



# CITY OF SAN ANTONIO

P. O. BOX 839966  
SAN ANTONIO TEXAS 78283-3966

September 8, 2009

**Julián Castro**  
Mayor

**Jennifer V. Ramos**  
Councilwoman, District 3

**Ray Lopez**  
Councilman, District 6

**Elisa Chan**  
Councilwoman, District 9

**Mary Alice P. Cisneros**  
Councilwoman, District 1

**Philip A. Cortez**  
Councilman, District 4

**Justin Rodriguez**  
Councilman, District 7

**John G. Clamp**  
Councilman, District 10

**Ivy R. Taylor**  
Councilwoman, District 2

**David Medina, Jr.**  
Councilman, District 5

**W. Reed Williams**  
Councilman, District 8

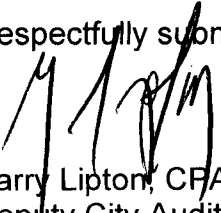
Mayor and Council Members:

SUBJECT: Purchasing and General Services Audit Report

We are pleased to send you the audit report of the Purchasing and General Services Department. This audit began in June 2008 and concluded with an exit meeting with department management in May 2009. Management's verbatim response is included in Appendix B of the report. The Purchasing and General Services Department should be commended for its cooperation and assistance during this audit.

The Office of the City Auditor is available to discuss this report with you individually at your convenience.

Respectfully submitted,

  
Barry Lipton, CPA, DABFA  
Deputy City Auditor  
City of San Antonio

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Manuel Long, Audit Committee Member