

**Appendix M**

**CITY OF SAN ANTONIO**  
**Planning & Development Services Department**  
**Neighborhood Planning & Urban Design**  
**PO Box 839966, San Antonio, TX 78283-3966**  
**Phone: 207-7873 Fax Number: 207-7897**

**NEIGHBORHOOD ASSOCIATION/PARTNERSHIP ORGANIZATION**  
**UPDATE FORM**

**PART A:**

*Please print clearly. This information will be used for all correspondence, including notification of zoning cases for registered neighborhood associations and partnership organizations within 200 feet of a zoning case and listed on the City of San Antonio Neighborhood Association listing website.*

**\* \*Try to find a resident or business that will allow your association to use their fax machine \* \***

Neighborhood Association/Partnership Organization Name: \_\_\_\_\_

City Council District(s): \_\_\_\_\_

Neighborhood Association Contact  
Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Web Site: \_\_\_\_\_

**PART B:**

***Please submit this form with the following:***

\_\_\_\_\_ A list of the current officers in the association, including addresses and phone numbers [A mandatory association may provide contact information (name, address, telephone) for the management association and the president in lieu of the list of officers.]

\_\_\_\_\_ Other pertinent changes (meeting dates and time, meeting location, number of members, etc.)

**PART C:**

*If your neighborhood association/partnership organization made amendments to the Adopted By-Laws since October 2008, please check below and submit the changes with this update form.*

\_\_\_\_\_Amendments to the Adopted By-laws.

*I have reviewed the attached Registration Policy and agree to abide by this policy.*

**Signature** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_

**PLEASE RETURN YOUR COMPLETED FORM AND ATTACHMENTS TO THE ABOVE ADDRESS**