

Agenda
ANIMAL CARE SERVICES ADVISORY BOARD MEETING
The Animal Care Services Facility, 4710 State Highway 151, San Antonio, TX 78227
Wednesday, March 21, 2012 AT 6:30 PM

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

1. Call to Order
2. Approval of minutes from January 18, 2012 Meeting
3. Citizens to be Heard
4. Update Reports from High Volume Pet Partners
 - a. San Antonio Humane Society - *presented by Nancy May*
 - b. San Antonio Pets Alive - *presented by Dr. Ellen Jefferson*
5. Director's Report regarding Administration, Live Release, Clinic, Shelter, Field Operations and Financial report regarding ACS revenue collected, expenditures and donations- *presented by Joe Angelo, ACS Interim Director*
6. Ad Hoc Committee/Standing Committee Reports - *presented by Sallie Scott*
 - a. Inspection of Main Facility - *presented by Cynthia Martinez and Joe Guerra*
 - b. Inspection of Southside Facility - *presented by Pam Cravets*
 - c. Volunteers to do Inspections of Main Facility and Southside Facility - *Sallie Scott*
 - d. Operations Committee - *presented by Rita Braeutigam*
 - e. Enforcement Committee - *presented by Sallie Scott*
 - f. Spay/Neuter/Outreach Initiative - *presented by Mona Thaxton*
 - g. Live Release/Adoption Committee - *presented by Rita Braeutigam*
7. Discussion and possible vote regarding the draft Position Statements of the Animal Care Services Advisory Board which outlines their position in regards to topics such as: animals spay/neuter practices, licensing, enforcement, shelter care, euthanasia, feral cats management, microchipping, and sale of animals - *presented by Sallie Scott*
8. Friends of Animal Care Services Report regarding the agency's collaboration with projects around the City of San Antonio - *presented by Sallie Scott*
9. Consortium of Partners Report regarding consortium's community education and awareness campaign on pet owner responsibility, including spaying and neutering; reduction of stray and homeless animals; best practices of animal care organizations; implementation of effective public policy and ordinances; fundraising; and fostering of further development of consortium partners - *presented by Gavin Nichols, San Antonio Area Foundation*
10. Set next meeting date
11. Adjournment

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2012 MAR 15 PM 3:48

DISABILITY ASSISTANCE NOTICE

This meeting site is wheelchair accessible. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call (210) 207-7245 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al (210)207-7245 por voz/servicio de TTY.

MEETING MINUTES
Animal Care Services Advisory Board
January 18, 2012
6:30 P.M.
Animal Care Services Facility
4710 State Highway 151, Annex Training Rooms 1 & 2

ACS Board Members: Sallie Scott-Chair, Mona Thaxton-Vice Chair, William White-Secretary, Rita Braeutigam, Joe Guerra, Pamela Cravets, Jose De La Cruz, Randy Murdock, Shannon Espy, Cynthia Martinez, *David Garza.

Ex-Officio Members: Erik Walsh, Charles Pruski, *Gary Hendel

* Indicates Not Present

Staff Liaison: Maria Kieke

I. Call to Order

Sallie Scott convened the meeting at 6:41 PM with a quorum present. Ms. Scott called for approval of the minutes for December 14, 2011 and amended minutes from November 16, 2011. Rita Braeutigam motioned to approve and Jose Guerra second the motion. Amended minutes for November 16th, Shannon Espy motioned to approve and Mona Thaxton second the motion. Minutes passed.

Board Comments:

Bill White, Board Secretary commented that according to the rules the Board cannot amend minutes for a second time but must *Amend Something Previously Adopted*. He requested that for future requests for amending minutes, the Board will require written request for any changes made to the minutes to the secretary.

Upon a motion and second, Sallie asked for any discussion regarding the November minutes, which had been previously adopted, with the additions requested by Jim Smith, as well as for the December minutes. All members agreed by vote.

Sallie called for a reading of inspection reports for both ACS main facility and Southside Auxiliary.

II. Citizens to be heard: One citizen signed up to speak as follows:

John Bachman::

Mr. Bachman noted concern regarding the ACS Board being appointed to advise City Council not to be an instrument of Animal Care Services. He stated that "you are not a Board of theirs; you are a Board of City Council and the citizens of San Antonio. Therefore, as such you should discuss the policies that ACS is doing and to pass motions and make recommendations to City Council directly through the City Manager as rule of status to suggest to them on how to control the Board, and how to run ACS and what ACS is doing right by ACS and what ACS is doing wrong. Animal care is being more efficient than in the past. Efficiency without compassion is terrible and commented that Josef Stalin was efficient. He believes that the Board's job is to look at what ACS is doing wrong and to make suggestions to correct it. He also stated to the Board "not to be a rubber stamp of ACS policies and to be directed and your functions of what committees you should attend what the Board's function is and who they should talk to". He wants to see discussion and resolutions that are being passed through City Council. He said he had suggested last time to search for a permanent Director, a permanent compassionate Director. He wants to see the Board act independently and speak for the citizens of San Antonio.

III. Board Chair, Commentary and Introduction

Sallie Scott introduced a newly appointed member to the ACS Board, Cynthia Martinez. Ms. Scott stated that a full welcome packet had been provided to her. She also stated that for the first in some time, the Board has full membership.

Ms Scott provided a brief synopsis of the various meetings and organizations that she, Ms. Thaxton, or Mr. White attended on behalf of the Board in the month of December. She commented that she had met with Vince Davis, a reporter with the San Antonio Express-News. She also commented that she spoke at last City Council 'A' Session. Ms. Scott also reiterated to everyone that citizens to be heard must come to the podium. She closed by asking for ACS to submit in the future a report on animal count, budget, kennel report and breakdown of Brooks animals being pulled out of ACS. These have been omitted from recent versions of the Director's Report. She also asked for a breakdown of the rescue groups who pull from ACS be in the packet.

Sallie attended the latest court hearing of Marley under the Dangerous Dog Designation Process. She said that in the Marley Case there were no winners among the parties. Referring a request from Councilman Soules and Brian Payton, the alleged bite victim, Sallie asked Vincent Medley to retrieve the sheets given to Mr. Payton and the owner(s) of the dog(s) allegedly attacking the victim. Mr. Medley and Mr. Walsh left the Board meeting but were unable to produce the paperwork during the meeting. Mr. Angelo commented that a dog can be licking you in the face one moment, then bite you the next. Dr. Shannon Espy recommended that a dog behaviorist be available in these cases to evaluate the bite dogs.

IV. Brackenridge Park Update

Bill Hensley provided a quick update regarding the Brackenridge Project. He stated that (1) construction will begin in June 2012 with a completion date of June 2013, (2) Site Plan – the whole project is being done, (3) Advertise in March, (4) appear before Council in April.

V. Director's Report:

Joe Angelo updated the Board on the following items: (1) Brooks – Heber Lefgren stated that Brooks's leasing agreement will appear at Council. Brooks's facility improvements for staff would be made. He closed by stating that ACS is under budget, (2) Joe Angelo reported that Harris County, Texas and Columbia, Missouri had recently reached out to ACS interested in our processes. Mr. Angelo also reported that the Petco Foundation donation and contribution of \$1,000,000. He closed by stating that the ACS's live release rate was at an all time high (58%), (3) Clinic- Christine Garnett reported that 3,500 S/N had been performed and that they are vamping up surgeries by having the correct equipment. She concluded by stating that a new vet, Dr. Gotbeter would be joining ACS in mid-February, (4) the ACS PIO, Lisa Norwood reported that a local marketing company called Amazing Marketing has been chosen to promote ACS in a massive awareness campaign. The media hubs on board are TV, Radio, newspapers and Billboards. Fox, La Prensa, KENS 5, KXTN Tejano radio, 98.5 Xavier in the morning, and residential bill boards would all be part of this campaign. The media will be conducted both in English and Spanish to try to reach the masses in San Antonio. Ms. Norwood concluded by stating that billboards would be placed in set areas by the end of January 2012 and radio advertisements would go live on Monday, January 23, 2012, (5) Field – Vincent Medley reported that Field Operations staff are working hard on the CNSI project, cruelty cases and dangerous dog cases. He closed by stating that ACS job is to protect the health and safety of the public and uphold the law, (6) Live Release – Jeanne Saadi reported that we had 264 rescues and 234 adoptions.

VI. The next month's volunteers for the inspections are as follows:

Main Facility – Cynthia Martinez
Southside Facility – Pamela Cravets

Board Comments by Ms. Scott: The revised committee structure combines some committees: Executive Committee will take care of the Position Statements, approved by the board, and Governmental Relations; and the Standing Committee, Operations, would combine with the Adoptions/Live Release under Rita Brauetigam as Chair. The standing committees are: Executive Committee, Operations, and Nominating. Sallie Scott chairs the Enforcement Committee; Bill White, the Bylaws Committee; and Mona Thaxton, the Outreach/Spay/Neuter Committee. The Chairs will send out descriptions of their committees and the goals and objectives for each. The Executive Committee will come back to the Board with suggestions for position statements at the next Board meeting for discussion. Jose De la Cruz has agreed to be a member of the Enforcement Committee.

As an addendum to the inspection report, Rita Brauetigam is requesting for a hot water heater at Brooks and a wash tub. She also requested for Mr. Angelo to follow up on hand sanitizer, sleeves and extra supplies for the bathrooms at main facility on Saturday's and Sunday's.

Regarding the 151 Facility inspection, Joe Angelo remarked that something would be done to give access for healthy cats to the outdoor area.

Joe Guerra asked that a pass key be made available at the front desk to let Board members go through the 151 shelter. Joe Angelo replied that Board members, as appointed City officials, should have unrestricted access to ACS facilities and should not require escort. He said that this access will require balance with security concerns.

VII. Friends of Animal Care Services Report

Mona Thaxton reported about the FACS creation of a pamphlet that describes the ACS Strategic Plan to be handed out at future events.

Board Comments:

Rita Brauetigam requested for number of crates needed for the foster organizations.

VIII. Consortium of Partners Report

The SAAF are continuing in advertising their services in calendars. They would like to see spay and neuter posters in every City building in San Antonio. Gavin Nichols stated spay and neuter numbers were lower than last year due to a number various factors. Mr. Nichols concluded by requesting ACS to provide information regarding area 6.

XI. Alamo Area Partners for Animal Welfare Report

No report.

X. Adjournment

The Board next meeting will take place on February 15, 2012 at 6:30 p.m.

The meeting adjourned at 9:20 p.m.

CITY OF SAN ANTONIO
DEPARTMENT OF ANIMAL CARE SERVICES
DIRECTOR'S REPORT

March 21, 2012

DEPARTMENTAL OPERATIONS

Field Operations: The Dispatch/CAD project is in full operation. In addition, all vehicles have now been retrofitted with new laptops and laptop stands. Below are some additional highlights from the month of February:

- On March 23 & 24, ACS will begin its 5th Block-Walk of its Comprehensive Neighborhood Sweeps Initiative (CNSI) in area 5.
- ACS will begin sending courtesy letters to pet owner whose pet(s) have been identified as possibly being in violation of the Chapter 5 Ordinance. The letters will be used as an outreach opportunity to inform the community of the city's existing laws and ordinances.

Shelter Operations: The mobile office structure is now on-site at Brooks and should be fully operational in the next few weeks, pending the installation of water and electrical utilities. In addition, the previous kennels and metal work in Building 3 have been successfully removed. The department is currently in the process of accepting bids for the new kennel construction. Below are some additional highlights from the month of February:

- The Shelter division is working on restructuring the kennel staff's schedules in order to realign staffing needs with the department's current workload.

Live Release: February was an incredible month for Rescues; the staff was able to place 1,037 animals with ACS rescue partners. This marks the highest number of animals sent to rescue in ACS's history. ACS also set a record for the fifth straight month 67% for all animals and holding an 82% Live Release rate of Healthy and Treatable animals. This remarkable feat would not have been possible without the dedicated efforts of Live Release, Clinic, Shelter staff, and our rescue partners. Below are some additional highlights from the month of February:

- HVPP's: For the month of February San Antonio Pets Alive (SAPA!) rescued 595 animals and The San Antonio Humane Society (SAHS) rescued 195. In addition, ACS's other rescue partners rescued a combined total of 247 animals.
- The Pet Pantry program is now up and fully operational. The program is intended to assist low-income pet owners by providing them with free food. Participants will automatically qualify if they receive government assistance. However, in order to receive

more than a one (1) month supply of dog food, all pets must be either spayed or neutered, and be current on their rabies vaccination.

- A sterilization agreement was developed to allow adopters the opportunity to take their pets home unsterilized and bring them back later on their scheduled surgery date. This initiative was developed in order to increase the shelter's medical workup process flow.

Clinic Operations: For the month of February, the clinic accomplished 830 in-house surgeries. Below are additional highlights for February:

- Clinic workup areas have now been established in Stray Kennel Buildings 3 and 4. These areas are equipped with weight scales and various medical supplies which will enable ACS's veterinary technicians to process animals more quickly. Additionally, by processing animals at each kennel building, the potential for spread of disease will be significantly reduced.
- On February 18, 2012 ACS held its first Spay/Neuter-A-Thon. The all-day event was used to catch the shelter up on processing animals for adoption and rescue. ACS staff, along with Drs. Rogers and Littleton performed 108 surgeries. Staff processed animals until 1:30 in the morning.

MEDIA

Petco Walk Run Wag: Animal Care Services (ACS) is working with Petco (Foundation or Corporation) to promote the upcoming "WalkRunWag 5K9" to benefit the shelter. ACS has arranged several media interviews and has coordinated advertizing to publicize the event, scheduled for March 31, 2012 and April 1, 2012. This marks the second occasion that the company has collaborated with ACS on local media initiatives. Petco will also be involved in planning this summer's ground-breaking ceremony at the Brackenridge facility.

ACS Media Campaign: The "Animal Care" media campaign is moving forward with another round of billboards in target areas identified by the Comprehensive Neighborhood Sweeps Initiative (CNSI). During this campaign, Animal Care is working with Univision on weekly bilingual segments that focus on responsible pet ownership. Next month, ACS will begin working with KABB as well as several other additional newspapers in the focus areas.

Spay/Neuter Week: Animal Care will be working with local spay/neuter partners to craft promotional materials for the upcoming spay/neuter week scheduled for late March 2012. As the latest event in the CNSI project for City Council District 4, this week-long initiative will be located at Miller's Pond. We anticipate having major local media coverage for the event.

Animal cruelty: Animal Care Services (ACS) received widespread media coverage for an anti-cruelty effort, led jointly with San Antonio Pets Alive! (SAPA!). The case involved a young dog that was tossed from a moving vehicle in the middle of a busy street. With the media's assistance, potential adopters were sought and opportunities to foster and donate to ACS were also publicized.



City of San Antonio - Animal Care Services
 ACS Asilomar Report
 2/1/2012 To 2/29/2012.



Beginning Shelter Count: 669

A: Live Release (Healthy/Treatable Only): 82.30 %
B: Live Release (All Animals) 67.21 %

The live release % (Healthy/Treatable only) 'A' takes into account only Healthy and treatable animals (Condition determined at time of the animal leaving the facility), 'B' gives overall live release %.

INTAKE (Live Dogs & Cats Only)

	Dogs	Cats	Total
<i>From the Public</i>			
Healthy	1350	170	1520
Treatable-Rehabilitatable	136	44	180
Treatable-Manageable	250	27	277
Unhealthy and Untreatable	399	142	541
B Subtotal Intake from Public	2135	383	2518
<i>Incoming Transfers from Organizations within Community/Coalition</i>			
C Subtotal Intake from Organizations within Comm	3	0	3
<i>Incoming Transfers from Organizations outside Community/Coalition</i>			
D Subtotal Intake from Organizations outside Comm	0	1	1
<i>From Owners/Guardians Requesting Euthanasia</i>			
Healthy	3	0	3
Treatable-Rehabilitatable	1	0	1
Treatable-Manageable	3	0	3
Unhealthy and Untreatable	45	7	52
E From Owners/Guardians Requesting Euthanasia	52	7	59
F Total Intake [B+C+D+E]	2190	391	2581
G Owner/Guardian Requested Euthanasia (Unhealthy&Untreatable Only)	45	7	52
H Adjusted Intake [F-G]	2145	384	2529

OUTCOME**ADOPTIONS (Only dogs and cats adopted by the public)***Involving Dogs and Cats from Animals Control and Traditional Shelters*

Healthy	472	36	508
Treatable-Rehabilitatable	0	0	0
Treatable-Manageable	6	2	8
Unhealthy and Untreatable	0	0	0
I Total Adoptions	478	38	516

Outgoing Transfers to Organizations within Community/Coalition

Healthy	73	17	90
Treatable-Rehabilitatable	13	0	13
Treatable-Manageable	1	2	3
Unhealthy and Untreatable	6	0	6
J Total Outgoing Transfers to Organizations within	93	19	112

Outgoing Transfers to Organizations outside Community/Coalition

Healthy	587	109	696
Treatable-Rehabilitatable	76	30	106
Treatable-Manageable	63	12	75
Unhealthy and Untreatable	50	18	68
K Total Outgoing Transfers to Organizations outside	776	169	945

L Return to Owner/Guardian	121	1	122
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Dogs & Cats Euthanize*Involving Dogs and Cats from Animals Control and Traditional Shelters*

M Healthy (Includes Owner/Guardian Requested Euthanasia)	284	10	294
N Treatable-Rehabilitatable (Includes Owner/Guardian Requested Eutha	11	1	12
O Treatable-Manageable (Includes Owner/Guardian Requested Euth	17	2	19
P Unhealthy and Untreatable (Includes Owner/Guardian Requested	445	108	553
Q Total Euthanasia [M+N+O+P]	757	121	878
R Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable	44	7	51
S Adjusted Total Euthanasia [Q-R]	713	114	827

T Subtotal Outcomes [I+J+K+L+S]	2181	341	2522
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Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)

U Died or Lost in Shelter Care	37	9	46
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V Total Outcomes [T+U]	2218	350	2568
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*Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)***** NOTE **** The Subtotal Outcomes (T) for the live release formula does not include Died, Lost or State Lab Outcomes.**Ending Shelter Count:****578**

ANIMAL CARE SERVICES

PERFORMANCE MEASUREMENT REPORT

FEBRUARY 2012

ENHANCED ENFORCEMENT

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals field impoundments	17,826	18,510	7,712	7,289	1,423
Number of field return to owners	N/A	213	89	334	68
Number of citations/warnings issued	5,190	6,000	2,500	1,809	592
Number of calls for service	80,771	82,000	34,166	25,873	6,404

IMPROVED CONTROL

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of surgeries performed at ACS	8,793	12,806	5,336	3,206	828
Number of surgeries performed by partners	9,347	9,344	3,893	3,887	576
Number of licenses issued	N/A	25,000	10,416	8,936	2,054

INCREASE LIVE RELEASE

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals intake	29,613	29,700	12,375	11,678	2,529
Healthy/Treatable Live Release Rate	52%	N/A	N/A	74%	82%
Live Release Rate	32%	38%	38%	58%	67%
Number of adoptions	4,330	4,345	1,810	2,464	516
Number of RTOs	1,707	2,134	890	750	122
Number of animal rescues	2,939	4,172	1,728	3,331	1,057
Number of volunteers	436	500	446	501	
Number of volunteer hours	22,497	22,000	9,167	6,480	1,358

ADMINISTRATION/OTHER

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
FY 2012 Budget	\$8.85 M	\$9.44 M	\$3.763M	\$3.477	
Number of Media Interactions	317	350	146	156	28
Deceased Animal Pick-up*	N/A			TBD	TBD

*Pending data from Solid Waste

Southside Auxiliary Facility Inspection

Conducted 13 Mar 12 by Pamela Cravets @ 3:10 pm

Office area

I was greeted upon arrival to the facility.....no nametags on employees but I was introduced to each one; including the new full time vet tech. It is nice to see that the Southside facility now has a full time vet tech available. The office was clean and neat, trash cans were not overflowing. The vaccine fridge had all vaccines except the rabies. Unused food bowls were clean and neatly stacked on their rack.

Kennel 1 & Kennel 2

Most of the kennels had bedding; all of the occupied runs had bedding. All occupied runs had water. Most of the occupied runs were neat and clean; there were some with feces but it was obvious it had not been sitting there long. The drain trenches were clean and clear of gunk. The doors were open and the fans were working; it was cool in the kennels despite the warm air outside. Doors between the runs were working. Many of the kennel runs were unoccupied; I estimate that there were 35 to 40 dogs at the Southside facility. There are some kennels that are in need of repair. Floors were clean in both kennels and washer and dryer was working.

Notes

Jimmy Garcia (who escorted me) showed me the area between Kennel 1 & 2 that the employees would like to fence off and set up as a play area for the dogs as well as use for a meet and greet area for potential adopters. I think it would be great if the funds could be found to make this happen. Jimmy also showed me the new auxiliary building that had been acquired and they are fixing up to use as an office and locker/restroom area for employees. I saw the trenches being dug to run the electrical and water lines. It will be a nice area when it is complete.

Operations Report March 2011

1. Supplies to Operate the ACS Clinic

The clinic continues to run out of supplies needed to completely work-up and diagnose animals. In recent months the clinic has run out of microscope slides, which prevented diagnosis of skin diseases and microfilaria, and frontline for control of fleas and ticks. This resulted in dogs being sent to homes infested with ticks. Both the slides and frontline were out of stock in the clinic for approximately two weeks.

For a three week time period, February 18th to March 8th, the clinic was out of microchips. Releasing animals to adoption and rescue without microchip identification is not best practices and is counter productive to the return to owner initiative for increasing live release. The clinic ran out of heartworm tests on February 15 and did not receive a supply until 22 days later on March 8th. It is difficult to assess the impact that releasing animals with no results on heartworm status had on the animals released. ACS adoption policy requires adopters to take their animal to the vet within 72 hours of the adoption. All vets require a recent heartworm test before a client can purchase heartworm prevention. How many declined the \$25- \$45 test and chose not to purchase prevention? How many found out that their dog was heartworm positive and needed expensive treatment? How did this impact rescue groups already challenged with expenses? Releasing dogs without complete medical information on the dog is not best practices.

There are many reasons for the shortfall of clinic supplies. ACS was fully budgeted in FY 2012 for a 38% live release rate. The current LR rate of 66% approaches the FY 2015 goal. ACS is left with a funding shortfall. COSA was finalizing a contract with a microchip vendor and therefore ACS could only order 20 boxes because they were not under a vendor contract. The staff member that is responsible for ordering supplies was out on personal leave time was an order was not sent in until she returned.

The ACS clinic staff needs supplies to be on hand to do their job of assessing animals. The upward trend of live release is remarkable but we cannot set aside best practices as we release these animals.

2. Other Operational Concerns

The clinic is no longer treating skin conditions of mange or ringworm. Heartworm treatment has also been discontinued. Diagnostic testing will be completed by clinic staff but any treatment costs are at the expense of the foster. How is this policy change affecting live release?

Notification of savealife emails is not consistent. The procedure is to check the emails first thing in the morning. The committee was asked to follow up on the procedure because the savealife email on a pit bull was not answered until 9:30am and the rescuer found him in the ebi building. The dog was rescued.

Rita Braeutigam
District 9 Representative

**Enforcement Committee of the
Animal Care Services Advisory Board**

March 21, 2012

The Enforcement Committee of the ACS Advisory Board has met and handouts included the Chapter 5 Ordinance and the State Law regarding animals.

The ACS Field Operations Process Map, the ACS Intake Process Map, and the ACS Live Release Process Map were provided to better understand the workings of Animal Care Services.

Also distributed were newspaper articles regarding Animal Care Services and the latest ACS Performance Measurement Report.

The letter mailed in response to an affidavit, the Notice of Administrative Hearing, and a copy of an Administrative Search and Seizure Warrant Affidavit were also provided.

A request was made on March 6, 2012, to Maria Kieke, as all requests now must go through the liaison and not directly to the Field Division, as follows:

From: Sallie Scott <salliescot@sbcglobal.net>

To: Maria Kieke <Maria.Kieke@sanantonio.gov>

Cc: Joe Angelo <joe.angelo@sanantonio.gov>; Erik Walsh

<erik.walsh@sanantonio.gov>; Rita Braeutigam <ritab@satx.rr.com>; Jose De La Cruz <jdlc21@gmail.com>

Sent: Tuesday, March 6, 2012 11:18 AM

Subject: Enforcement Committee Request

Please provide the following for the Enforcement Committee of the Animal Care Services Advisory Board: All paperwork involved including but not limited to citations, case worksheets, etc. - everything that the Field Operations has in electronic form. This information should be provided this committee within 10 days.

Thank you, Sallie Scott, ACS Advisory Board Chair and Chair, Enforcement Committee"

Any information that can aid the Committee with understanding the process will be helpful and any forms used in enforcement will be evaluated for helpfulness to the public.

The Enforcement Committee supports enhanced enforcement along with education to achieve compliance with the law, especially considering all the owned animals running loose. We realize that the issue of Public Relations is very important as this process is carried out and suggest this be especially addressed with Animal Care Officers and their Supervisors.

Committee members are asked to sit in on Animal Court at Municipal Court for observation purposes and do a ride along with Animal Care Officers to see what a typical workday entails.

Sallie Scott, Chair, Enforcement Committee

Draft

Written by the Executive Committee of the ACS Advisory Board

Position Statements of Animal Care Services Advisory Board

Section 823.005 of the Texas Health and Safety Code states that "the governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this Chapter. The advisory committee shall be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare organization. The advisory committee shall meet at least three times a year." Pursuant to Ordinance No. 41165, the City Council of the City of San Antonio (City) created the Animal Control Advisory Board, which is now called the Animal Care Services Advisory Board (Board).

The Animal Care Services Advisory Board supports the following position statements, to make the San Antonio area a safe place for people and animals to live.

1. Spay/Neuter

Because of indiscriminate and accidental dog and cat breeding, safe, effective and permanent dog and cat birth control is necessary. Spaying female and neutering male animals are the preferred methods of preventing reproduction.

The Animal Care Services Advisory Board strongly supports that all dogs and cats, except those who are part of a responsible breeder's breeding program or where surgical sterilization is contraindicated for medical reasons, be spayed or neutered. Therefore, the Animal Care Services Advisory Board supports the pre-adoption sterilization of all animals leaving Animal Care Services, including early-age sterilization.

The Animal Care Services Advisory Board further supports pediatric or "early-age" spay/neuter of animals, i.e., as soon as they reach a minimum of two months of age and two pounds in weight.

The Animal Care Services Advisory Board recognizes that sterilization is currently the best method to reduce companion animal overpopulation, and therefore to reduce shelter intake and euthanasia. The most important step a humane community can take to decrease companion animal overpopulation is to make a safe, effective, voluntary spay/neuter program available and readily accessible to the community, and create programs and incentives targeted to the populations known to be contributing disproportionately to shelter intake and euthanasia.

2. Stray Animals

The Animal Care Services Advisory Board supports the picking up of stray animals (with the exception of feral cats in colonies) especially the packs of dogs roaming the streets.

The Animal Care Services Advisory Board supports increased community responsibility for reduction of the suffering of animals.

The Animal Care Services Advisory Board supports spay/neuter clinics and MASH units, educational outreach through school programs and block walking to distribute information door to door, especially in targeted areas of greatest concentration of strays.

3. Licensing

The Animal Care Services Advisory Board supports and encourages license programs for all dogs and cats, including those used for breeding, show, sport, work and service.

The Animal Care Services Advisory Board supports fee differentials for intact vs. spayed or neutered pets.

The Animal Care Services Advisory Board believes that license laws should exclude feral cat colonies. Because feral cats are not companions, or pets, in the usual sense of the word, license laws cannot be meaningfully enforced on them and should not be used as a means to rid areas of these cats.

4. Cruelty to animals.

Research has now established that there are strong links between violent behaviors toward humans and violent behaviors toward animals, that abusive behavior toward animals may be an indicator of other forms of violence within the family setting.

The Animal Care Services Advisory Board strongly encourages judiciary, law enforcement, and social service agencies to take violence toward animals seriously recognizing that animals are a part of the family unit.

The Animal Care Services Advisory Board encourages Child Protective Services, Animal Care Services, and domestic violence organizations: to have interagency cross-training, cross-reporting and referral programs.

5. Standards of Care

The Animal Care Services Advisory Board supports the standards of care for all agencies/rescues that take animals from Animal Care Services as presented to the Animal Care Services Advisory Board along with reporting criteria with mandated timelines. (See Exhibit A)

6. Training

The Animal Care Services Advisory Board supports the Animal Care Services Department goal to become a training/sharing destination.

7. Transport

The Animal Care Services Advisory Board supports the transporting of animals from Animal Care Services to those shelters with available space as long as certain conditions are met. (See Exhibit B)

8. Ban of Specific Breeds

The Animal Care Services Advisory Board opposes laws that ban specific breeds of dogs or that discriminate against particular breeds. These laws unfairly discriminate against responsible dog owners based solely on their choice of breed.

9. Dangerous Dogs

The Animal Care Services Advisory Board believes that dog owners should be held responsible for unjustified harm or damage done by their pets. Dangerous dog laws should focus on the behavior of individual dogs and all of the circumstances surrounding an event, including those that may justify a dog's aggressive actions. Once a dog is deemed dangerous, the court should require the animal's owner to take all of the following actions:

- Evaluation of the dog by a Certified Applied Animal Behaviorist or a board-certified veterinary behaviorist and completion of any training or other treatment as deemed appropriate by that expert
- Spaying or neutering
- Microchipping

10. Enforcement

The Animal Care Services Advisory Board supports enforcement of current animal ordinances with compassion, realizing it is the owner who is breaking the law by failing to observe City ordinance requirements, usually not the animal.

11. Shelter Data

The Animal Care Services Advisory Board strongly believes that Animal Care Services must report consistent, accurate data and transparency in the formulas used to develop appropriate strategies that will effectively show progress or lack thereof of: All Live Intake (including stray, owner relinquish and transfer), Adoptions, Return-to-Owner, Return to Field (for free roaming cats), Transfers, Euthanasia (owner requested and all other), TNR and other Targeted S/N. All data is broken out for dog and cat, and for neonate, juvenile and adult.

The Animal Care Services Advisory Board believes that a number of indicators should be tracked to understand progress in decreasing the number of animals at risk. These indicators include: Intake, Length of Stay, Euthanasia Rate and Live Release Rate (LRR), calculated as the percentage of animals who have a live outcome relative to the total intake of animals. Total live outcomes include adoptions, return-to-owner (RTO), and transfers to outside agencies that guarantee adoption. This is crucial to identifying the best care for shelter animals and maximizing the likelihood that they will leave the shelter alive.

12. Euthanasia

The Animal Care Services Advisory Board supports euthanasia by injection. Euthanasia should not be performed in the presence of live animals,

and it is essential that the proper steps are taken by the trained staff to verify that death has occurred. Performed properly, euthanasia by injection is the most humane, safest, fastest and least stressful to the animal and is safe for shelter personnel.

The Animal Care Services Advisory Board advocates the use of training and education of the pet-keeping public to reduce the frequency of animal relinquishment, public and private spay and neuter programs to slow the birth rate for animals, active promotion of adoptions of shelter animals, and aggressive policies to discourage excessive breeding of animals.

13. Feral Cats

In order to stabilize and eventually reduce the free-roaming cat population through attrition, the Animal Care Services Advisory Board supports the ongoing responsible management of free-roaming cat colonies through Trap/Neuter/Return and through "Feral Freedom" programs.

The Animal Care Services Advisory Board believes that feral cat overpopulation is a community-generated problem and the community has a responsibility to work toward a solution. Animal Care Services should not be expected to devote all the resources needed or shoulder the responsibility alone.

The Animal Care Services Advisory board supports distribution of exclusionary devices and deterrents, and public education regarding the humane management of free-roaming cats.

Recognition by animal control officers and shelter staff that an ear-tipped cat has already been spayed or neutered allows for healthy, unsocialized cats to remain at or to be returned to their origin, rather than be admitted to an Animal Care Services. Animal Care Services should only return cats to their origin if they are receiving adequate food, water and shelter, and if the environment is conducive to successful outdoor living.

The Animal Care Services Advisory Board advocates placing well-socialized free-roaming cats and kittens in new homes when feasible. Alley Cat Allies is recognized as the expert organization for Trap/Neuter/Return.

The Animal Care Services Advisory Board supports Animal Care Services partnering with the San Antonio Feral Cat Coalition and various interest groups, with registration of colonies handled by the San Antonio Feral Cat Coalition. Open communication among all interests is advocated.

Subsidized sterilization, public education and outreach, adoption resources, dedicated colony caretakers, and others will help achieve a comprehensive goal.

14. Microchipping

The Animal Care Services Advisory Board supports microchip identification paired with a collar and personalized ID tag for dogs and cats.

15. Sale of Pets

The Animal Care Services Advisory Board opposes the sale of dogs and cats through pet stores and other commercial operations.

16. Disasters

The Animal Care Services Advisory Board supports a comprehensive disaster plan for a wide range of natural disasters, as well as war and terrorism, that place animals in jeopardy.

The Animal Care Services Advisory Board supports a program that will strive to rescue and care for animals trapped in these circumstances, endeavoring to reunite the animals with their owners.

The Animal Care Services Advisory Board supports cooperation between government agencies, city, state, and federal and other animal welfare agencies to save the lives of animals affected by such disasters.

Friends of Animal Care Services
Report to
Animal Care Services Advisory Board
March 21, 2012

□ *Friends of Animal Care Services* was involved in part of the sentencing hearing in the case of Chester, the miniature schnauzer, who was slammed into the bathtub paralyzing him. The perpetrator received the stiffest sentence allowed under the law for cruelty to animals by Judge Herr, 186th District Court, of two years in prison and restitution amounting to several thousand dollars.

Sallie Scott was asked to testify as an expert witness at the sentencing. However, it wasn't necessary as she taught a roomful of attorneys from the District Attorneys Office on The Link between animal cruelty, child abuse and family violence just prior to the hearing. The lead attorney used those notes to offset the defense's witness.

As a part of the sentencing, we are recommending AniCare, a counseling model for people who abuse animals, to help them live more productively in society. There are no counselors certified in AniCare in San Antonio, but there soon will be thanks to a local counselor who is willing to take the course and get others in San Antonio to become certified.

□ FACS received a check at a special presentation from Nnovative Marketing on January 30th. *Friends of Animal Care Services* was one of 19 non-profit organizations sharing in the "Book of Free" distribution. Other organizations included Elf Louise, Big Brothers & Sisters, Morgan's Wonderland, etc.

□ *Friends of Animal Care Services* will be concentrating our efforts on raising funds for spay/neuter as requested by Animal Care Services since there is a gap between the large number of animals being adopted needing to be spayed/neutered and funds available.

Consortium Animal No Kill Progress Report February 2012

I. INCREASE COMMUNITY AWARENESS AND OWNER RESPONSIBILITY

Awareness campaign

We will be conducting our Bark in the Park/Perrito Grito event on March 24th at Woodlawn Lake Park. This event will include adoptions, spay/neuter clinic, shot clinic, contests, music, food, etc. The Salvation Army Boys & Girls Club, Kym's Kids, Edison High School Leadership Class, and Texas Med Clinics will be providing volunteers. We are working with Councilman Cris Medina, District 7 on the event. We are seeking to attract people from all over the city, but the awareness effort will be concentrated on District 7.

II. REDUCE THE NUMBER OF STRAYS/HOMELESS ANIMALS

Spay/Neuter

At the submission time for this report, all clinics had not reported their surgery numbers for January and February. We will catch up with the March report.

III. PROMOTE BEST PRACTICES AMONG ALL ANIMAL CARE ORGANIZATIONS

Nothing new to report.

IV. IMPLEMENT EFFECTIVE PUBLIC POLICY AND ORDINANCES

V. SECURE NEEDED HUMAN AND FINANCIAL RESOURCES

Fundraising

We received \$50 in individual donations in February.

We have received \$116,696 total donations in 2012 FYTD.

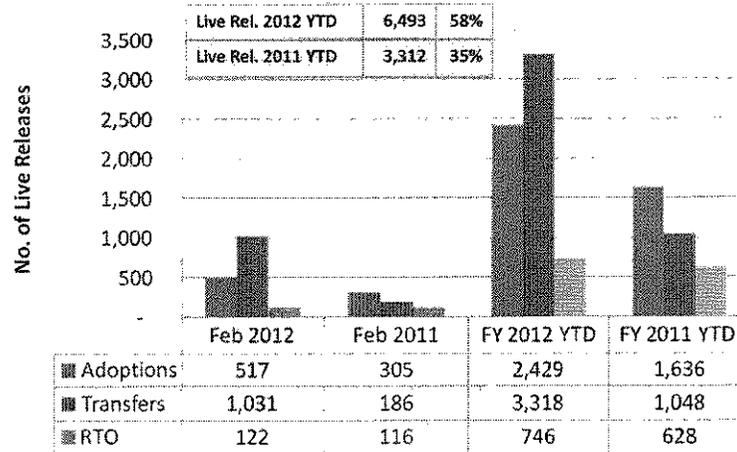
VI. FOSTER DEVELOPMENT OF CONSORTIUM OF PARTNERS

Consortium

The Consortium of Partners and others had a strategic plan review meeting on February 29th. Joe Angelo updated the group on the activities and status over the past six months. The biggest issue is raising money to pay for working up dogs and cats for live release. Since live release has greatly outpaced the plan for FY2012, the number of animals requiring work up is outpacing the budget for it.



ACS Live Release (Fiscal YTD)



Date	Intake	Live Release	Healthy & Treatable Euthanasia	Unhealthy Untreatable Euthanasia	Total Euthanasia	Live Release Pct	Euthanasia Pct
Feb 2012	2,555	1,670	325	553	878	66.9%	33.1%
2012 FYTD	12,014	6,493	2,149	2,941	5,090	57.5%	42.5%
2011 FYTD	10,051	3,312	2,578	3,805	6,383	35.1%	64.9%

Monthly Adoptions: 517 (Down 53 (9%) from previous month)
Total Transfers: 1,031 (Up 340 (49%) from previous month)
Total RTO's: 122 (Down 33 (21%) from previous month)
Total Offsite Adoptions: 25 (Down 2 (7%) from previous month)
Live Release: 1,670 (Up 254 (18%) from previous month)
Intake: 2,555 (Up 148 (6%) from previous month)
Healthy & Treatable Intake: 1,957 (Up 98 (5%) from previous month)
Healthy & Treatable Live Release Rate: 81.3% (Up 12% from previous month)
Healthy & Treatable Euthanasia Rate: 16.6% (Up 2% from previous month)

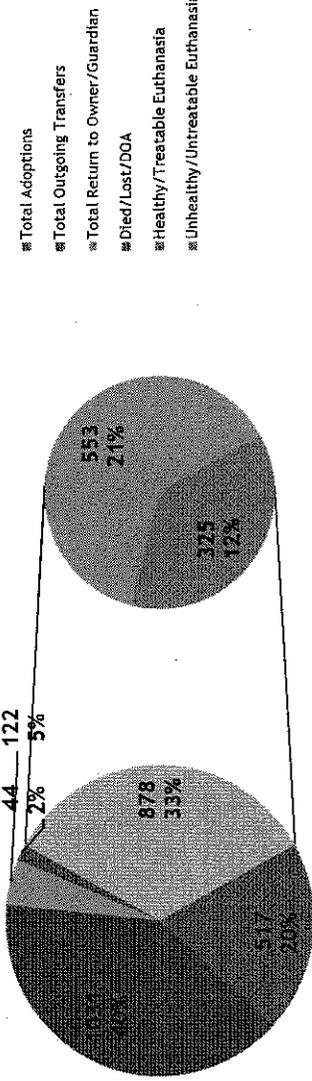
Fiscal YTD Adoptions: 2,429 (Up 793 (48%) from FYTD 2011)
Fiscal YTD Transfers: 3,318 (Up 2,270 (217%) from FYTD 2011)
Fiscal YTD RTO's: 746 (Up 118 (19%) from FYTD 2011)
Fiscal YTD Offsite Adoptions: 211 (Down 43 (17%) from FYTD 2011)
Fiscal YTD Live Release: 6,493 (Up 3,181 (96%) from FYTD 2011)
Fiscal YTD Intake: 12,014 (Up 1,963 (20%) from FYTD 2011)
Healthy & Treatable Intake: 9,105 (Up 2,506 (38%) from FYTD 2011)
Healthy & Treatable Live Release Rate: 81.3% (Up 38% from FYTD 2011)
Healthy & Treatable Euthanasia Rate: 23.6% (Down 40% from FYTD 2011)

Notes:

1. The number of Transfers to Rescue and Live Releases in January set new records for the 5th month in a row! The number of Rescues surpassed the record for total Live Releases that was set last Oct!
2. Euthanasia set another all time low in pct to intake and pct to outcomes.
3. The only YTD declines are in off-site adoptions and dogs and cats placed into foster care.

Animal No Kill Program
Strategic Plan Status FEBRUARY 2012.xls

Live Release Rate = 67%*



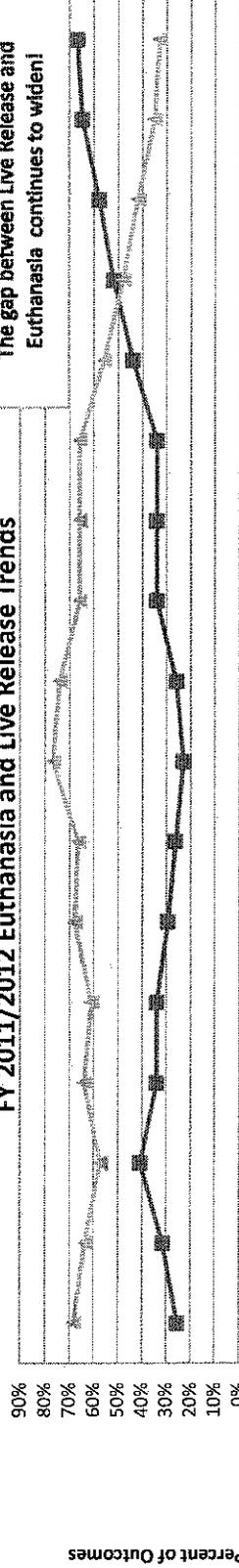
Total Intake = 2,555

The number of Rescues is higher than the total Live Release record set in October 2011.

*February 1 - February 29, 2012

FY 2011/2012 Euthanasia and Live Release Trends

The gap between Live Release and Euthanasia continues to widen!

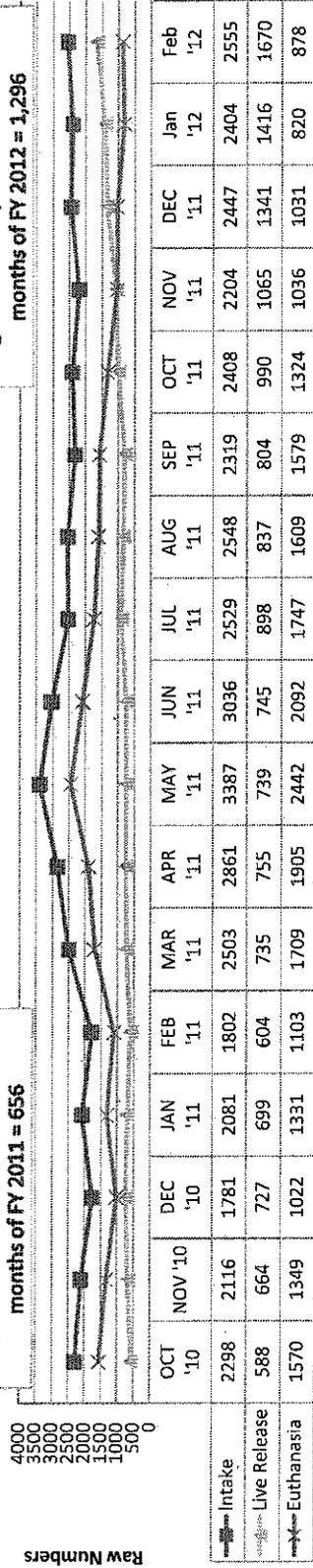


Month	Year	Live Release Rate	Euthanasia Rate
OCT '10		26%	68%
NOV '10		31%	64%
DEC '10		41%	57%
JAN '11		34%	64%
FEB '11		34%	61%
MAR '11		29%	68%
APR '11		26%	67%
MAY '11		23%	77%
JUN '11		26%	74%
JUL '11		34%	66%
AUG '11		34%	66%
SEP '11		34%	66%
OCT '11		44%	56%
NOV '11		52%	48%
DEC '11		58%	42%
JAN '12		65%	35%
FEB '12		67%	33%

FY 2011/2012 Statistics

Avg Live Release per month for first 5 months of FY 2012 = 1,296

Avg Live Release per month for first 5 months of FY 2011 = 656



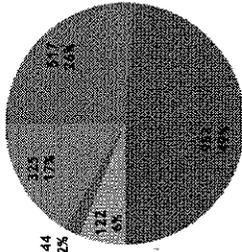
Animal No Kill Program
Strategic Plan Status FEBRUARY 2012.xls

Live Release Rate = 81.3%*

*Live Release Rate of Healthy and Treatable Animals Only

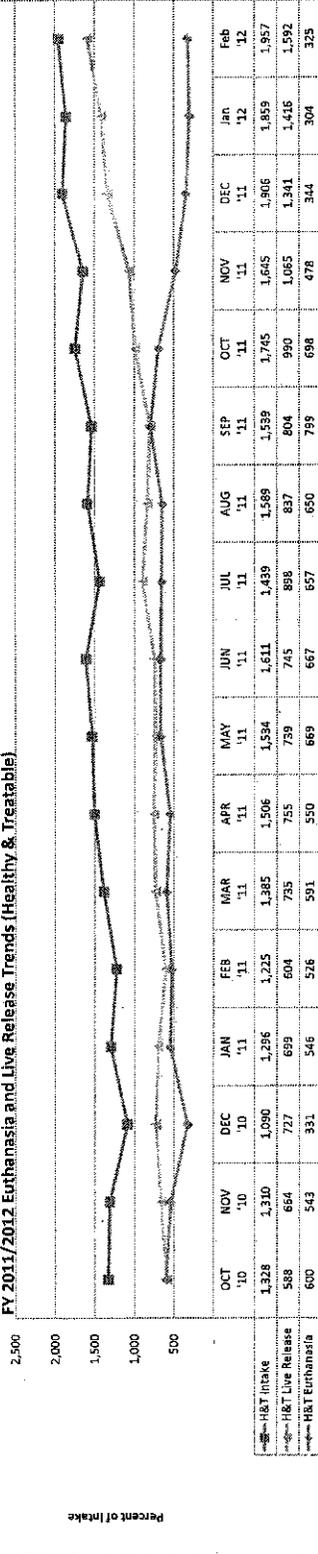
Healthy & Treatable Intake = 1,957

- #H/T Adoptions
- #H/T Ongoing Transfers
- #H/T Return to Owner/Guardian
- #Died/Unr/DOA
- #Healthy/Treatable Euthanasia



*February 1 - February 29, 2012

FY 2011/2012 Euthanasia and Live Release Trends (Healthy & Treatable)



FY 2011/2012 Healthy & Treatable Stats

