



# APPLICATION FOR PLAT IDENTIFICATION NUMBER/ LETTER OF CERTIFICATION

Date Submitted: \_\_\_\_\_ Plat ID Number: \_\_\_\_\_

Plat Name: \_\_\_\_\_

Property Address/legal: \_\_\_\_\_

Owner/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Zip code: \_\_\_\_\_

Owner's Email Address \_\_\_\_\_

Engineer/Surveyor: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Zip code: \_\_\_\_\_

Engineer's Email Address \_\_\_\_\_

1. All Specific Uses Proposed: \_\_\_\_\_ (restaurant, day care, warehouse, etc.)
2. Existing Zoning \_\_\_\_\_ Case # if new application is in process \_\_\_\_\_
3. Is this property located in the City South Management Area (CSMA) area  No  Yes
4. Is there a building permit associated with this plat?  No  Yes AP # \_\_\_\_\_
5. After hours review for drainage is available at the rate of \$75.00 per hour. If you would like this expedited review and agree to pay the additional fee please check this box.  No  Yes
6. City Council District \_\_\_\_\_ County Precinct \_\_\_\_\_
7. Ferguson Map Grid \_\_\_\_\_ School District \_\_\_\_\_
8.  DIRECTOR -OR-  PLANNING COMMISSION
9. Water Service:  Saws  Well  Other Utility (name) \_\_\_\_\_
10. Sewer Service:  Saws  Septic  Other Utility (name) \_\_\_\_\_
11. San Antonio City Limits  Yes  No 10. Edwards Aquifer Recharge zone?  Yes  No
11. Previous/existing landfill?  Yes  No 12. Flood plain?  Yes  No
13. Plat is associated with the development of a:
  - POADP/MDP: Y / N Name \_\_\_\_\_ # \_\_\_\_\_ Date Approved: \_\_\_\_\_
  - PUD: Y / N Name \_\_\_\_\_ # \_\_\_\_\_ Date Approved: \_\_\_\_\_

**PLATTED AREA**

- |                           |                                    |                                       |                 |                     |
|---------------------------|------------------------------------|---------------------------------------|-----------------|---------------------|
| <b>Streets</b>            | <input type="checkbox"/> Public    | <input type="checkbox"/> Private      | Linear Ft _____ | total acreage _____ |
| <b>Parks</b>              | <input type="checkbox"/> Public    | <input type="checkbox"/> Private      |                 | total acreage _____ |
| <b>Off-Site Easements</b> | <input type="checkbox"/> Permeable | <input type="checkbox"/> Nonpermeable |                 | total acreage _____ |

\*\*Will this project be used in conjunction with a Tax Increment Financing Application (TIF):  YES  NO\*\*  
If YES, please note that higher standards have been adopted and are required for projects that involve City funds like TIF. For complete information and application of the Tax Increment Financing (TIF) and Reinvestment Zone Guidelines and Criteria, please call the Neighborhood Action Department at (210) 207-7881. (Indicate "TIF" with Project Name on all submissions).

**I hereby certify that all of the information on the entire Plat Application is true and correct.**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_  Professional Engineer  Registered Professional Land Surveyor

**I hereby grant permission to the Director of Development Services to record this plat.**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_  Owner  Agent (Checking this requires a notarized Letter of Agent.)

**FEES** (please refer to the current fee schedule)

**City Fees** (Required for all plats)

**Minor**

		<b>Lots #</b> _____ x <u>\$58.71</u> per lot = \$ _____
	<u>Acres</u>	<b>Base Fee:</b>
0-3 Acres	_____	\$ 395.00 \$ _____
3.01-10 Acres	_____	\$ 605.00 \$ _____
10.01-20 Acres	_____	\$ 875.00 \$ _____
>20 Acres	_____ x \$110 = _____ +	\$1410.00 \$ _____
<b>TOTAL</b>	_____ (acres*)	

**Major**

		<b>Base Fee:</b> \$425.00 \$ _____
	<u>Acres</u>	<b>Lots</b>
Single-Family	_____	x <u>\$64.00</u> per lot = \$ _____
Non-Single Family	_____	x <u>\$480.00</u> per acre = \$ _____
Private Streets, Common Area, Easements & Other (NSF acreage fee)	_____	x <u>\$480.00</u> per acre = \$ _____
Drainage, Conservation, landscape esmts	_____	exempt if Permeable
Open Space, Parks, greenbelt esmts (designate as "Permeable" on the plat or pay NSF fee)	_____	
Right-of-Way	_____	Exempt
<b>TOTAL</b>	_____ (acres*)	

\* Total acreage as it appears on the plat

Amending	\$ _____
Deferral	\$ _____
Development Plat	\$ _____
Notification Fee	\$ _____
Parks & Rec	\$ <u>140.00</u>
Replat PH	\$ _____
Vacating Declaration	\$ _____
Recordation	\$ _____
<b>TOTAL CITY FEE</b>	\$ _____

**Recording:** Legal Document(s) \$ \_\_\_\_\_ Plats \$36 X \_\_\_\_\_ Sheets =

**County Fees** (Required for ETJ/OCL plats)

**Minor**

		<b>Lots #</b> _____ x <u>\$42.39</u> per lot = \$ _____
	<u>Acres</u>	<b>Base Fee:</b>
0-3 Acres	_____	\$ 430.00 \$ _____
3.01-10 Acres	_____	\$ 580.00 \$ _____
10.01-20 Acres	_____	\$ 775.00 \$ _____
>20 Acres	_____ x \$80 = _____ +	\$1160.00 \$ _____
<b>TOTAL</b>	_____ (acres*)	

**Major**

		<b>Base fee:</b> \$450.00 \$ _____
	<u>Acres</u>	<b>Lots</b>
Single-Family	_____	x <u>\$46.21</u> per lot = \$ _____
Non-Single Family	_____	x <u>\$345.00</u> per acre = \$ _____
Private Streets	_____	x <u>\$46.21</u> 1 lot = \$ _____
<b>TOTAL</b>	_____ (acres*)	_____ (lots)
		<b>TOTAL COUNTY FEE:</b> \$ _____

(Only **complete**, legible applications will be accepted 1 original and **6** copies must be submitted.)