



# CITY OF SAN ANTONIO

SAN ANTONIO TEXAS 78283-3966

Barry Lipton, CPA, DABFA  
Deputy City Auditor  
San Antonio, Texas

RE: Management's Corrective Action Plan for the Audit of Contract for Project 10 Volume 7 (P10V7) New Parking Facility Garage Foundations, Structure & Systems at the San Antonio International Airport

Aviation Department has reviewed the audit report and has developed the Corrective Actions Plan below corresponding to report recommendations.

Recommendation					
#	Description	Audit Report Page	Accept, Partially Accept, Decline	Responsible Person's Name/Title	Completion Date
A.	<b>Parking Facility Security</b> Aviation should expedite the CCTV security camera interface to ensure the security system is fully functional as soon as possible.	3	Accept	Debbie Drew, Information Services Manager	Aug 17, 2009
<b>Action plan:</b> The Parking Garage CCTV Integration Project has been assigned high priority by both ITSD and Aviation. The Project has been expedited and has a go-live date of August 17, 2009.					
B.	<b>Contract Language</b> Aviation personnel should ensure contracts have adequate review and contain all required sections, sufficient descriptions and clear contract language.	3 - 4	Accept	Frank R. Miller, Aviation Director	Completed
<b>Action plan:</b> Aviation personnel will ensure that the Assistant City Attorney located in the Aviation Department will provide reviews to ensure all required sections are included in future aviation contracts. The section, Additional General Conditions, cited by the audit as missing in this contract provides the descriptions and clear contract language discussed in the report.					


We are committed to addressing the recommendations in the audit report and the plan of actions presented above.

Sincerely,



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Frank R. Miller A.A.E.  
Aviation Director



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Penny Postoak Ferguson  
Assistant City Manager  
City Manager's Office