

Mayor's Task Force on Sustainable Buildings Advisory Committee Organizing Principles

Structure:

As a committee of the whole, the Advisory Committee will enunciate the vision for future commercial and residential construction. The Executive Committee for the Task Force for Sustainable Buildings will be responsible for oversight and final endorsement. The Advisory Committee will accomplish its work through the following subcommittees:

- Technical Support Team
- Residential Subcommittee
- Commercial Subcommittee

A suggested scope for each work group is below. Each subcommittee will consider and develop a set of recommendations for both short-term and long-term implementation. These recommendations will include local policy changes, new building codes, and incentives for sustainable development. The Committees will draw from best practices at the local, state, and federal levels of government as well as examples from the private sector. The work done by the Advisory Committees will serve as an example for future residential and commercial development locally and, potentially, statewide.

Sustainable Building Vision— The context for improvements in building practices and energy efficiency should align with improving the sustainability of San Antonio. This means that environmental improvements are considered in conjunction with economic and equity issues in the community.

Technical Support Team —This group will serve to obtain technical information and assistance from outside groups such as the Department of Energy (DOE), Energy Systems Lab (ESL), the State Energy Conservation Office (SECO), and the Building Code Assistance Program (BCAP). It will cross-communicate with both the Advisory and Executive Committees. SECO is underwriting technical staff support members to the Task Force.

Advisory Committee—This group will consist of thirty members chosen by the Executive Committee. Advisory Committee members will research subjects identified by the Executive Committee and may also make recommendations for items to be considered by the Executive Committee. The Advisory Committee will be divided into Residential and Commercial subcommittees. The Advisory Committee will receive staff support from the City's Office of Environmental Policy and the Mayor's Office. The Advisory Committee will be chaired by the Director of the Office of Environmental Policy.

9/10/2008

Attendance and Substitutions:

Task Force members are expected to attend bi-monthly meetings and participate in the tasks agreed upon by the Committees. If you are unable to attend you have the option of designating an alternate to serve in your place. The alternate should be familiar with the Task Force and its scope and may be subject to approval by the Executive Committee. If an alternate is used, it is important that they are kept abreast of the work performed by the Task Force so that time is not spent introducing them to the work being conducted by the Committees. Please notify the Executive Committee staff in advance of the meeting if you will need to send an alternate in your place.

Meetings:

Task Force meetings will convene on Friday mornings twice a month from 8:30-10:00 and 10:15-11:45 at 1901 S. Alamo, Cliff Morton Development and Business Center for a length of 90 minutes for each subcommittee through the duration of year 2008.

Residential and Commercial meetings will be held back-to-back, separately, and participants may attend the other committee's meeting in addition to their own. Advisory Committee members will be notified of meeting times, locations, and of any changes to the schedule.

Public Comment

Questions or comments can be directed, in writing only, to the Office of Environmental Policy, attn: W. Laurence Doxsey, Environmental Policy Director, at P.O. Box 839966, 78283-3966. To expedite a response to your inquiry, it is suggested that all comments be sent electronically by facsimile or e-mail at (210) 207-4396 or to

W.Laurence.Doxsey@sanantonio.gov. Responses to questions received 5 calendar days in advance of the following Subcommittee Meetings will be distributed at the meeting. If you wish to receive copies of the questions and responses please notify Laurence Doxsey in writing prior to the date and time the questions are due.