



Add History

When to use:

- ◆ You get a new patient.
- ◆ The patient’s record is missing vaccines that were administered in the past. (Must have documentation.)
- ◆ You need to add vaccines that were administered recently but that vaccine is no longer in your current inventory.

Who should use: Users who administer vaccines.

STEPS	ILLUSTRATIONS														
<p>Step 1: Find your patient.</p>	<p>If necessary, see Search Patient Job Aid.</p>														
<p>Step 2: Click IMMUNIZATIONS.</p> <p><i>This will take you to the patient’s Immunization page.</i></p>	<p>Search Results - 1 record(s)</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Name</th> <th>Phone</th> <th>Insurance</th> <th>VFC</th> <th>Gender</th> <th>DOB</th> </tr> </thead> <tbody> <tr> <td>1198554</td> <td>SIMPSON, BURT 2001 APPLE DR SAN ANTONIO, TX 78233</td> <td>Jr</td> <td>CAID: 888888888</td> <td>1</td> <td>M</td> <td>09/09/2010</td> </tr> </tbody> </table> <p>Demographics Local IDs Programs Precautions/Contraindications Notes Events Consent Immunizations</p>	ID	Name	Phone	Insurance	VFC	Gender	DOB	1198554	SIMPSON, BURT 2001 APPLE DR SAN ANTONIO, TX 78233	Jr	CAID: 888888888	1	M	09/09/2010
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<p>Step 3: Click ADD HISTORY.</p> <p><i>This will take you to the Immunization History page.</i></p>	<p>AGE: 1Y 5M 8D</p> <p>Add Vaccines Administer Vaccines Add History</p>														
<p>Step 4:</p> <p>A. Find the Vaccine Type on the left.</p> <p>B. Type the Vaccination Dates in the adjacent date fields.</p> <p>NOTE: Will auto-tab to the next date field.</p>	<p>Show: CHILD VACCINES</p> <p>History of Varicella? Date of Varicella Past Vaccination Clinic NO PATIENT RECORD - PR</p> <table border="1"> <thead> <tr> <th>Vaccine</th> <th colspan="3">Dates of Past Immunizations</th> </tr> </thead> <tbody> <tr> <td>DT, ped</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DTaP</td> <td>11/09/2010</td> <td>01/09/2010</td> <td>03/09/2010</td> </tr> </tbody> </table>	Vaccine	Dates of Past Immunizations			DT, ped				DTaP	11/09/2010	01/09/2010	03/09/2010		
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<p>Step 5: Click ADD.</p> <p><i>This will take you back to the patient's Immunization page.</i></p>	
<p>Step 6: The newly added vaccines will appear on the record with an “H” icon. This means “Historical Vaccine”.</p>	

IF:	THEN:
<p>You need to add historical vaccines administered at another facility.</p>	<p>Leave PAST VACCINATION CLINIC as “Patient Record-PR”.</p>
<p>You need to add historical vaccines administered by your facility.</p>	<p>Select your facility from the PAST VACCINATION CLINIC drop-down.</p>

<THE END>