**CITY OF SAN ANTONIO**
**JOB ANNOUNCEMENT**
**111 Plaza De Armas, San Antonio, Texas 78205**
Phone No. (210) 207-8108 Job Line (210) 207-7280

## VETERINARY SERVICES MANAGER

The City of San Antonio is recruiting for a Veterinary Services Manager. This position is responsible for the administration and supervision of a clinical program at the Animal Care Services facility. Acts as the in-house veterinary medical staff person for the City's Animal Care Program and ensures the proper observation, handling and welfare of animals under the City's care. Exercises direct supervision over professional, technical, and clerical staff.

The ideal candidate should possess excellent communication skills and the ability to establish and maintain effective working relationships with employees, co-workers, management and the public; ability to formulate new techniques and strategies for a more efficient operation; demonstrates initiative and displays good judgment and diplomacy in all interactions with both internal and external stakeholders. Knowledgeable of animal care procedures, practices, and techniques dealing with animal care activities.

**Essential job functions will include:** Administers and supervises the humane handling and disease control for animals under the division's control; administers the rabies control program and vaccinates all animals not currently vaccinated against rabies prior to their release when vaccination is appropriate and certifies all animals released from observation as being free from rabies; plans and initiates, in conjunction with the Veterinary Medical Association of Bexar County, rabies vaccination clinics; ensures sanitary practices and procedures at the animal care facilities are observed at all times; supervises, trains, and evaluates assigned staff; performs euthanasia of animals by injection and trains and supervises animal care staff in proper euthanasia activities; recommends changes to operating procedures and job duties when appropriate for the rabies and animal control programs; establishes, develops and organizes a program for the operation and utilization of an on-site veterinary medical aid facility; responds to questions from the public and City Officials and acts as the Animal Care Division Supervisor.

This position requires the successful candidate have graduated from an accredited college or university with a degree of Doctor of Veterinary Medicine. Experience in animal control and preventive medicine practice and supervisory experience is highly desirable. Any applicant selected for employment with the City of San Antonio will be required to submit to pre-employment drug testing with a verified negative result and will be required to undergo a background check as condition of employment.

Starting salary is negotiable depending upon qualifications. This position is an "unclassified" position and has no disciplinary appeal rights to the Municipal Civil Service Commission. This position is likewise subject to at-will employment status, and can be terminated at any time for any reason.

Apply with cover letter, resume, references, and salary requirements to the City of San Antonio, Human Resources Department, Attention: Brenda D. Evans, Human Resources Analyst, P.O. Box 839966, San Antonio, TX 78283. Candidate information my also be submitted in-person Monday through Friday (excluding holidays) from 7:30 AM to 5:15 PM at the Human Resources Department located at 111 Plaza de Armas, San Antonio, TX 78205. For additional information contact Brenda Evans at (210) 207-7978. **Open until filled.**

**The City of San Antonio is an Equal Opportunity Employer.**