



CITY OF SAN ANTONIO

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September 4, 2008

Phil Hardberger
Mayor

Jennifer V. Ramos
Councilwoman, District 3

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Councilwoman, District 6

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Councilwoman, District 8

Mayor and Council Members:

SUBJECT: Contract Clauses Audit Report

We are pleased to send you the report on the Audit of Contract Clauses. This audit began in January 2008 and concluded with an exit meeting with department management on July 10, 2008. The City Attorney's response is included in Appendix F, which states agreement with the contract clause enhancements in the report. We would like to commend the City Attorney's Office for their proactive approach in working with City Departments to improve standard contract language.

The Office of the City Auditor is available to discuss this material with you individually at your convenience.

Respectfully submitted,

A handwritten signature in cursive script that reads "Park E. Pearson".

Park E. Pearson, CPA
Interim City Auditor
City of San Antonio

Distribution:

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Leticia Vacek, City Clerk

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