



City of San Antonio  
Department of Planning and Community Development  
[www.SanAntonio.gov/Planning](http://www.SanAntonio.gov/Planning)  
[PlanningCommunityDevelopment@SanAntonio.gov](mailto:PlanningCommunityDevelopment@SanAntonio.gov)

## PARTNERSHIP ORGANIZATION

A Partnership Organization is defined as a not-for-profit organization established through a city program including but not limited to a Cellular-On-Patrol group, Partnership Project, a Neighborhood Commercial Revitalization Project, community development corporation, public improvement district, or groups formed due to a historical designation or overlay-zoning district.

The registration program helps to maintain a public registry of neighborhood associations, community organizations and partnership organizations used to refer individuals to existing neighborhood groups in their area. This information will be on file with the City and available to the public via the City of San Antonio website.

Registration is strictly voluntary. Please note this form can also be used to provide updated information. Annual updates should be provided to the City reflecting any changes to the Organization. Please provide a point of contact, which will be used for all correspondence, including notification of zoning cases within 200 feet of a case area.

Please read the [Registration Policy](#) before completing. Both the policy and form can be downloaded from [www.SanAntonio.gov/planning](http://www.SanAntonio.gov/planning) and e-mailed to our Department. Thank you for taking the time to complete this form.

**Incomplete forms will not be processed and returned for completion.**

Mail or email this form and all requested attachments to:

City of San Antonio  
Department of Planning and Community Development  
PO Box 839966  
San Antonio, TX 78283-3966  
or  
[PlanningCommunityDevelopment@SanAntonio.gov](mailto:PlanningCommunityDevelopment@SanAntonio.gov)

**FOR OFFICE USE ONLY**

Received \_\_\_\_\_

Processed \_\_\_\_\_

Is this \_\_\_\_\_ a NEW REGISTRATION or \_\_\_\_\_ an UPDATE?

**NEW REGISTRATION INFORMATION ONLY**

*If applicable, date Organization established* \_\_\_\_\_ *Council District (s)* \_\_\_\_\_

Name of Partnership Organization *(If applicable, as stated in bylaws)* \_\_\_\_\_

Mailing Address: Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Partnership Organization Phone Number \_\_\_\_\_

Partnership Organization Website \_\_\_\_\_

Partnership Organization Email Address \_\_\_\_\_

**POINT OF CONTACT**

Main  
Name \_\_\_\_\_

Alternate  
Name \_\_\_\_\_

POSITION \_\_\_\_\_

POSITION \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Number \_\_\_\_\_

Does your Organization provide a Newsletter? Yes or No

*If so, please add the Department of Planning & Community Development to your mailing list.*

Is your Organization in a Historic District? Yes or No

Is your Organization in a Neighborhood Plan? Yes or No

If yes, which one(s) \_\_\_\_\_

If yes, which one(s) \_\_\_\_\_

If Applicable,

**SUBMIT** a map or provide written description of Organization boundaries or any changes since last update or registration.

North \_\_\_\_\_

West \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

South \_\_\_\_\_

East \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If Applicable,

**SUBMIT** a copy of SIGNED adopted bylaws or amendments since last update or registration.

*I have read the Registration Policy and agree to abide by this policy. (Must be signed and dated to be complete.)*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date