

Agenda

ANIMAL CARE SERVICES ADVISORY BOARD MEETING

Animal Care Services Facility, 4710 State Highway 151, San Antonio, TX 78227

Wednesday, November 16, 2011 AT 5:00 PM

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CITY CLERK
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At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

1. Call to Order
2. Approval of minutes from August 17, 2011, September 6, 2011 and September 21, 2011.
3. ACS Employee of the Month – *presented by Joe Angelo, ACS Interim Director*
4. Citizens to be heard
5. Update on San Antonio Feral Cat Coalition – *presented by Jenny Burgess*
6. Shelter Vaccination Protocol – *presented by Dr. Shannon Espy*
7. Dangerous Dog Ordinance Review – *presented by Joe Angelo, ACS Interim Director*
8. Director's Report - *presented by Joe Angelo, ACS Interim Director*
Performance reporting on the ACS Strategic Plan, Policy and Procedure Update, Spay/Neuter Contracts Update for FY 2011/FY 2012 and other Departmental Reports regarding Live Release, Clinic, Shelter, Field and Fiscal Operations.
9. Ad Hoc Committee/Standing Committee Reports – *presented by Sallie Scott*
 - a. Inspection of Main Facility – *presented by Joe Guerra and Randy Murdock*
 - b. Inspection of Southside Facility – *presented by Mona Thaxton*
 - c. Efficiencies of Operations – *presented by Rita Braeutigam*
10. Update of RFI/RFP Process for the High Volume Pet Partner – *presented by Joe Angelo*
11. Friends of Animal Care Services Report regarding the agency's collaboration with projects around the City of San Antonio – *presented by Mona Thaxton FACS*
12. Consortium of Partners Report - *presented by Gavin Nichols, San Antonio Area Foundation*
Report regarding consortium's community education and awareness campaign on pet owner responsibility, including spaying and neutering; reduction of stray and homeless animals; best practices of animal care organizations; implementation of effective public policy and ordinances; fundraising; and the fostering of further development of consortium partners.
13. Alamo Area Partners for Animal Welfare Report regarding adoption results and future events of the organization. - *presented by Deanna Lee, President*
14. Set next meeting date
15. Adjournment

DISABILITY ASSISTANCE NOTICE

This meeting site is wheelchair accessible. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call (210) 207-7245 Voice/TTY.

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City of San Antonio Animal Care Services Special Session Meeting Minutes

DAY: 8/17/11
TIME: 6:30 pm
LOCATION: ACS - 4710 State Highway 151

Members Present:	Sallie Scott-Chair, Randy Murdock-Vice Chair, Mona Thaxton, Carole Abitz, Rita Brauetigam, Joe Guerra, William White
Members Absent:	Pamela Cravets, Shannon Espy, David Garza
Ex-Officio Members Present:	Gary Hendel, Erik Walsh, Charles Pruski
Ex-Officio Members Absent:	

1	Call to order	Meeting was called to order at 6:45 pm by Sallie Scott. There is a quorum present. "The Chair urged the board members to be more engaged in their duties, especially regarding inspections and committee participation. For the inspections, since it is difficult and very time-consuming for one person to do the 151 facility, she suggested that two people volunteer to do it at different times because we've had problems with people trying to meet at a given time and schedules wouldn't allow it. She consulted with staff and the following was recommended: One person does all the kennels, cat areas, and grounds. The other person would do the clinic, administration building, EBI, field operations and livestock."
2	Employee of the Month	The employee chosen for the month of July was Lisa Norwood, ACS Information Officer. A group comprised of seven from the Brooks facility were chosen as the employees for the month of August.
3	Agenda	All members were in favor.
4	Citizens to be Heard	One Citizen signed to speak during the meeting as follows: John Bachman
5	Director's Report	Gary Hendel (Report read and attached) > Gary Hendel stated that he will create and provide a list of items that will be changed with Bexar County Laws and ACS at the next Board meeting. Gary Hendel briefly touched on 2 code changes at City Manager's suggestion that ACS is currently handling. > Dangerous Dogs – Judge Bull suggested to make a code change regarding dangerous dogs by moving over ACS hearing process to Municipal Court which will be handled as a Court case. Therefore, dangerous dog hearings will no longer be heard at ACS. > Cats – Gary Hendel stated that City Ordinance currently says that outdoor cats are not a nuisance and can remain outside. We have over 200 complaints affidavits on file right now. This will allow us to trap cats, bring them into the shelter and spay/neuter them; and we will send them back out to the same place or a cat colony. The sick cats will be culled out. It's a safe method to resolve the problem and save cats. Cats that are feral will be neutered and sent out. We have recommended 72 hours and not count the 1 st day. For example: We bring the cat today, but start counting the days of its stay until the next day. Board Comments and Questions: > Sallie Scott asked, "Does it have to be a feral cat managed colony?" > Gary Hendel responded to Ms. Scott by stating that, "if no managed colony was available, we would find one."
6	Executive Committee Recommendations	The recommendations are as follows: > The Executive Committee stated what the standing committees are: Executive Committee, Nominating Committee, and Operations Committee. The current ad hoc subcommittees are:

		<p>Public Relations Strategic Plan Subcommittee, Spay/Neuter Strategic Plan Subcommittee, Adoption Subcommittee, Operations Strategic Plan Subcommittee and the Bylaws Subcommittee.</p> <ul style="list-style-type: none"> ➤ The Executive Committee suggests the following ad hoc subcommittees be abolished: Public Relations Strategic Plan Subcommittee and the Spay/Neuter Strategic Plan Subcommittee. Also, the Operations Strategic Plan Subcommittee was created which is confused with the standing committee called Operations Subcommittee. Motion was made by Joe Guerra to abolish the Public Relations Strategic Plan Subcommittee, the Spay/Neuter Strategic Plan Subcommittee, and the Operations Strategic Plan Subcommittee. The motion was seconded by Bill White. Motion passed. ➤ The Executive Committee suggests the following subcommittees be adopted: Positions Statements & Planning Subcommittee (as suggested by the City Manager) which develops position statements to the Board for approval and develops future plans also presenting to the Board for approval; Ordinance Subcommittee (to keep a list of suggested changes to bring up when needed), and Governmental Relations Subcommittee (keeps the lines of communication open with the City Council, the City Manager, the Mayor, and the County Commissioners). Rita moved, second by Randy to accept the three ad hoc subcommittees. The Chair passed out the list of committees and people appointed to each committee. The people appointed can be changed. ➤ Carole Abitz then read what the bylaws committee had suggested about ad hoc committees. She had resigned as Chair of the Committee. ➤ Bill White spoke about all outside organizations receiving funds from COSA appearing before the Advisory Board at least annually to report. This would provide some accountability to our constituents when other programs are being cut.
7	Committee/Standing Committee Announcements	<p>Shelter Inspection Report for Main Facility: No Report.</p> <p>Shelter Inspection Report for Southside Facility: No report.</p>
7A	Next Month's Inspection Representatives:	<p>Main Facility Report due on September 22 (according to new schedule) – Joe Guerra & Randy Murdock</p> <p>Southside Facility Report due on September 22 (according to new schedule) – Bill White</p>

8. Friends of Animal Care Services

Mona Thaxton – (Report read and attached)

9. Consortium of Partners Report

Gavin Nichols – (Report read and attached)

10. AAPAW Report

Deanna Lee – (Report read and attached)

11. Next Meeting Date

Wednesday, September 21, 2011.

12. Adjourn

The meeting adjourned at 8:27 p.m.

SPECIAL MEETING MINUTES
Animal Care Services Advisory Board
September 6, 2011
6:30 PM
Animal Care Services Facility
4710 State Highway 151, Annex Training Rooms 1 & 2

ACS Board Members: Sallie Scott-Chair, Bill White, Pamela Cravets, Mona Thaxton, Shannon Espy, Rita Braeutigam, Joe Guerra, *Randy Murdock, *Carole Abitz, *David Garza

Ex-Officio Members: Erik Walsh, Charles Pruski, Gary Hendel

* Indicates Not Present

Staff Liaison: Maria Kieke

Call To Order

The Chair, Sallie Scott, convened the meeting at 6:45 PM with a quorum present. The Chair made an exception for the Citizens-to-be Heard to speak before the Board at this meeting. She indicated that the Board doesn't usually have Citizens-to-be Heard at special meetings. However, the Board will make an exception this evening. She thanked Joe Angelo and his group for all the work they have done on the Strategic Plan.

Citizens-to-be Heard:

1) John Bachman noted concerns on the plan as follows:

1. Based on own figures, the stray animal population of 153,000 where was the main driving force. He noted the end result was to do something about the stray population.
2. He noted that based on the numbers presented, we would get to no kill but we will still have a lot of animals out there.
3. He noted that the 70% is not just a number to get there. He indicated that the plan is based on it and it's a fallacy and incomplete in that hypothesis. He noted that basing 70% on the animals that are treatable and untreatable is incomplete.
4. He said we need to look at classifications and indicated that an evaluation of the facility needed to be done. He questioned the dispatcher positions by asking what type of job it was. He also noted that an ACO should already have knowledge.
5. In regards to the additional kennels at Brooks – catch and kill increases input and will increase capacity and it will increase disease.
6. He stated that money should go to spay/neuter and is against buying more traps because traps mean more catching and more killing.

2) Sherry Derdak with the Feral Cat Coalition invited everyone to their agency's silent auction and dinner at Sam's Burger Joint at 330 E. Grayson. She said their agency was offering input to the Strategic Plan as follows: using the Best Friend's formula report, there are 186,000 free roaming cats. Therefore, TNR is the answer and instead of cat trapping, they are suggesting two priorities should be taken into consideration under this plan 1) the enhanced enforcement, and 2) controlling the stray animal population by educating the public and add TNR to the marketing campaign. They would like to work with ACS on that program once ACS buys traps. She also

suggested doing a Spay/Neuter partnership and sharing data regarding the cats' locations. 3) In improving the live release rate, TNR will help with this process and get kittens off the streets.

The Advisory Board discussed the ACS Strategic Plan Update and FY2012 Goals.

Ms. Scott stated that using the Asilomar Accords was like comparing apples to oranges by some places using the Asilomar Accords and some not. Also, some places don't count cats, like Austin. This affects all assumptions.

She noted that Improvements for Enhanced Enforcement will be more efficient by adding 3 dispatchers.

She also said that the ACS Advisory Board had suggested, especially Dr. Shannon Espy, to outfit Brooks to house all bite dogs, dogs awaiting the outcome of a court case, and also dogs who are aggressive but must be held for 72 hours. Make people who want to reclaim go out there and not make it easy for them.

Gary Hendel stated that bite dogs had been sent to Brooks. However, dogs no longer went there due to having no vet at Brooks. He was not against it. He is waiting for a Chief Veterinarian to come on board to figure out a solution. Dr. Espy commented, "We would be in the same boat because the numbers will still accumulate here at the main facility." She also indicated that the longer we waited there would be a number of lives lost. Therefore, we should start now instead of later. Gary Hendel said he never thought about that solution and would put it on the agenda for the next meeting to talk about. Joe Guerra agreed regarding making people (owners) go over to Brooks. Gary Hendel stated there would be a problem making people go over to Brooks due to not having enough staff at Brooks.

Sallie Scott noted that in looking over the budget line items, she feels that we should be more effective in spending funds allocated to building out the kennels. Gary Hendel answered that the assessment to retrofit Brooks was based on City rules and bid protocols and had to use City bid contractors.

Rita Brauetigam noted her confusion about Council who will decide to put more kennels here at ACS and retrofit Brooks. She also indicated that if they do that, then we will go over 28,000 because we are building in order to get to 28,000. But she feels we will skew things if we do this. Joe Angelo stated that capacity was up to a vote and capacity was only a projection. Rita Brauetigam asked, "If once we had the votes, would we re-adjust the data." Joe Angelo stated yes and to remember that the bond will be voted on next year.

Gary Hendel stated that when we bring in 6,000 animals more, we will close Brooks. He also indicated that he was currently working on the possible building of a new shelter at Brooks. He said that Don Jakely will possibly build a facility for ACS at Brooks. Rita Brauetigam wanted to know if we were to build something permanent at Brooks, would we get out before 2012 due to the building being so far away. Gary Hendel said that if we built a new building, then we wouldn't need a building here. He also noted that he and Erik Walsh had not talked about that. Additionally, he didn't know if the BDA plan would come to fruition. Dr. Shannon Espy had concerns about how in building these buildings would it make us have too many areas spread out. Gary Hendel stated that many cities have spread out facilities for example, San Diego. Sallie Scott agreed. Dr. Espy had concerns about the distance of the new adoption center from

the main facility. Rita Braeutigam had concerns about the 28,000 animals and asked if we would continue to adjust the numbers. Joe Angelo responded by stating, "absolutely."

Rita Braeutigam has concerns about the problems in the clinic regarding ringworm and the Asilomar report regarding healthy and unhealthy because we basically euthanize animals due to not having space and she would like to get rid of that. If we are to go further with a high volume pet partner, they need to look at the Asilomar report. Gary Hendel said that other shelters don't use the same Asilomar standards that we do. He also indicated that he would like for Dr. Espy to go over the standards for healthy and unhealthy.

Ms. Braeutigam noted that we already have 70% that treatable at ACS and we can save more if we treat more that are treatable. Gary Hendel stated that the 70% is based on 64% at our current standards. We rounded those that are healthy and treatable as a target. Ms. Braeutigam stated that she doesn't want to wait to get to 70% and noted that we should start right away. She also indicated that we should choose one partner to come and help us.

Gary Hendel stated that he had met with ADL and had provided a presentation based on helping us out. They would like to help but need a bigger clinic because they don't have a holding space and neither does the Humane Society.

Sallie Scott noted her concerns on codes and laws. She would like us to send cruelty cases to the District Attorney's office like the City of Houston. According to Ms. Scott, the District Attorney's office already has 2 prosecutors one who worked under the animal-related prosecutor in Houston, who would like this to happen and they are willing to work on this if the City will allow it.

Sallie Scott noted that we need to focus on unlicensed breeders. It is a matter of supply and demand; this will change the face of San Antonio. Gary Hendel asked the Board if they had suggestions on what ideas they had to address unlicensed breeders, what laws might work. Ms. Scott suggested ACS start with an intact dog permit. Mr. Hendel suggested that we look at current litter permits and issue citations based on that. Rita Braeutigam noted that there is a loophole with the County laws in capturing breeders who have the 830 prefix phone numbers. Mr. Hendel said we may have trouble regarding permits with Bexar County due to the state law. Rita Braeutigam noted that since we have Erik Walsh and he is over the Police and we know that puppies are being sold, that we need the Police to help out. Gary Hendel stated that since we only have 36 officers and several are placed in different areas, it's difficult. However, if we get help from the Police and Sheriff's Departments for this, it might work. Sallie Scott noted that citizens were breaking the law by selling puppies. She also stated that she would speak to the Texas Federation of Animal Care Societies to try to make it a state law. Gary Hendel stated that we could give it a shot with TFACS but it could take two years to get this accomplished.

Sallie Scott stated that the eyes and ears of the city employees in the field can assist ACS field staff with a simple reporting method. The DVERT Program with the Colorado Springs Police Department has a great program. A few months ago she had suggested partnering with the SAFPE officers to locate packs of dogs and this was mentioned to Mayor Castro. The Strategic Plan calls for more low-cost/free spay/neuter services. With the number of no-shows at area clinics, incentives were introduced as part of this plan. These incentives can be solicited by City Council members from business donations from their respective districts. The ACS Advisory Board can help with this through the Governmental Relations Committee.

Sallie Scott noted that if we reduce ACS to do just pick ups then we are going back to housing, enforcement and the catch and kill image. Joe Angelo noted Ms. Scott's concern about the image projection. However, he said that we need to do what we are doing now and we do it poorly or do we give that out to someone who can do it better. Rita Braeutigam noted that if ACS outsources, we need to keep City image that says we are addressing these issues. Mona Thaxton agrees with Ms. Braeutigam regarding education being the key in addressing the issues.

Sallie Scott said that Rita Braeutigam noted concerns about Spay/Neuter especially if we are to go on our door to door campaign. We need to start advertising in the area a week ahead and advertise the MASH unit and if we are to do 100 pound dogs, we should do it. She feels that this would be more effective. Dr. Espy stated that large animals would be a problem. Joe Angelo stated that vaccinations, S/N, education and licensing would be conducted in a full effort and then go with a sweeps team which will make the door to door campaign a success. Erik Walsh reinforced the statement by agreeing and ensuring that a full force of these efforts would make the door to door campaign a success. Sallie Scott asked who would contact the neighborhood associations in regards to these campaigns. Mr. Walsh said that we would be doing the coordination with the neighborhood associations and Council Districts. Ms. Scott stated that Council people should be involved too. Dr. Espy noted that the marketing money would be wasted if we didn't have a good coordinated plan. Mr. Walsh said that we will have a well coordinated plan and not waste our efforts. Rita Braeutigam suggested that Dr. Espy knows the areas and SPAYSA could help with the Mash Unit. Dr. Espy said that we need to focus our efforts in pet overpopulated areas like Districts 4 and 1. Erik Walsh stated that we would focus on the pet overpopulated areas, areas of high calls of strays. Mr. Walsh also indicated that the neighborhood around SPAYSA would be starting point on October 1st. Dr. Espy suggested that she would like to do the S/N in the Westside especially in District 1 & 4. Mr. Walsh asked we could plan in doing it together. Dr. Espy said she is willing to partner with ACS if ACS provides the vets and vet techs.

Sallie Scott suggested that the marketing part of the plan is huge and therefore suggested for ACS to place a big sign on the roof of Kennel 1, which could be seen from the highway.

Ms. Scott asked that in regards to a strong licensing program, is it possible to put 2 microchips on animals. The reason she is suggesting the 2 microchips is that owners change often and the releasing agency would be the logical chip. Dr. Espy responded that there is no need because we could always track the original shelter where the animal came from.

Charles Pruski with MetroHealth asked if there was an effort to try to round up where rabid skunks or other wild animals dwell. He thinks that we should prioritize a round up of animals that might have been contaminated. He also thinks that we should plot the activity, since there are other animals that could have come in contact with possible rabid skunks. Gary Hendel stated that we have not and we don't plot locations of that activity.

Sallie Scott stated that the front lobby and adjacent areas, the crowded adoption room, can be reconfigured to emphasize adoptions more than intake. She had consulted with four people as a result of the Saturday meeting in August to make ACS a retail center for adoptions. She suggested that Mike Arms, who used to run North Shore Animal League, and now runs the Helen Woodward Animal Center in California, could help with the marketing probably at no charge. Ms. Scott also suggested for ACS to open the quarantine kennel immediately for possible

adoption of dogs. Sallie Scott asked when ACS would make the essential changes to Kennel 1 such as soundproofing and putting in a door in the front of the kennel rather than around the side into an office which would help emphasize adoptions. The other kennels then would remain open and the cards would be prominently displayed with the date the dogs & cats would become available for adoption. Gary Hendel stated that there is some money in the donation fund and we are waiting for approval to make those changes.

Sallie Scott also suggested for ACS to keep all green-sleeved dogs in one kennel. They are the healthiest and ready for adoption. Gary Hendel said that is not what the vets were recommending. Ms. Scott stated that she didn't see that ACS markets the good animals in a more visible manner.

Sallie Scott also asked what was happening to the animals going out to SPAYSA and SNAP. Gary Hendel said that ACS had already performed a two-week trial with SNAP by sending 20 animals a day to identify any problems that could occur with the program. He also stated that there were 128 surgeries at SNAP at \$53 dollars but no large animals were done. He also noted that due to staff problems in not having a Chief Vet and vet techs on board, this couldn't be accomplished. However, ACS will try this process again. Dr. Espy asked if ACS could do a contract to perform surgeries in-house. She also suggested for ACS to use Amy Collins as a vet tech instead of a cashier. She additionally asked what is the experience required for a vet tech. Mr. Hendel said that Amy Collins was a specialist and the experience required for a vet tech was graduation from high school. Dr. Espy noted that Amy Collins would work 220 dogs by herself. Erik Walsh asked Gary Hendel, "What was the cost within the two-week trial at SNAP?" Gary Hendel said that it was pretty even and he didn't have the final numbers with him right at the moment." Mr. Walsh asked if ACS could perform the services at ACS instead of transporting. Mr. Hendel said that SPAYSA/SNAP will only work 2 days, maybe 3 days, out of the week and had allocated 20 to 25 spots for ACS and worked for the 2 days they had allotted us. Dr. Espy noted that Dr. Lawler couldn't leave the facility and suggested that SNAP could do the surgeries at ACS. Gary Hendel said that ACS didn't have enough vet techs to work up the animals.

Rita Braeutigam noted that improvements to control the animal population. She stated there were 2 groups of strays: (1) people's dogs not spayed or neutered and (2) Council get the calls for the dogs that running around. Therefore, she suggested that if ACS did a lot of spay and neuters, we are targeting for the easy ones but the aggressive ones are the ones not being picked up. Erik Walsh said that the Southside animals that are chasing people are actually owned animals that are not kept in fenced yards. We also hear about loose dogs in parks and aggressive animals. Therefore, he stated that enforcement balances these issues by performing door to door campaigns, spay/neuter, licensing, vaccinations and then come in with sweeps. Dr. Espy, asked Joe Angelo why the door-to-door pilot program only made 3% pick up and emphasized that we had gone to 816 homes and made only 3%. Gary Hendel said that a Council member wanted us in that neighborhood. Erik Walsh stated that we needed a MASH unit. We had 36 appointments and only 26 had shown up. He also noted that 50% of the people he encountered had their animals spayed or neutered and added that a third were found not licensed. Dr. Espy asked, "how come ACS didn't perform canvassing?" Mr. Walsh stated that ACS had identified the worst areas of town that were lined up with census data. Joe Angelo noted that we do need to do more canvassing and last year we did the Eastside initiative and were able to identify the bad areas and used the ACO's knowledge of these areas of town.

Rita Braeutigam asked Dr. Espy, "How are we going to get vets to help in the community?" Dr. Espy answered that vets can only help a few days by donating their time. Ms. Braeutigam asked, "Can we pay vets in the community \$400 to perform surgeries or is the money not used for that?" Joe Angelo answered that we can do a thousand surgeries but we need to know the data in order to make a decision about these neighborhoods. Dr. Espy suggested that we need to use a centralized center. Gary Hendel noted that Kathy McGowan with SPAYSA is tracking where they are going. Therefore if everyone is going to track where they are going, we could post the data on the ACS website which everyone can access.

Sallie Scott said that photos of all animals in the shelter being placed on the website are essential. Perhaps professional photographers could be used to accomplish this. She stated that good photos are a huge marketing tool. She also noted that pictures that aren't perfect are better than no pictures at all. Thus adoptions would increase.

Sallie Scott asked that as pickups rise and possibly along with it can those numbers be compared with the over 26,000 animals being picked up on the streets? The number picked up dead on the streets might decline with this new plan. Erik Walsh noted that Solid Wasted Management is not tracking where they are picking up dead animals. Dr. Espy suggested that we could ask TX DOT for their data. Mr. Walsh said the 26,000 dead animals are the ones picked up on the city streets and we could talk about the tracking the locations later.

City Council should be part of the solution to work within their districts when it comes to the licensing program according to Sallie Scott. Erik Walsh noted that there is a lot of that being worked on with the locals and that a creation of a subcommittee within the Council districts will result. They will focus on areas of need and creating visions for vet clinics, spay/neuter and licensing. Dr. Espy noted that believing in the mission is the most important thing. Rita Braeutigam suggested that advertising the vets in a listing who are helping the mission would be helpful. Erik Walsh stated that licensing costs ACS \$3.85 through Pet Data but we charge \$5.00. They track all the data. Rita Braeutigam suggested that we re-visit the cost. Mr. Walsh said we would do enforcement, spay/neuter, licensing and free tags. Joe Angelo expressed that he had noticed that tags were not on animals and that citizens could take them off. Mr. Angelo suggested we could use microchips as the license. If we converted the \$50,000 for microchips, it could be advantageous.

Dr. Espy had concerns with us missing the eight-week-old window for dogs or kittens due to being less than four months of age. Erik Walsh asked Gary Hendel, "if Pet Data kept that info?" Gary Hendel stated no, Pet Data would consider this info incomplete. Dr. Espy suggested that ACS could perform microchipping during the door to door campaign. Rita Braeutigam stated that ACS needs to do the registering; otherwise it doesn't do us any good. She also suggested that if ACS needs an outside group to do the microchipping, they also need to do the registration. Mr. Walsh thinks that this should be done by Pet Data. Joe Guerra suggested that ACS use the citizen's driver's license to acquire the data. Gary Hendel noted that the cost of microchipping is \$10 with a registration, so we went to \$5 to save \$5. We stop registrations to save the \$5 dollars. Pet Point will do it cheaper at \$4.75.

Rita Braeutigam expressed her concerns and has problems with page 6 item #2 of the Strategic Plan and if they are to approve the plan at this meeting it would prove a problem. She has a problem with the Asilomar report and that we have to change a lot before we get there. So if we vote on this, are we agreeing to part 2? If we choose a High Volume Pet Partner, will they focus

on this because looking at all the cities that are no kill; they take the sick animals that can still be saved. Joe Angelo noted that page 13 through 14 clarifies Ms. Braeutigam's concern regarding her questions on page 6 item #2. Erik Walsh reinforced Mr. Angelo's answer by stating that, "no, successful cities are so because the community is deeply involved." Rita Braeutigam stated that that is the reason why other cities are successful because they are doing this classification. Erik Walsh noted that 70% goes back to the 2006 healthy and nonhealthy. The number will go to 64%. Ms. Braeutigam said the number is debatable. Mr. Walsh stated that we need to look at the larger issues.

Sallie Scott suggested for ACS to create standards of care for rescue groups which will align with ACS's long-term sustainability about rescuers with excellent experience and background history. Joe Guerra, Rita Braeutigam and Dr. Shannon Espy agreed. Erik Walsh noted for Sallie Scott to include an excerpt about standards regarding the rescuers and for the Board to email him with suggestions to include in the Council report

Sallie Scott and Mona Thaxton expressed their concern about rescuers asking to be a high-volume partner due to the money on the table. Erik Walsh said that if someone comes forward and does not bring results, the City will not spend the money.

Dr. Espy asked if the changes discussed were going to be made before they voted. Erik Walsh answered, "Yes."

Board members voiced other concerns about the cat traps and re-iterated them. Their concerns were primarily based on the welfare of the cats that might be trapped with no food or water and ACS's turnaround time for pick-ups.

Voting on Strategic Plan

Erik Walsh noted the Board members' concerns and stated that they will focus on microchipping with licensing, rescue standards, and the animal code. They will also draft what was discussed tonight and share it with the Board. He will also bring back the cat item to the Board on September 21st for further discussion.

Gary Hendel asked the Board to approve the Strategic Plan and promised them that ACS wouldn't buy traps until the Board approved the traps and to understand that there is no intent to do massive trap and kill.

All members approved the plan with the caveat of the items mentioned above: Sallie Scott, Dr. Shannon Espy, Mona Thaxton, Bill White, Pamela Cravets, Rita Braeutigam and Joe Guerra voted to approve the Strategic Plan.

Adjournment

The next Board meeting will be September 21st at 6:30p.m. Joe Guerra moved, second by Mona Thaxton, to adjourn the meeting. Motion passed. The meeting was adjourned at 9:06 p.m.

MEETING MINUTES
Animal Care Services Advisory Board
September 21, 2011
6:30 PM
Animal Care Services Facility
4710 State Highway 151, Annex Training Rooms 1 & 2

ACS Board Members: Sallie Scott-Chair, Randy Murdock-Vice Chair, Mona Thaxton, Carole Abitz, Rita Braeutigam, Joe Guerra, William White, *Pamela Cravets, *David Garza

Ex-Officio Members: Erik Walsh, Charles Pruski, *Gary Hendel

* Indicates Not Present

Staff Liaison: Maria Kieke

Call To Order

The Chair, Sallie Scott, convened the meeting at 6:33 PM with a quorum present. Ms. Scott welcomed and introduced the new ACS Interim Director, Joe Angelo.

Sallie Scott stated that she had sent a copy of the Feral Freedom received from Alley Cat Allies to all Board members.

Employee of the Month: Heather Guthrie

Citizens to be Heard:

1. Carol Moreno stated for ACS to better coordinate with animal abuse.
2. Barbara Shield gave her time to speak to Sherry Derdak.
3. Sherry Derdak as a member of the Feral Cat Coalition spoke about the cat resolution document that was submitted to the Board. She had questions on the 1st page 2nd sentence which states "re-homed animals." She had other questions and concerns as follows: 1) Is ACS providing cat "covers" when cats are trapped, 2) If cats are found dead, what happens to the citizen? 3) On cat form "what is damage" on 2nd page for she believes that in regards to spraying/neutering takes care of that. 4) She also had concerns on the 3rd page of the document under recommendations and fears that ACS is not like the Jacksonville feral cat program. She stated that the citizen solution to this is TNR, which is efficient and less costly like the Jacksonville, Florida program. She also stated that in regards to the TNR program for ACS to turn over questions to the Feral Cat Coalition who will help with the situation. She closed by stating that they will ask Joe Angelo to take a class with them and solve the problem together.
4. Deanna Lee welcomed Joe Angelo and stated that AAPAW supports him with the ACS Endeavour.
5. Lynnne Bunten complimented ACS staff and the cleanliness of both facilities.
6. John Bachman stated that Joe Angelo was the 7th director and hopes that he learns quickly about the issues ACS faces. He closed by stating that he is concerned and believes in the safeguard of healthy animals especially the trapping of cats.
7. Debbie Pratt Wilkensen stated that she had a few concerns with the definitions of words being used within the cat document. She feels the definition of the words are undefined such as "careful trapping",

“working with community groups,” and cat nuisance. Another concern is that we don’t necessarily know which cat was the nuisance. How are we humanely treating and taking care of the cats that are trapped? She also stated that the document doesn’t say anything about – if you are to take a cat trap, are you suppose to bring it back? Does 1 cat equal 1 trap? In the current process it is missing – investigation part; she is concerned about people trapping for the sake of trapping. On the bottom of the document sheet, it states, “citizens may return traps” and there is serious culpability on behalf of ACS on what happens when cats are not returned?

8. Vince Fonseca welcomed the Interim ACS Director. He stated that right now the solution is more unsatisfactory especially the fiscal part of cost of the traps being \$8,000. He continued and asked the following questions: 1) How does ACS control “careful trapping?” 2) What is the process or will ACS contribute to the cat issue due to uncareful trapping. 3) In regards to costs on cats, what is the estimate of the number of cats that are brought in. 4) What is the fiscal cost in bringing in these cats? 5) He also had a question about the 48 hours in the document and fixed, vaccinated cats. 6) He also stated that re-homing is different than returning and that is serious.
9. Janice Dudak stated that she is speaking against the cat trapping issue by ACS. She relayed a story about a feral cat that was trapped with no shade, food or water. She asked if 1) City had researched for spay/neuter cost instead of trapping, and 2) can spay/neuter be on demand? She closed by stating that she believes in the safety and welfare of these animals.

Director’s Report:

Vincent Medley, ACS Assistant Director, briefly described the changes to the Dangerous Dog Ordinance. He stated that he had met with the City Attorney and Municipal Court and it was agreed that ACS will be transferring responsibility to Municipal Court. He discussed that the changes made for dangerous dogs on page 2 paragraph (b) housing of animals pending a hearing and under dangerous dog determination; they had removed the word “alleged”. He continued by stating that on page 3 they were removing determination process. On page 5, they removed process of prosecution. Page 7 was removal of dog and page 8 they had removed penalty portion. The removal of the items in the ordinance was mainly language oriented. Following his presentation, Mr. Medley took questions from the Board members.

Sallie Scott had concerns and questions on page 4 (b) part and page 5 part of the document which she stated were items determined by the judge. She also was concerned that section 5-79 – defense to the determination of an animal as dangerous was taken out. Will the municipal judge take these things into account? She was concerned that the director will make the determination. Due to Ms. Scott’s questions, Mr. Angelo asked Ms. Scott if she was saying would these changes be a matter of policy. Mr. Erik Walsh answered the question by stating that what Sallie Scott is actually asking, “Will the director be making the assessment before determination was made.”

Sallie Scott noted that in some places of the ordinance it states, “Director and his designee on page 2 (b) section it seem to her that the intent is to have Director responsible to deem a dog dangerous. Was this the intent? Municipal Court person sees no problem on how this cannot be delegated. Joe Angelo stated that there was no intention regarding the delegation part of the Director.

Dr. Shannon Espy had concerns about a dog killing another domestic animal and how this was supposed to be handled? Her understanding was that the dangerous dog part of it would be taking care of it?

Erik Walsh said she is looking for guiding principles when the director is making a determination. The code provides that guiding policy. This is also established because of what was established with Municipal Court. Judge Bull had agreed to take this additional responsibility. There is a lot of legal responsibility and therefore Municipal Court will be handling that process.

2) Jeanne Martinez, Manager for ACS Field Operations, presented the proposed changes to the nuisance cat issues. According to Ms. Martinez, ACS required an affidavit. The proposed change is taking care away the affidavit process to alleviate the frustrations of the citizens and to have more control of the process. Following her presentation, Ms. Martinez took questions from the Board members.

Rita Braeutigam noted and asked that currently ACO's are not picking up cats in the field and therefore if ordinance changes, ACO's will be picking up cats. Erik Walsh stated that this is an internal process. They have removed much of the code language pertaining to the cats and removed all associated changes. However, one provision is left which is the penalty for not turning cats over to the City.

Joe Guerra asked what ACS's response time for a cat pick was up. Jeanne Martinez answered Mr. Guerra by stating 12 hours. Sallie Scott expressed her concern about time in trapping cats. Randy Murdock agreed with Ms. Scott's concern especially about the heat. Rita Braeutigam stated that ACO's are not taking cats fast enough.

Jeanne Martinez stated that 12 hours was the maximum response time. Joe Guerra asked if there were specific ACO's who were going to do that or assigned to whatever ACO walked in that area. Jeanne Martinez stated that they were going to assign ACO's who will only be doing cat pick-ups.

Rita Braeutigam stated that there are a number of issues but her #1 concern was what happens to cats when they are brought here at ACS. She stated that ACS is taking a huge responsibility in relocating the cats. She finds it a huge issue because many of the people who are managing cat colonies are not registered. She is afraid more cats are going to be euthanized. She also indicated that it is very hard to adopt adult cats.

Vincent Medley stated that they are working with the Feral Cat Coalition and are asking those who have cat colonies to help. They are also looking at ways to help the cats and get help for those with cat colonies. ACS's responsibility is to engage those willing to help and continue to promote TNR. Sallie Scott asked if he had this in place. Vincent Medley said that they are working on it.

Sallie Scott stated that the cost of a trap is about \$65 and asked Mr. Medley how many traps had been purchased and how many of those had come back? Vincent Medley replied that they will assign an ACO to monitor the traps.

Jeanne Martinez stated that she had researched the Florida Program regarding cats and shared that the partners did most of the work.

Sallie Scott asked if ACS charged a deposit for the trap. Vincent Medley replied yes but there is a problem at the moment in returning the money. Joe Guerra asked what is our problem in doing what they do in Jacksonville, Florida. Vincent Medley stated that they will be trying.

Rita Braeutigam stated that ACS should get with the Feral Cat Coalition and work on getting cat colonies registered. She also stated that TNR is very confusing as far as the City goes.

Mona Thaxton stated that ACS met with Sherry Derdak and found out that ACS had just started the program 2 weeks ago and that we should study the program more thoroughly. Vincent Medley stated that all comments will be taken into consideration to move forward.

Dr. Espy stated that we have not considered the veterinary perspective regarding diseases colonies already have through natural attrition to the existing diseases within a colony. Dr. Espy suggested that is we do that we would be creating a problem. Therefore she suggested for ACS to hire someone to adjust that.

Rita Braeutigam stated that she had an issue regarding bringing cats back to the shelter that were previously trapped for Spay/Neuter.

Sallie Scott stated that she helps feed a feral cat colony and asked who was in charge of feeding a cat colony? She also had a question regarding what constitutes damage.

Vincent Medley responded by paraphrasing what constituted damage was damage to property.

Dr. Espy stated that talk about a feeding program was needed and suggested the possibility of setting up a pilot program before this went to City Council.

Vincent Medley stated that they will talk and consider the suggestions provided by the Board. Rita Braeutigam stated that because it's an internal issue, will this be brought up to the Board to agree? Erik Walsh stated that we would take all suggestions into consideration. They will work on a pilot program for a couple of weeks and bring it back to the Board. We want to move forward and not backward. Rita Braeutigam stated that if we do a pilot program, did we know enough about disease? She feels that Dr. Espy has enough data. Mona Thaxton stated that she had a huge issue with cat colonies regarding education. She doesn't want us to forget about that.

Sallie Scott asked if ACS could require cats be spayed/neutered that are brought in.

Vincent Medley said this would present a challenge and ACS would work out a plan.

Rita Braeutigam asked if staff was trained to determine if a cat is spayed or neutered.

Jeanne Martinez stated that females are harder to examine than male cats.

Sallie Scott asked how many traps in the last year have gone out. Vincent Medley stated that they have 10 this year and have ordered 12 more for next year. Sallie Scott recommended new traps not to be used until program is looked at.

Rita Braeutigam stated that if we trap cats, what happens to the cats as we do the pilot program & wants to know numbers. For example: how many cats come in, how many cats are s/n, how many cats are released and how many cats are adopted?

3) Joe Angelo asked Sherry Derdak for the schedule of the TNR classes. He stated that he fully supported the TNR program, that ACS has stepped up and so has the community. He also stated that ACS is committed and asked for the time to implement the plan. He said that the City of San Antonio is searching for a High Volume Pet Partner who is interested in the plan. The plan is in theory. Following his presentation, Mr. Angelo took questions from the Board members.

Sallie Scott stated that she didn't know enough about a High Volume Pet Partner to ask questions. Mona Thaxton asked if the board could see the RFI. Joe Angelo said that the RFI would be posted either tomorrow or later tonight on the website. Erik Walsh stated that from the document we will get an RFP and move forward.

Elections for Board

Charles Pruski served as moderator for the Board Elections and introduced one more person that was running for Board Chair, Randy Murdock.

Charles Pruski named the incumbent for Board Chair, Sallie Scott and Randy Murdock. Mr. Pruski also asked the nominees to give their individual speeches to the Board about their background and experience for the coveted positions.

1) Sallie Scott stated that she had made every Board Meeting and had appeared before City Council to remind them about what they had promised to do in the ACS Strategic Plan. She stated that she is a member of AAPAW in which she holds the position of secretary and had also met with Sheryl Sculley & Mayor Castro. According to Ms. Scott, Sheryl Sculley said that there was more money for S/N during those meetings. She

noted her experience in running a shelter and stated that there needs to be more involvement with the strategic plan. Ms. Scott concluded her speech by stating that more marketing of animals and more oversight needs to be done.

2) Randy Murdock stated that he has had a dream about an adoption center and due to the hard work ACS did it has come to fruition. He had one concern in which he felt that the ACS Board micromanages ACS too much. He continued his speech by stating that the City Manager had hired the right people to do the job. He also stated that they are an Advisory Board not the employers of ACS. He concluded his speech by acknowledging Joe Angelo whom he felt will be a great addition.

Carole Abitz asked about the revision of the By-Laws. Sallie had made suggestions on a secret ballot. Bill White stated that according to Robert's Rules of Order, we cannot have secret ballots. Erik Walsh asked Monica Hernandez with City Attorney's office to answer the question about the By-Laws. Monica stated that was true.

Members voted as follows: Joe Guerra abstained stating that he didn't know enough about them to vote. Sallie Scott received 5 votes; Randy Murdock received 1 vote.

The election for Vice-Chair: Mona Thaxton received 6 votes. Sallie Scott nominated Bill White for the Secretary position. Bill White received 6 votes.

The next month's volunteers for the inspections are as follows:

Main Facility – Rita Braeutigam and Joe Guerra

Southside Facility – Mona Thaxton and Randy Murdock

Dr. Shannon Espy asked about getting clinic supplies within 24 hours. Joe Angelo stated that we will get there and improve the process.

Rita Braeutigam asked about follow up on report from last meeting regarding the animal photographs. She stated that photos need to be taken in order for people to get their animals back. She also stated that its imperative pictures are taken immediately so that dogs get their 72 hours and that dogs that went to adoption events need good photographs. She also wants ACO's to take picture of dogs in the trucks immediately and pretty pictures be taken later to add to the website. Joe Guerra stated that ACS is already doing this because he witnessed that intake is also taking the pictures. Randy Murdock mentioned that it is hard to take pictures of aggressive dogs.

Sallie Scott stated that breed identification is a problem with the public and that rescuers know how to identify the breed but the public in general don't know.

Randy Murdock had concerns about kennel cards. Joe Guerra stated that the kennel cards are on opposite side of where they should be.

Randy Murdock also had concern about identification of animals.

Sallie Scott stated that HR should look at those employees who are not looking after animals properly. She also stated that animals need immediate care and that an exception must be made to hire animal caretakers quicker than other city employees.

Joe Guerra agreed that the HR person who is looking into personnel, look for those that are not good and to let them go.

Mona Thaxton stated that FACS is raising money to build the Pavilion at Brackenridge Adoption Center.

Sallie Scott stated that the Board needs to add another committee called Outreach Committee for S/N, education and target licensing. She stated that the Ordinance Committee will now be the Enforcement Committee in order to align with the Strategic Plan. She said that they either (1) meet in person if possible or (2) meet via-phone conference call. She identified who served on each committee. Sallie also indicated that Operations is a standing committee. Sallie Scott is working with Erik & Joe regarding some definitions. Erik Walsh stated that discussion and coordination of the committees will add more voice to the issue to align to the strategic plan.

Gavin Nichols SAAF report & news

It was announced that SPAYSA open house is on Sept 29th and the Reno Nevada Group touring the ACS Facility on Sept 28th. They will be wrapping their no kill promotion at a conference that will take place at the Norris Conference Center.

Acknowledgements

Mona Thaxton acknowledged Joe Angelo and Robert Young for their hard work with the Strategic Plan. She also thanked Gary Hendel.

Joe Angelo stated that ACS is starting the door-to-door campaign next month. He also asked everyone to contact Jeanne Saadi, Volunteer Coordinator, in case anyone wanted to sign up to volunteer.

Adjournment

The Board next meeting will take place on October 19th at 6:30p.m.

The meeting adjourned at 9:06pm.



Animal Care Services
4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www.saacs.net



**EMPLOYEE OF THE MONTH
NOVEMBER 2011**

Employee of the Month

OCTOBER

Audra Houghton joined Animal Care Services as an Animal Care Officer on March 31, 2008 and was promoted to an Animal Care Specialist on January 31, 2009. Officer Houghton takes her job very seriously and is respectful not only to her supervisors but to her fellow employees and to the animals she serves as well. Officer Houghton performs her duties with pride and professionalism. Due to her dependability and hard working efforts, Officer Houghton is well deserving of the title “employee of the month.”

SAFCC Report – Last two meetings at ACS concerning outdoor cat issues

10/24/11 3:00PM

Joe Angelo, Gary Hendel, Vincent Medley, Elizabeth Brown, Jeanne Martinez, Sherry Derdak, Jenny Burgess, Sallie Scott

- Discussed setting up a joint task force (SAFCC with a uniformed ACO) to make appointments and meet with managers of apartment complexes, HOAs, trailer park managers, etc. to explain the City laws and encourage implementation of TNR on the properties.
 - If response is favorable, suggest arranging a meeting with residents to explain how TNR works and recruit willing volunteers from the facility (residents)
 - Suggest designating feeding site(s) instead of everyone feeding on their own doorsteps and teamwork to feed and keep the area clean
 - Suggest that willing residents who will take on the TNR task are offered some incentive from the management such as reduced pet deposits for their own animals
 - Suggest setting up a bank account or kitty into which residents can voluntarily donate for the upkeep and medical needs of the cats on their premises

- Discussed ACO's attitude towards residents
 - Residents being cited and misled;
 - "Stop feeding the cats and they'll go away"
 - "It's against the law to feed cats"
 - "Feed the cats and they are your responsibility – you own them 72 hour rule"
 - Suggest a change attitude to "assist" instead of "punish" (at least until the resident has been given time to correct the infraction)

- Discussed relocation of about 10 cats to Brooks City Base to deal with rodent problem
 - Conversation about relocation as opposed to dumping, i.e. the cats being relocated MUST be confined in their new location for a minimum of 2 weeks to acclimate
 - ACS agreed to set up crates for the process
 - Jenny Burgess to deliver the cats three or four at a time and help set up the crates in a suitable place, protected from the weather

- Discussed the \$100,000.00 from Petco that had been suggested to be allocated for outdoor cats
 - San Antonio residents need cheap, easy to access, free spay/neuter surgeries for outdoor cats on a regular basis to make a dent in the problem
 - SpaySA, ADL, Humane Society and SNAP agreed to designate the money for feral cats

- Mentioned ACS hours
 - Closed Sundays – that's a big adoption day – shouldn't the facility be open that day?

- Discussed the returning of cats to colonies if their ears are already tipped

- Cats with ears tipped are not part of the problem and should be returned to their colonies
- How can that be accomplished?
- Cat colony permit through ACS is not working – residents do not trust the motives
- SAFCC to take on role of registering cat colonies to benefit the caretakers and the cats

- SAFCC explained the voucher system for vet clinics
 - With grants from SAAF, we were able to encourage veterinarians to use their expertise to help spay/neuter outdoor cats
 - 14 vets volunteered to participate
 - Residents could choose which participating vet they wanted to use
 - Vet gets paid his/her going rate for the surgery:
 - Voucher covered a portion of the cost and the resident covered the excess
 - Discussed possibility of ACS setting up a similar structure with local vets – obtaining grants to supplement the \$53.00 standard to the vets
 - Joe stated that the city has \$100,000 in vouchers
 - Jenny to email the list of participating vets to Joe Angelo

- Discussed the problem of subsidizing surgeries and excess cost for pregnant cats
 - Currently SAFCC is subsidizing the low-cost surgeries at SpaySA to the tune of \$3,000.00 approx. per month
 - Additionally, SpaySA instituted a \$25.00 fee for late-term pregnancies
 - SAFCC realized this would deal a severe blow to TNR in San Antonio and residents would stop bringing in cats to terminate the litters – result numbers on the streets grow dramatically
 - So, SAFCC decided to pick up that tab for any late-term pregnancies to avoid disaster

- Discussed ACS partnering with SAFCC in the “sweeps” (trailer parks and apartment complexes in the blue area on the ACS map)
 - SAFCC to provide a volunteer to accompany ACS and step in to answer cat questions
 - SAFCC offered to provide TNR class in the specific targeted areas

11/3/11 2:00PM Meeting at ACS

Joe Angelo, Gary Hendel, Vincent Medley, Jeanne ???, Elizabeth Brown, Sherry Derdak, Jenny Burgess

- Meeting to discuss ACS' email dated 10/28/11 – nuisance cat affidavit process, to institute November 3, 2011
 - idea of loaning traps to residents and impounding cats in the field
 - what is the definition of damage – Vincent Medley stated that “damage” is defined as something that requires monetary reimbursement

Discussed the protocol for SAFCC to take ALL calls pertaining to cats from 311 and ACS.

- Complaint/Call comes in
- First course of action: Call gets referred to SAFCC, i.e. caller is advised that they should talk to SAFCC about the situation. This is to try and resolve the issue before resorting to sending out officers or signing affidavits.
(ACS sends call list to SAFCC to ensure the caller gets a response.)
Suggestion: Instead of caller being asked to contact SAFCC... the caller should be advised that their complaint will be referred and they should expect a call FROM SAFCC
- SAFCC volunteer counsels the caller to explain TNR and encourage them to accept the program, possibly attend a class or at least accept volunteer help.
 - Possible outcomes:
 - Caller accepts the idea of TNR and agrees to attend a TNR class or is satisfied with the resolution
 - Caller accepts the idea of TNR – not willing to do anything themselves but will cover expenses (activate volunteer)
 - Caller accepts the idea of TNR – wants to pay for a trapping service (activate relevant personnel)
 - Caller rejects everything and is referred back to ACS for a follow-up response that might include a visit from an ACO and possible affidavit
 - If cat is taken in by ACS and is healthy/tame – put cat up for rescue or adoption
 - Suggestion: If cat is ear-tipped – refer to SAFCC's colony register
 - If cat has issues – possible euthanasia
 - Brooks City Base – Working Cats
 - Elizabeth Brown keen to get cats relocated to Brooks – rodent problems.
 - Debbie Deguzman/Jimmy Garcia – responsible for caring for the cats
 - Debbie's shifts: Mon, Tue, Fri, Sat & Sun – phone 210-355-3152
 - ACS to provide all equipment: Crates, litter boxes, shelter boxes, food/water bowls, etc.
 - Relocate first 4 cats – Nov 10th 2:00PM
 - Discussed appointment of Feral Cat Coordinator
 - Gary suggested an ACS staff member might be dedicated as Feral Cat Coordinator
 - Alternative idea is to employ a new person as Feral Cat Coordinator
 - Suggested ACS contact Alamo Heights Chief of Police (Richard Pruitt) where they already have employed a full-time feral cat coordinator

**City of San Antonio
Department of Animal Care Services
Director's Report
November 16, 2011**

Cat Laws and Strategy

Gary Hendel, Director of Shelter Operations met with several members of the Feral Cat Coalition, an Advisory Board member, Vincent Medley and the Humane Society Executive Director, Kathryn Bice to discuss possible changes to our cat ordinances. The group explored ideas in developing a "Community Cat Program" that would handle complaints, educate the public on solutions, and work with rescuers to alleviate nuisance cats.

Veterinary Medical Association of Bexar County

A presentation was made to Sharon Gregory, VMABC Executive Secretary concerning the VMABC partnering with ACS in a \$100,000 voucher program to conduct spay and neuter in targeted areas of town. Ms. Gregory will address the Veterinary Board on September 4th in regards to the partnership and will inform ACS with their agreement.

Advisory Board Presentation

A formal presentation of the Strategic Plan was presented to the Advisory Board by Joe Angelo, ACS Interim Director on Wednesday, September 21, 2011. The presentation focused on three items: 1.) An Ordinance amending Chapter 5 of the City Code entitled "Animals," aligning the dangerous dog determination process with Municipal Court's animal, 2.) A simplified process for citizens to address unrestrained cats, and (3) A proposed solicitation for a high volume pet partner.

Reno Nevada Group

Bonney Brown of Nevada Humane Society and Mitch Schneider of Washoe County through an invitation by the San Antonio Area Foundation came to San Antonio to promote the "No Kill" message. While the group was here they conducted a lunch and learn class at the Animal Care Services Facility on Tuesday, September 27th and spoke to our staff about solutions that worked for them in their achievement of "No Kill".

Rabies Protocol Review

A meeting was held on October 3rd with key partners to identify opportunities for improving the Rabies Control process.

Comprehensive Neighborhood Sweeps Initiative

ACS kicked off its Comprehensive Neighborhood Sweeps Initiative with a volunteer door-to-door awareness and educational campaign which took place on the weekend of October 7 through the 9th. The first sweep area visited lies within portions of Council Districts 5, 6, and 7. Sweeps areas have been determined by call volumes, and this is the first of a series of sweeps throughout the fiscal year. The door-to-door campaign involved a lot of volunteers who are being supported by ACS field staff knocking on doors to promote the licensing of pets, low cost spay/neuter surgeries, rabies vaccinations, and promoting responsible pet ownership. Animal Care officers were deployed to the area on Monday, October 10th to begin the process of picking up stray and roaming animals and to issue citations as required.

With the successful completion of the block walking portion of the ACS Comprehensive Neighborhood Sweeps Initiative in October, we are now beginning phase two. Starting next week a sweeps team will be dedicated to area 1 and start picking up dangerous and stray animals. Tracking of project results will be monitored within the areas visited.

Door to Door Campaign Advertisement

ACS along with Council offices 5, 6 & 7 worked together to launch the department's Comprehensive Neighborhood Sweeps Initiative on Sunday, October 6th. Erik Walsh, the Deputy City Manager was in attendance.

Brackenridge Adoption Center Project

The City of San Antonio and representatives from Jackson & Ryan Architects hosted a public meeting to present their design concept for the new Animal Care Services pet adoption, spay/neuter and educational facility that will be located at 210 Tuleta. The meeting took place on Monday, October 10, 2011 from 6pm to 8pm at the Witte Museum Ballroom located at 3801 Broadway.

As a result of community input at the recent Brackenridge project update; many citizens requested that we consider increasing adoption capacity in lieu of building the Education Center.

Chapter 5 Ordinance Revision

Due to the general animal regulations that are addressed by the City of San Antonio Chapter 5 municipal code, ACS proposed an amendment to the animal care regulations with respect to dangerous dogs. The proposed change will

eliminate the need for formal hearings to be conducted in designating a dog as "Dangerous" and it will also allow the ACS Department Director or the Assistant Director to make determinations on a case by case basis. This change will streamline the process for both the citizen and the City, by expediting decisions and eliminating the need for the citizen to attend a hearing. Therefore, the citizen will retain the right to appeal the Department's decision to Municipal Court.

State Grant

ACS received funding for the first time from the Department of State Health Services (DSHS) Animal Friendly Program grant. The grant will provide up to \$150,000 to perform spay and neuter surgeries which will allow ACS to continue to reduce the number of stray/homeless animals in our community. By controlling, and ultimately reducing the stray animal population, the number of animal bites and other incidents with citizens will decline.

Humane Society Pilot

ACS has partnered with the Humane Society to increase our live release rate. The program began the week of October 10th where the HS set up a screening station in the front courtyard of the ACS facility. The plan is to ensure that all owner release animals (kittens, puppies, and small dogs) will be properly screened before they enter the shelter. The plan addresses two critical issues (1) ensures healthy animals are rescued and (2) expedites the rescue process. All animals accepted during the day will be housed temporarily in our Puppy Adoption Building and relocated to the HS campus at the end of the day. Tracking of intake and health issues will be monitored and reported on a weekly basis.

High Volume Pet Partner

A recommendation for the High Volume Pet Partners will be presented to Council at B Session on 11/30 and Quality of Life on 11/15.

Petsmart Update

We are working on the viability of a partnership that will leverage the Petsmart Grant.

PetSmart

A meeting is planned for next week with the Area Foundation, Humane Society and ACS to discuss opportunities to form a partnership and take advantage of the PetSmart grant program. The plan has the potential to increase our adoptions by 2,000 animals.

Policies

All Divisions within ACS are currently reviewing all policies to include intake, vaccination, rescue, clinic, foster, volunteer, field, and enforcement protocols.

Shelter Vaccinations

The shelter staff has relocated approximately 20 small, medium and a few large kennels to the rear of each of our two stray holding kennels so that after-hour pick-ups can be kept isolated from our normal kennel population until the following morning, when kennel staff will ensure 100% are vaccinated.

Live Release

The adoption team lowered prices and advertized Halloween adoption specials which was successful. Our overall Live Release rate for September was 34.17%, up about 2% points from last year. Our October Live Release increased significantly to 44%. This is the highest in recorded history.

Clinic

ACS currently has a small number of dogs with upper respiratory issues and we have sent swabs to the lab to be cultured. Over 50% of all animals coming into ACS show some medical or behavioral problems on entry and we're trying to identify a treatment protocol that would allow us to save more.

Personnel

- The Chief Veterinarian position is still open and we are aggressively working to fill it.
- Elizabeth Kalmykov was promoted from Live Release Coordinator to Shelter Operations Manager.
- Jeanne Saadi was named interim Live Release Coordinator.
- Christine Garnett was promoted to Interim Clinic Manager.



City of San Antonio - Animal Care Services
 ACS Asilomar Report
 10/1/2011 To 10/31/2011.



Beginning Shelter Count: 411

A: Live Release (Healthy/Treatable only): 58.94 %
 B: Live Release : 44.06 %

The live release % (Healthy/Treatable only) 'A' takes into account only Healthy and treatable animals (Condition determined at time of the animal leaving the facility), 'B' gives overall live release %.

INTAKE (Live Dogs & Cats Only)			
	Dogs	Cats	Total
<i>From the Public</i>			
Healthy	1112	213	1325
Treatable-Rehabilitatable	111	33	144
Treatable-Manageable	251	25	276
Unhealthy and Untreatable	355	222	577
B Subtotal Intake from Public	1829	493	2322
<i>Incoming Transfers from Organizations within Community/Coalition</i>			
C Subtotal Intake from Organizations within Commu	0	0	0
<i>Incoming Transfers from Organizations outside Community/Coalition</i>			
D Subtotal Intake from Organizations outside Commu	0	0	0
<i>From Owners/Guardians Requesting Euthanasia</i>			
Healthy	10	4	14
Treatable-Rehabilitatable	0	0	0
Treatable-Manageable	2	0	2
Unhealthy and Untreatable	50	20	70
E From Owners/Guardians Requesting Euthanasia	62	24	86
F Total Intake [B+C+D+E]	1891	517	2408
G Owner/Guardian Requested Euthanasia (Unhealthy&Untreatable Only)	50	20	70
H Adjusted Intake [F-G]	1841	497	2338

OUTCOME**ADOPTIONS (Only dogs and cats adopted by the public)***Involving Dogs and Cats from Animals Control and Traditional Shelters*

Healthy	276	96	372
Treatable-Rehabilitatable	0	0	0
Treatable-Manageable	1	0	1
Unhealthy and Untreatable	0	0	0
I Total Adoptions	277	96	373
Outgoing Transfers to Organizations within Community/Coalition			
Healthy	88	53	141
Treatable-Rehabilitatable	6	0	6
Treatable-Manageable	17	0	17
Unhealthy and Untreatable	0	0	0
J Total Outgoing Transfers to Organizations within	111	53	164
Outgoing Transfers to Organizations outside Community/Coalition			
Healthy	209	56	265
Treatable-Rehabilitatable	13	2	15
Treatable-Manageable	28	8	36
Unhealthy and Untreatable	2	0	2
K Total Outgoing Transfers to Organizations outside	252	66	318
L Return to Owner/Guardian	131	4	135
Dogs & Cats Euthanize			
<i>Involving Dogs and Cats from Animals Control and Traditional Shelters</i>			
M Healthy (Includes Owner/Guardian Requested Euthanasia)	593	33	626
N Treatable-Rehabilitatable (Includes Owner/Guardian Requested Eutha	23	2	25
O Treatable-Manageable (Includes Owner/Guardian Requested Euth	42	5	47
P Unhealthy and Untreatable (Includes Owner/Guardian Requested	409	217	626
Q Total Euthanasia [M+N+O+P]	1067	257	1324
R Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable	46	21	67
S Adjusted Total Euthanasia [Q-R]	1021	236	1257
T Subtotal Outcomes [I+J+K+L+S]	1792	455	2247
<i>Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)</i>			
U Died or Lost in Shelter Care	27	11	38
V Total Outcomes [T+U]	1819	466	2285
<i>Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)</i>			

**** NOTE **** The Subtotal Outcomes (T) for the live release formula does not include Died, Lost or State Lab Outcomes.**Ending Shelter Count: 316**

Kennel Statistics Report
Intakes from 10/01/11 to 10/31/11

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
CONFISCATE		0	0	3	0	0	3
	BITE	16	2	117	8	6	149
	CRUELTY	0	0	0	2	1	3
	DANGER DO	0	0	2	0	0	2
	OWNER DIE	0	0	1	0	0	1
	POLICE	1	0	12	6	1	20
	TOTAL	17	2	135	16	8	178
DISPO REQ	FIELD	0	0	1	0	0	1
	NIGHT	0	0	0	0	1	1
	TOTAL	0	0	1	0	1	2
EUTH REQ		17	1	30	2	0	50
	OTC OWNED	6	0	28	2	0	36
	TOTAL	23	1	58	4	0	86
FOSTER	OTC	1	19	26	13	0	59
	TOTAL	1	19	26	13	0	59
OB HEAD		4	0	4	0	4	12
	TOTAL	4	0	4	0	4	12
OWNER SUR	FIELD	0	0	19	3	0	22
	NIGHT	0	0	1	0	0	1
	OTC	19	14	47	10	0	90
	TOTAL	19	14	67	13	0	113
RETURN	NIGHT	0	0	0	0	1	1
	OTC	1	3	14	10	0	28
	TOTAL	1	3	14	10	1	29
SN CLINIC		0	0	4	0	0	4
	TOTAL	0	0	4	0	0	4
STRAY		3	5	1	0	0	9
	FIELD	74	57	694	213	7	1,045
	NIGHT	6	5	47	12	1	71
	OTC	57	230	238	237	1	763

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
STRAY	SWEEP 1	0	0	1	0	0	1
	SWEEP 2	0	0	6	1	0	7
	SWEEP 3	0	0	12	8	0	20
	SWEEP 4	0	0	18	9	0	27
	SWEEP 5	0	0	23	4	0	27
	SWEEP 6	0	0	34	6	0	40
	SWEEP 7	0	0	10	0	0	10
	TOTAL	140	297	1,084	490	9	2,020
TOTAL		205	336	1,393	546	23	2,503

Kennel Statistics Report
Outcomes from 10/01/11 to 10/31/11

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
ADOPTION	AAPAW	0	1	0	0	0	1
	ACS ADOPT	20	43	158	104	1	326
	FTA	3	14	4	5	0	26
	OFF SITE	2	12	5	1	0	20
	PETCO D	1	0	0	0	0	1
	TOTAL	26	70	167	110	1	374
DIED		0	0	1	0	0	1
	AT VET	0	0	1	0	0	1
	ENROUTE	2	0	2	0	0	4
	IN KENNEL	0	0	2	8	2	12
	TOTAL	2	0	6	8	2	18
DOA		2	0	2	1	0	5
	TOTAL	2	0	2	1	0	5
EUTH		0	0	0	0	1	1
	AGE WEAN U	1	9	0	37	0	47
	AGE WEAN/M	0	0	0	6	0	6
	BEH UNMAN	31	16	75	5	1	128
	CON DIS U	17	48	48	53	1	167
	INJ MANAGE	1	2	0	0	0	3
	INJ REHAB	0	0	1	0	0	1
	INJ UNMAN	30	11	65	19	0	125
	MED MANAGE	1	1	30	6	0	38
	MED REHAB	1	1	13	9	0	24
	MED UNMAN	23	31	59	48	3	164
	TIME/SPACE	26	5	530	55	0	616
	TOTAL	131	124	821	238	6	1,320
EUTH ER		2	0	8	0	0	10
	TOTAL	2	0	8	0	0	10
FOSTER	FTA	0	17	6	4	0	27
	GANGEL	0	5	10	1	0	16

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
FOSTER	LIFESAVER	0	0	6	1	0	7
	NURSING	0	1	0	1	0	2
	TIME/SPACE	1	5	1	0	0	7
	TOO YOUNG	0	12	0	0	0	12
	TOTAL	1	40	23	7	0	71
LOST EXP		0	0	2	0	0	2
	TOTAL	0	0	2	0	0	2
MISSING		0	0	1	0	0	1
	TOTAL	0	0	1	0	0	1
RELOCATE		0	1	0	0	1	2
	TOTAL	0	1	0	0	1	2
RESCUE		0	0	0	0	1	1
	TOTAL	0	0	0	0	1	1
RTO		1	0	5	2	0	8
	TAG ID	0	0	1	0	0	1
	WALKIN	3	0	120	3	2	128
	TOTAL	4	0	126	5	2	137
SN RTO		0	1	0	0	0	1
	TOTAL	0	1	0	0	0	1
STATE LAB		6	1	7	0	8	22
	TOTAL	6	1	7	0	8	22
TRANSFER		0	0	1	0	0	1
	ALAMO HKC	0	0	2	0	0	2
	ANIMAL DEF	0	0	2	1	0	3
	ARF	0	0	3	0	0	3
	AUSTIN BOX	0	0	3	0	0	3
	AWSBC	0	5	2	0	0	7
	HELOTES HS	0	0	1	0	0	1
	HOMeward	0	0	18	22	0	40
	HOUND RESC	0	0	1	0	0	1
	HUMANE SOC	6	18	23	20	0	67
	NEW LEASH	0	0	1	0	0	1
	RESCUE GRP	3	32	91	100	3	229
	SNIPSA	0	6	11	2	0	19

		CAT	KITTEN	DOG	PUPPY	OTHER	TOTAL
TRANSFER	SPCA	10	37	18	37	0	102
	STXPERSIAN	1	0	0	0	0	1
	TEJAS RESC	0	0	3	0	0	3
	TX GULF CO	0	0	1	0	0	1
	WILDLIFE	1	0	0	0	2	3
	TOTAL	21	98	181	182	5	487
TRANSPORT	LIFESAVER	0	0	1	0	0	1
	TOTAL	0	0	1	0	0	1
TOTAL		195	335	1,345	551	26	2,452

**City of San Antonio
Department of Animal Care Services
Operations Report
November 9, 2011**

Live Release

Adoptions are up 14%, rescues 166%, RTOs up 35% and our total live release for the month was 44.06% compared to last year at 28.23%. What a huge improvement and it's due to everyone pulling together, including our partners like the Humane Society, Austin Pets Alive and ADL.

	2010	2011	Variance
Total Live Release %	28.23%	44.06%	56.0% increase
Adoptions	326	373	14.4% increase
Rescues	181	482	166.0% increase
Return to Owner	100	135	35.0% increase
Total Intake	2231	2338	4.8% increase

1. Vaccination Clinics are scheduled in our high stray volume areas with the first being 11/12 at the Palm Heights Community Center and on 11/19 at Millers Pond. Jesse Enriques and Amy Collins are spearheading these for ACS.
2. Jesse is also responsible for our licensing program that partners with the vaccination clinics and our goal is to get 10,000 animals licensed in our key targeted areas.
3. There were 1580 donated volunteer hours in the month of October, 1059 in the shelter and 239 at offsite events. Training, group hours and community service make up the balance.
4. We hired DeDe Stamey as a part time volunteer coordinator to replace Jeanne Saadi who has been assigned the Interim Live Release Coordinator.
5. 308 animals are currently in foster care and 65 were placed into foster care in October.

Clinic Operations

1. Our vaccination protocol has been revised and we are confident that all of the animals entering the shelter are vaccinated, with a few exceptions. We don't vaccinate injured animals right away and puppies or kittens less than 4 weeks don't get vaccinated either. We still have a few inputting problems, where animals are vaccinated but the information hasn't been recorded so I can't say we're officially 100% but we are very close
2. Canine Influenza scare - we sent of a number of swab samples from some of our ill animals to our vaccine manufacturer's laboratory and all came back negative. It appears most of the cases were simply a bordetella strain. This means that we'll see a lessening of the number of sick animals we have simply because we're doing a better job with our vaccinations.
3. Christine Garnet has been assigned to work as the interim clinic manager for the next three months. Christine has worked the clinic as a vet tech and was one of our Animal Care Specialists.
4. We are still searching for a chief veterinarian and with the resignation of Dr. Emshoff, we will be posting a vacancy for a shelter veterinarian as well.

Shelter Operations

1. We have revised our intake and vaccination procedures and are seeing a marked improvement in the health of our animals. The kennel supervisors and their team have caused a 17% increase in returned to owner animals but we are disappointed at the number of microchipped animals entering the shelter who have no owner information.
2. The shelter handled 2338 animals in October, up from 2231 in October 2010.
3. We still have vacancies in the Animal Care Attendant positions and in the Specialist positions but all are on the way to being filled.



Animal Care Services
4710 State Highway 151, San Antonio, TX 78227
210.207.6650 Fax 210.737.6995
www.sanantonio.gov/animalcare
www.saacs.net



ACS DEAD ANIMAL PICK-UPS REPORTING DATA
NOVEMBER 2011

OCTOBER

DEAD DOGS	1,322
DEAD CATS	962
MISCELLANEOUS ANIMALS	586
TOTAL OVERALL ANIMALS	2,870



Animal Care Services
4710 State Highway 151, San Antonio, TX 78227
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**STAFF REPORT
NOVEMBER 2011**

For the Month of November 2011 stats are as follows:

For the Month of October 2011 stats are as follows:

Number of Schools: 18

Number of Community Centers: 0

Professional Presentations: 0

Number of Presentations: 113

Community Events/ Health Fairs: 0

Number of Children: 12,250

Number of Adults: 240

Number of Comic Books on Spay/Neuter distributed: 0

Health Fairs we issued 412 Animal Licenses.

Schools Scheduled for the 2011-2012 School Year: 70

For the 2010 - 2011 School Year the Stats are as follows:

Number of Schools Visited: 36

Schools in Bexar County/Surrounding Metro: 0

Professional Presentations: 2

Community Events/ Health Fairs: 6

Animal Licenses issued: 412

Number of Presentations: 208

Number of Children: 23,212

Number of Adults: 1,762

Schools/Health Fairs Visited by Council Districts:

District 1: 3
District 2: 0
District 3: 10
District 4: 9
District 5: 8
District 6: 6
District 7: 6
District 8: 0
District 9: 0
District 10: 0

These numbers do not reflect the 110 City Licenses issued out at Cuellar Park, or the statistics for the CSNI initiative.

All of the presentations are primarily focused on Safety around Animals, Responsible Pet Ownership, Spay/Neuter, Animal License and the importance of Microchipping.

Animal Care Services
Director's Report For the Advisory Board
Nov-11

Fiscal Year 2012 Budget			
Period Ending 10/31/2011			
Revenue Collected	Projected	YTD* Collected	% Collected
Licenses	\$ 197,000	\$ 13,302	7%
Bexar Cty Interlocal Agreement	\$ 950,000	\$ 79,167	8%
Inspection Fees	\$ 2,700	\$ 275	10%
Training Fees	\$ 1,200	\$ -	0%
Animal Control Fees	\$ 82,000	\$ 6,754	8%
Animal Processing - Non City	\$ 1,800	\$ -	0%
Spay/Neuter	\$ 10,500	\$ 310	3%
Vaccine	\$ 150,000	\$ 9,270	6%
Owner Surrender Fees	\$ 60,000	\$ 3,295	5%
Adoption Fees	\$ 180,000	\$ 17,206	10%
Total Revenue Collected	\$ 1,635,200	\$ 129,579	8%
Expenditures	Allocated	YTD* Expended w/Carryforwards	% Expended
Personal Services	\$ 5,937,012	\$ 325,895	5%
Contractual Services	\$ 1,555,650	\$ 69,038	4%
Commodities	\$ 701,284	\$ 38,690	6%
Scheduled Line Items/Other Exp	\$ 1,240,329	\$ 32,671	3%
Capital Outlay	\$ 12,000	\$ -	-
Total Expended	\$ 9,446,275	\$ 466,294	5%
* Pre-closing			
Donations			
ACS-FACILITY DONATION FUND		\$ 8,535	
Total		8,535	

**Animal Care Services
PIO Report-OCT/NOV 2011***

SA Humane Society partnership

ACS hosted a press conference with the SA Humane Society to highlight an enhanced partnership to increase live release. The department received widespread coverage of the new program which has resulted in several hundred animals being transferred.

Enforcement action-media coverage

As the department continues to highlight the successful cruelty investigations team, media have increasingly covered the department's enforcement actions. Recent high profile coverage includes cockfighting busts, multiple horse seizures and increased follow up trial coverage of domestic animal cruelty cases. The continued coverage is in line with the department's key strategic priorities of enhanced enforcement.

Petco Grand Opening

Animal Care Services has initiated an enhanced partnership with Petco resulting in additional adoption resources via new store partners and a successful grant application for an adoption vehicle. The partnership culminated in a high profile press conference planned by ACS and Petco at the company's new SA headquarters. ACS is working on additional plans for collaborating with Petco.

Dangerous dog media

ACS used the recent passage of the revised Dangerous Dog law to create awareness of the ordinance. The department did several media interviews on the new law including a comprehensive television piece that featured a ride along with a Dangerous Dog investigator.

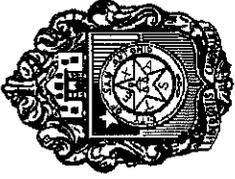
Howl-O-Ween

The Mayor's office was asked Animal Care Services to plan a large scale pet event again this year. Mayor Castro's "Howl-O-Ween Pet Fest" was moved to Woodlawn Lake this year, which resulted in both heightened attendance and media coverage. In addition to ACS adoptions, the event featured spay/neuter by SNAP and an ACS arranged low cost vaccination clinic that saw more than 100 animals receive shots.

HSUS Seminar

Due to the department's increased reputation as a regional training center, Animal Care Services was able to secure a seminar with a pair of nationwide experts on animal fighting and prosecution. The course drew animal control investigators, prosecutors and law enforcement from throughout the state and was featured extensively in the local media.

Animal Care Services generated (38) media stories since the last advisory board meeting September 21st, 2011. (11) News releases issued to local media outlets. *PIO reports include events/information during the time period between advisory board meetings up to the time of this report's creation.



The City of San Antonio, TX
Animal Care Services Department
Inspection Checklist
Southside Auxiliary Shelter

This checklist was developed to assist ACS management and Advisory Board with "best practice" compliance. The inspection items pertain to customer service, workspace and kennel conditions. Previous Facility Inspection Checklist items requiring special attention will be reviewed on current inspections to ensure that deficiencies have been corrected. Items that have not been addressed or corrected should be marked and highlighted.

Date and Time:	12 Oct 2011 2:30 PM
Inspector(s):	Mona Thaxton

Inspection Areas:

- Area 1 - Kennel 1
- Area 2 - Kennel 2
- Area 3 - Auxiliary Building
- Area 4 - Storage & Common Area

**Inspection Area 1
Kennel 1**

Item #	Staff	A	M	S	1-09	1-09	Food bowl in each occupied run - or washed and neatly stacked	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-01	Greeted upon arrival	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1-10	1-10	Runs have bedding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-02	Employees are in compliance with dress code	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1-11	1-11	Toys available	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
					1-12	1-12	Accuracy of Kennel Cards (i.e. picture, age, AID, and vaccinations) * Evaluate at random	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Item #	Kennel Area	A	M	S	1-13	1-13	All green sleeve dogs have happy kennel cards/appealing descriptions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1-03	Clean floors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1-14	1-14	Trench drains free of gunk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-04	Clean walls and ceilings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1-15	1-15	Number of open kennels runs out of 50	<input type="checkbox"/>	<input type="checkbox"/>	8
1-05	Kennel runs and doors are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
1-06	Kennel doors are working properly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Item #		Storage	A	M	S
1-07	Kennel doors secured with clip	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1-16	1-16	Trash receptacle not overflowing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1-08	All occupied runs have fresh water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1-17	1-17	All chemicals are properly labeled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

-- Comments/Actions Needed --

**Inspection Area 2
Kennel 2**

Item #	Staff	A	M	S	2-10	2-11	2-12	2-13	2-14	2-15	2-16	Item #	A	M	S	
2-01	Greeted upon arrival	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>												
2-02	Employees are in compliance with dress code	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>												
Item #	Kennel Area	A	M	S												
2-03	Clean floors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>						6						
2-04	Clean walls and ceilings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							5?					
2-05	Kennel runs and doors are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>												
2-06	Kennel doors are working properly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>									Laundry Area	A	M	S
2-07	Kennel doors secured with clip	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									Clean Floor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2-08	All occupied runs have fresh water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									Laundry is neatly organized	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2-09	Food bowl in each occupied run - or washed and neatly stacked	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									Washer/dryer are clean and operational	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

-- Comments/Actions Needed --

**Inspection Area 3
Auxiliary Building**

Item #	Staff	A	M	S	3-11	3-12	3-13	3-14
3-01	Greeted upon arrival	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Supplies are organized and properly stored			<input checked="" type="checkbox"/>
3-02	Employees are in compliance with dress code	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supply log is updated			<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working air conditioner			<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff refrigerator is clean			<input checked="" type="checkbox"/>
Item #	Office Area	A	M	S	Item #	3-15	3-16	3-17
3-03	Clean floors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Exam Room			<input checked="" type="checkbox"/>
3-04	Organized desk area(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clean floors (surgery and prep room)			<input checked="" type="checkbox"/>
3-05	Trash receptacle not overflowing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trash receptacle not overflowing			<input checked="" type="checkbox"/>
3-06	Refrigerator stocked with DHPP, Bordetella, and Rabies vaccine	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clean sink			<input checked="" type="checkbox"/>
3-07	Paperwork is organized	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Clean countertops /exam tables			<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stocked with essential medical equipment and medicines and properly secured			<input checked="" type="checkbox"/>
Item #	Storage Room	A	M	S	3-20	3-21	3-22	3-23
3-08	Clean floors	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working scale			<input checked="" type="checkbox"/>
3-09	Clean and neatly organized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Working Micro-Chip Scanner(s)			<input checked="" type="checkbox"/>
3-10	Food is free of insects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Working air conditioner			<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cleaning supplies clearly labeled and properly stored			<input checked="" type="checkbox"/>

-- Comments/Actions Needed --

**Inspection Area 4
Storage & Common Areas**

Item #	Storage Area	A	M	S	4-03	4-04	Areas throughout facility are clearly marked and identifiable to general public	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-01	Clean and neatly organized	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4-04	Facility fence is fully operational with no holes or breaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item #	Common Area	A	M	S					
4-02	General appearance of grounds landscape (i.e. grass and shrubbery)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>					

-- Comments/Actions Needed --

Kennel and auxiliary buildings have no exterior identification; when employees were asked which buildings they identified as Kennels 1, 2, and Auxiliary Bldg., no one knew. We assumed since kennel numbers begin at first building encountered on right upon entering shelter area, it is Kennel 1. Exterior number signs were requested when facility first opened. Easy fix; just add those simple signs.

Additional Comments

This inspection took place a couple of days after the last moderate rainfall we had and there was actually standing water in green spaces around facility. Staff had done a good job of keeping floors as clean as possible. Noticed approximately 10 runs with broken doors/hinges which were obviously not in use. Quarantine vs. other dogs unclear signage as gate to Quarantine area pinned back.

Friends of Animal Care Services

Report to ACS Advisory Board
for November 16, 2011 Meeting

In support of the ACS strategic plan adopted by City Council in 2011 Friends of ACS has made spay/neuter assistance its main focus. FACS will work to support existing spay/neuter programs and to provide increased funding for them in support of the high volume adoption efforts, which are expected to lead to "no kill" status for San Antonio by 2015. Support of spay/neuter outreach programs for all pets in San Antonio is part of that focus with an emphasis on districts with the greatest number of strays and unaltered owned animals.

FACS board members have continued to serve on the design team for the Brackenridge project, for which construction is slated to begin in May of 2012.

FACS continues to offer presentations in support of ACS to neighborhood associations and worked with the Bexar County Family Justice Center to provide information at their October 27th event concerning the link between abuse of animals, children and families and the elderly.



Consortium Animal No Kill Progress Report October 2011

I. INCREASE COMMUNITY AWARENESS AND OWNER RESPONSIBILITY

Awareness campaign

We continue to distribute the spay/neuter posters and "Pet Yellow Books" and are still looking to get the spay/neuter posters put up in every City facility that serves the public.

II. REDUCE THE NUMBER OF STRAYS/HOMELESS ANIMALS

Spay/Neuter

Here are the number of spay/neuter surgeries performed fiscal YTD through October.

- We sterilized 3,847 dogs and cats. This is 759 less than the same month last year, a 16% decrease over last year. The clinics have sterilized 538 feral cats in 2012 FYTD, which is a 26% increase over 2011 FYTD.
- A total of 641 mobile and MASH surgeries have been provided in 2012 FYTD (versus 1,068 in 2011 FYTD, a 40% decrease). All but one of the mobile and MASH surgeries were free.

III. PROMOTE BEST PRACTICES AMONG ALL ANIMAL CARE ORGANIZATIONS

Nothing new to report.

IV. IMPLEMENT EFFECTIVE PUBLIC POLICY AND ORDINANCES

V. SECURE NEEDED HUMAN AND FINANCIAL RESOURCES

Fundraising

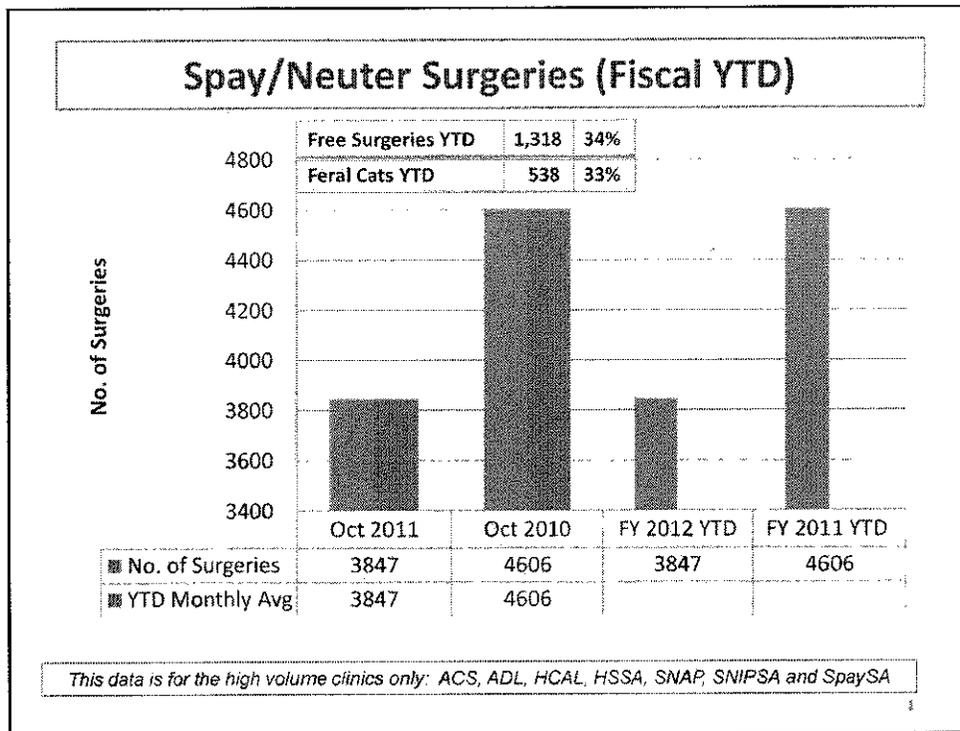
We received \$3,250 in corporate fundraising in the month of October 2011. These were all sponsorships for our Fore! Paws golf fundraiser.

There were no individual donations in October.

VI. FOSTER DEVELOPMENT OF CONSORTIUM OF PARTNERS

Consortium

The Consortium met on August 2nd and had the 2012 – 2015 strategic plan presented to them. Next meeting is December 6th.



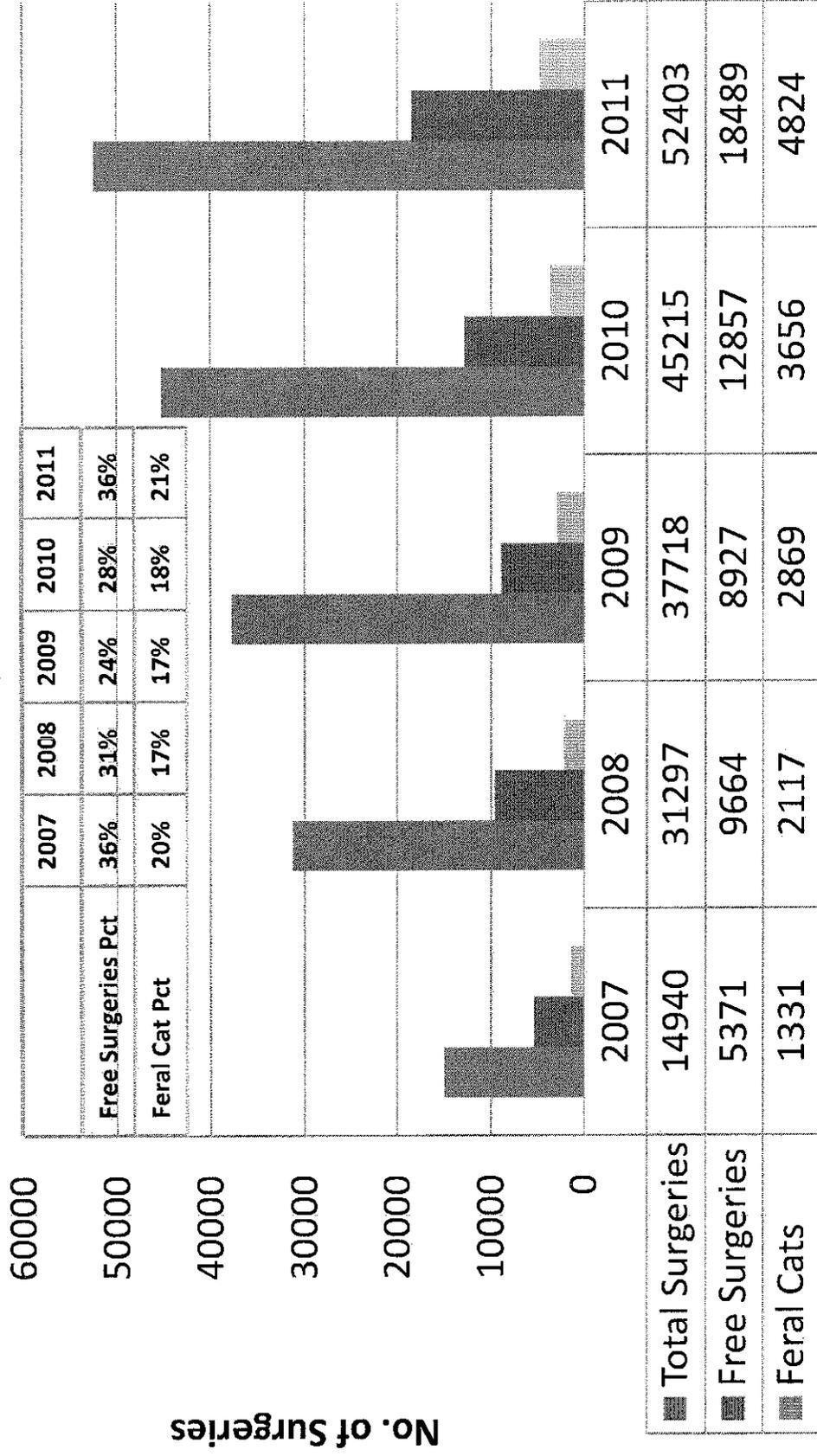
Here are the number of spay/neuter surgeries performed last month and fiscal YTD through last month.

You can see that October of this year was higher than October of last year by 747 surgeries. This is a 20% increase over last year.

Free surgeries are 1% higher than FY 2011 YTD. Feral Cat surgeries are 26% higher than last year.

SpaySA provided 41 surgeries through their MASH clinic in October. ACS performed 92 surgeries in their mobile clinic. SNAP performed 333 surgeries in their mobile clinic. SNIPSA performed 175 surgeries in their MASH clinic. In all, a total of 641 mobile or MASH surgeries were provided in October (versus 402 in October of 2010).

Spay/Neuter Surgeries (Fiscal Years)



This data is for the high volume clinics only: ACS, ADL, HCAL, SAHS, SNAP, SpaySA and SNIPSA MASH clinics

ACS Live Release Team
ACS AB Live Release Status Oct 2011

1. FY 2012 YTD Statistics through October (from Asilomar Reports)

Date	Intake	Live Release	Healthy & Treatable Euthanasia	Unhealthy Untreatable Euthanasia	Total Euthanasia	Live Release Pct	Euthanasia Pct
Oct 2011	2,322	992	698	626	1,324	44.1%	58.9%
2012 FYTD	2,322	992	698	626	1,324	44.1%	58.9%
2011 FYTD	2,227	607	599	971	1,570	28.1%	74.2%

Monthly Adoptions: 373 (Up 7 (2%) from previous month)
 Total Transfers: 484 (Up 155 (47%) from previous month)
 Total RTO's: 135 (Up 30 (29%) from previous month)
 Total Offsite Adoptions: 48 (Up 1 (2%) from previous month)
 Live Release: 992 (Up 190 (24%) from previous month)
 Intake: 2,264 (Up 58 (3%) from previous month)

Healthy & Treatable Intake: 1,745 (Up 168 (11%) from previous month)
 Healthy & Treatable Live Release Rate: 59% (Up 11% from previous month)
 Healthy & Treatable Euthanasia Rate: 40% (Down 11% from previous month)

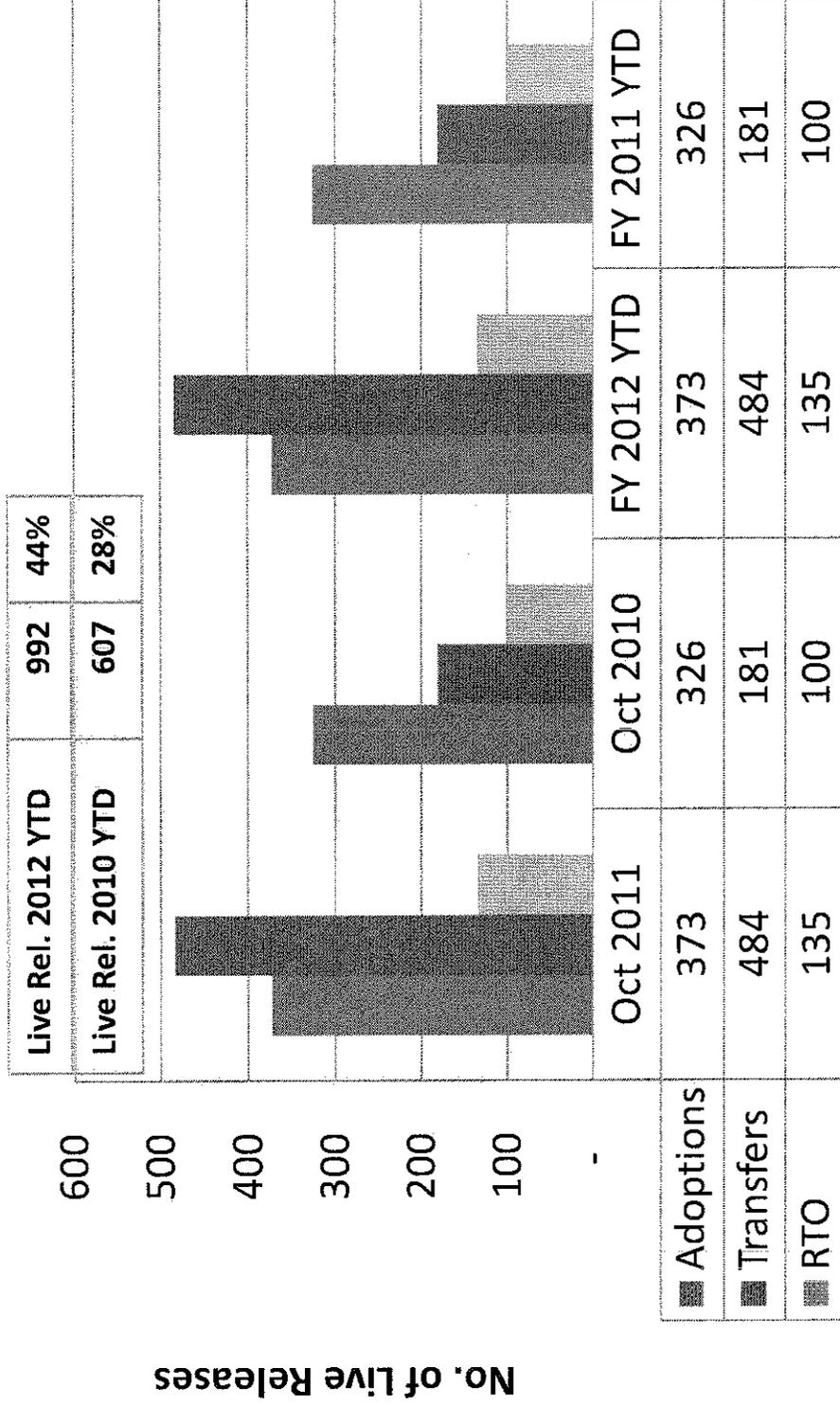
Fiscal YTD Adoptions: 373 (Up 49 (15%) from FYTD 2011)
 Fiscal YTD Transfers: 484 (Up 315 (186%) from FYTD 2011)
 Fiscal YTD RTO's: 135 (Up 33 (32%) from FYTD 2011)
 Fiscal YTD Offsite Adoptions: 48 (Down 17 (26%) from FYTD 2011)
 Fiscal YTD Live Release: 992 (Up 397 (66%) from FYTD 2011)
 Fiscal YTD Intake: 2,408 (Up 115 (5%) from FYTD 2011)

Healthy & Treatable Intake: 1,745 (Up 143 (9%) from FYTD 2011)
 Healthy & Treatable Live Release Rate: 59% (Up 20% from FYTD 2011)
 Healthy & Treatable Euthanasia Rate: 40% (Up 3% from FYTD 2011)

Notes:

1. The number of transfers to rescue and Live Releases in October were new records going back to July 2008, when we first started tracking this information.
2. Live Release Rate is the also the highest on record.
3. Healthy and Treatable Euthanasia was actually higher than Unhealthy/Untreatable Euthanasia in October, but Total Euthanasia declined.

ACS Live Release (Fiscal YTD)





AAPAW REPORT TO ACSAB November 2011

1. YTD: 895 adoptions – 26 events
 - a. Projected goal of 1500 adoptions in 2011 will not be met
 - b. Total adoptions since 12/07: 3107
2. October events:
 - a. Home & Garden Show: 69 adoptions 58 dogs + 11 cats
 - b. National Pit Bull Awareness Day with ACBBU: 2 dogs adopted
3. AAPAW's online fundraiser in collaboration with Best Friends "Strut Your Mutt" campaign raised \$3495.
4. Upcoming events:
 - a. Nov 12-13: Petco 410/San Pedro
 - b. Dec 10: Lifetime Fitness @ the Rim
5. Challenges:
 - a. Lower adoptions per event
 - b. Petsmart parking lot events no longer available for all groups
 - c. Limited indoor venues for winter month adoptions
 - d. Limited funds for advertising/promoting events
6. Veterinary Task Force developing programs to strengthen relationship with vet community
7. New website to be launched early next year

Alamo Area Partners for Animal Welfare (AAPAW) is a coalition of animal welfare organizations, veterinarians, individuals and businesses who have joined together to promote animal welfare, responsible pet ownership, pet adoption and spay/neuter in support of the City of San Antonio's Animal Care Strategic Plan and the No-Kill Initiative. AAPAW is a tax-exempt 501(c)(3) non-profit organization.