

City of San Antonio



Meeting Minutes City Bond Oversight Commission Municipal Plaza B-Room

Tuesday, June 4, 2018

5:30 PM

114 Commerce Street

City Bond Oversight Commission Members

A majority of appointive members, other than ex officio, shall constitute a quorum.

Ruben Guerrero, Chair

Anita Ledbetter, Vice-Chair

Allison Cohen, Parks

Paul Stahl, Library

Steve Graham, Bexar Regional Watershed Management

Allison Blazosky, District 1

Roxanne Rodriquez, District 6

Mary Anguiano, District 2

Elena Guajardo, District 7

Marilu Reyna, District 3

Linda Lopez-George, District 8

Gyna Juarez, District 4

Art Downey, District 9

Rudy Perez, District 5

Dan Judson District 10

5:40 P.M. - Call to Order, B-Room

Commission Chair Ruben Guerrero called the meeting to order:

- Attendance of Commission Members: All 15 members attended
- Head count of general attendance: 30
- City Manager Sheryl Sculley, Deputy City Manager Peter Zaroni, City Clerk Leticia Vacek, Assistant City Attorney Camila Kunau, City Engineer Mike Frisbie were present.

I. Opening Comments and Meeting Procedures by Committee Chair

Meeting was called to order and opening comments were by Chair Ruben Guerrero, which included each Commission member introducing themselves. City Manager Sheryl Sculley also made opening remarks by welcoming the commission members and those in attendance. City Manager Sculley provided an overview of previous Bond Programs, City's AAA financial rating and explained the role and responsibility of the Commission members. It was noted that 2017 Bond Program continued to focus on improving infrastructure needs. Ms. Sculley also highlighted the major steps TCI has taken to date in the delivery of 2017 Bond Program regarding mass selection of consultant firms, use of on-call contracting and shovel ready projects that have or will begin construction.

II. Swear-in of Commission Members, City Ethics and Lobbying Activity

City Clerk Leticia Vacek proceeded with swear-in of City Bond Oversight Commission members. Assistant City Attorney Camila Kunau provided the Commission Members with a brief overview of local and state regulations regarding Open Meetings, Ethical Conduct, and Lobbying Activity. She cautioned Committee Members on the use of e-mail and urged the members to keep the conversation and discussion to the meetings.

III. 2017 Bond Overview, Program Delivery and Current Status

City Engineer and Director of Transportation and Capital Improvements (TCI) Mike Frisbie presented the general overview of the 2017 Bond Program projects and implementation strategy for the delivery of the program.

Upon completion of Mr. Frisbie's presentation the floor was opened up to the Committee members for discussion and questions.

IV. Commission Discussion

Paul Stahl (BRWM Member), asked about leveraged funding agreements more specifically requirements associated with agreements.

Mr. Frisbie explained that all partnering agencies as appropriate signed a Commitment Letter in which the agencies acknowledged and committed to as applicable raising funds and to follow the City's Small Business Economic Development Advocacy (SBEDA) and Wage & Hour as required of City's contractors prior to the funding agreements being executed.

Art Downey (District 9) followed up Mr. Stahl's question with how many of the partnering agencies were non-profit.

Mr. Frisbie stated TCI will prepare and provide the information as part of the Committee's packet for their next quarterly meeting.

Dan Judson (District 10) asked for clarification regarding term limits of the City Bond Oversight Commission members.

Ms. Sculley responded that each member has been sworn in for a 2 year term with the option to be reappointed however the term cannot exceed 6 years.

Roxanne Rodriquez (District 6) commented that she has seen project dollars removed from projects and allocated to other projects in other propositions. She asked if the dollars allocated will remain with projects.

Mr. Frisbie explained that dollars have been committed and to reallocate the dollars would require Bond Counsel and full City Council approval before dollars are reallocated.

Elena Guajardo (District 7) stated the project scopes specifically regarding Park project scopes described in the Bond Information Guide were too general and asked if more broader/definitive scopes could be provided. She also asked about how she and her fellow residents could offer their feedback on project scopes.

Mr. Frisbie explained that as park project scopes are refined and finalized given community feedback received from public park project meetings TCI will update project scopes as appropriate on 2017 Bond website and will include an updated project listing as part of the Committee's future meeting packets. Mr. Frisbie elaborated on the some of the different ways she and residents can offer their feedback or questions on bond project scopes. Some the ways to provide feedback included attending future TCI community project meetings, using City's 2017 Bond website to submit feedback electronically or provide feedback to TCI staff during City Bond Oversight Commission meetings who will ensure feedback is provided back to Project Teams managing those projects.

Art Downey (District 9) asked about the project status of the program and where can Commission members advise others to go or where can the members go to retrieve information.

Jessica M. Shirley-Saenz Commission Liaison explained that 2017 Bond Program financial and project statuses can be retrieved from City's 2017 Bond Program dashboard website.

Committee members collectively asked how the Committee will go about determining what items will be on the following quarterly agendas.

Mr. Frisbie, encouraged members to submit presentation topics or questions they'd like to discuss or hear more about to be incorporated as future agenda items to Commission Chair Ruben Guerrero or Commission Liaison Jessica M. Shirley-Saenz.

V. Next Steps for City Bond Oversight Commission Process

Chair Ruben Guerrero noted the next City Bond Oversight Commission Meeting would be held in September or October 2018. An alternate meeting location would be likely given the relocation and limited parking availability attributed to the start of the City Hall Renovation project.

There being no further business, the meeting was adjourned at 7:25 p.m.