CITY OF SAN ANTONIO
An Equal Opportunity Employer

111 Plaza De Armas, San Antonio, Texas 78205
(210) 207-8108 Job Line (210) 207-7280
www.sanantonio.gov

Temporary Caseworker II
Department of Community Initiatives

The City of San Antonio is recruiting for a Caseworker II (temporary), under direction is responsible for performing social work assisting individuals with social service needs in finding satisfactory solutions through directed self-help. May exercise functional supervision over professional level staff, Home Health Aides, assigned clerical employees, and Caseworker I's.

Essential job functions include, but are not limited to the following: Contacts applicants for eligibility; furnishes applicants with counseling and advise or arranges for benefits. Cooperates with appropriate agencies to maintain a coordinated social service program. Learns the services offered by other social and service agencies and makes referrals to these agencies when appropriate. Submits accurate reports of all work performed. Works closely with community service agencies and neighborhood groups in identifying needs, conducting research and surveys, and developing youth services. Assesses the client's problems and determines the services best suited to help him/her and develops a plan of care; conducts intake of applicants to determine if they meet eligibility requirements. Coordinates with other agencies and churches for additional services for participants. Provides information regarding different types of assistance and services available through social agencies; performs related duties and fulfills responsibilities as required.

This position requires that the successful candidate possess a Bachelor's Degree from an accredited college or university with preferable coursework in any of the Social Sciences, or a related field. Two years of increasingly responsible experience in social service. A valid Class "C" Texas Driver's License or ability to obtain a valid one within thirty (30) days after becoming a resident of the State of Texas is also required. Use of your own personal vehicle may at times be required and proof of liability insurance will be required. All job offers are pending satisfactory results from pre-employment drug testing, and reference, background and credential verification.

Salary ranges from $12.65 to $18.98/hourly, depending on experience and qualifications.

ONLY PAPER APPLICATIONS ACCEPTED. Apply in person or any of the Community Link Centers Monday through Friday (excluding holidays) from 7:30 AM to 5:15 PM, at the Human Resources Department located at 111 Plaza de Armas in downtown San Antonio. **Open until filled.**

For additional information contact Dawnette Escobedo at (210) 207-2754.