintain the pass rate at 95% on drug testing for prospective City employees and U.S. Department of Transportation (DOT) drug and alcohol screening for employees holding commercial driver's licenses

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Physicians	2	2	2	2
No. of Nurses	2	2	2	2
No. of personnel processed				
Pre-employment	1,448	1,475	1,440	1,450
Promotion	140	175	140	140
Output:				
No. of physical exams	1,578	1,590	1,592	1,600
No. of Fitness for Duty	100	92	93	95
No. of first aid patients	47	80	50	55
No. of Health Assessment Evaluations	1341	875	880	902
No. of DOT test	828	900	865	900
No. of pre-employment drug test	3,503	3,905	3,800	3,900
No. of immunizations administered	705	560	570	560
Efficiency:				
Avg. no. of exams per physician	839	857	842	847
Effectiveness:				
Avg. Turnaround time per exam (days)	1-2	1	1-2	1
Drug test pass rate for prospective employees	97.1%	97.5%	92.0%	95.0%
Drug test pass rate for DOT employees	97.9%	97.2%	93.0%	95.0%

PROGRAM CHANGES

- **REDUCTIONS** **$12,246**

OPERATIONAL SAVINGS

This ***reduction*** will reduce costs associated with fees to professional contractors and office travel expenses. The reduction will provide a savings of $12,246.

- **IMPROVEMENTS** **$17,600**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $17,600. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

OCCUPATIONAL HEALTH PROGRAM FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$269,337	$293,634	$264,876	$318,045
CONTRACTUAL SERVICES	263,889	279,800	287,335	270,954
COMMODITIES	23,913	26,750	26,750	26,750
OTHER EXPENDITURES	3,841	2,950	2,950	1,918
CAPITAL OUTLAY	0	0	0	0
TRANSFERS	0	0	0	32,145
TOTAL EXPENDITURES	**$560,980**	**$603,134**	**$581,911**	**$649,812**
AUTHORIZED POSITIONS	**7**	**6**	**6**	**6**
FULL-TIME EQUIVALENTS	**6.50**	**5.50**	**5.50**	**5.50**

SAN ANTONIO HEALTH DISTRICT
GRANT SUMMARY

The San Antonio Health District received grant funds totaling over $20 million in FY 2000 and projects grant funds in excess of $20.6 million for FY 2001. The increase in grant funds is due to addition of drug study grants and the increase in funding for the Immunization Program.

Below is a comprehensive listing of all the grants expected by the San Antonio Health District in FY 2001. Those grants marked with an asterisk are one-time or non-traditional awards which the department has received. These grants do not have individual grant pages in the following section due to their uniqueness and short-term nature.

TITLE OF PROGRAM		FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Immunization Program	3	$ 5,963,489	$ 369,376	$	$	$ 6,332,865
Women, Infants, and Children Proj.		4,973,914				4,973,914
Title V Maternal & Child Health Serv.	1		1,099,985		380,000	1,479,985
Ryan White Title II & State Serv. Proj.		634,702	555,644			1,190,346
Tuberculosis Elimination		356,702	197,979	20,000	15,000	589,681
Family Planning Services	1, 3		180,959	90,300	100,000	371,259
Breast & Cervical Cancer Control Proj.	3		142,818		222,000	364,818
HIV Prevention*	3		359,000			359,000
Title V Population Based Program			264,035		4,070	268,105
Sexually Transmitted Disease Prog.	3	170,823	77,046			247,869
Lead Based Paint Hazard Program	3	193,176				193,176
HIV/AIDS Surveillance Program		155,000				155,000
COMVAXX*					121,336	121,336
Housing Assist. for Persons w/AIDS		50,000	56,673			106,673
Parent/Child Inc. Health Services		34,000			71,000	105,000
WIC Community Outreach		70,000				70,000
VAQTA*					92,500	92,500
HAVRIX Hepatitis A*					87,552	87,552
Healthy Steps	2				50,739	50,739
Milk Lab Tests*			20,312			20,312
New Programs						
Respiratory Synctial Virus Program*					819,943	819,943
Maternal Residential Treatment & Detoxification Project*			286,317		289,968	576,285
Health Education Project*		96,479	274,595			371,074
Robert Wood Johnson Foundation*					360,000	360,000
Women's Health Program					350,000	350,000
Pentacel Vaccine Trial Study*					170,000	170,000
Diabetes Registry*					150,000	150,000
ADAM Program*		138,534				138,534
Abstinence Education*	3		128,886			128,886
Refugee Screening*		116,712				116,712
Ryan White Title I Dental Clinic*		108,369				108,369
Human Papillomavirus (HPV)*					76,050	76,050

SAN ANTONIO HEALTH DISTRICT
GRANT SUMMARY

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Project Save*				59,147	59,147
NACCHO Hepatitis C Training*				10,000	10,000
Reach Out and Read*				10,000	10,000
March of Dimes Folic Acid*				10,000	10,000
TOTAL	$13,061,900	$4,013,625	$110,300	$3,449,305	$20,635,130

EXPLANATORY INFORMATION

[1] Medicaid and Co-pay collections
[2] Award from the Hogg Foundation
[3] Also supported by City General Fund

Activity Number: 36-07-08
Division: Immunization
Program Dates: 01/01/2000-12/31/2000
Authorized Positions: 34

PROGRAM DESCRIPTION

The San Antonio Metropolitan Health District (SAMHD) Immunization Program is responsible for providing vaccines and other immunization services for the infants, children, adolescents and adults in accordance with the recommendations of the National Advisory Committee on Immunization Practices (ACIP). The Immunization Program strives to meet the needs of the residents of Bexar County through direct service delivery and the development of public-private partnerships like the Vaccines For Children Program (VFC). The program also supports the staff and equipment needed to maintain the City Automated Immunization Record System for all patients that are vaccinated in public health clinics and in clinics that are participating in the VFC Program.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Communicable Disease Center	$5,123,060	$5,963,489	$5,963,489
State-Texas Department of Health	274,507	327,757	369,376
Total	$ 5,397,567	$ 6,291,246	$ 6,332,865

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 1,327,598	$ 1,234,413	$ 1,299,683
Contractual	3,449,008	4,767,883	4,760,890
Commodities	50,123	24,600	66,892
Other Expenditures	533,739	230,486	199,721
Capital Outlay	11,980	10,104	-
Subgranting	-	-	-
Indirect Costs	25,119	23,760	5,679
Total	$ 5,397,567	$ 6,291,246	$ 6,332,865

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Immunization personnel	46	36	34
Immunization program operated clinics	4	4	6
Output:			
Number of immunizations given	473,474	525,020	526,109
Influenza immunizations	21,467	20,072	22,150
Pneumonia immunizations	475	750	980
New VFC Providers recruited by SAMHD	8	20	25
VFC Providers Educational Sessions	223	290	340
Providers accessing SAIRS	227	920	1,500

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
Immunization clinics with extended hours	1	4	4
VPD- Diphtheria confirmed cases	-	-	-
VPD- Pertussis confirmed cases	22	5	4
VPD- Measles confirmed cases	-	-	-
VPD- Polio confirmed cases	-	-	-
Effectiveness:			
NIS coverage levels for 4:3:1 Survey Results	81%	81%	83%
NIS coverage levels for 4:3:1 Survey Results	79%	79%	80%
Coverage levels for 3 Hepatitis B Immunizations	88%	88%	92%
Coverage levels for 1 Varicella Immunization	25%	48%	55%

EXPLANATORY INFORMATION

The Financial Category entitled CONTRACTUAL includes all vaccines that are, or will be purchased with federal funds. This includes vaccines under federal and state contract and includes VFC and 317 categorical funded vaccines.

SAIRS- San Antonio Immunization Registry System: local immunization registry that maintains immunization histories on all public and private VFC providers clients who have received immunization services from SAMHD.

VFC- Vaccines For Children: A City of San Antonio Immunization Division Program which provides federally purchased vaccine for eligible patients, newborn through 18 years of age at no cost to the patient or the provider to prevent vaccine preventable diseases.

VPD- Vaccine Preventable Diseases: (includes such diseases as diphtheria, pertussis, measles, polio, tetanus, and rubella).

NIS- National Immunization Survey: The NIS is produced by the Centers for Disease Control and Prevention (CDC) and is used to measure the vaccination coverage among preschool children in the US at the levels of the nation, each state, and 28 major urban areas. The NIS provides estimates of coverage that can be compared among all the areas measured. The NIS results are collected nationwide from children 19-35 months of age.

NIS SURVEY RESULTS-

4-3-1: 4 doses diphtheria and tetanus toxoids and pertussis, 3 doses of poliovirus, 1 dose of measles-mumps-rubella

4-3-1-3: 4 doses diphtheria and tetanus toxoids and pertussis, 3 doses of poliovirus, 1 dose of measles-mumps-rubella, 3 doses of Haemophilus influenza type b

Activity Number:	36-06-11
Division:	NURSING SERVICES
Program Dates:	10/2000-9/2001
Authorized Positions:	138

PROGRAM DESCRIPTION

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides food vouchers (redeemable at grocery stores for certain nutritious foods), nutrition education and counseling, immunizations, and health care referrals at no cost to low income pregnant, postpartum, and breastfeeding women, infants, and children under 5 who are determined to be at nutritional risk.

FUNDING SOURCES AND AMOUNTS	Actual FY 1998-1999	Authorized FY 1999-2000	Adopted FY 2000-2001
Federal-State - Tx Department of Health	$ 4,472,017	$ 4,765,739	$ 4,973,914
Total	**$ 4,472,017**	**$ 4,765,739**	**$ 4,973,914**

FINANCIAL	Actual FY 1998-1999	Authorized FY 1999-2000	Adopted FY 2000-2001
Personnel	$ 3,477,219	$ 3,579,188	$ 3,713,707
Contractual	623,336	729,851	759,986
Commodities	103,462	141,884	171,722
Other Expenditures	245,000	259,293	268,649
Capital Outlay	23,000	55,523	59,850
Total	**$ 4,472,017**	**$ 4,765,739**	**$ 4,973,914**

PERFORMANCE MEASURES	Actual FY 1998-1999	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:			
No. of Clinic locations (Including 1 Mobile Clinic)	17	17	17
No. of weekly clinic hours (day/evening hours)	650	650	650
Output:			
No. of infants served monthly (12 months & under)	11,027	11,424	12,050
No. of children served monthly (13 months to 5 yrs.)	22,736	23,460	24,210
No. of women served monthly	10,524	11,000	11,380
Efficiencies:			
Average number of immunizations per month	1,902	1,765	1,853
Average number of participants served per day	2,013	2,090	2,150
Effectiveness:			
Families receiving vouchers and nutrition education	12,557	11,948	12,545
% of families receiving nutrition ed./counseling services	99.50%	99.5%	99.6%
% of Infants breastfed	38.1%	46.0%	54.0%
Number of dollars spent with grocers within the local economy	$32,891,824	$35,916,471	$ 37,277,392

EXPLANATORY INFORMATION

The program offers extended hours and Saturday hours at each clinic, for the convenience of the participants. A variety of Nutrition Education Classes are offered on a daily basis, including: Breastfeeding, Infant Feeding and Care, Food Safety and Preparation, etc.

Activity Number:	36-06-30
Division:	NURSING SERVICES
Program Dates:	9/00 TO 8/2001
Authorized Positions:	29

PROGRAM DESCRIPTION

This fee for service grant from the Texas Department of Health funds maternity, well child family planning, and dental health services to clients who do not qualify for Medicaid and whose income is less than 185% of the federal poverty level. Included is the assessment by physician/nurse practitioner/dentist, appropriate lab testing, counseling and treatment/contraceptive supplies. Twenty-five percent of the clients serviced must be between the ages of one - twenty one years. Additionally, a separate TDH Title V population based grant provides health education programs related to teen pregnancy prevention, childhood safety and the importance of early and continual prenatal care.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Department of Health (TDH)	$ 1,364,019	$ 1,099,985	$ 1,099,985
Other - Title V Patient Co-pay	4,000	5,000	5,000
Other - Carryover from previous fiscal year	424,251	375,000	375,000
Total	**$ 1,792,270**	**$ 1,479,985**	**$ 1,479,985**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 1,119,581	$ 849,296	$ 989,000
Contractual	360,216	388,779	266,425
Commodities	306,273	237,410	219,060
Other Expenditures	2,000	2,000	2,000
Capital Outlay	4,200	2,500	3,500
Total	**$ 1,792,270**	**$ 1,479,985**	**$ 1,479,985**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of clients seeking services from SAHD for Prenatal, Well Child, Dysplasia, Fam. Plan. Dental [1]	76,671	74,883	74,120
Output:			
Number of Title V visits	14,936	19,069	18,500
Number of Title V visits ages 1-21	6,717	8,835	7,980
Efficiency:			
% of clients determined eligible for Title V [2]	19%	25%	24%
Effectiveness:			
% of prenatal clients deliv. infants weighing over 5 lbs.	N/A	N/A	95%
% of clients having abnor.dysplasia paps not progressing to cancer due to treatment within 1 yr	N/A	N/A	100%

EXPLANATORY INFORMATION

[1] Decrease in number relates to better statistical information

[2] Medicaid eligibility has been changed increasing the eligibility for children ages 5-18 to 100% of FPL, thus lowering the number of children eligible for Title V services (resulting in more Medicaid and less Title V)

Activity Number:	36-07-28/07-34
Division:	HIV/AIDS
Program Dates:	4/00 - 8/01
Authorized Positions:	5

PROGRAM DESCRIPTION

The Ryan White Title II and State Services Project is designed to improve the quality, availability and organization of support services for individuals and families with HIV infection or AIDS. Eligible services provided include Transportation, Emergency Financial Assistance and Housing, Nutrition assistance, and Client Advocacy.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Department of Health(State Svcs)	$ 550,849	$ 550,849	$ 555,644
Federal -CDC passed through TDH(Ryan White Title II)	634,702	634,702	634,702
Total	**$ 1,185,551**	**$ 1,185,551**	**$ 1,190,346**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 155,659	$ 155,659	$ 163,515
Contractual	1,003,631	1,003,631	1,003,631
Commodities	2,927	2,927	2,927
Other Expenditures	23,334	23,334	20,273
Capital Outlay	-	-	-
Total	**$ 1,185,551**	**$ 1,185,551**	**$ 1,190,346**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
# of units of service to be provided			
Transportation (bus vouchers,taxis, etc.)	95,050	95,050	95,750
Nutrition Services	92,280	92,280	94,230
Client Advocacy	2,620	2,620	2,620
Emergency Financial (Incl Housing)	1,933	1,933	2,432
Output:			
# of clients to be served	7,167	7,167	7,167
# of units of service to be provided			
Transportation(bus vouchers,taxis, etc.)	90,470	91,803	91,803
Nutrition Services	90,400	90,400	92,600
Client Advocacy	2,600	2,600	2,600
Emergency Financial(Incl Housing)	1,900	1,900	2,200

PERFORMANCE MEASURES CONTINUED	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
% of clients to be served	100%	100%	100%
% of units of service to be provided			
Transportation(bus vouchers, taxis, etc.)	96.6%	96.6%	95.9%
Nutrition Services	98.0%	98.0%	98.3%
Client Advocacy	99.2%	99.2%	99.2%
Emergency Financial (Incl. Housing)	98.3%	98.3%	90.5%

EXPLANATORY INFORMATION

The Ryan White Title II and State Services Project provides administrative support and program assistance for a variety of HIV program activities. Administrative Support: $124,863 is directed toward overall administrative management of the HIV/AIDS Division, and execution of grant related administrative agency activities. These activities include providing quality assurance through quarterly site visits to contractors to measure compliance, and monitoring of subcontractor expenditures for appropriateness and applicability. Other administrative activities include preparation and submission of Title II and State Services grant proposal, preparing and submitting quarterly performance reports and participating in Region 8 HIV Consortium meetings and the Bexar County HIV Health Planning Council.

Activity Number: 36-07-04/07-14
Division: Disease Control
Program Dates: 9/1/2000 - 8/31/2001
Authorized Positions: 14

PROGRAM DESCRIPTION

This grant funds Tuberculosis (TB) preventive activities and direct patient services at the City Chest Clinic. These activities are outreach and surveillance. Outreach activities consists of administering anti-tuberculosis medication by direct observation and contact investigation. Directly observed therapy is administered at a patient's home, work, school or other location agreed upon by the patient. Contact investigation includes interviewing people suspected of TB diseases and searching for those who may have been exposed to TB. These people are referred to the City Chest Clinic for further medical evaluation. Surveillance is the screening of people at high risk for tuberculosis disease. Surveillance activities are routinely conducted at homeless shelters, substance abuse treatment facilities, detention facilities, community organizations, and other settings where TB may be deemed likely. Services provided at the City Chest Clinic include examination, diagnosis and treatment of TB infection and disease. Nurse assessments, physician consultations, specimen collection, laboratory analysis and radiological services are performed. Also, the City Chest Clinic operates a pharmacy to dispense anti-tuberculosis medications.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ -	$ 20,000	$ 20,000
State - Texas Department of Health (TDH)	197,979	197,979	197,979
Federal - Centers for Disease Control passed through TDH	375,746	356,702	356,702
Other - This includes requirements of City In-kind	21,066	19,676	15,000
Total	$ 594,791	$ 594,357	$ 589,681

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 495,578	$ 472,242	$ 460,958
Contractual	75,384	107,919	104,427
Commodities	7,050	8,100	16,000
Other Expenditures	5,606	6,096	6,096
Capital Outlay	5,000	-	2,200
Other Expenditures	6,173	-	-
Total	$ 594,791	$ 594,357	$ 589,681

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Patient qualifying for Direct Observation Therapy (DOT) & Direct Observation Preventive Therapy (DOPT)	166	175	180
No. of eligible at home delivery services/nursing services	17,210	19,000	19,200
Patients eligible to receive clinical services	8,245	10,200	10,250
Output:			
Patients assigned DOT and DOPT	139	140	162
No. of home services provided	16,511	17,000	17,150
No. of patient visits	6,441	8,800	8,925

PERFORMANCE MEASURES CONTINUED	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
% of qualifying patients placed on DOT and DOPT	70%	75%	75%
% of eligible home services accomplished	80%	88%	88%
% of eligible patients to received clinical services	80%	88%	88%
Effectiveness:			
Patients completing DOT & DOPT	85%	90%	92%
Clinic service visits provided	8,500	8,742	8,800

EXPLANATORY INFORMATION

In 1999, the budget was reduced by 5%. Also, that year, the City Chest Clinic started to charge for services. Also, SAMHD contributes an estimated $20,000 for costs not supported by the grant. Some these costs are for contracts physicians, x-ray technician, and mileage for outreach workers.

For this budget year (2000-2001), it is necessary to reduce personnel to 14 people for the following reasons:

[1] The City Chest Clinic continues to receive level funding and the operating costs continue to increase.

[2] The healthcare community is providing treatment for people with TB infection and disease because Medicaid began to reimburse healthcare providers in FY2000. Therefore, the City Chest Clinic is receiving less referrals from private healthcare providers. However, the City Chest Clinic continues to provide services to the uninsured population.

[3] The morbidity of tuberculosis is decreasing for Bexar County. However, aliens, immigrants and refugees coming from countries where TB is highly prevalent, are screening at the City Chest Clinic. This population accounts for about 30-50% of active TB disease in Bexar County.

Activity Number:	36-06-08
Division:	NURSING
Program Dates:	9/00-8/01
Authorized Positions:	9

PROGRAM DESCRIPTION

This fee for service grant from the Texas Department of Health funds family planning services for women whose income is less than 150% of the federal poverty level. This grant provides comprehensive reproductive health care assessment by a physician/nurse practitioner, appropriated lab tests, counseling, and contraceptive supplies. This funding includes Medicaid reimbursement and private insurance for all family planning clients. Additional funds received through Title V Grant and the general service account.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 120,000	$ 90,000	$ 90,300
State - Texas Department of Health	160,619	160,619	180,959
Other - Medicaid Collections	85,340	100,300	100,000
Total	$ 365,959	$ 350,919	$ 371,259

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 289,503	$ 239,261	$ 254,008
Contractual	15,720	24,142	34,342
Commodities	58,236	85,016	75,816
Other Expenditures	2,500	2,500	2,500
Capital Outlay	-	-	4,593
Total	$ 365,959	$ 350,919	$ 371,259

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of women seeking family planning (appoint. made and calls seeking service)	24,500	24,500	24,500
Output:			
# served-all clinics, all funding sources	14,597	14,598	14,599
# eligible for Title XX	3,494	3,494	3,494
# eligible for Medicaid	960	960	960
# eligible for Title V (see Title V measures)	10,143	10,143	10,143
Efficiency:			
% of women serv. over women seeking services	60%	60%	60%
% of women served by Title XX	14%	14%	14%
% of women served by Medicaid	4%	4%	4%
% of women served by Title V	42%	42%	42%
Effectiveness:			
% of women age 13-19 returning for annual exam	23%	27%	30%
% of women age 21 + returning for annual exam	51%	58%	65%

Activity Number:	36-06-21
Division:	NURSING SERVICES
Program Dates:	9/2000-8/2001
Authorized Positions:	2

PROGRAM DESCRIPTION

The Breast and Cervical Cancer Control Project provides annual PAP Smears, screening mammograms, and limited diagnostic procedures to low income women between the ages of 40-64 years, who do not have any health insurance. Younger or older women may qualify if they are high risk or have breast or cervical cancer symptoms. The goal of the program is to provide education and early detection of breast and cervical cancer. This program receives funding from three sources.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Department of Health (TDH)	$ 116,890	$ 142,819	$ 142,818
Private- Komen Foundation	20,000	46,267	47,000
Private- Cancer Therapy and Research Center	-	-	175,000
Total	**$ 136,890**	**$ 189,086**	**$ 364,818**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 65,923	$ 68,590	$ 76,505
Contractual	74,237	120,198	275,253
Commodities	11,638	-	10,260
Other Expenditures	-	298	1,000
Capital Outlay	-	-	1,800
Total	**$ 151,798**	**$ 189,086**	**$ 364,818**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of women contacted	4,554	4,500	5,600
Output:			
Number of visits	1,869	1,800	2,200
Number of screening mammograms provided	364	360	915
Number of women receiving Pap Smear services	587	575	820
Efficiency:			
% of women eligible for the programs	41%	40%	39%
% of women receiving screening mammograms	8%	8%	16%
% of women receiving annual PAP Smears	13%	13%	15%
Effectiveness:			
% of women with normal screening mammograms[1]	91%	91%	91%
% of women returning for annual exams[2]	38%	53%	55%

EXPLANATORY INFORMATION

[1] National rate is 90%

[2] State rescreening target is 40%

Activity Number:	36-07-20
Division:	Communicable Disease Control
Program Dates:	1/1/2000 -12/31/2000
Authorized Positions:	11

PROGRAM DESCRIPTION

The HIV Prevention Program provides HIV prevention intervention to targeted high risk individuals in Bexar County.

By providing HIV antibody tests along with pre and post test anonymous or confidential prevention counseling to those who are tested. (HIV pre and posttest counseling (client-centered interventions) is done according to the CDC prevention counseling protocol.) By providing routine HIV antibody testing and posttest prevention counseling to selected patients in the STD Clinic. By providing individual or group prevention interventions to high risk individuals in a variety of community settings. These are called Health Education and Risk Reduction (HERR) activities or interventions.

They are carried out in a variety of settings: the STD Clinic, Public Sex Environments (Parks, bars, truck stops, streets); Criminal Justice Environments (Jails, Prisons); Social Service Environments; Educational Environments; Housing Communities; Substance Abuse Treatment Settings; and the Field (Streets, private houses, etc.).

The interventions consist of: Barrier Demonstrations (How to use a condom); Bleach Kit Demonstrations (How to clean needles); Negotiation skills for safer sex practices and the avoidance of needle sharing; Education on STD's, Safer Sex, HIV/AIDS Prevention; Substance Abuse Prevention and Referral to Treatment.

The Behaviorally Defined Target Populations (BDTP's) where the highest risk of HIV transmission occurs are:

Men who have sex with Men (M/MS),
Intervenous Drug Users (IDU) and
Female to Male Sexual (F/MS) Partners who practice risky behaviors.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Texas Department of Health (Grant)	$ 359,000	$ 359,000	$ 359,000
Total	**$ 359,000**	**$ 359,000**	**$ 359,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 307,711	$ 323,449	$ 323,449
Travel	6,233	5,357	5,357
Equipment	1,783	-	-
Supplies	9,230	5,296	5,296
Other Expenditures	31,043	23,898	23,898
Indirect Cost	3,000	1,000	1,000
Total	**$ 359,000**	**$ 359,000**	**$ 359,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Inputs:			
Prevention Counseling			
# of clients pretest counseled	5,800	5,800	5,800
# of clients posttest counseled	4,350	4,350	4,350
Routine HIV Tests	5,038	5,038	5,000
# of clients posttest counseled	1,008	1,008	1,000
HERR Interventions	3,160	3,160	3,160
Prevention Counseling			
Outputs:			
# of clients pretest counseled	5,800	5,029	5,800
# of clients posttest counseled	4,350	3,394	4,350
Routine HIV Tests	5,038	5,038	5,000
# of clients posttest counseled	1,008	1,008	1,000
HERR Interventions	3,160	7,201	3,160
Efficiency:			
Prevention Counseling			
% of clients pretest counseled	100%	87%	100%
% of clients posttest counseled	100%	78%	100%
Routine HIV Tests	100%	100%	100%
% of clients posttest counseled	100%	100%	100%
HERR Interventions	100%	228%	100%
Efficiency:			
Prevention Counseling			
% of clients pretest counseled	100%	87%	100%
% of clients posttest counseled	100%	78%	100%
Routine HIV Tests	100%	100%	100%
% of clients posttest counseled	100%	100%	100%
HERR Interventions	100%	228%	100%

EXPLANATORY INFORMATION

* Note: The reason for the increase of the HERR interventions to 228% in 1999 is that the Texas Department of Health changed its method for counting interventions in September 1999. By that late date we had already exceeded the objective using the new method. The revision lowered the number of interventions, but focused on more intense individual or group interventions.

Activity Number:	36-06-55 & 36-06-57
Division:	Nursing
Program Dates:	1/00 to 12/02
Authorized Positions:	7

PROGRAM DESCRIPTION

The San Antonio Metropolitan Health District has developed a program that will assist young women with close interval pregnancies. This program, Healthy Mothers/Healthy Families, is a case management program for women below the age of 22 who have three or more children. The targeted enrollment is 350 young women and their families. This program will use home visiting to provide education and link these families to health and social services needed to help them foster good health and parenting behaviors.

The program staff will ensure that these families will be provided an opportunity to develop better goal setting skills and improve their life situations. Strategies to achieve this included enrollment in GED or teen parenting programs at the local schools, enrolling in job training programs or applying for financial aid to attend college. Additionally, the families will be referred to counseling services' as needed. The Hogg Foundation for Mental Health has agreed to fund an independent evaluation of this program. This evaluation will measure the effectiveness of this approach to reaching high risk families and identify program components that need to be revised. This is essential for establishing a program that is effective and can be replicated.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Other - HOGG FOUNDATION	$ N/A	$ 25,000	$ -
Other - UNIVERSITY HOSPITAL SYSTEM	N/A	350,000	350,000
Total	$ N/A	$ 375,000	$ 350,000

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 261,316	$ 261,316
Contractual	N/A	86,170	61,170
Commodities	N/A	18,814	18,814
Other Expenditures	N/A	8,700	8,700
Capital Outlay	N/A	-	-
Total	N/A	$ 375,000	$ 350,000

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Annual budget	N/A	$ 350,000	$ 300,000
Number of staff	N/A	7	7
Output:			
Number of families enrolled	N/A	350	350
Number of home visits	N/A	3,500	3,500
Efficiency:			
Families per nurse or social worker	N/A	88	88
Home visits per nurse or social worker	N/A	875	875
Cost of program per family	N/A	$ 1,000	$ 1,000

PERFORMANCE MEASURES CONTINUED

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% of repeat pregnancies within 12-18 months of delivery	N/A	10%	10%
% of children with up to date immunizations	N/A	100%	100%
% of eligible families receiving WIC	N/A	100%	100%

Activity Number:	**36-06-31**
Division:	**Nursing**
Program Dates:	**09/99 - 08/00**
Authorized Positions:	**7**

PROGRAM DESCRIPTION

This grant from the Texas Department of Health will provide population-based health education and promotion programs and services related to adolescent pregnancy prevention and, childhood injury prevention . It will also stress the importance of early and continual prenatal care.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Department of Health	$ 264,035	$ 264,035	$ 264,035
City-Public Health Support Project	7,668	4,070	4,070
Total	**$ 271,703**	**$ 268,105**	**$ 268,105**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 213,357	$ 251,140	$ 251,140
Contractual	45,176	16,545	16,545
Commodities	11,544	420	420
Other Expenditures	-	-	-
Capital Outlay	1,626	-	-
Other Expenditures	-	-	-
Total	**$ 271,703**	**$ 268,105**	**$ 268,105**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Output:			
Number of presentations delivered	180	300	325
Number of presentation participants	2,500	4,127	4,500
Number of car seats distributed[1]	525	495	-
Number of Promotional Activities (health fairs, radio shows, psa's, bill boards, educational articles)	20	25	35

EXPLANATORY INFORMATION

[1]Reduction in funding has reduced the available car seats. Other funding is currently being reviewed.

Activity Number:	**36-07-06 & 36-07-29**
Division:	**Disease Control**
Program Dates:	**9/00-8/01**
Authorized Positions:	**10**

PROGRAM DESCRIPTION

The Sexually Transmitted Disease (STD) Program is responsible for controlling the spread of STD's and reducing the incidents of STD's in persons at risk. This is accomplished by treating infected individuals and examining and treating their partners and ex partners. Extensive counseling, treating, referrals, education, and partner notification activities are conducted to reduce the spread of HIV infection.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas Department of Health	$ 77,046	$ 77,046	$ 77,046
Federal - Federal funding source	140,493	173,823	170,823
Total	**$ 217,539**	**$ 250,869**	**$ 247,869**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 199,163	$ 242,039	$ 239,239
Contractual	16,425	6,740	6,740
Commodities	1,601	750	750
Other Expenditures	350	1,340	1,140
Capital Outlay	-	-	-
Total	**$ 217,539**	**$ 250,869**	**$ 247,869**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of syphilis reactors reported	3,188	3,400	3,600
No. of early syphilis cases reported	101	135	145
No. of clinic clients eligible for HIV testing	7,208	7,400	7,500
No. of syphilis contacts identified	146	190	220
No. of gonorrhea contacts identified	553	600	650
No. of chlamydia contacts identified	456	500	550
Output:			
No. of syphilis reactors reported in 7 days	2,423	2,618	2,844
No. of early syphilis cases interviewed	101	130	140
No. of clinic clients tested for HIV	7,027	7,300	7,400
No. of syphilis contacts preventatively RX'd	69	98	116
No. of gonorrhea contacts preventatively RX'd	283	350	400
No. of chlamydia contacts preventatively RX'd	300	350	400
No. of clinic clients tested for Hep. C	265	300	350

PERFORMANCE MEASURES CONTINUED	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Efficiency:			
% of reactors reported in 7 days	76%	77%	79%
% of early syphilis cases interviewed	10%	95%	97%
% of clinic clients tested for HIV	97%	98%	98%
Syphilis preventative treatment index[1]	68%	75%	80%
Gonorrhea preventative treatment index	43%	50%	55%
Chlamydia preventative treatment index	62%	65%	70%
Effectiveness:			
% of reactors dispositioned in 7 days	73%	75%	77%
% of syphilis cases interviewed in 72 hours	89%	90%	90%
% of clinic clients testing HIV positive	0%	0%	0%
% of syphilis cases with disease intervention	64%	65%	67%
% of gonorrhea cases with disease intervention	62%	65%	70%
% of chlamydia cases with disease intervention	78%	80%	85%

EXPLANATORY INFORMATION

[1]Syphilis, Gonorrhea and Chlamydia preventive treatment index is a ranking against local, state, and national data.

Activity Number:	**36-01-04**
Division:	**Environmental**
Program Dates:	**6/1999 to 5/2002**
Authorized Positions:	**1**

PROGRAM DESCRIPTION

The San Antonio Metropolitan Health District, in conjunction with the Lead-Based Paint Hazard Reduction Division housed with the Housing and Community Development Department, will identify households with children under 6 years of age that face potential problems with lead-based paint, test children for elevated levels of lead, provide case management services, and refer the families to housing rehabilitation providers as appropriate. The housing rehabilitation providers will offer lead abatement services to these families.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal	$ -	$ 193,176	$ 193,176
Total	**$ -**	**$ 193,176**	**$ 193,176**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ -	$ 103,067	$ 103,067
Contractual	-	52,810	52,810
Commodities	-	8,600	8,600
Other Expenditures	-	-	-
Capital Outlay	-	28,699	28,699
Subgranting	-	-	-
Total	**$ -**	**$ 193,176**	**$ 193,176**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Surveillance	1,200	1,200	1,200
Referral	70	70	70
No. of Units Completed	70	90	65
Output:			
Home Health Assessments	70	70	70
Env. Surveys	70	70	70
No. of Units Completed	70	90	65
Efficiency:			
No. of Surveys/Inspector	18	18	18
Avg Pb Reduction Cost	11,555	11,555	11,555
Effectiveness:			
% of POP with >Pb levels	6%	6.0%	6.0%
%Increase of Value	13%	12%	12%
% of Single Family Units	93%	90%	84%

Activity Number: 36-07-32
Division: HIV/AIDS
Program Dates: 1/1/00 - 12/31/00
Authorized Positions: 3

PROGRAM DESCRIPTION

This grant program provides HIV/AIDS surveillance, investigates, records and reports new HIV and AIDs cases. These investigations take place in hospitals, labs, Doctor's Offices', and clinics.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Federal funding source	$ 104,627	$ 123,255	$ 155,000
Total	**$ 104,627**	**$ 123,255**	**$ 155,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 88,364	$ 101,705	$ 132,625
Contractual	-	-	-
Commodities	14,951	18,550	19,475
Other Expenditures	-	-	-
Capital Outlay	1,312	3,000	2,900
Other Expenditures	-	-	-
Total	**$ 104,627**	**$ 123,255**	**$ 155,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of Staff	3	3	3
Output:			
AIDs Case Reporting	210	200	230
HIV Case Reporting	153	300	350
Inservices Performed	250	250	250
NIR'S Investigated	100	150	200
Efficiency:			
AIDS Cases reported per FTE	70	67	77
HIV Cases Reported per FTE	51	100	117
Inservices performed per FTE	83	83	83
NIR'S Investigated per FTE	33	50	67
Effectiveness:			
Timeliness of Reporting AIDS Cases	45-60 days	45-60 days	30-40 days
Timeliness of Reporting HIV Cases	30 days	30 days	20 days
F/U OF NIR Cases	30 days	30 days	20 days
MED. Community Reporting	10-30 days	1-3 days	1-3 days

Activity Number:	36-01-20 & 36-07-41
Division:	HIV/AIDS
Program Dates:	10/1/99-9/31/00
Authorized Positions:	4

PROGRAM DESCRIPTION

The HOPWA Program provides housing and utilities assistance to eligible clients with AIDS. HOPWA is a component of overall case management services to assure a continuum of care within the spectrum of supportive services available. Eligibility for this program requires that the income of the AIDS infected individual is less than 300% of the Federal Poverty guidelines.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Funding provided by the State (TDH)	$ 56,673	$ 56,673	$ 56,673
Federal - Federal funding (HUD/Comm Init)	310,000	210,000	50,000
Total	**$ 366,673**	**$ 266,673**	**$ 106,673**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 82,322	$ 82,322	$ -
Contractual	57,428	57,428	-
Commodities	2,200	2,200	-
Other Expenditures	220,223	124,723	106,673
Capital Outlay	4,500	-	-
Total	**$ 366,673**	**$ 266,673**	**$ 106,673**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
# of clients needing housing assistance	275	280	280
# of clients needing utility assistance	100	100	100
Output:			
# of clients receiving housing assistance	267	270	270
# of clients receiving utility assistance	91	95	95
Efficiency:			
% of clients receiving housing assistance	97.1%	96.4%	96.4%
% of clients receiving utility assistance	93.0%	95.0%	95.0%

EXPLANATORY INFORMATION

The downward trend of HUD/Community Initiatives HOPWA funding awards over the three year period is based on the following: An increasing focus on facility housing for PWA's and less emphasis on other forms of housing assistance. The narrowing of eligibility for support for "full blown" AIDS clients only; HIV positive clients will need to access other programs for housing support. e.g. Ryan White Title II.

Activity Number:	36-06-23
Division:	NURSING SERVICES
Program Dates	8/99-9/00
Authorized Positions:	2

PROGRAM DESCRIPTION

SAHD provides comprehensive physical and dental examinations for children enrolled in the Parent/Child Incorporated (PCI) HeadStart Program.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
PCI funded exams	$ 50,582	$ 61,011	$ 34,000
Medicaid Collection	71,000	45,000	71,000
Total	**$ 121,582**	**$ 106,011**	**$ 105,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 82,193	$ 72,056	$ 61,610
Contractual	38,935	33,500	42,500
Commodities	334	335	650
Other Expenditures	120	120	240
Capital Outlay	-	-	-
Total	**$ 121,582**	**$ 106,011**	**$ 105,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Personnel and supply costs	$ 84,938	$ 65,356	$ 105,000
Output:			
Number of Physical examinations	2,829	2,157	3,000
Number of Clinics Held	82	78	88
Number of Dental examinations	4,804	4,300	4,300
Efficiency:			
Cost per exam (physical/dental)	$ 30.02	$ 30.30	$ 35.00
Effectiveness:			
# of referrals made for abnormal findings	283	720	500

Activity Number:	**36-06-10**
Division:	**NURSING**
Program Dates:	**08/99 to 09/00**
Authorized Positions:	**2**

PROGRAM DESCRIPTION

The WIC Community Outreach program provides community-based outreach and education on behalf of the WIC program and in partnership with local WIC agencies and other like agencies for the purpose of informing the 79,776 WIC eligible population in Bexar County about the importance of early participation in the WIC program to ensure proper development and good nutrition for both mother and child.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal -Department of Agriculture	N/A	$ 99,375	$ 70,000
Total	**N/A**	**$ 99,375**	**$ 70,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ N/A	$ 73,140	$ 67,000
Contractual	N/A	25,735	-
Commodities	M/A	500	3,000
Other Expenditures	N/A	-	-
Capital Outlay	N/A	-	-
Total	**$ N/A**	**$ 99,375**	**$ 70,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of outreach contacts made to WIC eligible population on a monthly basis	N/A	8,946	10,000
No. of community members ed. about WIC	N/A	600	1,200
Efficiency:			
Average Cost per eligible WIC participant	N/A	$12	$12
Effectiveness:			
Increase in WIC participation	N/A	2%	6%
Increase in people reached	N/A	12%	24%

Activity Number:	36-06-34 & 36-06-36
Division:	Nursing
Program Dates:	7/97 to 8/01
Authorized Positions:	2

PROGRAM DESCRIPTION

The San Antonio Health District is collaborating with Dr. Daniel Trevino in a national health care initiative, the Healthy Steps Program for Young Children. This is an innovative model of pediatric care designed to help parents foster the healthy growth and development of their children from birth to three years of age. SAMHD is providing two Public Health Nurses who conduct office and home visits and parent education groups to the families enrolled in the study group. Additionally, SAMHD is managing the grants.
Initially, 216 families were enrolled at the Birthplace at Southwest General Hospital. Originally, the enrollment in the program was limited to the original families. Attrition has resulted in a current enrollment of 149 of the original families. In March, 2000, the national Healthy Steps office approved a plan to enroll a limited number of new families into the program. In the last two months, 28 families have been enrolled.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Children's Trust Fund of Texas	$ 42,423.90	$ 45,065.00	$ -
Other - Hogg Foundation	66,651	50,739	50,739
Other -Transfer Public Health Support Proj.	30,785	26,644	-
Total	**$ 139,860**	**$ 122,448**	**$ 50,739**

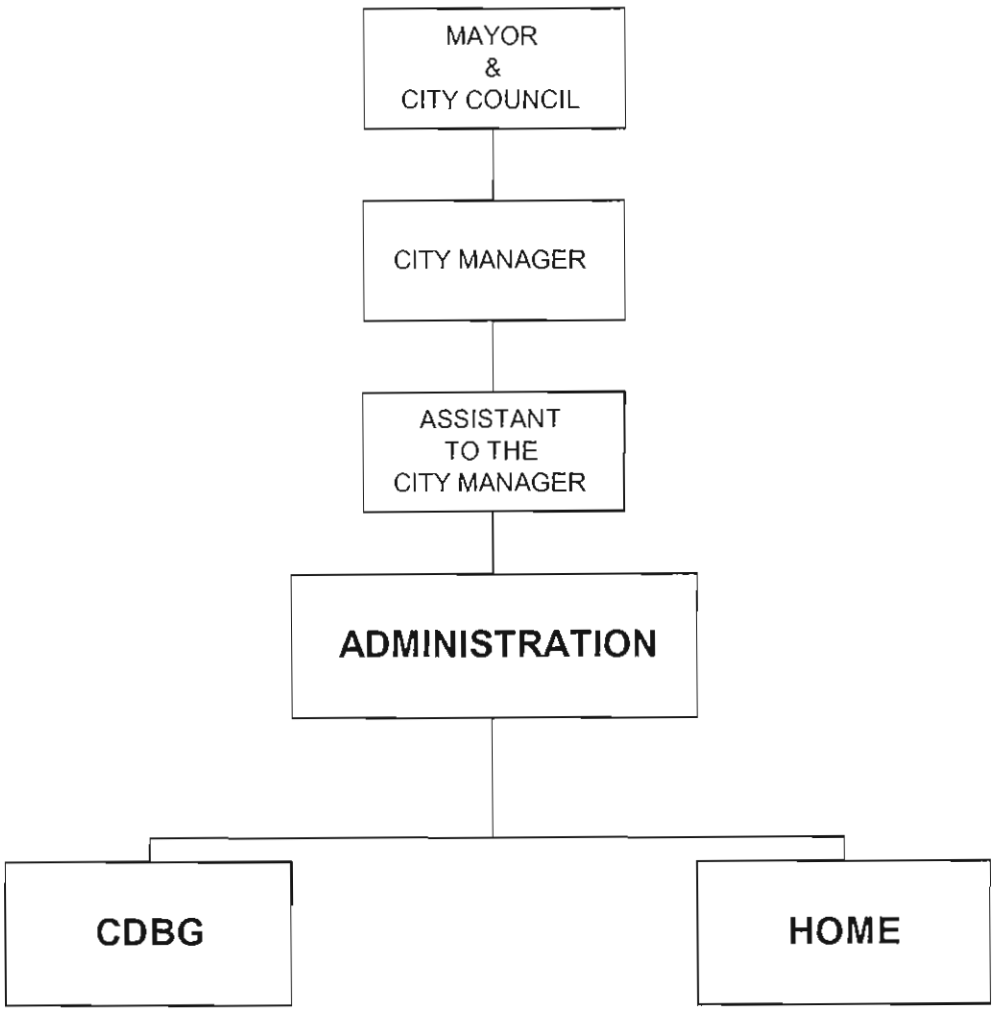
FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	90,928	88,909	41,560
Contractual	42,952	31,249	7,189
Commodities	5,980	2,290	1,990
Other Expenditures	-	-	-
Capital Outlay	-	-	-
Total	**$ 139,860**	**$ 122,448**	**$ 50,739**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Annual Budget	$ 139,860	$ 122,448	$ 50,739
Number of Staff	2	2	1
Output:			
Number of office visits	595	400	200
Number of home visits	277	400	150
Number of families enrolled (average)	195	130	100
Efficiency:			
Number of families/staff member	98	65	100
Number of visits/staff member	291	400	350
Cost per visit	$ 159.48	$ 143.07	$ 142.86

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% of repeat pregnancies within 1 year	8%	10.0%	10.0%
% of children with age appropriate immunizations	100%	100%	100%

EXPLANATORY INFORMATION

This design of this program was stipulated by the national Healthy Steps Program for Young Children guidelines. Those guidelines required that additional families could not be enrolled to replace families that withdrew or were terminated. For this reason, output measures drop as the program progresses. In March, 2000, the national office approved our request to offer the program to a limited number of first time parents attending this practice. The total enrollment will be capped at 200 families. As the children grow older fewer visits are required. In order to maintain efficiency, one of the nurses will be moved to another program during the final year. The remaining nurse will continue to see the families until the last child turns three years old on May 22, 2001 and will then be responsible for closing records and forwarding data to the national office. Additionally, the remaining nurse will continue to see the families enrolled in the extension program.



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Community Development Block Grant (CDBG)	20.00	$1,222,186
HOME Grant	6.00	222,137
Total Funding	**26.00**	**$1,444,323**

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

MISSION STATEMENT

To create viable communities and to improve the quality of life and living environment principally for persons of low and moderate income through the supply of affordable housing, infrastructure investment, economic and human development.

PROGRAM INFORMATION

The Community Development Division of Housing and Community Development is responsible for the planning and oversight of the City's Community Development Block Grant (CDBG) Entitlement Program. This division provides technical assistance, financial and program management analysis to sub-grantees, project sponsors and other City Departments, and is responsible for monitoring all project activities to ensure compliance with U.S. Department of Housing and Urban Development (HUD) regulatory and policy requirements. In addition, the division supports the City Council's Housing Task Force.

GOALS & OBJECTIVES

- Continue to conduct workshop/meetings for community and citizen groups/neighborhood associations, sub-grantees and the private sector to increase awareness of CDBG program opportunities and to increase participation in community development programs and services.
- Annually, complete or cancel existing projects prior to funding and initiating new HUD-funded activities, in order to achieve 75% HUD-supported project completion rate.
- Continue to research, identify, develop/initiate programs and secure available local, state, federal or private resources to assist with neighborhood revitalization and/or to improve the effective production of affordable housing.
- Increase leveraging of HUD grant allocations for housing, public service, and economic development activities, by requiring sub-grantees to secure non-city program resources, and/or client financial participation to the maximum extent feasible.
- Ensure all CDBG and HOME supported projects are contractually implemented by no later than November 15th, to substantially increase the draw-down rate achieving a balance of no more than 1.5 times the current entitlement amount by July 30th and no more than 1.25 times the current entitlement amount by September 30th.
- Provide all direct housing assistance to sub-grantees/sponsors/clients in the form of loans. Achieve a "repayable loan" portfolio for a minimum of 60% of the available housing program funds, with no more than 40% of the available program funds provided as "forgivable deferred payment loans".
- Increase sub-grantee programmatic monitoring with the addition of a monitoring division consisting of three staff positions.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Number of Community Development Analysts	7	9	9	10
Total Open CDBG Projects	325	218	452	500
No. of Opened Streets & Drainage Proj.	168	120	85	127
No. of Opened Parks & Facility Improve. Projects	79	36	36	37
No. of Opened Public Service Projects	42	30	30	28
No. of Opened Housing Projects	22	18	37	20
No. Housing Rehabilitation Units initiated	145	474	474	263
No. Housing Replacement Units [1]	55	355	116	20
No. City Administrative Projects	14	14	13	13
Available Housing Project Funds	$5,254,905	$9,304,905	$5,257,281	$9,907,531
Available Streets & Drainage Funds	$9,311,354	$17,783,397	$8,212,213	$15,169,663
Available Neighborhood Revitalization Funds [2]	$1,941,762	$4,329,450	$2,119,725	$5,430,308
Available City Administrative Funds	$2,504,184	$2,828,132	$227,254	$3,364,775
Available Public Service Project Funds	$2,654,135	$2,948,573	$96,418	$2,968,695
Total Available CDBG Funds [3]	$21,666,340	$37,104,457	$15,912,891	$36,840,972
CDBG Entitlement	$19,981,000	$20,100,000	$20,100,000	$20,143,000
Output:				
No. Streets & Drainage Project Completed [4]	90	60	35	100
Total Streets & Drainage Funds Exp. [5]	$9,169,441	$10,769,731	$6,753,882	$10,976,945
No. Neigh. Revitalization Projects Completed	4	18	18	19
Total Neigh. Revitalization Funds Exp.	$377,073	$2,119,725	$2,119,725	$2,296,904
No. Rehabilitation Units Completed [6]	121	95	100	241
Housing Rehab. Funds Expended	$3,993,000	$1,100,00	$3,400,000	$6,727,985
No. Replacement Units Completed [1]	47	27	23	20
Housing Replacement Funds Expended	$2,491,000	$800,000	$1,288,000	$1,200,000
Housing Admin. Funds Expended	$2,190,038	$2,150,000	$2,150,000	$2,202,700
Total Housing Expenditures	$6,484,000	$4,050,000	$4,688,000	$7,927,985
Public Service Expenditures	$2,705,026	$2,948,573	$2,948,573	$3,026,195
No. Public Service Clients Served	71,251	65,000	71,700	71,700
Total City Administrative Funds Expended	$2,378,975	$2,828,132	$2,600,878	$2,874,885
Total CDBG Projects Completed	304	109	120	375
Total CDBG Expenditures	$21,114,515	$19,888,029	$23,348,180	$27,630,729

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Avg. No. of Projects per Analyst [6]	54	24	90	56
Cost/Public Service Client	$38	$45	$41	$42
Cost/Housing Rehabilitation Unit (SADA)	$33,000	$24,705	$34,000	$35,000
Program Cost/Housing Rehab. Unit (SADA) [7]	$33,000	$11,579	$34,000	$27,917
Program Cost/Replace. Unit (SADA) [7]	$53,000	$29,630	$56,000	$60,000
Efficiency Continued:				
SADA Admin. Cost/Housing Unit	$13,036	$17,623	$17,480	$8,439
Avg. Value Open CDBG Projects	$66,666	$170,204	$35,206	$72,300
SADA Housing Admin. Expended/Sum of Housing Rehab. Funds Expended	$0.55	$1.95	$0.63	$0.33
SADA Housing Admin. Expended/Sum of Housing Rehab. Funds Expended	$0.88	$2.69	$1.67	$1.84
Effectiveness:				
% Timeliness of Expenditures [8]	1.2	1.2	.68	1.33
% CDBG Funds Expended	65%	54%	59%	75%
% Projects Completed	61%	50%	63%	75%

EXPLANATORY INFORMATION

[1] Includes those substantial rehabilitation cases where demolition and temporary relocation is required, as well as those activities requiring acquisition, relocation, demolition and disposition of property.
Replacement housing units cannot be determined until an inspection is performed on a house identified for rehabilitation and is deemed infeasible for rehabilitation.

[2] Includes costs associated with all construction project City costs incurred by other Departments (Parks and Recreation; Library), and sub-grantees (neighborhood facility renovations).

[3] Total available funds include unexpended, unencumbered fund balances available to carry forward.

[4] This number is determined by the Public Works Department and includes engineering, construction, and traffic signals.

[5] This number includes engineering, construction, sidewalks, and signal flashers projects costs.

[6] Number of Analyst positions authorized, however, the average number of projects per analyst reflects the number of projects per actual number positions filled (9) in FY 2000-2001.

[7] The program cost includes everything except Administration.

[8] Reflects the total unexpended balance of CDBG funds as of July 30th, compared to the current annual CDBG Entitlement grant allocation.

PROGRAM CHANGES

- **IMPROVEMENT** **$50,000**

CRAG - INTERDEPARTMENTAL IMPLEMENTATION TEAM ANALYST

This ***improvement*** will add one Community Development Analyst to be part of the CRAG Interdepartmental Implementation Team. This position will assist in the implementation of CRAG recommendations by supporting projects and programs in target areas along with existing staff. This position will be funded for 12 months. The total cost for this improvement in FY 2001 will be $50,000.

CDBG FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$534,226	$742,966	$868,509	$1,014,204
CONTRACTUAL SERVICES	184,181	111,501	223,245	169,804
COMMODITIES	12,361	9,200	11,900	23,400
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	11,305	50,600	63,308	14,778
TOTAL EXPENDITURES	**$742,073**	**$914,267**	**$1,166,962**	**$1,222,186**
AUTHORIZED POSITIONS	**14**	**19**	**19**	**20**
FULL-TIME EQUIVALENTS	**14.00**	**19.00**	**19.00**	**20.00**

HOME ENTITLEMENT

MISSION STATEMENT

To create viable communities and to improve the quality of life and living environment principally for persons of low and moderate income through the supply of affordable housing, infrastructure investment, economic and human development.

PROGRAM INFORMATION

The HOME Division of the Department of Housing & Community Development is responsible for the planning and oversight of the City's HOME Entitlement Grant program. All activities result in the renovation or production of housing affordable to low and moderate income households. This division provides technical assistance to sub-grantees and project sponsors, and is responsible for monitoring all project activities to ensure compliance with U.S. Department of Housing and Urban Development (HUD) affordability and regulatory requirements

GOALS & OBJECTIVES

- Increase the City's HOME match by identifying additional resources available for affordable housing production and rehabilitation.
- Work in concert with CRAG and other City revitalization initiatives to assist with revitalization of inner city neighborhoods.
- Conduct at least two HOME workshops for new program participants and potential private sector partners.
- Conduct at least two "HOME Topics" forums to enhance knowledge of Community Housing Development Organizations (CHDO's) and sub-recipients on specific use of HOME funds.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Number of Analysts	4	4	4	4
Total Available Funds [1]	$9,989,568	$13,890,582	$8,423,838	$7,500,000
Home Entitlement	$6,558,000	$7,066,000	$7,066,000	$7,076,000
Total Units Adopted [2]	620	448	479	500
Output:				
Available Funds Expended [3]	$8,456,688	$8,751,067	$5,896,686	$5,250,000
Private Sector Leverage	$28,775,952	$7,110,000	$22,000,000	$25,000,000
Total Units Canceled	11	55	0	0
Total Units Committed	753	463	479	500
Total Units Completed	481	347	407	425
Public Sector Leverage	$22,745	$46,000	$99,919	$50,000

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Avg. No. Units/Analyst [4]	251	154	160	125
HOME/Private Investment	$1:$3.41	$1:$1.01	$1:$3.95	$1:$4.00
Effectiveness:				
% HOME Funds Expended	85%	63%	70%	70%
% Units Completed	78%	77%	85%	85%

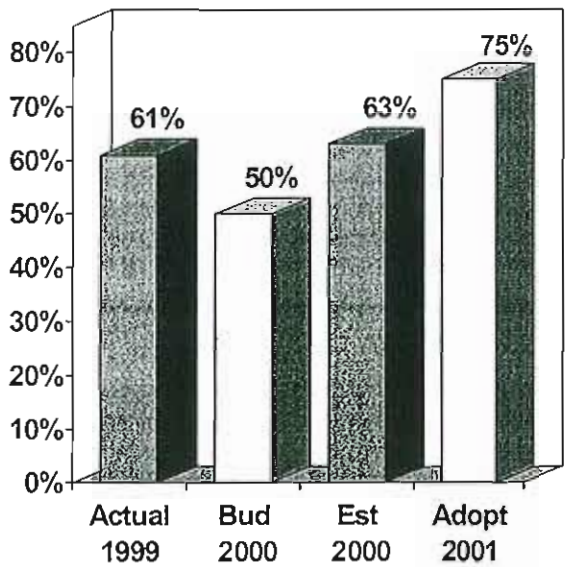
EXPLANATORY INFORMATION

[1] Includes cumulative prior year fund balances and unexpended funds from FY 1999.
[2] Includes the total number of housing units to be provided by all newly adopted units and units not previously committed from previous years' HOME housing projects.
[3] Estimate of available funds is representative of funds committed and carried forward from prior years.
[4] Number of units include Total Units Canceled, Committed, and Completed.

HOME ENTITLEMENT EXPENDITURES BY CHARACTER

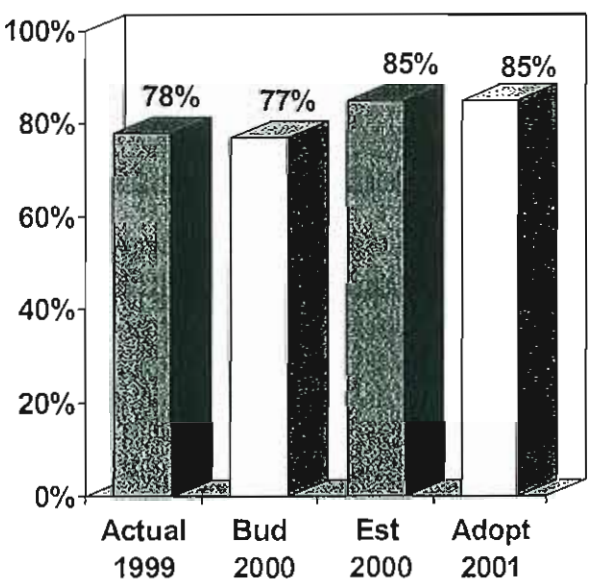
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$155,496	$251,584	$251,584	$222,137
CONTRACTUAL SERVICES	13,269	83,477	83,477	0
COMMODITIES	6,413	2,300	2,300	0
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	278	21,200	21,200	0
TRANSFERS	0	53,439	53,439	0
TOTAL EXPENDITURES	**$175,456**	**$412,000**	**$412,000**	**$222,137**
AUTHORIZED POSITIONS	**6**	**6**	**6**	**6**
FULL-TIME EQUIVALENTS	**6.00**	**6.00**	**6.00**	**6.00**

% CDBG PROJECTS COMPLETED



» The increase in CDBG projects is due to improved completion time by the construction industry.

% HOME HOUSING UNITS COMPLETED



»The increase in HOME units completed increased due to favorable housing market conditions.

HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT
GRANT SUMMARY

The Consolidated Plan, Action Plan/Budget for FY 2001 constitutes an application for federal funds provided to the City by the U. S. Department of Housing and Urban Development (HUD) for four (4) separate formula programs (including reallocation of funds from prior years) totaling over $28 million: the Community Development Block Grant (CDBG) [$20,143,000], the HOME Investment Partnership Grant (HOME) [$7,076,000] programs. These federal resources, combined with available CDBG resources from prior year projects and local anticipated/designated CDBG program income [$785,081], and approximately $884,500 in required local match funds for HOME project implementation, results in over $28 million to support eligible activities during the FY 2001 program year.

Listed below is a comprehensive listing of all the grants the department of Housing and Community Development is anticipating to receive in FY 2000-2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED 2001
Community Development Block Grant	$20,143,000			$785,081	$20,928,081
HOME Entitlement Grant	7,076,000				7,076,000
TOTALS	**$27,219,000**			**$785,081**	**$28,004,081**

Activity Number:	**31-01-01**
Division:	**Community Development**
Program Dates:	**10-01-00 to 09-30-01**
Authorized Positions:	**20**

PROGRAM DESCRIPTION

The Housing and Community Development Department is responsible for supporting the City Council and the City Manager in the financial planning, allocation, implementation, and monitoring of the City's Community Development Block Grant (CDBG) and HOME Entitlement grants, and the Enterprise Community Program funds. In addition, the Department researches, develops, secures funding, and administers additional program resources supporting the City Council's neighborhood revitalization and housing goals. Primary program responsibilities include CDBG, HOME, and Enterprise Community programs, the development, administration and compliance associated with City's HUD Five-Year Consolidated plan, Annual Consolidated Plan/Budget, and Consolidated Annual Performance Report. Monitoring and technical assistance is provided to program sub-grantees, as well as completion of financial and program management analysis to ensure continued compliance with all applicable regulations and policies.

FUNDING SOURCES AND AMOUNTS

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal – CDBG	$19,981,000	$20,100,000	$20,143,000
Other – Reprogramming	1,383,288	0	0
Other – Program Income	500,000	730,436	785,081
Total	**$21,864,288**	**$20,830,436**	**$20,928,081**

FINANCIAL

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$654,558	$742,966	$1,014,204
Contractual	134,478	111,501	169,804
Commodities	8,860	9,200	23,400
Capital Outlay	10,308	50,600	14,779
Subgranting	21,056,084	19,916,169	19,705,894
Total	**$21,864,288**	**$20,830,436**	**$20,928,081**

PERFORMANCE MEASURES

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Housing Programs	$5,213,395	$4,050,000	$4,650,250
Streets & Drainage	$9,839,122	$8,472,043	$6,957,450
Public Service Programs	$2,862,990	$2,948,573	$2,872,277
Parks Improvements	$0	$0	$0
Neighborhood Revitalization	$1,399,529	$2,297,688	$3,310,583
City Administration	$2,549,189	$2,828,132	$3,137,521
108 Loan Default Payments	$0	$234,000	$0

Activity Number:	**31-01-02**
Division:	**HOME**
Program Dates:	**10-01-00 to 09-30-01**
Authorized Positions:	**6**

PROGRAM DESCRIPTION

The HOME Division of the Department of Housing & Community Development is responsible for the planning and oversight of the City's HOME Entitlement Grant program. All activities result in the renovation or production of housing affordable to low and moderate income households. This division provides technical assistance to sub-grantees and project sponsors, and is responsible for monitoring all project activities to ensure compliance with U.S. Department of Housing and Urban Development (HUD) affordability and regulatory requirements.

FUNDING SOURCES AND AMOUNTS

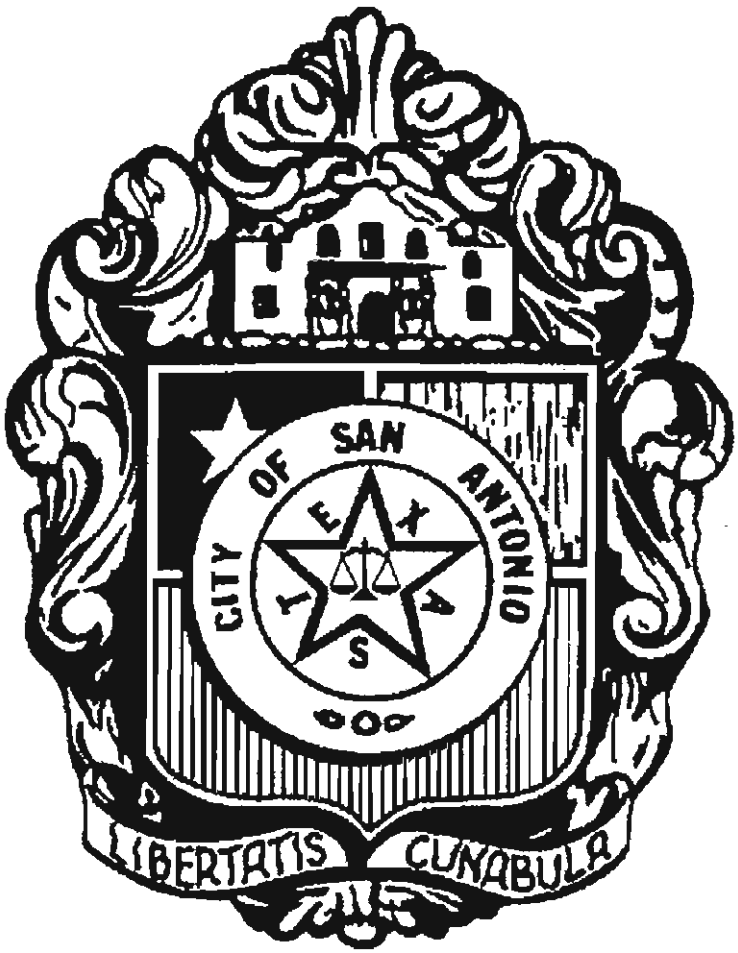
	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal – U.S. Dept. Of Housing & Urban Development	$6,558,000	$7,066,000	$7,076,000
Other – Reprogramming	774,582	0	0
Total	$7,332,582	$7,066,000	$7,076,000

FINANCIAL

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$278,571	$521,584	$222,137
Contractual	49,075	136,916	0
Commodities	21,000	2,300	0
Capital Outlay	0	21,200	0
Subgranting	6,983,936	6,384,000	6,853,863
Total	**$7,332,582**	**$7,066,000**	**$7,076,000**

PERFORMANCE MEASURES

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
First-Time Homebuyers Program	$1,855,000	$2,936,700	$2,750,612
Owner-Occupied Housing Rehabilitation	$4,249,562	$3,022,800	$2,444,000
Rental New-Construction	$193,600	$150,000	$877,542
Rental-Rehabilitation	$380,250	$300,000	$381,709
Tenant-Based Rental Assistance	$0	$0	$0
Sub-Grantee Administration	$324,424	$244,500	$400,000
City Administration	$329,746	$412,000	$222,137


CITY OF SAN ANTONIO
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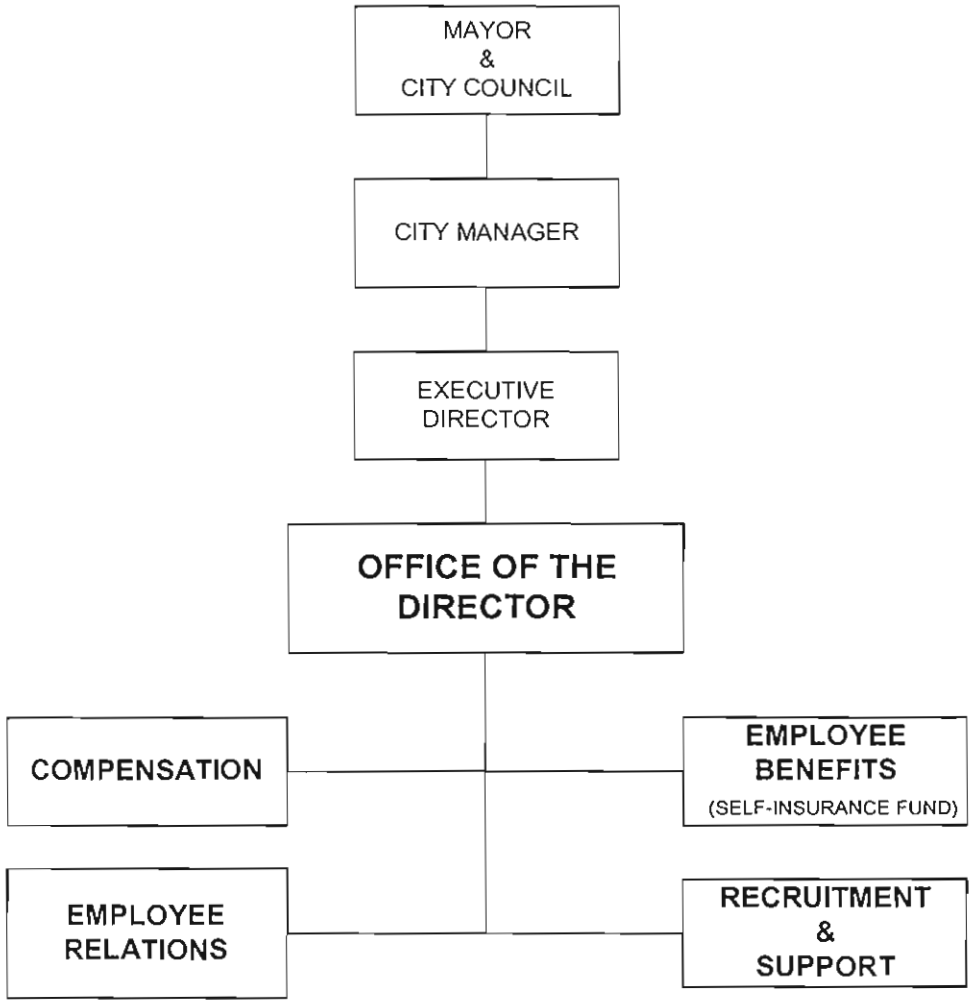
HUMAN RESOURCES



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	36.00	$2,272,896
Employee Benefits Fund	17.00	43,630,765
Unemployment Compensation Fund	0.00	240,140
Extended Sick Leave Fund	0.00	82,400
Occupational Health Fund	1.00	159,672
Temporary Services Fund	170.00	1,367,953
Total Funding	**224.00**	**$47,753,826**

HUMAN RESOURCES

GENERAL FUND

MISSION STATEMENT

The mission of the Human Resources Department is to provide human resource services in support of City departments to maximize the link between human capital and the City of San Antonio's overall organizational mission to deliver quality services to its citizens.

PROGRAM INFORMATION

The Human Resources Department is responsible for providing human resource programs including: employee recruitment and selection; job classification and compensation analysis; administration of employee benefits; employee testing and training and facilitation of employee grievances and disciplinary hearings before the Municipal Civil Service Commission for non-uniformed employees. The department also staffs the Fire and Police Civil Service Commission and the grievance process for uniformed employees. The Human Resources Department consists of the following five divisions: Administration, Recruitment and Support, Employee Relations (uniformed/non-uniformed), Compensation and Employee Benefits (Self-Insurance Fund).

GOALS AND OBJECTIVES

To provide human resource tools that will assist departments in hiring, promoting, retaining, recognizing employee value, rewarding high performance, and assisting employees in meeting their full career potential.

- Maintain a civilian classification and compensation system that reflects internal alignment and market competitiveness; provide equitable compensation and attract and retain competent, qualified employees at all levels; and enhance our performance-based incentive program by linking employee performance management with the performance measurement system.
- Establish a proactive recruiting program that aggressively recruits qualified, competent individuals through coordination with educational institutions, job fairs and searches to reaffirm the City's commitment to a diverse workforce and maximize the human capital contribution toward the City's organizational objectives; and establish a City-wide internship program designed to stimulate student interest toward a public service career.
- Enhance City-sponsored training initiatives including Train the Trainer, Supervisor Certification, customized training; and increase the number of employees that receive training designed to maximize employee proficiency for better work efficiency.
- Continue to coordinate and monitor contracts for testing of uniformed personnel; administer examinations in accordance with Civil Service requirements and collective bargaining agreements in order to minimize appeals and grievances; and improve automation of testing processes to reduce the processing time for the development of eligibility lists while maintaining the accuracy of test scoring.
- Initiate workforce trend study to include variables such as job market activity, applicant flow, average employee age, retirements, and average size of families to assist in anticipating costs for providing medical and other benefit-related services to city employees, and address issues relating to a diverse workforce.
- Coordinate the development and maintenance of all Administrative Directives and Municipal Civil Service Rules in compliance with Federal, State and Local laws; ensure that City management and employees are trained on policies and procedures and participate in mandatory training program.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of General Fund Departmental full time employees	35	36	36	36
No. of regrade job studies requested & initiated (by job class)	16	50	70	50
No. of in-lieu-of/reclassification job studies requested	234	250	316	350
No. of training programs offered	124	272	145	240
No. of applications processed	53,686	49,109	59,075	60,831
-City Employees	15,222	11,307	17,201	19,590
-Non-City Employees	33,637	32,382	34,982	36,031
-Fire & Police(Entry)	3,826	4,747	5,544	3,841
-Fire & Police(promotional)	1,001	673	1,348	1,369
No. of Eligibility List Requested [1]	N/A	N/A	N/A	10
-Fire & Police (Entry)	N/A	N/A	N/A	2
-Fire & Police (Promotional)	N/A	N/A	N/A	8
No. of light duty referrals received [2]	300	193	303	279
Output:				
No. of regrade requests approved	11	N/A	60	40
No. of in-lieu/reclass request approved	173	N/A	235	260
No. of class specifications reviewed/ updated	93	50	200	150
No. of training hours provided [3]	16,290	38,874	18,292	31,200
No. of employee certified as trainers	N/A	N/A	N/A	30
No. of positions advertised [4]	1,533	N/A	1,453	1,456
No. of positions filled [4]	1,902	N/A	1,630	1,799
No. of new hire processed	1,990	1,837	1,777	1,930
No. of Examinations Administered:	N/A	N/A	N/A	17
-Fire & Police (Entry)	N/A	N/A	N/A	2
-Fire & Police (Promotional) [5]	N/A	N/A	N/A	15
Fire/Police Testing [6]				
-No. hired from Fire Entry-Level Eligibility List	N/A	N/A	N/A	60
-No. hired from Fire Promotional Eligibility List	N/A	N/A	N/A	70
-No. hired from Police Entry-Level Eligibility List	N/A	N/A	N/A	80
-No. hired from Police Promotional Eligibility List	N/A	N/A	N/A	80
No. of light duty placements	217	108	232	203

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Avg. no. of applications processed per placement officer per week [7]	221	163	185	186
% of light duty referrals placed	72%	56%	77%	73%
Effectiveness:				
Avg. turnaround time for evaluation of in-lieu-of/reclass. request (work days) [8]	25/30	15/30	22/30	20/30
% of regrade request approved	69%	N/A	86%	80%
% of in-lieu-of/class requests approved	74%	N/A	74%	74%
% of supervisors who agree or strongly agree on performance improvement after training [9]	N/A	N/A	80%	85%
Total average no. of HR work days required to fill a vacant position [10]	N/A	14	16	16
-Avg. no. of days for actions by HR[10]	N/A	14	11	11
-Avg. no. days for action by outside agencies [11]	N/A	N/A	5	5
% Fire/Police promotional exam questions appealed	N/A	N/A	N/A	12.00%
City-wide turnover rate [12]				
-Civilian	12.40%	8.00%	11.60%	11.00%
-Uniform	0.25%	0.90%	0.50%	0.50%

EXPLANATORY INFORMATION

[1] Eligibility lists are typically active for 12 months, but in accordance with Chapter 143 may be active for 6-12 months dependent upon department request or Texas Fire & Police Civil Service Law.

[2] Light duty referrals are applications submitted by the Workers' Compensation and short-term disability administrator; the process is to return employees to light duty until released for regular duty.

[3] The Adopted FY 2001 number of training hours will result in 4,800 students trained.

[4] The difference between the number of positions advertised and positions filled is due to departments practice of filling more than one vacancy of an advertised position.

[5] Promotional examinations for Fire and Police classification (rank) includes a written exam, assessment center for District Fire Chief, scenario-based exam for Police Lieutenant and Captain, and Fire and Police Probationary exams.

[6] Based on averages of personnel hired and promoted, and average number of questions appealed, from the last three (3) entry level and promotional examinations administered for all ranks in the Fire and Police departments.

[7] Applications processed per placement officer is based only on City and Non-City applications.

EXPLANATORY INFORMATION CONTINUED

[8] Avg. turnaround time for in-lieu-of/reclassification requests includes only the period of time spent from receipt of Classification Action Form to final approval and implementation.

[9] Supervisors agreement that employee's performance has improved as a result of training. Ratings are based on surveys of supervisors utilizing a 5 point rating scale with 5 being the most significant improvement in work performance.

[10] Total average number work days required to fill a vacant position includes time required by Human Resource staff to post the job announcement and develop an eligibility list and to conduct new hire processing. It does not include time required by departments to review application, or the time required by outside agencies to perform background and driving status verification, drug screening and physicals; and time required by the selectee to submit notice of resignation to employers.

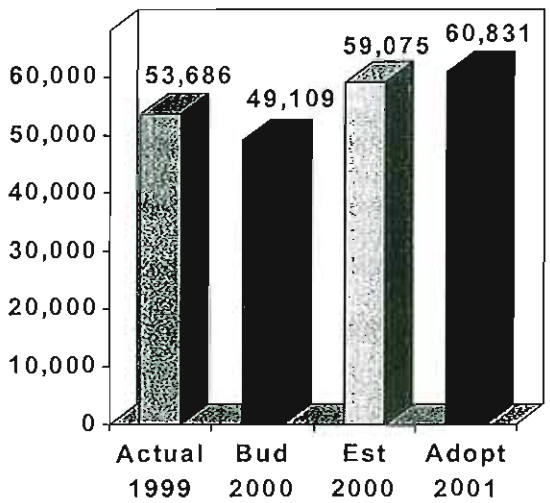
[11] Average number of days for action by outside agencies includes time required to perform background and driving status verifications, drug screening and physicals.

[12] Turnover is calculated by taking the actual number of terminations and dividing it by the average number of positions.

GENERAL FUND EXPENDITURES BY CHARACTER

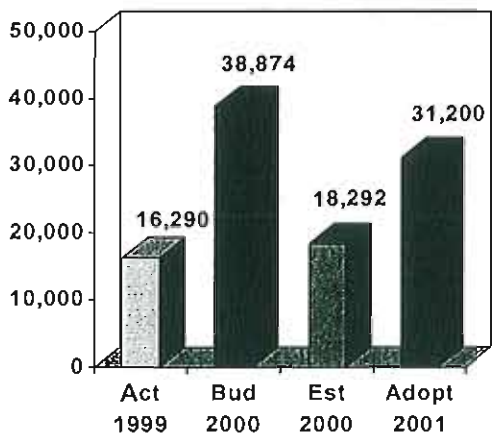
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$1,175,196	$1,518,037	$1,535,021	$1,665,384
CONTRACTUAL SERVICES	505,245	539,981	512,063	561,961
COMMODITIES	23,304	25,555	36,474	26,805
OTHER EXPENDITURES	7,520	8,015	8,015	5,373
CAPITAL OUTLAY	11,443	5,659	5,659	13,373
TOTAL EXPENDITURES	**$1,722,708**	**$2,097,247**	**$2,097,232**	**$2,272,896**
AUTHORIZED POSITIONS	35	36	36	36
FULL-TIME EQUIVALENTS	35.00	36.00	36.00	36.00

NO. OF APPLICATIONS PROCESSED



»The total number of applications processed for employment is projected to increase in FY 2001 by 13.30% over FY 1999.

NO. OF TRAINING HOURS PROVIDED



»In FY 2001, the number of training hours provided is anticipated to increase by 91.52%over FY 1999.

»Training Program include:
- .Train the trainer
- .Supervisor Certification
- .Pre-Management

PROGRAM DESCRIPTION

The ***Employee Benefits Division*** implements and administers a full range of benefit programs offered to City employees, retirees, the Mayor and City Council. The division is responsible for the internal administration, education, customer service and contract compliance associated with each of the following programs: the self-insured indemnity health care plans, Health Maintenance Organization (HMO) plan, Life Insurance plan, Texas Municipal Retirement Program, Employee Assistance Program, Unemployment Compensation, Extended Sick Leave Program, Wellness Program, Deferred Compensation and other optional insurance coverages. The division organizes and conducts the annual Health Fair and participates in the Compensation and Benefits Committee for periodic review of the benefit programs available to our employees.

GOALS & OBJECTIVES

- Provide personalized customer assistance, education and communication for active and retired employees on health, retirement and wellness programs.
- Maintain a financially sound self insurance fund by evaluating the design of the indemnity plans and health maintenance organization plans and making necessary changes based on cost containment and industry trends.
- Offer a comprehensive selection of basic and optional benefits programs at a reasonable cost to attract and retain employees.
- Coordinate annual internal audits of Third Party Administrator to ensure contract compliance.
- Perform ongoing hospital bill audits and maintain utilization review to contain cost of Citimed claims.
- Conduct annual Open Enrollment briefings for active employees, retirees, and their eligible dependents.
- Plan, organize and implement an annual Health Fair to educate and promote wellness in the work place.
- Coordinate the activities of the Compensation and Benefits Committee to review employee benefit programs and conduct annual surveys.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Total Citimed employees	7,438	7,416	7,558	7,784
Active employees	6,640	6,592	6,710	6,910
Retirees	798	824	848	874
Total HMO employees	3,117	3,134	3,098	3,005
HMO Active employees	2,619	2,638	2,612	2,534
HMO retirees	498	496	486	471
No. of Employee Benefits customer service representatives	5	5	5	5
No. of walk-ins (per week)	71	87	84	115
No. of phone inquiries (per week)	557	464	605	657
No. of surveys issued to walk-ins (per week)	N/A	N/A	N/A	115

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
Total Citimed claims	$24,306,619	$24,773,480	$26,016,226	$28,393,966
Total HMO cost[1]	$8,437,231	$8,859,940	$8,791,025	$10,226,736
No. of survey responses received weekly	N/A	N/A	N/A	104
Efficiency:				
Avg. Citimed cost per employee	$3,268	$3,341	$3,442	$3,648
Avg. HMO cost per employee	$2,707	$2,827	$2,838	$3,403
Avg. No. of walk-ins per customer service representative (per week)	14	17	17	23
Avg. no. of phone inquiries per customer service representative (per week)	111	93	121	131
Third Party Administrator (TPA) - Avg. no. of claims processed (per week)[2]	3,981	3,702	3,810	3,992
Avg. no. of claims pended (per week)[3]	361	296	305	319
Avg. no. of claims paid (per week)[4]	3,620	3,406	3,505	3,673
No. of satisfied responses with Employee Benefits (EB) office weekly	N/A	N/A	N/A	83
Effectiveness:				
Citimed cost (increase/decrease)	9%	7%	5%	12%
HMO cost (increase/decrease)	2%	4%	5%	26%
Avg. turnaround time for claims pd. (days)[5]	4	5	4	4
% satisfied with EB office service weekly	N/A	N/A	N/A	80%

EXPLANATORY INFORMATION

[1] The amount paid in premiums.
[2] The number of claims presented for payment.
[3] The number of claims presented for payment, which are not paid, but set aside until missing documentation is received.
[4] The number of claims processed to a conclusion during a work week.
[5] The number of business days it takes the TPA to process claims for the date a claim is presented for payment until the claim is paid, pended or denied.

PROGRAM CHANGES

- **REDUCTIONS** **$17,892**

OPERATIONAL SAVINGS

This ***reduction*** provides operational savings within the Employee Benefit Insurance Fund. This reduction will have minimum impact on the operations of this division and is achieved through a reduced use of various operational costs. This reduction will provide a savings of $17,892.

- **IMPROVEMENTS** **$42,908**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $31,288. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $11,620 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

EMPLOYEE BENEFITS FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$468,132	$673,930	$635,059	$762,946
CONTRACTUAL SERVICES	35,838,881	36,799,825	37,908,787	41,898,913
COMMODITIES	7,910	6,575	12,688	6,650
OTHER EXPENDITURES	7,441	8,000	7,700	6,898
CAPITAL OUTLAY	8,492	14,460	14,342	10,120
TRANSFERS	278,416	429,633	405,755	945,238
TOTAL EXPENDITURES	**$36,609,272**	**$37,932,423**	**$38,984,331**	**$43,630,765**
AUTHORIZED POSITIONS	16	17	17	17
FULL-TIME EQUIVALENTS	16.00	17.00	17.00	17.00

UNEMPLOYMENT COMPENSATION FUND

PROGRAM DESCRIPTION

The ***Unemployment Compensation Program*** is administered in-house to pay for unemployment benefits to qualified individuals and protest disputable claims through the Texas Workforce Commission.

GOALS & OBJECTIVES

- Administer benefits for qualified unemployment claims.
- Protest disputable claims to control cost of program.
- Track unemployment claims and identify potential problem areas and determine appropriate solutions.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of UC claims notifications[1]	156	149	128	138
Output:				
No. of UC claims protested	64	61	42	46
No. of favorable UC decisions	56	54	37	41
No. of UC claims paid [2]	355	355	336	346
Total cost of UC claims paid	$206,439	$170,000	$189,194	$220,140
Efficiency:				
% of favorable decisions on protested UC claims	88%	90%	88%	89%

EXPLANATORY INFORMATION

[1] Utilization projections based on national trends.
[2] Total claims paid including those paid to former City employee for which the City was not the last employer.

UNEMPLOYMENT COMPENSATION FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$0	$0	$0	$0
CONTRACTUAL SERVICES	206,439	170,000	189,194	220,140
COMMODITIES	0	0	0	0
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TRANSFERS	320,000	120,000	120,000	20,000
TOTAL EXPENDITURES	**$526,439**	**$290,000**	**$309,194**	**$240,140**
AUTHORIZED POSITIONS	**0**	**0**	**0**	**0**
FULL-TIME EQUIVALENTS	**0.00**	**0.00**	**0.00**	**0.00**

EXTENDED SICK LEAVE FUND

PROGRAM DESCRIPTION

The City's ***Extended Sick Leave Program*** is designed to provide short-term and long-term disability benefits to employees who become disabled due to a non-work related illness or injury. Short-term disability benefits are paid as a percentage of compensation from 40% to 100% based on years of service. Long-term disability benefits are paid 40% of monthly salary or at 60% if optional disability insurance is purchased.

GOALS & OBJECTIVES

- Reduce the average time employees are in short-term disability by coordinating with the attending physician on the employee's ability to return to regular work or light duty work status.
- Coordinate the City's disability benefits with benefits received from other disability programs such as the Federal Social Security Act, Texas Municipal Retirement System, Rehabilitative Employment, Worker's Compensation or any law of similar intent.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Total no. of Participants on long-term disability (LTD)	8	17	12	14
Output:				
No. of LTD applications approved	4	6	6	8
LTD payments	$15,912	$30,000	$25,794	$30,000
Efficiency:				
Avg. annual payment per participant City portion offset[1]	$1,989	$1,765	$2,150	$2,143

EXPLANATORY INFORMATION

[1] Of the 15 total participants, eight coordinated with other coverages and resulted in a zero dollar pay out.

EXTENDED SICK LEAVE INSURANCE FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$24,091	$31,960	$25,794	$32,400
CONTRACTUAL SERVICES	0	0	0	0
COMMODITIES	0	0	0	0
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TRANSFERS	0	0	0	50,000
TOTAL EXPENDITURES	**$24,091**	**$31,960**	**$25,794**	**$82,400**
AUTHORIZED POSITIONS	0	0	0	0
FULL-TIME EQUIVALENTS	0.00	0.00	0.00	0.00

OCCUPATIONAL HEALTH PROGRAM FUND

PROGRAM DESCRIPTION

The ***Employee Assistance Program*** (EAP) provides confidential and timely assistance to non-uniform City employees and their families experiencing personal problems which may affect job performance. EAP counseling includes, but is not limited to, the following problem areas: substance abuse, depression, stress management, grief/bereavement, gambling, legal/financial, family/marital, and critical incident stress. EAP service is provided by an external vendor, under the supervision of the City Employee Assistance Coordinator. The Employee Assistance Coordinator monitors the program contract for compliance, and provides training, consultation, and handles complaints.

GOALS & OBJECTIVES

- Facilitate early recognition, intervention, and resolution of personal work related problems that affect employee performance.
- Provide readily accessible and confidential short-term counseling assistance for employees and eligible family members.
- Provide an assessment/referral mechanism for complicated personal problems that might require in-depth care.
- Provide training to managers, supervisors, and City employees on how to access EAP services and the appropriate means to facilitate referrals.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Eligible Participants:				
Non-uniform employees	N/A	5,938	6,119	6,179
Eligible family members	N/A	8,456	8,669	8,755
Output:				
Non-uniform employee utilization [1]	N/A	148	424	437
Eligible family members utilization [1]	N/A	194	129	134
Efficiency:				
% of employee utilization [2]	N/A	3%	7%	7%
% of family member utilization [2]	N/A	2%	1%	2%

EXPLANATORY INFORMATION

[1] Utilization = Local Employee Assistance Program office contact, at least one office visit.
[2] Utilization projections are based on national trends.

PROGRAM CHANGES

- **REDUCTIONS** **$3,043**

OPERATIONAL SAVINGS

This ***reduction*** will reduce the Occupational Health Employee Assistance Program Fees to Professional Contractors budget by $3,043. The savings are realized due to lower than expected expenses for various services scheduled in FY 2001.

- **IMPROVEMENTS** **$2,660**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $2,660. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

OCCUPATIONAL HEALTH FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	N/A	$44,290	$51,801	$50,285
CONTRACTUAL SERVICES		104,000	104,000	100,957
COMMODITIES		500	500	500
OTHER EXPENDITURES		0	0	0
CAPITAL OUTLAY		0	0	0
TRANSFERS		0	0	7,930
TOTAL EXPENDITURES	**N/A**	**$148,790**	**$156,301**	**$159,672**
AUTHORIZED POSITIONS	**N/A**	**1**	**1**	**1**
FULL-TIME EQUIVALENTS	**N/A**	**1.00**	**1.00**	**1.00**

TEMPORARY SERVICES FUND

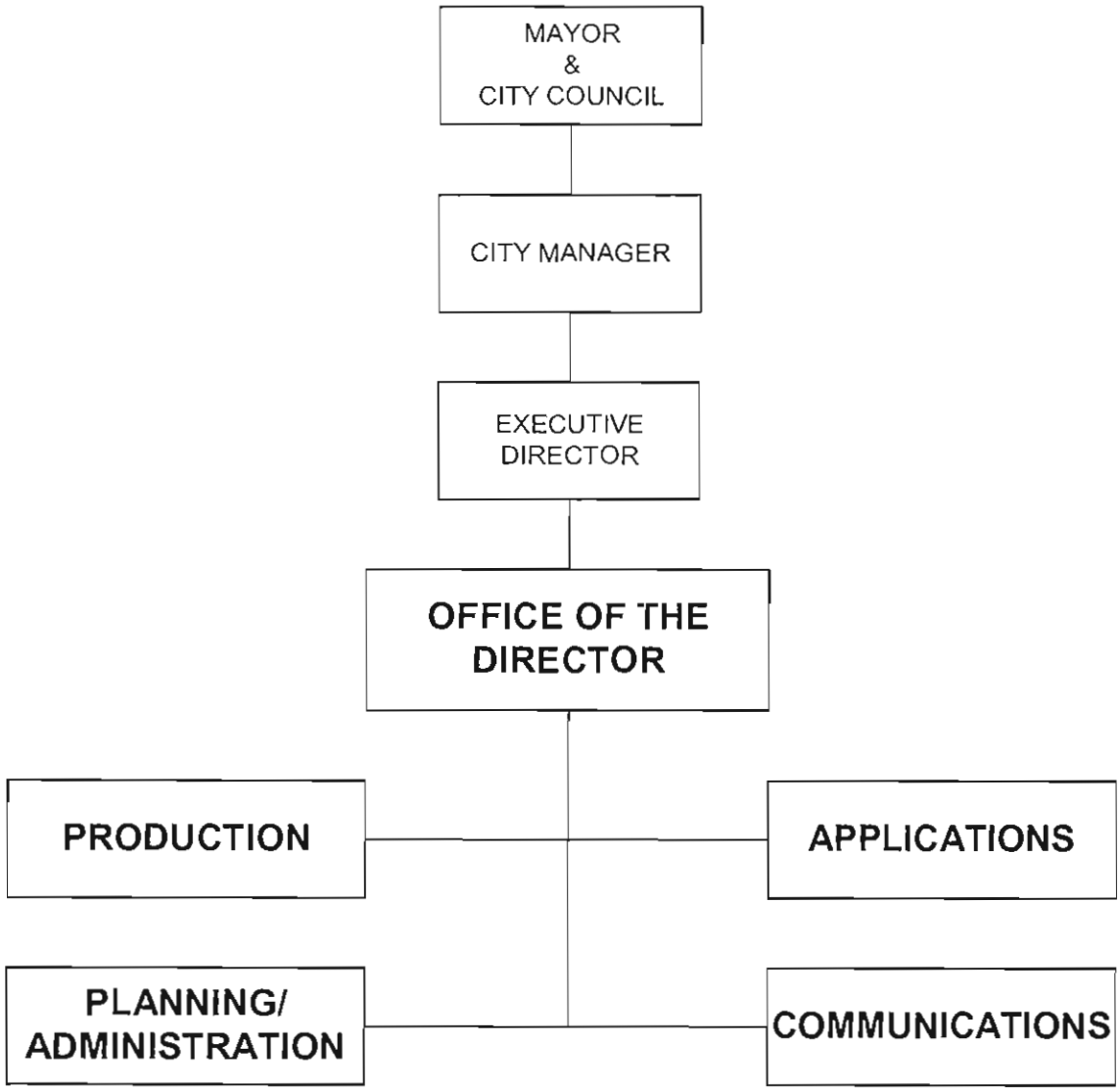
PROGRAM DESCRIPTION

The ***Temporary Services Fund*** is used to provide temporary services to all City departments when employees are not available due to injuries, illness or special projects.

TEMPORARY SERVICE FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$1,471,782	$1,423,452	$1,258,455	$1,321,378
CONTRACTUAL SERVICES	1,942	3,000	1,500	1,575
COMMODITIES	0	0	0	0
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TRANSFERS	0	0	0	45,000
TOTAL EXPENDITURES	**$1,473,724**	**$1,426,452**	**$1,259,955**	**$1,367,953**
AUTHORIZED POSITIONS	**150**	**150**	**150**	**170**
FULL-TIME EQUIVALENTS	**150.00**	**150.00**	**150.00**	**170.00**

INFORMATION SERVICES



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
Information Services Fund	170.00	$17,760,856
Total Funding	**170.00**	**$17,760,856**

INFORMATION SERVICES FUND

MISSION STATEMENT

The mission of the Information Services Department is to provide business solutions to enhance the City's effectiveness in serving the citizens of San Antonio through the effective use of information technology and to earn the business, respect and confidence of our customers by working as a team.

PROGRAM INFORMATION

The Information Services Department (ISD) provides information technology (IT) services, 24 hours a day, seven days a week to all City departments including information and technology sharing agreements with Bexar County. ISD provides a strongly centralized IT function providing leadership, vision and support for all technology functions, building information systems around good business planning practices, reflecting the mission and goals of the departments, City of San Antonio and the citizens we serve. The focus of our mission includes the following:

- Information Management
- Business Applications (City-Wide, Departmental)
- Computing Platforms (Enterprise, Departmental, Desktop)
- Communications Networks (Voice, Video, Data and Wireless Services)
- Technology Management

The department also provides a coordinated customer service function that serves as an answering point for all citizen inquiries regarding City Services. The performance of the department is measured by the productivity achievements of other City departments through the effective use of technology. The divisions of the department are: Office of the Director, Production, Applications, Communications and Planning/Administration.

GOALS AND OBJECTIVES

To create, implement and maintain on an annual basis the City of San Antonio Information Technology Plan that will provide a technology roadmap to meet departments' business requirements and enhance their performance by continuing to add sufficient ISD resources to execute the plan.

- *E-San Antonio* – To create an interactive-internet community portal which promotes e-government, economic development, education, health/human services and convention & tourism.
  - To continue to expand the e-government concept that will allow employees, citizens, visitors and businesses access to services from home, office, library or kiosk using Internet technologies.
  - To promote e-commerce through economic development such as "Buy SA" web-sites and promote the development of web-sites linking to businesses.
  - To expand educational opportunities (SATNET) by promoting distance learning, CEU certification for technical positions, and curriculum registration through ACCD, UTSA and technical schools.
  - To allow access to health & human services by providing web links to Health Clinics, hospitals, and other health-related issues within the City.
  - To give conventions and visitors access to Convention schedules, booking information, community calendars, maps to tourist areas, and to hotel reservations.
- *Geographic Information System* (GIS) – To implement and manage a GIS city wide Master Plan providing order and focus to GIS/Mapping:
  - Continue to develop a GIS/Mapping Master Plan
  - Continue formalization of the GIS committee
  - Establish GIS policies
  - Define GIS project goals
  - Determine the information needs of the users

GOALS & OBJECTIVES CONTINUED

- Locate/develop the appropriate data
- Provide the applicable resources required to support the GIS function

- *Knowledge/Information Management* - To create a Knowledge/Information Management Solution (City-wide information repository) linking business applications, GIS, data warehousing and access technologies to provide departments with tools and information to conduct their business more efficiently and effectively.
- *Financial Management System* – To work with the Finance Department and other city departments to evaluate, select, and implement a new Financial Management System that will replace the current financial management system.
- *Network Operations Center/Technology Help Desk* – To establish a 24 x 7 Network Operations Center (NOC) / Technology Help Desk to provide assistance and expedite problem resolution.
- *IT Replacement Fund* – To provide a fund that allows for the orderly and timely replacement of technological equipment, addresses billing rates, allows for a full-rate recovery system, as well as the upgrade of major enterprise systems thus lessening potential catastrophic impacts to the city funding resources.
- *Customer Services/Delivery Systems* – To continue to improve customer service and efficiency in the delivery of core business services such as application development, desktop automation, messaging, Internet, telephones, cellular phones, pagers, radios, wireless data services, and refining existing technology to increase employee productivity and morale by providing departments the opportunity to offer alternative work schedules and telecommuting.
- *Automated Records Management* – To implement Automated Records Management (ARM) to support the automated management of all forms of municipal records.
- *IT Education Services/Training* – To effectively use technology to promote employee development by delivering quality educational services which includes but is not limited to learning and technical training initiatives with ACCD and UTSA.
- *Public Safety Radio System* – To successfully complete installation and implementation of the City/County Public Safety Radio System based upon the timelines as follows:
  - Contract execution 09/02/99
  - Design/Review phase 11/01/99
  - Begin construction..... 06/06/00
  - User Training on Equipment 09/23/01
  - System acceptance..... 05/01/02
  - Final acceptance 07/31/02

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of customers supported (City & Other)	10,259	11,000	11,080	11,700
No. of authorized positions	163	164	164	170
No. of computer application work orders(new/ad-hoc/maintenance) requested annually	574	800	680	800
No. of personal computers supported	5,191	5,300	5,780	6,180
No. of servers supported	89	90	105	120
No. of Mobile Data Terminals (MDT) supported	897	900	890	850
No. of WYSE terminals supported	1,274	1,450	1,200	1,100
No. of printers supported	1,994	2,200	2,215	2,400

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Inputs continued:				
No. of telephones supported	6,584	6,900	7,570	7,970
No. of cellular phones supported	1,680	1,600	1,690	1,790
No. of radios supported	5,661	5,790	5,775	5,840
No. of pagers supported	2,462	2,700	2,620	2,780
No. of CDPD Laptops supported	146	200	265	350
Output:				
No. of ISD help desk calls processed (207-8888)	60,362	59,000	63,040	70,000
No. of computer application work orders (new/ad-hoc) worked on	526	850	690	850
No. of City personnel provided PC training	1,554	1,600	1,940	2,200
No. of MDT information request processed (millions)	72	75	75	75
No. of data communications work orders processed/opened	2,287	3,100	2,780	3,000
No. of telephone communications work orders processed/opened	1,331	1,700	1,220	1,300
No. of radio communications work orders processed/opened	1,961	1,990	2,100	2,800
No. of mainframe information requests transactions (millions)	326	355	345	365
Efficiency:				
Avg. no. of calls processed (207-8888) per help desk staff member	11,316	14,900	15,760	17,500
Avg. cost per computer application work order	$1,146	$1,250	$1,070	$1,030
Avg. no. of mainframe terminal trans. Per day (thousands) [Mon-Fri]	1,015	1,500	1,250	1,500
Avg. cost per data communications work order [1]	$307	$230	$300	$310
Avg. cost per telephone comm. work order	$140	$100	$150	$160
Avg. cost per radio communications work order	$229	$170	$150	$160
Avg. mainframe response time (1 sec. or less)	97%	95%	97%	97%
Effectiveness:				
Avg. % of computer application work orders requested and completed	82%	80%	75%	80%
Avg. hours charged per computer applications work order completed	46	45	55	50

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness continued:				
Avg. time to complete data communications work order (days)	21	15	27	15
Avg. time to complete telephone communications work order (days)	14	14	15	14
Avg. time to complete radio communications work order (days)	3	2	5	5
Avg. % of ISD help desk calls completed:				
< 60 minutes	48%	51%	51%	52%
> 1 hour	52%	49%	49%	48%

EXPLANATORY INFORMATION

[1] The Average Labor Cost per communication work order is derived by totaling all labor costs and dividing them by the total number of work orders from which those costs are taken, for the period.

PROGRAM CHANGES

- **REDUCTIONS** **$305,685**

OPERATIONAL SAVINGS

This ***reduction*** will provide $305,685 in contractual maintenance service savings. With Y2K preparedness over and with technology replacement of information technology systems, the need for maintenance service for unforeseen problems is lessened.

- **IMPROVEMENTS** **$1,434,501**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $417,985. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

PROGRAM CHANGES CONTINUED

TECHNOLOGY UPGRADES & TRAINING - ENHANCE GIS AND KNOWLEDGE MANAGEMENT

This ***improvement*** will add two Senior GIS Analyst positions for nine months. These two positions will be used to begin Phase II of the GIS Master Plan. They will begin the process of obtaining project data layers or mapping information and centralizing the information to allow for broad-based use of these resources. Additionally, this improvement will add one Information System Project Supervisor and two Systems Programmer II's for six months. These Knowledge Management positions will begin the acquisition of the hardware and software needed to build the infrastructure and commence the migration of current data, including GIS, for use by all City departments. The total cost of adding this program improvement including these positions in FY 2001 totals $861,235, which includes one-time costs of $411,650. The full year funding for the positions will be $395,772 in FY 2002. Program expenses will be offset by a $735,493 transfer from the General Fund.

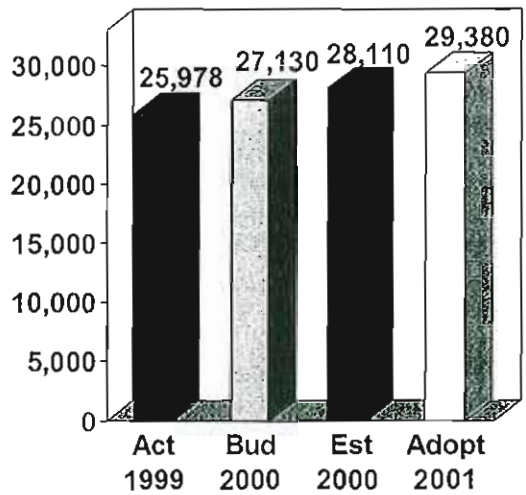
OTHER IMPROVEMENTS - IMPLEMENT E-SAN ANTONIO

This ***improvement*** will add three Program Analyst I and two Program Analyst II positions to provide assistance in development and implementation of the E-San Antonio web portal. The E-San Antonio web portal will be developed to provide electronic access to community information and services to enhance the City's effectiveness in serving its employees, citizens, businesses and visitors. It will pool community resources and combine the efforts of several San Antonio endeavors to develop one comprehensive web site for citizens and visitors creating an "One-Stop" Information Network to access information and services. The FY 2001 cost of funding these positions at six months will total $155,281. In FY 2002, the full-year funding will be $251,782.

INFORMATION SERVICES FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$7,519,732	$8,458,848	$8,035,207	$9,308,589
CONTRACTUAL SERVICES	2,691,916	3,769,850	2,677,085	4,068,451
COMMODITIES	1,927,499	2,240,480	2,600,920	2,842,060
OTHER EXPENDITURES	332,950	389,170	390,669	351,810
CAPITAL OUTLAY	231,959	270,000	272,430	351,950
INVENTORIES	822,177	358,000	504,530	358,700
TRANSFERS	707,792	888,840	839,776	479,296
TOTAL EXPENDITURES	**$14,234,025**	**$16,375,188**	**$15,320,617**	**$17,760,856**
AUTHORIZED POSITIONS	**163**	**164**	**164**	**170**
FULL-TIME EQUIVALENTS	**163.00**	**164.00**	**164.00**	**170.00**

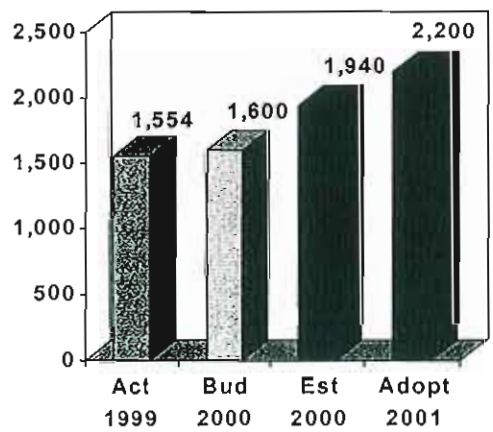
TOTAL DEVICES SUPPORTED



»The number of devices supported is projected to increase by 13% in FY 2001 over FY 1999.

»Types of devices include the following:
- »PC's
- »CDPD laptops
- »Servers
- »Cellular phones
- »Pagers
- »Radios

NO. OF CITY PERSONNEL PROVIDED PC TRAINING



»The total number of City personnel provided PC Training in FY 2001 is anticipated to increase by 41.57% over FY 1999.

»Types of courses offered include:
- »Windows Training
- »Intro. To Word
- »Intro. To Access

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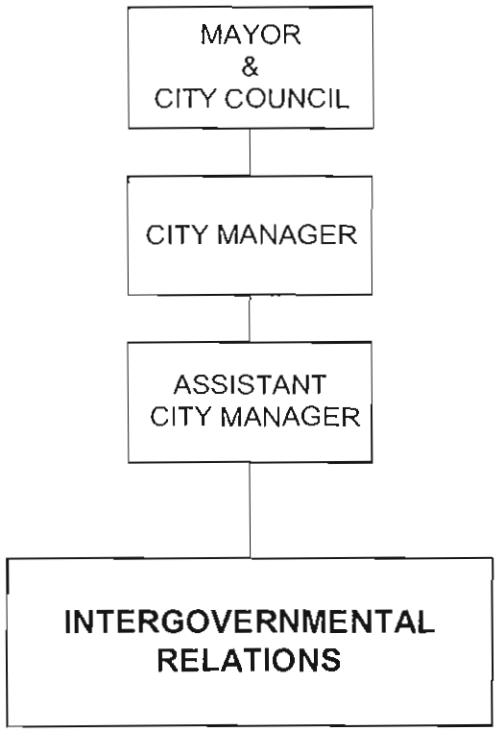
INTERGOVERNMENTAL RELATIONS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	4.00	$750,187
Total Funding	**4.00**	**$750,187**

INTERGOVERNMENTAL RELATIONS

GENERAL FUND

MISSION STATEMENT

The mission of the Intergovernmental Relations Office is to manage the City's state and federal legislative and regulatory activities, as directed by the City Council, to promote and protect the City's interests and identify, evaluate, and administer cooperative agreements with other governmental entities.

PROGRAM INFORMATION

The Intergovernmental Relations Office monitors state and federal government activities, develops legislative programs approved by City Council, manages the City's federal and state consultants, and coordinates legislative activities with other local public and private-sector entities. The Intergovernmental Relations Office also manages interlocal contracts and agreements and performs other special projects related to intergovernmental cooperation and initiatives.

GOALS & OBJECTIVES

- To manage, at the state and federal level, the processes of legislative and regulatory government to the benefit of the City through coordination with City departments.
    - To review federal and state legislation and determine the impact to the City.
    - To enact legislative and regulatory initiatives which would benefit the City.
    - To identify and defeat legislation which would negatively impact the City.
    - To involve San Antonio legislative and congressional delegations in issues impacting the City.
    - To enact legislative and regulatory changes which facilitate the Better Jobs Initiative.
- To identify and implement agreements with other political subdivisions which provide increased efficiency and service to the citizens of San Antonio.
    - To analyze all current interlocal agreements in an effort to determine their fiscal impact.
    - To assess potential interlocal agreements with other government entities.
    - To negotiate fair and equitable agreements in a professional and timely manner.
    - To strengthen communications and working relationships with area political subdivisions.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
State Legislation Filed	5,908	N/A	N/A	6,262
Detrimental State Legislation Filed[1]	331	N/A	N/A	418
Active State Program Initiatives Adopted by Council	35	N/A	N/A	20
Active Federal Initiatives Adopted by Council	11	12	13	10
Interlocal Agreements Administered / Managed	32	35	34	37
Output:				
Municipally Related State Legislation Monitored[1]	1,690	N/A	N/A	1,790
Detrimental State Legislation Defeated[1]	312	N/A	N/A	376
State Program Initiatives Enacted	21	N/A	N/A	13

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output continued:				
Federal Initiatives Monitored	19	24	24	20
Interim Legislative Studies/Regulatory Issues monitored	5	18	33	8
Testimonies Provided[2]	38	18	20	30
Interlocal Agreements being Evaluated	26	7	15	10
New Interlocal Agreements Approved	14	4	3	4
Interlocal Agreements Renewed	8	2	2	3
Efficiency:				
Avg. Monthly Revenue Received from Interlocal Agreements[3]	$252,910	$268,850	$257,582	$263,677
Avg. Cost per Municipally Related Legislation Monitored[4]	$8.58	N/A	N/A	$8.10
Effectiveness:				
% of State Legislative Program Initiatives Enacted	60%	N/A	N/A	65%
% of Detrimental State Legislation Defeated	94%	N/A	N/A	90%
% of Increase in Interlocal Agreement Administered/Managed	60%	3%	6%	8%

EXPLANATORY INFORMATION

* Many of the measures are not applicable as there exists fluctuations in state activity from year-to-year since the State Legislation is in session only in odd-numbered years.

[1] Municipally-related and Detrimental State Legislation is determined through internal departmental assessments in conjunction with the Texas Municipal League and the City Attorney's Office.

[2] "Testimonies Provided" is determined by the number of occasions the Mayor, City Council members and/or Department Directors testified before various legislative committees in support of the City's priorities.

[3] The decrease in Estimated FY 2000 is due to the loss of an EMS interlocal agreement with Hill Country Village and Hollywood Park.

[4] This measure is calculated by dividing the state lobbyist monthly contract amount ($14,500) by municipally related legislation monitored.

PROGRAM CHANGES

- **REDUCTIONS** **$14,512**

OPERATIONAL SAVINGS

This ***reduction*** will result from lower costs for Federal Representation. This reduction will provide a total savings of $14,512 in FY 2001.

PROGRAM CHANGES CONTINUED

- **IMPROVEMENTS** **$25,000**

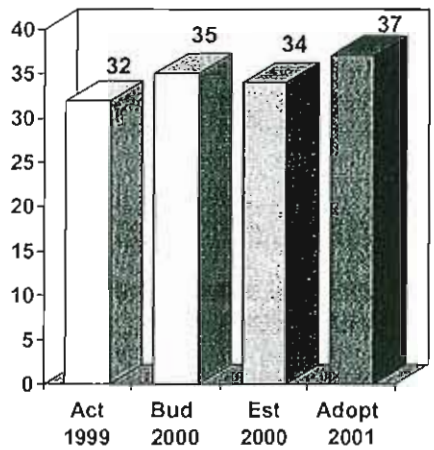
BETTER JOBS/EDUCATION - STATE LEGISLATIVE REPRESENTATION

This ***one-time improvement*** will provide additional state legislative representation services for the City of San Antonio. The lobby services will attempt to amend existing economic development laws pertaining to funding "Better Jobs Initiative" related programs. Currently, state law prohibits municipalities legal authority to use an economic sales tax for the purpose of Early Childhood Education and Family Strengthening, Education Enrichment, and Higher Education Preparation. The one-time cost of this improvement in FY 2001 will be $25,000.

GENERAL FUND EXPENDITURES BY CHARACTER

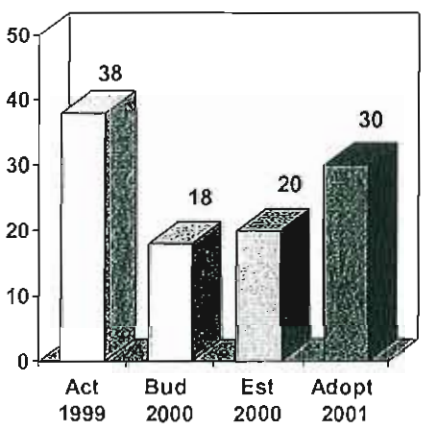
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$205,939	$207,160	$228,276	$244,052
CONTRACTUAL SERVICES	384,104	448,392	407,905	492,283
COMMODITIES	7,449	8,699	12,210	10,399
OTHER EXPENDITURES	2,370	2,830	2,830	2,053
CAPITAL OUTLAY	229	522	522	1,400
TOTAL EXPENDITURES	**$600,091**	**$667,603**	**$651,743**	**$750,187**
AUTHORIZED POSITIONS	4	4	4	4
FULL-TIME EQUIVALENTS	4.00	4.00	4.00	4.00

INTERLOCAL AGREEMENTS ADMINISTERED/MANAGED



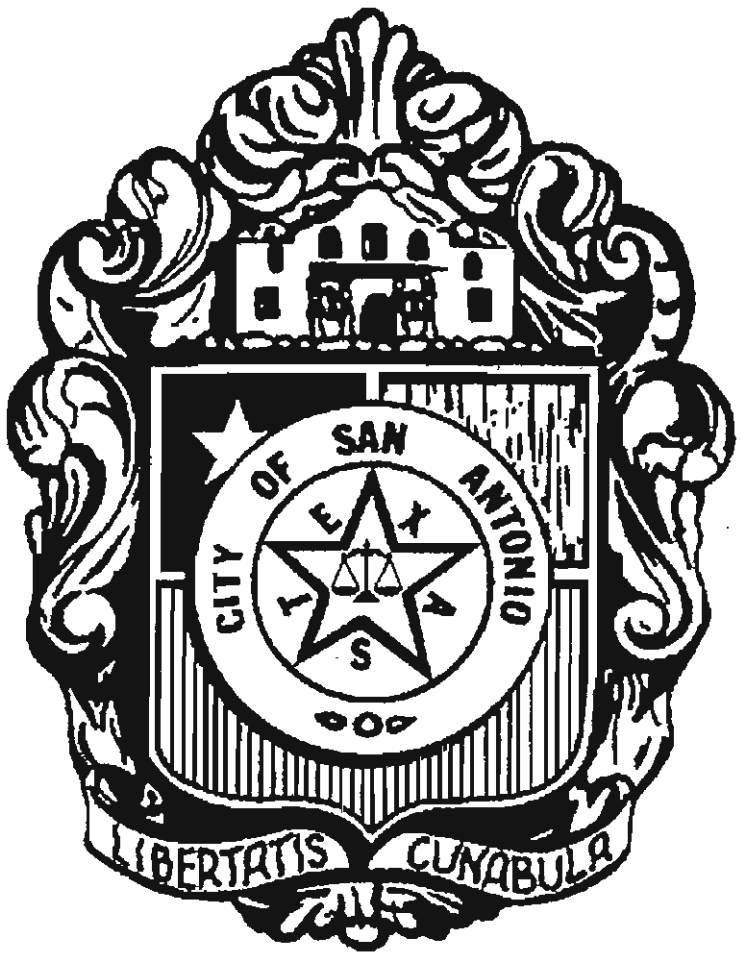
» Steady increase in interlocal agreements is due to efforts to consolidate services and increase efficiency.

LEGISLATIVE TESTIMONIES PROVIDED FOR CITY PRIORITIES



» The fluctuations in number of legislative testimonies is related to the biennial legislative cycle.

» The 21.05% anticipated decrease in FY 1999 to FY 2001 is due to fewer legislative initiatives and less testimonies being provided.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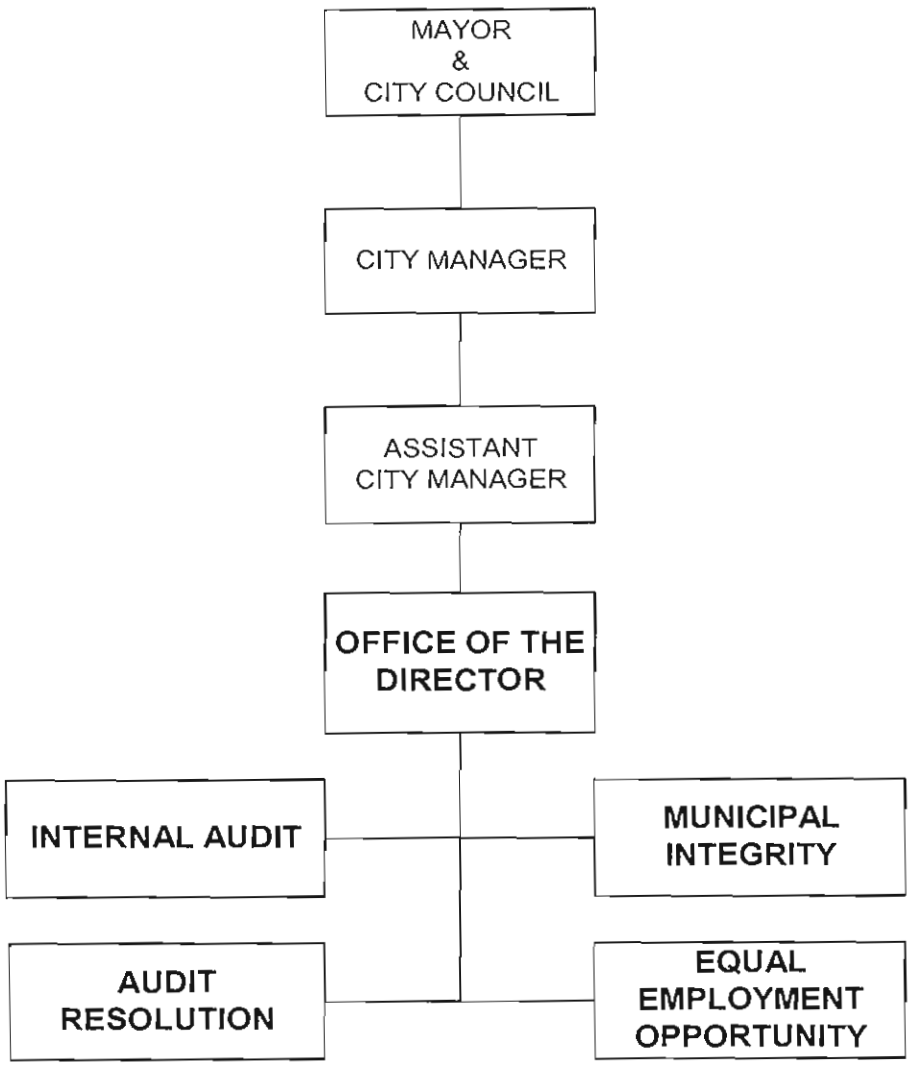


APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	27.00	$1,543,092
Aviation Fund	1.00	*
Employee Benefits Fund	1.00	*
Purchasing & General Services Fund	1.00	*
Parking Revenue Fund	1.00	*
Solid Waste Fund	1.00	*
Workers Compensation Fund	1.00	*
Community Development Block Grant	3.00	173,570
Total Funding	**36.00**	**$1,716,662**

* Appropriation totals for these positions appear in their respective funds.

INTERNAL REVIEW

GENERAL FUND

MISSION STATEMENT

The Office of Internal Review's mission is to strengthen the City of San Antonio's accountability to its citizens by supporting City Departments through the performance of independent reviews, examinations, and investigations to verify the reliability and integrity of departmental records and personnel, and to determine the level of compliance by outside agencies and contractors.

PROGRAM INFORMATION

The Office of Internal Review supports City Departments by providing a source of information relative to the validity of statements, the efficiency of operations, the status of internal accounting and administrative controls, the extent of compliance by outside agencies and contractors, investigations of suspected fraud and abuse, Equal Employment Opportunity (EEO) complaints within City government, and other special studies. The Office also provides audit assistance to the City's External Auditors. The Office reports to the City Manager's Office and consists of the Internal Audit, Audit Resolution, EEO, and Municipal Integrity Divisions.

GOALS & OBJECTIVES

To provide information to City leaders through independent, objective assessment, analysis, oversight, and investigation in an effort to ensure compliance and increase accountability, efficiency, and effectiveness.

- Increase the frequency of business contract audits.
- Reduce external audit costs.
- Maintain emphasis on the oversight of federal grant sub-recipients through risk assessments, system evaluations, and desk reviews.
- Investigate complaints and allegations of non-uniformed employee misconduct.
- Respond to complaints, resolve civil cases, and refer criminal cases to the San Antonio Police Department.
- Develop and implement a program to train employees, supervisors and managers on fraud prevention and awareness.
- Increase employee awareness of and education on Equal Employment and related issues.
- Resolve EEO complaints internally.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Amount of Delinquent Hotel/Motel Tax Fund Revenue	$1,092,762	$650,000	$700,000	$700,000
No. of Staff Hours Provided to External Auditors	3,963	3,000	2,500	2,500
Number of Non-Grant Audit Projects:				
Pending	N/A	43	19	10
New	N/A	49	41	79
Number of Grant Sub-Recipient Monitoring Projects:				
Pending	N/A	10	41	24
New	N/A	120	116	133

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input continued:				
Number of Municipal Integrity Investigation Requests:	90	N/A	N/A	N/A
Pending	N/A	14	8	13
New	N/A	75	80	85
Number of EEO Complaints:	30	N/A	N/A	N/A
Pending	N/A	6	10	14
New	N/A	35	36	35
Output:				
Delinquent Hotel/Motel Tax Fund Revenue Recovered	$919,077	$520,000	$560,000	$560,000
Hourly Savings Rate of External Auditors[1]	$ 54.87	$55.62	$ 55.62	$ 53.08
No. of Non-Grant Audit Projects Completed	53	70	50	69
No. of Grant Sub-Recipient Monitoring Projects Completed	149	110	133	130
No. of Municipal Integrity Training Hours Provided	N/A	1,750	600	900
No. of Municipal Integrity Investigations Resolved	82	75	75	83
No. of EEO Investigations Closed [2]	26	36	32	31
No. of EEO Complaints Resolved Internally	19	30	28	27
No. of EEO Training Hours Provided	N/A	N/A	N/A	3,000
Efficiency:				
% Delinquent Hotel/Motel Tax Fund Revenues Collected Within 90 Days	78%	80%	80%	80%
Average No. of Audits per Auditor (FTE) Annualized	N/A	N/A	10.17	9.05
% of Audits Projects Completed within Approved Time Budget	N/A	N/A	N/A	85%
Effectiveness:				
% of Delinquent Hotel/Motel Tax Fund Revenue Recovered	84%	80%	80%	80%
Estimated Savings of External Audit Costs	$217,450	$166,860	$139,050	$132,700
% of Non-Grant Audit Projects Completed	77%	76%	83%	78%
% of Grant Sub-Recipient Monitoring Projects Completed[1]	N/A	85%	85%	83%
% of Audit Findings Implemented within Six Months	N/A	N/A	N/A	80%
% of Audit Findings Mgmt. Concurs with	N/A	N/A	N/A	90%
% of Participants Ranking Municipal Integrity Training from "Good" to "Excellent"	N/A	90%	90%	90%
% of Municipal Integrity Investigations Resolved	91%	84%	85%	85%
% of Participants Ranking EEO Training from "Good" to "Excellent"	N/A	N/A	90%	90%
% of EEO Complaints Resolved Internally	73%	83%	88%	87%

EXPLANATORY INFORMATION

[1] This measure represents the difference between the hourly billing rate for an outside staff auditor and the average hourly cost (including base salary, benefits, and overhead) of an Internal Review Auditor.
[2] EEO investigations closed include complaints resolved internally and investigations suspended due to complaint forwarded to Equal Employment Opportunity.

PROGRAM CHANGES

- **IMPROVEMENTS** **$403,440**

OTHER IMPROVEMENTS - ADD ONE EQUAL EMPLOYMENT OPPORTUNITY OFFICER

This ***improvement*** will add one Equal Employment Opportunity (EEO) Officer II position to assist in resolving EEO complaints. This position will improve the timeliness of completed investigations and assist current EEO staff in providing training to City employees. This improvement will be funded for nine months. The total cost for this improvement in FY 2001 will total $32,182. The full year funding for this position in FY 2002 will be $37,436.

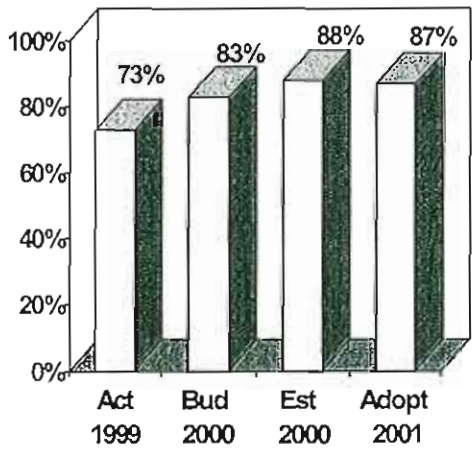
OTHER IMPROVEMENTS - CONTRACT AUDIT STAFFING PLAN

This ***improvement*** will implement a Business Contract Risk Assessment Model to determine which of the City's business contracts hold the greatest risk in the event of noncompliance or abuse. Through this model, audits will be targeted to those contracts having highest vulnerability. Results of this periodic assessment will enable more cost effective and timely audits. This improvement will add one Internal Audit Administrator, one Audit Manager, two Senior Auditors funded for nine months, and two Auditors funded for six months. The total cost for this improvement in FY 2001 will be $371,258. One time costs of $105,842 includes computers, software, and furniture. The full year funding for this improvement in FY 2002 will be $343,382.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$681,547	$841,290	$843,124	$1,251,257
CONTRACTUAL SERVICES	91,157	177,716	172,723	173,009
COMMODITIES	7,124	4,457	7,185	63,807
OTHER EXPENDITURES	3,860	3,900	3,900	3,077
CAPITAL OUTLAY	2,066	19,797	20,197	51,942
TOTAL EXPENDITURES	**$785,754**	**$1,047,160**	**$1,047,129**	**$1,543,092**
AUTHORIZED POSITIONS	19	19	19	27
FULL-TIME EQUIVALENTS	19.00	19.00	19.00	27.00

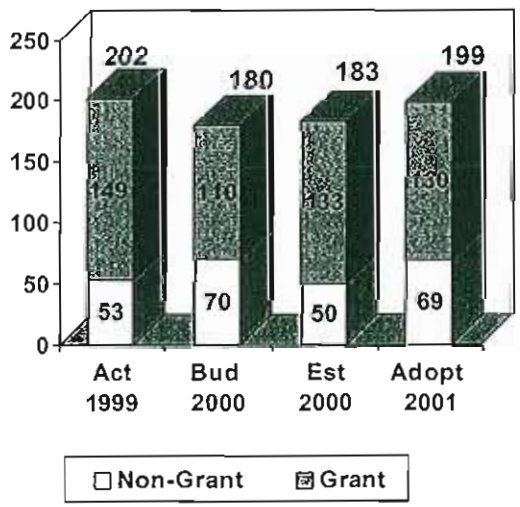
% OF EEO COMPLAINTS RESOLVED INTERNALLY



» The anticipated increase in FY 2001 over FY 1999 is due to more EEO training hours being provided.

» The addition of an EEO Officer II position in the FY 2001 Budget will improve the timeliness of completed investigations and increase training of City employees.

NUMBER OF GRANT AND NON-GRANT AUDIT PROJECTS COMPLETED



» The projected increase in non-grant audit projects in FY 2001 over Estimated FY 2000 is due to the new Business Contract Risk Assessment Model targeting business contracts over $100,000.

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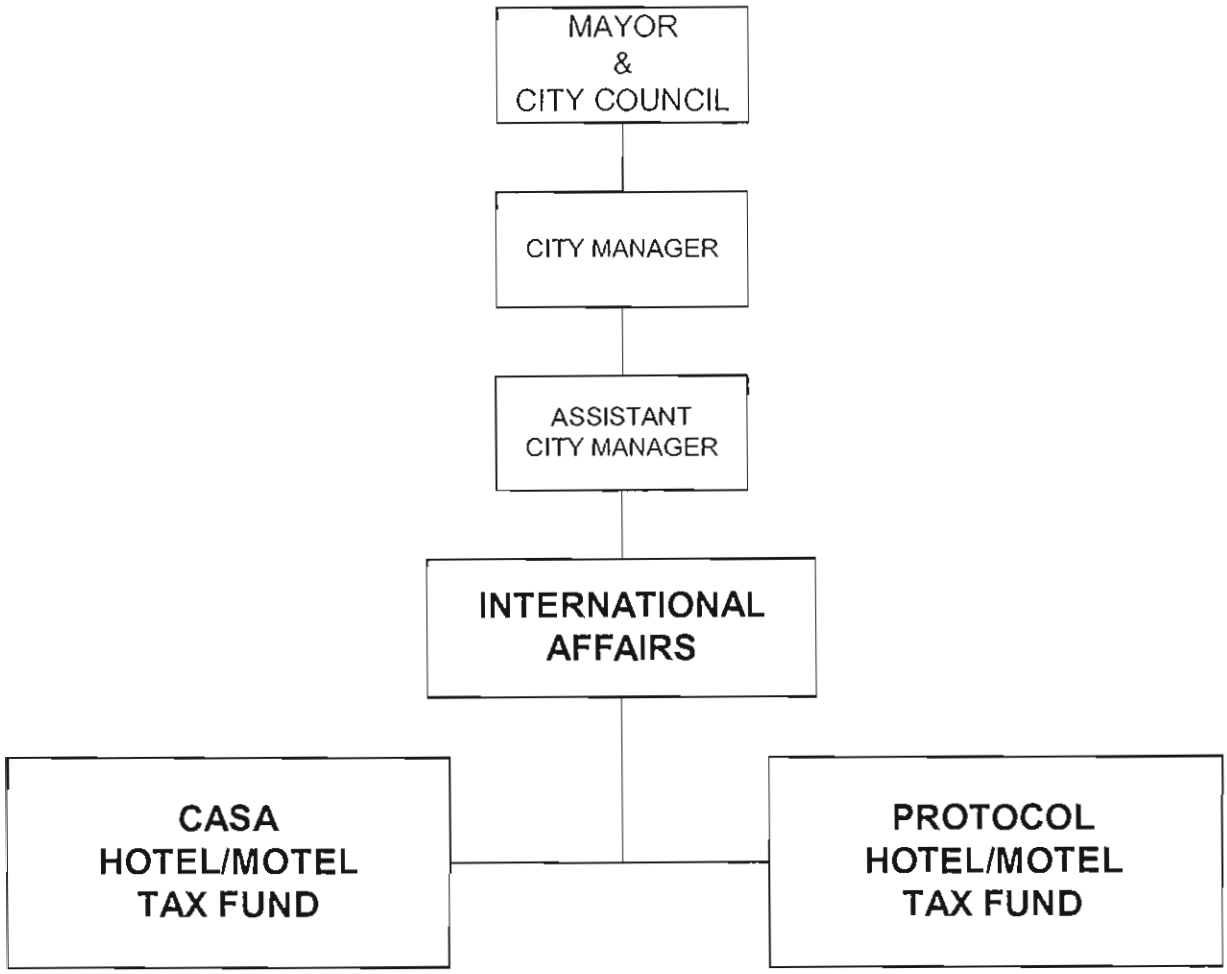
INTERNATIONAL AFFAIRS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	6.00	$486,133
Hotel/Motel Tax Fund	8.00	877,811
Total Funding	**14.00**	**$1,363,944**

INTERNATIONAL AFFAIRS

GENERAL FUND
HOTEL/MOTEL TAX FUND

MISSION STATEMENT

The International Affairs Department will develop foreign relations to increase international business and promote local partnerships.

PROGRAM INFORMATION

The International Affairs Department was created to provide a clear entrance or "front door" to City programs and services in order to attract and promote foreign investment in San Antonio. It also seeks to establish San Antonio as the "Center of the Americas." To accomplish this, the department is the focal point for protocol, international business & trade inquiries. These functions are carried out through services which include presentations to prospective businesses, match making, business counseling, conference/seminar sponsorships, the foreign office program, marketing materials, trade missions, hosting international dignitaries and visitors.

San Antonio has sister cities in Mexico, Japan, Korea, Spain and Taiwan. The International Affairs Department plays a coordinating role with local entities involved in international relations such as the Free Trade Alliance San Antonio, local chambers of commerce, the World Affairs Council, the UTSA International Trade Center, NAD Bank, and several other important international organizations.

GOALS & OBJECTIVES

- Develop foreign relations by conducting outreach at all levels with foreign entities. This goal is accomplished by interfacing with the World Affairs Council, Mexican trade offices, Greater Austin-San Antonio Corridor Council, Bancomext, ethnic groups, and universities; USIA delegations, consular corps in Texas, Sister Cities International, Texas Sister Cities, embassies, and foreign governments.
- Continue to implement the San Antonio Export Leaders Program as an eight-month program that will provide the participants the tools, training, consultation and coaching necessary to expand internationally. The participants will also travel to Mexico to conduct one-on-one business meetings with counterparts in Mexico.
- Increase international business by fostering two-way trade with Mexico through the CASA San Antonio Program. Explore trade opportunities with Latin America, Europe, Africa and through our trade representative in Asia.
- In order to promote San Antonio as the "Center of the Americas," the department will host meetings, seminars, and conferences such as: "Doing Business in United States" in Guadalajara, Monterrey, Argentina, Chile, Africa Economic Initiatives, Semana San Antonio en Guadalajara, and Semana Guadalajara in San Antonio, Semana San Antonio in Mexico City, International Affairs and Convention and Visitors Bureau promotion to Mexico, CASAs Directors' Briefing to the San Antonio Community.
- Promote local partnership by networking with San Antonio's Chambers of Commerce, the Free Trade Alliance San Antonio; promoting San Antonio investment through the San Antonio Economic Development Foundation; export training by UTSA International Trade Center and the U.S. Department of Commerce Export Assistance Center, as well as City Departments, such as the Economic Development Department (Foreign Trade Zone), and the Convention & Visitors Bureau.
- Develop and implement an International Center Fellowship program in collaboration with the tenants at the International Center and the Asset Management Department that will offer students the opportunity to gain valuable experience in international business, relations and management.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of employees-Local	11	11	11	11
No. of employees-CASAs	3	3	3	3
International delegations/Inbound-Protocol	95	97	97	95
International delegations-Business	19	26	30	30
General Fund Contribution - Export Leaders Program	N/A	$30,000	$30,000	$30,000
Output:				
Export Leaders Program: General Fund Revenue	N/A	$7,500	$7,000	$7,500
Export Leader Program Participants	N/A	15	14	15
No. clients/businesses served-Local	224	350	200	225
No. clients/businesses served-CASAs	579	400	550	565
Technical assistance-Local [1]	2,897	2,500	2,500	2,750
Technical assistance-CASAs	1,508	900	1,500	1,600
No. of delegates hosted	1,786	2,200	2,225	2,300
Trade missions from San Antonio	37	25	30	32
Trade missions to San Antonio	17	16	16	20
Private sector contribution to International activities	$112,554	$87,000	$50,000	$80,000
Dollar value of business generated by CASA program[2]	$13 million	$14 million	$14 million	$15 million
Community Outreach (presentations and speeches)	N/A	50	55	60
Efficiency:				
Avg. no of clients served per CASA	193	133	183	188
Rate of Return per $1 invested in CASA Program[3]	$36.35	$28.00	$28.35	$32.28
Effectiveness:				
Direct expenditures by official guests to San Antonio [4]	$1,460,948	$1,799,600	$1,799,600	$1,881,400
Dollar Value of Business Created - Export Leaders Program	N/A	$500,000	$500,000	$750,000

EXPLANATORY INFORMATION

[1] Represents a San Antonio businessperson or company needing general trade information or project coordination.

[2] Based on yearly survey of CASA clients. This dollar value is the total value of verifiable bilateral trade. It accounts for sales to and from San Antonio.

EXPLANATORY INFORMATION CONTINUED

[3] Rate of Return is calculated by dividing the "dollar value of business generated by CASA program's annual budget which is as follows: Actual-$357,633; Budget - $500,062; Estimated-$493,825; Adopted-$464,648.
[4] Expenditures are based on a per delegate expenditure of $818 as reflected by a 1993 Deloitte and Touche study, International Association of Convention and Visitors Bureaus.

PROGRAM CHANGES

- **REDUCTIONS** **$16,419**

CASA AND PROTOCOL SAVINGS

This ***reduction*** of $16,419 will reduce the amount of contractual service within the Department's CASA and Protocol Divisions. These reductions will be achieved through planned efficiencies in conference participation, professional services and travel.

- **IMPROVEMENTS** **$123,243**

BETTER JOBS/EDUCATION - ESTABLISH AN INTERNATIONAL CENTER FELLOWSHIP PROGRAM

This ***improvement*** of $10,000 will provide funding for the International Center Fellowship program. This program will allow students interested in international business, exposure to a variety of business practices from those participating organizations within the International Center. Funding will cover costs associated with the Department of International Affairs participating in the program. Other participants will include the Department of Asset Management, North American Development Bank, Banco Mext, and the Free Trade Alliance.

ECONOMIC DEVELOPMENT/STRATEGIC PLAN - SOUTHEASTERN MEXICO INITIATIVES

This ***improvement*** of $69,000 will improve San Antonio's trade relations with the southeastern region of Mexico. The funding will establish a position at the City's CASA San Antonio in Mexico City. This position's duties will be focused on establishing trade contacts and helping local businesses conduct business in Southeastern Mexico. Funding of this improvement will come from two sources: $50,000 will come from the General Fund with the remaining $19,000 coming from the Hotel/Motel Tax Fund.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $18,812. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

OTHER IMPROVEMENTS - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $6,521 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

OTHER IMPROVEMENTS - MODEL UNITED NATIONS OF SAN ANTONIO

This ***one-time improvement*** of $10,000 will provide funding for hosting costs related to the Model United Nations of San Antonio Program to be held November 15-17, 2000. The City of San Antonio, in coordination with the North East Independent School District, will co-sponsor this event in an effort to expose high school students to global issues and to develop interpersonal, communication and analytical skills of the students.

OTHER IMPROVEMENTS - CONDUCT CASA PERFORMANCE REVIEW

This ***one-time improvement*** of $8,910 will cover expenses to conduct an internal performance review on the CASA program. The review will examine the current fiscal and programmatic operations of the CASA program in an effort to improve efficiency and effectiveness as well as provide technical assistance to the program.

INTERNATIONAL AFFAIRS

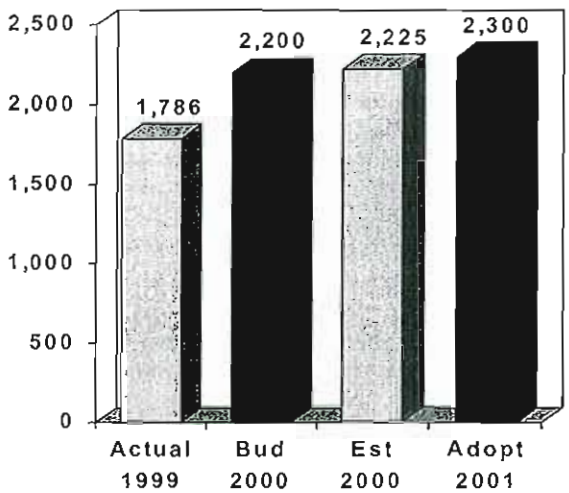
GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$266,311	$314,603	$305,956	$325,370
CONTRACTUAL SERVICES	48,791	80,550	87,624	157,667
COMMODITIES	4,422	1,625	3,180	1,955
OTHER	1,560	1,450	1,450	1,141
CAPITAL OUTLAY	0	67	67	0
TOTAL EXPENDITURES	**$321,084**	**$398,295**	**$398,277**	**$486,133**
AUTHORIZED POSITIONS	**6**	**6**	**6**	**6**
FULL-TIME EQUIVALENTS	**6.00**	**6.00**	**6.00**	**6.00**

HOTEL/MOTEL TAX FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$214,265	$367,967	$368,512	$403,796
CONTRACTUAL SERVICES	80,461	405,397	383,883	411,533
COMMODITIES	60,826	56,309	57,270	53,449
OTHER	1,650	3,420	3,870	2,512
CAPITAL OUTLAY	21,237	26,000	24,780	6,521
TOTAL EXPENDITURES	**$378,439**	**$859,093**	**$838,315**	**$877,811**
AUTHORIZED POSITIONS	**5**	**8**	**8**	**8**
FULL-TIME EQUIVALENTS	**5.00**	**8.00**	**8.00**	**8.00**

NUMBER OF DELEGATES HOSTED

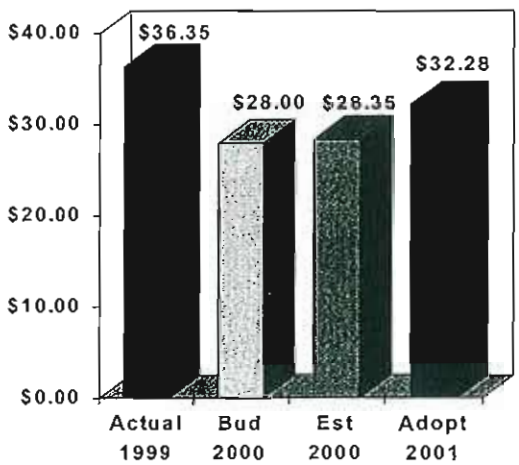


»The number of delegates hosted is projected to increase by 28.78% in FY 2001 over FY 1999.

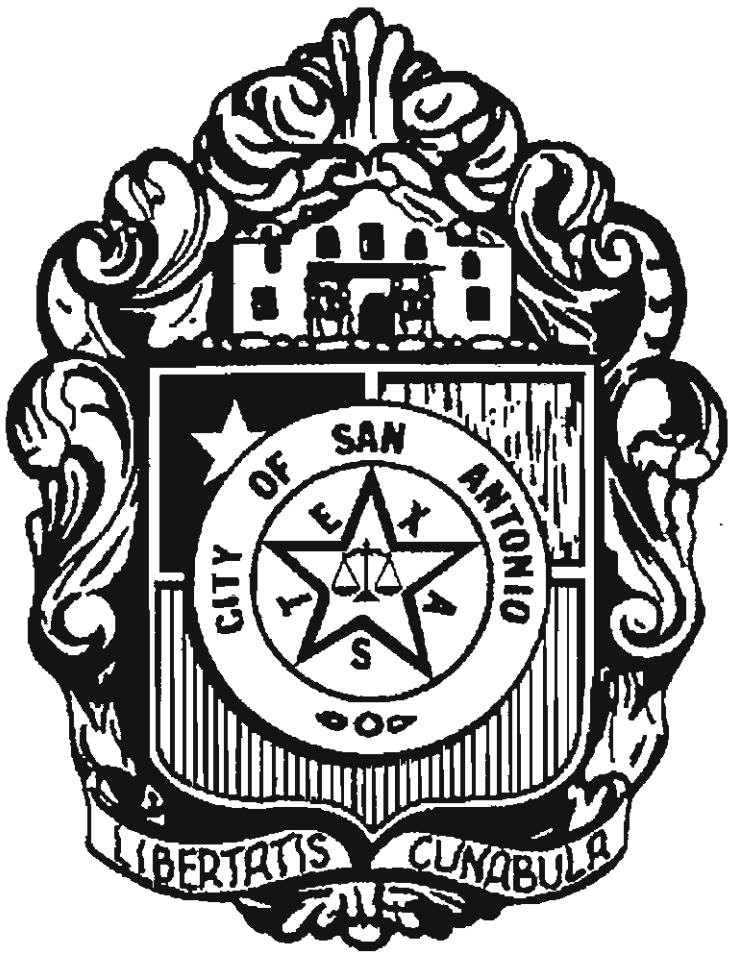
»Delegations anticipated to be hosted in FY 2001 include the following:

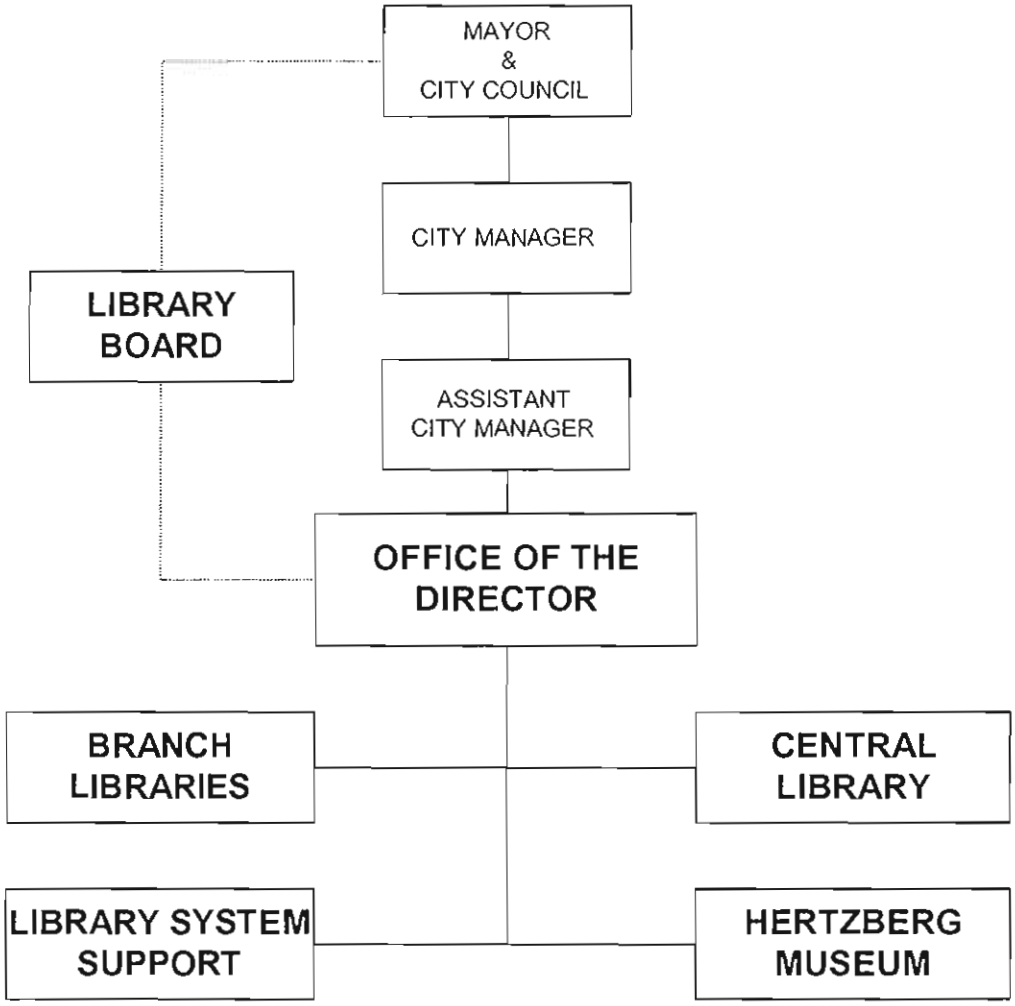
- Itako, Japan Delegation
- Delegates from the International Health Conference

RATE OF RETURN PER $1 INVESTED IN CASA SAN ANTONIO PROGRAM



»The FY 2001 figure reflects a 11.2% decrease from FY 1999. Though decreased from FY 1999 figures, FY 2001 value reflects a 13.8% increase over FY 2000 Estimates.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA



LIBRARY

APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	404.00	$17,469,090
Categorical Grants	13.00	2,362,397
Capital Projects	0.00	81,000
Total Funding	**417.00**	**$19,912,487**

GENERAL FUND

MISSION STATEMENT

The San Antonio Public Library is first and foremost a service institution. It seeks to inform, educate, entertain, and culturally enrich by providing books and other library resources, facilities and professional services for use by all individuals, community groups, organizations and businesses.

Adopted by Library Board of Trustees, Feb. 17, 1988

PROGRAM INFORMATION

The Public Library provides services to the citizens of San Antonio and Bexar County. Facilities include a Central Library, eighteen Branch libraries, three Bookmobiles, and the Hertzberg Circus Collection and Museum. In addition, service is provided to the public at Reagan High School Library through a partnership agreement. Funding sources include the City of San Antonio, State and Federal grants, grants from corporations and individuals, and contributions from the Library Foundation and Friends of the Library. Revenue for the City of San Antonio is generated through library-service charges to non-City of San Antonio residents, the collection of fines and fees, and lease of spaces (used for meetings, receptions, and for a restaurant concession).

GOALS & OBJECTIVES

The Library Department will inform, educate, entertain, and provide cultural enrichment through the provision of excellent resources, facilities, and professional services.

- Utilize the responses to a survey of customers to ascertain the degree to which current library services are responsive to residents' expectations, and to solicit opinions concerning future library service expectations and development.
- Utilize the expertise of public library consultants, City staff, and community stakeholders in the analysis of needs, options, costs, challenges, and benefits in order to achieve consensus and support of a comprehensive Library Master Plan.
- Continue to solicit supplemental funding to enhance programming, purchase resources, and utilize new technologies to meet customers' needs.
- Promote awareness of services and library materials through the library's marketing plan, interdepartmental cooperation, outreach, partnerships, and media support.
- Provide increased opportunities that support positive parenting, children's educational development, job skill preparation for youth, and continuing education for persons of all ages in the use of new technology.
- Support interdepartmental initiatives in the areas of economic development, neighborhood revitalization, positive youth development and cultural enrichment.
- Support employee efforts to enhance job skills and career development, and foster employee involvement in volunteerism, mentoring and community projects.
- Ensure a high standard of accountability through timely, consistent monitoring and cost/benefit evaluation of contractual services received.
- Participate in collaborative efforts to address immediate facilities' maintenance needs, and participate in a planning process to improve long-range and recurrent City facilities' maintenance issues.
- Improve the rate of return of overdue library materials and increase the rate of collection of delinquent fines and fees.
- Continue 1999 Bond Program planning and project initiation, in cooperation with other City departments and partners.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
# of items available for use	1,814,229	1,834,200	1,836,150	1,868,476
# of registered borrowers[1]	453,495	482,000	488,225	497,250
# of public service hours[1]	53,531	60,000	60,000	62,000
# of Public Access terminals in libraries [2]	201	305	305	305
# of children registered for Summer Reading Program	27,067	34,562	35,553	38,562
# of teenagers registered for summer programs	489	N/A	690	980
Library resources budget (General Fund)	$1,862,126	$2,099,739	$2,099,739	$2,164,739
Library resources budget (All sources)	$2,713,124	$3,482,578	$3,507,579	$3,314,739
Output:				
# of visits by library users[1]	2,764,577	3,181,247	3,191,650	3,308,497
# of items borrowed[1]	3,837,528	4,076,642	4,106,155	4,270,401
# of electronic access uses & Home Page hits	555,222	888,355	2,160,000	6,480,000
# of computer training sessions	439	665	622	670
# of Library events [3]	7,052	7,228	7,254	7,472
# attendance at Library events [3]	174,166	N/A	177,649	181,202
Efficiency:				
Avg. # of customers using all libraries, per day[1, 4]	7,899	9,089	9,119	9,426
Avg. system wide circulation, per day[1, 4]	10,964	11,648	11,732	12,166
Materials budget per capita (General Fund) [5]	$1.33	$1.42	$1.47	$1.43
Materials budget per capita (All sources) [5]	$1.94	$2.36	$2.45	$2.22
Revenue from Bexar County contract	$2,056,044	N/A	$2,100,000	$2,125,000
Revenue from Central Library Restaurant	N/A	N/A	$5,000	$25,000
Effectiveness:				
% increase (decrease) in use of electronic access & Home page hits	99%	60%	289%	300%
% of eligible users registered [5]	32%	32%	34%	34%
% change in Materials Budget (General Fund)	28%	13%	13%	3%

EXPLANATORY INFORMATION

[1] FY 1999 numbers are low due to the Cody, Forest Hills, and Pan American Branch Libraries being closed for renovation and expansion.
[2] FY 2000 increase in # of Public Access terminals due to:
48 from 1998 Gates grant; 40 from 1999 Gates grant; 16 from 1999 grants by SA Area Foundation, Government Documents, Friends/Texana and various grants.
[3] Library events include tours, programs, school visits, and community presentations for children, teenagers, and adults.
[4] Estimates based on libraries being open 350 days per year in FY 2000 and 351 days in FY 2001.
[5] Adopted Budget, Bexar County population: FY 1999 = 1,401,200; FY 2000 = 1,474,500; Revised population estimate (2000 calendar year), Bexar County: 1,432,700; Revised population estimate (2001 calendar year), Bexar County: 1,462,500.

PROGRAM CHANGES

- **REDUCTIONS** **$114,649**

BOOKMOBILE SERVICE SAVINGS

This ***reduction*** provides savings from decreasing the Bookmobile service by one mobile unit. Three Bookmobile Library Assistant positions will be eliminated, and current staff will be redirected to other areas in the Library system. The Library will continue to operate one Bookmobile and one Elfmobile (a bus-like bookmobile). The FY 2001 savings from this reduction will be $114,649.

- **IMPROVEMENTS** **$354,653**

BETTER JOBS/EDUCATION - EXTEND BRANCH LIBRARY OPERATING HOURS

This ***improvement*** provides extended operating hours on Thursday evenings at nine of the City's branch libraries. Currently, none of the branch libraries are open Thursday evenings. The funding extends the hours from 5 pm to 9 pm for six months at the Oakwell, Westfall, Bazan, Johnston and Cortez branch libraries, and for three months at the Landa, Memorial, San Pedro and Collins Garden branches. The FY 2001 cost of this improvement will be $98,798. In FY 2002, the full year funding cost will be $254,055.

BETTER JOBS/EDUCATION - COMPUTER CENTER SUPPORT FOR FOURTEEN BRANCHES

This ***improvement*** provides fourteen Department Systems Aides to assist library customers in the use of library computers. These branch libraries have grant-funded Computer Centers where aides are needed to assist library customers. Existing staff will be supplemented to ensure maximum benefit of the equipment to the public. Classes in computer use will be offered and individual assistance provided. These positions will be phased-in over the course of the fiscal year with five positions at nine-month funding, five positions at six-month funding, and four positions at three-month funding. The FY 2001 cost of funding these positions will be $105,855. In FY 2002, the full year funding cost will be $141,142.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - MASTER PLAN CONSULTANT SERVICES

This ***one-time improvement*** provides professional consultant services to develop a Master Plan for the Library Department. The Master Plan will address organizational structure, technology, staffing, collections, and facilities in the context of demographic information, government initiatives, and available resources. Additionally, the Master Plan will give the Library Department a comprehensive and timely understanding of the issues facing the City's libraries and an improved ability to meet anticipated community needs. The one-time cost for this improvement in FY 2001 will be $75,000.

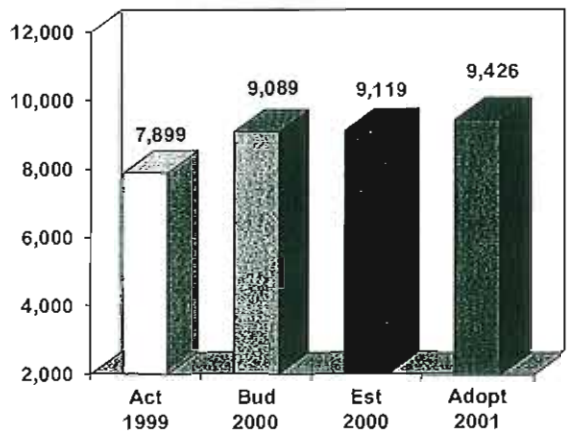
OTHER IMPROVEMENTS - LIBRARY MATERIALS

This ***improvement*** provides additional library materials such as books, videos, compact discs, tapes, periodicals, and computer databases for the Central and Branch Libraries. A total of $75,000 will be added to the Library materials budget bringing the total General Fund contribution to $2,164,739.

GENERAL FUND EXPENDITURES BY CHARACTER

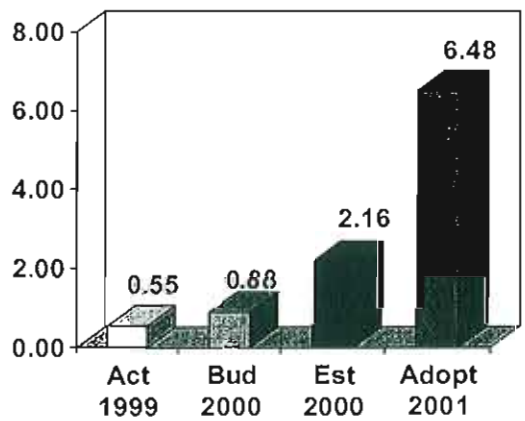
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$10,498,535	$11,175,788	$11,361,883	$12,113,275
CONTRACTUAL SERVICES	1,899,171	2,624,018	2,538,596	2,721,067
COMMODITIES	2,161,010	2,365,874	2,258,882	2,447,377
OTHER EXPENDITURES	302,150	295,280	295,280	187,371
CAPITAL OUTLAY	16,837	303,187	301,000	0
TOTAL EXPENDITURES	**$14,877,703**	**$16,764,147**	**$16,755,641**	**$17,469,090**
AUTHORIZED POSITIONS	**495**	**493**	**493**	**504**
FULL-TIME EQUIVALENTS	**392.50**	**392.50**	**392.50**	**404.00**

AVERAGE NO. OF CUSTOMERS USING ALL LIBRARIES PER DAY



» Average number of customers using the libraries per day is anticipated to increase by 19.3% in FY 2001 over FY 1999.

NO. OF ELECTRONIC ACCESS USES AND HOME PAGE HITS (IN MILLIONS)



» Number of electronic access uses and home page hits is expected to increase more than tenfold from FY 1999 to FY 2001.

LIBRARY
GRANT SUMMARY

During FY 1999-2000, the Library Department utilized grants totaling $2,155,398 to provide professional services, equipment, and library resources (such as electronic databases, books, videos, audiocassettes, periodicals, microfilm, and CD-ROMs) to patrons of the San Antonio Public Library and to residents of the 21-county area served by the Alamo Area Library System. While some additional grant proposal requests are still pending decisions, the Library Department anticipates receipt of at least $2,362,397 for FY 2001.

In addition to applications made directly by the City Library Department, the staff of the Library Department works closely with the San Antonio Public Library Foundation in development of grant proposals in order to ensure that funding requests reflect the mission of the Library and the City. For FY 2001, increased emphasis has been placed on the acquisition of educational and cultural materials (in Spanish and in English) for children, teenagers, and parents, and technology which supports career development and job skills. Development of partnerships with community organizations, service agencies, schools, and other City Departments has proven to be a successful and effective element in the development and implementation of proposal requests. Opportunities to utilize corporate sponsorship, Federal/State workforce initiatives, and national charitable foundations will be further developed during FY 2001.

Listed below is a comprehensive listing of grant funds that the Library Department is anticipating to receive in FY 2001. Those grants marked with an asterisk are one-time grants which have been approved by the funding agency. These grants do not have individual grant pages in the following section.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Library Systems Operation, Alamo Area Library System		$775,926			$775,926
Interlibrary Loan Services, Alamo Area Library System	$203,571				$203,571
Telecommunications Infrastructure Fund*,[1]		$367,900			$367,900
Semmes family Foundation (through San Antonio Public Library Foundation)*				$100,000	$100,000
Kronkosky Charitable Foundation (through San Antonio Public Library Foundation)*				$500,000	$500,000
San Antonio Area Foundation (through San Antonio Public Library Foundation)*				$15,000	$15,000
San Antonio Public Library Foundation (various restricted grants)*				$375,000	$375,000
National Endowment for the Humanities (through the San Antonio Public Library Foundation): interest earned by Endowment*				$25,000	$25,000
Totals	**$ 203,571**	**$ 1,143,826**		**$ 1,015,000**	**$ 2,362,397**

EXPLANATORY INFORMATION

[1] Also supported by City General Fund

Activity Number:	04-01-20
Division:	Library System Services - State Grant
Program Dates:	09/00 - 08/01
Authorized Positions:	8

PROGRAM DESCRIPTION

This grant provides services for 45 public libraries in the Alamo Area Library System (AALS), a 21- county area assigned by the Texas State Library and Archives Commission (TSLAC) that includes Bexar County. Central Library of San Antonio Public Library serves as the Major Resource Center and coordinating office for AALS. Grant funds are used for consultant personnel, library materials, services to disadvantaged populations, continuing education programs, and electronic databases.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State - Texas State Library & Archives Commission	$ 798,134	$ 775,538	$ 775,926
Total	**$ 798,134**	**$ 775,538**	**$ 775,926**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 276,323	$ 275,252	$ 306,088
Contractual	152,272	142,681	142,666
Commodities	343,686	332,655	306,784
Other Expenditures	21,621	21,850	20,388
Capital Outlay	4,232	3,100	0
Total	**$ 798,134**	**$ 775,538**	**$ 775,926**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of workshops held	30	48	46
Number of service area libraries	44	45	45
Number of FTEs in consultant program	3	4	4
Budget allocation for materials[1]	$332,939	$336,409	$309,150
Number of libraries with literacy programs	7	8	9
Output:			
Number of library staff assisted	7,313	7,200	8,000
Number of people attending System-sponsored program:	N/A	4,258	4,258
Number of uses of electronic services	N/A	307,382	400,000
Number of students attending workshops	417	1,710	1,600
Number of materials purchased	24,692	24,000	23,700
Number of reference questions referred to San Antonio Public Library	18,011	23,238	24,000
Number of people attending literacy classes	3,825	3,456	4,320

PERFORMANCE MEASURES CONTINUED	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
Average no. of staff assisted per consultant	2,438	1,800	2,000
Average number of students per workshop	14	25	35
Cost per Material Purchased	$13	$14	$13
Total attendance at literacy classes per literacy program	546	432	480
Effectiveness:			
% increase in uses of electronic services	N/A	15%	30%
% of libraries having literacy programs	19%	19%	23%
% of libraries participating in workshops	N/A	N/A	90%

EXPLANATORY INFORMATION

[1] Materials include books, magazines, and books on tape.

Activity Number: 04-01-15
Division: Interlibrary Loan Services
Program Dates: 9/1/00 - 8/31/01
Authorized Positions: 5

PROGRAM DESCRIPTION

Interlibrary Loan provides services to public, special, and academic libraries in a 21 county service area assigned by Texas State Library and Archives Commission. Library materials are borrowed and loaned for the needs of patrons in these libraries, including the San Antonio Public Library. Materials are also loaned to and borrowed from other libraries worldwide, including those members of an international cooperative library network known as OCLC.

Estimated revenues for Federal funds is expected to be $203,571.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Library Services and Technology Act	$ 195,931	$ 194,608	$ 203,571
Total	**$ 195,931**	**$ 194,608**	**$ 203,571**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 138,403	$ 143,048	$ 154,299
Contractual	39,220	35,940	32,890
Commodities	6,015	6,000	6,000
Other Expenditures	9,189	9,620	10,382
Capital Outlay	3,104	0	0
Total	**$ 195,931**	**$ 194,608**	**$ 203,571**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Total FTE	4.5	4.5	4.5
No. of service area libraries	51	52	52
No. of potential lending/borrowing libraries, national and international locations	12,000	12,000	12,000
Output:			
No. of Interlibrary Loan requests received from all sources [1]	44,841	45,500	47,000
No. of Interlibrary Loan requests filled from all sources [2]	28,995	28,400	29,300
No. of materials loaned from San Antonio Public Library	21,707	21,000	21,800
No. of materials borrowed from other libraries	7,288	7,400	7,500

PERFORMANCE MEASURES CONTINUED	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Efficiency:			
No. of requests per FTE	9,965	10,000	10,444
Cost per request [3]	$4.36	$4.27	$4.33
Cost per filled request [4]	$6.75	$6.85	$6.94
Number of days to fill requests from the San Antonio Public Library collection [5]	6	8	8
Number of days to fill requests by referral to other libraries	15	15	15
Effectiveness:			
% of requests filled from all sources	60%	61%	62%
% of requests filled from San Antonio Public Library collection	48%	46%	46%
Average response time	24 hrs	24 hrs	24 hrs

EXPLANATORY INFORMATION

Changes in Adopted 2000-2001 Performance Measures will change with authorization by funding agency.

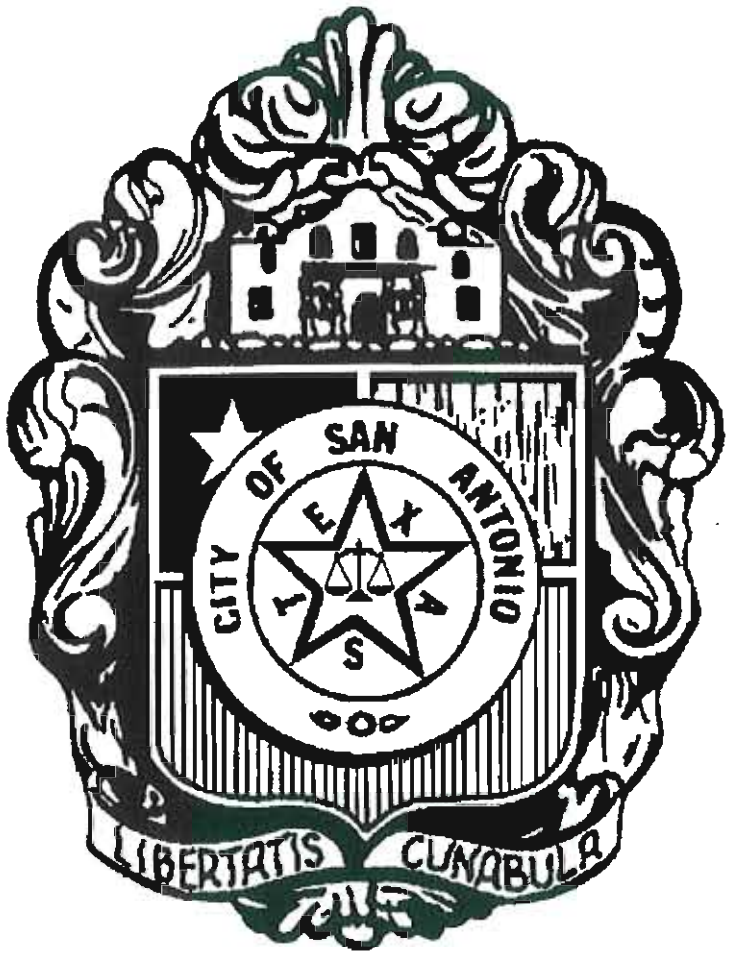
[1] Requests are received from local patrons, service area libraries, and other libraries worldwide.

[2] "No. of requests filled from all sources" includes materials that were borrowed for service area libraries as well as materials that were loaned to other libraries.

[3] "Cost per request" is obtained by dividing the amount of the allocation by the total number of requests processed. Increases in "cost per request" are due to anticipated increased funds in grant allocation, primarily in response to rising costs in personnel, supplies, and telecommunications.

[4] "Cost per filled request" is obtained by dividing the total amount of the allocation by the number or requests that were filled by San Antonio Public Library and by other libraries. Increases in "cost per filled request" are due to anticipated increased funds in grant allocation, primarily in response to rising costs in personnel, supplies, and telecommunications.

[5] "Number of days to fill requests from the San Antonio Public Library collection" and "Number of days to fill requests by referral to other libraries" were previously reported as "Turnaround Time". "Turnaround Time", previously reported as one measure, was changed to two separate measures in order to provide more meaningful information about delivery of service.


CITY OF SAN ANTONIO
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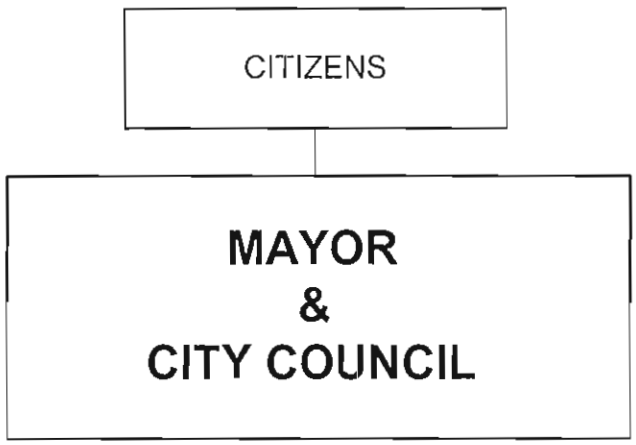
MAYOR & COUNCIL



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	16.00	$2,240,927
Total Funding	**16.00**	**$2,240,927**

GENERAL FUND

MISSION STATEMENT

We deliver quality city services and commit to achieve San Antonio's vision of prosperity for our diverse, vibrant and historic community.

PROGRAM INFORMATION

The Mayor & Council Office is comprised of the Mayor, who is elected at large, ten City Council members, who are elected from single-member districts, and administrative support staff. The City Council acts as the policy-making and legislative body within the City's government. Operating within the guidelines of the City Charter, the City Council appoints the City Manager, Municipal Court Judges, the City Clerk, and members of the City's various boards and commissions. The support staff serves as constituent liaison to all Council members, in addition to responding to incoming calls, scheduling meetings and appointments, and disseminating pertinent information to the citizens of San Antonio.

GOALS AND OBJECTIVES

- To respond to citizen needs in a timely manner.
- To provide municipal services at the lowest possible cost to the citizens.
- To provide readily-accessible representation for citizen input into the functions of municipal government.
- To actively seek and support legislation advantageous to the City of San Antonio and its citizenry.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Number of Authorized Positions	16	16	16	16
Number of Constituent (Walk-ins) Assisted[1]	1,564	2,100	1,706	1,791
Number of Citizen Inquiries (annual)[2]	74,742	75,500	70,080	73,584
Output:				
Citizen Inquiries Responded to/Followed through[3]	17,602	17,500	17,558	18,435
Code Compliance Referrals for Service and Information (annual)[4, 5]	2,717	1,600	3,464	3,639
Other Department Referrals for service and Information (annual)[4, 5]	2,535	2,600	2,508	2,633
Efficiency:				
Avg. No. of Citizen Inquiries per Employee per day[6, 7]	24.0	24.2	22.5	23.6
Effectiveness:				
Avg. Wait Time for Walk-ins to Receive Assistance from District Office Personnel	6 min	5.25 min	5.25 min	5.25 min

EXPLANATORY INFORMATION

[1] The reduction in visits results from the constituent going to the newly established field constituent offices rather than the Council's City Hall Offices.
[2] Measure includes e-mail and phone inquiries beginning in FY 2000.
[3] Many inquiries referenced in the input measure "Number of Citizen Inquiries" do not require a formal response or a follow-up call.
[4] Beginning in FY 1999, multiple requests from a single source are no longer counted as one request. Each request for service is now counted individually.
[5] Referrals for service include referrals received by both the Council administrative assistants and employees in the Council Support Office.
[6] Measure reflects 12 full time employees in the Council Support Office.
[7] Measure based on office being open 260 days per year.

PROGRAM CHANGES

- **IMPROVEMENTS** **$132,000**

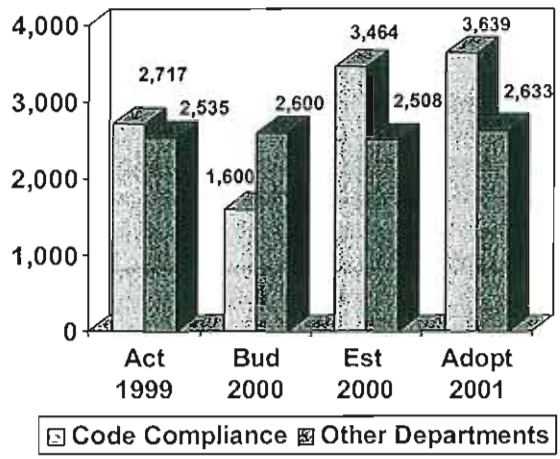
OTHER IMPROVEMENTS - CITY COUNCIL OPERATIONS ENHANCEMENT

This ***improvement*** provides for enhancements to support City Council Operations. The first enhancement, consisting of $77,000, increases the Mayor's and Council Member's Administrative Assistant fund to $107,000 each. The goal of this enhancement will be to improve each Council Member's ability to attract and retain quality contractual administrative assistant personnel. The second enhancement increases the Council Contingency funds by $55,000, increasing the amount to $15,000 for the Mayor and each Council Member. The FY 2001 cost of this improvement totals $132,000.

GENERAL FUND EXPENDITURES BY CHARACTER

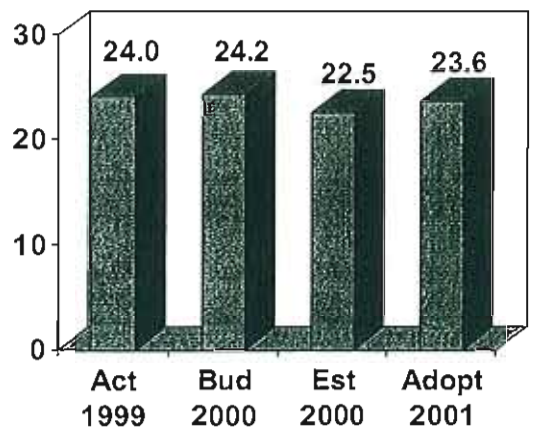
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$624,782	$696,817	$702,424	$696,741
CONTRACTUAL SERVICES	468,716	610,718	600,242	545,971
COMMODITIES	48,830	30,673	39,539	20,532
OTHER EXPENDITURES	719,672	1,228,590	1,228,590	975,179
CAPITAL OUTLAY	72,445	12,754	11,026	2,504
TOTAL EXPENDITURES	**$1,934,445**	**$2,579,552**	**$2,581,821**	**$2,240,927**
AUTHORIZED POSITIONS	**16**	**16**	**16**	**16**
FULL-TIME EQUIVALENTS	**16.00**	**16.00**	**16.00**	**16.00**

DEPARTMENT REFERRALS FOR SERVICE & INFORMATION



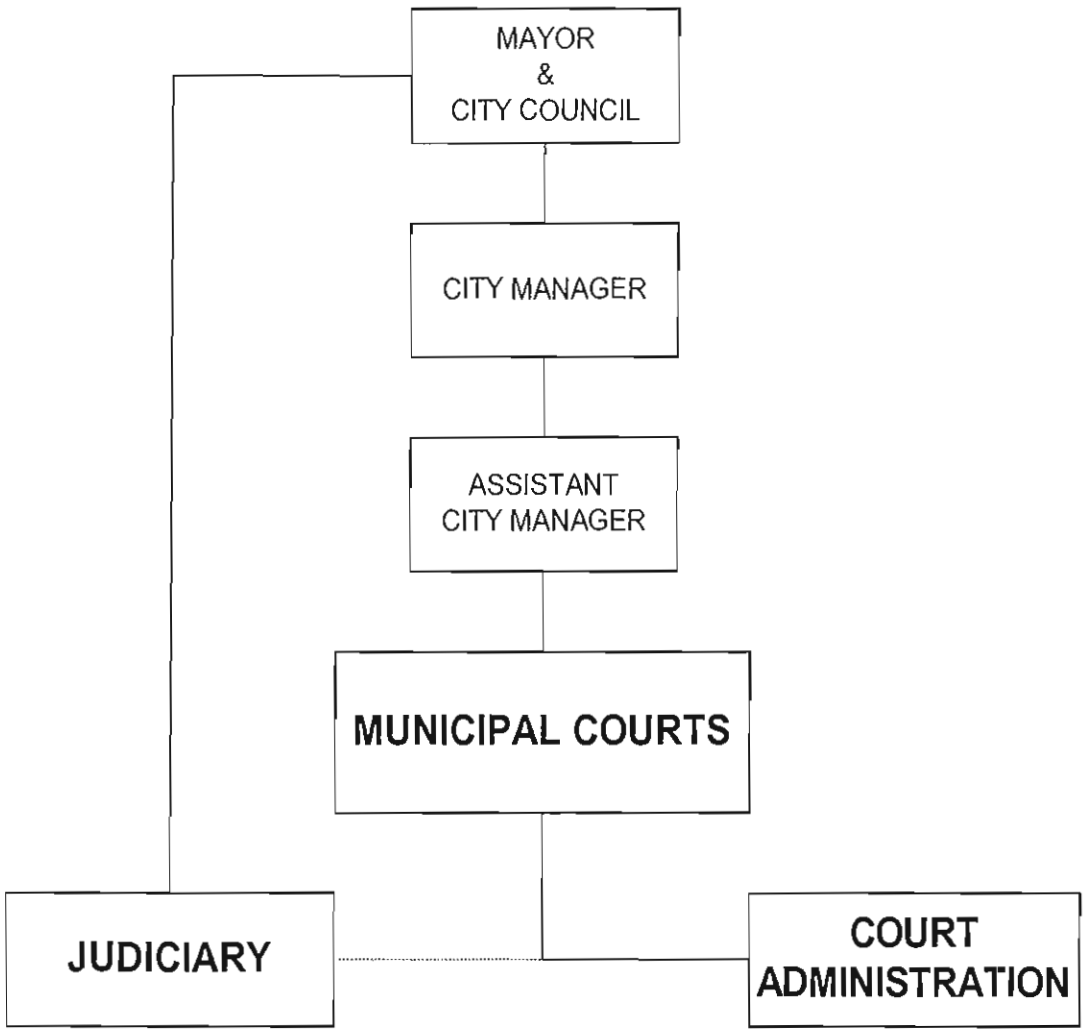
» The combined total of requests for service from constituents is anticipated to increase 19.4% in FY 2001 over FY 1999.

AVERAGE NUMBER OF CITIZEN INQUIRIES PER EMPLOYEE



» District Constitutent Offices established in FY 1999 have decreased the number of City Hall Office visits.

MUNICIPAL COURTS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	199.30	$10,486,006
Total Funding	**199.30**	**$10,486,006**

MUNICIPAL COURTS

GENERAL FUND

MISSION STATEMENT

The mission of Municipal Courts Department is to support the local community by providing efficient and effective services through the promotion of justice.

PROGRAM INFORMATION

The judiciary authority of the City of San Antonio resides in the Municipal Courts Department. Primary responsibilities include the interpretation and adjudication of City ordinances as well as other Class "C" misdemeanors enacted by the Texas Legislature. Operations are located within the Frank D. Wing Building which houses administrative offices, courtrooms, court records storage, and a minimum security detention center which is open 24 hours every day.

GOALS & OBJECTIVES

To interpret and adjudicate city ordinances; adjudicate applicable state laws; and to support the local community by providing efficient and effective services through the promotion of justice

- To increase the percentage of closed cases by maximizing the collection of fines and by decreasing the length of time for cases to be finalized
  - Increase public awareness and ability to pay fines through Kiosks or at Community Link Centers
  - Conduct periodic Warrant Roundups which place the emphasis on the importance for the citizen to take positive action to pay and resolve tickets/cases
  - Analyze feasibility of a contract with the Bexar County Assessor-Collector or Department of Transportation for the denial of vehicle registration for an owner with a Municipal Court delinquent violation of a traffic law

- To enhance customer service and responsiveness
  - Develop and implement employee training and individual growth programs
  - Increase employees' knowledge of court procedures and the judicial process through the implementation and use of a departmental intranet
  - Create web browser for telephone operator use in response to frequently asked questions

- Promote efficiency and increase productivity through the utilization of technology
  - Provide information and access, including credit card payments, to Municipal Courts' case file through the Internet
  - Install an Interactive Voice Response (IVR) system for public information and ability to pay fines through credit card payment
  - Coordinate with SAPD on the Vision 2001 plan for the implementation of computerized handheld ticket writers
  - Create an electronic file to convert MCRT financial system to interface with the MARRS system

- Maintain or decrease magistration time for the expeditious movement and processing of defendants
  - Coordinate with SAPD for the implementation of an automated "Public Safety Integrated Technology System," which will decrease the time for the magistrate booking process. This system will decrease officers' time for booking defendants and thereby increase their patrol availability

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of delinquent/pending cases[1]	587,886	600,986	631,410	659,660
No. of new cases filed	392,036	405,300	358,550	367,320
Traffic	259,563	278,200	231,500	236,130
Non-Traffic[2]				
Code compliance	1,021	1,050	1,480	1,510
Family violence[3]	1,264	950	1,260	1,290
Graffiti juvenile	144	150	130	120
Graffiti adult	53	50	40	30
Juvenile - Curfew violations	1,127	1,400	2,090	2,130
Other Non-Traffic Juvenile	4,065	4,400	3,500	3,570
Other Non-Traffic Misdemeanors	36,895	35,400	35,260	35,970
Non-Traffic Total	44,569	43,400	43,760	44,620
Parking	87,904	85,900	85,100	86,500
Total no. of cases open	979,922	1,006,286	989,960	1,026,980
No. of prisoners brought before a magistrate per week	1,373	1,413	1,252	1,365
Output:				
No. of cases paid	207,906	223,000	198,400	206,700
No. of cases granted deferred Adjudication/probation	52,997	58,400	51,520	52,550
No. of cases granted Defensive Driving course	35,649	40,100	32,220	32,860
No. of Community Service cases	22,095	22,000	18,400	18,770
No. of trial settings				
Cases initially set for trial	28,367	26,800	29,164	31,084
Trial resets	15,829	13,800	17,975	19,166
Total no. of trial settings	44,196	40,600	47,139	50,250
No. of Administrative Hearings	5,541	5,000	6,500	6,600
Total no. of documents filed	1,410,035	1,505,700	1,341,500	1,361,623
No. of cases closed	348,510	397,800	330,300	349,200
No. of cases magistrated	182,475	188,100	166,800	181,500
Fines	$11,838,122	$11,566,312	$11,226,410	$11,815,270
Fees	$2,737,666	$3,111,060	$3,011,760	$3,056,960
General Fund	$14,575,788	$14,677,372	$14,238,170	$14,872,230
State Levy	$7,204,446	$6,807,600	$5,967,280	$6,056,800
Total revenue collected	$21,780,234	$21,484,972	$20,205,450	$20,929,030
Warrant Roundups conducted	1	2	1	2
Efficiency:				
Avg. revenue collected per case paid	$105	$96	$102	$99
Cost per new case filed[4]	$15.52	$14.79	$18.01	$18.96
Cost per prisoner to magistrate	$41.35	$44.25	$48.76	$48.75
Avg. no. of documents filed per Employee per week[5]	2,671	2,852	2,541	2,579

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
% of revenue collected for state levy[6]	33.1%	31.7%	29.5%	29.5%
% of cases paid[7]	21.2%	22.2%	20.0%	20.1%
% of trials reset[8]	35.8%	34.0%	38.1%	38.1%
% of cases closed[9]	35.6%	39.5%	33.4%	34.0%

EXPLANATORY INFORMATION

[1] No. of delinquent/pending cases: The number of cases on file as of Oct. 1 of the fiscal year.

[2] Non-Traffic: Cases filed for violations of City ordinances, Texas Penal Codes, health codes, alcohol beverage codes, government codes, and other violations.

[3] Family Violence: Assault violations filed when the complainant and defendant are related by blood, marriage or adoption.

[4] Cost per new case filed: Operating cost for the courts and includes applicable maintenance cost divided by the number of new cases filed.

[5] Avg. no. of documents filed per employee per week: Total no. of documents filed per year divided by the number of employees (11), divided by 48 weeks.

[6] Percent of revenue collected for state levy: The percentage of total revenue collected which must be transferred to the State for various levies as required by law.

[7] Percent of cases paid: The number of cases paid divided by the total no. of cases open.

[8] Percent of trials reset: The number of trial resets divided by the total no. of trial settings.

[9] Percent of cases closed: The number of cases closed divided by the total no. of cases open.

PROGRAM CHANGES

♦ **REDUCTIONS** **$49,963**

ELIMINATE ADMINISTRATIVE ASSISTANT POSITION

This program ***reduction*** will eliminate one vacant Sr. Administrative Assistant position in the Magistrate Division. Two Sr. Administrative Assistants will remain in the division. The responsibilities of this position will be re-assigned to the Municipal Court Manager in the same division. The FY 2001 savings of this reduction will total $39,145.

MAIL AND PARCEL POST OPERATIONAL EFFICIENCIES

This ***reduction*** reflects $10,818 in operational efficiencies in postal service expenses realized by the outsourcing of the collection of Delinquent Parking Fines. Beginning in FY 2001, the Municipal Courts Department will use a collection agency to provide collection services for delinquent parking fines. Expenses relating to the notification of delinquent parking fines regularly incurred by the Department will now be the responsibility of the Collection Agency.

PROGRAM CHANGES CONTINUED

- IMPROVEMENTS $270,900

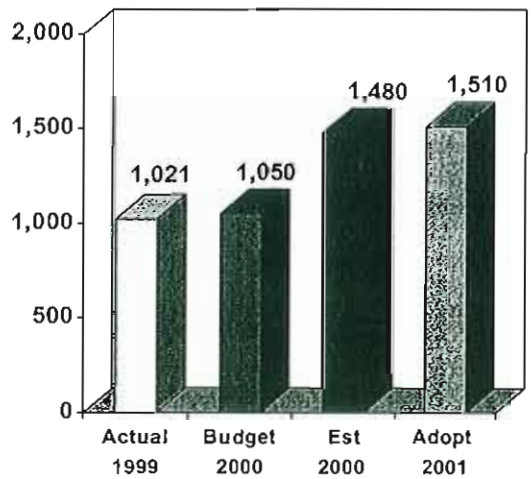
OTHER IMPROVEMENTS - DELINQUENT PARKING FINE COLLECTION SERVICE

This ***improvement*** provides $270,900 for payment of contractual services for the collection of delinquent parking fines. The contractor will receive a 20% fee on the amount recovered. In addition, the City will escrow four points or twenty percent of this fee until the guaranteed collection of 17.4% of the outstanding delinquent parking fines is met for the first twelve months of the contract. It is anticipated that this contract will generate an additional $420,000 in parking fine revenue during FY 2001 which will offset the cost of the service.

GENERAL FUND EXPENDITURES BY CHARACTER

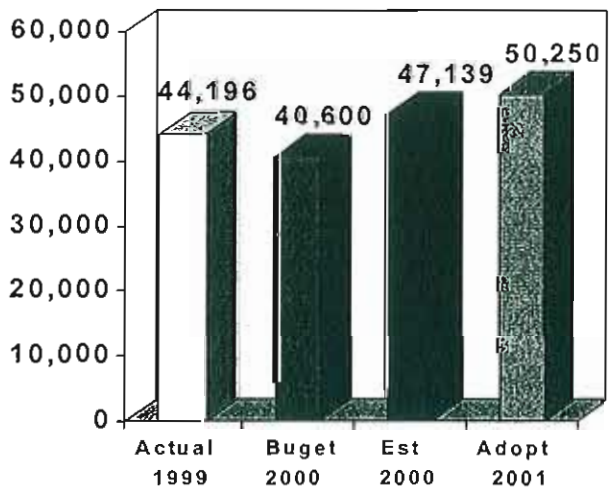
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$6,076,057	$6,514,031	$6,484,060	$6,887,543
CONTRACTUAL SERVICES	1,987,389	2,338,881	2,321,660	3,332,668
COMMODITIES	126,269	182,473	190,130	190,973
OTHER EXPENDITURES	72,480	67,060	67,060	50,010
CAPITAL OUTLAY	28,426	174,469	173,280	24,812
TOTAL EXPENDITURES	**$8,290,621**	**$9,276,914**	**$9,236,190**	**$10,486,006**
AUTHORIZED POSITIONS	210	212	212	210
FULL-TIME EQUIVALENTS	198.80	201.15	201.15	199.30

CODE COMPLIANCE CASES



»The increase in Code Compliance Cases is due to increased public awareness, response and enforcement.

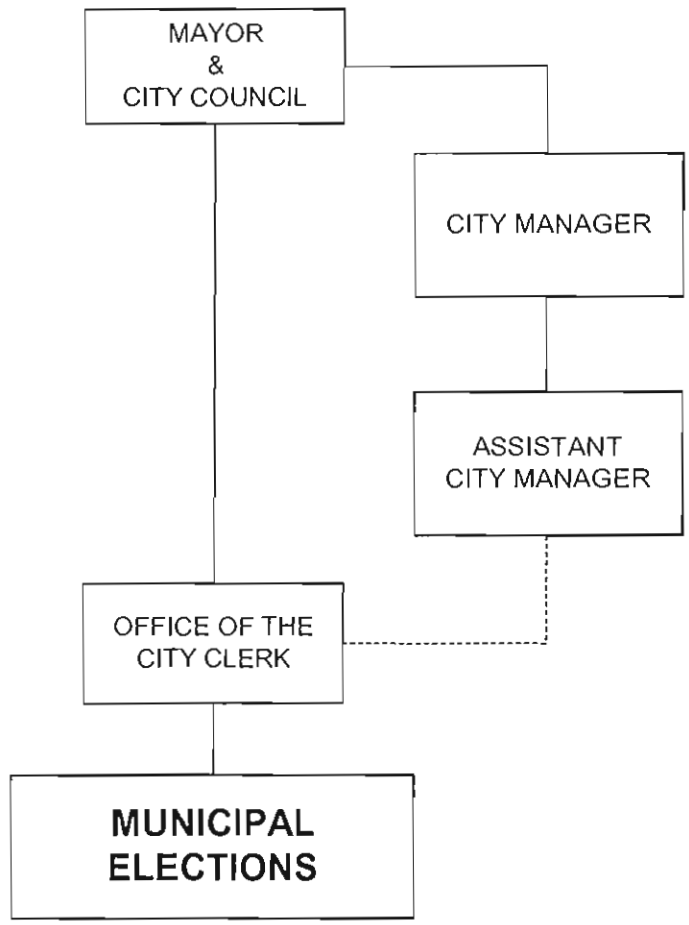
NO OF TRIAL SETTINGS



» The estimated 13.7% increase from Actual 1999 to Adopted 2001 is a result from a greater number of defendants desiring a trial.

» Increases in trial settings have increased demand on current resources.

MUNICIPAL ELECTIONS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	0.00	$1,260,707
Total Funding	**0.00**	**$1,260,707**

MUNICIPAL ELECTIONS

GENERAL FUND

MISSION STATEMENT

The City Clerk's Office will conduct and administer all City elections including bond, city charter, referendum, initiative and Mayoral and Council elections and coordinate joint elections with various entities, whenever possible, in order to provide its citizens with the most efficient and cost effective elections.

PROGRAM INFORMATION

Municipal Elections is considered a special purpose office because its function is administered and staffed by the Office of the City Clerk. Expenditures reflect the cost of planning and implementing municipal elections for the City of San Antonio. Personnel expenditures reflect wages paid for temporary election workers including Presiding and Alternate Judges, Election Clerks and other specialized part-time workers who provide administrative support during the electoral process.

GOALS & OBJECTIVES

- To work closely with the Bexar County Clerk and its Election's Division and various school districts in a cooperative effort to present the most efficient and cost-effective elections procedures and voting methods available.
- To ensure to the fullest extent the right of every lawfully-registered voter in the City of San Antonio to cast ballots for municipal government positions of legislative authority and other measures as prescribed by the City Charter and state law.
- To remain abreast of the Texas Election Code and all of its legal requirements so as to conduct lawful elections for the City of San Antonio, including attendance at Elections Seminars whenever possible to insure implementation of the latest elections procedures.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Total No. of election judges & officials paid	1,570	1,507	1,446	1,600
Total hours for coordinating and conducting elections:				
No. of hours worked by Judges/Clerks	43,780	46,645	22,970	50,872
No. of City Clerk staff overtime hours	800	900	167	1,000
No. of hours worked by City Clerk election officials	3,200	4,000	256	6,080
No. of hours worked by other City staff & non-City employees [1]	5,123	5,000	0	240
No. of election training hours	42	37	62	65

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
No. of election training seminars	11	11	13	14
No. of election officials trained	801	1,000	1,335	1,500
No. of ballots processed and returned by mail	4,881	12,500	27,346	49,650
No. of ballots processed and tabulated	48,900	65,000	38,661	93,600
No. of candidate packets prepared	200	0	0	225
No. of polling locations secured	274	300	281	300
Efficiency:				
Turnaround time for release of election results [2]	2 hrs. 58 min.	1 hr. 58 min.	4 hrs. 30 min.	2 hrs. 30 min.

EXPLANATORY INFORMATION

[1] The Office of the City Clerk did not hire any extra personnel for elections in FY 2000; all hiring was done by Bexar County.
[2] Turnaround time calculated at close-of-polls until official release of results to media.

PROGRAM CHANGES

- **MANDATES** **$1,349**

OTHER MANDATES - ADD ONE ELECTION SITE

This ***mandate*** funds the addition of one election site made necessary by the 2000 Annexation Plan and by FY 2000 annexations for the FY 2001 election of City officials. The FY 2001 cost for this mandate totals$1,349.

- **IMPROVEMENTS** **$225,000**

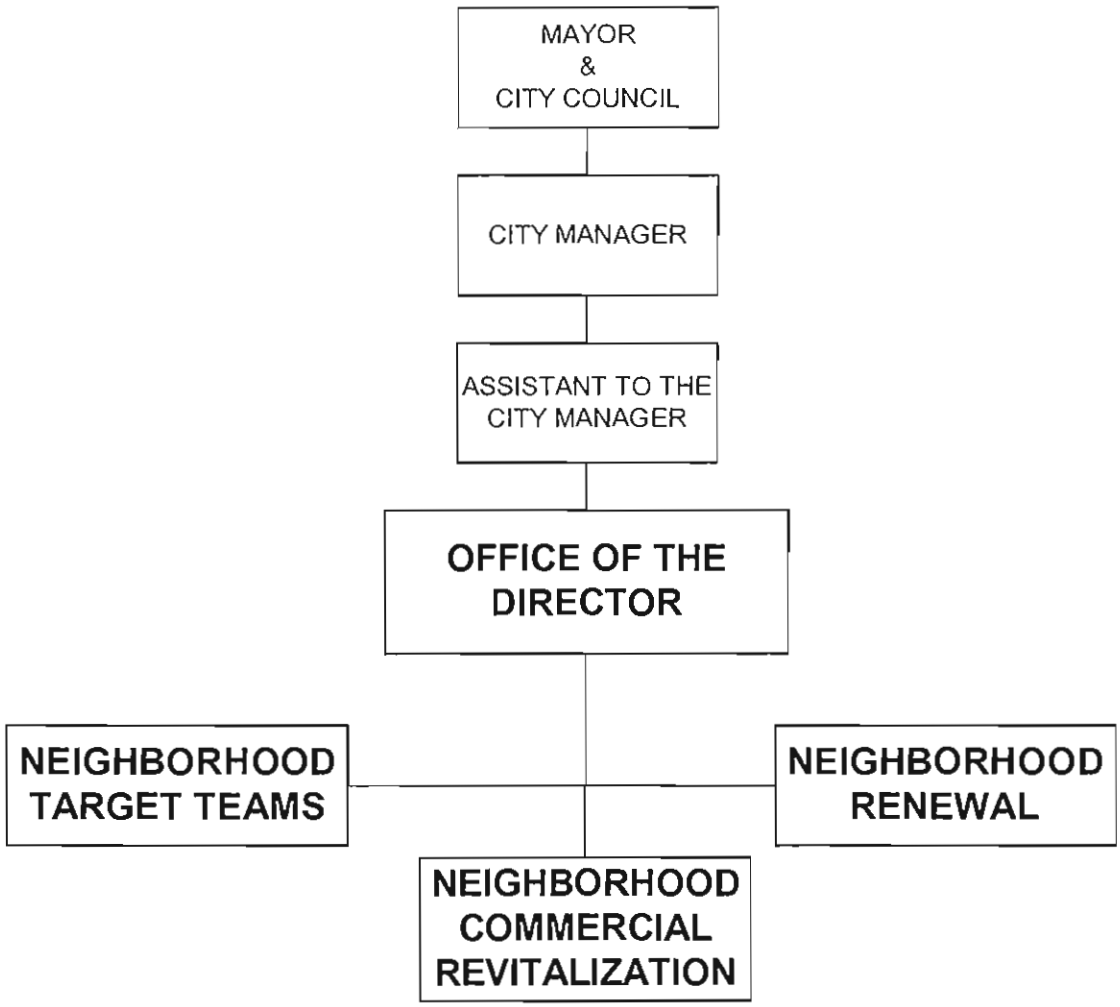
OTHER IMPROVEMENTS - FLUORIDE ELECTION

This ***improvement*** provides the necessary funds to hold an election in November for a referendum on adding fluoride to public water supplies. The FY 2001 cost for this improvement totals $225,000.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$225,370	$270,528	$64,833	$434,482
CONTRACTUAL SERVICES	338,480	211,279	130,493	812,257
COMMODITIES	1,430	15,277	1,510	12,504
OTHER EXPENDITURES	2,835	3,730	3,730	1,464
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	**$568,115**	**$500,814**	**$200,566**	**$1,260,707**
AUTHORIZED POSITIONS	0	0	0	0
FULL-TIME EQUIVALENTS	0.00	0.00	0.00	0.00

NEIGHBORHOOD ACTION



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	16.00	$1,344,952
Community Development Block Grant	11.00	1,484,273
HOME Entitlement	0.00	262,029
Capital Projects	0.00	1,400,000
Total Funding	**27.00**	**$4,491,254**

NEIGHBORHOOD ACTION

GENERAL FUND

MISSION STATEMENT

The mission of the Neighborhood Action Department is to enhance the quality of life for San Antonio residents and visitors by pursuing revitalization efforts. The Neighborhood Action Department will serve the needs of San Antonio neighborhoods through the coordination of multi-departmental teams of services and programs administered in a comprehensive and targeted fashion. The Department implements and monitors single family and multi-family affordable housing projects, develops housing policy initiatives, and facilitates partnerships to increase the number of affordable housing units. The Neighborhood Commercial Revitalization Division provides programs and services which facilitate reinvestment in the revitalization of downtown and commercial neighborhoods.

PROGRAM INFORMATION

Neighborhood Action continually seeks to create and sustain partnerships with various City departments, profit/non-profit agencies and neighborhoods in the pursuit of revitalization. Within the Department are three divisions - Neighborhood Renewal, Neighborhood Target Teams and Neighborhood Commercial Revitalization – all of which are dedicated to proactive service delivery. Housing programs such as Rental Rehabilitation, Indian Creek Housing Revitalization, Enterprise Community and Project Renew are implemented by the Neighborhood Renewal Division. The Division is also tasked with the coordination of the annual Affordable Parade of Homes project and provides liaison support to council regarding housing policy or projects. The Neighborhood Target Teams utilize a neighborhood sweep concept to encourage public awareness and community problem solving. The sweeps involve a comprehensive package of resources from multiple departments aimed at assistance in enforcing code violations and animal control ordinances, collection and disposal of brush, removal of area mini-dump sites, vegetation control, repairs of streets, sidewalks, speed humps and existing traffic signal and sign systems. The Neighborhood Commercial Revitalization Division works with neighborhood-based organizations in projects to encourage commercial revitalization. In addition, they provide programs and services designed to encourage reinvestment in the downtown and commercial neighborhoods. The newly implemented T.I.F. program is administered through the Office of the Director division and is used as an economic development financing tool. The Department works with developers and interested parties on projects which will provide much needed property improvement.

GOALS & OBJECTIVES

- Sustain effective communication with residents requesting services provided by local government through implementation of neighborhood sweeps.
- Increase renewed appearance of various neighborhoods upon completion of neighborhood sweeps.
- Achieve community empowerment as a result of installing neighborhood-based problem solving techniques.
- Create and maintain partnerships with profit and non-profit agencies focused on increasing the number of affordable housing units designated for low and moderate income families.
- Assist in revitalization and infill efforts in neighborhoods through various housing programs.
- Exposure of the community to resources such as long-term property maintenance initiatives supported by neighborhood planning, community leadership development/training and financial assistance (i.e. Neighborhood Commercial Revitalization program, Neighborhood Improvement Challenge program, and Model Block program).
- Assist in the development and implementation of programs designed for the preservation of housing stock.
- Coordinate projects designed to provide redevelopment initiatives, infrastructure funding, and infill eradication.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Flyers Distributed to Households & Businesses Within Sweep Areas	21,621	19,200	22,159	23,266
No. of Outside Organizations Partnering in Sweep Program	12	24	25	26
No. of Multi-Family/Single Family Units Designated for Rehabilitation	363	350	350	250
No. of Target Sweeps Conducted	24	24	24	24
No. of Super Sweeps	N/A	N/A	N/A	1
No. of Surveys Mailed	5,115	7,680	8,863	9,307
No. of Vacant/Boarded up Houses Evaluated	N/A	N/A	60	168
No. of T.I.F. Applications Received	N/A	N/A	7	4
Output:				
No. of New Partnerships Resulting From Sweeps	5	6	5	5
No. of Multi Family/Single Family Units Completed [1]	254	350	166	250
No. of Affordable Housing Units Constructed [2]	10	107	35	147
No. of Vacant Lots Canvassed per Project	N/A	N/A	N/A	130
No. of Vacant Lots Made Available for Disposal	N/A	N/A	N/A	8
No. of Respondents to Surveys	1,100	1,363	1,773	2,048
No. of Neighborhood Commercial Revitalization Projects Coordinated	11	15	11	18
Private Investment in NCR Project Areas	$312,500	$825,000	$1,732,380	$2,475,000
No. of Properties Enhanced [3]	N/A	N/A	24	26
Net Jobs Created/Retained as a Result of NCR Projects	19	36	103	108
No. of T.I.F. Related Actual Housing Units Completed	N/A	N/A	N/A	362
Efficiency:				
Avg. Cost per Sweep [4]	$73,815	$74,160	$74,160	$76,385
Avg. Number of Partnerships Used per Sweep	5	10	8	9
Ratio: Public/Private Investment (Multi-Family)	$1:$10.00	$1:$6.00	$1:$10.00	$1:$6.40
Avg. Public Cost for Single Family Dwelling per Project [5]	$24,521	$30,000	$26,700	$28,000

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
Additional Property Tax Valuation from Projects [6]	$670,000	$2,275,000	$2,230,000	$3,250,000
% of Residents who were Satisfied with Appearance of Neighborhood after Sweep	N/A	N/A	75%	80%
% of Single-Family Units Completed	13%	50%	75%	70%
% of Multi-Family Units (100+) Completed	67%	50%	45%	75%
% of Respondents to Survey	N/A	N/A	20%	22%

EXPLANATORY INFORMATION

[1] Difference between Revised Budget figure and Estimated is due to 184 units in the New Light project not being completed.

[2] Estimated represents 35 homes in Pasadena Heights. Adopted represents homes designated in the FY 2000 Parade of Home projects to be determined.

[3] Includes ADA, exterior painting, and minor structural repair.

[4] Represents cost of service delivery incurred by the Neighborhood Action Department and other participating departments.

[5] The Department developed a new definition of single family dwelling and a new loan product under the city-wide Rental Rehabilitation Program for FY 2000 that will increase the public costs. Single family dwellings are now defined as projects with one to four units as opposed to a single unit or duplex. The new loan product offered under the program allows for environmental grants, deferred, zero interest payment loans.

[6] Revised Budget amount has been corrected to reflect 35 homes in Pasadena Heights project. Estimated reports the remaining two homes in the Pasadena Heights project . This brings the total to 34 homes which does not include the existing Mc Ilvaine home.

PROGRAM CHANGES

- **IMPROVEMENT** **$47,468**

CRAG - NEIGHBORHOOD RENEWAL MANAGER FOR SUPER SWEEP PROGRAM

This ***improvement*** will add one Neighborhood Renewal Manager to coordinate interdepartmental services needed for one super sweep and twenty-four regular neighborhood sweeps. This improvement is consistent with the CRAG 2000 Report. The Super Sweep Program provides similar services as the traditional sweep but in a more intensive manner. The super sweep will last for approximately six months and will include commercial revitalization assistance. The total cost for adding this position for nine months in FY 2001 will total $47,468. The full year funding for this position will be $56,465 in FY 2002.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$425,797	$727,674	$751,370	$861,629
CONTRACTUAL SERVICES	79,750	293,751	252,979	436,222
COMMODITIES	19,576	18,162	20,361	19,362
OTHER EXPENDITURES	1,990	3,990	3,990	3,938
CAPITAL OUTLAY	11,586	14,306	17,518	23,801
TOTAL EXPENDITURES	**$538,699**	**$1,057,883**	**$1,046,218**	**$1,344,952**
AUTHORIZED POSITIONS	9	13	13	16
FULL-TIME EQUIVALENTS	9.00	13.00	13.00	16.00

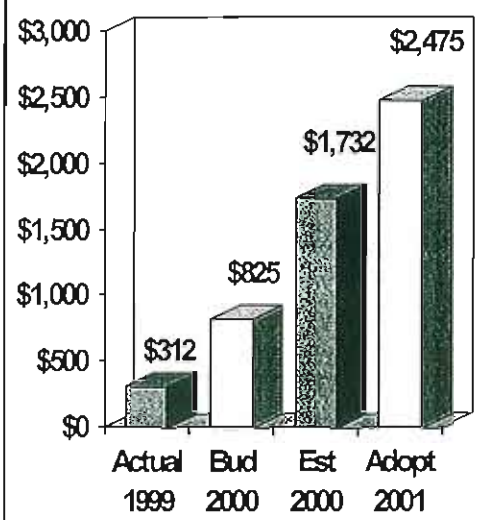
CDBG FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$405,965	$521,704	$424,517	$481,024
CONTRACTUAL SERVICES	29,010	65,870	48,146	50,130
COMMODITIES	5,510	8,650	5,410	9,000
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	110	0	2,704	20,036
TRANSFER	200,000	200,000	200,000	924,083
TOTAL EXPENDITURES	**$640,595**	**$796,224**	**$680,777**	**$1,484,273**
AUTHORIZED POSITIONS	13	13	11	11
FULL-TIME EQUIVALENTS	13.00	13.00	11.00	11.00

HOME ENTITLEMENT EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$0	$0	$0	$0
CONTRACTUAL SERVICES	700,000	300,000	300,000	262,029
COMMODITIES	0	0	0	0
OTHER EXPENDITURES	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	**$700,000**	**$300,000**	**$300,000**	**$262,029**
AUTHORIZED POSITIONS	0	0	0	0
FULL-TIME EQUIVALENTS	0.00	0.00	0.00	0.00

PRIVATE INVESTMENT IN NCR PROJECT AREAS (IN THOUSANDS)

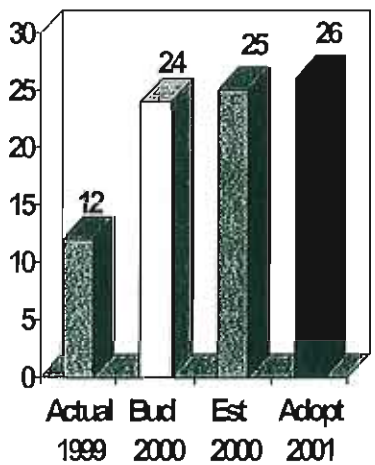


» Private Investment is projected to increase due, in part, to the addition of three new project areas:
- New Light Village
- E. Houston Street
- Avenida Guadalupe

» NCR Project areas in FY 2000:
- Deco District
- E. Commerce Street
- Midtown on Blanco
- Presa Real
- Southtown

»NCR Project area in FY 1999:
- Southtown

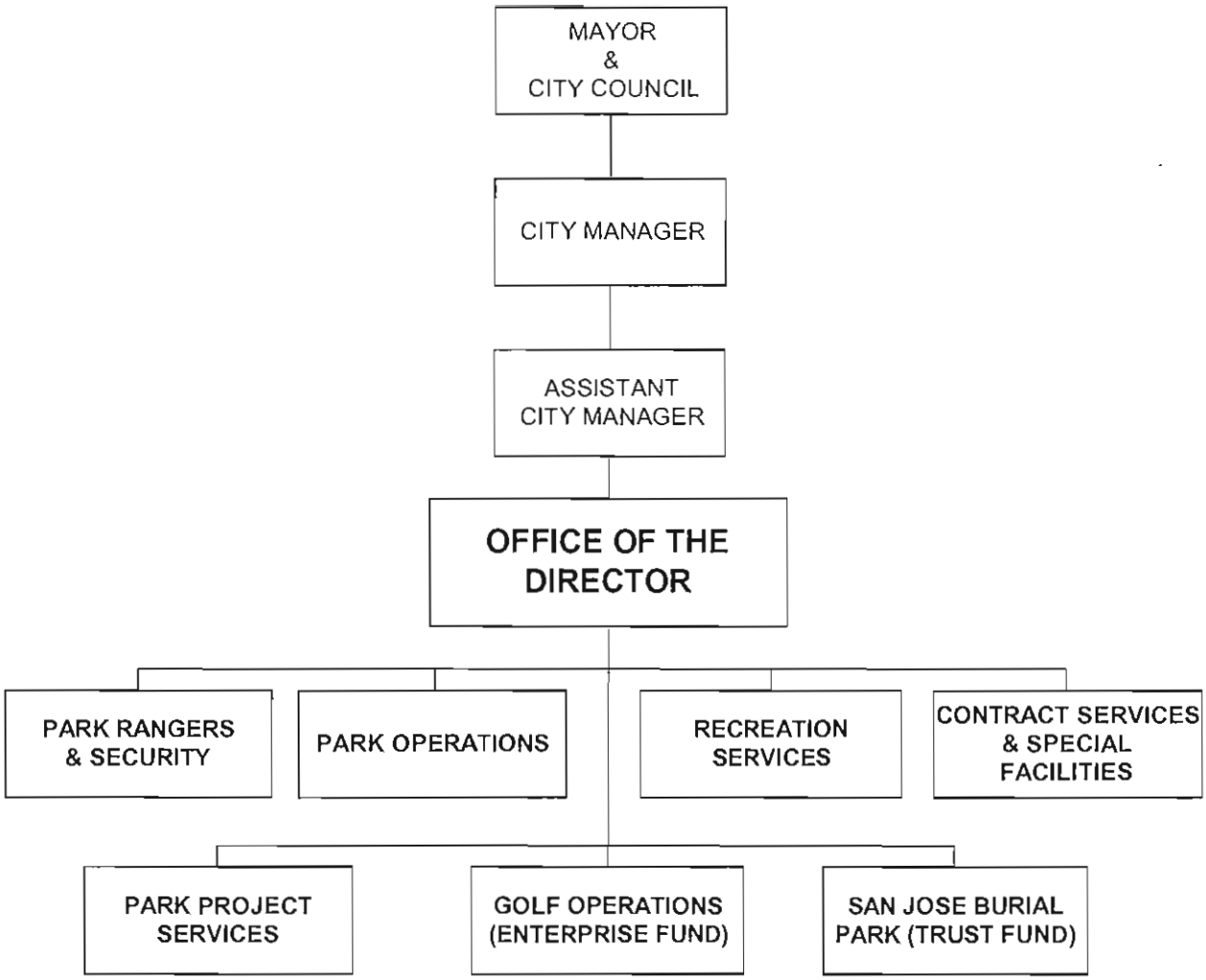
NO. OF OUTSIDE ORGANIZATIONS PARTNERING IN SWEEP PROGRAM



» The number of outside organizations partnering is anticipated to increase more than 100% for FY 2001 over FY 1999.

» Outside agencies partnering in providing services include: Christian Senior Service, City Year, San Antonio Kidney Disease Center, Harvest Hands and Sam Rayburn Middle School.

PARKS & RECREATION



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	949.74	$45,117,056
Golf Operations Enterprise Fund	138.20	7,654,665
San Jose Burial Park (Trust Fund)	4.00	138,827
Community Development Block Grant	6.00	487,118
Categorical Grants	13.00	609,865
Capital Projects	0.00	29,847,000
Debt Service	0.00	617,751
Total Funding	**1110.94**	**$84,472,282**

MISSION STATEMENT

The mission of the Parks and Recreation Department is to develop and maintain a balanced, safe and easily accessible system of parks, recreational facilities and programs, as well as promote and maintain world-class facilities to further the City's prominence as a major tourist destination.

PROGRAM INFORMATION

The Parks and Recreation Department operates the City's recreational and cultural programs and develops and maintains all City-owned parks, swimming pools, gymnasiums, cemeteries, sports facilities, greenways, recreation centers, municipal golf courses, the Botanical Gardens, the River Walk, HemisFair Park, Tower of the Americas, historic facilities, downtown improvements and Market Square.

GOALS & OBJECTIVES

- **Plan, develop and sustain a diversified, balanced, well-conditioned and accessible citywide system of public parks and recreation facilities.**
  - Continue implementation of the Parks and Recreation System Plan.
  - Acquire and develop, as appropriate, new park and recreation facilities in under-served areas through bond programs, CDBG, donations, grants and the potential for new sources such as parkland dedications. Coordinate changes to the Unified Development Code to implement a parkland dedication requirement with the Planning Department.
  - Coordinate with other public and private entities in the acquisition, development and shared use of existing and/or new park and recreation facilities when in the public's best interest. Continue enhancement of partnerships with school districts for joint school/park programs. Accomplish capital improvement projects and program partnerships with local school districts, Alamo Community College District, San Antonio River Authority, San Antonio Water System, Texas Parks and Wildlife, Parks Foundation, etc.
  - Complete the 1994 Parks Improvement Bond Program projects and initiate/continue working on 1999 Bond improvements, to include coordination and partnerships with other City departments, i.e., Library, Public Works.
  - Implement the Better Futures initiative, which provides for $20 million to create linear parks along Leon Creek and Salado Creek and $45 million to acquire parkland over the Edwards Aquifer Recharge Zone.
  - Implement a system-wide maintenance plan, maximizing technology, for parks and recreation facilities appropriate to their classification. Enhance automated systems in order to quantify and qualify job tasks and specific job costs.
  - Increase park maintenance through community partnerships with individuals, corporations and government agencies by providing an enhanced Volunteer Services Program in conjunction with the Restitution Program and the detention facility trustee programs. Continue to improve automated methods to administer these programs.

- **Implement quality enhancements to the After School Challenge Program, which support the Better Jobs initiative.**
  - Evaluate appropriate staff to student ratios utilizing the Alliance Schools' Pilot Program's assessment.
  - Explore the self-licensing process.
  - Assess the academic achievement of students participating in the After School Challenge Program.

- **Provide recreation and cultural program opportunities for all users.**
  - Implement the findings of user group assessments and the Texas A&M University needs assessment of the Roving Leader Program and adjust programs that address these identified needs within available resources during this fiscal year. Coordinate with appropriate City departments and agencies. Expand the Roving Leader Program by adding sites and increasing the types of programs offered to youth that develop positive relationships fostering trust and promoting positive lifestyles.

GOALS AND OBJECTIVES CONTINUED

- Cooperate with public and private agencies to encourage shared use of recreational facilities owned by the City, school districts, institutions and other public agencies to reduce duplication, and maximize resources.

- Provide increased opportunities for youth and adults to participate in our athletic, aquatic, cultural and other recreational programs.
  - Develop a Teen Club (targeting 13-19 year olds) at each Community Center which offers non-traditional programs that teach life skills and incorporates community service, which could lead to summer employment opportunities.
  - Modify programs to meet particular community/neighborhood needs by utilizing demographic data.
  - Plan, develop and expand our Cultural Program by offering opportunities for new cultural experiences, such as classes in sculpting, painting, drama, photography, dance, tumbling, nature and high adventure.
  - Expand our Therapeutic Recreation Program to include activities for youth with disabilities and implement a more diverse program of outdoor and adventure programming, to include golf, equestrian and water sports.
  - Increase the number of learn to swim and water aerobics class locations, and provide new programs/activities to encourage participation.
  - Enhance program marketing efforts by coordinating with other City departments in the development and dissemination of a Consolidated City Activity Guide.

♦ **Ensure that municipal parks and recreation facilities are safe for all users.**
- Provide the level of Park Ranger presence needed to ensure safety and enforcement of existing ordinances in City parks.
  - Increase the number of Park Rangers to adequately patrol newly acquired park acreage and facilities; expand the responsibility of the Covert/Target Team to include increased partnerships with neighborhoods.
  - Implement a decentralized Park Ranger operation through the co-location of District (Field) Park Rangers at selected Golf Courses.
- Reduce vandalism, graffiti and destruction at parks and recreation facilities through security measures, coordination with other local law enforcement entities and citizen awareness and partnership programs.
  - Implement the actions recommended in the City's Graffiti Abatement Plan and Graffiti Ordinance. (if adopted by City Council)
  - Determine deterrent strategies such as lighting, signage, landscaping, design, etc. at facilities in order to reduce graffiti and vandalism.
  - Prioritize City facilities with large amounts of graffiti for volunteer and summer youth employment program removal projects.
  - Encourage participation by neighborhood associations, schools, churches and youth groups to "Adopt a Park".
  - Enforce the Park Curfew Ordinance.

♦ **Continue to ensure the financial and operational compliance of contractual obligations, i.e., River Walk, La Villita, HemisFair, Market Square, Witte Museum, San Antonio Zoo leases, and over 343 license agreements and contracts.**
- Continue on-going monitoring of financial and performance milestones as stipulated in these contractual obligations through automated systems.
- Coordinate the negotiation and re-negotiation of essential department contracts with the newly formed Contracts Division of the City Attorney's Office as outlined in the City Attorney's Action Plan.

GOALS AND OBJECTIVES CONTINUED

- Work cooperatively with lessees and tenants to ensure that the best interests of these contractual arrangements are met.

♦ **Enhance the City's prominence as a major tourist destination.**

- Continue to maintain the River Walk as a world-class attraction, taking into account any improvements, linkages and expansions. Coordinate with the Convention and Visitors Bureau, Paseo del Rio Association, Centro San Antonio, contractors, businesses, and property owners.
- Promote and improve departmental tourist/cultural facilities, i.e., La Villita, Tower of the Americas, Spanish Governor's Palace, and Market Square, through program and interpretive enhancements.
- Develop a comprehensive plan for future development, expansion, programming, and increased attendance for the Botanical Gardens.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Parks/Facilities	164/70	175/70	173/70	191/70
No. of Park Operations Employees	379	394	394	415
No. of Capital Improvements Projects (CIP) managed	N/A	N/A	127	121
No. of Automated Work Orders generated[1]	N/A	N/A	N/A	5,838
No. of Hours worked by graffiti wipeout teams	5,429	8,640	8,712	8,784
No. of Restitution Program enrollees	35,238	36,768	37,450	42,262
No. of Volunteer Program workers	16,943	18,000	18,456	19,487
No. of After School Challenge Program sites[2]	146	204	161	161
No. of Roving Leader areas	6	6	6	6
No. Community Centers: Year-round[3]	24	25	25	25
Summer Program[3]	79	79	69	78
No. of City pool days open (pools x days)	1,974	2,046	2,046	2,046
No. of field Park Rangers (District patrol)	107(52)	112(57)	112(57)	112(57)
No. of Covert Target Team hours	2,246	2,300	2,582	2,604
No. of schools participating in mentorship program	5	5	5	5
No. of Contract Services contracts managed[4]	310	N/A	328	343
Output:				
Park acreage (General Fund)[5]	7,565	8,269	8,077	10,887
Capital Improvement Program (CIP) expenditures	N/A	N/A	$9,052,747	$29,847,000
No. Of Automated Work Orders completed[1]	N/A	N/A	N/A	4,379
No. Of graffiti wipeout team projects	4,647	3,200	4,413	4,595

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued				
Hours worked by Restitution Program enrollees	206,542	215,244	227,907	256,700
Volunteer hours worked	113,635	100,642	118,912	113,482
After School Challenge Program registration[6]	34,578	39,115	37,030	38,881
No. of After School Challenge Program visits[6]	2,076,810	2,545,680	2,404,535	2,660,364
Roving Leader registration	2,129	1,995	2,150	2,255
No. of Roving Leader visits	29,941	36,290	36,403	36,435
Community Center registration: Year-round[3]	30,333	28,665	24,540	29,780
Summer Program[3]	22,554	N/A	20,315	22,965
No. of Community Center visits: Year-round[3]	1,710,580	1,519,515	1,324,800	1,558,400
Summer Program[3]	178,499	N/A	190,280	219,045
Youth sports registration	27,892	19,820	24,213	25,804
Attendance at City pools	204,549	227,000	229,615	235,010
No. of Park Ranger patrol bys	13,121	N/A	14,050	14,400
No. of Covert Target Team arrests[7]	408	420	265	290
Employees participating in City mentorship program[8]	106	121	85	108
No. of Youth served by mentorship program	102	116	80	95
Revenue generated from contracts[4]	$5,559,441	N/A	$5,944,818	$6,243,604
Efficiency:				
Park acreage maintained per Park Op. Emp.	20.0	21.0	20.5	26.2
Total maintenance cost per acre	$2,005	$1,960	$2,087	$1,722
Avg. No. of Community meetings per proj. Coord.	N/A	N/A	25	30
% Automated Work Orders completed[1]	N/A	N/A	N/A	75%
No. of public graffiti projects per wipeout team/day	6.0	4.1	5.7	5.9
Dollar value of Restitution Program[9]	$1,369,373	$1,455,049	$1,540,651	$2,117,775
Dollar value of Volunteer Program[9]	$753,400	$680,340	$803,845	$936,227
No. of Restitution Program FTE's	99	103	110	123
No. of Volunteer Program FTE's	55	48	57	55
Avg. daily attendance per Roving Leader site	17	21	21	22
Avg. daily attend. per Community Center: Year-round[3]	247	211	184	216
Summer Program[3]	68	N/A	64	65
Avg. daily attendance per pool	104	111	112	115
Avg. daily attend. - After School Chall. Prog	14,834	17,560	16,583	17,575
Avg. daily attend. per After School Challenge site	102	109	103	108
Park Ranger Patrol Availability Factor[10]	77%	77.5%	79%	79.3%

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Efficiency Continued				
Avg. No. of Patrol bys per Park Ranger (District patrol)	252	N/A	246	253
Avg. No. of Covert Team hrs/arrests per Park Ranger[7]	561/103	676/126	646/66	651/73
Effectiveness:				
% Change in park acreage acquired[5]	1.0%	N/A	6.7%	34.8%
% Capital Impvt. Projects completed on time[11]	N/A	N/A	85%	90%
% Automated Work Orders completed on time[12]	N/A	N/A	N/A	50%
% Graffiti Repeat occurrences	N/A	N/A	75%	70%
% Community Center registrants attend. Daily avg.				
Year-round[3]	21.0%	27.0%	18.7%	18.1%
Summer Program[3]	23.8%	N/A	21.7%	22.1%
% Change in pool attendance	4.9%	11.0%	12.3%	2.4%
Avg. no. of Covert Team arrests per shift[7]	3.5	3.4	2.5	2.7
% Change in no. of mentors[8]	19.1%	14.1%	(19.8%)	27.1%
% School days After School Challenge Program operates (per site average)[6]	(140/175) 80%	(153/181) 84%	(145/177) 82%	(153/177) 86%
% After School Challenge Program parents satisfied with Program/Pilot Program	N/A	N/A	92.8%/94.0%	95.0%/96.0%
% of Parental Survey results reflecting improved grades/Pilot Program	N/A	N/A	94.8%/92.0%	96.0%/95.0%
% Eligible Children regularly participating in After School Challenge Program[13]	N/A	N/A	N/A	N/A
% Children regularly participating in After School Chall. Prog. with improved grades[13]	N/A	N/A	N/A	N/A
% Children regularly participating in After School Challenge Program with improved attendance[13]	N/A	N/A	N/A	N/A
Student-to-staff ratio based on activity (i.e., play- ground, tutoring,)[13]	N/A	N/A	N/A	25:1(40:1/15:1)
% Parks/Facilities assisted by Vol. Programs	N/A	N/A	N/A	50%/15%
% Personnel complement enhancement to Park Operations from Restitution Prog.[14]	N/A	N/A	N/A	23.6%

EXPLANATORY INFORMATION

[1] Automated Work Order system implemented 1/00.

[2] Reduction in number of After School Challenge sites for Est. FY 99-00 and Adopted FY 00-01 is due to inability of school districts to commit to increases in the number of sites, staffing and budget requirements, and Alliance Schools Pilot Program.

[3] Tobin, Ward, Meadowcliff, Garza, Cuellar, Lou Hamilton, Denver Heights, Harlandale and Lincoln Community Centers were closed for renovations during a portion of FY 99/00; During FY 00/01, construction will partially close Bode Community Center for 6 months and completely close Southside Lions Community Center for 9 months. The number of Summer Program sites for Estimated FY 99/00 decreased due to 10 schools being under construction.
Summer Program visits for Actual FY 98/99 do not include Night Owl Program data since records were not kept at that time.

[4] Number of Contracts managed by Contract Services Division includes leases, licenses, interlocal agreements, use & maintenance agreements, concessions and vendor permits (includes Golf food and beverage concession).

[5] Increase in park acreage for Adopted FY 00-01 assumes 2,000 acres as part of the Proposition 3 initiative.

[6] After School Challenge Program operates an average of 145 days in FY 99/00 and 153 days in FY 00/01. Beginning in FY 00/01, data will be reported on a school calendar basis (August - May) for better reporting.

[7] Reduction in number of Covert Target Team arrests for Est. FY 99-00 and Adopted FY 00-01 is due to increased surveillance and public awareness.

[8] Reduction in number of employees enrolled in mentorship programs for Est. FY 99-00 is due to workload and having left City employment; recruitment efforts will continue.

[9] FY 98-99 dollar value @ $6.63 per hour; FY 99-00 @ $6.76 per hour; FY 00-01 @ $8.25 per hour (Field Maintenance Worker I).

[10] Park Ranger Patrol Availability Factor is the actual time Park Rangers are in the field patrolling and available to respond to calls; excludes roll call, thirty-minute lunch break and fifteen minutes for return to headquarters.

[11] % Capital Improvement Projects completed on time consists of projects without liquidated damages or penalties assessed against the contractor.

[12] % of Work Orders completed on time is based on four priority areas with varying response times based on the nature of the situation, i.e., public safety, public health, security, interruption of departmental programs, repair to park facility, new construction, facility renovation.

[13] Better Jobs performance measure; data collection/analysis efforts to be developed in coordination with school districts.

[14] % Personnel complement enhancement to Park Operations from Restitution Program is the number of Parks & Recreation Restitution workers (FTE's) as a percentage of the Park Operations field complement.

PROGRAM CHANGES

- **REDUCTIONS** **$583,239**

FOOD BUDGET SAVINGS

This ***reduction*** will be realized through savings in the After School Challenge Program food budget. Savings have been identified due to the United States Department of Agriculture providing funding for snacks through the School Districts for those schools that meet the USDA guidelines. Those schools that do not meet the guidelines will continue to receive funding through the After School Challenge Program. There will be no reduction in service as a result of this program change. This reduction will provide a savings of $350,000.

GENERAL FUND REIMBURSEMENT REDUCTION

This ***reduction*** will increase cost recovery for Parks capital projects expenses by charging off appropriate Parks Projects Division staff time to 1999 Park Bonds. This reduction will provide a savings of $146,237.

SWIMMING POOL MAINTENANCE SAVINGS

This ***reduction*** will offer savings in temporary salaries. The savings result from reduced maintenance needs of pools resulting from them being operated for fewer days in the summer. This reduction will provide a savings of $87,002.

- **IMPROVEMENTS** **$407,666**

BETTER JOBS/EDUCATION - ENHANCEMENT AFTER SCHOOL CHALLENGE PROGRAM

This ***improvement*** will add three After School Challenge Staff positions including one Community Center Coordinator, one Sr. Administrative Clerk, and one Administrative Aide. The three new positions will provide staff support for administration of the program for an increasing level of service for application processing, supervision, budget preparation and performance measurement. In addition, this improvement will provide funding to expand the After School Challenge Program to make the program available during early release days and teacher in-service days. The total cost for adding these positions in FY 2001 will be $82,302. The cost of this improvement will be offset by $50,621 in savings in temporary services. The recurring cost will be $82,302 in FY 2002.

CRAG - ENHANCE GRAFFITI REMOVAL SERVICES

This ***improvement*** will add two Park Maintenance Crew Leader positions to the Volunteer Services Program. Each Parks Maintenance Crew Leader will provide field supervision to a five person crew of restitution clients that will be secured to provide graffiti abatement services. This improvement is anticipated to allow for a more rapid response to graffiti eradication. This program improvement will be funded for nine months. The total cost for this improvement in FY 2001 will be $152,060. One-time costs will be $62,372. The full year funding for this improvement will be $105,105 in FY 2002.

WATER SUPPLY & QUANTITY - OPEN SPACE LINEAR PARK CONNECTIVITY PLAN

This ***improvement*** will develop and open space linear park connectivity plan for the development and integration of the open space linear parks, authorized by the Parks Development and Expansion Proposition. The proposition authorized the acquisition of open space parks over the Edwards Aquifer Recharge Zone and the acquisition and development of linear parks along Leon Creek and Salado Creek. The total cost for this improvement in FY 2001 will be $25,000. The recurring cost in FY 2002 will be $25,000.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - HEAVY EQUIPMENT ASPHALT CREW

This ***improvement*** will add a Heavy Equipment Asphalt Crew in the Park Operations Division to consist of three Equipment Operator I positions. This program improvement is anticipated to provide more timely park repairs to roads, golf cart paths, exercise trails, and facility parking lots. This improvement will be funded for six months. One time costs will be $28,900. The cost of this proposal will be offset by $57,500 from Capital Improvement Reserve Fund. The total cost for adding these positions in FY 2001 will be $79,576. The full year funding for these positions will be $80,233 in FY 2002.

OTHER IMPROVEMENTS - ADD FIVE UNFUNDED PARK RANGER POSITIONS

This ***improvement*** will add five unfunded Park Ranger positions. This program change is aimed at aggressively managing vacancies and ensuring an adequate pool of trained individuals. The department will be able to train more candidates than the number of existing Park Ranger vacancies at the start of a Park Ranger Academy.

OTHER IMPROVEMENTS - SAN PEDRO AND WOODLAWN PARK MAINTENANCE ENHANCEMENT

This ***improvement*** will add one Field Maintenance Crew Leader and one Field Maintenance Worker I position for nine months. In addition, this improvement will allow the Department to add four unfunded Field Maintenance Worker I positions. This improvement will provide two caretaker crews specifically for maintenance at San Pedro and Woodlawn Parks. Unfunded positions will aggressively manage vacancies and ensure an adequate pool of trained individuals. The total cost for this improvement in FY 2001 will be $68,728. One time costs will be $23,880. The full year funding for these positions will cost $57,231 in FY 2002.

- **MANDATES** **$855,948**

WATER SUPPLY & QUANTITY - ADD EIGHT POSITIONS FOR PROPOSITION 3 PROJECTS

This ***mandate*** will add three Park Ranger, one Administrative Aide, one Project Management Specialist, and three Field Maintenance Worker I positions. Leon and Salado Creek linear parks will add as many as 33 miles of improved and natural trails to existing maintained areas. The additional positions will provide vegetation management, erosion control, wildlife management and trail management. Three additional Park Ranger positions will be required to patrol the linear park land acquisition. The costs associated with the Project Management Specialist and Administrative Aide, $69,843, are fully reimbursable through proceeds from the implemented sales tax initiative. The total cost of this mandate in FY 2001 will be $287,340. Non-recurring one time costs will be $113,430. The recurring full year costs will be $248,958 in FY 2002.

WATER SUPPLY & QUANTITY - ADD ONE SPECIAL PROJECTS MANAGER

This ***mandate*** will add one Special Projects Manager position to facilitate bike programs and services, creekways and aquifer project management. The position will report to the City Manager's Office. Operating costs will be charged to the Proposition 3 sales tax initiative. The total cost of this mandate in FY 2001 will be $55,672. The recurring full year costs will be $55,672 in FY 2002.

PROGRAM CHANGES CONTINUED

SAN ANTONIO RIVER IMPROVEMENTS - CONVENTION CENTER RIVER EXPANSION

This ***mandate*** will add two Field Maintenance Worker I positions. Additional staff and resources are needed due to the Henry B. Gonzalez Convention Center expansion project. There will be approximately 12,750 square feet of landscaped area, 1,720 linear feet of walkways, 376 linear feet of recalculated water features and at least 80 trash receptacles to maintain. The improvement will be funded for six months. The total cost of this mandate in FY 2001 will be $36,622. Non-recurring one times costs will be $9,625. The recurring costs will be $51,887 in FY 2002.

OTHER MANDATES - 1999 BOND PROGRAM CAPITAL IMPROVEMENTS/RIVER IMPROVEMENTS

This ***mandate*** will add four Park Ranger, one Administrative Aide, four Field Maintenance Worker I, one Landscape Irrigator, one Plumber Helper, and one Gardener I positions. Projected commercial growth will require a high demand for maintenance. Additional positions will provide for an adequate staffing level to maintain the level of service necessary for the additional acreage and duties. The total cost of this mandate in FY 2001 is $270,730. Non-recurring one time costs will be $64,754. The recurring costs will be $356,417 in FY 2002.

OTHER MANDATES - LACKLAND TERRACE

This ***mandate*** will add one Community Center Leader I, one Community Center Leader II, and one Sr. Community Center Leader positions. Additional staff, operating funds and capital equipment are needed to operate and maintain a 1,400 square foot multi-use room, restrooms, and storage room. The improvement will be funded for seven months. The total cost of this mandate in FY 2001 is $72,084. Non-recurring one time costs will be $12,935. The recurring full year costs will be $92,702 in FY 2002.

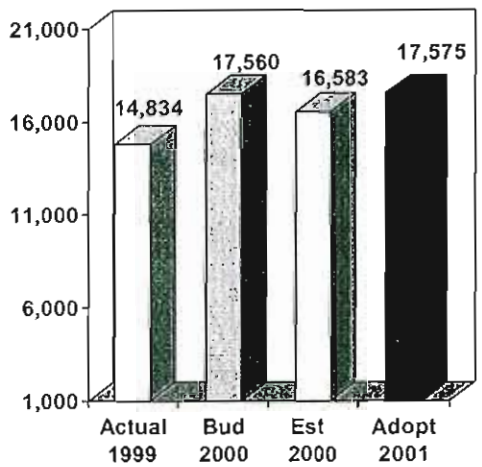
OTHER MANDATES - SWIMMING POOL WATER TURNOVER

This ***one-time mandate*** will fund costs associated with meeting the standards set by the Texas Department of Health for public swimming pools. In order to reach compliance with TDH standards for pool water turnover, it is necessary that appropriate modifications be made to 11 pool facilities. The total cost for this mandate in FY 2001 will be $133,500.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$26,431,997	$30,760,407	$29,981,752	$33,329,318
CONTRACTUAL SERVICES	6,682,187	6,970,532	7,593,095	7,933,348
COMMODITIES	3,254,862	2,985,874	2,494,536	2,706,426
OTHER EXPENDITURES	779,302	702,020	702,020	535,874
CAPITAL OUTLAY	694,764	739,523	746,654	612,090
TOTAL EXPENDITURES	**$37,843,112**	**$42,158,356**	**$41,518,057**	**$45,117,056**
AUTHORIZED POSITIONS	**1,177**	**1,209**	**1,209**	**1,253**
FULL-TIME EQUIVALENTS	**887.32**	**911.62**	**911.62**	**949.74**

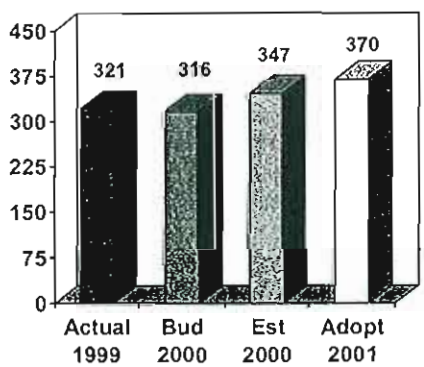
AVG. DAILY ATTENDANCE AFTER SCHOOL CHALLENGE



- Offered at 161 sites
- No less than 100 days of operation with an average of 153 days at each site
- Maintains a ratio of 1 staff to 25 students (1 to 15 at 16 Pilot Program Schools to be evaluated during the coming year)

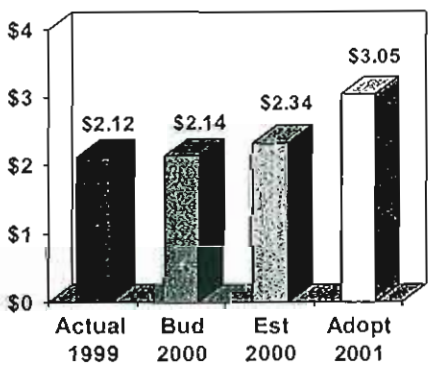
VOLUNTEER/RESTITUTION PROGRAM HOURS & DOLLAR VALUE

Hours In Thousands



HOURS WORKED

Dollars In Millions



DOLLAR VALUE

Based on Entry Level of Field Maint. Worker ($8.25 hr/ FY 2001)

GOLF COURSE OPERATIONS AND MAINTENANCE FUND

MISSION STATEMENT

The mission of Golf Operations is to serve the maximum number of golf patrons and maintain golf courses to the highest possible standards, with programs and a fee structure commensurate with local market competition while allowing for a margin of profitability

PROGRAM INFORMATION

The Golf Course Revenue Fund was established to record all revenues and expenditures associated with the operation of the City's six 18-hole golf courses, two Par 3 nine-hole courses and four golf ranges. In addition to maintaining and operating these facilities, staff is responsible for the maintenance and provision of the golf car fleet.

GOALS & OBJECTIVES

To serve the maximum number of golf patrons, with due consideration given to recreational and tournament golf. To maintain all golf facilities at the highest standards, within a reasonable fee-based revenue system.

- Continue implementing the recommendations of the Golf Performance Review.
- Strengthen the financial condition, short and long-term, of the Golf Enterprise Fund.
- Continue selective upgrading and renovating of golf facilities.
- Replace maintenance equipment on a regular basis.
- Modify, based upon effectiveness, special population programs to include Jr., Sr. and Disabled golf.
- Enhance an aggressive golf promotional program with hotels, convention business, and local golf tournaments.
- Implement the use of recycled water for irrigation at all golf facilities.
- Implement automated technologies for tee time reservations, collections, etc.
- Convert selected fairways from common to hybrid Bermuda grass.
- Work within the market of regional public and private courses.
- Strive for maximum utilization of pro shop merchandise sales and services.
- Support Food & Beverage Concessionaire through sales.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Golf Facilities [1]	6/2/4	6/2/4	6/2/4	6/2/4
O & M costs	$5,888,345	$6,487,624	$6,207,932	$6,922,257
Total costs - O & M, capital & transfers	$6,525,689	$7,191,362	$6,825,651	$7,654,665
Golf revenue (less golf cars)	$4,884,976	$5,970,509	$5,712,134	$6,008,354
Golf car revenue	$1,574,617	$1,673,530	$1,414,441	$1,605,000
Gross food and beverage sales [2]	$929,762	N/A	$1,209,000	$1,400,000
O & M costs - Golf Cars	$621,325	$620,704	$583,110	$711,749
No. of Golf Cars	460	460	460	460

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
No. of reg. rounds played - 18 hole equiv.	326,668	345,108	319,665	325,480
No. of executive 9 hole rounds played	52,646	52,071	59,033	60,214
Contract food and beverage sales revenue to City	$140,684	N/A	$181,150	$213,500
No. registered in Jr. Golf Program	910	930	925	935
No. of Student rounds played	27,559	30,200	27,843	28,404
No. of Senior rounds played	65,169	68,990	65,483	66,143
Discount card sales - City	7,065	7,470	6,656	6,745
Discount card sales - County	878	941	880	890
Discount card sales - Outside County	286	287	190	188
No. of Golf Car Rentals - 18 hole equivalent	119,023	N/A	116,773	118,800
Efficiency:				
All Revenue per round (including car)	$19.77	$22.15	$22.29	$23.39
Operating expense per round (O & M only)	$18.03	$18.79	$19.42	$21.27
All Operating expense per round (O & M, capital and transfers)	$19.97	$21.10	$21.33	$23.52
Annual Revenue per car	$3,423	$3,638	$3,075	$3,489
Operating expense per car (O & M only)	$1,351	$1,349	$1,268	$1,547
Food and beverage sales per 18 hole rounds: Gross /Revenue to City	$2.85/$.43	N/A	$3.78/$.57	$4.30/$.66
Effectiveness:				
% Change in regulation 18 hole rounds played	(5.9%)	5.1%	(2.1%)	1.8%
% City Resident Discount Card holders	85.9%	85.9%	86.1%	86.2%
% County Resident Discount Card holders	10.7%	10.8%	11.4%	11.4%
% Outside County Discount Card holders	3.4%	3.3%	2.5%	2.4%
% Discount Card Play	60.8%	61.3%	61.0%	61.0%
% Student rounds played	8.4%	8.8%	8.7%	8.7%
% Senior rounds played	19.9%	20.0%	20.5%	20.3%
% Golfers using golf cars	36.4%	N/A	36.5%	36.5%

EXPLANATORY INFORMATION

[1]Six Eighteen hole regulation, two nine hole regulation, and four driving ranges.
[2]New Food and Beverage contract began December 1, 1999.

PROGRAM CHANGES

- **REDUCTIONS** **$136,639**

REDUCTION BOTANICAL & AGRICULTURAL SUPPLIES

The ***reduction*** will reduce botanical and agricultural supplies for a $136,639 savings. Due to a large inventory of seed in stock and the purchase of less expensive seed and fertilizer for fairways and tees, less seed and fertilizer will be needed in FY 2001.

- **IMPROVEMENTS** **$236,177**

PERFORMANCE REVIEWS - GOLF OPERATIONS CAPITAL ENHANCEMENT

As part of the comprehensive performance review implemented by the Parks & Recreation Department in FY 2000, capital improvement enhancements have been implemented. This ***improvement*** will fund $223,300 worth of long-term capital. Capital items will include industrial golf fairway mowers, greens mowers, trucksters and other maintenance equipment. Funding will be for a five-year lease purchase with first year cost of $38,000 in FY 2001.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this improvement would set aside resources for comprehensive technological upgrades. Funds in the amount of $8,000 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

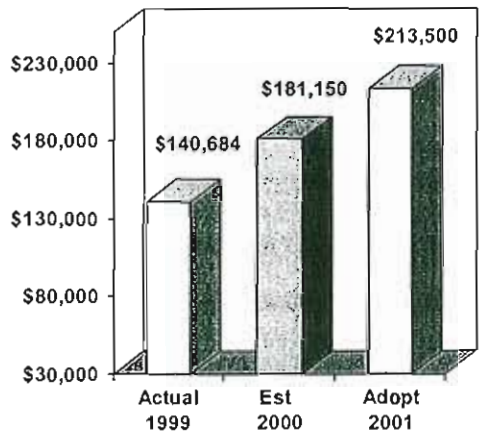
EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $190,177. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty-hour workweek). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

GOLF COURSE OPERATIONS & MAINTENANCE FUND EXPENDITURES BY CHARACTER

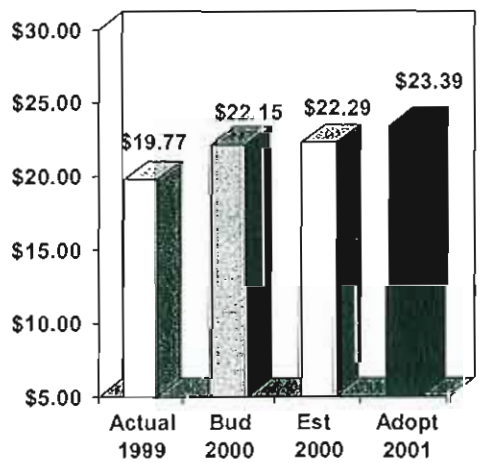
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$3,333,518	$3,786,580	$3,745,731	$4,160,031
CONTRACTUAL SERVICES	1,305,369	1,465,798	1,290,737	1,665,176
COMMODITIES	1,079,585	987,901	1,004,761	898,311
OTHER EXPENDITURES	121,513	177,915	104,325	136,511
CAPITAL OUTLAY	48,558	69,430	62,378	62,228
TRANSFERS	637,146	703,738	617,719	732,408
TOTAL EXPENDITURES	**$6,525,689**	**$7,191,362**	**$6,825,651**	**$7,654,665**
AUTHORIZED POSITIONS	**143**	**153**	**153**	**153**
FULL-TIME EQUIVALENTS	**128.7**	**138.7**	**138.7**	**138.2**

CONTRACT FOOD AND BEVERAGE SALES REVENUE TO CITY



« Due to implementating recommendations made in the Golf Performance Review Food And Beverage Contract Revenue is projected to increase 51.8% in FY 2001 over FY 1999

ALL REVENUE PER ROUND OF GOLF



« Increased Revenues from:
- Food & Beverage Sales
- Pro Shop Sales
- FY 2000 - 2001 Fee Adjustments

SAN JOSE BURIAL TRUST FUND

PROGRAM INFORMATION

The San Jose Burial Park Fund was established to account for the maintenance of the San Jose Burial Park. This park provides a perpetual resting place for many San Antonio citizens. The daily operation of this fund is maintained by the Parks and Recreation Department staff.

GOALS AND OBJECTIVES

Goals and objectives and related performance measures for the San Jose Burial Park Fund have been accounted for in the Parks and Recreation Department's overall General Fund summary.

PROGRAM CHANGES

- **IMPROVEMENTS** **$6,143**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $6,143. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

SAN JOSE BURIAL TRUST FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$100,365	$107,681	$109,028	$115,358
CONTRACTUAL SERVICES	817	0	137	0
COMMODITIES	8,597	9,330	10,263	9,330
OTHER EXPENDITURES	0	460	460	343
CAPITAL OUTLAY	0	0	0	0
TRANSFERS	8,182	9,028	9,012	13,796
TOTAL EXPENDITURES	**$117,961**	**$126,499**	**$128,900**	**$138,827**
AUTHORIZED POSITIONS	**4**	**4**	**4**	**4**
FULL-TIME EQUIVALENTS	**4.00**	**4.00**	**4.00**	**4.00**

DEPARTMENT OF PARK AND RECREATION
GRANT SUMMARY

The Department of Parks and Recreation provides nutritional meals during the summer months to children age eighteen and below who would not otherwise have available the food assistance they receive during the school year through the National School Lunch and Breakfast Program.

Listed below is a detail of the grant the Department of Parks and Recreation is anticipating to receive in FY 2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Summer Food Service Program	$ 609,865				$ 609,865
Totals	**$ 609,865**				**$ 609,865**

Activity Number:	26-14-09
Division:	Recreation Services
Program Dates:	6/04/01 - 7/28/01
Authorized Positions:	13

PROGRAM DESCRIPTION

This grant provides nutritional meals during the summer months to children age eighteen and below who would not otherwise have available the food assistance they receive during the school year through the National School Lunch and Breakfast Program.

FUNDING SOURCES AND AMOUNTS	Actual[1] 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - United States Department of Ag.	$ -	$ 600,195	$ 609,865
Total	**$ -**	**$ 600,195**	**$ 609,865**

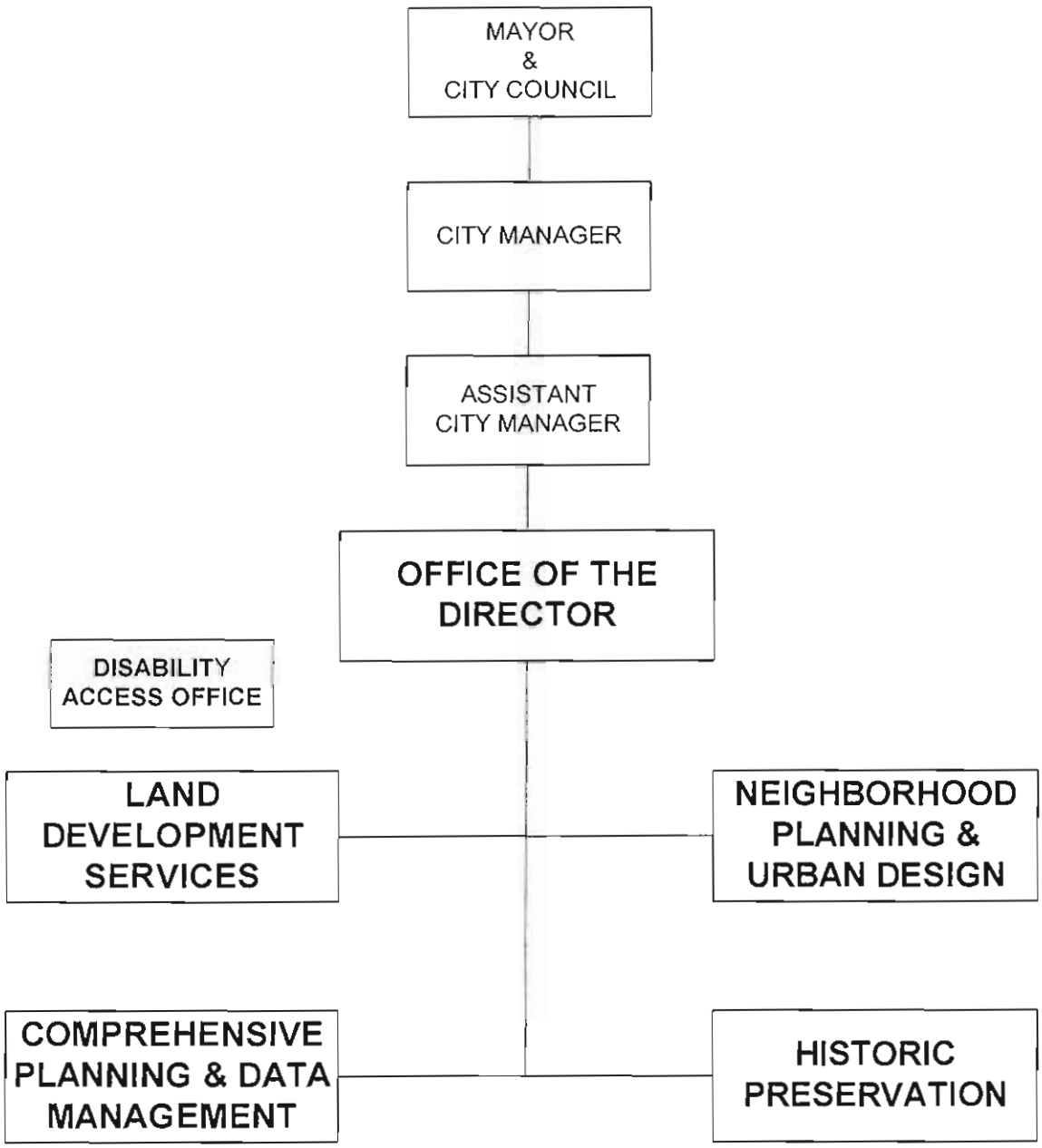
FINANCIAL	Actual[1] 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 38,233	$ 38,500
Contractual		13,861	13,900
Commodities		544,997	554,265
Other Expenditures		-	-
Capital Outlay		-	-
Subgranting		-	-
Indirect Costs		3,104	3,200
Total	**$ -**	**$ 600,195**	**$ 609,865**

PERFORMANCE MEASURES	Actual[1] 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of food sites	116	123	125
Number of serving days	43	38	39
Output:			
Number of meals served	517,118	425,130	468,000
Efficiency:			
Average number of meals per site per day	104	91	96
Effectiveness:			
Annual % increase/decrease meals served	22.69%	(17.79%)	10.08%

EXPLANATORY INFORMATION

[1] During FY 1998/1999 the Summer Food Service Program was sponsored by Parent Child, Inc. Consequently, the City of San Antonio had no financial responsibility with the program.

PLANNING



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	58.00	$3,416,500
Community Development Block Grant	5.00	292,732
Categorical Grants	1.00	55,000
Total Funding	**64.00**	**$3,764,232**

PLANNING

GENERAL FUND

MISSION STATEMENT

The Planning Department's mission is to provide a quality of life and livable communities through a framework for orderly growth and development within the City of San Antonio and its extraterritorial jurisdictions in a manner consistent with the Master Plan Policies, policies established by the City Council, the Commissions appointed by City Council, and the Community-at-large.

PROGRAM INFORMATION

Through outreach, communication and education, the Planning Department develops and implements the ordinances and regulations related to land development through plats, zoning, comprehensive plans, neighborhood plans, historic preservation, urban design, and disability access. The Department strives to predict infrastructure and service needs in advance of demand through transportation plans, open space plans, and annexation plans. The Department also reviews land development proposals to minimize conflicts between land uses and to coordinate public and private investments.

GOALS & OBJECTIVES

- Make the Development Service process more efficient and effective.
  - Complete the development of and implement the revised UDC.
  - Communicate with the community to increase awareness of ongoing zoning cases by improving the notification process.
  - Develop training program for commissioners including a policy and procedures manual.
- Prepare and implement long-range comprehensive plans and neighborhood plans that establish a land use policy direction for the City.
  - Continue the development of a Comprehensive Land Use Plan by implementing perimeter, neighborhood, and community plans.
  - Systematically review and update the land use data provided by the Bexar Appraisal District to reflect the most current land uses.
  - Continue the development of annexation plans.
- Develop and implement neighborhood and community plans and programs to build strong, self-sustaining neighborhoods .
  - Continue planning services requested by neighborhood interests as part of the City's community building and neighborhood planning program.
  - Promote neighborhood-based organizations by strengthening registration policies, training programs and communication networks.
  - Expand the area of the City covered by Neighborhood, Community or Perimeter Plans.
  - Encourage the formation of neighborhood based organizations which include all stakeholders.
- Be proactive in the preservation, protection and enhancement of the City's historic resources including landmarks, historic districts, the River Walk and City-owned facilities.
  - Complete and publish a comprehensive list of landmarks and historic properties in San Antonio.
  - Create two additional historic districts.
  - Create new overlay protection district for San Antonio River.

GOALS & OBJECTIVES CONTINUED

- Develop programs to promote compliance with the 1973 Rehabilitation Act, Fair Housing Amendment Act, and the Americans with Disabilities Act.
  - Implement regular live/real time captioning for all City Council Meetings produced through public television (CHIC 21).
  - Educate public on construction standards for making homes and building accessible to people with disabilities.
- Continue to lead the implementation of the Master Plan.
  - Provide guidance and support to consultant revising the Unified Development Code.
  - Continue to provide staff support and guidance to the Master Plan Policies Advisory Committee.
  - Complete 64% of City's Master Plan Policies.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
City's Population	1,171,100	1,192,300	1,202,100	1,217,200
No. of City Square Miles	417.10	417.10	417.64	428.84
No. of Zoning Customers	20,855	19,500	26,136	27,051
No. of Zoning Planners[1]	7	10	10	10
No. of Subdivision Customers[2]	11,768	11,100	11,900	12,200
No. of Subdivision Planners[3]	4	4	4	4
No. of Comprehensive Planners[3]	8	8	7	7
No. of Neighborhood Groups Registered with the City	278	298	310	320
No. of Neighborhood Planners[4]	8	11	11	11
No. of Historic Preservation Customers	10,276	10,000	10,100	11,000
No. of Properties in Review Jurisdiction of Historic Division	9,500	10,093	9,500	10,093
No. of Drafting Technicians in Data Management	6	6	6	6
No. of Customers requesting ADA technical assistance	1,152	1,200	1,200	1,251
Output:				
No. of Zoning Cases Prepared for City Council Action	298	280	310	325
No. of Parcels Considered for Zoning Change by City Council	2,764	N/A	2,794	2,925
No. of Platting Cases Completed & Approved	454	490	500	525
Acres of Property Platted	5,510	4,510	4,711	5,000
Non-Single Family Acres Platted	1,604	1,450	1,644	1,725

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
No. of Neighborhood & Community Plans Approved	7	9	3	8
No. of Neighborhood & Community Plans Submitted for Planning Commission Action	7	9	4	7
Residents Included in Neighborhood Plans Approved[5]	77,096	128,000	17,043	81,706
Residents Included in Neighborhood Plans Considered for Planning Commission Action[5]	77,096	128,000	17,923	80,826
No. of HDRC Cases & Admin. Approvals Processed	1,466	1,300	1,164	1,250
No. of Aerial Photographs Produced[6]	846	900	1,186	1,376
No. of Maps Produced - City Use[6]	8,930	9,500	11,646	13,044
No. of Maps Produced - Outside	1410	1,500	1,550	1,597
No. of ADA Sidewalk Variance Requests Processed	19	N/A	18	24
Efficiency:				
Avg. No. of Zoning Cases per Planner	42.6	39.9	31.0	32.5
Avg. Minutes for Zoning Customer Visit	15	13	13	13
Avg. No. of Platting Cases per Planner	114	123	125	131
Avg. Minutes for Subdivision Customer Visit	12	13	11	11
Avg. No. of Parcels Considered for Zoning Change by City Council per Zoning Planner	395	N/A	279	293
Residents Included in Neighborhood Plans per Planner	N/A	N/A	1,549	7,428
Residents Included in Neighborhood Plans Submitted to the Planning Commission per Planner	N/A	N/A	1,629	7,348
Avg. No. of Historic Preservation Cases per Planner	367	325	291	313
Avg. Minutes for Historic Customer Visit	:08	:09	:08	:08
Avg. No. of Maps Produced per Drafting Technician	1,723	1,833	2,199	2,440

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
Avg. No. of Days for Processing a Zoning Case	65	62	63	62
Avg. No. of Days for Processing a Platting Case	10	10	10	10
% of Historic Cases Processed within 10 Days	90%	90%	75%	85%
% of Demolition Requests Reviewed Within 3 Days	97%	97%	97%	97%
% of Building Access Mobility Plan Facilities Completed[7]	39%	44%	46%	48%

EXPLANATORY INFORMATION

[1] Includes filled positions, CDBG positions, and General Fund position reassigned to Zoning from Comprehensive Planning.
[2] Includes phone customers as well as walk-in customers.
[3] Includes filled planner positions and 0.5 FTE for Planning Manager.
[4] Includes filled positions and CDBG positions.
[5] Estimated FY 2000 is less than Budget FY 2000 due in part to four projected neighborhood plans not being completed by the end of the fiscal year.
[6] Includes outside customers as well as City departments.
[7] Cumulative number.

PROGRAM CHANGES

- **REDUCTIONS** **$28,430**

OPEN SPACE INVENTORY PROGRAM SAVINGS

This ***reduction*** will redirect funding for the open space inventory program for a $21,470 savings. Through the use of GIS and enhanced aerial photographs, open space can be identified and inventoried without extensive ground site coverage at a lower cost.

TITLE AND FILING FEES FOR HISTORIC LANDMARKS PROGRAM SAVINGS

This ***reduction*** will reduce funding for registering landmarks with the County Clerk's Office. This practice was instituted as a way of strengthening policies that prohibited the demolition of historic landmarks. The Planning Department currently has a listing of all historic landmarks in the city. This reduction will result in $6,960 of savings in FY 2001.

PROGRAM CHANGES CONTINUED

- **IMPROVEMENTS** **$65,000**

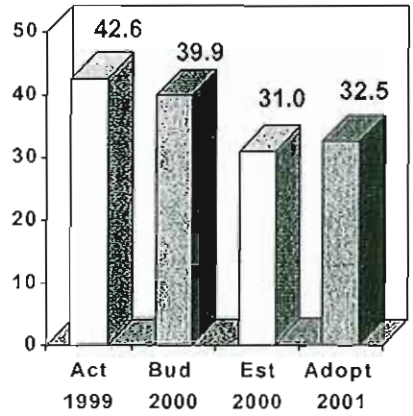
UNIFIED DEVELOPMENT CODE – UDC IMPLEMENTATION & TRAINING

This ***one-time improvement*** will retain the current Unified Development Code (UDC) consultant for twelve months. This consultant will assist in training City staff to monitor the UDC implementation process and to educate community groups on the new concepts, rules, and procedures stemming from the revision of the UDC. Funding for this improvement will total $65,000 in FY 2001.

GENERAL FUND EXPENDITURES BY CHARACTER

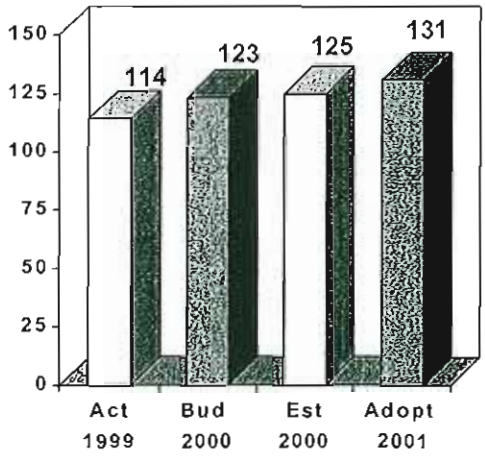
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$2,018,233	$2,360,076	$2,421,516	$2,634,097
CONTRACTUAL SERVICES	323,301	623,337	549,088	713,128
COMMODITIES	75,760	54,597	68,918	54,597
OTHER EXPENDITURES	14,420	16,110	16,110	13,103
CAPITAL OUTLAY	25,793	22,861	21,324	1,575
TOTAL EXPENDITURES	**$2,457,507**	**$3,076,981**	**$3,076,956**	**$3,416,500**
AUTHORIZED POSITIONS	**55**	**58**	**58**	**58**
FULL-TIME EQUIVALENTS	**55.00**	**58.00**	**58.00**	**58.00**

AVG. NO. OF ZONING CASES PER PLANNER



- The decrease from FY 1999 to FY 2001 is due in part to the addition of three zoning planners in FY 2000.
- The additional positions should result in increased turnaround time for zoning cases and improved customer service.

AVG. NO. OF PLATTING CASES PER PLANNER



- This measure has increased 15% from FY 1999 to FY 2001 due to the strong economy and increased demand for platting cases.

PLANNING
GRANT SUMMARY

The Planning Department receives a Metropolitan Planning Organization (MPO) transportation planning grant that funds one Planner II position and two MPO transportation studies. These studies cover various transportation issues that are all eligible for funding under the Transportation Equity Act (TEA). Each year the MPO along with Planning Department decide on which studies to fund.

Below is the detail of the grant the Planning Department is anticipating to receive in FY 2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
ISTEA Planning Program	$55,000				$55,000
TOTAL	$55,000				$55,000

Activity Number:	50-10-02
Division:	TRANSPORTATION
Program Dates:	10-01-00 to 09-01-01
Authorized Positions:	1

PROGRAM DESCRIPTION

Annually the City of San Antonio applies for transportation planning grants through the Metropolitan Planning Organization (MPO) to conduct various transportation studies eligible under the Transportation Equity Act for the 21st Century (TEA 21), formally Intermeddle Surface Transportation Efficiency Act (ISTEA). Studies vary from year to year. Additionally, funds for Consultant work for City requested projects are funded under the MPO's budget.

FUNDING SOURCES AND AMOUNTS

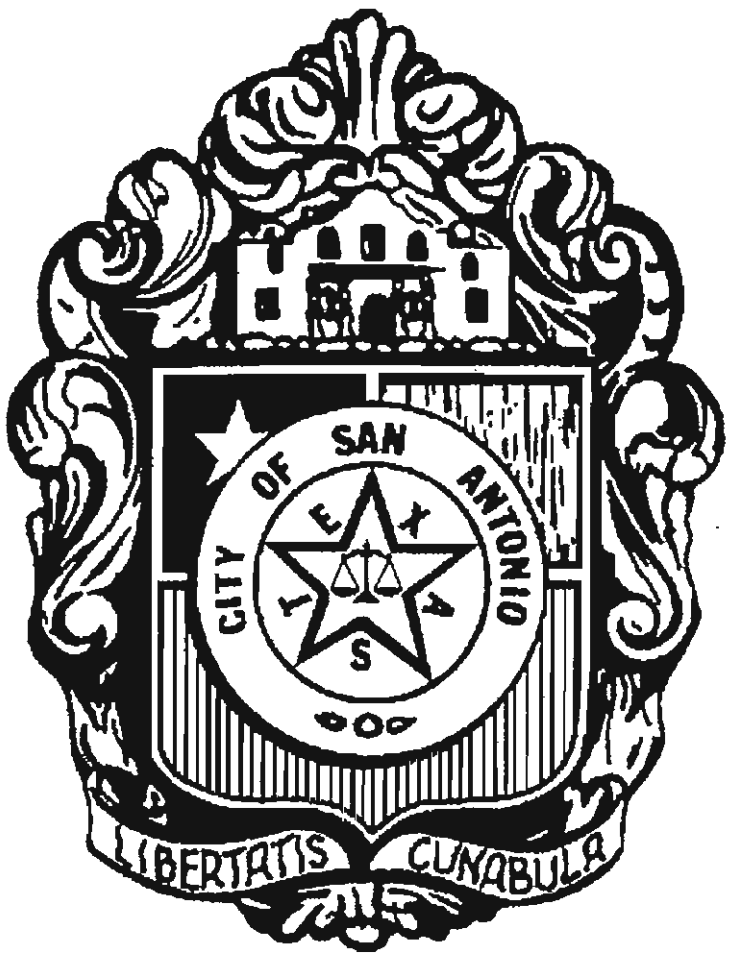
	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Department of Transportation	$50,000	$48,000	$55,000
Total	**$50,000**	**$48,000**	**$55,000**

FINANCIAL

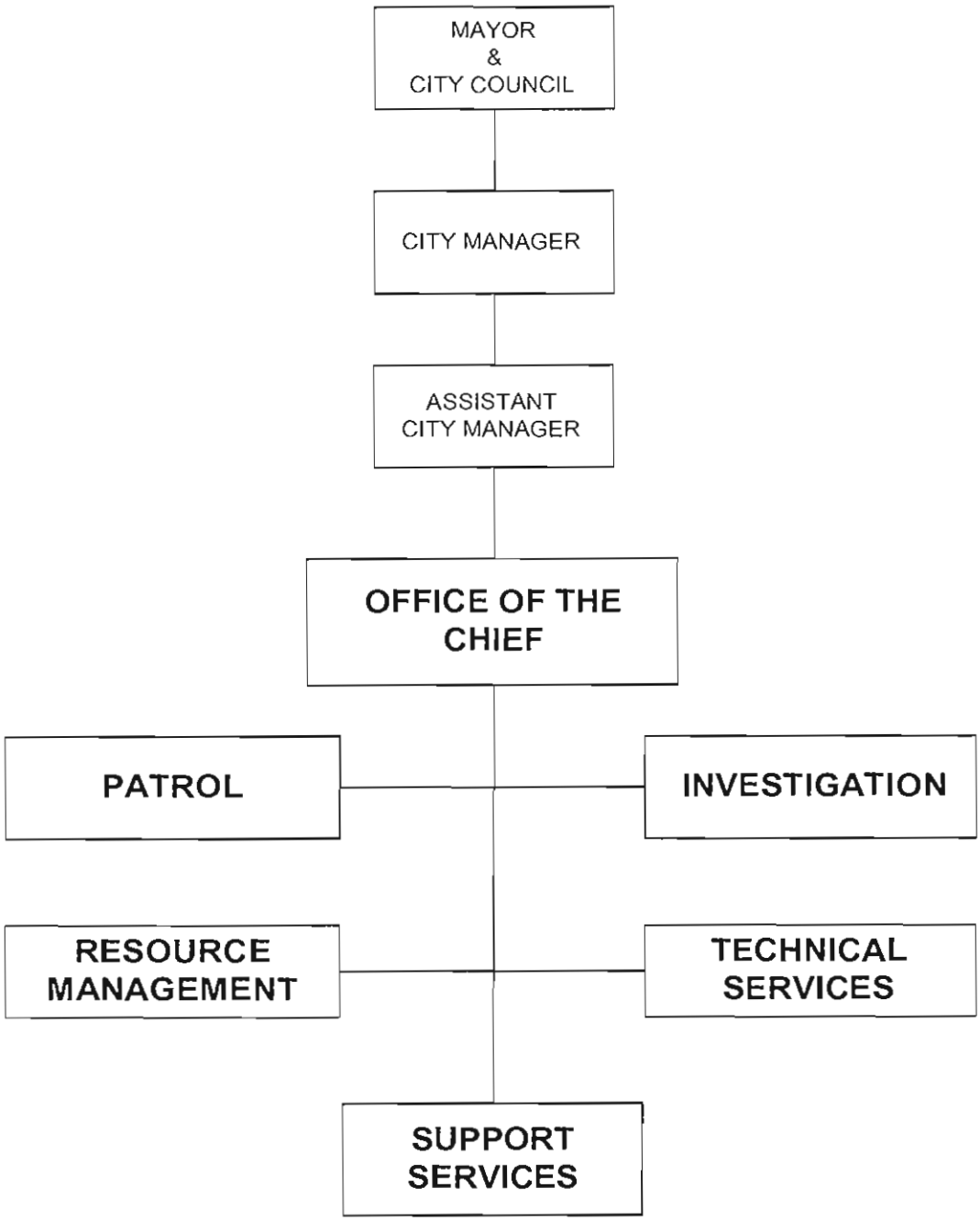
	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$41,651	$41,989	$47,272
Contractual	300	150	150
Commodities	4,955	2,742	3,800
Other	3,094	3,119	3,778
Total	**$50,000**	**$48,000**	**$55,000**

PERFORMANCE MEASURES

	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Full-Time Equivalents	1.25	1.25	1
Output:			
No. of Adopted Studies/Plans	3	3	2
No. of Adopted Studies/Plans	3	3	2
Efficiency:			
No. of Plans per Full-Time Equivalents	2.4	2.4	2
Effectiveness:			
Unified Planning Work Program Plans Completed	100%	100%	100%


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

POLICE



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	2,650.42	$201,031,991
Categorical Grants	81.00	9,058,773
Confiscated Property Fund	0.00	2,292,845
Capital Projects	0.00	5,701,000
Total Funding	**2,731.42**	**$218,084,609**

GENERAL FUND

MISSION STATEMENT

The San Antonio Police Department provides quality community-oriented services, while building problem-solving partnerships with our citizens to prevent crime, reduce fear, and enhance the quality of life throughout our community, always treating people with dignity, fairness, and respect.

PROGRAM INFORMATION

The Police Department's role is to enforce the law in a fair and consistent manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons. The Department's primary responsibility is to uphold the law, deter crime, and protect the public. Components include crowd and disaster control, apprehension of offenders, recovery and return of property and the movement of traffic within jurisdictional boundaries.

GOALS & OBJECTIVES

- Begin implementation of the first year of the Department's Rolling Staffing Plan.
- Respond to "life threatening" emergency calls for service within 5 minutes.
- Increase the annual Patrol Availability Factor to 42.5%.
- Continue to provide and improve citizens' convenient access to information and investigative services at the Police Substations and through enhanced data availability on the Department Website.
- Develop and implement policing strategies that will involve joint efforts with local, county, state and federal law enforcement agencies. Examples include:
  - The High Intensity Drug Trafficking Area (HIDTA) initiatives.
  - The Regional Auto Crimes Team (ReACT).
  - The Aggressive Driving campaign.
- Continue to improve the relationship between the police and the community by enhancing communication, and customer satisfaction.
- Maintain accreditation compliance standards by implementing a proactive staff inspection and audit program.
- Reduce the incidence of fatal traffic accidents through increased DWI enforcement efforts and increased Traffic Law enforcement.
- Implement Procedures to accurately report the number of Violent Crimes reported and cleared and the number of Property Crimes cleared as required by revised FBI Uniform Crime Report (UCR) definitions.
  - Compliance with UCR definitions for Violent Crimes necessitated including many crimes in the "Aggravated Assault" category that were previously classified in accordance with the Texas Penal Code as lesser crimes. These crimes were not included in the Violent Crime numbers of the Performance Measures. As a result, an apparent increase in Violent Crimes has occurred when, in fact, some crimes have only been reclassified and must now be included in the Violent Crimes category for UCR purposes.

GOALS AND OBJECTIVES CONTINUED

- A recent change to UCR definition of "Crimes Cleared" has caused a decline in Violent and Property crimes clearance rates. Prior to the FBI/UCR modifications, a case was considered "cleared" when the San Antonio Police Department identified the suspect and filed the case with the District Attorney's office and/or an arrest warrant was issued for the suspect. The new definition specifies that a case cannot be declared "cleared" until an actual arrest of the suspect has been made. The actual arrests are conducted by a variety of law enforcement agencies including the San Antonio Police Department and the Bexar County Sheriff's Office. Due to the multiple jurisdictions involved, it is not possible to determine when arrests of some suspects are made, and thus many cases cannot be considered "cleared". Efforts are underway to coordinate data on arrests across jurisdictions to more accurately reflect the "Crimes Cleared" Performance Measure.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of Patrol Officers Assigned to Patrol Duties	1,136	1,142	1,142	1,162
No. of Patrol Officers Assigned to Substations	1,008	1,011	1,011	1,028
No. of Traffic Officers	108	108	108	108
No. of Uniform Grant Positions	34	42	42	52
No. of Sworn Personnel	1,952	1,963	1,963	1,978
No. of Murder, Rape, Robberies (Violent Crimes) Reported [1]	2,632	N/A	2,236	2,101
No. of Aggravated Assaults (Violent Crimes) Reported [1]	2,123	N/A	5,338	5,512
No. of Property Crimes Reported (Burglary, Theft, Vehicle Theft) [2]	69,783	66,572	72,957	73,344
No. of Calls Dispatched Citywide	788,666	799,974	802,545	820,602
No. of Calls Dispatched to Substation Officers	678,274	686,099	678,597	691,830
No. Volunteers	296	300	350	400
No. of False Alarm Calls	103,568	103,567	102,435	100,898
Output:				
No. of Volunteer Hours per Year	27,112	N/A	40,392	42,156
No. of Citizens Police Academy Graduates	161	200	207	220
No. of New Citizens Participating in Cellular on Patrol program [3]	501	731	615	720
No. of Reports Sold to Public	86,464	87,955	84,205	84,936
No. of Murder, Rape, Robberies (Violent Crimes) Cleared [1]	845	N/A	682	728
No. of Aggravated Assaults (Violent Crimes) Cleared [1]	1,121	N/A	1,201	1,102

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output continued:				
No. of Property Crimes Cleared [4]	7,512	7,172	7,149	7,407
No. of Juvenile Violent Crime Arrests (Murder, Rape, Robbery, Aggravated Assault)	537	554	452	483
No. of Fatal Traffic Accidents	111	90	129	121
No. of DWI Arrests [5]	4,514	4,908	4,205	4,415
No. of Nuisance Abatement Cases Investigated	91	95	85	90
No. of Graffiti Arrests	392	442	404	416
No. of Scheduled Audits	17	27	46	42
Efficiency:				
Avg. No. of Calls for Service Per Patrol Officer Assigned to Patrol Duties	694.2	700.5	702.8	706.2
Avg. No. of Calls for Service Per Patrol Officers at Substations	672.9	678.6	671.2	673.0
Avg. No of Murder, Rape, Robberies (Violent Crimes) 1,000 population [1]	2.21	N/A	1.88	1.76
Avg. No. of Aggravated Assaults (Violent Crimes)	1.78	N/A	4.48	4.62
Avg. No. of Property Crimes Per 1,000 Population	58.53	58.53	61.19	61.51
Avg. Juvenile Violent Crime Arrests Per 1,000 Population	0.45	0.46	0.38	0.41
Avg. No. of FTE's for Volunteers	13.0	N/A	19.4	20.3
Effectiveness:				
Avg. Total No. of Mins. to Respond to Code-3 (Emergency) Calls [6]	4.80	4.25	5.00	5.00
Avg. Total No. of Mins. to Respond to Regular calls [7]	13.91	12.50	14.85	14.50
% Change in False Alarm Calls	0.29%	(0.03%)	(1.09%)	(1.50%)
Patrol Availability Factor	37.97%	40.00%	37.17%	42.50%
% Change in Patrol Availability Factor	(6.50%)	2.90%	(2.10%)	14.30%
% Change in Murder, Rape, Robberies (Violent Crimes) Reported [1]	(11.20%)	N/A	N/A	(6.0%)
% Change in Aggravated Assaults (Violent Crimes) Reported [1]	56.60%	N/A	N/A	3.30%
% Change in Murder, Rape, Robberies (Violent Crimes) Cleared [1]	36.00%	N/A	30.50%	34.70%
% Change in Aggravated Assaults (Violent Crimes) Cleared [1]	35.20%	N/A	22.50%	20.00%
% Change in Property Crimes Reported	(3.50%)	(3.00%)	4.50%	0.50%

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness continued:				
% Property Crimes Cleared	10.8%	10.8%	9.8%	10.10%
% Change in Juvenile Violent Crime Arrests (Murder, Rape, Robbery, Aggravated Assault)	22.60%	4.90%	(15.80%)	6.90%
% Change in Fatal Traffic Accidents	(11.90%)	(5.30%)	16.2%	(6.20%)
% Change in DWI Arrests	5.50%	3.20%	(6.80%)	5.00%
% Change in Nuisance Abatement Cases Investigated	3.40%	3.30%	(6.60%)	5.90%
% Change in Volunteer FTE's	115.20%	37.30%	49.00%	4.40%
% Change in Graffiti Arrests	43.06%	9.95%	3.10%	3.00%

EXPLANATORY INFORMATION

[1] Violent Crimes. This category is being divided into two separate performance measures to accurately reflect the numbers of crimes being recorded and differentiate between "murder, rape and robbery" and "aggravated assault". This is due to the new UCR definition being used (as per the Austin UCR office) to classify "aggravated assaults". Under this new definition "aggravated assault" is reflecting a statistical increase, while "murder, rape and robberies" are showing an actual decline.

[2] "No. Of Property Crimes Reported". The trend indicates a slight increase for FY 2000. This comes after a two year decline in property crimes. On the basis of the "Estimated" and "Adopted" figures, the number will still be lower than four of the last six years.

[3] "No. of New Citizens Participating in Cellular On Patrol Program". Program has show a steady decline over the past two years. Program is currently undergoing a reorganization and it is projected that this will result in Greater numbers of participants. Starting in January of 2000, it is expected that each substation will graduate 30 new participants per quarter.

[4] "No. of Property Crimes Cleared". The decrease in this area is due to the high number of Auto Burglaries that have occurred and that are difficult to clear. Additionally, a change in the way a "cleared crime" is defined by the FBI/UCR guidelines has also caused the numbers to be lower in past years.

[5] "No. of DWI Arrests". Due to an increase in the overall number of traffic accidents, traffic personnel are spending more time handling accidents and thus not able to focus on DWI enforcement activity. In FY 2000 the Traffic Unit has experienced an 8% increase in the number of accidents over last year.

[6] "Total No. of Mins. to respond to Code-3 call". Time from receipt of call with life threatening implications by dispatcher to arrival of officer on scene.

[7] "Total No. of Mins. to respond to regular call". Time from receipt of call without life threatening implications by dispatcher to arrival of officer on scene.

PROGRAM CHANGES

- **REDUCTIONS** **$60,000**

ELIMINATE ONE PROJECT DEVELOPMENT MANAGER FROM VICTIMS ADVOCACY PROGRAM

This ***Reduction*** will eliminate one vacant civilian Project Development Manager position from the Victims Advocacy Section. This reduction will reduce the civilian supervisory staff in this section from six to five. The duties of the manager position will be redistributed to the other supervisors in the department. This reduction will result in FY 2001 savings of $60,000. This reduction will not impact the delivery of service of the Section.

- **IMPROVEMENTS** **$1,592,999**

POLICE & FIRE MASTER PLANS - POLICE ROLLING STAFFING PLAN

This ***Police Rolling Staffing Plan improvement*** will add a total of 10 police officer positions and $229,000 in overtime funding to the Directed Patrol initiative. Four new positions will be added to the Department and six current positions will be redirected from current assignments to Directed Patrol. Four reassigned positions will come from the Recruiting unit where increased Internet exposure has caused decreased workloads for the current uniformed staff. One Police Officer position from Crime Stoppers and one Police Officer Position from the Narcotics unit will also be redirected where technology and work re-dispersal will also achieve operational efficiencies. The FY 2001 cost of this improvement at eleven months funding is $417,000 including $42,829 for one-time training cost. Full year funding in FY 2002 of this improvement is $604,705. In addition to the 10 Police Officer Positions this improvement will provide $229,000 in police officer overtime funding. These funds will support directed patrol overtime at each substation during a thirteen week period from July through September during peak call times. The Directed Patrol Program will be used in conjunction with the Management Accountability Program (MAP) to provide proactive policing at specific crimes in targeted service areas.

This ***Police Rolling Staffing Plan*** - 2000 and 2001 Universal Hiring Grant improvement will provide second year funding for 10 uniformed police officer positions added in FY 2000 and first year funding for an additional 10 police officer positions in FY 2001. Using funding from the federal government's Universal Hiring Program, local communities are able obtain $75,000 for each new police officer position applied for under the program over a three year period. The proposed improvement will provide resources for equipment, overtime, and other fringe benefits for which the grant program does not provide funding. The FY 2001 cost of this improvement is $773,223.

This ***Police Rolling Staffing Plan improvement*** will expand the police services patrol by adding three Police Officer positions to the Police Downtown Foot and Bike Patrol unit. This improvement will continue the program designed to meet the safety and security needs of a growing central business district, an increased downtown residential community, and an expanding hospitality and visitor industry. With this improvement, the total number of Patrol Officers added since FY 1996 will be 12, bringing the total number of Patrol Officers in the Downtown Foot & Bike Patrol to 57. The three positions will be budgeted for six months in FY 2001 at a total cost of $103,742. Included in this cost are one-time costs of $11,349 for cadet equipment. The FY 2002 cost of funding these positions for a full year will total $185,326.

PROGRAM CHANGES CONTINUED

This ***Police Rolling Staffing Plan improvement*** will provide a $70,034 grant match to fund the six month recurring maintenance costs associated with equipment (cars, radios, and radar) that will be purchased with the 2000 Local Law Enforcement Block Grant (LLEBG) Program funds. The FY 2001 grant match will leverage $630,034. The Federal budget authorizes the Bureau of Justice Assistance to make funds available to units of local government under the Local Law Enforcement Block Grant (LLEBG) Program. Utilizing the FY 2001 grant award, the Police Department plans to purchase 10 patrol cars for SAFFE program officers and 10 vehicles for robbery detectives for the decentralization of robbery units to the six substations. The FY 2001 grant match is budgeted in the Police Department's Confiscated Property Fund. The 2002 full year operating cost of the 20 vehicles will be $283,680.

- MANDATES **$7,052,840**

POLICE & FIRE MASTER PLANS - PUBLIC SAFETY TECHNOLOGY SYSTEM MAINTENANCE

This ***Vision 2001 mandate*** represents the FY 2001 cost associated with maintaining new police services technology to be implemented under the Police Department's Vision 2001 Plan and acquired through the 1999 Bond Program. This mandate will provide for the maintenance and wireless data transmission service/one-time activation charges for 270 Field Entry Reporting System (FERS) units. The Public Safety Integrated Technology System will provide a comprehensive information management system to increase police officer and detective effectiveness while enhancing customer service. Components of the system will enable officers to enter reports from the field as well as improve the filing, preparation and storage of important case information. The FY 2001 cost of this mandate will total $223,250.

POLICE & FIRE MASTER PLANS - 1999 UNIVERSAL HIRING GRANT MATCH

This ***Vision 2001 mandate*** will provide $154,140 for the final required grant match for the 1999 Universal Hiring Grant. The grant assists in offsetting the costs associated with hiring ten additional police officers and deploying a like number of current experienced officers to community policing (SAFFE). This program funds up to $75,000 per officer for approved expenses over a three-year grant period. The grant funds do not pay for equipment, overtime, and in the case of this Department, retiree prepaid health insurance, CLEAT insurance, and personal leave buyback. FY 2001 is the last year the Department will receive funds from 1999 Universal Hiring Grant . The FY 2002 total General Fund cost of the ten police officer positions will be $645,061.

POLICE & FIRE MASTER PLANS - COPS MORE GRANT MATCH

This ***Vision 2001 mandate*** will address the General Fund grant match associated with the COPS MORE grant. In FY 1999, the Police Department received a $181,388 grant to hire 11 expediters devoted to handling telephonic police reports for property crimes where there are no suspects and taking a telephonic report is more cost effective than dispatching an officer. In FY 2001 the grant match will increase to $64,543. As the grant expires in FY 2002, the General Fund will assume full funding responsibilities, which will be $181,388 in FY 2002.

PROGRAM CHANGES CONTINUED

EMPLOYEE COMPENSATION ISSUES - PENSION CONTRIBUTION

In accordance with the 1989 Texas Fire and Police Pension Fund Act, the City of San Antonio must increase its contribution to the Fire and Police Pension Fund by approximately one-third of a percent through 2002. The increase is a legislative mandate to fund the outstanding actuarial liability projected for this fund. The rate of 24.32% for FY 2000 will increase to 24.64% for FY 2001. This ***mandate*** represents the incremental increase of $321,315 in Police pension requirements for FY 2001.

EMPLOYEE COMPENSATION ISSUES - LONGEVITY PAY

The 1998 collective bargaining agreement stipulates that the City must provide an increase in salaries based on years of employment for all uniformed personnel. This ***mandate*** will address the contractually mandated increase in base salaries by three percent for each block of five years served, with a maximum of 18% for 30 years of tenure. This mandate funds the estimated incremental increase for all uniformed employees in the Police Department. The cost for this mandate in FY 2001 will total an additional $427,158.

EMPLOYEE COMPENSATION ISSUES - POLICE COLLECTIVE BARGAINING AGREEMENT

On November 23, 1999 the City Council approved a new collective bargaining agreement with the San Antonio Police Officer's Association. The agreement was effective October 1, 1998 and ends September 30, 2002. The FY 2001 incremental cost of the contract is $5,246,366. According to this ***mandate,*** in FY 2001, a three percent wage increase for all uniformed police officers plus incentives and step increases for the ranks of Patrol Officer, Detective, Sargent, Lieutenant and Captain will be budgeted.

OTHER MANDATES - REGIONAL AUTO CRIMES TEAM (ReACT) GRANT MATCH

This ***mandate*** reflects the increase in General Fund Match of $64,556 associated with the Regional Auto Crimes Team (ReACT) Program. The ReACT program was established to perform proactive programs such as conducting inspections and surveillance of high auto theft and high recovery areas. The program consists of fourteen positions: twelve uniformed and two civilians. The program includes staff from the Bexar County District Attorney's Office, Texas Department of Public Safety, the National Insurance Crime Bureau, and Federal Bureau of Investigation.

OTHER MANDATES - MEDICAL EXAMINERS CONTRACT

This ***mandate*** of $157,819 will provide sufficient funding to offset the increase in the Medical Examiners Contract with Bexar County for crime lab services. The current service budgeted for this service is $667,181. With this mandate, added funding will total $825,000.

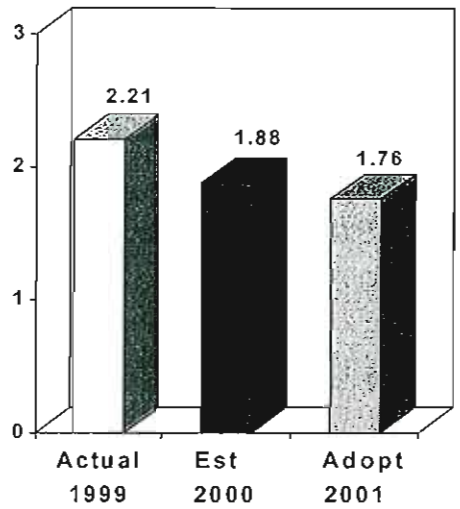
OTHER MANDATES - ANNEXATION

This ***mandate*** will provide seven additional patrol officer positions and three police vehicles to compensate for the extended service area of Portranco, Bulverde and West IH-10 as approved in the City's three year annexation plan. The FY 2001 cost of this mandate for nine months is $393,693, including $162,830 in one-time costs for the vehicles and training. The FY 2002 full year cost of this ***mandate*** will be $423,613.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$153,128,987	$163,731,651	$161,268,080	$172,730,056
CONTRACTUAL SERVICES	18,792,261	19,445,919	18,276,018	22,440,816
COMMODITIES	3,852,292	4,027,884	4,369,793	4,104,436
OTHER EXPENDITURES	2,518,255	2,693,758	2,693,758	1,590,023
CAPITAL OUTLAY	314,591	64,812	56,651	166,660
TOTAL EXPENDITURES	**$178,606,386**	**$189,964,024**	**$186,664,300**	**$201,031,991**
AUTHORIZED POSITIONS	**2,758**	**2,789**	**2,789**	**2,802**
FULL-TIME EQUIVALENTS	**2,606.42**	**2,637.42**	**2,637.42**	**2,650.42**

AVG. NO. OF MURDER, RAPE, ROBBERIES PER 1,000 POPULATION

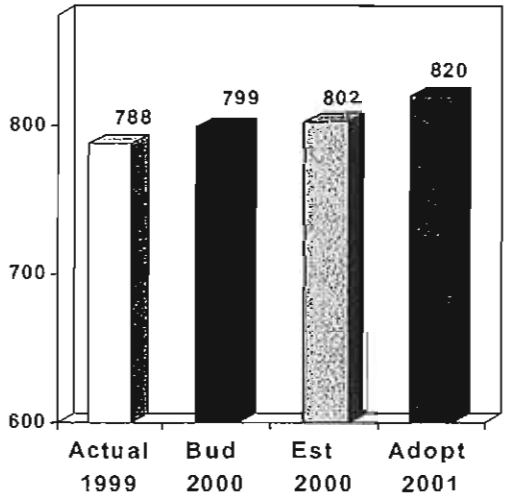


» Based on FBI/UCR data for Crimes Per Capita, San Antonio ranks 23rd in murder, rape and robbery of 27 cities with populations over 500,000.

» This corresponds to a 14.9% decline in murder, rape and robbery reported from FY 1999 (actual) to FY 2000 (est.).

NO. OF CALLS DISPATCHED CITYWIDE

- In Thousands -



» Reflects the calls for service dispatched city-wide.

» Calls Increase approximately 3.8% from FY 1999 (actual) to FY 2000 (est.).

POLICE DEPARTMENT
GRANT SUMMARY

In FY2000/2001, the San Antonio Police Department projects a total of $9,058,773 in grant funding with 81 authorized positions. Of the total, $3,695,352 will be Federally funded, $1,079,759 State funded, $2,651,079 City Cash Match, $1,632,583 Other funds. The 81 authorized positions are in the following grants: San Antonio HIDTA (12), HIDTA – Intelligence Center (7), ReACT (14), Bexar Metro 911 (5), CATA (2), 1999 Universal Hiring Programs (10), 2000 Universal Hiring Programs (10), 2001 Universal Hiring Programs (10) and COPS MORE (11).

Listed below is a comprehensive listing of all the grants the Police Department is anticipating to receive in FY 2001.

TITLE OF PROGRAM	FEDERAL	STATE	CITY	OTHER	ADOPTED FY 2001
Regional Auto Crimes Team	$	$1,000,000	$ 390,950	$ 1,453,658	$ 2,844,608
San Antonio HIDTA	1,239,276				1,239,276
Local Law Enforcement Block Grant	630,304			70,034	700,338
COPS 1999 Universal Hiring Program	591,655		846,577		1,438,232
COPS 2000 Universal Hiring Program	403,975		765,661		1,169,636
COPS 2001 Universal Hiring Program	211,267		400,648		611,915
HIDTA – Intelligence Center	437,487				437,487
COPS MORE	181,388		177,209		358,597
Bexar Metro 911				154,000	154,000
Crisis Assistance Team Admin.		79,759		24,925	104,684
TOTAL	**$ 3,695,352**	**$1,079,759**	**$ 2,581,045**	**$ 1,702,617**	**$ 9,058,773**

Activity Number:	**17-10-48**
Division:	**Investigations**
Program Dates:	**09/00 to 08/01**
Authorized Positions:	**14**

PROGRAM DESCRIPTION

The Regional Auto Crimes Team (ReACT) is a multi-jurisdictional, multi-agency effort that will allow authorities to focus all their resources into the fight against auto theft and other vehicle related crimes. It will eliminate the problems of redundancy and increase the cooperative efforts required to reduce the rate of auto crimes. With an emphasis on pro-active efforts and conducting salvage inspections, this unit will work to eliminate the market for stolen vehicles and stolen vehicle parts.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - General Fund Cash Contribution	$ 318,842	$ 326,394	$ 390,950
State - Automobile Theft Prevention Auth. (ATPA)	931,000	1,000,000	1,000,000
Other - In-Kind Contribution	1,566,265	1,481,005	1,453,658
Total	**$ 2,816,107**	**$ 2,807,399**	**$ 2,844,608**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 930,674	$ 1,019,927	$ 1,093,672
Contractual	312,739	297,017	289,528
Commodities	2,850	4,950	7,750
Capital Outlay	3,580	4,500	0
Other Expenditures	1,566,264	1,481,005	1,453,658
Total	**$ 2,816,107**	**$ 2,807,399**	**$ 2,844,608**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Supervisory Staff	2	2	2
No. of Sworn Staff	10	10	10
No. of Civilian Staff	2	2	2
No. of Man-Hours	29,120	29,120	29,120
No. of Vehicles Reported Stolen per UCR	6,257	5,787	5,526
Output:			
No. of Actual Cases Investigated [1]	1,023	1,010	990
No. of Cases Cleared	571	610	555
No. of Cases Unfounded	220	285	210
Efficiency:			
Avg. No. of Cases Investigated per Officer	102	101	99
Avg. No. of Cases Cleared per Officer	57	61	56
Avg. No. of Cases Unfounded per Officer [2]	22	29	21
Avg. No. of Vehicles Stolen per 1000 Population	5.2	4.9	4.6

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Effectiveness:			
% Change in Cases Investigated per Officer	0.3%	-1.3%	-2.0%
% Change in Cases Cleared per Officer	8.0%	6.8%	-9.0%
% Change in Cases Unfounded per Officer [2]	30.9%	29.5%	-26.3%
% Change of Vehicles Stolen per 1000 population	-12.5%	-7.5%	-4.5%

EXPLANATORY INFORMATION

[1] The decrease is due to a decrease in auto theft over the last seven years.

[2] Unfounded is defined as a vehicle that was possibly repossessed, towed from unauthorized parking, suspect was given permission to drive the vehicle, misplaced by the owner, community property or various other scenarios that lead the investigator handling the case to cancel the stolen report.

Activity Number:	17-10-31
Division:	Investigations
Program Dates:	01/01 to 12/01
Authorized Positions:	12

PROGRAM DESCRIPTION

The HIDTA Grant is designed to enhance the Police Department's narcotics enforcement efforts by allowing the unit task force concept to target narcotics organizations. This grant targets both organizational and financial aspects of the narcotics organizations by focusing on middle to upper level traffickers and on the money laundering and assets obtained with proceeds from the sale of narcotics.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Office of National Drug Control Policy	$ 1,197,361	$ 1,189,570	$ 1,239,276
Total	**$ 1,197,361**	**$ 1,189,570**	**$ 1,239,276**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 937,290	$ 892,993	$ 903,689
Contractual	246,853	287,223	320,587
Commodities	13,218	9,354	15,000
Total	**$ 1,197,361**	**$ 1,189,570**	**$ 1,239,276**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Sworn Personnel	10	10	10
No. of Non-Sworn Personnel	2	2	2
Total of Man-Hours	24,960	24,960	24,960
Output: (In Thousands)			
Retail Value of Narcotics Seized	$256,000	$300,000	$350,000
Dollar Value of Assets/Holdings Seized	$1,145	$1,300	$1,500
Efficiency:			
Avg. Retail Value of Narcotics Seized per Officer	$25,600	$30,000	$35,000
Avg. Dollar Value of Assets/Holdings Seized per Officer	$115	$130	$150
Effectiveness:			
% Change of Retail Value of Narcotics Seized	233.0%	17.2%	16.7%
% Change of Dollar Value of Assets/Holdings Seized	124.0%	13.5%	15.4%

EXPLANATORY INFORMATION

For FY 1997-1998, the value of narcotics seized was $77,089,000. For FY 1998-1999, the value of narcotics seized was $256,000,000 which accounted for the large percentage increase. The reason was due to several large drug seizures ranging from $2.5 million to over $100 million retail value.

Activity Number: 17-10-46
Division: Resource Management
Program Dates: 10/00 to 9/02
Authorized Positions: 0

PROGRAM DESCRIPTION

The Omnibus FY 2000 Appropriations Act authorized the Bureau of Justice Assistance, U.S. Department of Justice, to make funds available to units of local government under the Local Law Enforcement Block Grant (LLEBG) Program. San Antonio's award for FY 2000-2001 is $630,304 with a cash match of $70,034. Funds must be spent within two years of receipt. This grant will fund the Vision 2001 Plan's final year equipment initiatives and other equipment requirements.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 0	$ 113,560	0
Federal - Federal funding source	1,444,729	783,602	630,304
Other - Asset Forfeiture	160,525	0	$ 70,034
Total	**$ 1,605,254**	**$ 897,162**	**$ 700,338**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Contractual	$ 0	$ 88,710	$ 99,132
Commodities	17,900	125,357	97,706
Other Expenditures	0	683,095	0
Capital Outlay	1,587,354	0	503,500
Total	**$ 1,605,254**	**$ 897,162**	**$ 700,338**

Activity Number:	**17-10-55/56**
Division:	**Resource Management**
Program Dates:	**01-99 to 12-01**
Authorized Positions:	**10**

PROGRAM DESCRIPTION

The Universal Hiring Program is funded by the Office of Community Oriented Policing Services (COPS), U.S. Department of Justice. Similar to the COPS AHEAD program, this program funds up to $75,000 for approved (by the COPS Office) expenses over a 3-year grant period. The grant funds do not pay for equipment, overtime, or operating expenses. Ten experienced officers were deployed to community policing (SAFFE).

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 384,475	$ 692,437	$ 846,577
Federal - Federal funding source	157,695	399,245	591,655
Total	**$ 542,170**	**$ 1,091,682**	**$ 1,438,232**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 422,662	$ 658,762	$ 999,132
Contractual	0	92,467	97,867
Commodities	0	57,993	58,773
Capital Outlay	119,508	282,460	282,460
Total	**$ 542,170**	**$ 1,091,682**	**$ 1,438,232**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Patrol Officers Assigned to Substations	1,008	1,021	1,021
No. of SAFFE officers	83	93	93
No. of Calls Dispatched to Substation Officers	678,274	686,099	691,830
Efficiency:			
Avg. No. of Calls for Svc. for Substation Officers	673	672	678

Activity Number: 17-10-63/64
Division: Resource Management
Authorized Positions: 10

PROGRAM DESCRIPTION

The Universal Hiring Program is funded by the Office of Community Oriented Policing Services (COPS), U.S. Department of Justice. Similar to the COPS AHEAD program, this program funds up to $75,000 for approved (by the COPS Office) expenses over a 3-year grant period. The grant funds do not pay for equipment, overtime, or operating expenses. Ten experienced officers will be deployed to community policing (SAFFE). This is the second in a series of 5 UHP grants

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	N/A	$ 393,086	$ 765,661
Federal - Federal funding source	N/A	166,505	403,975
Total	**N/A**	**$ 559,591**	**$ 1,169,636**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	$ 179,718	$ 727,393
Contractual	N/A	49,320	94,290
Commodities	N/A	70,653	88,053
Capital Outlay	N/A	259,900	259,900
Total	**N/A**	**$ 559,591**	**$ 1,169,636**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Patrol Officers Assigned to Substations	N/A	1,031	1,031
No. of SAFFE officers	N/A	103	103
No. of Calls Dispatched to Substation Officers	N/A	686,099	691,830
Efficiency:			
Avg. No. of Calls for Svc. for Substation Officers	N/A	665	671

Division: Resource Management
Authorized Positions: 10

PROGRAM DESCRIPTION

The Universal Hiring Program is funded by the Office of Community Oriented Policing Services (COPS), U.S. Department of Justice. Similar to the COPS AHEAD program, this program funds up to $75,000 for approved (by the COPS Office) expenses over a 3-year grant period. The grant funds do not pay for equipment, overtime, or operating expenses. Ten experienced officers will be deployed to community policing (SAFFE). This is the third in a series of 5 UHP grants.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	N/A	N/A	$ 400,648
Federal - Federal funding source	N/A	N/A	211,267
Total	N/A	N/A	$ 611,915

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	N/A	N/A	$ 220,330
Contractual	N/A	N/A	51,922
Commodities	N/A	N/A	71,463
Capital Outlay	N/A	N/A	268,200
Total	N/A	N/A	$ 611,915

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Patrol Officers Assigned to Substations	N/A	N/A	1,041
No. of SAFFE officers	N/A	N/A	113
No. of Calls Dispatched to Substation Officers	N/A	N/A	691,830
Efficiency:			
Avg. No. of Calls for Svc. for Substation Officers	N/A	N/A	665

Activity Number:	17-10-44
Division:	Investigations
Program Dates:	1/01 to 12/01
Authorized Positions:	7

PROGRAM DESCRIPTION

The South Texas HIDTA Intelligence Center Grant is designed to enhance narcotics enforcement efforts by collecting, analyzing, and disseminating drug trafficking data and information to local, state, and federal law enforcement agencies to ensure officer safety and increase enforcement efficiency.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Federal - Office of National Drug Control Policy	$ 301,997	$ 408,477	$ 437,487
Total	**$ 301,997**	**$ 408,477**	**$ 437,487**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 174,215	$ 241,896	$ 255,235
Contractual	115,778	147,481	134,252
Commodities	12,004	14,100	16,000
Capital Outlay		5,000	32,000
Total	**$ 301,997**	**$ 408,477**	**$ 437,487**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Non-Sworn Personnel	5	5	7
Total of Man-Hours	10,400	10,400	14,560
Output:			
No. of Analytical Cases Requiring Support	181	185	275
No. of Deconfliction Cases Requiring Support	1,124	1,250	1,700
No. of Inquiries	8,083	5,050	9,780
Efficiency:			
Avg. No. of Analytical Cases Requiring Support	36	37	39
Avg. No. of Deconfliction Cases Requiring Support	225	250	243
Avg. No. of Inquiries	1,617	1,010	1,397
Effectiveness:			
% Change of Analytical Cases Requiring Support	13.0%	2.8%	5.4%
% Change of Deconfliction Cases Requiring Support	-5.0%	11.2%	-2.8%
% Change of Inquiries	86.0%	-37.5%	38.3%

Activity Number:	17-10-57
Division:	Resource Management
Program Dates:	09/00 to 08/01
Authorized Positions:	11

PROGRAM DESCRIPTION

In FY 1999 the Police Department received a $181,388 grant to hire 11 expediters devoted to handling telephonic police reports (expediting calls) for property crimes (burglaries and thefts) where there are no suspects and taking a telephonic report is more cost effective than dispatching an officer. This is the final year of two one-year extensions. These positions are funded for 12 months.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
City - Transfers required as a cash match	$ 63,611	$ 112,666	$ 177,209
Federal - Office of Community Oriented Policing Services	181,388	181,388	181,388
Total	**$ 244,999**	**$ 294,054**	**$ 358,597**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 244,999	$ 294,054	$ 358,597
Total	**$ 244,999**	**$ 294,054**	**$ 358,597**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
No. of Call Expediters [1]	0	11	11
Output:			
No. of Expedited Calls [1]	0	23,320	24,486
Efficiency:			
Avg. No. of Calls per Expediter [1]	0	2,120	2,226

EXPLANATORY INFORMATION

In FY 1999 no positions were filled pending a a job reclassification for all communications personnel

Activity Number:	17-10-21
Division:	Support Services Division
Program Dates:	10/00 to 09/01
Authorized Positions:	5

PROGRAM DESCRIPTION

This is a grant from the Bexar Metro 911 Network District for the funding of five temporary call taker positions, communications equipment maintenance, maintenance for the back-up Public Safety Answering Point (PSAP), equipment purchases, and training. This project enhances the Police Department's efforts at combating personal and property crimes activity and provides better service delivery to the public.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Other - Bexar Metro 911	$ 154,000	$ 154,000	$ 154,000
Total	**$ 154,000**	**$ 154,000**	**$ 154,000**

FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 100,000	$ 100,000	$ 100,000
Contractual	54,000	54,000	54,000
Total	**$ 154,000**	**$ 154,000**	**$ 154,000**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of Staff	5	5	5
Number of Man-Hours	10,400	10,400	10,400
Output:			
No. of 911 Calls	87,820	91,335	92,705
Efficiency:			
Avg. No. of 911 Calls Taken Per Call Taker	17,564	18,267	18,541
Effectiveness:			
% Chg. In No. of 911 Calls Taken Per Call Taker	4.5%	4.0%	1.5%

CRISIS ASSISTANCE TEAM ADMINISTRATION (CATA)

POLICE DEPARTMENT

Activity Number:	17-10-49
Division:	Support Services Division
Program Dates:	12/00 to 11/01
Authorized Positions:	2

PROGRAM DESCRIPTION

This is a grant from the Office of the Governor, Criminal Justice Division under the Violence Against Women Act (VAWA). This grant funds two administrative positions which train, coordinate and manage all Crisis Assistance Team volunteers. The program is currently in its third year with projected fourth year funding.

FUNDING SOURCES AND AMOUNTS	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
State- Office of the Governor, Criminal Justice Division	$ 80,000	$ 80,000	$ 79,759
City-General Fund Cash Contribution	1,804	0	0
Other-The P.E.A.C.E. Initiative	0	1,600	0
Other-In Kind (Volunteer Hours)	26,667	26,667	24,925
Total	**$ 108,471**	**$ 108,267**	**$ 104,684**

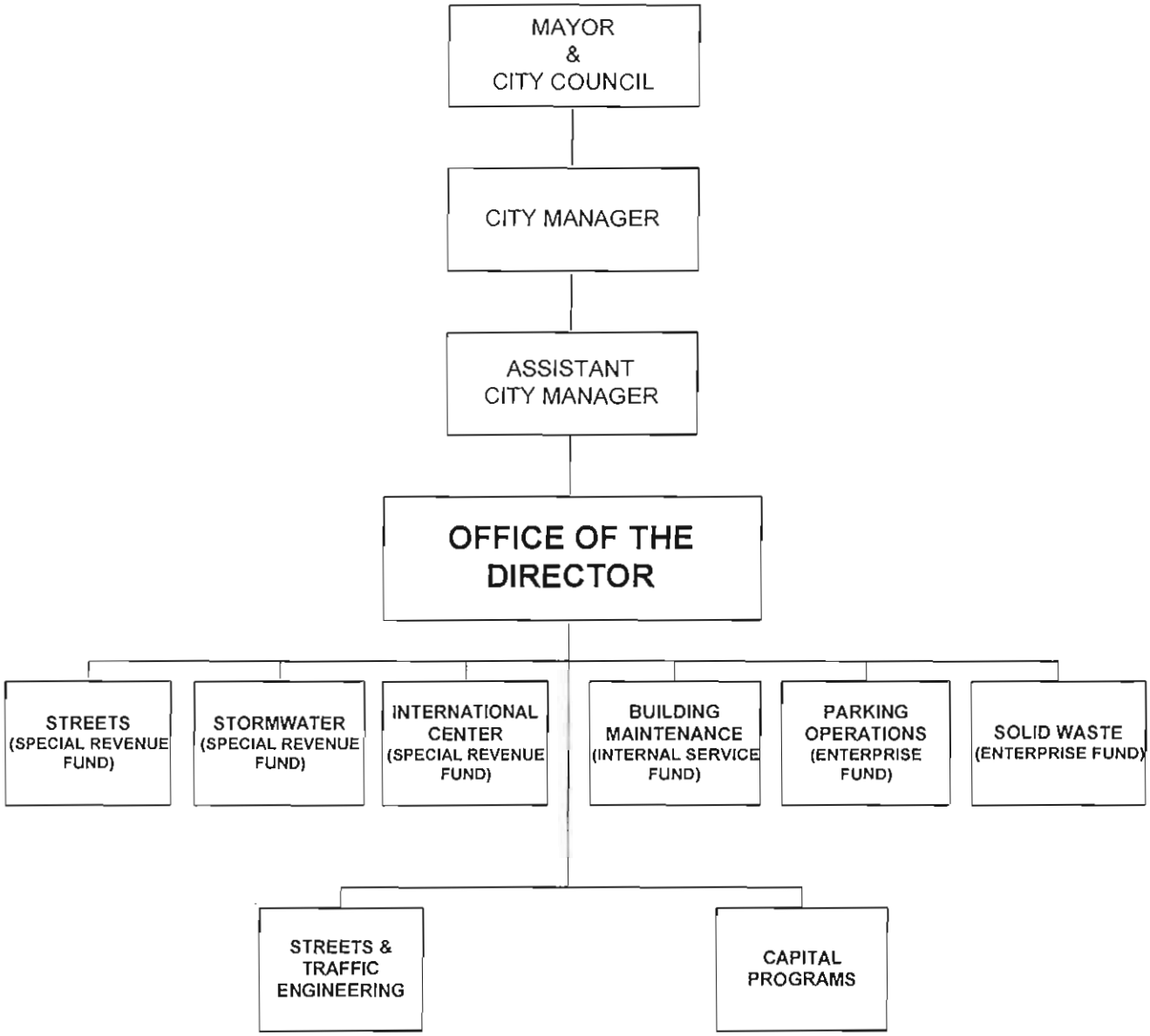
FINANCIAL	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
Personnel	$ 72,472	$ 74,476	$ 75,38
Contractual	3,146	875	4,378
Commodities	6,186	3,049	0
Capital Outlay	0	3,200	0
In Kind	26,667	26,667	24,925
Total	**$ 108,471**	**$ 108,267**	**$ 104,684**

PERFORMANCE MEASURES	Actual 1998-1999	Estimated 1999-2000	Adopted 2000-2001
Input:			
Number of Staff	2	2	2
Number of Man-Hours	4,160	4,160	4,160
Output:			
No. of Crisis Assistance Volunteers Recruited/trained	119	125	125
Efficiency:			
No. of Crisis Assistance Volunteers Hours Worked [1]	5,935	6,100	6,100
Effectiveness:			
% Change in No. of Hours Worked by Volunteers	12%	2.8%	0.0%

EXPLANATORY INFORMATION

[1] Due to turnover in the ranks of volunteers, as well as the maintenance of staff levels, it is expected that this program will continue to provide approximately 6,100 hours of volunteer time.

PUBLIC WORKS



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	275.00	$14,850,925
Street Maintenance & Improvement Fund	309.00	31,447,666
Stormwater Operating Fund	250.00	17,542,889
Stormwater - Regional Facilities Fund	2.00	3,647,088
Parking Operating & Maintenance Fund	133.00	8,513,987
Solid Waste Revenue Fund	573.70	46,942,399
Building Maintenance Fund	125.00	7,412,792
International Center Fund	7.00	512,064
Debt Service Funds	0.00	3,074,835
Community Development Block Grant	0.00	200,000
Capital Projects	0.00	67,798,000
Total Funding	**1,674.70**	**$201,942,645**

GENERAL FUND
INTERNATIONAL CENTER FUND

MISSION STATEMENT

The Public Works Department is committed to providing public services and infrastructure in a quality manner through the use of modern engineering and management practices with a team of people dedicated to professional excellence and customer satisfaction. We strive to accomplish these tasks efficiently, effectively and with accountability to the community we serve.

PROGRAM INFORMATION

This Department oversees and directs the development and maintenance of much of the publicly owned infrastructure of the City. The Department has operating divisions in eight funds. Areas of responsibility assigned to this department include:

General Fund
- Office of Director - provides oversight and direction for the Department
- City Architect's Office - design, construction, and renovation of City buildings
- Capital Programs - design and construction of street and drainage improvements and right-of-way acquisition
- Engineering & Traffic - management of engineering, street traffic network and new development

International Center Special Revenue Fund
- Fund accounts for Building Maintenance services provided at the International Center Facility

Street Maintenance Special Revenue Fund
- Street Maintenance - maintenance of City street pavements, sidewalks and building demolition

Stormwater Special Revenue Fund
- Stormwater Management - management of drainage system, vegetation and graffiti control and street sweeping

Regional Stormwater Detention Pond Fund
- Detention Pond Program - management of local and regional stormwater detention facilities

Parking Enterprise Fund
- Parking Operations - management of downtown City-owned or leased parking facilities and parking meters

Solid Waste Enterprise Fund
- Solid Waste Management - management of solid waste collection, disposal, recycling and brush collection
- Environmental Services - management of air, water and ground environmental quality programs

Building Maintenance Fund
- Building Maintenance - maintenance and operation of City Buildings

GOALS & OBJECTIVES

To provide high quality design, construction and renovation of City buildings, streets and drainage facilities; operate traffic network safely, efficiently and economically in a timely manner with fundamentally sound, pragmatic and economical solutions.

- Enhance the Department's customer service unit and database for oversight of blue blazer, 311, and other inquiries.
- To reduce the time for resolution of street marker sign requests to a maximum of six months.
- Reorganize and centralize the Department's oversight of fiscal operations functions.

GOALS & OBJECTIVES CONTINUED

- To fully implement an internet web-based database for tracking capital projects (Executive Project Management System or EPMS).
- Achieve "under construction" status for all pre-1999 bond projects.
- Accomplish all 1999 bond projects in accordance with the five-year bond project schedules.
- Complete design and begin construction of the proposed Northeast Service Center.
- Increase utilization of employee training programs, for safety, job training and other skills.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Capital Programs FTE (filled positions)	99	115	83	101
Traffic Sign Technician/Admin. FTE	6	6	6	8
Traffic Engineering FTE	27	27	27	27
Commercial Bldg. Permit Review Technician FTE [1]	2.0	2.9	3.0	4.0
Capital Improvement Projects Authorized [2]	N/A	N/A	256	264
No. of Citizen Inquiries [3]	98,952	108,847	119,143	133,440
No. of City Council Inquiries [3]	1,220	1,238	1,444	1,531
Output:				
Capital Improvement Projects Under Design	210	235	146	93
Capital Improvement Projects Under Construction	98	136	159	162
CIP Designed and Pending Construction Funding	N/A	N/A	12	9
Public Buildings CIP Contracts Awarded	112	127	103	104
Public Buildings CIP Contracts Awarded – $ million	$76.44	$84.50	$100.28	$102.00
Signalized Intersections & Flasher Locations Maintained	1,381	1,502	1,512	1,530
Traffic & Other Signs Produced	17,934	17,407	19,158	22,852
Commercial Building Permits Reviewed	1,046	1,190	1,030	1,100
Efficiency:				
CIP Design and Under Construction per Project Team [4]	77.00	92.75	76.25	63.75
Traffic & Other Signs Produced FTE [5]	2,989	2,901	3,193	3,548
Commercial Building Permits Review per FTE[1]	551	410	355	282
Traffic Studies Completed per FTE	71	80	79	88

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
Emergency Traffic Signal Repair - Downtime Hours per Call	1.66	1.98	1.61	1.63
Commercial Bldg. Permit Review Avg. Turnaround Time - days	21	7	7	7
Percent Actual vs. Anticipated CIP Contracts Awarded	N/A	N/A	93%	94%
Citizen Inquiries Response Time[3]				
% 1-7 Days	16%	17%	18%	17%
% 8-30 Days	77%	78%	75%	78%
% 31+ Days	7%	5%	7%	5%
Council Requests - % Responded Within 10 Days[3]	N/A	N/A	40%	80%
Direct Requests - % Responded Within 10 Days[3]	N/A	N/A	60%	80%

EXPLANATORY INFORMATION

[1] FTE includes temporary assignments to this task.
[2] Includes all Bond projects, CDBG & MPO projects.
[3] Includes Inquiries for all Divisions and Funds of Public Works.
[4] Streets and Drainage CIP under design and construction divided by four project teams.
[5] FTE's dedicated to manufacturing signs do not include 15 light duty helpers used beginning 2nd quarter FY 2000 and does not include administrative positions added in FY 2001

PROGRAM CHANGES

- **REDUCTIONS** **$150,400**

DEFER INSTALLATION OF NON-MPO SCHOOL ZONE FLASHING BEACONS

This ***reduction*** will defer the installation of school zone flashing beacons for approximately twenty-three school zones. These zones are not part of the Metropolitan Planning Organization (MPO) school flasher program and will be located on minor residential streets where school zones are currently marked with signage. This reduction is expected to be offset with additional funding from Neighborhood Improvement Projects (NIP), Neighborhood Access & Mobility Projects (NAMP), and CDBG sources. The total savings for FY 2001 will be $100,000.

TEMPORARY SERVICES SAVINGS

This ***reduction*** of $50,400 will be achieved through savings in the temporary services budget in the Capital Programs Division. Savings in temporary services are realized as a result of filling more full-time positions. Capital Program's staffing level and reduction in vacancies is sufficient to complete necessary street and drainage design and construction work.

PROGRAM CHANGES CONTINUED

- IMPROVEMENTS $315,795

STREET MAINTENANCE - SIGN MAINTENANCE PROGRAM ENHANCEMENT

This ***improvement*** will add one Dispatcher II and one Data Clerk II position to relieve two current Sign Techniciáns from dispatching and data management duties enabling the technicians to focus on the installation of street signs. The improvement will also add two trucks to facilitate the transition of the current two-person crew complement to a one-person crew complement. This improvement will increase the capabilities of the Sign Maintenance Division to meet the demand for installing street and traffic signs and street name signs on City maintained roadways. The new positions will be funded for nine months. The cost for this improvement in FY 2001 totals $195,855. The full year funding for this improvement will be $117,997 in FY 2002.

OTHER IMPROVEMENTS – ENHANCE CUSTOMER SERVICE

This ***improvement*** will add four Customer Service Specialist positions. This improvement will allow for more effective management and coordination of customer service initiatives for Public Works services and will enhance City communication with citizens, neighborhood groups, field crews, the City Council, and the Mayor's Office. These positions will be funded for nine months. The cost for this improvement in FY 2001 totals $119,940. The full year funding for these positions will be $139,129 in FY 2002.

- MANDATES $9,970

OTHER MANDATES – TRAFFIC SIGN MAINTENANCE FOR ANNEXATION

This ***mandate*** will provide additional traffic sign and marking materials to be used within recently annexed areas' residential, collector, and arterial streets. The total cost of this mandate for FY 2001 is $9,970.

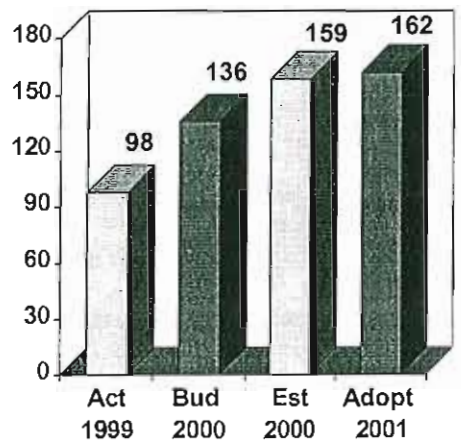
GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$12,407,412	$13,309,875	$13,289,740	$11,163,539
CONTRACTUAL SERVICES	3,313,865	3,417,046	3,600,600	2,061,970
COMMODITIES	1,539,543	1,453,764	1,181,180	1,345,949
OTHER EXPENDITURES	161,780	161,250	161,250	124,547
CAPITAL OUTLAY	221,671	331,227	339,579	154,920
TOTAL EXPENDITURES	**$17,644,271**	**$18,673,162**	**$18,572,349**	**$14,850,925**
AUTHORIZED POSITIONS	**392**	**395**	**395**	**275**
FULL-TIME EQUIVALENTS	**392.00**	**395.00**	**395.00**	**275.00**

INTERNATIONAL CENTER FUND EXPENDITURES BY CHARACTER

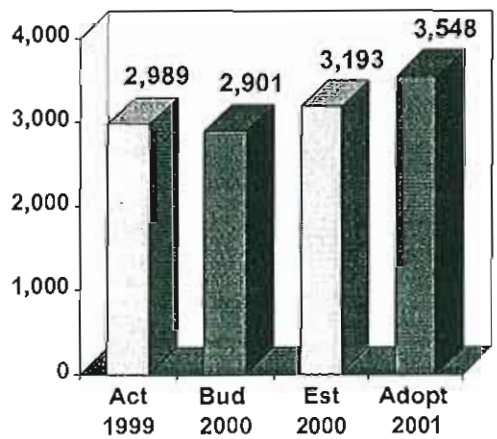
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$132,276	$178,149	$192,953	$207,582
CONTRACTUAL SERVICES	192,906	242,980	235,192	247,870
COMMODITIES	25,572	23,850	16,774	23,850
OTHER EXPENDITURES	84,480	10,780	10,780	32,762
CAPITAL OUTLAY	0	4,131	0	0
TOTAL EXPENDITURES	**$435,234**	**$459,890**	**$455,699**	**$512,064**
AUTHORIZED POSITIONS	**7**	**7**	**7**	**7**
FULL-TIME EQUIVALENTS	**7.00**	**7.00**	**7.00**	**7.00**

CAPITAL IMPROVEMENT PROJECTS UNDER CONSTRUCTION



» The projected 65% increase from FY 1999 to FY 2001 is due in part to more 1999 Bond Program projects beginning their construction phase.

TRAFFIC & OTHER SIGNS PRODUCED PER FTE



» The projected 18.7% increase from FY 1999 to FY 2001 is due in part to the Sign Maintenance Program enhancement approved in the FY 2001 budget which adds additional positions and equipment.

STREET MAINTENANCE AND IMPROVEMENT FUND

PROGRAM INFORMATION

The Street Maintenance Division of Public Works is responsible for the overall planning and coordination of the City's street maintenance. Tasks of the Street Maintenance Division include street resurfacing and rehabilitation, pothole patching, sidewalk construction, bridge repair, railroad crossing monitoring, demolition of vacant structures and, on a limited basis, alley maintenance.

GOALS & OBJECTIVES

To perform the functions of planning & coordination, implementation, development, and management of the City's infrastructure system of streets, alleys and emergency response services in a responsive manner, with a focus on quality, customer needs and effective protection of public investment in the City's infrastructure.

- To increase utilization of the Pavement Management System (PMS) by completing Geographic Information Systems (GIS) integration with the PMS.
- To increase the quality assurance and control of Street Cuts by implementing an enhanced full-service inspection team City-wide.
- To continue to evaluate affordability and effectiveness of options for improved performance of San Antonio's street infrastructure.
- To continue the implementation and improvement of the Americans with Disabilities Act (ADA) Curb Ramp/Sidewalk Construction and Maintenance Program for connectivity of paths of travel.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Street Total Inventory – CL Miles [1]	3,716	3,725	3,731	3,786
Number of Street Maint. & Rehab. Positions – FTE's [2]	205	205	205	205
Requests for Service [3]	44,717	43,375	45,313	46,219
Total Street Resurfacing & Rehabilitation Budget	$7,177,866	$8,572,044	$7,931,981	$7,877,050
Contractual Street Maintenance Budget [4]	$10,316,745	$9,722,587	$10,316,745	$11,016,746
No. of Pothole Crews	14	14	14	14
Output:				
Number of Potholes Patched [5]	129,712	131,009	128,600	129,100
Total City Force Street Resurfacing & Rehab – CL miles [6]	125.7	126.3	99.4	103.5
Street Base Failure Repairs – City Crews – Sq. Yd. [7]	325,225	330,345	346,082	347,240
Total Street Contract Maintenance – CL Miles	306.2	171.2	153.0	163.5
Sidewalk Construction – City Crews – Linear ft [8]	208,032	210,025	268,930	265,000
Speed Hump Locations – Each	70	40	50	45
Buildings Demolished [9]	398	330	387	295

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
Street Cut Permits – each [10]	11,650	11,980	11,995	12,750
Efficiency:				
Pothole Patching – Number per Crew [11]	9,265	9,358	9,186	9,221
Cost of Street Resurfacing per CL Mile [12]	$66,565	$67,871	$79,823	$76,301
CL Miles of City Force Resurfacing & Rehab per FTE	0.61	0.62	0.48	0.50
Effectiveness:				
% Potholes Repaired within 48 Hours	92.40%	93.00%	94.90%	94.95%
Street Repairs Response Time (Repaired & Corrected) [13]				
% 1-7 Days	N/A	N/A	N/A	94%
% 8-30 Days	N/A	N/A	N/A	90%
% > 30 Days	N/A	N/A	N/A	85%
% 30-90 Days	N/A	N/A	N/A	80%
% 90-120 Days	N/A	N/A	N/A	90%
% > 120 Days	N/A	N/A	N/A	95%

EXPLANATORY INFORMATION

1. Refined due to Pavement Management System. Adopted annexations for FY 2001 will increase inventory by 38.26-CL miles.
2. Fulltime Equivalents calculated from number of staff involved in Street Maintenance and Rehabilitation.
3. Adopted FY 2001 assumes a 2% increase in request for service as a result of the 311 system.
4. Adopted FY 2001 Budget assumes VIA Funding of 1.3M.
5. Enhanced structural applications that last longer are being used which result in a net reduction in localized failures/ potholes. Tons of hot mix use for pothole patching: FY 1999 17,733 tons; FY 2000 Estimated 17,592 tons; FY 2001 Adopted 17,650.
6. Enhanced structural applications, which last longer are more expensive than those selected in prior years, are being used which result in a net reduction in output CL Miles. The result will yield a longer life-cycle benefit than in years past.
7. Base Failure Repairs had been performed by reactive situations only, in pre-FY 2000 years. A scheduled (proactive) program was implemented for use in FY 2000 and beyond. This yields an increase of outputs and decrease in reactive projects.
8. Based on 3' wide sidewalk. Increased cost of materials will cause a decrease in outputs for FY 2001. Units based on approximately $133,000/Council District for construction.

EXPLANATORY INFORMATION CONTINUED

[9] Includes demolition of October 1998 flood buy-outs. FY 2001 measure returns to base program level.

[10] Increased telecommunications installs, revisions to the Street Cut and revised SAWS Sewer Lateral Policies will increase measure.

[11] A standard pothole for this measure is considered to be one square yard in surface area and 4" deep.

[12] Measure includes average cost per CL Mile for Contract and City Crew including: asphalt overlay, base failure repair, seal coat, micro-surface, slurry seal, rehabilitation, and asphalt recycling applications.

[13] Response time is measured in working days. Adopted FY 2001 measure will begin to track effectiveness based on categorical project response time-levels. E.g. Base Failure Repairs are categorized as 1-7 Day Projects.

PROGRAM CHANGES

- **IMPROVEMENTS** **$700,000**

STREET MAINTENANCE – CONTRACTUAL STREET MAINTENANCE ENHANCEMENT

Aimed at improving and extending the life expectancy of City streets, this ***improvement*** will augment the current funding of contractual street maintenance. In accordance with the City Council's high priority ranking for street maintenance, this improvement will provide the eighth consecutive year of enhanced funding, totaling $7,390,256 in new resources for the street resurfacing program. This addition will increase funding for contractual street maintenance by $700,000, from $9,016,746 to $9,716,746 in FY 2001. The VIA Local Assistance Program's contribution for contractual street maintenance funding for FY 2001 is estimated at $1,300,000. The combined total for City and VIA funding of contractual street maintenance for FY 2001 will be $11,016,746.

- **MANDATES** **$87,650**

OTHER MANDATES – STREET MAINTENANCE FOR ANNEXATION

This ***mandate*** will fund street maintenance in areas to be annexed in December 2000, in accordance with the City's annexation plan and the La Paz annexation which occurred in April, 2000. The total cost for this mandate for FY 2001 will be $39,120.

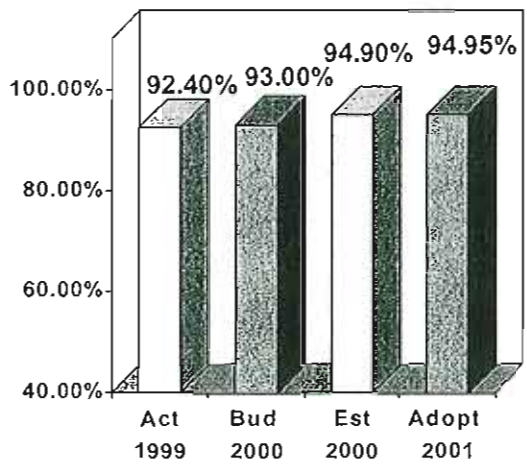
OTHER MANDATES – STREET WASTE DISPOSAL COSTS

This ***mandate*** will provide for scheduled disposal contract increases based on the Consumer Price Index (CPI). Contractual terms with Browning-Ferris Incorporated (BFI) and WMI Covel Gardens Landfill allow for an annual price increase per ton based on CPI growth percentage not to exceed five percent annually. The total cost of this mandate for FY 2001 will be $48,530.

STREET MAINTENANCE & IMPROVEMENT FUND EXPENDITURES BY CHARACTER

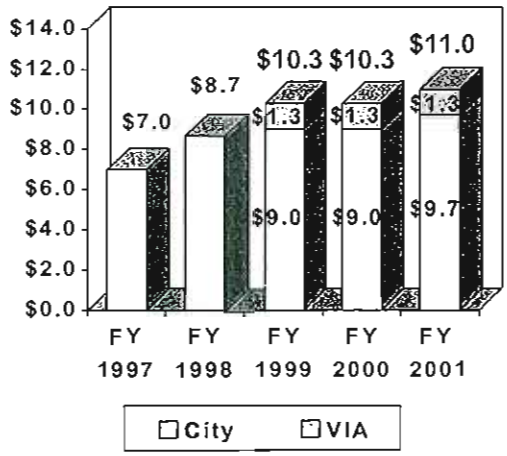
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$8,389,976	$8,817,339	$9,096,110	$9,653,501
CONTRACTUAL SERVICES	3,767,241	3,951,393	3,988,765	4,271,861
COMMODITIES	7,031,736	5,927,042	5,572,540	5,927,041
OTHER EXPENDITURES	423,330	326,160	326,160	293,517
CAPITAL OUTLAY	379,215	182,041	182,050	285,000
TRANSFERS	11,602,247	10,316,746	9,984,073	11,016,746
TOTAL EXPENDITURES	**$31,593,745**	**$29,520,721**	**$29,149,698**	**$31,447,666**
AUTHORIZED POSITIONS	**324**	**324**	**324**	**324**
FULL-TIME EQUIVALENTS	**309.00**	**309.00**	**309.00**	**309.00**

PERCENT OF POTHOLES REPAIRED WITHIN 48 HOURS



» FY 2001 projects an increase in the percentage of potholes repaired within 48 hours through the use of enhanced structural applications that last longer allowing resources to be focused on newer potholes.

CONTRACTUAL STREET MAINTENANCE BUDGET (IN MILLIONS)



» FY 2001 reflects an increase of $700,000 in the Contractual Street Maintenance Budget over FY 2000. The Contractual Street Maintenance Budget has increased from $1.5 million in FY 1991 to $11.0 million in FY 2001.

STORMWATER OPERATING FUND

PROGRAM INFORMATION

The Stormwater Division of Public Works, which is funded by the Stormwater Fee, consists of the following sections:

Stormwater
- Vegetation Control – Mowing / Herbicide Applications / Tree Maintenance
- River Maintenance – Channel De-silting / Lake Dredging
- Street Cleaning – Street Sweeping / Graffiti Removal / Event Cleanups
- Tunnel Maintenance – Operating and Maintenance of Tunnels and Dams
- Stormwater Administration - Direction and Planning for Division

Drainage Engineering
- Design Engineering – Master Planning; Development Review and CIP/MPO Reviews.
- Stormwater Administration & Engineering of Regional Flood Control Facilities

The Stormwater Division performs various tasks associated with the City's National Pollution Discharge Elimination System (NPDES) permit. Other divisions of Public Works and SAWS also help with NPDES permit compliance. Drainage Engineering, in addition to design and review of public and private drainage facility plans leads master planning for drainage issues. This includes implementing regional flood control facilities, stormwater detention system engineering and floodplain administration consisting of identification, notification, monitoring and removal of violations. Construction and maintenance of regional flood control facilities are programs associated with the Regional Stormwater Facilities Fee.

GOALS & OBJECTIVES

To perform the functions of planning & coordination, implementation, development, and management of the City's infrastructure system of lakes, streams, basins, dams and stormwater systems in a responsive manner with a focus on quality, customer needs and the effective protection of public investment in the City's infrastructure.

Operations:

- To continue the dredging program which alleviates siltation problems in the City of San Antonio's lakes and ponds by removing silt and debris. Planned FY 2000-2001 projects consist of completing Davis Lake and begin Elmendorf Lake.
- To provide for the protection of our environment by incorporating tree preservation/mitigation, reduced herbicide use, seeding of low maintenance ground cover and wildflowers.
- To take corrective course of action to ensure the reliability and functionality of the existing High Water Detection System and the Early Flood Warning System through system upgrades.
- To educate the public on stormwater issues as they relate to the total drainage system and individual watersheds.

Engineering:

- To review and evaluate the Regional Stormwater Facilities Fee Policy and Fee Structure.
- To complete preparation of and implementation of the Stormwater Compliance for Construction Activity Ordinance by November 1, 2000.
- To continue implementation and enforcement of all drainage ordinances for the protection of the floodplain and the orderly development of the vegetation and natural facilities within it.

GOALS & OBJECTIVES CONTINUED

Operations & Engineering Jointly:

- To continue to consider financing strategies and affordability of options as addressed and recommended in the City of San Antonio Watershed Studies for improved performance of San Antonio's stormwater infrastructure.
- To review the organization of the current Stormwater Utility to maximize efficiency and customer service.
- To continue tasks associated with compliance of the City's NPDES permit and to continue to review accounting methods for those activities.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Street Inventory - gutter miles[1 & 2]	7,524.6	7,490.6	7,519.6	7,519.6
River, Channel and Parkway Inventory – acres[1]	4,590	4,590	4,610	4,751
Street Cleaning Operating Budget[3]	$2,641,837	$2,863,843	$2,834,850	$3,042,758
Stormwater Operations Request for Service[4]	N/A	N/A	4,519	5,600
SAR Channel Improvement Program Inventory - acres[5]	470	470	470	470
Current Lake Dredging Projects Inventory - c.y.[6]	N/A	N/A	190,797	170,000
No. of Authorized Vegetation Control Maintenance Positions[7]	30	30	30	30
Output:				
Street Cleaning - gutter miles[8]	34,274	40,386	40,466	40,466
Street Cleaning Debris Collected - tons[9]	19,107	23,699	15,590	15,970
River, Channel and Parkway Maintained – acres[10]	21,244	23,882	20,744	21,548
SAR Channel Improvement Program Maintained - acres	N/A	N/A	100	235
Current Lake & River Dredging - City Crews - c.y.[11]	45,797	251,425	150,797	95,000
Herbicide Applications - gallons (annually)[12 & 13]	1,632	3,250	1,500	1,400
Drainage Engineering CIP/MPO Project Reviews Completed	140	N/A	220	265
Drainage Engineering Investigations Processed	N/A	N/A	725	775
Efficiency:				
Cost of Street Cleaning - $/gutter mile[14]	$77.08	$70.91	$70.06	$75.19
Street Cleaning - tons collected/gutter mile	0.56	0.59	0.39	0.39
River / Channel / Parkway Maintained – acres/maintenance positions	708	796	691	718

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Effectiveness:				
311 Requests Response Time- Street Cleaning or Drainage [4]				
% within 1-7 days	N/A	N/A	42%	50%
% within 8-30 days	N/A	N/A	48%	40%
% over 30 days	N/A	N/A	10%	10%
San Antonio River Channel Improvement Program - % maintained	N/A	N/A	21%	50%
Current Lake and River Dredging Program - % completed	N/A	N/A	79%	56%

EXPLANATORY INFORMATION

[1] A re-inventory of all infrastructure was conducted. Numbers reflect infrastructure currently being maintained.
[2] 5.0 gutter miles of arterial and collector streets are anticipated to be functionally reclassified and/or transferred to TxDot for Maintenance.
[3] Total operating budget, less capital outlay, plus contract funds.
[4] Request for Service tracks Blue Blazer and 311 requests.
[5] San Antonio River Channel Improvements are inspected yearly by the Corps of Engineers. Inspection required for participation in PL84-99 Program.
[6] Current Projects: Complete Woodlawn Lake, Start/Complete Davis Lake, Start Elmendorf Lake.
[7] Authorized positions within Vegetation Control responsible for mowing/maintaining grass areas.
[8] Cleaning cycles per category are as follows: Residential 2 Cycles; Arterial and Collector 4 Cycles; Central Business District 360 Cycles.
[9] Debris Collected previously reported in cubic yards. Debris collected is tracked and paid based on tons not cubic yards where 1 ton = 1.3 cubic yards.
[10] Adopted FY 2000 number includes maintenance of Flood Buyout Program properties.
[11] Adopted number reported in "wet" c.y. using dredge machine. Other numbers reported in "dry" c.y. hauled and disposed. Adopted number converted = 50,285 c.y.
[12] Reduction in herbicide use due to low maintenance ground cover plantings.
[13] Adopted FY 2000-2001 denotes acres available for herbicide. Herbicide applied in 1% - 2% solutions. Gallons reported to Regulatory Agency.
[14] Cost per gutter mile measure includes cumulative cost of all Street Cleaning Section Programs (i.e. litter collection, pressure washing, special events, parades, etc.)

PROGRAM CHANGES

- **REDUCTIONS** **$47,000**

HERBICIDE PROGRAM SAVINGS

This ***reduction*** will reduce the amount of herbicide purchased in FY 2001. The Public Works Department has been moving towards the goal of replacing herbicide usage with alternative vegetation control methods such as the use of pre-emergents and the use of wildflowers. The total savings from this reduction in FY 2001 is $40,000.

PROGRAM CHANGES CONTINUED

TUNNEL MAINTENANCE SAVINGS

This ***reduction*** will result in savings within the tunnel maintenance program. Expenditures for tunnel maintenance have been reduced as a result of design enhancements with the trash racks that remove debris from entering the tunnel. The total savings for this reduction in FY 2001 is $7,000.

- **IMPROVEMENTS** **$451,784**

PERFORMANCE REVIEWS – ADD DRAINAGE ENGINEER

This ***improvement*** will add one Drainage Engineer consistent with the recommendations of the Development Services/Code Compliance Performance Review. The position will complement members of the Plan Review Team in the Building Inspections Department by providing technical support for civil and traffic engineering matters. This improvement will be funded for nine months. The cost for this position in FY 2001 will total $48,011. The full year funding for this position will be $62,582 in FY 2002.

EMPLOYEE COMPENSATION – WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $388,387. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed one a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING – ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this improvement will set aside resources for comprehensive technological upgrades. Funds in the amount of $15,386 will be included in the FY 2001 budget for these ***one-time technological improvements***. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

- **MANDATES** **$18,082**

OTHER MANDATES – DISPOSAL CONTRACT INCREASE

This ***mandate*** will provide for scheduled disposal contract increases consistent with the Consumer Price Index (CPI). Contractual terms with Browning-Ferris Incorporated (BFI) and WMI Covel Gardens Landfill allow for an annual price increase per ton based on CPI growth percentage not to exceed five percent annually. The total cost of this mandate for FY 2001 will be $18,082.

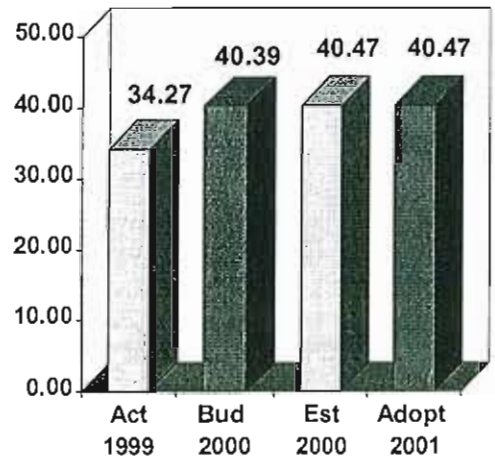
STORMWATER OPERATING FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$6,184,476	$7,215,437	$6,613,368	$7,911,932
CONTRACTUAL SERVICES	7,119,990	7,012,289	6,484,699	5,755,667
COMMODITIES	1,077,849	949,487	1,259,675	949,787
OTHER EXPENDITURES	141,950	123,970	123,877	98,417
CAPITAL OUTLAY	1,023,594	720,690	720,689	102,136
TRANSFERS	$1,285,125	$1,680,771	$2,558,207	2,724,950
TOTAL EXPENDITURES	**$16,832,984**	**$17,702,644**	**$17,760,515**	**$17,542,889**
AUTHORIZED POSITIONS	**274**	**279**	**279**	**280**
FULL-TIME EQUIVALENTS	**244.00**	**249.00**	**249.00**	**250.00**

REGIONAL STORMWATER DETENTION POND FUND EXPENDITURES BY CHARACTER

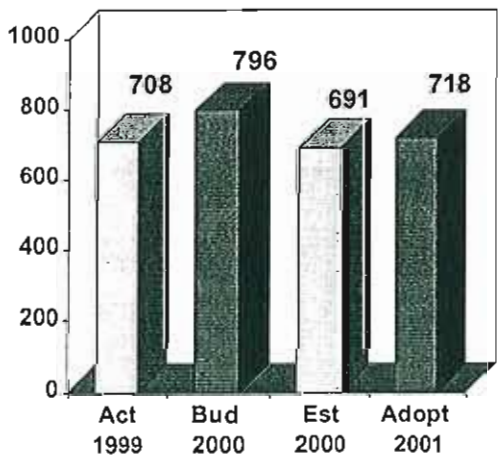
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$98,617	$113,920	$121,936	$130,852
CONTRACTUAL SERVICES	51,231	16,630	28,761	17,380
COMMODITIES	1,955	3,010	928	3,010
OTHER EXPENDITURES	0	8,980	8,980	5,832
CAPITAL OUTLAY	1,995	0	0	0
TRANSFERS	500,000	4,593,000	6,271,000	3,490,014
TOTAL EXPENDITURES	**$653,798**	**$4,753,540**	**$6,431,605**	**$3,647,088**
AUTHORIZED POSITIONS	**2**	**2**	**2**	**2**
FULL-TIME EQUIVALENTS	**2.00**	**2.00**	**2.00**	**2.00**

STREET CLEANING GUTTER MILES (IN THOUSANDS)



» The increase from FY 1999 in Street Cleaning gutter miles is the result of additional street gutter miles added to the City inventory through annexations.

RIVER/CHANNEL/PARKWAY MAINTAINED ACRES PER MAINTENANCE POSITION



» The increase in acres maintained in FY 2001 is due in part to the additional properties purchased by the City as part of the Flood Buyout Program.

PARKING OPERATING & MAINTENANCE FUND

PROGRAM INFORMATION

This Public Works Division manages twenty-five parking facilities in the downtown area. These include structures such as the Central Library, HemisFair, Marina, Mid-City, and Riverbend garages as well as many surface lots. This Division also installs and maintains all parking meters, enforces downtown parking regulations and manages retail office space in the garages. Several lease agreements with State and Federal government owned parking lots are also coordinated through this division. Other activities such as the city employee car pool program, commercial and residential decals are also administered by this division.

GOALS & OBJECTIVES

To perform the functions of planning & coordination, implementation, development and management of the City's infrastructure system of public parking, and facilities to the highest safety and most cost effective standards possible.

- Continue to plan for demolition of HemisFair Garage for convention center hotel (relocation of staff and equipment to Center Street offices and negotiating replacement parking for Spurs parking agreement).
- Continue the design and implementation of the traveler information parking system.
- Complete construction of St. Mary's Street Garage by summer 2001 and begin operations of facility to include leasing retail and office space. The new garage will add 707 spaces and 12,000 square feet of retail space.
- Continue to research and implement new ideas to encourage employees to participate in the carpool program.
- Continue on-going analysis of additional parking needs in the downtown area and recommendations to satisfy demand.
- Continue on-going research advertising potential in the interior of parking garages.
- Continue renovation of garages beginning with the Marina Garage (interior/exterior colors, landscaping, lighting, ingress/egress/circulation, and new signs).
- Implement and assess effectiveness of new work order system for maintenance and skilled labor workforce to track work-orders and performance levels.
- Review and assess existing procedures in the fiscal office to provide improved information and efficiency.
- Respond to businesses downtown by increasing turnover of on-street short term parking through use of 15 or 30-minute parking meters.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Spaces at Surface Lots [1]	4,418	4,418	4,418	4,383
Spaces in Parking Garages	3,347	3,347	3,347	3,347
Office & Retail Space (Inventory) (sq. ft.)	42,001	42,001	42,001	42,001
Parking Meters	N/A	N/A	N/A	2,124

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output:				
Vehicles Parked (Garages & Lots)	2,294,102	2,566,831	2,258,898	2,321,631
Downtown Resident Parking Permits	84	212	120	122
Parking Tickets Issued	63,382	67,746	63,300	65,000
Vehicles Booted	621	745	815	850
Office & Retail Space Leased sq. ft [2]	37,539	37,539	33,614	34,339
Office & Retail Space Revenue [3]	$515,118	$551,410	$446,065	$519,922
Total Gross Revenue – Garages [4]	$5,015,695	$5,309,715	$4,919,868	$5,019,901
Total Gross Revenue – Lots	$1,406,446	$1,488,571	$1,446,835	$1,480,114
Total Gross Revenue – Parking Meters	$938,357	$935,950	$950,320	$1,409,636
Efficiency:				
Garage & Lot Revenue/Space	$827	$876	$820	$841
Garage & Lot Expense/Space	$590	$613	$613	$615
Parking Meter Revenue/Space	$442	$441	$450	$664
Parking Meter Expense/Space	$93	$90	$81	$92
Garage & Lot Net Income/Space	$237	$262	$207	$222
Parking Meter Net Income/Space	$349	$351	$369	$572
Effectiveness:				
Office & Retail Space Occupancy Rate	100%	100%	80%	82%
Lease Revenue per Square Foot	$13.72	N/A	$13.27	$15.14
Availability of Downtown Parking space at:				
10:00 a.m.	43%	43%	45%	44%
12:00 noon	35%	30%	36%	35%
2:00 p.m.	30%	30%	31%	30%
8:00 p.m.	50%	50%	50%	50%

EXPLANATORY INFORMATION

[1] Adopted number reflects the loss of 35 spaces at the Commerce lot due to the Historic Civic Center project.

[2] Retail/Office space leased at the HemisFair garage has a decrease of 4,462 square feet.

[3] Accrued Revenue is still outstanding, due to bill dispute.

[4] Revenue Bond assumption was that the HemisFair Garage was to come off line July 2000; due to negotiations, HemisFair will remain on line for approximately one more year.

PROGRAM CHANGES

- **REDUCTIONS** **$177,111**

OPERATIONAL SAVINGS

This ***reduction*** will redirect the duties of eleven positions in the following parking lots and parking garages to other areas within the parking system. The Commerce Street lot will redirect duties of one full-time and three part-time Parking Attendants; the I-35 lots will redirect duties of two full-time Parking Attendants; the UTSA lots will redirect duties of one-full time Parking Attendant; the Cattleman's Square Lot will redirect duties of one full-time and one part-time Parking Attendant; the Marina Garage will redirect duties of one part-time Parking Attendant; and the Houston/Nolan Lot will redirect duties of one full-time Parking Attendant. The total savings from this reduction in FY 2001 will be $177,111.

- **IMPROVEMENTS** **$254,156**

EMPLOYEE COMPENSATION – WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $254,156. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

- **MANDATES** **$26,517**

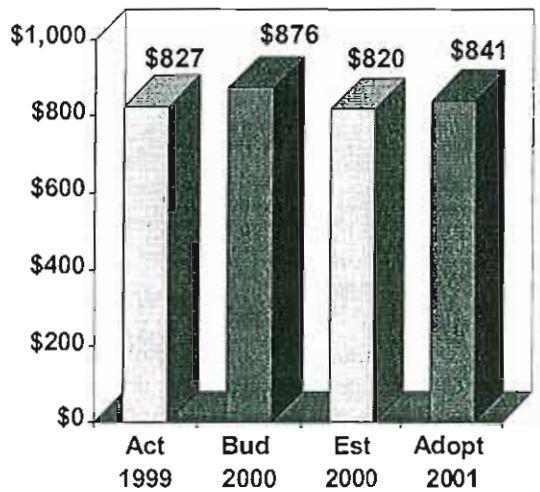
OTHER IMPROVEMENTS – ST. MARY'S STREET PARKING GARAGE

This ***mandate*** will add ten positions, four full-time Parking Attendants, two part-time Parking Attendants, three full-time Security Guards, and one part-time Security Guard to the new St. Mary's Street parking garage. The Parking Attendants and Security Guards will operate the tollbooth and maintain security of the St. Mary's Parking Garage respectively once the garage is operational. The garage will serve the needs of the Houston Street corridor and will have 707 parking spaces throughout six floors. The St. Mary's Street garage is scheduled for completion in FY 2001 with operations scheduled to begin in September 2001. This mandate funds the ten positions for one month. The total cost of adding these positions in FY 2001 will total $26,517. The full year funding for these positions in FY 2002 will be $188,660.

PARKING OPERATING & MAINTENANCE FUND EXPENDITURES BY CHARACTER

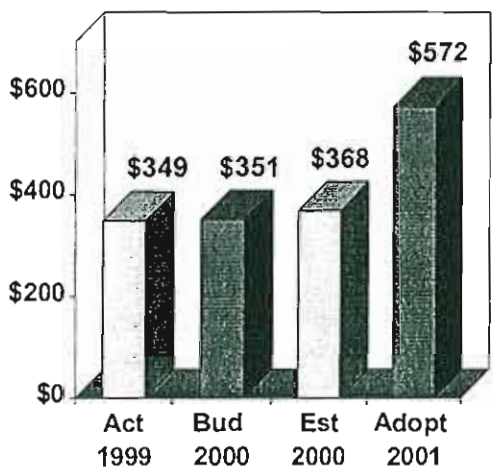
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$3,347,212	$3,695,244	$3,515,056	$3,870,359
CONTRACTUAL SERVICES	1,180,795	972,937	1,091,543	1,037,094
COMMODITIES	297,209	214,679	240,063	214,679
OTHER EXPENDITURES	245,131	220,920	243,814	133,188
CAPITAL OUTLAY	79,638	210,264	226,998	0
TRANSFERS	2,841,891	7,059,294	6,679,390	3,258,667
TOTAL EXPENDITURES	**$7,991,876**	**$12,373,338**	**$11,996,864**	**$8,513,987**
AUTHORIZED POSITIONS	**147**	**147**	**147**	**146**
FULL-TIME EQUIVALENTS	**133.00**	**133.00**	**133.00**	**133.00**

GARAGE & LOT REVENUE PER SPACE



» The anticipated increase in FY 2001 is based on an increase in Parking Garage rates consistent with revenue projections used in the sale of Parking System Revenue Bonds.

PARKING METER NET INCOME PER SPACE



» The increase in FY 2001 is based on an increase in Parking Meter rates consistent with revenue projections used in the sale of Parking System Revenue Bonds.

SOLID WASTE REVENUE FUND

PROGRAM INFORMATION

The Solid Waste Revenue Fund receives revenues from the Residential Garbage Fee and the Environmental Fee as collected by City Public Service. The fund supports both the Solid Waste and the Environmental Services Divisions of the Public Works Department.

- The Solid Waste Division is responsible for the collection of refuse generated by over 298,889 homes and businesses within the City of San Antonio. The primary services provided by this Division include: bi-weekly collection of residential garbage, weekly curbside collection of residential recyclables, dead animal collection, downtown night garbage collection, and the tri-annual collection of residential brush and bulky items. Other services include Out-Of-Cycle collection requests for brush and bulky items, supporting neighborhood associations and civic groups through the weekend Dial-A-Trailer program, and sponsorship of Keep San Antonio Beautiful. The Solid Waste Division also provides cleanups for special events, weather related emergencies and high priority needs of other City departments.

- The Environmental Services Division is responsible for ensuring City property and construction projects are in compliance with all federal and state environmental rules and regulations. This Division performs analysis of environmental conditions of land, air and ground water in the City. Another major responsibility is the monitoring and maintenance of closed landfills. Other duties include Household Hazardous Waste collection, asbestos assessment and environmental remediations. It also administers the City's Air Quality program efforts to maintain the City in compliance with the Clean Air Act.

GOALS & OBJECTIVES

To provide the citizens of San Antonio with the highest quality of equitable solid waste services in a cost effective manner through the planning, developing, implementing and coordinating, of all programs associated with the City's infrastructure system for solid waste and environmental management.

Solid Waste

- To study the feasibility and cost benefits derived from automated residential garbage collection.
- To study and evaluate opportunities for siting and developing Type IV landfills to be used by City Departments for the disposal of brush, soil, and construction/demolition material.
- To study various private recycling programs and coordinate their activities with those of the City to increase the overall awareness and participation.
- To increase the number of outreach recycling programs and develop new markets to accept the City's recyclable products.

Environmental Services

- To study the impact of accepting brush from commercial businesses at Bitters Road Brush Facility.
- To maintain the City's environmental compliance of City facilities, construction projects and closed landfills.
- To continue performing 100% of Phase I Environmental Site Assessments in-house.
- To conduct three Air Qualify Summits with residential, commercial and governmental participation.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimate FY 1999-2000	Adopted FY 2000-2001
Input:				
Solid Waste				
Total Customers (Avg. Paying per Quarter)[1]	288,056	288,704	293,893	298,889
Total Waste Generated - Tons [2]	480,199	474,810	486,127	493,806
Total Service Opportunities [3]	46,088,960	46,192,640	47,022,880	47,822,269
Waste Collection Crews (routes)	102	102	102	105
Recycling Collection Crews (routes)	28	28	28	28
Brush Collection Crews (routes)	18	18	18	18
Environmental Services				
Environmental Services FTE	5	7	7	7
Output:				
Solid Waste				
Total Waste Landfilled - Tons [4]	429,686	424,201	436,319	443,150
Waste Collection Curbside - City Crews	325,671	323,589	335,310	340,559
Waste Collection Curbside - Contractors	21,641	22,564	24,046	24,422
Mixed Brush/Trash Collection Curbside - City Crews	82,314	78,048	76,898	78,102
Household Hazardous Waste Collections - Tons	299	222	344	349
Total Waste Recycled - Tons [5]	50,513	50,609	49,808	50,655
Recycling Collection Curbside - City Crews	23,764	24,970	24,045	24,454
Recycling Collection Curbside - Contractors	1,686	2,023	1,940	1,973
City Offices Paper Collections	124	126	128	130
Brush Curbside Collections	9,244	9,732	13,673	13,906
Tires Curbside Collections	822	748	959	976
Metals Curbside Collections	320	292	175	178
Household Hazardous Waste Collections Recycled - Tons	239	185	282	287
Bitters Brush Site - Residential Disposal - Recycled-Tons	14,315	12,533	8,605	8,752
Amount Paid to Contractors for Collection	$2,191,996	$2,263,412	$2,281,973	$2,351,351
Amount Paid to Private Landfills for Disposal - City Wide	$6,566,666	$6,612,054	$6,699,541	$6,971,474
Number of Missed Service Calls [6]	16,554	10,605	13,054	16,069
Environmental Services				
Environmental Investigations & Corrective Actions	575	581	598	590

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimate FY 1999-2000	Adopted FY 2000-2001
Efficiency:				
Solid Waste				
Waste Collected per Crew per Week-Tons	61.40	61.01	63.22	62.37
Recycling Collected per Crew per Week-Tons	16.30	17.25	16.51	16.80
Brush Collected per Crew per Week-Tons	96.15	94.89	94.98	96.52
Waste Collected per Household per Year-Tons	1.49	1.47	1.48	1.48
Waste Recycled per Household per Year-Tons	0.18	0.18	0.17	0.17
Total Cost per Ton for Disposal (Waste & Brush)	$16.20	$16.46	$16.36	$16.76
Environmental Services				
Environmental Investigations & Actions per Employee	82	83	85	84
Effectiveness:				
Solid Waste				
% of Households Participating in Recycling per Week	27.30%	30.00%	26.30%	27.10%
Missed Service Calls per 10,000 Opportunities	3.59	2.30	2.78	3.36
% of Waste Diverted from Landfills	10.52%	11.93%	11.42%	11.43%
% of Households Contracted for Collection	8.14%	8.14%	8.35%	8.35%
% of Households Contracted for Disposal	100%	100%	100%	100%
Environmental Services				
Number of Environmental Projects Closed	546	540	569	565

EXPLANATORY INFORMATION

[1] Services by City Crews, Adopted FY 00-01 - 273,924; serviced by contractors, Adopted FY 00-01, 24,965

[2] Includes: Residential Garbage (City & Contracted), Recycling (City & Contracted), Brush (City & Contracted), Office Paper (City), and Household Hazardous Waste

[3] Service Opportunities = Garbage (Customers * 52wks * 2per wk)+Recycling (Customers * 52wks)+Brush (Customers * 3) +Christmas tree (Customers)

[4] Consists of: Residential garbage (82%), Residential Brush (18%)

[5] Consists of: Curbside Recycling (52%), Brush Collection (45%), Tires, Metals, Office Paper, & HHW (3%)

[6] Missed calls: Garbage (55%), brush (21%), recycling (18%), misc. (6%). Historically the 3rd & 4th Qtrs. are higher

PROGRAM CHANGES

- **REDUCTIONS** **$177,000**

OPERATIONAL SAVINGS

This ***reduction*** will result in savings of $177,000 due to increased efficiencies in operations. These efficiencies are due primarily from a reduced need for services provided at the City's closed landfills and a reduced need for advertising due to the increased use of the City's website.

- **IMPROVEMENTS** **$1,561,227**

AIR QUALITY INITIATIVES – ADD ENVIRONMENTAL PROTECTION OFFICER

As the focus on air quality and environmental cleanups increases for the Environmental Services Division (ESD), there is a need for additional staff. This ***improvement*** will add one Environmental Protection Officer II position to perform educational air quality public presentations, emissions testing for automobiles and landfills, as well as basic professional services such as research and report writing. This improvement funds the Environmental Protection Officer II for nine months. The cost for this improvement in FY 2001 will total $51,789. The cost for this improvement in FY 2002 will be $40,335.

EMPLOYEE COMPENSATION – WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $858,878. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING – ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this improvement will set aside resources for comprehensive technological upgrades. Funds in the amount of $16,760 will be included in the FY 2001 budget for these ***one-time technological improvements***. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

OTHER IMPROVEMENTS – ADD THREE RESIDENTIAL SOLID WASTE ROUTES

This ***improvement*** will add three additional solid waste collection routes for a total of 105 routes. The three routes will increase overall solid waste collection throughout the City. This improvement will add three truck drivers, six collection workers, and three rear-loaded garbage trucks. The cost for this improvement in FY 2001 will total $577,736, which includes the one-time purchase of three garbage trucks for $345,000. The cost for this improvement in FY 2002 will be $290,991.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS – UNIFORM ENHANCEMENT FOR CREWS

This ***improvement*** will provide additional funding for standard shirts and will provide a clothing allowance for pants for Solid Waste crews. The goal of this improvement is to provide a more professional and standard appearance of Solid Waste Collection crews. This improvement will provide employees four shirts featuring the Solid Waste logo and funds to purchase pants on a yearly basis. The cost for this improvement in FY 2001 will total $37,412. The cost for this improvement in FY 2002 will be $37,412.

OTHER IMPROVEMENTS – CUSTOMER SERVICE SUPPORT

This ***improvement*** will add one Administrative Clerk II position to the Solid Waste Division's customer service component to complement the City's 311 Customer Call Center. This position will assist in improving customer service by providing current information as well as timely follow-up to customer inquiries. The cost for this improvement in FY 2001 will total $18,652. The cost for this improvement in FY 2002 will be $20,779.

- **MANDATES** **$538,697**

OTHER MANDATES – COLLECTION AND DISPOSAL CONTRACTS FOR ANNEXATION

This ***mandate*** will provide additional funding for increased collection of solid waste for annexed areas of the city. The Division will contract with private collection disposal companies to service additional customers in annexed areas. The total cost of this ***mandate*** in FY 2001 will total $177,872.

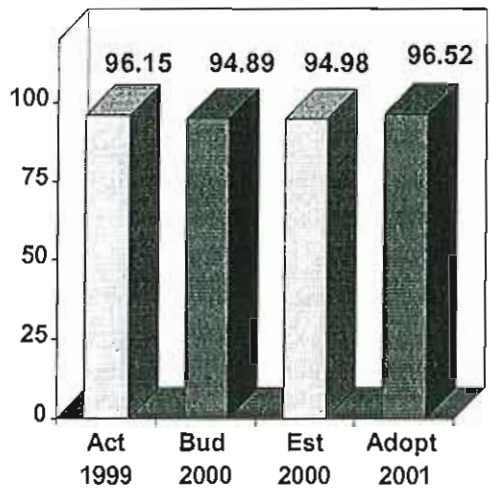
OTHER MANDATES – DISPOSAL CONTRACT INCREASE

Collection and disposal contracts are scheduled for a mandated price increase based on contract requirements. All seven collection and three disposal contracts will increase based on the Consumer Price Index. The collection and disposal contracts are estimated to increase $69,378 and $291,447 respectively. The total cost of this ***mandate*** will be $360,825 in FY 2001.

SOLID WASTE REVENUE FUND EXPENDITURES BY CHARACTER

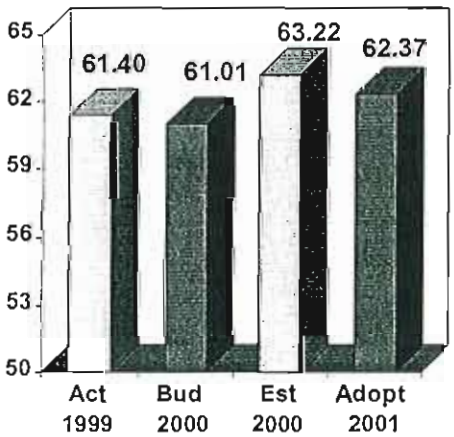
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$18,453,933	$19,152,736	$19,357,144	$20,508,870
CONTRACTUAL SERVICES	17,096,477	17,448,765	17,184,556	17,984,886
COMMODITIES	2,394,758	2,559,477	2,619,017	2,609,099
OTHER EXPENDITURES	467,741	448,843	430,286	318,440
CAPITAL OUTLAY	139,385	676,388	691,096	1,254,394
TRANSFERS	2,980,749	3,000,916	2,687,638	4,266,710
TOTAL EXPENDITURES	**$41,533,043**	**$43,287,125**	**$42,969,737**	**$46,942,399**
AUTHORIZED POSITIONS	**589**	**598**	**598**	**609**
FULL-TIME EQUIVALENTS	**550.80**	**562.70**	**562.70**	**573.70**

BRUSH COLLECTED PER CREW PER WEEK IN TONS



» The increase in Brush Collected per Crew in FY 2001 over FY 1999 is a result of increased participation in the Brush Collection Program which occurs three times per year.

WASTE COLLECTED PER CREW PER WEEK - TONS



» The projected percent decrease in FY 2001 over estimated FY 2000 is due, in part, to the addition of three residential solid waste collection routes in the FY 2001 Budget.

BUILDING MAINTENANCE FUND

PROGRAM INFORMATION

The Building Maintenance Division of Public Works is responsible for the overall maintenance and operation of City buildings including the provision of custodial services, skilled trades maintenance, minor renovation, and utility services for most City buildings.

GOALS & OBJECTIVES

To provide high quality design, construction and renovation of City buildings, efficiently and economically; and maintain, operate and clean City buildings efficiently and economically; in a timely manner and with fundamentally sound, pragmatic and economical solutions.

- Complete an inventory of structural and environmental needs of all buildings and facilities within the City.
- Implement a Safety Excellence Program to enhance the safety record of the Division.
- Increase utilization of employee training programs, for safety, job training and other skills.
- Increase the efficiency and effectiveness of the Building Maintenance services by raising the actual work performance to a level of 85% of the man hours available.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
Facilities Maintained by Skilled Trades – sq. ft. (Inventory)	N/A	N/A	4,585,584	4,585,584
Office Space Cleaned-sq. ft. (Inventory)	1,014,620	1,076,620	1,076,620	1,076,620
Total Available Man Hours (Skilled Trade)	N/A	N/A	95,448	99,840
Output:				
Cost of Custodial Service	N/A	N/A	$1,525,149	$1,655,727
Efficiency:				
Sq. ft. Cleaned / Custodian / Day	14,290	15,093	15,093	15,093
Cost of Custodial Services – Cost/sq.ft./year	$1.60	$1.42	$1.42	$1.54
Effectiveness:				
Percent of National Average - Custodial Cost/sq.ft.	N/A	N/A	91%	99%
Percent of National Average - Custodial Position/sq.ft.	N/A	N/A	101%	101%
Percent of San Antonio Average - Skill Trades Position/sq.ft.	N/A	N/A	62%	62%

PROGRAM CHANGES

- **IMPROVEMENTS** **$321,422**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $321,422. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

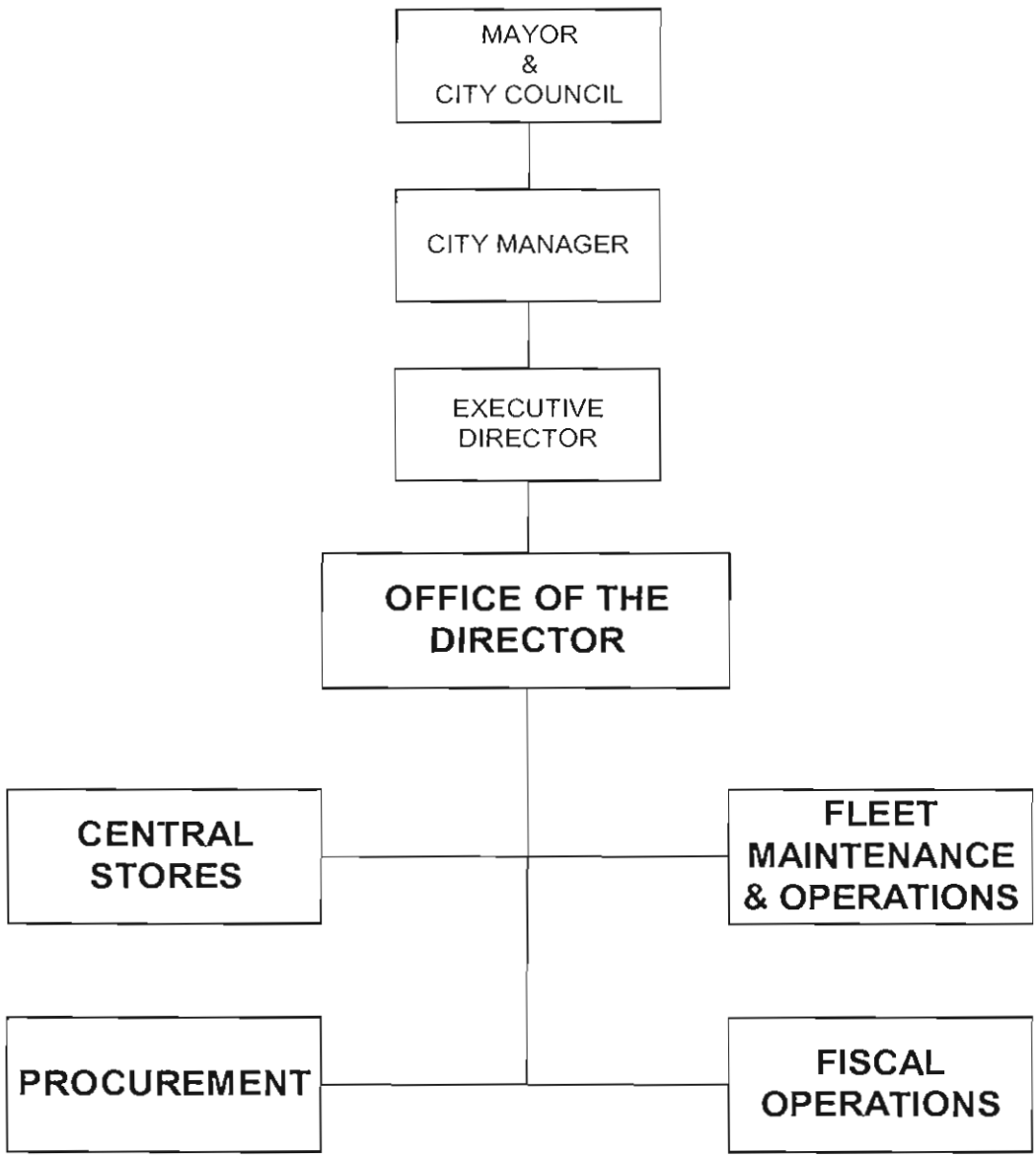
- **REORGANIZATION** **$5,813,007**

OTHER REORGANIZATIONS - BUILDING MAINTENANCE FUND

Beginning in FY 2001, the Building Maintenance Division will be redirected from the Public Works General Fund Operating Budget into a new internal service fund called the Building Maintenance and Repair Operating Fund. This ***reorganization*** will assist in establishing a funding mechanism for a proactive, comprehensive approach to building maintenance service delivery. Twenty-two facilities will be the initial incorporation of the Building Maintenance Fund. Facilities included are the City Hall, City Hall Annex, Municipal Plaza, Plaza de Armas, Records Storage, Frank D. Wing Municipal Courts Building, Public Safety Technology Center, Fire Headquarters, Police Headquarters, Police Academy, Police Sub Stations & Materials Testing, Public Works Service Centers, and Building Maintenance Buildings. Services and supplies provided by the Building Maintenance Fund include electricity and gas, water and sewer, security, maintenance supplies, cleaning supplies, contract services, maintenance services, and cleaning services. Facilities will be assessed a building maintenance charge and building trade service charge. These charges will be based on the services provided and the square footage of the facilities and will be reflected in the department's respective budgets. Facilities within this fund will also contribute to an Improvement & Contingency Fund for the replacement of facility components and assistance in improving and maintaining the condition of these facilities. The total budget for the Building Maintenance Fund will be $5,813,007.

BUILDING MAINTENANCE FUND EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	N/A	N/A	N/A	$3,706,892
CONTRACTUAL SERVICES				2,080,142
COMMODITIES				294,742
OTHER EXPENDITURES				24,073
CAPITAL OUTLAY				28,580
TRANSFERS				1,278,363
TOTAL EXPENDITURES	N/A	N/A	N/A	**$7,412,792**
AUTHORIZED POSITIONS	N/A	N/A	N/A	**125**
FULL-TIME EQUIVALENTS	N/A	N/A	N/A	**125.00**



APPROPRIATIONS BY FUND	FTE	ADOPTED FY 2000-2001
Internal Service Fund	230.00	$23,668,111
Equipment Replacement & Renewal Fund	0.00	$21,116,119
Capital Projects	0.00	$1,500,000
Total Funding	**230.00**	**$46,284,230**

PURCHASING & GENERAL SERVICES

PURCHASING & GENERAL SERVICES FUND

MISSION STATEMENT:

The mission of the Purchasing & General Services Department is to provide high quality, low cost support services to City departments and outside governmental agencies to achieve maximum efficiency of services and accountability of costs in the areas of vehicle fleet maintenance, printing, office supplies and procurement of goods and services. The department will provide for the availability of funds for the acquisition and replacement of vehicles in the fleet on a scheduled basis.

PROGRAM INFORMATION

This department has five divisions within the Internal Services Fund: Administration, Fiscal Operations, Procurement, Central Stores, and Fleet Maintenance and Operations. These divisions provide support services on a charge-back basis to other City departments, as well as other governmental agencies. Responsibilities include the management of departmental fiscal operations; centralized procurement of services, supplies and equipment for all City activities; printing and reproduction services; mail and messenger services; central acquisition and distribution of office supplies; acquisition and maintenance of the City's vehicle and heavy equipment fleet; and management of a centralized motor pool.

GOALS AND OBJECTIVES

- To procure products and services at the best price and quality in a timely fashion with maximum opportunities for Small, Minority and Women owned businesses in accordance with City Council policies.
    - Decrease processing time for all bids through increased utilization of automated systems for bids.
    - Increase opportunities for participation in the Small Business Economic Advisory Program and achieve departmental goals for awarding contracts to underutilized businesses.
    - Automate the requisition/purchase order process for City departments.
    - Pursue E-Commerce technology for application to procurement functions.
    - Implement a Purchasing Card Program for small dollar purchases.
- To support City departments by providing printing, mail services and office supplies in an efficient and convenient manner.
    - Re-engineer and expand the process of ordering, receiving and billing for supplies to include offering an on-line office supply catalog with site delivery.
    - Continue enhancement of postal screening and security system through additional employee training with the U.S. Postal Service and law enforcement officials.
    - Expand printing services to provide high quality and automated network reproduction services at the lowest possible cost.
    - Evaluate current mail routes to assure efficiency in the delivery and processing of U.S. and departmental mail.
- To provide professional fleet management by incorporating high employee safety standards, quality fleet service and unprecedented customer satisfaction while protecting the environment.
    - Provide City departments with vehicle maintenance at the lowest possible cost.
    - Monitor van conversion to alternative fuel to determine the feasibility of expansion to the entire van fleet.
    - Continue the air quality inspection and maintenance program.
    - Continue to enhance automated system capabilities to provide better control of inventory, vehicle fleet availability and management of mechanic hours.

GOALS AND OBJECTIVES CONTINUED

- Review Contracts utilized in the Fleet Maintenance & Operations Division of proper content to ensure vendor compliance.
- Review specifications on vehicle & equipment in order to utilize more efficient automotive technology to reduce maintenance repair costs.
- Provide opportunities in training to increase mechanic proficiency.

♦ To focus on departmental fiscal operations, establish and improve cost control measures.

- Complete the departmental billing system with emphasis on increased accountability.
- Evaluate departmental inventory processes.
- Centralize department billing processes through Fiscal Operations.
- Design and training program for staff and departmental personnel in fiscal processes.
- Automate as many functions as possible to provide a more accurate and efficient operation.
- Monitor annual contract pricing and discounts.

PERFORMANCE MEASURES

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Input:				
No. of authorized buyers	11	11	11	11
No. of authorized printers	3	3	3	3
No. of requisitions received [1]	8,518	11,500	11,200	4,000
No. of authorized mechanics	102	102	102	102
No. of heavy equipment in fleet	656	668	670	676
No. of on-road vehicles in fleet	3,062	3,080	3,121	3,220
No. of miscellaneous equipment in fleet	345	330	360	365
No. of authorized print/mail/stock clerk personnel	10	10	10	10
Pounds of mail distributed [2]	38,834	46,000	40,000	42,000
No. of Vehicles & Equip. using alternative fuel [3]	344	N/A	380	420
Output:				
No. of purchase orders processed	10,381	11,000	11,000	7,000
No. of purchase orders < $3,000	7,207	N/A	7,700	3,000
No. of purchase orders > $3,000	3,174	N/A	3,300	4,000
Total dollars awarded (millions)	$69.00	$62.50	$75.00	$70.00
Total dollars awarded in < $3,000 (millions)	$4.00	N/A	$5.00	$1.00
Total dollars awarded in > $3,000 (millions)	$65.00	N/A	$70.00	$69.00
No. of preventive maintenance (PM) orders [4]	14,536	15,300	16,132	17,300
No. of in-house repair orders [4]	74,324	80,104	50,492	51,700
No. of contractual vehicle repair orders	10,981	11,234	10,160	10,500
No. of print requests completed	4,399	4,100	5,200	5,500
No. of print Impressions	9,231,890	6,544,585	8,545,760	9,562,170

PERFORMANCE MEASURES CONTINUED

	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Output Continued:				
No. of pieces of metered mail (outgoing) [5]	1,648,704	1,500,000	1,144,532	1,200,000
Efficiency:				
Avg. no of purchase order per buyer	943	1,000	1,000	500
Avg. No. of PM/in-house repair orders per mechanic	871	935	653	676
Avg. cost of car, light truck oil change [6]	$13.85	$14.44	$14.74	$15.00
Avg. No. of print request per printer	1,466	1,370	1,700	1,800
Avg. maintenance cost per mile - Police Cars	N/A	N/A	$0.060	$0.065
Avg. age of fleet in replacement program (months)	N/A	N/A	37	35
Effectiveness:				
Avg. time to process informal bids [1] (Days)	25	14	15	10
Avg. time to process formal bids [7] (Days)	65	58	58	40
% of total dollars awarded to AABEs	4.70%	1.70%	3.00%	1.70%
% of total dollars awarded to MBEs	13.75%	11.70%	12.00%	11.70%
% of total dollars awarded to WBEs	8.88%	12.80%	9.00%	12.80%
Avg. time per front & rear brake job (hours) [8]	N/A	N/A	3.25	3.25
Avg. time per repair order (hours)	1.34	1.25	1.60	1.50
Fleet availability [9 & 10]	N/A	93%	91%	93%
% of City fleet in replacement program	76%	80%	81%	83%
% saved on print job vs. private sector [11]	N/A	31%	50%	50%
Quality of Service - Auto. Maint. % Rated Excellent	N/A	N/A	N/A	80%
% Central Stores customers satisfied [12]	N/A	N/A	N/A	80%

EXPLANATORY INFORMATION

[1] Lower number in Adopted FY 2001 due to effects of new Administrative Directive for purchasing items.
[2] New measure in FY 2000. The FY 2000 Revised Budget was projected from a sample, which has resulted in an overestimate.
[3] No. vehicles were converted in FY 1999 due to increased cost. Conversion will continue in FY 2001.
[4] A single repair order is now used per vehicle for entire repair sequence.
[5] Reduction is due to Solid Waste card mailing.
[6] Increase in the Estimated and Adopted columns are due to an increase in the cost of oil and filters.
[7] Advertisements will be reduced from 30 to 15 days.

EXPLANATORY INFORMATION CONTINUED

[8] Includes police cruisers, sedans & light trucks.
[9] The 1999 actual had been a 1 day snapshot. Following years are an average for the period.
[10] Yearly average % of vehicles available for use, for all causes.
[11] Percent savings arrived at by taking a sample print job, doing it in-house and then bidding the same job in the private sector.
[12] Rated excellent.

PROGRAM CHANGES

- **REDUCTIONS** **$160,570**

OPERATIONAL SAVINGS

This ***reduction*** of $160,570 results from operational savings in the use of temporary services and overtime pay. As the Department fills more permanent full-time positions, the need to use temporary staff and overtime pay to maintain service levels and daily operational requirements would lessen.

- **IMPROVEMENTS** **$811,485**

EMPLOYEE COMPENSATION - WORKFORCE COMPENSATION ENHANCEMENT

This ***improvement*** includes funding to provide a living wage adjustment, market adjustment, and one-time performance pay incentive for employees included in the department's budget. The combined cost will total $413,277. The living wage adjustment will be provided to elevate all City employees to a minimum hourly wage of $8.25 (which will equate to an annual salary of $17,160 for employees working a forty hour work week). This adjustment will be effective in October, 2000. The market adjustment, also effective in October, 2000, will be distributed as follows: those persons in salary ranges with a minimum less than or equal to $17,160 will receive a four percent salary increase; persons in salary ranges greater than $17,160 will receive a three percent salary increase; and, Executive Team members will receive a two percent salary increase. Funding is also included for a one-time performance incentive pay for all eligible full-time and part-time City employees. Performance pay will be distributed on a one-time basis to eligible employees in April, 2001.

TECHNOLOGY UPGRADES & TRAINING - IMPLEMENT INTERNET PURCHASING SYSTEM

This ***one-time improvement*** will provide the service of a procurement system company enabling vendor notifications of City bids by e-mail, fax or mail. The total cost of this service is incurred by the vendors listed on the Internet web site and not by the City. The system will reduce the staff time associated with the bid notification process and allow them more time to prepare bid packages and analyze responses. The total savings of this improvement will be $24,880 which will be achieved through lower postage, advertising, and binding and printing cost.

PROGRAM CHANGES CONTINUED

TECHNOLOGY UPGRADES & TRAINING - IMPLEMENT INTEGRATED PROCUREMENT SOFTWARE SYSTEM

This ***one-time improvement*** will provide a procurement software system to be used by the Departments purchasing agents. This improvement will assist in providing more accurate information and increase the ability to generate reports and data for management purposes. The total cost of this improvement in FY 2001 will be $100,000.

TECHNOLOGY UPGRADES & TRAINING - INITIATE A PILOT PURCHASING CARD SYSTEM

This ***improvement*** will add a Senior Administrative Assistant position for nine months to manage a new purchasing card pilot program. This pilot program will create a managed and controlled program that allows authorized employees of various City Departments the ability to make purchases with the purchasing card. The total cost of adding this position in FY 2001 totals $35,236. The full year funding for this position will be $39,389 in FY 2002.

TECHNOLOGY UPGRADES & TRAINING - ONE-TIME TECHNOLOGICAL IMPROVEMENTS

Continuing the commitment initiated in FY 1996 of improving productivity through technological enhancements, this ***improvement*** will set aside resources for comprehensive technological upgrades. Funds in the amount of $132,052 will be included in the FY 2001 budget for these one-time technological improvements. The City will continue to conduct assessments of departmental needs to determine areas where an increase in productivity can be realized through heightened use of computer based technology.

OTHER IMPROVEMENTS - PROPANE REFUELING SYSTEM MAINTENANCE & REPAIR

This ***improvement*** will provide repair and contractual preventive maintenance service for propane refueling equipment and storage tanks, at four service centers. The total cost of this improvement in FY 2001 will be $20,000.

OTHER IMPROVEMENTS - REPLACE OBSOLETE FUEL TANK MONITORS

This ***one-time improvemen***t will replace a total of sixteen gasoline and diesel fuel tanks monitoring systems. These monitors are required to be in compliance with the Texas National Resource Conservation Commission (TNRCC) and the Environmental Protection Agency (EPA). The primary function of these monitors are to identify leaks in the fuel tanks. The current systems are in need of replacement. The total cost of this improvement in FY 2001 will be $100,000.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - IMPLEMENT UNIFORM PROGRAM

This ***improvement*** will provide eleven uniforms and laundry service for the uniforms for Automotive Maintenance Personnel. The professional laundry service's total cost will be $27,800 and will result in extended uniform use. As result of this service, a savings of $9,000 will be realized by reducing uniform replacement costs. Total net improvement cost will be $18,800.

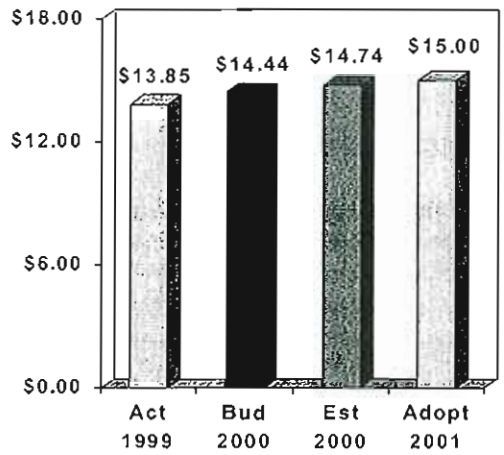
OTHER IMPROVEMENTS - ADD LARGE FORMAT PRINTER

This ***one-time improvement*** will add one large format printer enabling the print shop to provide large format color printing, such as poster-size documents, maps, advertisements and other print jobs. The total cost of this improvement will be $17,000.

PURCHASING & GENERAL SERVICES FUND EXPENDITURES BY CHARACTER

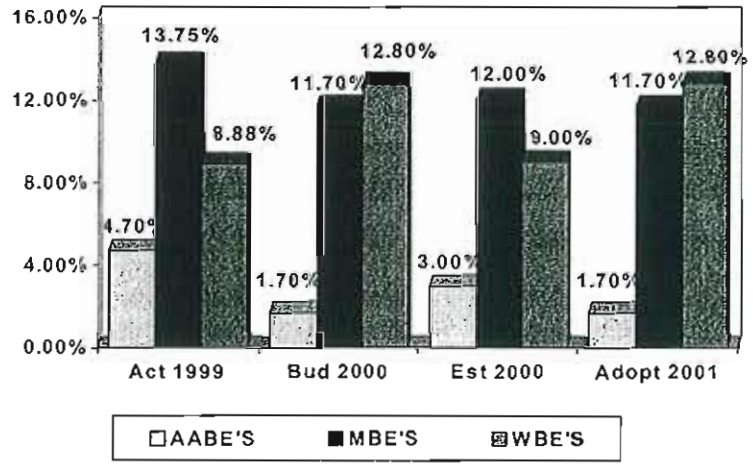
	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$6,697,180	$7,906,056	$7,686,215	$8,604,622
CONTRACTUAL SERVICES	1,199,467	1,121,495	1,178,126	1,621,776
COMMODITIES	309,634	240,790	269,771	365,390
OTHER EXPENDITURES	191,271	175,020	179,220	145,216
CAPITAL OUTLAY	147,452	222,250	194,482	232,292
INVENTORIES	11,366,437	10,723,450	11,594,550	12,112,523
TRANSFERS	1,637,733	888,902	848,838	586,292
TOTAL EXPENDITURES	**$21,549,174**	**$21,277,963**	**$21,951,202**	**$23,668,111**
AUTHORIZED POSITIONS	**229**	**229**	**229**	**230**
FULL-TIME EQUIVALENTS	**229.00**	**229.00**	**229.00**	**230.00**

AVG. COST OF CAR/LIGHT TRUCK OIL CHANGE

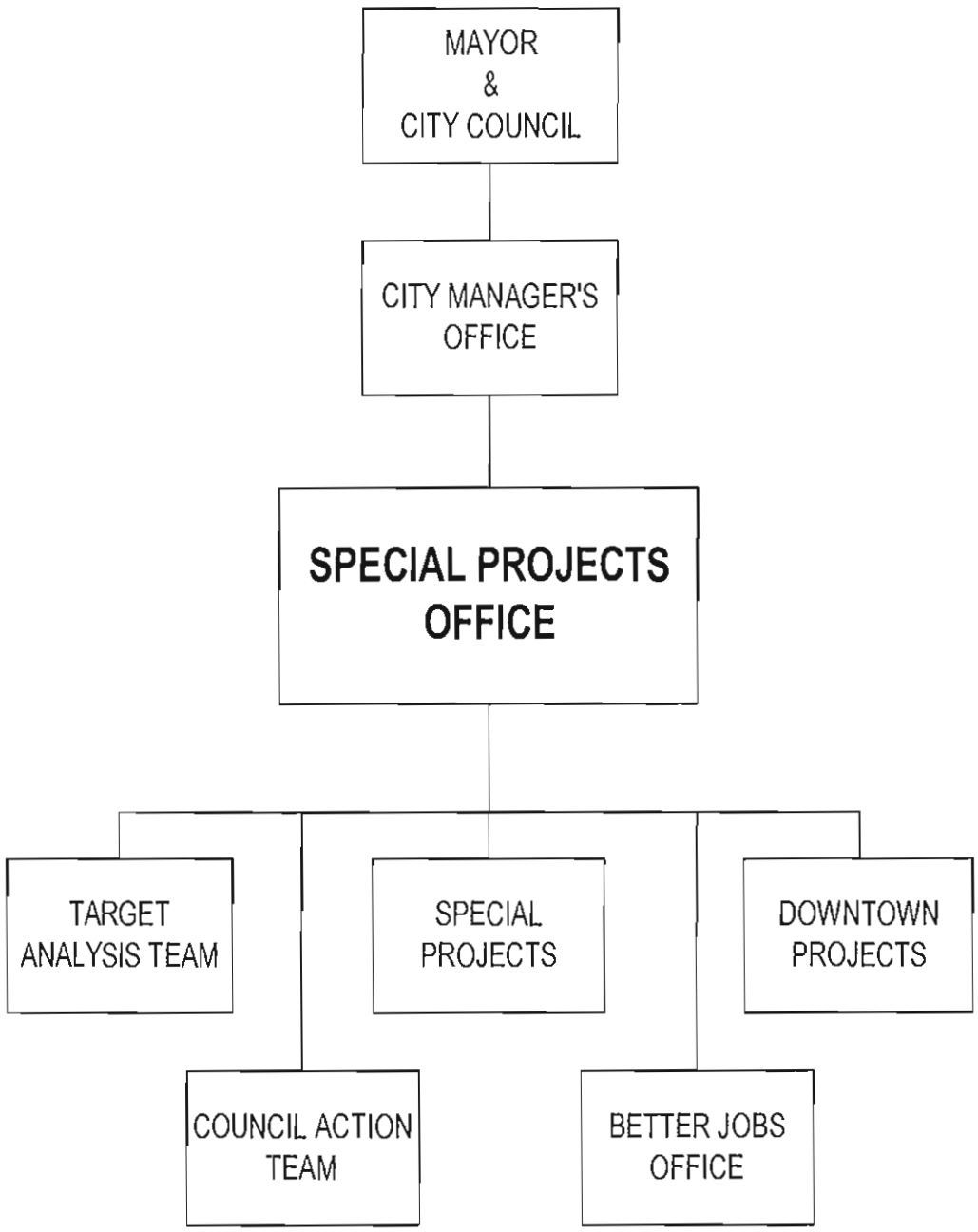


»The cost of an oil change is projected to increase in FY 2001 due to an increase in the price of oil, parts and labor. The City's average is still below the market cost currently estimated at $20.55.

% OF TOTAL DOLLARS AWARDED TO AABE'S, MBE'S AND WBE'S



SPECIAL PROJECTS OFFICE



APPROPRIATIONS BY FUND	FTE	ADOPTED 2000-2001
General Fund	15.00	$1,220,149
Community Development Block Grant	0.00	$2,000,000
Total Funding	**15.00**	**$3,220,149**

SPECIAL PROJECTS

GENERAL FUND

MISSION STATEMENT

The mission of the Office of Special Projects is to coordinate and implement unique and important projects across City Departments and support those departments in their respective goals and objectives.

PROGRAM INFORMATION

The Office of Special Projects is responsible for the coordination and implementation of high priority projects as directed by the City Manager. The department consists of five divisions: Special Projects, Downtown Projects, Target Analysis Team, Council Action Team, and Better Jobs Office. The Special Projects division is responsible for the coordination and implementation of neighborhood urban development with regards to the revitalization of the inner city. The Target Analysis Team division is primarily responsible for providing executive-level support to the City Manager and members of the Management Team and assisting Departments with additional research and analysis for high priority City operational issues and projects. The Downtown Projects division is responsible for overseeing interdepartmental downtown operations issues. The Council Action Team is responsible for providing a point of contact for the Council to better address priority issues and to facilitate communication between the Council members and City Departments. The Better Jobs Office will provide support and oversight to the Better Jobs Initiative implementation within the City organization.

GOALS & OBJECTIVES

Ensure that all CRAG I & II recommendations are implemented
- Assemble an internal task force to review all recommendations
- Develop marketing plan to promote CRAG results

Promote the increase of population inside Loop 410 by 100,000 residents over a ten year period
- Focus efforts on newly identified reinvestment zones and Super Sweep areas
- Implement Incentive Tool Kit
- Create and implement a marketing program for the inner city in conjunction with other stakeholders
- Institute a single point of contact for redevelopment assistance in the inner city

Focus on partnerships with various stakeholders for the revitalization of the inner city
- Begin relationship review program with important stakeholders, including both public and private entities
- Utilize Neighborhood Development Managers to provide assistance tailored to specific inner city projects

Develop a strategy for the preservation and expansion of inner city housing stock
- Implement FEMA Buy-Out Program for houses affected by the October 1999 flood
- Utilize Housing Asset Recovery Pilot Program to rehabilitate houses in the inner city
- Implement Unmet Housing Needs Grant for houses affected by the October 1999 flood but not identified by FEMA Buy-Out Program

Adopt official policy framework for funding decisions
- Implement Housing Services Delivery Review
- Development and implementation of a Housing Master Plan
- Define consistent annual process for distribution of federal entitlements

Establish the Target Analysis Team as an internal resource to the Management Team for high priority issues and projects
- To be accessible and proactive regarding issues facing city government
- To provide rapid analysis and assessment of target issues
- To keep abreast of current local government issues
- To assist departments and act as an internal resource in order to achieve assigned projects

GOALS & OBJECTIVES CONTINUED

Provide the Management Team and City organization with innovative options and analysis to improve the efficiency and effectiveness of the delivery of services

- To develop innovative options, analysis and review
- To utilize local government best practices

Establish the Council Action Team to respond to the increase in demand for services and citizen complaint resolution

- To provide an accountable point of contact for the Council to better address priority service delivery issues
- To facilitate communication between the Council members and City Departments
- To proactively identify, address and resolve community and neighborhood issues and concerns
- To enhance existing service delivery systems

Establish the Better Jobs Office to provide senior executive-level oversight of Better Jobs Initiative Implementation within the City organization

PROGRAM CHANGES

- **IMPROVEMENTS** **$704,109**

BETTER JOBS/EDUCATION - ADD BETTER JOBS OFFICE

This ***improvement*** provides funding for one Senior Management Analyst position and one Executive Secretary position to provide oversight and support to the Better Jobs Initiative implementation within the City organization. The cost for this improvement in FY 2001 will be $80,232. The cost for this improvement in FY 2002 totals $94,726.

CRAG - DEVELOP A HOUSING MASTER PLAN & ANNUAL HOUSING SUMMIT

This ***improvement*** provides funding for the creation of a Housing Master Plan and Annual Housing Summit which will guide the use of City resources for housing and consolidate policies regarding housing in San Antonio. The Annual Housing Summit will provide an opportunity for housing providers and representatives from housing-related agencies to come together to discuss current issues and lay the foundation for a Housing Master Plan. Funding of this program change will provide consulting services to analyze current housing needs and available resources to create a Housing Master Plan. The cost for this improvement in FY 2001 will be $200,000 which includes one-time costs of $100,000.

CRAG - INNER CITY HOUSING REHABILITATION INITIATIVE

This ***improvement*** provides a match of $100,000. This match provides funding for a pilot program for inner city housing rehabilitation. These funds will be utilized to renovate homes and attract mixed-income families to the inner city. Through a housing recovery program, the City will obtain homes scheduled for demolition and renovate on them. These homes will then be available for resale through a partnership with the San Antonio Housing Trust Foundation and the Fannie Mae Property Disposition Center. After the fees, closing costs and repair costs are deducted from the sale price, the remaining proceeds are returned to the City. The cost of this improvement in FY 2001 totals $100,000.

PROGRAM CHANGES CONTINUED

OTHER IMPROVEMENTS - ADD FIVE COUNCIL ACTION OFFICERS

This ***improvement*** provides five Council Action Officers for twelve months to create a Council Action Team. The Council Action Team provides an accountable point of contact for the City Council and facilitates communication between the Council members and City departments. Each Officer will be assigned two Council Districts and receive direct calls for assistance from Council members and Council aides. The Officers will assist in proactively anticipating problems and creatively resolving issues within their respective sectors. The FY 2001 cost of this improvement totals $323,877.

GENERAL FUND EXPENDITURES BY CHARACTER

	ACTUAL FY 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$48,323	$414,111	$403,150	$808,766
CONTRACTUAL SERVICES	16,237	23,193	35,675	385,959
COMMODITIES	1,511	5,625	8,430	23,810
OTHER EXPENDITURES	0	1,830	1,830	1,614
CAPITAL OUTLAY	12,885	0	4,000	0
TOTAL EXPENDITURES	**$78,956**	**$444,759**	**$453,085**	**$1,220,149**
AUTHORIZED POSITIONS	**7**	**7**	**7**	**15**
FULL-TIME EQUIVALENTS	**7.00**	**7.00**	**7.00**	**15.00**

Other Appropriations

	ACTUAL 1998-1999	ADOPTED 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
Accrued Annual, Personal and Sick Leave	$520,533	$110,350	$410,000	$150,000
Street Lighting Energy Charges	9,035,032	9,017,880	8,995,430	9,294,030
Traffic Signal Light Charges	859,710	885,010	890,702	921,820
Professional Fees	811,389	814,117	751,375	922,752
General Fund Vehicle Replacement Costs	0	0	0	(244,443)
Telephone Customer Service Initiative	(18,619)	0	0	0
Bexar County Detention Contract	6,400	500,000	500,000	500,000
Outside Auditor Contract	239,730	264,500	252,000	263,000
Alarm and Security Services	459,317	490,000	473,860	0
Sales Tax Collection Fees	2,529,455	2,591,200	2,657,546	2,774,539
S.A. City Employee Star Program	23,373	30,000	30,000	30,000
Reserve for Fringe Benefits Adjustments	334,915	256,860	252,594	264,200
Police Assessment Center	103,177	146,050	188,900	150,000
Fire Assessment Center	39,140	160,650	169,500	165,400
Reserve for Salary Adj./ Bilingual Pay	0	5,944,622	153,622	8,591,843
Lease of Office Space	533,283	916,867	915,129	1,783,117
Association Dues	351,781	387,434	352,834	365,596
Downtown Imp. Dist./PID Assessment	200,253	150,500	150,500	75,500
Economic Development Bank CDC	40,000	0	0	0
Economic Development Initiatives	34,791	60,000	60,000	365,482
SAHA Lighting	6,483	7,200	6,970	6,610
Palo Alto Pool Maintenance	49,000	0	0	0
City Council City Hall & Constituent Offices Reserv	0	43,500	43,500	342,157
City Council Admin. Asst./Cont. Fund Reserve	0	0	0	403,326
Council Chamber Operations & Maint.	0	30,130	30,130	30,130
City Council Admin. Assistants	12,524	0	0	0
Bexar Appraisal District	1,791,885	1,808,795	1,885,872	1,914,160
TOTAL	**$17,963,551**	**$24,615,665**	**$19,170,464**	**$29,069,219**

♦ **Accrued Annual, Personal & Sick Leave** **$150,000**

This amount represents the General Fund portion of FY 2001 estimated liability for payment of accrued annual, personal and sick leave.

♦ **Street Lighting Energy Charges** **$9,294,030**
♦ **Traffic Signal Light Energy Charges** **$921,820**

These budgets provide for the energy costs of the traffic signals and the energy costs and equipment amortization of street lighting.

♦ **Professional Fees** **$922,752**

This budget provides for fees paid ($33,090) to arbitrators to conduct hearings arising from grievances filed under the collective bargaining agreements with the San Antonio Police Officers Association and the San Antonio Professional Firefighters Association. The City Manager's Management Assistant program is also funded in this activity. The budget also includes fees paid for language skills testing to determine employee eligibility for monthly language skills pay. Funding to meet a mandated expense to support establishment of a commissary for firefighters as called for in the City's collective bargaining agreement with the firefighters is also included ($185,000).

♦ **Vehicle Replacement Cost Savings** **($244,443)**

This amount represents projected savings in FY 2001 to the General Fund for increasing the replacement cycle of civilian City vehicles by three months.

♦ **Bexar County Detention Contract** **$500,000**

The amount represents the payment by the City to the Bexar County Jail for housing Class C Misdemeanor violators after magistration.

♦ **Outside Auditor Contract** **$263,000**

This budget provides for the independent audit of the City's financial records.

♦ **Sales Tax Collection Expense** **$2,774,539**

This budget contains the estimated administrative fee charged by the State Comptroller for collection of the local sales tax. The amount is two percent of the anticipated revenues for FY 2001. In addition, the City contracts with a local law firm to collect delinquent property taxes.

♦ **S.A. City Employee Star Program** **$30,000**

This budget includes funding for the S.A. Star Program which recognizes outstanding performance by City employees. This program provides an important opportunity for management to recognize superior performance on the part of employees, and also provides the kind of reward and recognition that is necessary to motivate employees to continue to provide excellent service to the citizens of San Antonio. Award recipients receive a one-time bonus of $200 plus a number of commemorative gifts.

♦ **Reserve for Fringe Benefits Adjustments** **$264,200**

This budget includes the annual requirement under state law for the City to fund annual cost-of-living increases for pre-1971 retired police officers and firefighters. A reserve amount is also included to offset potential additional liabilities for unemployment compensation.

♦ **Police and Fire Promotional Assessment Centers** **$315,400**

Under the terms of the respective 1995 collective bargaining agreements with the San Antonio Police Officers Association and the San Antonio Professional Firefighters Association, validated examinations and assessment centers must be used as part of promotional examinations for certain positions. Under these agreements, the services of outside consultants must be acquired to prepare validated promotional examinations and administer the assessment centers.

♦**Reserve for Salary Adjustments** **$8,591,843**

This amount includes funds to support General Fund implementation of the Budget's employee compensation package for FY 2001. In recent months, many standards for hourly wages have been discussed in the community which would allow an individual to support a family of four at just above the poverty level. This rate has been referred to as the "Living Wage" According to the federal government, an hourly rate of $8.25 per hour, or $17,160 per year, meets the Living Wage standard. To this end, the Budget includes $1.585 million in the General Fund in added resources to bring employees who make less than the Living Wage up to the $8.25 per hour wage rate. In order to address the wage compression which will occur by bringing all employees to at least the $8.25 per hour wage rate, the Budget also recommends implementation of a market adjustment to be implemented as follows: those persons in salary ranges less than or equal to $17,160 will receive a four percent increase and those persons in salary ranges above $17,160 will receive a three percent increase, and Executive Team members will receive a two percent increase. The Budget includes $3 million in the General Fund to implement the market adjustment. A one-time incentive payment based on superior performance for outstanding employees is also included in the Budget. The Budget includes $3.3 million in the General Fund to support this payment. This amount is calculated based on a one time payment equal to a 3% of each employee's annual salary and benefits. Based upon performance evaluated by each Department Head, the amount of the one-time award will vary with some employees getting more than 3%, some getting less and some not receiving any payment. Performance pay will be distributed to eligible employees beginning April 2001.

♦ **Lease of Office Space** **$1,783,117**

This budget consolidates the annual space rental of several General Fund departments, including Police, Internal Review, Health, and Community Initiatives. Also included in this amount is $1.115 million for a full year's rental costs for a new one-stop development services facility.

♦ **Association Dues** **$365,596**

This amount provides for the annual membership dues for associations to include the Alamo Area Council of Governments ($56,156), Texas Municipal League ($38,476), National League of Cities ($20,784), Austin-San Antonio Corridor Council ($50,000), the U.S. Conference of Mayors ($22,680), Public Technology, Inc. ($27,500), and the Free Trade Alliance ($150,000).

♦ **Downtown Improvement District** **$75,500**

This budget includes $75,500 to cover the City's assessment for participating in the Public Improvement District (PID) for downtown San Antonio approved by the City Council in April 1999.

♦ **Economic Development Initiatives** **$365,482**

The budget includes funds to promote San Antonio as a location for businesses to move or expand their operations. Also included is $305,482 to support the City's negotiations with the Air Force to transfer Brooks Air Force Base (AFB) property to the City and then lease back property and facilities needed for their missions under the Brooks City-Base project. The improvement includes matching funds for the EDA grant, environmental due diligence, roads and grounds assessment, and market analysis of Brooks property, outside legal fees, support for the Brooks Advisory Board, and other potential studies and analytical support.

- **San Antonio Housing Authority Lighting** **$6,610**

This amount will finance the monthly charges assessed by City Public Service for street lighting at four San Antonio Housing Authority (SAHA) projects. These expenditures will be reimbursed by SAHA as per the City's agreement with SAHA.

- **City Council City Hall & Constituent Offices Reserve** **$342,157**

The budgeted amount represents four months of projected Mayor and Council City Hall and Constituent Offices expenses to be held in reserve to support a new City Council term beginning in June 2001.

- **City Council Admin. Asst./Cont. Fund Reserve** **$403,326**

The budgeted amount represents four months of projected Mayor and Council Administrative Assistant and Contingency Fund expenses to be held in reserve to support a new City Council term beginning in June 2001.

- **Council Chamber Operations & Maintenance** **$30,130**

This budget represents the non-personal services costs of supporting the operation of the City Council Chamber and associated equipment. Recurring costs for operating the telephones, fax machines, public address system and copying machines associated with the Council Chamber are included.

- **Bexar Appraisal District** **$1,914,160**

This budget is the estimated City share of the Bexar Appraisal District annual budget for FY 2001. The cost for a participating entity is based on its pro-rata share of the most recent prior year actual overall tax levy.

- **Mexico City CASA Office Finish-Out** **$20,000**

The Adopted Budget includes $20,000 to provide for renovations necessary because of the potential relocation of the CASA Mexico City program office.

- **Southwest Multi-Service Center Plan** **$100,000**

The Adopted Budget includes $100,000 to initiate planning efforts for establishing a Southwest Multi-Service Center in the southwest portion of San Antonio. The proposed Multi-Service Center would be designed to the model of other City multi-service centers which provide a variety of services.

- **Housing Rehabilitation Waiting List** **$400,000**

The Adopted Budget includes $400,000 in one-time funding to address the housing rehabilitation waiting list.

- **Information Technology Additional/Replacement Equipment** **$908,346**

The Adopted Budget includes $908,346 to meet Information Technology equipment requirements in General Fund departments.

- **Kelly Redevelopment: Air Cargo & Aircraft Maintenance Expansion Project** **$1,150,000**

The Adopted Budget includes $1,150,000 in one-time funding to support air cargo and aircraft maintenance-related redevelopment efforts at Kelly Air Force Base. To demolish unusable warehouse structures at Kelly and to allow for access to the ramp, $1 million will be made available to the Greater Kelly Development Authority. Additionally, $150,000 is budgeted to initiate design and engineering for the realigned roadway at Kelly.

- **Additional Year Funding: Council One-Time Projects** **$4,400,000**

The Adopted Budget contains $4.400 million as an additional year's funding for City Council One-Time Projects. The amount set aside in FY 2001 for the Mayor and each Council District is $400,000 which reflects an adjustment over the FY 2000 amount of $350,000.

GENERAL FUND TRANSFERS

	ACTUAL 1998-1999	ADOPTED 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
Actuarial Report	$0	$14,000	$14,000	$14,000
Transfer to Public Health Spt. Fund/Animal Fund	0	0	0	182,000
Criminal Justice Grant Projects	155,276	38,022	38,022	38,022
Retired Employees Health Insurance Program	2,243,900	2,243,900	2,243,900	2,243,900
Diez y Seis Celebration	15,000	15,000	15,000	15,000
Streets Maintenance & Improvement Fund	28,395,962	27,527,539	27,527,539	29,489,829
Emergency Medical Services Fund	23,673,720	25,607,375	25,043,347	25,658,207
Parking Facilities Fund	309,443	321,932	317,178	343,606
Arson Information Reward Program	500	500	500	500
CASA San Antonio (Hotel/Motel Fund)	156,243	301,851	325,925	306,668
COPS AHEAD Federal Grant Match	-66,220	0	0	0
Auto Theft Prev. Grant Match (REACT)	313,272	326,394	326,394	390,950
Transfer to Building Maintenance Fund	0	0	0	407,603
Capital Improvements Reserve Fund	286,012	1,396,012	1,396,012	559,012
Martin Luther King, Jr. Celebration	15,000	15,000	15,000	15,000
Transfer to International Center Fund	46,343	53,721	54,386	34,002
Transfer to SALDC	45,000	45,000	45,000	45,000
Transfer to Fire Ladder Truck Buy-In Project	0	0	0	615,000
COPS Universal Hiring Grant	0	1,085,523	1,086,023	2,013,386
COPS MORE Grant	0	112,666	49,055	177,209
Selective Traffic Enforcement Projects	0	5,663	5,663	5,663
Transfer for Wolff Stadium Support	137,176	0	0	0
Transfer to MPO Projects	1,649,756	0	0	0
Transfer to Fire Capital Project	0	30,000	30,000	0
Transfer to Inf. Svcs. Fund/GIS Program	0	0	0	735,493
Transfer to Purchasing Fund	0	0	10,787	14,524
E-Rate Telecom Act	44,000	0	0	0
Support Services - Van	14,564	0	0	0
Mitchell (Probandt to Presa) - Grant	84,278	0	0	0
Public Health Support	85,566	0	0	0
Uniform Employee Benefits	400,000	0	0	0
Market Square Paving	26,000	0	0	0
One Stop Development	23,500	0	0	0
Aviation Industry Strategy	15,000	0	0	0
Public Safety Radio System	3,338,446	0	0	0
Public Safety Comm Center	504,730	0	0	0
Traffic Signal (97-98)	111,006	0	0	0
New Financial System	300,000	0	0	0
Transfer to Metro SA Comp. Nutrition Prog. (FY 94)	34,853	0	0	0
Transfer to Early Interv. for Women In Dom. Violence	4,394	0	0	0
Transfer to Flood Control	2,336	0	0	0
Transfer to UTSA Biotechnology Center Match	0	0	0	913,600
Transfer to Human Development Fund (Net)	2,077,008	3,035,730	3,035,730	3,228,932
TOTAL	**$64,442,064**	**$62,175,828**	**$61,579,461**	**$67,447,106**

♦ Actuarial Report **$ 14,000**

This amount provides the City's share of the cost of the annual study of fire and police pension system in keeping with Generally Accepted Accounting Principles (GAAP) requirements.

♦ Public Health Support Fund/Animal Control **$182,000**

The Health Department's Animal Control Division is currently supported out of the Public Health Support Fund. Revenues generated by the Animal Control Division through the assessment of license fees and the provision of various services have been insufficient to sustain current Animal Control operations, despite efforts to increase revenues begun in FY 1996. In FY 1996, revenues were projected at $545,000 and expenditures at $519,020. Unfortunately, revenues have not met expectations as can be seen in revenues and expenditures projected for FY 2000. Projections in FY 2000 for revenues from the program are $322,863 and $634,676 for expenditures. In order to work toward making the Animal Control program more cost efficient, funding for a consultant ($35,000) has been placed in the Health Department's Budget to evaluate existing City services, community needs and revenue requirements, and to make recommendations for modifications to the City's Animal Control services, revenue structures and facilities to meet those needs. Results from the study are expected in FY 2001. As an interim measure, to ensure that the current level of Animal Control operations can be maintained into FY 2001, the Budget includes a one-time transfer of $182,000 from the General Fund to the Public Health Support Fund.

♦ Criminal Justice Grant Projects **$38,022**

This amount provides the local match funds required for grants received through the State Criminal Justice division. Projects to be funded address crime prevention and increased security programs, juvenile programs, and other programs for law enforcement training and system improvement.

♦ Retired Employees Health Insurance Program **$2,243,900**

This transfer to the Employee Benefits Fund is required to fund the costs of providing medical benefits to civilian retirees.

♦Diez y Seis Celebration **$15,000**

This appropriation provides support to the Diez y Seis de Septiembre holiday celebrations throughout the community.

♦ Streets Maintenance and Improvement Fund **$29,489,829**

This transfer provides the estimated General Fund requirement necessary to support the Streets Maintenance and Improvement Fund.

♦Emergency Medical Services Fund **$25,658,207**

The budget for this account represents the General Fund subsidy required to support operations of the Emergency Medical Services System.

♦Parking Facilities Fund **$343,606**

These funds provide the General Fund subsidy required to support operations of the parking meter enforcement activity which is budgeted in the Parking Fund.

♦Arson Information Reward Program **$500**

This transfer budget was established by City Ordinance # 77174 as an arson information reward account with a minimum of $250 for information leading to the conviction of any person(s) who commit arson in the City. The additional $250 added to the original amount is to comply with the State requirements that arson reward programs be funded at a minimum of $500.

♦CASA San Antonio Program **$306,668**

This transfer is the General Fund contribution for the funding of the CASA San Antonio Program which currently provides staff support for offices located in Mexico City, Guadalajara, and Monterrey. These offices are responsible for promoting economic development and tourism for San Antonio. In addition to the General Fund contribution, primary support for this program comes from the Hotel/Motel Occupancy Tax Fund.

♦ REACT Automobile Theft Prevention **$390,950**

This transfer represents the General Fund contribution for the REACT Automobile Theft Prevention Grant program administered by the state.

♦ Building Maintenance Fund **$407,603**

The Budget recommends the establishment of a Building Maintenance Internal Services Fund in FY 2001. This fund is to be managed by the Building Maintenance Division of the Public Works Department. The purpose of the new fund is to pool the resources currently expended by various General Fund departments into a single fund in order to regularly fund the proper maintenance and improvements of specified City facilities. In FY 2001, the fund will support maintenance activities in 22 City facilities. Growth in the number of facilities supported will be reexamined in subsequent fiscal years. The budgeted amount represents a transfer for building maintenance supplies inventory for the new fund.

♦Capital Improvements Reserve Fund **$559,012**

This transfer to the Capital Improvements Reserve Fund is to finance one-time capital projects and deferred maintenance. The Capital Improvements Reserve Fund is designed to improve the financial flexibility of the Capital Improvements Program and minimize the impact of project shortfalls on the operating budget.

♦Martin Luther King, Jr. Celebration Project **$15,000**

This appropriation continues the support of the Martin Luther King, Jr. Memorial City/County Commission to plan and coordinate a week-long celebration honoring the memory of Martin Luther King, Jr.

♦ International Center Fund **$34,002**

The transfer supports the operation of the International Center which houses the Convention & Visitors Bureau and the International Affairs Department.

♦San Antonio Local Development Corporation **$45,000**

This transfer supports the operations of the San Antonio Local Development Corporation, a City-operated agency which loans capital to small businesses.

♦ Fire Ladder Truck Buy-In Project **$615,000**

The Fire Master Plan recommends the setting aside of funds over a period of years to build up resources for the eventual replacement of 11 ladder trucks from FY 2006 through FY 2009. Eleven trucks purchased in FY 1988 are scheduled to be replaced in FY 2006, under the normal timeframe for ladder truck replacement. No replacement funds have been allocated in the vehicle replacement fund for the 11 trucks. The amount of funds to be set aside in FY 2001 is equivalent to the value of one replacement ladder truck, representing the first year of the funding set aside proposal. The Master Plan recommends that $615,000 be set aside each year in FY 2001 through FY 2005. This will provide replacement funds to purchase five trucks in FY 2006. The Master Plan proposes that one-time resources be found in FY 2006 to acquire two additional trucks (over the five acquired with set-aside funds) with the remaining four trucks to be acquired over the subsequent three years, FY 2007 through FY 2009.

♦COPS Universal Hiring Grant **$2,013,386**

In view of the success of the SAFFE program, the Budget includes funding for $2.013 million for the required match to the federal Universal Hiring Program. The grant program funds up to $75,000 per officer over a three-year period. The grant match dollars fund the equipment, overtime and employee benefits not funded by the grant program. The City has used the program to add uniformed positions since FY 1999.

♦COPS MORE Grant **$177,209**

This amount covers the City's match obligation to the COPS MORE federal grant program to support the 11 expediter positions that were added to the Police Department in FY 1999.

♦Selective Traffic Enforcement Projects **$5,663**

The Texas Department of Transportation provides grants for (1) statistical tracking of traffic accidents (TRASER program), and (2) enhanced overtime enforcement of driving while intoxicated (DWI) traffic laws during holiday periods (Holiday STEP grant). The City's $5,663 in matches to these grants cover expenses not supported by the grant programs.

♦ Information Services Fund/GIS Program **$735,493**

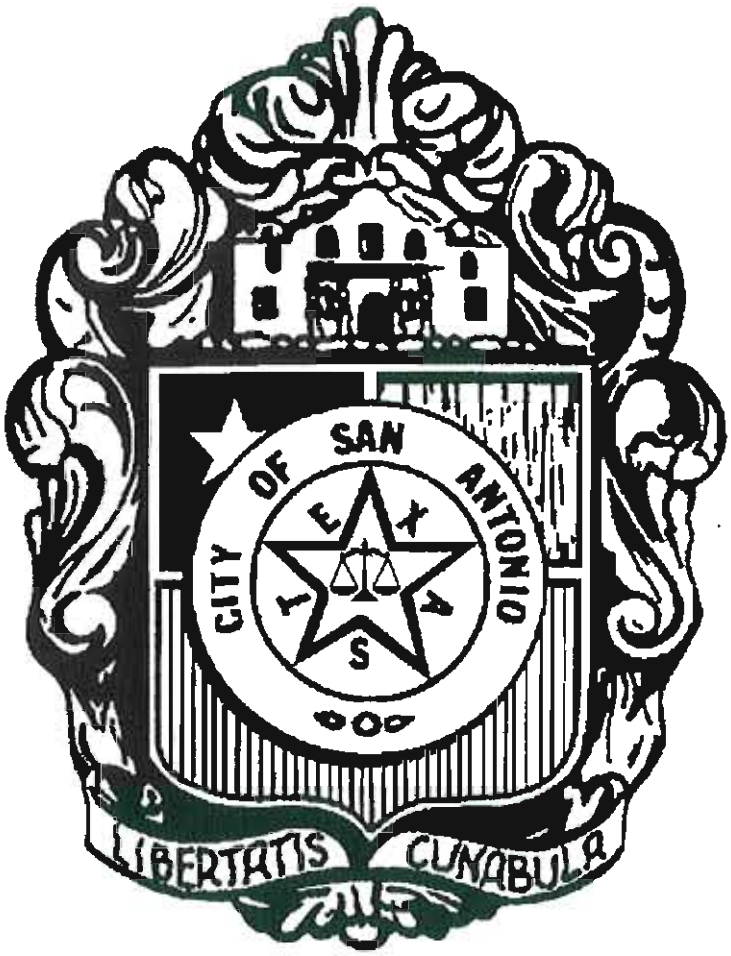
The Budget recommends the addition of $735,493 resources for centralized management of the City's GIS and Knowledge Management capabilities. GIS provides numerous computerized mapping applications in support of various City departments such as Planning, Police and Public Works. Knowledge Management is a concept under which City automated data in support of GIS and other City applications will be centrally stored and shared in a common data base structure or "data warehouse" to facilitate cross-departmental data analysis. The improvement will acquire software and hardware to enhance and centralize the City's GIS, and acquire and implement Knowledge Management capabilities. The improvement also provides resources to create five positions in the Information Services Department to begin the acquisition, installation and programming of hardware and software necessary to build a centralized Knowledge Management-based infrastructure for GIS data.

♦ UTSA Biotechnology Center Match **$913,600**

This transfer of $913,600 will serve to generate a $1 million match from the City for the UTSA Biotechnology Center. The University is seeking community matches for construction of a Biotechnology Center at the UTSA 1604 campus which would work as an integral component of the San Antonio Technology Accelerator Initiative (SATAI). In addition to the $1 million in investment resources allocated for the SATAI in the Budget, this additional $1 million will serve to leverage $4 to $9 million from the private sector. The $1 million would be obtained by setting aside $913,600 as an added FY 2001 Budget expenditure in an interest bearing account and accumulate to $1 million over 18 months. In addition to the private sector and City's contribution, a total of $35 million is planned to be allocated from the Permanent University Fund.

♦ Human Development Fund **$3,228,932**

The Human Development Fund was established in FY 98 to initiate a separate accounting of City expenditures which support training, education, social and support services to disadvantaged residents. The amount shown here represents three General Fund-funded grant matches to be made from the fund. First, the budget includes a $1.89 million grant match to the Comprehensive Nutrition Program. Second, the budget amount includes a $1.2 million match to the Child Care Management Services (CCMS) program. Finally, the budget includes $140,987 in grant match to the Supportive Services for the Elderly Program.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

CONTRIBUTION TO GENERAL FUND DELEGATE AGENCIES

The Adopted Budget for FY 2001 continues the City's strong commitment to strengthening long-term economic viability in San Antonio through investment in human capital development. The Adopted FY 2001 budget includes a 3% inflationary adjustment of $130,000 which brings the total amount for Delegate Agencies to $6,399,494. The City of San Antonio's delegate agency funding priorities support strategies that facilitate children, families, and seniors achieving economic self-sufficiency, healthy lifestyles, and full community participation. Specifically, the FY 2001 budget concentrates funding on those strategies that promote long-term workforce development through early childhood education and family strengthening, school completion, job training and adult literacy. In addition, the City will continue to support the community safety net through investment in elderly and disabled services, emergency assistance, and family counseling. This budget will provide partial funding for 41 programs through 34 delegate agencies. The Department of Community Initiatives, Parks and Recreation, and Housing and Community Development each administer portions of the delegate agency budget.

The City of San Antonio is committed to targeting resources to efforts that improve quality of life for the community. A highly skilled and educated workforce attracts business and economic development. To this end, delegate agency investments will build on the energy generated through the Better Jobs Initiative and the Better Jobs Report to City Council, June 2000. The overarching goal of Better Jobs is to foster economic growth and develop human capital to create a more diverse economy, better employment opportunities and better paying jobs. From early childhood education to adult job skills training, Better Jobs focuses on collective strategies that will lay the foundation of San Antonio's 21st century economy.

In addition, human development efforts will focus on needs identified through the Community Revitalization Action Group (CRAG) and the 1999 Community Assessment of Needs and Services. The results of these initiatives also helped guide the funding priorities in the delegate agency selection process and will be used to promote comprehensive and coordinated human development in San Antonio.

The overall goal of the City's human development plan is to more efficiently and effectively provide quality services that impact community indicators, identified levels of distress in the community, and gaps in service. To ensure quality standards, progress will be continuously assessed through monitoring of established performance measures. Performance will be measured by outcomes and results produced. In addition, the administering Departments will strengthen strategic partnerships with other community funders, community based service providers, and residents. It is the City's vision that implementation of this plan will improve quality by enhancing accountability and expanding partnerships with these agencies to address community needs in an integrated manner. The programs funded in this budget specifically compliment the direct services offered by City Departments and other human service providers in San Antonio.

GENERAL FUND DELEGATE AGENCY
FY 2000-2001

SERVICE CATEGORIES	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000-2001
Early Childhood Education, Quality Improvements and Family Strengthening				
Avance Even Start Family Literacy*	$ -	$ -	$ -	$ -
Avance Parent Education Program	307,929	314,901	314,901	339,499
Blessed Sacrament Academy	-	-	-	-
Family Service Association	-	100,000	100,000	128,799
Healthy Families - STAR	-	19,042	19,042	-
Healthy Families Parent Education	-	45,506	45,506	51,585
Healthy Families Teen Parent	46,652	68,646	68,646	70,112
Jewish Community Center*	21,000	-	-	-
MAUC - Family Ther. Center	142,385	-	-	-
MAUC - La Escuela	-	-	-	35,747
San Antonio Urban Ministries*	55,000	-	-	-
YMCA San Antonio & Hill Country	29,733	-	-	-
YWCA - of San Antonio	31,299	-	-	-
YWCA - Parents and Chil. Together	-	33,280	33,280	52,312
Total Early Childhood Ed.	**$ 633,998**	**$ 581,375**	**$ 581,375**	**$ 678,054**
School Completion				
Big Brothers and Sisters	$ 20,836	$ 24,000	$ 24,000	$ 24,513
Boys and Girls Clubs	52,345	58,500	58,500	76,073
Communities in Schools	-	89,027	89,027	-
Ella Austin Community Center	171,329	171,329	171,329	174,988
Family Service Assoc.	34,245	-	-	-
Good Samaritan Center	50,565	50,565	50,565	160,731
Healy Murphy Center	401,095	415,500	415,500	360,717
Hispanas Unidas	-	-	-	71,495
House of Neighborly Services	-	25,000	25,000	-
JOVEN	49,581	49,581	49,581	50,640
PRESA	43,488	49,000	49,000	50,046
San Antonio Zoo	450,168	450,168	450,168	459,781
U.T.S.A. Prep	9,000	40,500	40,500	40,500
YWCA - Teen Volunteer	44,780	44,780	44,780	45,736
Total School Completion	**$ 1,327,432**	**$ 1,467,950**	**$ 1,467,950**	**$ 1,515,218**
Job Training and Literacy				
City Year**	$ 199,672	$ -	$ -	$ -
City Yr - Cty Heroes & Young Heroes	-	-	-	32,855
Project Quest**	1,115,000	2,000,000	2,000,000	2,553,386
Project Learn to Read-Empow. 2000*	31,000	156,067	156,067	159,400
Total Job Training and Lit.	**$ 1,345,672**	**$ 2,156,067**	**$ 2,156,067**	**$ 2,745,641**
Safety-Net Services				
Catholic Charities	$ 39,806	$ 39,806	$ 39,806	$ 53,429
El Centro del Barrio Child & Adol.	99,775	99,775	99,775	101,906
El Centro del Barrio Frail & Elderly	49,472	49,472	49,472	50,528
Father Flanagan's Boys Town	55,894	55,894	55,894	83,343
Family Violence Prevention	52,086	52,086	52,086	56,814
Jewish Family & Children's Services*	27,000	-	-	60,747
MAUC	219,935	219,935	219,935	188,884
Respite Care	26,909	26,909	26,909	27,484
Roy Maas Youth Alternatives	97,735	27,450	27,450	54,796
St Peter St Joseph	-	-	-	63,562

GENERAL FUND DELEGATE AGENCY
FY 2000-2001

SERVICE CATEGORIES	Actual FY 1998-1999	Revised Budget FY 1999-2000	Estimated FY 1999-2000	Adopted FY 2000 - 2001
Safety-Net Cont.				
Any Baby Can of San Antonio	$ 41,191	$ 50,673	$ 50,673	$ 70,000
Catholic Charities FGP	27,506	27,506	27,506	28,093
Center for Health Care Services	177,959	-	-	-
Christian Senior Services*	32,000	-	-	-
Ella Austin Community Center	79,751	79,751	79,751	81,454
Guadalupe Community Center	17,317	7,317	7,317	-
Helping Hands	28,755	30,000	30,000	30,641
OASIS	15,230	15,230	15,230	24,513
Patrician Movement	100,000	140,000	140,000	-
Rape Crisis Center	-	-	-	71,495
Senior Community Services RSVP	48,547	48,547	48,547	-
Total Safety-Net Services	$ 1,236,868	$ 970,351	$ 970,351	$ 1,047,687
Other				
Avenida Guad. Assoc. Com. Dev.	$ 107,713	$ 107,713	$ 107,713	$ 110,013
Avenida Guadalupe	35,483	35,483	35,483	36,241
Comm. Econ. Rev. Agency (CERA)	-	-	-	71,250
Neighborhood Housing Services	186,969	186,969	186,969	190,962
San Antonio Development Agency	4,336	4,336	4,336	4,429
Total Other	$ 334,501	$ 334,501	$ 334,501	$ 412,894
Agencies Not Applying for Funds				
Children's Magik Theater*	$ 50,000	$ -	$ -	$ -
Downtown Youth Center	50,000	-	-	-
PEEIP	44,273	-	-	-
Wesley Community Center	20,000	7,500	7,500	-
Total Agencies Not Applying	$ 164,273	$ 7,500	$ 7,500	$ -
Total Budget Amount	$ 5,042,744	$ 5,517,744	$ 5,517,744	$ 6,399,494
Less Council One-time Allocation	$ 575,000			
TOTAL	$ 4,467,744	$ 5,517,744	$ 5,517,744	$ 6,399,494

* In Actual 1999 new agency solely funded by One-time Council Allocations (Project Learn to Read, $31,000; Downtown Youth Center, $50,000; Wesley Center, $20,000; San Antonio Urban Ministries, $55,000; Jewish Community Center, $21,000; Jewish Comm. Center Senior Prog. $27,000; Christian Senior Services, $32,000; Children's Magik Theater $50,000; and UTSA PREP program, $9,000)

** In Actual 1999 agency funded with both recurring and one-time Council Allocation (Project Quest one-time $115,000; City Yr one-time $165,000)

AGENCY TITLE: ANY BABY CAN

PROGRAM DESCRIPTION

The program provides short-term crisis intervention services and direct assistance to families with infants or children ages birth to 12 years who are either medically fragile, chronically ill, developmentally delayed, or disabled. The program provides case management to ensurre that clients needs are met directly or by referrals to appropriate agencies in securing early intervention assistance. Support services are coordinated by socail services professional who help families access community resources to meet the special health care needs of their families.

FUNDING SOURCES AND AMOUNTS

(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$41,191	$50,673	$70,000
Total	$41,191	$41,191	$70,000

DELEGATE AGENCY

AGENCY TITLE: AVANCE – SAN ANTONIO, INC.
PARENT - CHILD/BASIC LITERACY & ADVANCED EDUCATION PROGRAM

PROGRAM DESCRIPTION

Avance Parent-Child is a bilingual community based program designed to enhance parenting skills among primarily low-income high risk families, with children three years and younger. Services provided to parents during the nine-month program include classes in parenting, toy making and community awareness. Children participate in age appropriate activities that stimulate their cognitive, social, emotional, and physical abilities. The Literacy component enhances the parent-child education program by providing child care services through four Avance child care providers while parents attend literacy classroom hours at Avance centers conducted by Region XX instructors. Other supportive services include assistance in completing financial aid documents and attending one-to-one counseling sessions related to G.E.D. or college issues. Services are provided at Mirasol, Southside, and Lincoln Heights Courts.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - Parent Child/Basic Literacy	$307,929	$332,401	$339,499
General Fund – Discretionary	0	17,500	0
CCMS General Fund Match – Even Start	0	0	181,323
CSBG[1]	96,000	96,000	96,000
CDBG - School Based Program	20,000	20,000	20,000
Total	$423,929	$448,401	$636,822

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	23	20	21	20
Home visitors	2	2	2	2
Budget Program Services	$307,929	$282,229	$332,401	$263,501
Supportive Outreach Services	$64,542	$74,729	$82,187	$73,172
Output:				
Educational Classroom Hours	27,056	21,570	34,360	20,430
Home Visits	550	506	480	488
Summer Educational. Service	7,725	4,322	0	0
Literacy Classroom Hours	6,285	5,082	5,400	2,545
Supportive Outreach Serv. Units	2,200	3,764	1,800	2,339
Efficiency:				
Cost/Educ. Classroom Hours-Mo.	$8.85	$10.90	$7.25	$7.00
Homevisits/Homevisitors[2]	30	23	30	31
Cost/Literacy Classroom	$48.99	$55.54	$46.17	$46.00
Cost/Supportive Services-Mo.	$29.34	$19.85	$34.25	$33.00
Effectiveness:				
% Parents Complete Curriculum	75%	45%	75%	79%
% Parents Complete College[2]	75%	92%	75%	67%
% Parents Pass First GED test[2]	75%	67%	75%	62%
Unduplicated Clients	400	517	440	524

EXPLANATORY INFORMATION

[1]CSBG funding is over three years.
[2]Overall average.

DELEGATE AGENCY

AGENCY TITLE: **AVENIDA GUADALUPE PLAZA GUADALUPE**

PROGRAM DESCRIPTION

The Plaza Guadalupe is an open area community facility/amphitheater that has been the focal point of the Avenida Plaza neighborhood since being developed in 1984. The program ensures that the surrounding community and non-surrounding community has a safe and motivating area to hold public/private functions. At the same time, the program continues to promote the Plaza Guadalupe as a source of pride for the area and aid in the revitalization of the area. The Plaza is used by the community for a variety of events.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$35,483	$ 35,483	$ 36,241
General Fund - Housing Comm. (Comm. Imp.)	107,713	107,713	110,013
Total	$143,196	$143,196	$143,954

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Amount Budgeted	$35,483	$35,483	$35,483	$35,483
Number of staff	3	3	3	3
Output:				
Number of Events	15	15	15	14
Number of Pro Bono Events	6	7	6	6
Number of Days to Eradicate Graffiti	2	1.5	2	1
Efficiency:				
Average # Business Days to Approve Rental Agreements	1.25	1.5	1.25	1
Effectiveness:				
% of rental agreements reviewed within 2 days.	95%	100%	95%	100%

EXPLANATORY INFORMATION

*This program was transferred from Parks and Recreation to Community Initiatives in FY 98/99.

DELEGATE AGENCY

AGENCY TITLE: AVENIDA GUADALUPE ASSOCIATION COMMUNITY DEVELOPMENT

PROGRAM DESCRIPTION

The Avenida Guadalupe Association is a 501(c)(3) incorporated in December 1979 to assist in the revitalization and attraction of neighborhood businesses to improve economic conditions and living standards of residents and merchants in the AGA neighborhood. Since 1979 the AGA has been given ground lease rights to three city properties: the El Progreso Community Center, three houses known as Artist Studios and the Plaza Guadalupe. The El Parian Market was constructed in 1991 and houses businesses that benefit the community (i.e. adult day care, girl and boy scout programs) and allows area entrepreneurs a chance to start their own business. In 1996 the AGA headed the way to build the San Jacinto Senior Housing Development which provides low income seniors with adequate and affordable housing. Over the past year the AGA has initiated a homebuyer counseling program which addresses all aspects of buying and owning a home. The AGA partnered with UTSA to develop a master plan that will set forth the AGA's goals to the year 2020. The AGA also organizes several cultural community events such as the Diez y Seis activities which ar broadcast throughout the Southwest US.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$107,713	$107,713	$110,013
Total	$107,713	$107,713	$110,013

AGENCY TITLE: BIG BROTHERS AND SISTERS MENTORING

PROGRAM DESCRIPTION

The program fosters emotional stability and growth in children and youth, ages seven to seventeen, who come primarily from single parent homes, by matching the youth with carefully screened adult volunteers to provide companionship and friendship through a positive adult role model that the child may not otherwise have in his or her life. Professional caseworker staff assess children, screen volunteers, establish relationships and provide ongoing support.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$20,836	$24,000	$24,513
Total	$20,836	$24,000	$24,513

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	6	6	8	8
Output:				
Number of Volunteer Hours	28,260	30,866	28,260	18,585
Number of Matches	400	465	400	466
Number of Training Hours	1,000	737	1,000	543
Efficiency:				
Cost of Volunteer Hours	$145,539	$158,961	$145,539	$95,517
Effectiveness:				
% Improved Social Competition	80%	93%	80%	55%
% improving in caring (new)	N/A	N/A	80%	51%
% improving in confidence (new)	N/A	N/A	85%	82%
Unduplicated Clients	650	674	650	453

DELEGATE AGENCY

AGENCY TITLE: BOYS & GIRLS CLUB OF SAN ANTONIO
POSITIVE YOUTH DEVELOPMENT

PROGRAM DESCRIPTION

The program provides youth, ages 13 to 18, the opportunity to engage in diverse activities with adults, peers and family members. Program activities include, goal setting, structure educational enrichment, tutoring, technological skills development and job/career preparation.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$52,345	$58,500	$76,073
YO GRANT	0	0	70,000
CSBG*	41,000	42,555	44,200
CDBG Public Service	0	352,500	0
CDBG Facilities	0	25,000	0
Total	$93,345	$478,555	$190,273

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of staff	27	23	28	29
Output:				
Number of youth served	36,000	63,000	36,000	54,767
Number of computer lab hours	1,800	3,857	1,800	9,635
Number of collaborative youth projects	10	13	10	12
Efficiency:				
Cost per youth service unit	$26.78	$54.73	$28.15	$10.87
Average youth served per staff	188	311	167	425
Effectiveness:				
% of club member progressing	95%	98%	95%	97%
% of club members reflecting a letter grade improvement	60%	37%	60%	63%
Unduplicated Clients	2,000	3,132	2,750	1,980

EXPLANATORY INFORMATION

*Final FY 2001 CSBG funding recommendations are pending.

DELEGATE AGENCY

AGENCY TITLE: CATHOLIC CHARITIES, ARCHDIOCESE OF SAN ANTONIO, INC.
FOSTER GRANDPARENTS PROGRAM

PROGRAM DESCRIPTION

The Foster Grandparent Program recruits low income adults, 60 years or older, as direct care providers to provide individual attention and care to children who reside at the Children's Shelter of San Antonio during periods of family crisis. In addition, four Foster Grandparents assisted the Teen Day Care Center. The eight Foster Grandparents receive a modest stipend.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund			
- Foster Grandparent Program	$27,506	$27,506	$28,093
Total	$27,506	$27,506	$28,093

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of volunteers	8	6	8	7.4
Stipend budget	$21,320	$15,182	$21,320	$14,757
Output:				
Volunteer Service Hours	7,968	4,672	6,032	4,828
Service Days	2,004	1,168	2,004	1,136
Children Served	192	238	192	190
Training Hours	384	268	384	252
Efficiency:				
Average # of unduplicated children per grandparents	2.0	4.0	2.0	2.0
Average # of volunteer hours per grandparent	63	67	63	70
Effectiveness:				
% Grandparents indicate program has positive influence	90%	100%	90%	100%
Unduplicated Clients	180	157	180	108

DELEGATE AGENCY

AGENCY TITLE: CATHOLIC CHARITIES, ARCHDIOCESE OF SAN ANTONIO, INC.
RETIRED SENIOR VOLUNTEER PROGRAM (R.S.V.P.)

PROGRAM DESCRIPTION

This program recruits and places retired persons, 55+ years, in San Antonio areas in volunteer assignments that address social and economic problems facing the City. RSVP provides over 3,000 volunteers per year to non-profit charitable or governmental agencies and groups. The direct service is beneficial and useful to both senior citizens and the organizations served.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – RSVP	$48,547	$48,547	$53,429
Total	$48,547	$48,547	$53,429

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Inputs:				
Budget for stipends	$9,115	$9,179	$6,555	$5,224
Number of work stations	240	256	240	259
Number of volunteer enrollment	2,850	3,089	2,850	2,251
Outputs:				
Volunteers recruited	3,500	3,727	3,550	3,385
Volunteer hours provided	700,000	708,126	700,000	477,385
Efficiencies:				
Average # of hours per volunteer	28	31	28	31
Cost savings	$3,605,000	$3,646,849	$3,708,000	$2,461,058
Effectiveness:				
% of clients in target area recruited	90%	100%	90%	100%
% of volunteers resp. prog. Provides meaningful role	90%	97%	90%	100%
Unduplicated Clients	3,500	3,727	3,550	3,385

DELEGATE AGENCY

AGENCY TITLE: **CITY YEAR, INC.**
CITY HEROES AND YOUNG HEROES

PROGRAM DESCRIPTION

The City Heroes/Young Heroes program fosters active participation in character development, management, implementation of services, reflection and evaluation of community service projects. City Heroes/Young Heroes participants will develop personal goals, life skills and self-esteem as they experience the Character and Leadership Skills curriculum. City Heroes/Young Heroes participants will have a successful experience of community activism and empowerment as they are mentored by City Year corps members.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI: City Heroes & Young Heroes	$0	$0	$32,855
General Fund DCI: Youth Be Safe!	34,672	0	0
General Fund – DCI (Discretionary) Closing the Digital Divide	65,000	20,000	0
General Fund – DCI (Discretionary) Environmental Education and Stewardship	100,000	0	0
CDBG	0	70,000	0
Youth Opportunity Grant: Elem. Ed. Program	0	0	201,557
Youth Opportunity Grant: City Heroes & Y. Heroes	0	0	64,335
Total	$199,672	$90,000	$ 298,747

EXPLANATORY INFORMATION
This is a newly funded program.

AGENCY TITLE: COMMUNITY ECONOMIC REVITILIZATION AGENCY

PROGRAM DESCRIPTION

The Community Economic Revitalization Agency (CERA) is a non-profit corporation located and operating in the City's eastside. Program dollars will provide administrative support to the Community Economic Revitalization Agency (CERA). CERA's mission is to lead the effort in revitalizing and redeveloping the Eastside through capital improvements, real estate rehabilitation, neighborhood development, and business attraction and retention.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	0	0	$71,250
Total	0	0	$71,250

DELEGATE AGENCY

AGENCY TITLE: EL CENTRO DEL BARRIO
ACTIVITY CENTER FOR THE FRAIL AND ELDERLY

PROGRAM DESCRIPTION

This program provides a bilingual/bicultural elderly day care in which low-income elderly persons 60 years or older, who are physically and mentally frail or incapacitated engage in supervised socialization, recreation and educational activities that promote social and physical functioning and emotional well being. This program is located on the south side of San Antonio. The program is open Monday through Thursday.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - Frail & Elderly	$ 49,472	$ 49,472	$ 50,528
General Fund - CATC	99,775	99,775	101,906
CDBG - Revitalization/Economic Development	120,000	0	0
Total	$269,247	$149,247	$152,434

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Direct Service Staff	3	3	3	3
Output:				
Attendance Units	4,416	3,674	4,416	2,576
Meals	5,250	5,202	5,250	3,749
Activity Units	11,136	10,470	11,136	7,327
Health Screenings & Immunizations	336	423	336	294
Efficiency:				
Avg. # Clients Served per day	25	18	25	19
Effectiveness:				
% Clients/families indicating isolation/ pre-institute. Avoidance	85%	98%	85%	100%
Unduplicated Clients	48	106	48	30

DELEGATE AGENCY

AGENCY TITLE: EL CENTRO DEL BARRIO
CHILD AND ADOLESCENT THERAPEUTIC COUNSELING
(CATC)

PROGRAM DESCRIPTION

This program provides, clinical evaluations and therapeutic services to low-income children and adolescents, ages three to seventeen, and their families, who are experiencing emotional and mental health problems. A team of professional mental health staff provides bicultural/bilingual individual and group counseling services and work to alleviate the emotional problems of these clients.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - CATC	$ 99,775	$ 99,775	$ 101,906
General Fund - Frail & Elderly	49,472	49,472	50,528
CDBG - Revitalization/Economic Development	120,000	0	0
Total	$269,247	$149,247	$152,434

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	7	7	8	7
Outputs:				
Counseling Hours	3,840	3,871	3,840	3,352
Treatment Plans	500	505	500	473
Supportive Units	1,200	1,480	1,200	1,245
Efficiency:				
Avg. # Counseling Hours per Social Worker II[1]	80	95	80	62
Effectiveness:				
% Reflecting favorably on Quality of Care	85%	92%	85%	100%
Unduplicated Clients	1,129	1,119	1,129	773

EXPLANATORY INFORMATION

[1]Overall average.

DELEGATE AGENCY

AGENCY TITLE: ELLA AUSTIN COMMUNITY CENTER
MEALS ON WHEELS

PROGRAM DESCRIPTION

This program provides a home delivered meal to low income, frail, homebound, elderly and disabled residents of San Antonio and Bexar County. A hot, nutritious meal is provided Monday through Friday at no cost to the client.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - Meals on Wheels	$ 79,751	$ 79,751	$ 81,454
General Fund - Youth	171,329	171,329	174,988
DCI-CNP[1]	126,379	126,379	126,379
Total	$377,459	$377,459	$382,821

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	4	4	2	2
Amount Budgeted-home del. Meals (food cost only)	$79,751	$79,751	$79,751	$34,756
Output:				
Meals Delivered	16,182	16,275	16,182	12,740
Assessments	75	110	75	94
Seniors Enrolled[1]	64	61	62	70
Efficiency:				
Avg. Cost per Meal (food)[2]	$4.93	$4.90	$4.93	$5.03
Effectiveness:				
% Clients Satisfied[1,2]	80%	100%	80%	100%
Unduplicated Clients	75	86	75	79

EXPLANATORY INFORMATION

[1]Includes program income.
[2]Overall average.

DELEGATE AGENCY

AGENCY TITLE: ELLA AUSTIN COMMUNITY CENTER
YOUTH AND FAMILY SERVICES

PROGRAM DESCRIPTION

This program enhances the positive growth of youth, ages six to twenty-one years, by promoting positive self-esteem and strengthening family relationships. The program educates and trains adolescents who are pregnant, and/or already have a small child, to become effective parents; to reduce the possibility of child neglect or abuse; to improve their decision making skills; to decrease further pregnancy; and to help adolescent parents attain their educational/vocational goals.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - Youth	$171,329	$171,329	$174,988
General Fund - Meals on Wheels	79,751	79,751	81,454
DCI - CNP	126,379	126,379	126,379
Total	$377,459	$377,459	$382,821

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	6	6	6	6
Output:				
Counseling Hours	2,020	1,470	2,020	1,268
Educational Units	4,490	6,569	4,690	5,924
Case Assessments	300	168	300	243
Recreational Units	300	1,494	1,100	2,200
Efficiency:				
Coun. Hr/Case Worker	56	70	56	52
Educational Units per Caseworker	125	121	125	202
Recreational Units-Mo.	N/A	N/A	31	66
Effectiveness:				
% Youth Maintain or Improve Academic Perf.	80%	N/A	75%	81%
% Youth w/Reduct. In Prob. Behavior	85%	N/A	75%	84%
% Families/Aware. Of Cmnty. Rescs.	85%	N/A	75%	91%
Unduplicated Clients	350	296	350	223

EXPLANATORY INFORMATION

*The center is working with SAISD to get the information from a survey.

DELEGATE AGENCY

AGENCY TITLE: FATHER FLANAGAN'S BOYS TOWN OF SAN ANTONIO YOUTH EMERGENCY SHELTER

PROGRAM DESCRIPTION

The program provides short-term emergency shelter to abused, neglected, dependent, homeless, and emotionally disturbed youth, ages six to seventeen. The City's Youth Service Division and the San Antonio Police Department refer clients to this program.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$ 55,894	$ 55,894	$ 83,343
DCI-Supportive Housing-HUD/3 Years	259,157	259,157	129,578
Total	$315,051	$315,051	$212,921

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	19	14	24	15
Output:				
Bed Nights	1,016	684	1,016	366
Unduplicated Clients	76	52	76	28
Efficiency:				
Cost per Bed	$55	$55	$55	$55
Effectiveness:				
% Clients Satisfied	89%	60%	89%	88%
Unduplicated Clients	76	52	76	28

DELEGATE AGENCY

AGENCY TITLE: FAMILY SERVICE ASSOCIATION
FAMILIES AND SCHOOLS TOGETHER (FAST)

PROGRAM DESCRIPTION

The FAST Program provides families a safe environment to strengthen relationships and build support systems while establishing affiliation with their child's school.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI - Best of Two Worlds	$34,245	$0	$0
General Fund - DCI: FAST	0	100,000	128,799
Total	$34,245	$100,000	$128,799

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	N/A	N/A	13	12
Budget for Program Services	N/A	N/A	$100,000	$35,583
Output:				
Number of Training Hours provided	N/A	N/A	39	68
Number of Prog Session Hours provided	N/A	N/A	125	103
Number of Participants (Chn & Fm)	N/A	N/A	300	253
Efficiency:				
Avg # of Trng Hours provided	N/A	N/A	3	5
Avg # of Prog Session hours provided	N/A	N/A	10	10
Effectiveness:				
% parent participants connecting	N/A	N/A	80%	68%
% chn's positive behavior	N/A	N/A	80%	90%
% parents involve in child's sch/ed	N/A	N/A	80%	89%
% parent participants decrease stress	N/A	N/A	80%	68%
Unduplicated Clients	N/A	N/A	375	323

EXPLANATORY INFORMATION

Newly funded program in FY 1999-2000.

DELEGATE AGENCY

AGENCY TITLE: FAMILY VIOLENCE PREVENTION SERVICES, INC.
THE BATTERED WOMEN'S SHELTER OF BEXAR COUNTY

PROGRAM DESCRIPTION

This program provides temporary shelter, counseling and case management services to women and children who have been victims of physical, emotional, or sexual abuse.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$ 52,086	$ 52,086	$ 56,814
Emergency Shelter Grant - COSA	85,000	0	0
Total	$137,086	$52,086	$56,814

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	8	8	8	8
Number of Counselors	5	5	5	5
Number of Caseworkers	3	3	3	3
Budget for Program Services	$52,086	$43,722	$52,080	$39,065
Output:				
Shelter Bed Nights	18,288	18,747	18,288	15,930
Counseling Hours	2,500	2,147	2,298	1,509
Casework Hours	2,700	2,136	2,412	1,913
Efficiency:				
Shelter Bed Nights/Caseworkers	508	612	508	497
Counseling Hours/Counselor	42	34	38	53
Caseworker Hours/Caseworker	75	68	75	68
Cost per Bed Night	$2.85	$2.36	$4.32	$2.90
Effectiveness:				
% Clients satisfied w/program services	85%	83%	85%	83%
Unduplicated Clients	1,571	1,355	1,457	974

AGENCY TITLE: **GOOD SAMARITAN CENTER ALL STARS**

PROGRAM DESCRIPTION

The All Stars program is a college preparation, career exploration program for low-income, high achieving youth that do not meet the other eligibility of Alamo Workforce Development. Because the targeted youth are excellent role models, some of their time in the program will be spent tutoring and mentoring at-risk six to twelve years olds who have exhibited anti-social or pre-delinquent behavior.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI – YOUTH IN COMMUNITY	$34,245	$34,245	$0
General Fund – DCI – ALL STARS	0	0	160,731
CDBG – Facilities Improvement	30,000	0	0
Total	$64,245	$34,245	$160,731

EXPLANATORY INFORMATION

This a newly funded program.

DELEGATE AGENCY

AGENCY TITLE: HEALTHY FAMILIES SAN ANTONIO
PARENT EDUCATION PARTNERS (PEP)

PROGRAM DESCRIPTION

PEP is a community-based family strengthening and early childhood development program that promotes positive parenting skills and healthy child development through parent education. Classes focus on early childhood development and how to prevent injuries, child abuse, and abduction.

This program supports the objectives of the Mayor's Agenda for Children.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI: PEP	$0	$45,506	$51,585
General Fund – DCI: Teen Parent Connection	46,652	68,646	70,112
General Fund – DCI: STAR	0	19,042	0
Total	$46,652	$133,194	$121,697

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	N/A	N/A	15	15
Budget for Program	N/A	N/A	$45,506	$26,821
Amount for Program Supplies	N/A	N/A	$7,680	$4,178
Output:				
Number of parents served	N/A	N/A	720	306
Number of PEP classes presented	N/A	N/A	72	49
Efficiency:				
Ratio of classes per staff	N/A	N/A	48	33
Number of participants whose outcomes are measured	N/A	N/A	700	287
Effectiveness:				
% of clients w/positive outcomes	N/A	N/A	85%	97%
Unduplicated Clients	N/A	N/A	180	184

EXPLANATORY INFORMATION

*This program separated into two programs, Teen Parent Connection and STAR.
Newly funded program in FY 1999-2000.

DELEGATE AGENCY

AGENCY TITLE: HEALTHY FAMILIES SAN ANTONIO
TEEN PARENT CONNECTION (TPC)

PROGRAM DESCRIPTION

Formerly Child Abuse Prevention Services, this is a peer support program that assists young, first-time mothers and their infants through personal intervention, support groups, and networking of community resources. Its primary objectives are to provide parent education and supportive services, prevent child abuse and neglect, and improve education and career goal orientation.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI: Teen Parent Connection	$46,652	$68,646	$70,112
General Fund – DCI: PEP	0	45,506	51,585
General Fund – DCI: STAR	0	19,042	0
Total	$46,652	$133,194	$121,697

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of staff	N/A	N/A	2.7	2.7
Budget for Program Services	N/A	N/A	$68,646	$36,852
Number of medical volunteers	N/A	N/A	20	15
Number of non-medical volunteers	N/A	N/A	10	7
Output:				
Number of services hours to teens	N/A	N/A	3,500	4,203
Number of teens served	N/A	N/A	250	195
Number of support group hours	N/A	N/A	525	279
Efficiency:				
Cost savings of volunteer hours	N/A	N/A	$13,250	$17,825
Cost savings of prevention of removal of child from home	N/A	N/A	$7,500,000	$3,207,500
Effectiveness:				
% of Home Visitation parents with positive outcomes	N/A	N/A	80%	75%
% of Group parents with positive outcomes	N/A	N/A	80%	90%
% of Children whose immunizations are current	N/A	N/A	90%	95%
% of children whose developmental screens are current	N/A	N/A	90%	108%
Unduplicated Clients	N/A	N/A	250	195

EXPLANATORY INFORMATION

*This program was separated from Child Abuse Prevention Services.
Newly funded program in FY 1999/2000.

DELEGATE AGENCY

AGENCY TITLE: HEALY - MURPHY CENTER YOUTH TRAINING PROJECT

PROGRAM DESCRIPTION

This program is designed to assist high school students, who have dropped out or are no longer accepted in the public school system, complete their graduation requirements. The program provides students with academic and/or vocational training to enable them to return to the public school system or to enter the labor market. The program targets high school non-graduates, ages 14 to 20, who are high-risk, pregnant, and inner-city residents.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$401,095	$415,500	$360,717
YO GRANT	0	0	62,325
Total	$401,095	$415,500	$423,042

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of program staff positions	19	21	19	22
Output:				
Attendance Days	18,525	18,225	18,525	16,756
Diagnosis Tests	320	323	320	103
Nutrition Units	20,987	19,160	20,987	15,964
Counseling Hours	1,830	2,412	2,220	1,137
Successful Completions	170	162	170	98
Efficiency:				
Average Daily Attendance (students)	98	96	115	156
Average monthly enrollment	155	140	155	156
Effectiveness:				
% earning 80% grade or better	N/A	N/A	90%	97%
% of students continuing employment 4 plus months			60%	83%
Unduplicated Clients	375	362	375	264

DELEGATE AGENCY

AGENCY TITLE: **HELPING HANDS LIFELINE FOUNDATION EMERGENCY ASSISTANCE PROGRAM**

PROGRAM DESCRIPTION

This agency operates an emergency assistance program that provides one-time financial assistance grants to pay utilities, rent, medical and food assistance to eligible low-income families/individuals in a financial crisis and who reside within the San Antonio city limits. A minimum of 75% of the funds allocated to this contract is utilized for direct assistance payments for clients.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$28,755	$30,000	$30,641
Project WARM	0	10,000	0
Total	$28,755	$40,000	$30,641

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Avg. number of Volunteer Staff	14	16	16	17
Output:				
Emergency Grants	220	301	220	171
- Utility Grants	158	160	165	133
- Rent Grants	44	41	55	38
Food Units	2,000	1,975	2,431	1,756
# of Volunteer Hours	9,702	5,108	9,702	7,453
Efficiency:				
Cost Savings of Volunteer Hours	$67,914	$35,749	$30,009	$52,168
Effectiveness:				
% Clients w/Improved Households	85%	80%	85%	80%
% Clients indicating good Case Management	85%	100%	85%	100%
Unduplicated Clients	2,000	1,871	1,759	1,459

AGENCY TITLE: **HISPANAS UNIDAS ESCUELITAS PROGRAM**

PROGRAM DESCRIPTION

The Escuelitas Project is an early intervention educational program for young Latinas, aimed at preventing teen pregnancy. The key elements of the program, to be run in after-school sessions, include: 1) culturally sensitive curriculum designed to reinforce basic reading, writing, and arithmetic skills and to develop self-esteem and promote personal development; 2) a pool of over 60 Hispanic women (all professions) as mentors/role models; and 3) direct ties to the public school system, creating a model that may be replicated locally, statewide and nationally.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$ 0	$ 0	$71,495
General Fund – DCI (Discretionary)	0	10,000	0
Total	$ 0	$10,000	$71,945

EXPLANATORY INFORMATION
This is a newly funded program.

DELEGATE AGENCY

AGENCY TITLE: JEWISH FAMILY AND CHILDREN'S SERVICES
SENIORS AT RISK SERVICES

PROGRAM DESCRIPTION

This program will provide safety-net services, including assessment, referral, case management and guardianship services for senior adults age 60 and over who may no longer be capable of managing their personal and/or financial affairs (or who are close to such status and at great physical, emotional and financial risk). The project will support programs contributing to healthy and independent lifestyles for the community's elderly and disabled population and provide protection for them as their conditions deteriorate necessitating creation of a guardianship to protect them and their Interests.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$0	$0	$ 60,747
ESG	50,685	0	0
Total	$ 50,685	$0	$ 60,747

EXPLANATORY INFORMATION
This is a newly funded program

DELEGATE AGENCY

AGENCY TITLE: **JOVEN SAFE HAVEN**

PROGRAM DESCRIPTION

This program provides comprehensive case management to youth and their families in order to minimize the youth drop out rate and drug use and offer positive alternatives. JOVEN offers an after school program that not only serves as a safe haven but creates a vision for the future by providing educational support services for at risk children within our community. Tutoring sessions, art classes, athletic team competition, computer training, life skills classes, alternative recreation, anger management and counseling sessions. Leadership and character development are integrated within the program to encourage the child's creation of a vision for their complete social, emotional and intellectual development.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI (SAFE HAVEN)	$49,581	$49,581	$50,640
CDBG - Public Service	45,000	30,000	30,000
Total	$94,581	$79,581	$80,640

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	9	11	2	2
Number of Budget Program Services	$49,581	$38,458	$49,581	$36,788
Output:				
Number of tutoring hours provided	N/A	N/A	250	297
Number of eligible youth participating	N/A	N/A	50	62
Efficiency:				
Ratio of tutoring hours per staff	N/A	N/A	104	149
Avg mo cost per undup client	N/A	N/A	$17	$29
Effectiveness:				
% of You who improved academic	N/A	N/A	60%	69%
% of you who refrain from ATOD	N/A	N/A	70%	80%
Unduplicated Clients	656	1052	248	250

DELEGATE AGENCY

AGENCY TITLE: MEXICAN-AMERICAN UNITY COUNCIL
CHILD & FAMILY MENTAL HEALTH

PROGRAM DESCRIPTION

This program is a bilingual/bicultural mental health center that provides short-term therapy to children adolescents and their families who are experiencing psychological family and social adaptation problems. The services provided include counseling, psychiatric consultations, clinical assessments, medical screenings/follow-ups, and supportive services.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI – Child & Family Mental Health	$219,935	$219,935	$188,884
General Fund – DCI: La Escuela Charter School	142,385	0	0
General Fund - DCI: La Escuela – Parenting Skills	0	0	35,747
CCMS General Fund Match	0	0	50,000
Total	$362,320	$219,935	$274,631

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	10	11	12	10
Number of Consultants	3	3	3	3
Number of Volunteers	10	11	10	18
Budget for Program Services	$219,935	$175,469	$219,935	$114,005
Output:				
Mental Health Hours	6,100	6,640	5,364	4,056
Psychiatric Evaluations	250	262	211	244
Supportive Services	1,080	1,204	950	904
Volunteer Hours	2,250	2,578	1,980	1,502
Efficiency:				
Cost per Mental Health Hour	$ 36.05	$ 20.27	$ 36.05	$ 28.38
Cost Savings Volunteer Services	$22,500	$25,780	$22,500	$15,023
Effectiveness:				
% Clients satisfied w/Program	90%	87%	90%	94%
%Goal Achievement (Qtrly)	N/A	N/A	90%	87%
Unduplicated Clients	600	685	528	243

DELEGATE AGENCY

AGENCY TITLE: MEXICAN AMERICAN UNITY COUNCIL
LA ESCUELA – PARENTING SKILLS

PROGRAM DESCRIPTION

This program will assist the families by empowering them with the necessary tools to develop and build leadership skills. It will provide the participants with activities and instruction that will strengthen communication skills, interpersonal skills, decision-making skills, life-long learning skills and effective parenting skills which will strengthen the family unit.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI: La Escuela – Parenting Skills	$0	$0	$35,747
General Fund – DCI: La Escuela Charter School	142,385	0	0
General Fund - DCI – Child & Family Mental Health	219,935	219,935	188,884
CCMS General Fund Match	0	0	50,000
Total	$ 362,320	$ 219,935	$274,631

EXPLANATORY INFORMATION
This is a newly funded program.

DELEGATE AGENCY

AGENCY TITLE: **NEIGHBORHOOD HOUSING SERVICES**

PROGRAM DESCRIPTION

The Neighborhood Housing - Eastside provides administrative support to the Neighborhood Housing Services for the implementation and management of HOME (CHDO) funded First-Time Homebuyer's Programs with City Council Districts one through seven. The program is the continuation of on-going revitalization on a block by block basis. Block groups selected for this program are chosen according to level of severity. This program insures that the surrounding community and non-surrounding community has a safe and motivating area to hold public/private functions. Activities include acquisition of only those properties determined severely substandard and infeasible for rehabilitation, relocation, demolition, and disposition or substantial rehabilitation/reconstruction.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$186,969	$186,969	$190,962
Total	$186,969	$186,969	$190,962

DELEGATE AGENCY

AGENCY TITLE: **OASIS**
OLDER ADULT SERVICES & INFORMATION SYSTEM

PROGRAM DESCRIPTION

OASIS provides services to older adults by offering programs in the arts, humanities, wellness and volunteer services. Older adults can continue their personal growth and service to the community. OASIS also services an intergenerational tutoring component that provides tutoring to children, grades one through three, to improve reading skills. OASIS membership is free to anyone 55+ years of age.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$15,230	$15,230	$24,513
Total	$15,230	$15,230	$24,513

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Instructors	600	675	600	541
Number of volunteers	1,500	1,605	2,000	1,723
Output:				
Volunteer Hours	17,000	17,240	20,000	20,085
OASIS Classes/Event Enrollment	35,000	34,486	36,000	28,355
Intergenerational Tutor Students	230	181	250	275
Efficiency:				
Cost Savings of Volunteer Services	$87,550	$88,786	$103,000	$103,438
Effectiveness:				
% Elderly satisfied with Program Services	90%	95%	90%	95%
Unduplicated Clients	9,500	8,623	10,500	10,346

DELEGATE AGENCY

AGENCY TITLE: PRESA COMMUNITY SERVICE CENTER
PREVENTION OF DELINQUENCY/SUBSTANCE ABUSE

PROGRAM DESCRIPTION

This program provides supervised recreational and counseling activities for community youth, ages six to sixteen, for the purpose of preventing delinquency and substance abuse. Activity areas are age specific and focus on building a positive self-image as well as enhancing social, educational, physical, and mental development. The program also seeks to promote self-worth and high standards of citizenship. Youth are from low and moderate-income families who live immediately south of the downtown area.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$43,488	$49,000	$50,046
DCI - CNP	273,849	273,849	273,849
CDBG	0	32,000	32,000
Total	$317,337	$354,849	$355,845

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	5	4	5	4
Outputs:				
Counseling Hours	1,800	1,827	1,800	1,394
Educational Units	1,740	2,201	1,740	1,727
Efficiencies:				
Average # Counseling	36	35.75	36.5	43
Average # Educational Units[1]	37	33.25	36.25	54
Effectiveness:				
% Clients/Parents satisfied	85%	97%	85%	100%
Unduplicated Clients	536	439	536	373

EXPLANATORY INFORMATION

[1] Includes program income.

DELEGATE AGENCY

AGENCY TITLE: **PROJECT LEARN TO READ/CITY YEAR EMPOWERMENT 2000**

PROGRAM DESCRIPTION

Project Learn to Read and City Year received $196,000 in FY 1998/1999 and will receive $50,000 in FY 1999/2000. Empowerment 2000 will bring together City Year corps members and Project Learn to Read clients to provide services that will include citizenship, life-skills, job-skills and informal practice in listening, speaking, reading and writing. Of the 952 clients served by Project Learn to Read, City Year youth volunteers will directly tutor 250 during a 10-month period. The program seeks to improve the ability of the program participants to function in their homes, communities, and/or place or work while increasing the public awareness of adult literacy issues. Although both agencies have been funded previously, this is the first year of the Empowerment 2000 project.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI: Empowerment 2000*	$0	$156,067	$159,400
General Fund - DCI: (Discretionary)	31,000	10,000	0
CDBG	0	7,000	30,000
CSBG	96,000	0	0
ASCEND	N/A	N/A	50,000
Total	$127,000	$173,067	$239,400

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Inputs:				
Number of Corp Members	N/A	N/A	6	6
Amount Budgeted for Project L.T.R.	N/A	N/A	$112,494	$112,494
Amount Budgeted for City Year	N/A	N/A	$43,573	$43,573
Outputs:				
Number of Inst. Hrs Served by Team	5,362	11,045	8,440	8,440
Number of unduplicated clients	158	329	592	431
Number increasing ESL skills	N/A	N/A	45	16
Total non-City Year volunteer hours	616	3,633	4,680	3,283
Efficiencies:				
Cost per Corp member hour of svc.	$190	$125	$13.91	$13.91
Number of instructional hours per student	N/A	N/A	40	32
Effectiveness:				
Percentage of Corp members who feel they are making a difference	N/A	N/A	80%	100%
Percentage students who advanced .5 levels per 50 hrs. of instruction	65%	100%	65%	65%

AGENCY TITLE: PROJECT QUEST, INC.

PROGRAM DESCRIPTION

Project QUEST is a community-based workforce development program which demonstrates the social and economic benefits of long-term training for economically eligible applicants by providing them with skills required for long-term employment and higher incomes. Supportive services are provided to participants while they are in training. The project develops job placement agreements with local businesses and agencies prior to training participants for those jobs.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI	$1,000,000	$2,000,000	$2,553,386
General Fund – DCI (Discretionary: Child Care)	115,000	0	0
General Fund – DCI (Discretionary: Partnership)	45,000	0	0
CSBG: BET	75,000	60,000	74,000
Project WARM	30,000	50,000	0
CDBG - Public Service	250,000	342,500	350,000
Supportive Housing	0	315,000	0
CCMS	350,000	350,000	500,000
Youth Opportunity Grant	0	0	150,000
Total	$1,865,000	$3,117,500	$3,628,186

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	19	19	29	34
Number of Counselors	6	6.25	11	10
Budget Program Services	$705,688	$362,725	$1,618,329	$198,081
Output:				
Job Placements	169	132	169	77
Program Completions	212	157	243	207
Salary Wage[1]	$8.50	$9.23	$8.75	$11.05
VIPs/Indiv. Counseling Sessions	3,900	3,361	5,900	4,009
Volunteer Hours	3,972	4,082	4,100	3,549
Efficiency:				
VIPs/Counselors Staff - Mo.[2]	54	48	45	50
Cost Savings Volunteer Services	$33,762	$34,697	$35,875	$30,167
Cost per client – Annual	$ 1,431	$1,704	$2,049	$3,448
Effectiveness:				
% of QUEST grads in related Job Training Jobs[2]	80%	91%	80%	93%
Unduplicated Clients[3]	596	587	790	517

EXPLANATORY INFORMATION

[1]Salary wage is the total average of wages for placement, 30, 60 and 90 day follow-up for May.
[2]Overall average.
[3]Largest enrollment occurs in August.

AGENCY TITLE: RAPE CRISIS CENTER

PROGRAM DESCRIPTION

Funding for this program supports advocacy services for victims of sexual assault. The program provides emergency counseling to victims and their family members at the hospital; supportive assistance with police/medical procedures; and ongoing support to the victim throughout the readjustment process according to the specific needs of the victim and family members. In addition, the program operates a 24 hour crisis line service providing telephone counseling for victims of sexual assault and sexual abuse.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$0	$0	$71,495
Total	$0	$0	$71,495

DELEGATE AGENCY

AGENCY TITLE: RESPITE CARE OF SAN ANTONIO, INC.
THE DAVIDSON RESPITE HOUSE

PROGRAM DESCRIPTION

The Davidson Respite House is an emergency shelter for disabled and homeless children. The house provides eleven beds and five-cribs restricted to serving children, ages 6 weeks and older, with disabilities, and homeless ho cannot be sheltered in other house shelters of the city. Services include food, shelter, clothing, necessary medical supplies, equipment and appropriate or adaptive educational and recreational activities. The average length of stay is 30 days; however, there are no limits.

FUNDING SOURCES AND AMOUNTS

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$26,909	$26,909	$27,484
General Fund – Discretionary	0	25,000	0
CDBG - Public Service	50,000	100,000	75,000
Total	$76,909	$151,909	$102,484

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Caregiver Staff	9	9	10	10
Budget Program Services	$329,838	$302,357	$309,276	$331,776
Shelter Nursing Care Expenses	N/A	N/A	141,780	63,319
Output:				
Shelter Bed Nights	1,500	1,434	925	2,003
Mother's Day Out Service Hours	8,000	9,922	350	3,639
Efficiency:				
Cost/Shelter Bed Nights	$219.90	$146.21	$334.35	$155.81
Cost per Mother's Day Out Service	$7.00	$3.97	$33.76	$10.18
Effectiveness:				
% Fam. Satisfied w/Shelter Services	90%	100%	90%	98%
% of appropriate community referrals	65%	74%	90%	100%
Unduplicated Clients	150	101	90	57

DELEGATE AGENCY

AGENCY TITLE: ROY MAAS' YOUTH ALTERNATIVE, INC.
ALTERNATE SENTENCING

PROGRAM DESCRIPTION

The program provides temporary shelter and counseling for juveniles, ages 10 to 17, which have been taken into custody by the police for misdemeanor offences and for youth who are experiencing some type of major crisis. The City's Youth Service Division and the San Antonio Police Department make referrals to this program.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$97,735	$27,450	$54,796
CSBG	25,000	35,000	0
Total	$122,735	$62,450	$54,796

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	19	20	19	20
Output:				
Bed Nights	1,777	1,544	384	1,085
Unduplicated Clients	190	225	48	170
Efficiency:				
Cost per Bed	$55	$71	$60	$60
Effectiveness:				
% Client Satisfaction	85%	90%	90%	90%
Unduplicated Clients	190	225	48	170

AGENCY TITLE: SAN ANTONIO DEVELOPMENT AGENCY

PROGRAM DESCRIPTION

The program provides administrative support to the San Antonio Development Agency (SADA). The program provides staffing for the implementation and management of Federal Funds for first time homebuyers and owner-occupied rehabilitation activities. The San Antonio Development Agency ensures compliance with applicable local, State, and Federal regulations.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI	$4,336	$4,336	$4,429
Total	$4,336	$4,336	$4,429

DELEGATE AGENCY

AGENCY TITLE: **ST. PETER ST. JOSEPH PROJECT AYUDA**

PROGRAM DESCRIPTION

Low-income families in crisis will receive emergency assistance and become empowered to gain control over their lives and strengthen the family. Project Ayuda will assist participants in the process of creating the most functional and independent lifestyle possible by assessing family skills and identifying new skills the participant has chosen as growth promoting and necessary to achieve change.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund – DCI: Project Ayuda	$0	$0	$63,562
CSBG – Project JET	0	0	39,716
Total	$0	$0	$103,278

EXPLANATORY INFORMATION

This is a newly funded program.

AGENCY TITLE: **SAN ANTONIO ZOO**

PROGRAM DESCRIPTION

This program provides funding for the operation of the San Antonio Zoological Gardens under contract with the San Antonio Zoo.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund	$450,168	$450,168	$459,781
Total	$450,168	$450,168	$459,781

AGENCY TITLE: UNIVERSITY OF TEXAS AT SAN ANTONIO PREP

PROGRAM DESCRIPTION

The U.T.S.A. Prefreshman Engineering Program (PREP) is an intense, mathematics-based, summer program conducted at some college and university campuses throughout the City of San Antonio. During the eight week summer academic enrichment program, efforts are directed towards the reinforcement of mathematics and college level topics not offered in high school or middle school. A major objective is to strength the participants' abstract reasoning skills and problem solving skills through this program. The program identifies high achieving middle and high school students with the potential to become scientists or engineers, and reinforces them in pursuit of these fields.

FUNDING SOURCES AND AMOUNTS

(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - U.T.S.A. PREP	$9,000	$40,500	$40,500
Total	$9,000	$40,500	$40,500

DELEGATE AGENCY

AGENCY TITLE: YWCA OF SAN ANTONIO
PARENTS AND CHILDREN TOGETHER (PACT)

PROGRAM DESCRIPTION

The goal of the Parents and Children Together (PACT) program is to increase families' abilities to support healthy brain development in their children from birth to age three, by focusing on engaging parents or guardians holistically in developing the skills to foster their child's healthy intellectual, emotional and physical development.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI: (PACT)	$0	$33,280	$52,312
General Fund - DCI: Teen Volunteer	44,780	44,780	45,736
DCI – CNP	83,679	0	0
General Fund - Las Palmas – DCI	31,299	0	0
CSBG – Women Entrepreneurial - SEED	0	10,178	59,561
CDBG – Improvements	25,000	0	0
Total	$184,758	$88,238	$157,609

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999/2000
Input:				
Number of staff	N/A	N/A	2	2
Number of attendance units	N/A	N/A	425	339
Budget for Program Services	N/A	N/A	$33,280	$16,433
Outputs:				
Number of trng hours to teachers	N/A	N/A	1,500	985
Number of wk/ed hours to participants	N/A	N/A	2,400	3,709
Efficiency:				
Avg # of hours increased EBD*	N/A	N/A	2	3
# of trng hours per trainer	N/A	N/A	750	985
Effectiveness:				
% of caregivers increased EBD*	N/A	N/A	85%	100%
% of teachers increased EBD*	N/A	N/A	85%	100%
Unduplicated Clients	N/A	N/A	100	134

EXPLANATORY INFORMATION

*EBD – Early Brain Development

Newly funded program in FY 1999-2000.

DELEGATE AGENCY

AGENCY TITLE: YWCA
TEEN VOLUNTEER PROGRAM

PROGRAM DESCRIPTION

The programs serves teens ages 13 to 19, by providing pre-employment training and placement in different work environments. The program recruits and places teenage volunteers in profit and non-profit organizations in San Antonio. Specific training is provided to teen employer participants to help establish beneficial and productive placement.

FUNDING SOURCES AND AMOUNTS
(CITY SUPPORT ONLY)

	Actual 1998-1999	Authorized 1999-2000	Adopted 2000-2001
General Fund - DCI Teen Volunteer	$44,780	$44,780	$45,736
DCI-CNP	81,351	83,679	0
General Fund - Las Palmas - DCI	31,299	0	0
General Fund - DCI - Parents & Children	0	33,280	52,312
CSBG - Women Entrepreneurial	0	10,178	59,561
CDBG - Improvements	25,000	0	0
Total	$184,758	$88,238	$157,609

	Contracted FY 1998-1999	Actual FY 1998-1999	Contracted FY 1999-2000	9 Mo. Actual FY 1999-2000
Input:				
Number of Staff	3	3	3	3
Output:				
Volunteer Hours	15,830	22,638	15,830	9,347
Placements	700	751	700	684
Training Hours	6,000	6,955	6,000	5,910
Efficiency:				
Average # of Volunteer Hours Core[1]	258	357	19	21
Average # of Volunteer Hours Special[1]	81	30	5	5
Cost savings	$81,524	$116,589	$81,525	$48,137
Effectiveness:				
% improved Communication[1]	85%	97%	85%	80%
% improved Goal Setting[1]	85%	97%	85%	85%
% improved Problem Solving[1]	85%	95%	85%	95%
Unduplicated Clients	425	246	425	381

EXPLANATORY INFORMATION

[1]Overall average.
*Final CSBG funding recommendations are pending

HOTEL/MOTEL FUND - TEXAS COMMISSION ON THE ARTS
CONTRIBUTION TO ARTS AND CULTURAL AGENCIES
ADOPTED BUDGET FY 2000-2001

	H/M REV. BUD. 1999-2000	TCA REV.BUD. 1999-2000	COMBINED REV. BUD. 1999-2000	H/M ADOPTED 2000-2001	TCA ADOPTED 2000-2001	COMBINED ADOPTED 2000-2001
COMMUNITY CULTURAL DEVELOPMENT						
Alamo City Men's Chorale	$ 2,827	$ 173	$ 3,000	$ 3,078	$ -	$ 3,078
Arts San Antonio	74,260	4,594	78,854	76,950	-	76,950
Centro Cultural Aztlan	65,970	4,030	70,000	71,820	-	71,820
Contemporary Arts for San Antonio	46,545	3,455	50,000	49,617	1,640	51,257
Davis-Scott YMCA/Hornsby Entertainment	1,885	115	2,000	2,052	-	2,052
Guadalupe Cultural Arts Center	412,455	27,545	440,000	423,180	27,545	450,725
Hispanic Heritage Society - Project	-	-	-	3,078	-	3,078
Ile Bahia de San Antonio	9,655	518	10,173	5,130	-	5,130
Jewish Community Center	2,021	5,490	7,511	-	5,317	5,317
Jump-Start Performance Company	49,006	2,994	52,000	53,352	-	53,352
Jump-Start Performance Company - Project	-	-	-	5,130	-	5,130
Natyanjali Center for the Performing Arts	1,520	115	1,635	-	-	-
San Antonio Brass	-	-	-	5,455	-	5,455
San Antonio Choral Society	2,025	-	2,025	-	-	-
San Antonio Dance Umbrella	10,805	806	11,611	14,364	-	14,364
San Antonio Dance Umbrella - Project	-	-	-	5,130	-	5,130
San Antonio Living History	5,745	-	5,745	2,303	-	2,303
San Antonio Metropolitan Ballet	3,770	230	4,000	4,104	-	4,104
San Antonio Museum of Art	293,219	17,446	310,665	300,843	17,273	318,116
Southwest School of Art & Craft	57,491	3,455	60,946	58,015	3,455	61,470
Symphony Society	476,969	23,031	500,000	789,370	23,031	812,401
Symphony Society - Project	-	-	-	2,052	-	2,052
The Urban - 15 Group	16,965	8,480	25,445	17,406	8,480	25,886
Trinity Episcopal Church	2,827	173	3,000	3,078	-	3,078
Winters Chamber Orchestra	1,770	230	2,000	2,052	-	2,052
Witte Museum	362,727	17,273	380,000	372,158	17,273	389,431
	$ 1,900,457	$ 120,153	$ 2,020,610	$ 2,269,717	$ 104,014	$ 2,373,731
EDUCATION, EMPLOYMENT & TRAINING						
Gemini Ink - San Anto Project	$ 2,240	$ -	$ 2,240	$ -	$ -	$ -
Opera in Schools	16,964	1,036	18,000	-	-	-
San Antonio Brass Inc. - Project	-	5,432	5,432	2,565	-	2,565
School Class Acts	5,395	230	5,625	4,104	-	4,104
	$ 24,599	$ 6,698	$ 31,297	$ 6,669	$ -	$ 6,669

HOTEL/MOTEL FUND - TEXAS COMMISSION ON THE ARTS
CONTRIBUTION TO ARTS AND CULTURAL AGENCIES
ADOPTED BUDGET FY 2000-2001

	H/M REV. BUD. 1999-2000	TCA REV. BUD. 1999-2000	COMBINED REV. BUD. 1999-2000	H/M ADOPTED 2000-2001	TCA ADOPTED 2000-2001	COMBINED ADOPTED 2000-2001
CHILDREN AND YOUTH PROGRAMS						
Arts San Antonio - Project	$ -	$ -	$ -	$ 4,104	$ -	$ 4,104
Children's Chorus of San Antonio	5,655	454	6,109	6,156	-	6,156
Children's Fine Art Series	10,425	691	11,116	12,312	-	12,312
Ella Austin Community Center - Project	5,000	-	5,000	2,565	-	2,565
Firelight Players - Project	2,240	-	-	3,078	-	3,078
Magik Children's Theatre of San Antonio	42,409	2,591	45,000	46,170	-	46,170
San Antonio Children's Museum	40,773	1,727	42,500	43,605	-	43,605
Say Si, San Antonio, Youth YES!	19,136	1,152	20,288	15,390	-	15,390
Say Si, San Antonio, Youth YES! - Project	-	-	-	4,104	-	4,104
Youth Orchestras of S.A.	21,676	1,324	23,000	23,598	-	23,598
	$ 147,314	$ 7,939	$ 155,253	$ 161,082	$ -	$ 161,082
NEIGHBORHOOD COMMERCIAL REVITALIZATION						
Mainstreet Alliance of San Antonio/Southtown	$ 5,655	$ 345	$ 6,000	$ 6,156	$ -	$ 6,156
San Anto Cultural Arts, Inc.	9,424	576	10,000	10,260	-	10,260
	$ 15,079	$ 921	$ 16,000	$ 16,416	$ -	$ 16,416
OTHER SERVICES						
Community Revitalization Initiative	$ 100,000	$ -	$ 100,000	$ 102,600	$ -	$ 102,600
Cultural Tourism Partnership Program	100,000	-	100,000	85,161	-	85,161
NonProfit Resource Center of Texas	4,020	-	4,020	4,125	-	4,125
San Antonio Housing Authority - Arts Outreach	50,000	-	50,000	51,300	-	51,300
Technical Assistance Program	4,019	-	4,019	4,123	-	4,123
	$ 258,039	$ -	$ 258,039	$ 247,309	$ -	$ 247,309
TOTAL	$ 2,345,488	$ 135,711	$ 2,481,199	$ 2,701,193	$ 104,014	$ 2,805,207

ADOPTED FY 2000-2001
CONTRIBUTIONS TO ARTS & CULTURAL AGENCIES

The Hotel/Motel Tax Fund provides contributions to Art Agencies with emphasis on Arts & Cultural Programs, Cultural Facilities, Public Art, Special Events, Year Round Arts & Cultural Programs and other art related services.

COMMUNITY CULTURAL DEVELOPMENT	H/M Funding
◆ *Alamo City Men's Chorale*	*$3,078*

The agency will utilize the operational support allocation for the presentation of its traditional programs - Holiday, Spring and Summer. In addition to the three season concerts, the Chorale will collaborate with the Trinity University Choral Union and Symphony Orchestra in a performance scheduled for April of 2001.

◆ *Arts San Antonio* *$76,950*

The agency will utilize the operational support allocation to present different performance genres, ensuring that citizens of San Antonio are able to see the finest in ballet, opera, ethnic dance, music and theatre appealing to audiences of different interest, ages, and ethnic backgrounds.

◆ *Centro Cultural Aztlan* *$71,820*

The agency will utilize the operational support allocation for its season which includes cultural events related to significant dates and/or themes in Chicano cultural history, a full season of art exhibits, Youth Outreach Programs supplementing arts education in low-income neighborhoods, a Comic Book Heroes Exhibit involving all school districts, and Cantos, a poetry reading series.

◆ *Contemporary Arts for S.A./Blue Star Art Space* *$49,617*

The agency will utilize the operational support allocation to present a series of events, exhibits, slide and multi-media presentations and lectures that appeal to both general and specialized audiences. Programs are designed to meet integrated Art in Education Adult and K through 12 as well as Arts Administration in-house Grantee Program. *The Texas Commission on the Arts will provide $1,640 for a total operational support allocation of $51,257.*

◆ *Davis-Scott YMCA/Hornsby Entertainment* *$2,052*

The agency will utilize the operational support allocation for its season, includes cultural events related to significant dates and/or themes in Black history, including dramas and a talent competition for all youth ages six through twenty.

◆ *Guadalupe Cultural Arts Center* *$423,180*

The agency will utilize the operational support allocation for the continued creation, presentation, and instruction in Mexican, Chicano, Latino, and indigenous cultural and artistic expression in the performing, visual, literary, and cinematic arts, including festivals, performances, exhibitions, and classes in all disciplines. *The Texas Commission on the Arts will provide $27,545 for a total operational support allocation of $450,725.*

◆ *Hispanic Heritage Society - PROJECT* *$3,078*

The agency will receive a project support allocation of $3,000 for four traditional performances throughout the year to include: La Gran Posada in December, the Noche de Reyes in January, the Feria de Las Flores in May and the Dia de la Raza in October.

H/M Funding

- *Ile Bahia de San Antonio* — *$5,130*

The agency will utilize the operational support allocation to provide professional level instruction in the dance/self-defense movements of the African-Brazilian art form of Capoeira. Students of all ethnic backgrounds come together and learn not only the importance of camaraderie but discipline, self-respect and responsibility.

- *Jewish Community Center* — *$ 0*

The agency will receive an operational support allocation of $5,317 in Texas Commission on the Arts funding for their FY 2000-2001 Jewish Book Fair. JCC continues to seek out notable and diversified author/lectures for adult and children's programs in order to provide San Antonians with the opportunity to experience the best in contemporary literature.

- *Jump-Start Performance Co.* — *$53,352*

The agency will utilize the operational support allocation for support of its season of works by company members, works-in-progress by the company and associated artists, a guest artist series, an expanded arts education program and other components including community residencies, classes, workshops and special projects.

- *Jump-Start Performance Co. - PROJECT* — *$5,130*

The agency will receive project support allocation of $5,130 for a collaboration between Jump-Start, Bonham, Kelly and Douglas Elementary Schools, and Poe Middle School, all inner city institutions from the San Antonio Independent School District. The goals of this program are to infuse arts into the school and provide leadership training for young people, cultivate artistic abilities, promote self-esteem, foster racial harmony, and promote collaborative projects.

- *San Antonio Brass, Inc.* — *$5,455*

The agency will receive an operational support allocation of $5,455 for their FY 2000-2001 concert season. Specifically, there will be one performance by the large ensemble and four performances by the brass quintet and jazz group.

- *San Antonio Dance Umbrella* — *$14,364*

The agency will utilize the operational support allocation for arts services in the dance community to include educational programs, forums for dancers, an arts in education project plus an annual dance festival called "San Antonio Dances".

- *San Antonio Dance Umbrella - PROJECT* — *$5,130*

The agency will receive a project support allocation of $5,130 for an outdoor Dance Festival, a low cost or free event that encourages cultural diversity, inclusive of all ages, backgrounds, and abilities. An outdoor festival would complement a formal staged event, and vice-versa.

H/M Funding

- *San Antonio Living History Association* *$2,303*

The agency will utilize the operational support allocation for three historical reenactments portraying events on "Remembering the Alamo"--Weekends in Alamo Plaza. This series of living history reenactments and educational heritage programs convey the turbulent times experienced by locals, includes clothing, and daily life skills of Texan colonists, native Tejanos, Soldados Mejicanos and American newcomers in 1830's Bejar (City of San Antonio before 1873).

- *San Antonio Metropolitan Ballet* *$4,104*

The agency will utilize the operational support allocation for its season programming of "Coppelia", their holiday ballet, "Dance Kaleidoscope", an official Fiesta event and the 2001 Summer Workshops and Performance programs. S.A. Met provides free student performances and distributes free tickets to the under-served community such as SAMM Shelter, Flanagan's Boys' Town, Children's Shelter and Ella Austin.

- *San Antonio Museum of Art* *$300,843*

The agency will utilize the operational support allocation for year round program activities for people of all ages centering around the permanent collections, five planned temporary exhibitions for FY 00-01, lectures, special events and educational activities. Each exhibit will be accompanied by educational programming, including lectures, gallery talks, films or other programming. *The Texas Commission on the Arts will provide $17,273 for a total operational support allocation of $318,116.*

- *Southwest School of Art & Craft (dba Southwest Craft Center)* *$58,015*

The agency will utilize the operational support allocation for its studio classroom and workshop programs, which will include approximately 60 local, regional and visiting artists contracted to develop and implement an extensive visual arts program for artists, art students and audiences of all ages from San Antonio and surrounding region. The agency will continue its children's outreach programs that include Saturday Morning Discovery, which serves 100 children every Saturday, and a Mobile Arts Program which serves primarily inner-city San Antonio schools plus summer Art Camp. *The Texas Commission on the Arts will provide $3,455 for a total operational support allocation of $61,470.*

- *Symphony Society of San Antonio* *$789,370*

The agency will utilize the operational support allocation for its 62nd season of 12 Classical concerts, three Chamber Orchestra concerts, 14 Pops concerts, four Special Attractions events and five Interactive Classics concerts. 50,000 local school children will participate in the Young People's Concerts, an educational tradition that provides free tickets to Federal Title One schools. *Face to Face/De Cara a Cara*, a community outreach/Composer in Residence program is making its finishing touches on the student generated composition to premiere at the symphony's free annual Cinco de Mayo concert at Plaza Guadalupe. *The Texas Commission on the Arts will provide $23,031 for a total operational support allocation of $812,401.*

- *Symphony Society of San Antonio -PROJECT* *$2,052*

The agency will receive a project support allocation of $2,000 for their Docent Program for the 2000-2001 Young People's Concert Season because it is vital to get Docents into schools that cannot afford full time music teachers, and may not always be able to come to the Young People's Concerts. These Docents require materials and training. Each year the Docent program is constructed around a theme that can be coordinated with a school's classroom curriculum

H/M Funding

- *The Urban-15 Group* *$17,406*

The agency will utilize the operational support allocation for its five, year round ongoing programs, which encompasses workshops and classes throughout the year to the general public of dance and percussion to citizens of all ages, and the continued performances of their community-based dancing/marching units, *Carnival de San Anto* and its smaller professional ensemble, *Grupo Vida*. *Carnival in the Courts* is an annual children's summer drumming and dance educational program on the east and west side of Sam Antonio. *The Texas Commission on the Arts will provide $8,480 for a total operational support allocation of $25,886.*

- *Trinity Episcopal Church - Trinity Community Art Center* *$3,078*

The agency will utilize the operational support to continue the intensive training and expand on the course offerings in mariachi music and Mexican folkloric dance. Four free concerts are planned, two in the community, one at San Antonio Museum of Art, and the other at El Mercado. This inspirits the students the satisfaction gained through community service.

- *Winters Chamber Orchestra* *$2,052*

The agency will utilize the operational support allocation for its traditional concert season of Fall, Winter and Spring season musical selections that are free and open to the public. Winters Chamber Orchestra has a large , growing volunteer and patron support group and works in collaboration with Trinity University, Incarnate Word University, and The Carver Center.

- *Witte Museum* *$372,158*

The agency will utilize the operational support allocation to educate and inform the community about history, science, humanities, and the arts through exhibits and interpretive programming targeting culturally and economically diverse audiences. *The Texas Commission on the Arts will provide $17,273 for a total operational support allocation of $389,431.*

EDUCATION, EMPLOYMENT & TRAINING

- *San Antonio Brass, Inc. - PROJECT* *$2,565*

The agency will receive a project support allocation of $2,565 for training of High school musicians by giving advanced technical training and musical inspiration. In middle schools, upon consultation with band directors from each school, the brass quintet rehearses and prepares programs based on their specific needs and requests. After school clinics are also presented. In elementary schools, musicians will provide performance assemblies in the elementary school cafeteria or auditorium playing appropriate musical selections, and demonstrating each of the brass instruments. In pre-k and kindergarten, classroom demonstrations by musicians of individual instruments are offered during class.

- *School Class Acts* *$4,104*

The agency will utilize the operational support allocations to produce intimate and interactive presentations to complement curricula relating not only to music, dance or the arts, but also to history, social studies, and other disciplines.

Children and Youth Programs	H/M Funding
♦ *Arts San Antonio - PROJECT*	*$4,104*

The agency will receive a project support allocation of $4,104 for Arts Teach, a program where professional local artists go into elementary and middle schools to offer classroom workshops in fine arts. All of the courses are grade sensitive and incorporate a multitude of arts disciplines - including visual, performing and literary.

♦ *Children's Chorus of San Antonio* *$6,156*

The agency will utilize the operational support allocation to continue programming for its Youth Chorale, Chamber Choir, Chorister, or Regular Chorus. The 2000-2001 season includes two formal concerts and performances with a variety of other production companies in venues throughout the city.

♦ *Children's Fine Arts Series* *$12,312*

The agency will utilize the operational support allocation to provide a variety of performing arts programs in dance, theater, concerts and puppets to approximately 35,000 children and their parents that attend each season. At least half of these children attend free of charge from inner-city schools and from organizations involved with children and families, such as Boysville, Big Brothers and Sisters, AVANCE, St. Peter and Joseph's Children's Shelter, Ella Austin Center, Healy-Murphy Center, the Women's Shelter and one appropriate for the deaf ad hard-of-hearing children.

♦ *Ella Austin Community Center - Project* *$2,565*

The agency will receive a project support allocation of $2,565 for the Artists in the Making (AIM) Program to develop artistic talent and self-esteem in eastside middle school children and to broaden participation in the arts by Eastside residents. The AIM Program and the artists affiliated with it provide children with an outlet for artistic expression, a nurturing support system which assists in the development of higher levels of self-esteem, and an opportunity to interact with practicing artists.

♦ *Firelight Players - Project* *$3,078*

The agency will receive a project support allocation of $3,078 to give a number of young, aspiring San Antonio playwrights the unique opportunity to have their work reviewed by professional theater artists. It will give two of these aspiring writers the unique opportunity to see their work come to fruition. They will experience the same process that an established playwright goes through each time one of their works is produced for the first time.

♦ *Magik Children's Theater of San Antonio (dba Commerce Street Stage)* *$46,170*

The agency will utilize the operational support for its season of eight productions which are attended by children from approximately 40 school districts and 25% attend free of charge. The agency also produces a supplemental study guide enabling teachers to put the plays into the context of school curriculum. The agency has created the After School Acting Academy and Summer Theater Camps as educational programs to help children aged 4-17 become actively involved in the art of theater.

H/M Funding

- *San Antonio Children's Museum* *$43,605*

The agency will utilize the operational support allocation to provide children from ages two to twelve with interactive multi-arts and multi-cultural exhibits and programs which serve over 110,000 visitors annually and 38% of these attendance are the school groups of children grades K-5.

- *Say Si!, San Antonio Youth YES!* *$15,390*

The agency will utilize the operational support allocation to continue a year round, long-term visual and graphic arts entrepreneurial program for artistically talented students from inner city high schools and middle schools which provides opportunities for these students to develop artistic and social skills in preparation for higher educational advancement and professional careers.

- *Say Si!, San Antonio Youth YES! - PROJECT* *$4,104*

The agency will receive a project support allocation of $4,104 for beginning a new innovative Media Arts Studio which is a creative, multi-media environment where students will have access to empowering communications/media technology. The Media Arts Studio learning centers will include a lab for the development and production of graphic designs and artwork, a Cine Arte where students can develop digital documentaries and personal portfolios, Café digital which allow students to surf the net, conduct research and connect to the global community, and Suenos which is a literary arts publication area for the creation of publication designed by and for creative and artistic young people.

- *Youth Orchestras of San Antonio* *$23,598*

The agency will utilize the operational support allocation to present concerts by the Chamber, Pops, Philharmonic and Symphony orchestras, the Junior String Ensemble and the YOSA Sinfonietta. In addition to weekly full orchestra rehearsals, YOSA will continue to provide programs to improve student music skills with sectional coaching, chamber music coaching, music theory and appreciation classes, lectures and guest artist series.

NEIGHBORHOOD COMMERCIAL REVITALIZATION

- *Mainstreet Alliance of San Antonio/Southtown* *$6,156*

The agency will utilize the operational support allocation to broaden its purview as a tool for community and economic revitalization through the arts by continued development of an area brochure focusing on the arts as a medium for economic development; development of world wide web presence directly linking Southtown's commercial corridor to the art activity in the area; development of a newsletter serving area merchants, residents and visitors plus continued spurring of community cultural events, celebrations and public art projects.

- *San Anto Cultural Arts, Inc.* *$10,260*

The agency will utilize the operational support allocation for the creation of five new murals. The Community Mural Project provides the community opportunity to document, create public art spaces and provide an alternative tool of education for art and life plus an alternative to negative influences that plague that community.

	H/M Funding
OTHER SERVICES	
♦ *Community Revitalization Initiative*	*$102,600*

This program provides funds for arts and cultural activities that will act as a revitalization/marketing vehicle as recommended in the Community Revitalization Action Group Report.

♦ *Cultural Tourism Partnership Program*	*$85,161*

The goal of the Cultural Tourism Partnership Program (CTP) is to increase the inventory of the market of San Antonio's arts, cultural and historic offerings by facilitating the cooperative interaction of the visitor and hospitality industry with the arts, cultural and historical community. CTP will act as a catalyst for the development of high quality, collaborative products and promotions. These activities will increase awareness of the richness of San Antonio's arts, cultural and historical resources and will enhance San Antonio's desirability as a cultural tourism destination.

♦ *Non-Profit Resources Center of Texas*	*$4,125*

The agency will provide workshops to assist non-profit arts agencies and individual artists increase their effectiveness by enhancing their management skills, refining their programs, and increasing the efficiency of their operations.

♦ *San Antonio Housing Authority - Arts Outreach Program*	*$51,300*

The program will support arts and cultural services to resident youth, ages six to seventeen, and elderly in various east and south side public housing developments. Youth activities will include after school and interim school activities. Elderly activities will include structured classes requested by the elderly in the targeted housing developments.

♦ *Technical Assistance Program*	*$4,123*

The program provides funds to contract with various consultants who will assist in strengthening the structure of arts organizations. The technical services are in areas not provided by the Non-Profit Resource Center of Texas.

TOTAL HOTEL/MOTEL TAX FUND CONTRIBUTIONS	***$2,701,193***

EXPENDITURES BY CHARACTER

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
PERSONAL SERVICES	$118,896	$141,467	$147,719	$181,880
CONTRACTUAL SERVICES	151,381	467,004	469,220	547,724
COMMODITIES	31	500	408	1,000
OTHER	361,266	387,886	387,886	375,163
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	**$631,574**	**$996,857**	**$1,005,233**	**$1,105,767**

NON-DEPARTMENTAL/NON-OPERATING

	ACTUAL 1998-1999	REVISED BUDGET 1999-2000	ESTIMATED 1999-2000	ADOPTED 2000-2001
Administration—Personnel Services	$118,896	$141,467	$147,719	$181,880
Administration—Contractual	151,381	467,004	469,220	25,907
Hosting Obligations	0	0	0	521,817
Administration—Commodities	31	500	408	1,000
Collection Expense	295,876	316,206	316,206	330,531
Liability Insurance - Majestic Theater	65,390	71,680	71,680	44,632
TOTAL	$631,574	$996,857	$1,005,233	$1,105,767

PROGRAM CHANGES

- **MANDATES** **$521,817**

COMMUNITY & CULTURAL INITIATIVES – NCAA HOSTING OBLIGATIONS

This ***mandate*** for $22,000 will fund one-time costs associated with hosting the NCAA 2001 Men's Basketball Regionals. Mandated costs include street poll banners and receptions for the media.

COMMUNITY & CULTURAL INITIATIVES – CONVENTION CENTER OPENING REQUIREMENTS

This ***mandate*** for $178,000 will fund one-time costs associated with promoting and marketing the grand opening of the expanded Convention Center in FY 2001.

COMMUNITY & CULTURAL INITIATIVES – GENERAL HOSTING OBLIGATIONS

This ***mandate*** for $321,817 will fund one-time costs related to annual contractual hosting obligations which have been negotiated and committed by the Convention and Visitor's Bureau to support various major conventions, meetings or special events scheduled for various events in FY 2001.

Statistical Data

City of San Antonio

Demographic Statistics
Last Ten Fiscal Years

Fiscal Year	Population[1]	Median Age[1]	Education Levels In Years Of Formal Schooling[1]	School Enrollment[2]	Unemployment Rate[3]
1990	938,900	29.3	13.6	288,043	7.8%
1991	950,700	30.1	13.6	227,252	7.3%
1992	963,200	30.3	13.6	226,781	7.2%
1993	983,700	30.6	13.7	231,728	6.1%
1994	1,029,900	30.7	13.7	238,048	5.2%
1995	1,068,600	30.9	13.7	237,348	5.3%
1996	1,109,600	31.0	13.7	240,676	4.1%
1997	1,133,000	31.7	13.8	245,812	4.1%
1998	1,162,600	32.1	13.9	245,946	4.3%
1999	1,187,600	32.2	13.9	247,471	3.3%

Notes: [1]Fiscal year-end estimates by City of San Antonio, Texas Planning Department for all years except 1990 population figure. The 1990 population figure obtained from the 1990 Census Bureau

[2]Information from individual School Districts Annual Census

[3]Information from Texas Employment Commission

City of San Antonio

Miscellaneous Statistical Data

(For Fiscal Year Ended September 30, 1999)

Date of Incorporation	December 14, 1837
Date of adoption of City Charter	October 21, 1951
Form of Government	Council-Manager
Area	411.7 square miles
Miles of Sewer:	
Storm	370.7
Sanitary	4,635
Building Permits:	
Permits Issued	18,989
Estimated Cost	$1,427,686,645
Fire Protection and Emergency Medical Services:	
Number of Fire Stations	47
Number of EMS Units	23
Number of EMS Paramedics	299
Number of Firefighters	1,032
Police Protection:	
Number of Stations	6
Number of Officers	1,377
Number of School Crossing Guards	286
Recreation:	
Parks Acreage	7,565
Number of Parks and Recreation Areas over One Acre	165
Number of Municipal Golf Courses	6
Number of Municipal Swimming Pools	23
Number of Recreation Centers - All Year	25
Number of Recreation Centers - Summer	61
Sewer Service:	
Number of Sewer Customers	290,337
Estimated Number of Persons Served	1,091,667
Water Service:	
Number of Water Customers	285,123
Estimated Number of Persons Served	1,072,062

City of San Antonio

Miscellaneous Statistical Data

(For Fiscal Year Ended September 30, 1999)

Education:	
(Eleven School District Wholly or Partly Within San Antonio City Limits	
Number of Schools	331
Number of Teachers	16,569
Number of Students Registered	247,471
Average Daily Attendance	230,110
City Employees:	
Unclassified:	
Regular	85
Part-Time (Annual)	7
Classified:	
Regular	9,102
Temporary	2,568
Seasonal	160
Part-Time (Seasonal)	251
Part-Time (Annual)	282
Total	12,455
Election:	
Registered Voters	628,667 [2]
Number of Votes Cast Last City Regular Election	48,900 [2]
Percentage of Registered Voters voting	7.78% [2]

Population		Increase
1900	53,321	---------
1910	96,614	81.2%
1920	161,379	67.0%
1930	231,543	43.5%
1940	253,854	9.6%
1950	408,442	60.9%
1960	587,718	43.9%
1970	654,153	11.3%
1980	786,023	20.2%
1990	938,900	19.4%
1999	1,187,600 [1]	26.5%

NOTE: Source of this information is the Bureau of Census

[1]Estimated by the City of San Antonio, Texas, Planning Department, as of September 30, 1999.

[2]Information taken from last City Election held May, 1999.

Principal Taxpayers

Taxpayer	Type of Business	Principal Taxpayer Taxable Valuation	Percentage To Net Taxable Valuation
Southwestern Bell Telephone Company	Telecommunications	$ 450,049,800	1.44%
H.E. Butt Grocery Stores	Retail / Grocery	388,945,250	1.24%
United Services Automobile Association	Insurance/Banking/Real Estate	345,248,032	1.10%
Marriott Corporation	Hotels	161,599,020	0.52%
VLSI Technology, Inc.	Manufacturing/Semi-Conductors	138,053,630	0.44%
Humana/Methodist Healthcare System	Hospital/Healthcare Provider	135,631,590	0.43%
Simon Property Group (Texas)	Shopping Centers	126,494,480	0.40%
Wal-Mart Stores, Inc.	Retail	113,197,730	0.36%
North Star Mall	Shopping Center	104,084,580	0.33%
Property Trust of America	Multi-Family Residential	91,878,220	0.29%
	TOTALS	**$ 2,055,182,332**	**6.55%**

Glossary

Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget Document in understanding these terms, a budget glossary has been included in the document.

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Accounting: A basis of accounting in which revenues are recognized in the period in which they are earned and became measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent. For example, in accrual accounting a revenue that was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being received on June 30 rather than July 10.

Activity: A special unit of work or service performed.

Administrative Transfer: see Transfer

Adopted Budget: see Budget

Ad Valorem Tax: The tax is based "according to value" of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

African-American Business Enterprise (AABE): a sole proprietorship, partnership, or corporation owned, operated, and controlled by a minority group member(s) who have at least 51% ownership.

All Funds Summary: The comprehensive summary of all budgeted funds.

Allotment: To allot is to divide an appropriation into amounts that may be encumbered or expended during a time period.

Amended Budget: Represents the original adopted budget plus any amendments passed as of October 1, 2000. This figure does not include prior year encumbrances or re-appropriation.

Appropriation: A legal authorization granted by the City Council to establish legal authority for city officials to make expenditures/expenses or incur obligations for specific purposes. It does not include prior year encumbrances or re-appropriation. An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and typically granted for a one-year period.

Approved Budget: As used in fund summaries and department summaries within the budget document, it represents the budget as originally adopted by the City Council. It does not include prior year encumbrances or re-appropriation.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. An assessed valuation represents the appraised valuation less any exemptions. (Note: Property values are established by the Bexar Appraisal District.)

Assets: Property owned by the City which has monetary value.

Audit: A comprehensive examination as to the manner in which the government's resources were actually utilized concluding in a written report of its findings. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals. An accounting audit is intended to ascertain whether financial statements fairly present financial position and results of operations.

Bad Debt: In the United States, The National Bank Act defines a bad debt as an unsecured debt on which interest or payment is past due and unpaid for six months (and which is not in process of collection). Some businesses set aside a reserve on their books to offset losses from bad debts.

Balanced Scorecard: Helps to translate an organization's mission and strategy into a comprehensive set of performance measures that provide the framework for a strategic measurement and management system.

Bank Depository Agreement: A contract between a municipality and a depository, negotiated and entered into in accordance with the specifications of the Local Government Code, which sets forth the agreements between the parties regarding banking services.

Balance Sheet: A financial statement that discloses the financial position of an entity by disclosing its assets, liabilities, and equity as of a specific date.

Base Budget: On-going expense for personnel, contractual services, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

Beginning Balance: The beginning balance is the residual non-restricted funds brought forward from the previous fiscal year (ending balance).

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, and bridges, or utility expansion/repair.

Bond -- General Obligation (G.O.): A bond which is secured by the full faith and credit of the issuer. G. O. bonds issued by local units of government are secured by a pledge of the issuer's ad valorem taxing power. They are usually issued to pay for general capital improvement projects such as parks and streets. In Texas, G.O. bonds must be authorized by public referenda.

Bond -- Proceeds: Funds derived from the sale of bonds for the purpose of constructing major capital facilities.

Bond -- Revenue: Bonds whose principal and interest are paid from earnings of an enterprise fund.

Budget: A budget is a plan of financial operation embodying an estimate of proposed expenditures and the means of financing them. Used without any modifier the term usually indicates a financial plan for a single fiscal year. In practice, the term "budget" is used in two ways. Sometimes it designates the financial plan presented to the appropriating body for adoption, and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative (proposed) or whether it has been approved by the appropriating body (adopted).

Budget Adjustment: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Calendar: The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City officials to obligate and expend resources.

Budget Message (City Manager's Transmittal Letter): The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budget Ordinance: The official enactment by the City Council established the legal authority for the City officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Budgetary Expenditures: Budgetary expenditures are decreases in net assets. In contrast to conventional expenditures, budgetary expenditures exclude amounts represented by non-current liabilities.

Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The proposed budget document that is submitted for Council approval is composed of budgeted funds.

Capital Assets: Assets of significant value and having a useful life of 10 years or more. Capital assets are also referred to as fixed assets.

Capital Equipment Budget (Capital Outlay): The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items such as salaries, utilities, and office supplies. The Capital Outlay Budget includes funds for capital equipment purchases, such as typewriters, vehicles, furniture, machinery, building improvements, microcomputers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The dollar value varies according to the policy established by each jurisdiction.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a period of six future years setting forth each capital project, its scope of work and City Council District location, the amount to be expended in each year, and the method of financing those expenditures, to provide long-lasting physical improvements.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a plan separated from the operating budget. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects includes new streets, buildings, recreational facilities, and large scale remodeling.

Capital Improvement Project Activity: A capital improvement project activity is one of the following groups:

- *Planning and Engineering*: Inclusive of this group are architectural and engineering professional services, cultural resource surveys, real estate appraisal services, and special studies which may include cost-benefit analysis, and conceptual design alternatives

- *Right-of-Way Acquisition*: Inclusive of this group is the purchase or acquisition of easements, land for right-of-way, sites for construction, appraisal costs, relocation costs, and demolition for site clearance.

- *Construction*; Inclusive of this group are costs for construction or reconstruction of capital improvements, such as: buildings, streets, bridges, curbs, sidewalks, storm drainage, flood control facilities, and recreation facilities.

- *Other*: Inclusive of this group are costs for initial capital equipment, such as fire-fighting apparatus, major recreational equipment, and library books normally associated with development of a municipal facility.

Cash Accounting (Cash Basis): A basis of accounting which recognizes revenues when received and expenditures when paid.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified rate of interest.

Certificate of Obligation (C.O.): Debt instruments secured by the ad valorem taxing power of a city. Short-term or long-term debt (pending on the project) which is authorized by the City Council and does not require prior voter approval.

Character Code: A basis for distinguishing types of expenditures; the five major characters used by the City of San Antonio are: Personal Services--01, Contractual--02, Commodities--03, Other--04, Capital Outlay--05. A five digit account code used to identify line items. The first two numbers identifying the major category and the last three numbers identifying the object code.

Charts of Accounts: A chart detailing the system of general ledger accounts.

City Council: The current elected officials of the City as set forth in the City's Charter. Unless otherwise stated, the Mayor is considered part of the City Council.

City Manager: The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

City Public Service: San Antonio municipally-owned electric and gas systems. San Antonio acquired its gas and electric utilities in 1942 from the American Light and Traction Company which had been ordered by the Federal Government to sell properties under provisions of the Holding Company Act of 1933. The Trust Indenture established management requirements and provides that the complete management and control of electric and gas systems, shall be vested in a Board of Trustees consisting of five citizens of the United States of America permanently residing in Bexar County, Texas, to be known as the "City Public Service Board of San Antonio". The Mayor of the City of San Antonio is a permanent ex officio member. A major revenue source to the General Fund is the City's 14% share of City Public Service (CPS) revenues, which represent a return to the City of its equity investment in the utility.

Closing Ordinance: A document detailing the closure of all funds and accounts and to provide for necessary adjustments at the Department level at the end of a fiscal budget year.

Commercial Paper: A short-term unsecured promissory note, supported by a bank line or letter of credit, which has a maturity of one to 270 days.

Commodities: Items of expenditure (in the operating budget) which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of Commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services.

Competitive Bidding Process: The process following State law requiring that for purchases of $10,000 or more a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

Council's Goals and Objective Session: The methods by which a government plans to achieve its service objectives. This session(s) is the basis upon which the annual budget is prepared. Also referred to as Council's Priorities.

Council Priorities: Together with the Financial Forecast serves as the foundation for the development of the Proposed Annual Budget.

Current: Designates the operation of the present fiscal period as opposed to past or future periods. It usually means items likely to be used up or converted into cash within one year.

Current Taxes: Taxes that are levied and due within one year.

Debt Services: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Debt Service Rate: see Property Tax Rate

Debt Services Reserve: The debt service reserve is the fund which may be used to pay debt services of revenue bonds if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements. The reserve fund is either funded in whole or in part from the proceeds of the bonds, or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues. If the reserve fund is used in whole or in part to pay the debt service, the issuer usually is required to replenish the reserve fund from the first available funds or revenues. A typical reserve requirement might be the maximum annual debt service requirement for any year remaining until the bonds reach maturity.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period, in the case of proprietary funds, the excess of expenses over income during an accounting period.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, and inadequacy of obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

Disadvantaged Business Enterprise (DBE): a corporation, partnership, sole proprietorship, or other legal entity that qualifies as both a MBE, WBE, or M/WBE and a Small Business Enterprise.

Disbursement: Payment for goods and services in cash or by check.

Division: An organizational unit within a department's structure representing the major functional divisions of work.

Effective Tax Rate: It is the rate which will generate the same tax levy next year from the properties on this year's tax roll.

Emergency: An unexpected occurrence, i.e., damaging weather conditions, that require the unplanned use of City funds.

Encumbrance: To encumber funds means to set aside or commit funds for a fixture expenditure. Encumbrances include obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved.

Enterprise Fund: A governmental accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds in San Antonio are established for services such as the Airport, the Golf Course, Parking facilities, and Solid Waste.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditures.

Executive Summary: describes the policies affecting the budget, and presents a synopsis of the revenues the City will collect, the funds the City will spend, and the changes that have occurred from the previous year.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations, for example depreciation.

Fees: Charges for services (also see User Charges).

Fiscal Year: The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of San Antonio has specified October 1st to September 30th as its fiscal year.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Fixed Cost: A fixed cost, such as rent, does not change with increases or decrease in the amount of services provided.

FTE: FTE means full-time equivalent, authorized positions, filled or vacant.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations. Seven major fund types and two account groups are commonly used: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, general fixed asset account group and general long-term debt account group.

Fund Balance: The excess of assets over liabilities and is therefore also known as surplus funds. A negative fund balance is also called a deficit.

Fund Schedule: A fund schedule is a financial forecasting statement that combines beginning and ending balances, including estimated revenue for any period of time.

Fund Summary: see Fund Schedule

Funding Source: A funding source is the specifically identified dollars allocated to meet budgeted requirements/expenses.

Fund Statement: usually pertains to a detailed breakdown of revenue or expenditures such as grants, and other awards.

GAAP: Generally Accepted Accounting Principals -- Uniform minimum standards of and guidelines to financial accounting and reporting.

General and Administrative Cost: Cost associated with the administration of City services.

General Fund: The largest fund within the City, the General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes the basic operating services such as fire and police protection, finance, code enforcement, parks and recreation, libraries, public works, and general administration.

General Government: Refers to a group of activities associated with the administrative function of the City such as: Legislative/Administrative, Finance, Budget and Research, Planning, Computer Services, Legal, Personnel, and Purchasing.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position and results of operation of the government.

General Obligation Bonds: See Bond -- General Obligation

GFOA: Government Finance Officers Association of the United States; organization that awards the Distinguished Budget Presentation Award.

Goal: A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless; that is, it is not concerned with a special achievement in a specific time period.

Grant: A contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a part of a specified function, but is sometimes also for general purposes.

Grant Match: City cost of in-kind services required to match Federal or State grant and programs.

Index Code: An Index Code is a six digit number. It is a unique code designed for convenience in referencing classification information for computer operations. It identifies the lowest cost or revenue classification. By means of a table look-up, the code is subsequently translated in the appropriate Fund, Sub fund, Type, etc. The index number matches the last three numbers of the 5-digit character code.

Indirect Cost: An indirect cost is an expense necessary for the functioning of the organization as a whole that cannot be directly assigned to one service.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Grant: see Grant

Intergovernmental Revenue: see Revenue - Intergovernmental

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis; for example, the Information Services, Purchasing, Temporary Services, Equipment Rental and Replacement, Employee Health and Insurance related funds, etc.

Inventory: A detailed listing of property currently held by the City showing quantities, descriptions and values of the property, and units of measure and unit prices.

Investment: Securities and real estate purchased and held for the production of revenues in the form of interest, dividends, rentals or base payments.

Invoice: A bill requesting payment for goods or services by a vendor or other government unit.

Levy: To Inventory: A detailed listing of property currently held by the City showing quantities, descriptions and pose taxes, special assessments, or service charges for the support of City activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be paid, renewed or refunded at some future date. Note: The term does not include encumbrances.

Line-Item budget: A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Local Business Enterprise: A corporation, partnership, sole proprietorship, or other legal entity for the purpose of making a profit, which is primarily located within Bexar County for at least one year. For a branch office of a non-local business to qualify as a Local Business Enterprise, the local branch office must be located in Bexar County for at least one year, and must employ a minimum of 10 resident of Bexar County of employ Bexar County residents for at least 25 percent of the entire company workforce for use at the local branch office.

Long-term debt: Debt with a maturity of more than one year after the date of issuance.

Maintenance and Operation Rate: see Property Tax Rate

Mandate: Is defined as changes to the current level of services which will be required to comply with Federal, State and Local laws/Ordinances; a contractual obligation, or the operation and maintenance requirement for a completed capital improvement.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Minority Business Enterprise (MBE): A sole proprietorship, partnership, or corporation owned, operated, and controlled by a minority group member(s) who have at least 51% ownership.

Minority Corporation: A legal entity where 51 percent of each class of the shares of stock or other equitable securities is owned by minority group member(s). The minority group member(s) must have operational and managerial control, interest in capital, and earnings commensurate with their percentage of ownership.

Minority Group Member(s): African-Americans, Hispanic Americans, Asian Americans, American Indians and Handicapped Individuals legally residing and are citizens of the United States or its territories.

Minority and Women Business Enterprise (M/WBE): A corporation, or partnership, owned, operated, and controlled by a minority person(s) and women who, when combined, have 51% ownership. The minority person(s) and women must have operational and managerial control, interest in capital, and earnings commensurate with the percentage of minority and women ownership. To qualify as a minority and women business enterprise, the enterprise shall be headquartered in Bexar County for any length of time, or shall be doing business in a locality or localities from which the City regularly solicits, or receives bids on or proposals for, City contracts within the minority and women business enterprise's category of contracting for at least one year.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred. Since this type of accounting basis is a conservative financial approach, it is recommended as the

standard for most governmental funds. The budget is prepared using the modified accrual basis of accounting except for the recognition of encumbrances within the expenditure appropriations.

Net Working Capital: Current Assets less Current Liabilities.

Non-Departmental: Refers to a group of activities which are not associated with or can be allocated to any particular department. These activities include outside agency contributions; boards, committees and commissions; intergovernmental contracts; general government contingency and liability expenses.

Non-Recurring Revenue: Resources recognized by the City that are unique and occur only one time or without pattern.

Object Code or Object of Expenditure: Last three digits of the five digit account code providing the lowest level of description. The object code has the same level of description as an index code.

Objective: Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances the activity and organization toward a corresponding goal.

Official Budget: The budget as adopted by the Council.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Operating Expense: Operating expenses are proprietary fund expenses that directly relate to the fund's primary service activities.

Operating Fund: Resources derived from recurring revenue sources used to finance the general fund, enterprise funds, and pay-as-you-go capital improvement projects.

Ordinance: An ordinance is a formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Overhead: Overhead is the element of cost necessary in the production of an article or the performance of a service which are of such a nature that the amount applicable to the product or service cannot be determined readily. Usually overhead relates to those objects of expenditures that do not become integral part of the finished product or services such as rent, heat, light, supplies, management, supervision, etc.

Outside Agency: A governmental unit or other organization which requests funding from the City for a specified purpose; for example: AVANCE, Project QUEST; Ella Austin Community Center; Youth Programs; Boys and Girls Club of San Antonio, YMCA/YWCA; Centro del Barrio, and the Battered Women's Shelter.

Partnership: A legal entity where 51 percent of the assets and interest in the partnership is owned by one or more minority group members. For M/WBE purposes, minority group member or women partners must have a proportionate interest in the control, operation, and management of the partnership affairs.

Performance Budget: A budget that focuses upon activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services. Typical data collected might includes miles of street paved per year, cost of paved streets per mile, tons of garbage collected per man hour, or cost per man hour of garbage collection.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contributions for retirement, social security, and health and life insurance.

Policy Issues: refers to the listing of Program Improvements (PCB's), Mandates, and Reductions found in the budget document.

Positions Authorized: Full Time and Part Time positions budgeted in the personnel services category and included in the Departmental Position List.

Program: A program is a plan outlining funding for personnel and capital under which action may be taken toward specific goals and objectives.

Program Improvement: A program improvement is the addition of new equipment, personnel, or other expenditures aimed at improving the level of service or expanding services.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

Property Tax (also known as Ad Valorem tax): Property taxes are levied on both real and personal property according to the property's value and the tax rate. Property values are established by the Bexar County Appraisal District.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate in excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. This rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt. These two elements added together yield a total property tax rate for the current fiscal year.

Proposed Budget: see Budget

Proprietary Funds: A proprietary fund is an account that shows actual financial position and operations, such as actual assets, liabilities, reserves, fund balances, revenues, and expenditures, as distinguished from budgetary accounts.

Purchase Order System: A City's system of using documents authorizing the delivery of specified merchandise or services and making a charge for them.

Rating: The creditworthiness of a City as evaluated by an independent agency such as Moody's or Standard and Poor's.

Re-appropriation: By City Council action, an Operating Budget spending authorization lapses on September 30 of each fiscal year. Any authorization not expended or encumbered is no longer legally allowed to be expended, and the dollars associated with the authorization "fall" to the ending balance. Those items that are deemed important are brought to the City Council to be "re-appropriated" in the new fiscal year.

Reconciliation: A detail analysis of changes of revenue or expenditure balances within a fund.

Reduction: To reduce line items due to budgetary constraints.

Refunding: Refunding is a procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: to reduce the issuer's interest cost or to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited in escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the "refunding

bonds," and the outstanding obligations being refinanced are referred to as the "refunded bonds," or the "prior issue."

Replacement Cost: The cost of a property, as of a certain date, which can render similar service (but which need not be of the same structural form) as the property to be replaced.

Requisition: A written request from a department to the purchasing office for specified goods or services. This action precedes the authorization of a purchase order.

Reserve: 1) An account used to indicate that a portion of a fund's equity is legally restricted for a specific purpose and is therefore not available for general appropriations (designated). 2) An account used to indicate a portion of a fund's equity is legally restricted but, not for a specific purpose (undesignated).

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Retained Earnings: The equity account reflecting the accumulated earnings of the Utility Funds.

Revenue: 1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers and increases in net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Included are such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

2) The term designates an increase to a fund's assets which:
   - does not increase a liability (e.g., proceeds from a loan);
   - does not represent a repayment of an expenditure already made;
   - does not represent a cancellation of certain liabilities; and
   - does not represent an increase in contributed capital.

3) (Resources) An increase in assets due to the performance of a service of the sale of goods. Revenues are recognized when earned, measurable, and reasonably assured to be.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In San Antonio, revenues are typically derived from rates charged for utilities, airport leases and parking fees. Revenue bonds are not included in the 10% debt limit set by City Charter and under state law do not require voter approval.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Revenue - Intergovernmental: Revenue received from another government for a specified purpose. In San Antonio these are funds from Bexar County, the State of Texas, and from special districts.

Revenues - Special: Specific revenues that are legally restricted to expenditures for specific purposes.

Risk Management: 1) An organized attempt to protect a governmental entity against accidental loss in the most economical method. 2) The liability, either realized or potential, related to the City's daily operations.

SAWS (San Antonio Water System): In May 1992, the City's Wastewater Management Department, the Alamo Water Reuse and Conservation District and the City Water Board merged to become the new San Antonio Water System (SAWS), a quasi-governmental entity. The bond indenture adopted by the City Council at the time SAWS was created endeavored to establish a business-like relationship between the City and SAWS. Specifically, it provided that SAWS would make a payment to the City not to exceed 5% of gross revenues and that the City would pay water and wastewater charges to SAWS. At the time of the consolidation it was agreed that the fee to the City would be set initially at a rate which would be "revenue neutral" to the City. That is, SAWS would remit to the City a payment calculated as a percentage of gross SAWS revenues in an amount which would cover the

sewer and water charges the City would pay as well as to reimburse the City for the financial payments previously received from both the City Water Board and the Wastewater Department.

Services: Contribution to the welfare of others; a public good that is worthy of taxpayers support. Useful labor performed by the different City departments that produces results (Fire Department, Police Department, Building Inspections, Planning).

Services -- Current Budget Level: Represents the cost of providing service at the present level before mandates, reductions or improvements are considered and without considering increases in population of service demand.

Sinking Fund: A sinking fund is an account into which a debt issuer makes periodic deposits to ensure the timely availability of sufficient monies for the payment of debt service requirements. The revenues to be deposited into the sinking fund and payments therefore are determined by the terms of the bond contract.

Small Business Enterprise (SBE): A corporation, partnership, sole proprietorship or other legal entity for the purpose of making a profit which is independently owned and operated and which is less than 20 percent of the U.S. Small Business Administration (SBA) size standard for a small business, except in cases where the reduced definition drops below $1 million average gross receipts (as based on three years of sales) or less than 100 employees. All firms meeting these thresholds will be considered a SBE.

Sole Proprietorship: A legal entity that is 100 percent owned, operated and controlled by one or more minority group members. For MBE purposes, minority group member partners must have a proportionate interest in the control, operation, and management of the partnership affairs.

Source of Revenue: Revenues are classified according to their source or point of origin.

Surplus: A surplus is the amount by which revenues exceed outlays.

Taxes: Taxes are compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. The term also does not include charges for services rendered only to those paying such charges as sewer service.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance as determined by the Bexar County Appraisal District.

Tax Rate: The amount of tax levied for each $100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purpose.

Transfers: 1) Transfers are the authorized exchanges of cash or other resources between funds. 2) The General Funds supports central services for other funds or departments, the reimbursement of these services to the General Fund is an Administrative Transfer.

Trust Funds: Accounting entities used to account for monies held by the City in a trustee capacity for organization, programs, or other funds.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

Unit Cost: The cost required to produce a specific product or unit of service (i.e., the cost to purify one thousand gallons of water).

User Charges (also known as User Fees or User Based Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

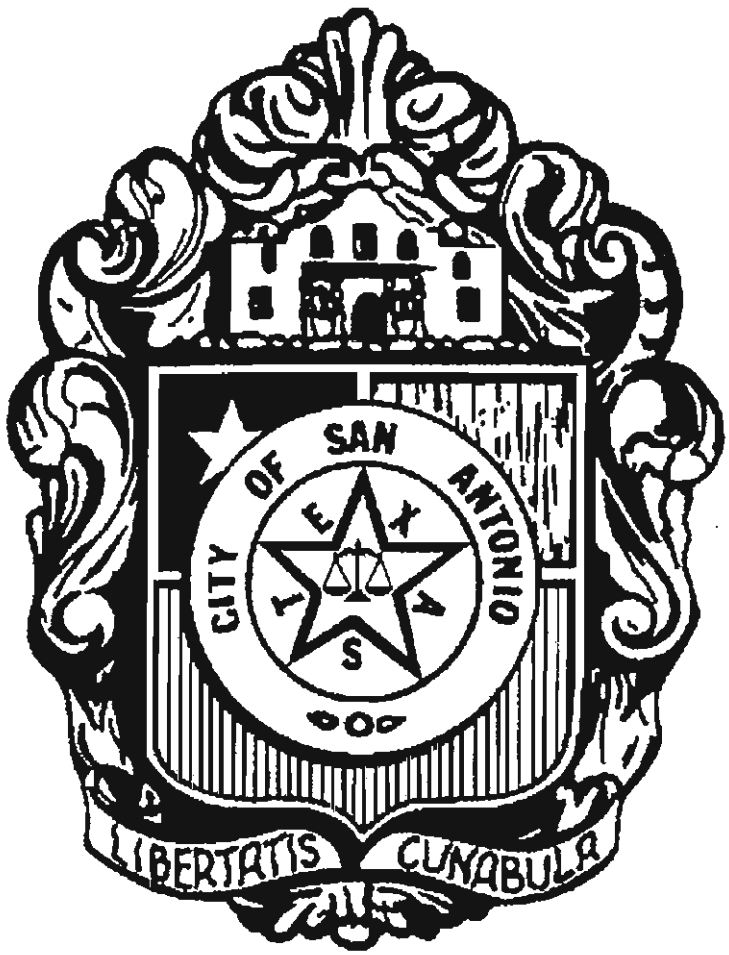
Utility Funds: The funds used to account for operations of the City's electric, water, sanitary sewer, and solid waste disposal activities.

Undesignated Fund Balance: That portion of fund balance that is unencumbered from any obligation of the City.

Voucher: A document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

Women Business Enterprise (WBE): A sole proprietorship, partnership, or corporation, owned, operated, and controlled by women who have 51% ownership. The women must have operational and managerial control, interest in capital, and earnings commensurate with the percentage of women ownership. To qualify as a women business enterprise, the enterprise shall be headquartered in Bexar County for any length of time, or shall be doing business in a locality or localities from which the City regularly solicits, or receives bids on or proposals for, City contracts within the women business enterprise's category of contracting for at least one year.

Yield: The rate earned on a monetary investment.


CITY OF SAN ANTONIO
TEXAS
LIBERTATIS CUNABULA

Performance Measure Definitions

DEPARTMENTAL PERFORMANCE MEASURE DEFINITIONS

This list of definitions reflects selected key performance measures for each department. It is not a complete list of all measures covered in the Departmental Appropriations Section of this document.

ALAMODOME

Average operating revenue per attendee: calculated by dividing the total attendance by the revenues collected for the Alamodome.

Average operating cost per attendee: calculated by dividing the total attendance by the operating budget for the Alamodome.

Average revenue per event type: calculated by dividing the operating revenue per event type by the number of event days per type.

Average operating cost per event: calculated by dividing the total operating cost by the number of event days per type.

% Revenue generated from events: calculated by dividing the gross event revenue by the total operating revenue.

% Cost recovered: calculated by dividing the total operating revenues by total operating cost.

Use Days: day when facility is off the market and unavailable for booking (with the exception of some meeting room events). Use days include all days booked for events, move-in/move-out days, conversion days, and meeting room events.

ASSET MANAGEMENT

Average number of License Agreements/Property Disposition applications per FTE: the total number of License Agreements/Property Disposition projects processed in a year divided by the number of FTEs assigned to them.

Avg. Revenue collected per FTE assigned to License Agreements/Property Disposition: Revenue collected from License Agreements/Property Dispositions divided by the number of FTEs assigned to manage them.

AVIATION

No. of Cargo Tons: all freight and mail on a tonnage basis.

Non-Airline Revenue Per Passenger: all revenues other than those received by airline divided by enplaned passengers.

BUDGET & PERFORMANCE ASSESSMENT

Cost per Review/Follow-Up/Implementation: Cost per Review is calculated based upon hourly salaries of employees conducting review.

ICMA templates: are individual surveys provided to departments in the following service areas: police, fire, neighborhood, support and youth. The surveys collect effectiveness and efficiency measures to evaluate service-delivery performance.

BUILDING INSPECTIONS

Average Number of Days for Initial Plan Review: average time it takes for a plan (residential or commercial) to be initially passed for review by only the Building Inspections Department.

Percentage of Plans Completing the Plan Review Process within 30 or 45 Days or less: percentage of all plans that complete the process in which a plan is passed for review by several City departments and agencies in 30 or 45 days or less. The departments/entities involved in the Plan Review Process include the Health Department, Planning Department, San Antonio Water System, Public Works Department, Building Inspections Department, and the Fire Department.

CITY ATTORNEY

Percent of informal verbal opinions issued within 3 days: number of verbal responses to legal opinion requests within 3 days taken as a percentage of the total.

Percent of favorable disposition: percent of favorable rulings to City administered in court. Include instances also where the City filed appropriate motions and cases were dismissed or a case was settled favorably.

Administrative Hearings - Civilian: appeals heard before the Municipal Civil Service Commission regarding suspension, demotion, and termination of civilian employees.

Administrative Hearings/Contract Grievances - Police/Fire: appeals of disciplinary actions taken by the Fire and Police Chiefs against sworn members of their respective departments as well as hearings before an arbitrator regarding alleged violations of the Police and Fire contracts.

Cost of Risk: includes administrative costs, retained losses, uninsured losses, and excess insurance premiums.

Red flag cases: primarily originate from Code Compliance and are cases where the City is seeking civil enforcement by way of injunctive relief of violations of its codes that affect public health safety or welfare. They are primarily cases where criminal enforcement has proved ineffective. They may also include cases from Public Works relating to flood plain violations and Historic Preservation relating to violation of our demolition by neglect ordinance.

OFFICE OF THE CITY CLERK

Number of walk-in customers service contacts assisted per employee per day: average number of customers visiting the City Clerk's Office per day divided by the number of employees serving them.

Number of Ceremonial items processed per month: the number of ceremonial items processed during the year divided by the number of months in a year.

CODE COMPLIANCE

Average Response Time in Days: average number of days it takes for a complaint to be received and entered into the computer system by a Complaint Intake Officer until a Code Compliance Investigator arrives to conduct the first inspection.

Total Inspections (All Categories): number of inspections conducted to include, vacant lots, dangerous premises, minimum housing (unsanitary premises) and alleys and right of ways.

Voluntary Compliance Rate: percentage of city code violations brought into compliance as a result of a city notice being issued but without the need of City prosecution or abatement action.

COMMUNITY INITIATIVES

Contracts Managed: These figures represent delegate agency contracts for general fund, Community Block Grants, service provision contracts, vendor contracts, and Housing and Urban Development Funds, etc.

Youth Served: These figures represent youth served through the Diversion, Juvenile Restitution Program, Urban smARTs , NCC, START and Project Worth. Does not include 8,604 additional unduplicated clients projected to be served by the 13 delegate agency contracts for FY 99-00.

Elderly Served through Nutrition Program: These figures represent the number of elderly, ages 60 and over and their spouses, who were served through a congregate setting or a homebound meal.

Number of Family Members Served at Dwyer: These figures represent the number of family members served through the Transitional Housing Program at the Dwyer.

SAEP Participating Seniors: These figures represent the number of senior students served through the program who have maintained an overall 80 grade point average and 90% attendance rate. These students attend designated Education Partnership schools.

Meals Served to Seniors through Nutrition Program: These figures represent the annual number of meals served at 48 sites, in a congregate setting to homebound participants, and homeless elderly participants.

Number of Bed Nights Provided to Dwyer Center Family Members: These figures represent the total number of bed nights provided to families, annually.

One-Way Transportation Trips: These figures represent the total annual number of one way trips provided to elderly clients.

Attendant Care Service Hours: These figures represent the total annual number hours of care provided to clients by Care attendants in their homes through three attendant care programs.

CCMS Child Care Staff Transactions: These figures represent the movement of children in child care for families that meet eligibility requirements through multiple funding streams according to the funding source standards.

Emergency Services Provided: These figures represent the total annual number of financial emergency services provided to families and individuals who have encountered a crisis for which short-term assistance is needed.

Education Partnership Students Who Graduated from High School: These figures represent the total annual number of students who are enrolled in the Education Partnership program with whom staff work to encourage to continue high grades and attendance at school.

Average Monthly Cases per Youth Worker: These figures represent the total number of cases divided by the number of caseworkers per month.

Average Cost per senior meal: Total program expenditures divided by actual meals served for the year.

Average cost per eligible student entering college: This cost represents the program services provided to students plus the scholarship contribution for one year of college.

Percent Recidivism Rate for Youth Served: These figures represent the number of youth who completed the program and are re-referred by the police or county, divided by number of clients served per month.

% Students that Received their GED: These figures represent the total number of students that receive their GED per month, divided by the total number of students enrolled in GED classes per month.

% Elderly Satisfied With DCI Elderly Programs: These figures represent the result of annual survey sent to each nutrition center and the results are tabulated for the participants who responded that the program improved their quality of life.

% CCMS parents transitioned to or above the city wage standard: These are parents who participated in the CCMS Program that have transitioned off subsidized childcare and are now earning at or above the wage standards set by the City Tax Phase-In Guidelines.

% Dwyer Center Families who leave Dwyer and maintain permanent housing: This figure is an annual figure determined by total number of clients moved to permanent housing divided by total provided services under the transitional housing program.

Case Management Services: These figures include child care, counseling, employment assistance, education assistance, housing services, health related services, and other self-sufficiency projects.

COMMUNITY RELATIONS

Number of Departments Mystery Shopped (Annual): the total number of departments that were mystery shopped.

Average number of articles per Public Information Officer: the total number of articles written in a year divided by the number of Public Information Officers.

CONVENTION CENTER EXPANSION

Contingency Management Costs Paid: the dollar amount of estimated field alterations during any given fiscal year.

Annual Construction Costs Paid: reflects the dollar amount of construction dollars paid out in any given fiscal year.

CONVENTION FACILITIES

Operating cost per attendee: calculated by dividing the operating cost of the Convention Center or Municipal Auditorium by number of attendees.

Occupancy Rate: calculated by using move-in/move-out and show days.

Revenue per square foot: calculated by dividing the revenue of the Convention Center by its square footage of 424,700 or of the Municipal Auditorium by its square footage of 126,234.

Average Maintenance and Transition Rate: calculated by using days/times used for pest control service, building maintenance, table and chair setup and breakdown, and general clean-up.

CONVENTION & VISITORS BUREAU

Number of Articles Measured for Media Value: Public Relations Division only counts those articles in San Antonio and San Antonio attractions, hotels, that can be directly attributed to the efforts of our staff.

Number of Bureau Initiated Room Nights for Future: number of hotel room nights confirmed by Bureau sales staff for anytime in the future.

Number of Convention Room Nights Hosted: number of hotel nights occupied by convention delegates meeting in San Antonio during specific month and year.

Direct Film Expenditures: actual amount of film dollars spent in the city.

Monetary Value of Articles Published: public relations articles are printed free of charge to be used for their media value. A cost estimate is made as to what the articles would have cost if the advertisement ads where charged at the same level they where printed this becomes the monetary value.

Number of Delegates Convention Hosted: this number indicates total attendance at conventions held in San Antonio during the specified time period.

Number of Room Nights: number of hotel rooms consumed for one night.

Number of Site Inspections: number of inspections in San Antonio by meeting planners reviewing meeting facilities, hotels, and potential venues being held tentatively for future meetings.

CULTURAL AFFAIRS

Average attendance at agency-funded events: attendance is based on all events funded by the Arts & Cultural Affairs Department as well as outside agencies funded by the Hotel Motel Fund.

Amount of Non-City Dollars Leveraged fir arts agebcues: total private, state and federal dollars raised to support the total production costs of City-funded arts and cultural events. These leveraged funds satisfy the City's matching requirements.

Cultural Tourism: participation in arts, cultural, and historical activities through travel. Examples of program initiatives include: Internet Homepage, Telephone Hotline, National Tourism Week, promotional brochures and travel promotions.

Ratio of City dollars to non-City dollars spent: calculated by dividing the amount of non-city dollars by the amount of city dollars for any given project.

ECONOMIC DEVELOPMENT

Number of new jobs announced by Prospects: prospects are companies which are moving to San Antonio or are expanding and anticipate to create a specific number of jobs.

Cost per Job Created/Retained: this measure divides the department's budget by the number of jobs created/retained.

Cost per Job Businesses/Clients Served: this measure divides the department's budget by the number of clients/businesses served.

Small Business Enterprise Percentage of Goal: this measure is a combination of the Small Business Enterprise, Minority Business Enterprise, Women Business Enterprise and the African American Business Enterprise goals. (See Glossary for detailed definitions.)

FIRE-EMERGENCY MEDICAL SERVICES

Avg. Time from Receipt of the Request to Hospital Arrival Code II (non-life-threatening): The average time from receipt of a request for service to hospital arrival for a Code II transport patient. A Code II patient is in stable condition and not expected to deteriorate. The patient may be transported to the hospital of their choice. No lights or sirens are used to transport the patient.

Avg. Time from Receipt of the Request to Hospital Arrival Code III (life-threatening): The average time from receipt of a request for service to hospital arrival for a Code III transport patient. A Code III patient is in a life-threatening situation. The patient's condition is deteriorating or expected to deteriorate. The patient is taken to the closest appropriate hospital. Lights and sirens are used to transport the patient.

Avg. Response Time in Minutes: fire company leaves station and arrives on scene.

Number of Fire Responses: number of calls where any fire is reported.

Number of Structure Fires: Number of calls where commercial or residential structures are on fire. These fires may be accidental or intentionally set.

Number of Other Fire Responses: All types of fires other than structures fires. These fires include grass, brush, trash and vehicle fires. These incidents may be accidental or intentionally set. Does not include false alarms.

Number of Assist EMS Responses: Incidents where the Fire Division assisted EMS either as a first responder to an EMS incident or with manpower

Number of Other Incidents: All types of incidents other than Fire and assist EMS responses. These incidents include assists for the Police Department, assist the public, rescue calls, smoke scares, vicinity alarms, and hazardous spills.

No. of False Alarms: Responses of all dispatch types that were found to be false

Response Time: a combination of: 1.) elapsed time from dispatch to response, and 2.) elapsed time from response to arrival (travel time)

No. of Units Dispatched Fulltime Peak Performance Staffing: actual number of ambulances dispatched on Emergency Calls.

FINANCE

Investment Portfolio Value - at cost (millions): value of the City's investment portfolio based on the cost of the securities acquired, as of fiscal year end.

Principal amount of General Bonded indebtedness (millions): principal amount of outstanding general obligation bonds and certificates of obligation secured by ad valorem taxes, as of fiscal year end.

No. of Fund Types/Funds Accounted for: funds administered are governmental, proprietary, and fiduciary types and vary in purpose, reporting and presentation requirements.

Amount of Current Property Tax Revenue Deposits (millions): amount of current property tax collections.

Amount of Tax Office Non-Property Tax Revenue Deposits (millions): amount hotel/motel occupancy tax, alcoholic and occupational licenses, revenue contracts, building permits, revenues collected by the tax office, etc.

Turnaround time on month-end closing (working days): number of working days required to record financial transactions in order to close the most recent month ended.

Turnaround time for the comprehensive annual financial report (days): number of days required to prepare the comprehensive annual financial report for the most recent fiscal year ended.

HEALTH DISTRICT

No. of Prenatal Visits: The total number of visits during first, second and third trimester of pregnant women attending 9 clinic sites.

Routine Food Establishment Inspections: A licensed permanent Food Establishment is a business that has a valid certificate of occupancy and food license after having been inspected for and approved by all the required city departments . The permanent food establishment must be housed in a structure and is not a temporary food establishment or a mobile vending unit or any other type of vending operation.

Average Exams Per Physician: The total exams provided at the Occupational Clinic per year divided by the number of physicians to include physicals, return to work, new hires, seasonal examinations.

HOUSING AND COMMUNITY DEVELOPMENT

Indirect Funds: Includes both direct and indirect administration costs, as well as general project expenses not allocated to a specific property/client.

Replacement: Includes those substantial rehabilitation cases where demolition and temporary relocation is required, as well as those activities requiring acquisition, relocation, demolition and disposition of property.

Total Housing Expenditures: Includes both program and indirect costs.

Total Neighborhood Revitalization Expenditures: Includes costs associated with all Public Works construction projects, as well as housing rehabilitation program costs, and other construction projects costs incurred by other City Departments [Parks & Recreation; Library], and sub-grantees [neighborhood facility renovations].

% Timeliness Expenditures: Reflects the total unexpended balance of CDBG funds as of July 30th, compared to the current annual CDBG Entitlement grant allocation.

HUMAN RESOURCES

Avg. turnaround time for evaluation of in-lieu-of/reclassification request: includes only the period of time spent from start of job study to final approval by City Manager and implementation. Consensus by Budget & Employee Services Director does not include time necessary for review and action through other management processes.

Avg. Training Performance Improvement Rating: indicates the level of change in employee's performance as a result of training. Ratings are based on surveys of employees and supervisors utilizing a 5 point rating scale with 5 being the most significant increase in work performance.

Avg. turnaround time for completion of new hire processing: new hire processing begins when a prospective employee arrives to complete necessary forms, initiates an arrest and traffic record verification and submits to a pre-employment drug test and/or physical; it concludes when all results are received by the Budget & Employee Services Department.

INFORMATION SERVICES

Average number of terminal transactions/day (thousands): The average daily number of requests for information on any terminal accessing the host computer (mainframe). This includes Mobile Data Terminals used by City and County policing authorities, Emergency 911 dispatchers, general government, and outside agencies.

Average Labor Cost per communication work orders: is derived by totaling all labor costs and dividing them by the total number of work orders from which those costs are taken, for the period.

INTERGOVERNMENTAL RELATIONS

Interlocal agreements administered/managed: agreements with outside agencies to receive and/or provide services.

Municipally related State Legislation monitored: State Legislation filed during the session which may have some impact on the City, either positively or negatively, that is being monitored.

State program initiatives enacted: initiatives adopted by the City Council which were passed and signed into law by the Governor.

Avg. monthly revenue received from interlocal agreements: average monthly revenue for all interlocal contracts with the city.

Avg. cost per municipally related legislation monitored: the average monthly fees paid by contract to representative of City interests lobbying and monitoring the State Legislature for legislation which may have some impact on the City, either positively or negatively.

INTERNAL REVIEW

Percent of delinquent Hotel/Motel tax fund revenue collected within 90 days: the total amount of delinquent Hotel/Motel tax fund revenue divided by the total amount of delinquent Hotel/Motel tax fund revenues collected within a 90 day period

Estimated savings of external audit costs: the number of staff hours provided to external auditors (input) multiplied times the hourly savings rate of external auditors (output).

INTERNATIONAL AFFAIRS

Dollar value of business generated by CASA program: based on yearly survey of CASA clients. This dollar value is the total value of verifiable bilateral trade.

Rate of return per $1 invested in CASAs program: rate of return from each dollar invested by the City in the CASA San Antonio program.

Direct expenditures by official guests to San Antonio: direct expenditures are based on a per delegate expenditure of $818.82 as reflected by a 1993 Deloitte and Touche study, International Association of Convention and Visitors Bureaus.

LIBRARY

Number of registered borrowers: total number of persons to whom a Library Borrower's Card has been issued within the last four years, excluding "expired" cards without delinquencies. This figure is taken from the CARL (computer) patron database.

Number of items borrowed: total number of items "circulated" (i.e. borrowed for use outside the library facilities) to the public during the current fiscal year. This figure is recorded monthly from the CARL Circulation report, and the total year-to-date is cumulated and by Library Administration.

Number of electronic access uses and Home Page hits: This number indicates the total number of Library Home page visits.

Materials budget per capita. (General Fund): This number is an indication of the amount of City funds budgeted per person in Bexar County. This calculation is made by dividing the Budget amount for Library Resources by the population of Bexar County.

Percent of eligible users registered: an indication of the depth of market saturation, this figure is a comparison of the number of registered borrowers to the estimated total number of persons residing in Bexar County. This calculation is made by dividing the number of registered borrowers by the current estimate of the population of Bexar County.

MAYOR & COUNCIL

Average number of citizen inquiries per employee per day: total number of e-mail and phone inquiries received per year divided by the number of support staff who handle constituent calls divided by the number of days the Council support is open per year.

Average wait time for Walk-ins to receive assistance from district office personnel: the number of minutes in which district office personnel will respond to a constituent who has visited City Hall requesting a specific service.

MUNICIPAL COURTS

Number of delinquent/pending cases: total number of open cases at the beginning of the fiscal year.

Total number of cases open: the summation of open cases at the beginning of the year and all new cases filed throughout the year.

Average revenue collected per case paid: total revenue collected divided by the total number of cases paid.

Cost per new case filed: total operating cost of the courts divided by the number of new cases filed.

Percent of cases paid: total number of cases paid for the year divided by the total number of cases at the beginning of the year.

Percent of trials reset: number of trial resets divided by total number of trials set.

Percent of cases closed: the number of delinquent and new cases closed divided by the total number of cases open.

MUNICIPAL ELECTIONS

Number of hours worked by City Clerk election officials: total number of hours worked by election official hired by Office of City Clerk to process and tabulate mailed ballots during the general election and any run-off election.

Turnaround time for release of election results: the total amount of time calculated from the close of the polls until the results of election are released to the media by the Office of the City Clerk.

NEIGHBORHOOD ACTION

Number affordable housing units constructed: housing units constructed on recycled land in conjunction with the Parade of Homes Program.

Average No. of partnerships per sweep: outside agencies contracted by Neighborhood Action Department to assist in unique projects requested by Neighborhoods.

Average cost per sweep: Number represents cost of service delivery.

Additional property tax valuation from projects: increased taxes provided to the City as a result of approved housing projects.

PARKS AND RECREATION

Number of After School Program Sites: total number of schools which participate in the After School Challenge Program. The After School Challenge Program is a school-based program whereby Parks and Recreation Department staff work in conjunction with school district staff in providing tutoring, homework assistance, recreation activities and a safe place for students to assemble after school Monday through Friday during the school year.

Hours Worked by Restitution and Volunteer Participants: all hours worked for the benefit of the Parks and Recreation Department without cost to the City. The Restitution Program involves individuals who are assigned to work community service hours through the Municipal Courts and County Courts systems. The individuals serve their time by maintaining park property.

PARKS AND RECREATION - GOLF OPERATIONS

Earnings per Round based on Revenues and Operating Expenses: shows the current profit margin for each round. However, from that profit margin indirect costs, loan expenses, and debt service payments must be made.

Rounds Played, 18 Hole Equivalent: total number of rounds played if the rounds were played in full. Two 9 hole rounds are equivalent to one 18 hole round.

PLANNING

Residents included in Neighborhood Plans per planner: Average number of residents living in the neighborhoods and/or communities where the Planning Department has completed neighborhood and/or community plans.

Average number of days for Processing a Zoning Case: Average number of days for processing a zoning case from application deadline to City Council action.

Average number of days for Processing a Platting Case: Average number of days for submitting a complete plat from application deadline to Planning Commission action.

Average Minutes for subdivision Customer: Total number of neighborhood and community plans completed by the Planning Department and approved by City Council.

POLICE

Average Total Number of Minutes to Respond to Regular Calls: combination of average number of minutes to dispatch and average number of minutes to arrive at scene.

Average Total Number of Minutes to Respond to Code 3 Calls: combination of average number of minutes to dispatch and average number of minutes to arrive at scene.

Number of Nuisance Abatement Cases Investigated: number of cases investigated seeking to address and resolve issues of properties or establishments which create a "nuisance" through Civil, Criminal, and Health and Safety regulations.

Patrol Availability Factor: measures the actual time a patrol officer is available to patrol. This does not include the time needed to respond to calls for service or administrative duties.

Percentage of Violent Crimes Cleared and Property Crimes Cleared: overall percentage of violent crimes and property crimes cleared for Uniformed Crime Rate (UCR) purposes. These clearances exist where law enforcement agencies clear or solve an offense when at least one person is arrested, charged with the commission of the offenses, and turned over to the court for prosecution.

PUBLIC WORKS-GENERAL FUND

Traffic Studies Conducted: number of studies performed on City streets to determine the level of usage. Traffic studies are conducted in an attempt to improve traffic flow and safety.

Capital Improvement Projects (CIP) Under Construction: total number of City projects planned to be designed and constructed to improve the value of governmental assets.

PUBLIC WORKS - PARKING

Parking Garage & Lot Revenue per Space: total of all revenues collected for garages and surface lots divided by the total number of parking garage & surface lot spaces maintained by the Parking Facilities Division.

Parking Meter Revenue per Space: total of all revenues collected for parking meters divided by the total number of parking meters maintained by the Parking Facilities Division.

Spaces in Parking Garages: total number of parking spaces maintained in parking garages by the Parking Facilities Division. It should be noted that this calculation includes the partial demolition of spaces at the HemisFair Parking Garage.

Spaces at Surface Lots: total number of parking spaces maintained at surface lots by the Parking Facilities Division.

PUBLIC WORKS - SOLID WASTE

Waste Tonnage Collected per Crew per Week: average waste tonnage collected by City crews on a regular work week.

Waste collected per household per year: waste collected by City crews and Contractors per household per year. Waste collected is broken down to waste which is recycled and waste which is landfilled.

PUBLIC WORKS - STREET MAINTENANCE

% Potholes Repaired Within 48 Hours: percentage of all requests placed to Public Works regarding pothole repair which are resolved within 48 hours of the request. Resolution includes survey of the site and action to conclude the situation.

Total City Force Street Resurfacing & Rehabilitation: center line miles of street which are resurfaced or rehabilitated through various methods within the City limits each year by City Crews.

PURCHASING & GENERAL SERVICES

Percentage of eligible fleet converted to alternative fuels: percentage of light duty operating or programmed to be converted to operate on liquid propane.

Percentage of formal dollars awarded to WBE's, MBE's and AABE's: reflects the relationship between the total overall contract dollars awarded and the total dollars awarded to Women-Owned Business Enterprises (WBE's), Minority-Owned Business Enterprises (MBE's) and African-American Owned Business Enterprises (AABE's).

Avg. cost of car, light truck oil change: is the measure of the average cost to City departments for automobile and light duty truck oil changes. The Police Departments Crown Victoria is the most common vehicle in use by the City and is used in the cost calculation for automobiles. The Ford ½ ton pickup truck is used for the calculation of the cost for light duty trucks.

CITY OF SAN ANTONIO

TEXAS

LIBERTATIS CUNABULA

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