



# CITY OF SAN ANTONIO

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August 19, 2009

**Julián Castro**  
Mayor

**Jennifer V. Ramos**  
Councilwoman, District 3

**Ray Lopez**  
Councilman, District 6

**Elisa Chan**  
Councilwoman, District 9

**Mary Alice P. Cisneros**  
Councilwoman, District 1

**Philip A. Cortez**  
Councilman, District 4

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Councilman, District 7

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Councilman, District 10

**Ivy R. Taylor**  
Councilwoman, District 2

**David Medina, Jr.**  
Councilman, District 5

**W. Reed Williams**  
Councilman, District 8

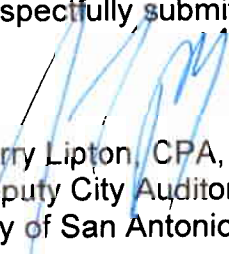
Mayor and Council Members:

**SUBJECT: Aviation's Billing and Collections Process for Leases Audit Report**

We are pleased to send you the audit report of the Billing and Collections Process for Leases in the Aviation Department. This audit began in November 2008 and concluded with an exit meeting with department management in May 2009. Management's verbatim response is included in Appendix C of the report. The Aviation Department should be commended for their cooperation and assistance during this audit.

The Office of the City Auditor is available to discuss this report with you individually at your convenience.

Respectfully submitted,

  
Barry Lipton, CPA, DABFA  
Deputy City Auditor  
City of San Antonio

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