



CITY OF SAN ANTONIO

P. O. BOX 839966
SAN ANTONIO TEXAS 78283-3966

November 19, 2007

Phil Hardberger
Mayor

Roland Gutierrez
Councilman, District 3

Delicia Herrera
Councilwoman, District 6

Kevin A. Wolff
Councilman, District 9

Mary Alice P. Cisneros
Councilwoman, District 1

Philip A. Cortez
Councilman, District 4

Justin Rodriguez
Councilman, District 7

John G. Clamp
Councilman, District 10

Sheila D. McNeil
Councilwoman, District 2

Lourdes Galvan
Councilwoman, District 5

Diane G. Cibrian
Councilwoman, District 8

Mayor and Council Members:

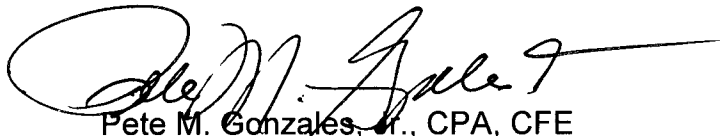
SUBJECT: SAP Procurement-to-Pay Audit Report

We are pleased to send you the SAP Procurement-to-Pay audit report. This audit began in April 2007 and concluded with an exit meeting with department management in October 2007. Management's response is included in Appendix A of the report and indicates full acceptance of all recommendations made in the audit report.

The Purchasing and Contract Services, Finance and the Information Technology Services Departments should be commended for their cooperation and assistance during this audit.

The Office of the City Auditor is available to discuss this material with you individually at your convenience.

Respectfully submitted,


Pete M. Gonzalez, Jr., CPA, CFE
City Auditor

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