



# FILING REQUIREMENTS FOR ALL ANIMAL PERMITS

4710 HWY 151 San Antonio, Texas 78227

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## **A. PURPOSE**

No person shall operate a business in any of the animal categories listed below with out a permit issued by the City of San Antonio's Animal Care Services. Permits will be issued once an application has been submitted, subsequent inspection has been completed, and fees collected.

## **B. PERMIT CATEGORIES**

- 1.) **Intact Animal Permit:** A permit required for an owner or keeper of a dog that is not spayed or neutered unless the dog qualifies for a certified medical exception from a licensed veterinarian.
- 2.) **Litter Permit:** A permit required for any person whose female dog or cat has a litter; the permit must be obtained prior to or within ten (10) business days of the litter's birth.
- 3.) **Excess Animal Permit:** A permit required for an owner or keeper who desires to exceed the maximum number of domestic fowl, livestock, cats or dogs specified in subsection (a) of Sec.5-109.
- 4.) **Livestock Permit:** A permit required by citizens requesting to keep livestock within the city limits.
- 5.) **Cat colony Permit:** A permit required for caretakers of feral cat colonies; cat colonies with eight (8) or fewer cats are not required to be registered as a cat colony.

## **C. FILING REQUIREMENTS**

- 1.) Completed application
- 2.) Proof of current rabies vaccinations
- 3.) Proof that dogs or cats are microchipped
- 4.) Photographs of all animals
- 5.) Written permission by the property owners for permits where ever property is not personally owned by applicant
- 6.) Livestock permit- documentation from Housing and Neighborhood Services stating that the property is zone for such.
- 7.) Livestock and poultry a site plan indicating location of animal housing with proximity to adjacent property structures, and property boundaries
- 8.) A statement of proposed operations
  - i. For what purpose are you keeping the animals
  - ii. Describe waste management plan
- 9.) Filing fees

## **D. REVOCATION**

All permits issued under this chapter may be revoked by the director, or his authorized representative for violation by the holder.

Revocation of the permit is accomplished by mailing to holder of permit a written notice by certified mail stating the permit is revoked. Revocation of the permit may also be accomplished by personally delivering to the holder thereof a written notice stating the permit is revoked.