

Agenda
ANIMAL CARE SERVICES ADVISORY BOARD MEETING
The Animal Care Services Facility, 4710 State Highway 151, San Antonio, TX 78227
Monday, September 24, 2012 AT 6:30 PM

ANIMAL CARE SERVICES ADVISORY BOARD SPECIAL MEETING

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, and Real Estate) under Chapter 551 of the Texas Government Code.

I. Call to Order

II. Approval of Minutes from August 22, 2012 Meeting

III. Citizens to be Heard

IV. Director's Report regarding Administration, Live Release, Clinic, Shelter, Field Operations and Financial Report regarding ACS revenue collected, expenditures and donations

V. Nomination Committee Report regarding nominations for election of Board officers presented by Dr. Vincent Nathan

VI. Election of Board Officers

VII. Set next meeting date

VIII. Adjournment

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
12 SEP 18 PM 3:53

DISABILITY ASSISTANCE NOTICE

This meeting site is wheelchair accessible. Parking is available. **Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting).** For Assistance, Call (210) 207-7245 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. **Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión.** Para asistencia llame al (210)207-7245 por voz/servicio de TTY.

MEETING MINUTES
Animal Care Services Advisory Board
August 22, 2012
6:30 p.m. San Antonio Fire Academy
300 South Callaghan Rd., Auditorium

ACS Board Members¹: Sallie Scott-Chair, Mona Thaxton-Vice Chair, William White-Secretary, Rita Braeutigam, Joe Guerra, Randy Murdock, Shannon Espy, and Cynthia Martinez

Ex-Officio Members: Kathy Davis, Joe Angelo, Erik Walsh, and Vincent Nathan

Staff Liaison: Maria Kieke

I. Call to Order

Sallie Scott convened the meeting at 6:31 PM with a quorum present.

II. Citizens to be Heard

1. *Lynn Buntin*. Ms. Buntin expressed concerns about the recent changes to the old ACS Save-a-life e-mail and asked that ACS ensure that e-mails currently being sent to Save-a-life are forwarded to staff.
2. *Deanna Lee*. Ms. Lee requested more open communication with ACS.
3. *Kelly Walls*. Ms. Walls expressed concerns that there is no signage at Brooks. She also expressed concern that kittens are not appropriately being cared for by SAPA! at their Marbach location.
4. *Andrea Polunsky*. Yielded time to Kelly Walls.
5. *Tracy Voss*. Yielded time to John Bachman.
6. *John Bachman*. Mr. Bachman announced that although ACS is better, problems are still prevalent. He suggested ACS bring back an old list serve which a previous director had created to keep the general public informed. He also suggested an extensive evaluation of the HVPP program and the Department's policies & procedures.

III. Introduction and welcome to the New Director, Kathy Davis and introduction of Animal Care Services Advisory Board

Sallie Scott introduced and welcomed Kathy Davis to ACS. Each board member introduced themselves to her.

IV. Brackenridge Park Facility Update

City Architect Bill Hensley updated Board regarding the Council approved contract awarded to Davila Construction. He announced a construction project start date in September 2012 with a completion date of September 2013.

IV. Approval of minutes from June 20, 2012

Randy Murdock moved, seconded by Joe Guerra to approve the June 20, 2012 meeting minutes. Motion passed.

VI. Nominations of ACS Board Officers

Dr. Vincent Nathan requested Board nomination recommendations for the positions of Chair, Vice-Chair and Secretary. All requests are to be sent to him via e-mail no later than noon Wednesday, September 12, 2012. Additionally, Dr. Nathan asked for all the candidates to submit a brief statement before the next meeting describing their qualifications. Dr. Nathan reminded the Board

¹ Three (3) ACS Board Member positions are currently vacant

that those who had just served for two consecutive terms as Chair, Vice-Chair, or Secretary, cannot be re-elected to that particular position.

VII. Director's Report

The Interim Director, Joe Angelo presented a report on ACS's accomplishments during the month of August. Mr. Angelo reported all ACS divisions exceeded all expectations and within budget and thanked all rescue partners for their continued energy in saving animal lives. Joe also expressed gratitude for the ACS staff who continually works so passionately for the welfare of all animals.

Ms. Sallie Scott indicated that she took a tour of the ACS clinic and was very impressed with the organization that has taken place. She also congratulated Cathy McCoy on her new position as Executive Director at SpaySA.

Multiple board members thanked Joe Angelo for the work he had done and congratulated him on his new position as Chief Human Resource Officer for the City of San Antonio.

VII. Next meeting

The next ACS Advisory Board meeting will take place on September 19, 2012, at 6:30 p.m.

VIII. Adjournment

The meeting adjourned at 7:25 p.m.

CITY OF SAN ANTONIO
DEPARTMENT OF ANIMAL CARE SERVICES
DIRECTOR'S REPORT

September 24, 2012

DEPARTMENTAL OPERATIONS

OFFICE OF THE DIRECTOR

As the new Director of Animal Care Services (ACS), I am humbled to have the honor to lead this organization and build upon the tremendous foundation laid by my predecessor. There is no doubt that this is an exciting period for ACS as we begin a new chapter in our story. I would like to personally thank ACS staff, the Senior Leadership Team, and each of our partners for the wonderful welcome you have provided me over the past month. I am confident that the changes made in FY 2012 will carry us to newer heights next year and for years to come. These changes have not only saved the lives of thousands of animals in our community, but served as an inspiration to other communities and animal care organizations around the country.

FIELD OPERATIONS

In August, the Field Division impounded 1,744 stray animals which is an increase of 36 animals from July 2012 and 139 from August 2011. Animal Control Officers (ACO) also issued 544 warnings and citations and returned 109 animals (an increase of 11%, from July). Below are additional Field highlights:

- ACS seized 36 pit bulls in a joint operation with the Bexar County Sheriff's Office. The property was located in the City of San Antonio and an unincorporated Bexar County's border. The dogs were impounded based on a warrant for violation of the Texas Health and Safety Code 821.022, for failing to provide necessary care for the dogs.
- The final Comprehensive Neighborhood Sweeps Initiative (CNSI) in FY 2012 will take place September 28-29. The event will be held at the Sonny Melendrez Community Center and will focus on the neighborhoods surrounding the center. The department is finalizing the CNSI maps for FY 2013 and will provide to the board once finished.
- Assistant Director Vincent Medley and Public Information Officer (PIO) Lisa Norwood attended the 2012 National Animal Control Association's Disaster Academy in Louisville, Kentucky. The conference took place on September 6-7. Its major focus was on disaster preparedness for animal shelter professionals. The skills gained from this conference will assist ACS in developing a local Community Animal Response Team.

SHELTER OPERATIONS

In August, the shelter in-take was 3,067 which is an increase of 536 (17%) animals when compared to July 2011. Below are additional shelter highlights:

- Shelter Division completed its Standard Operating Procedures (SOP) for the outdoor cattery. The space is currently being used to house a group of feral cats seized in cruelty investigations.
- The shelter is presently utilizing new steamers to sanitize the kennels. These machines will further assist staff in minimizing the spread of contagious animal viruses and diseases within the kennel areas.

LIVE RELEASE OPERATIONS

August saw another incredible month for the Live Release Division as staff found forever homes for 592 animals and maintained a Live Release rate of 66%. Thus far, the department has a YTD Live Release rate of over 60%. In addition, staff was able to send 1,048 animals to rescue partners. Thus far, the community has rescued over 10,973 animals in FY 2012.

We have initiated a pilot program for pre-adoption sterilization surgeries. Using the previous month's adoption data, a small number of cats will be selected to fill available surgery space. This practice will allow our pets to go home at the point of adoption rather than waiting for surgery after they have been selected. It will also free up shelter capacity and provide our customers what they want – a pet to take home immediately upon adoption. This practice will be expanded to dogs once we perfect our selection process.

CLINIC OPERATIONS

In the month of August, the clinic was able to accomplish 1,376 in-house surgeries, which marked the third month in a row the Clinic performed over 1,000 surgeries. This is an increase of 711 more surgeries than in August 2011.

In addition, Dr. Marilyn Gotbeter has been hired as the new Chief Veterinarian. She is a graduate of Cornell's School of Veterinary Medicine and has extensive experience both at ACS and in the private sector.

MEDIA

ACS received national exposure in July with the completion of a high profile publication in partnership with ICMA--the International City/County Management Association. The education and professional resource for governments throughout the world asked ACS to create a publication highlighting the department's innovations in animal control.

The shelter continues to receive widespread media exposure for its creative adoption events. ACS' first overnight adoption party--Camp Islander---saw the adoption of dozens of animals.

ADDITIONAL ITEMS TO BE ACKNOWLEDGED

The 2012 ASPCA Rachael Ray \$100K Challenge – Animal Care Services (ACS) achieved the highest increases in lives saved for the first month of competition in the South Central Division, and is second overall in the nation. As a result, ACS was awarded a \$5,000 Fast Start Grant.

Brackenridge Facility Dedication. ACS will host a dedication ceremony on Wednesday October 3, 2012 for the new Paul Jolly Center for Animal Adoptions at Brackenridge. In attendance will be Mayor Julian Castro, City Manager Sheryl Sculley, and PETCO's executive team.

CITY OF SAN ANTONIO
DEPARTMENT OF ANIMAL CARE SERVICES
PERFORMANCE MEASUREMENT REPORT

AUGUST 2012

ENHANCED ENFORCEMENT

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals field impoundments	17,826	18,510	16,968	18,368	1,744
Number of field return to owners		213	195	847	109
Number of citations/warnings issued	5,190	5,500	5,218	4,781	544
Number of calls for service	80,771	82,000	73,272	77,410	7,462

IMPROVED CONTROL

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of surgeries performed at ACS	8,793	7,022	6,452	9,631	1,376
Number of surgeries performed by partners*	9,347	9,344	8,565	8,337	*933
Number of licenses issued		25,000	22,917	18,805	286

INCREASE LIVE RELEASE

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
Number of animals intake	29,613	29,700	27,309	32,101	3,067
Live Release Rate	32%	38%	38%	60%	66%
Number of adoptions	4,330	4,345	3,972	5,577	592
Number of RTOs	1,707	2,134	1,956	1,816	195
Number of animal rescues	2,939	4,172	3,708	10,973	1,048
Number of volunteers	436	500	500	550	
Number of volunteer hours	22,497	22,000	20,167	14,550	1334

ADMINISTRATION/OTHER

Performance Indicators	FY 2011 Actual	FY 2012 Target	YTD Target	YTD Actual	MONTHLY Actuals
FY 2012 Budget	\$8.85 M	\$9.69 M	\$8.991	\$8.928	
Number of Media Interactions	317	350	321	347	36
Deceased Animal Pick-up				31,506	2,785

**Data is still pending from a small portion of ACS surgery partners.*



City of San Antonio - Animal Care Services
 ACS Asilomar Report
 8/1/2012 To 8/31/2012.



Beginning Shelter Count: 616

A: Live Release (Healthy/Treatable Only): 81.04 %
 B: Live Release (All Animals) 65.66 %

The live release % (Healthy/Treatable only) 'A' takes into account only Healthy and treatable animals (Condition determined at time of the animal leaving the facility), 'B' gives overall live release %.

INTAKE (Live Dogs & Cats Only)			
	Dogs	Cats	Total
<i>From the Public</i>			
Healthy	1386	476	1862
Treatable-Rehabilitatable	112	81	193
Treatable-Manageable	312	92	404
Unhealthy and Untreatable	315	290	605
B Subtotal Intake from Public	2125	939	3064
<i>Incoming Transfers from Organizations within Community/Coalition</i>			
C Subtotal Intake from Organizations within Commu	0	0	0
<i>Incoming Transfers from Organizations outside Community/Coalition</i>			
D Subtotal Intake from Organizations outside Commu	0	0	0
<i>From Owners/Guardians Requesting Euthanasia</i>			
Healthy	1	0	1
Treatable-Rehabilitatable	2	0	2
Treatable-Manageable	0	0	0
Unhealthy and Untreatable	23	5	28
E From Owners/Guardians Requesting Euthanasia	26	5	31
F Total Intake [B+C+D+E]	2151	944	3095
G Owner/Guardian Requested Euthanasia (Unhealthy&Untreatable Only)	23	5	28
H Adjusted Intake [F-G]	2128	939	3067

OUTCOME**ADOPTIONS (Only dogs and cats adopted by the public)***Involving Dogs and Cats from Animals Control and Traditional Shelters*

Healthy	388	199	587
Treatable-Rehabilitatable	2	0	2
Treatable-Manageable	3	0	3
Unhealthy and Untreatable	0	0	0
I Total Adoptions	393	199	592
Outgoing Transfers to Organizations within Community/Coalition			
Healthy	111	125	236
Treatable-Rehabilitatable	1	0	1
Treatable-Manageable	8	4	12
Unhealthy and Untreatable	5	7	12
J Total Outgoing Transfers to Organizations within	125	136	261
Outgoing Transfers to Organizations outside Community/Coalition			
Healthy	473	101	574
Treatable-Rehabilitatable	29	27	56
Treatable-Manageable	79	30	109
Unhealthy and Untreatable	11	37	48
K Total Outgoing Transfers to Organizations outside	592	195	787
L Return to Owner/Guardian	185	10	195
Dogs & Cats Euthanize			
<i>Involving Dogs and Cats from Animals Control and Traditional Shelters</i>			
M Healthy (Includes Owner/Guardian Requested Euthanasia)	290	5	295
N Treatable-Rehabilitatable (Includes Owner/Guardian Requested Eutha	8	0	8
O Treatable-Manageable (Includes Owner/Guardian Requested Euth	30	0	30
P Unhealthy and Untreatable (Includes Owner/Guardian Requested	379	267	646
Q Total Euthanasia [M+N+O+P+R]	727	277	1004
R Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable	20	5	25
S Adjusted Total Euthanasia [Q-R]	707	272	979
T Subtotal Outcomes [I+J+K+L+S]	2022	817	2814
<i>Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)</i>			
U Died or Lost in Shelter Care	49	45	94
V Total Outcomes [T+U]	2071	862	2908
<i>Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)</i>			

**** NOTE **** The Subtotal Outcomes (T) for the live release formula does not include Died, Lost or State Lab Outcomes.

Ending Shelter Count:

803