

# City of San Antonio



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2014 NOV 26 AM 10:03

## AGENDA Animal Care Services Advisory Board

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**Wednesday, December 3, 2014**

**6:30 PM**

**4710 State Highway 151**

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A MEETING OF THE SAN ANTONIO ANIMAL CARE SERVICES ADVISORY BOARD WILL BE HELD IN THE ANIMAL CARE SERVICES FACILITY, 4710 STATE HIGHWAY 151, SAN ANTONIO, TEXAS 78227 ON WEDNESDAY, DECEMBER 3, 2014 AT 6:30 P.M., TO CONSIDER THE FOLLOWING MATTERS:

At any time during the Animal Care Services Advisory Board Meeting, the Board may meet in Executive Session regarding any of the matters posted below in compliance with the Texas Open Meetings Act (Attorney-client, Personnel, Security, Real Estate) under Chapter 551 of the Texas Government Code.

### **Call to Order**

1. Approval of Minutes from October 15, 2014

### **Citizens to be Heard**

### **Director's Report**

*Director's Report regarding performance measures for Animal Care Services pertaining to field, live release, shelter, media and clinic operations - Presented by Kathy Davis*

2. Animal Care Services Advisory Board, Selection of Nominating Committee – Presented by Bill White
3. Discussion and possible vote regarding Chapter 5 Ordinance change to allow a registered microchip to replace a pet license - Presented by Heber Lefgren
4. Continuing Education for Animal Care Services Advisory Board

Members regarding Comprehensive Neighborhood Sweep Initiative -  
Presented by Vincent Medley

5. Discussion regarding the Finding Rover software application –  
Presented by Kathy Davis
6. Report regarding the inspection of Animal Care Services' Hwy 151,  
Brackenridge and Brooks facilities – Presented by Bill White and  
Cynthia Martinez

**Determination of Next Meeting Date**

**Adjournment**

ACCESSIBILITY STATEMENT: This meeting site is wheelchair accessible. Parking is available. Auxiliary Aids and Services are available upon request (Interpreters for the Deaf must be requested forty-eight [48] hours prior to the meeting). For Assistance, Call (210) 207-7268 Voice/TTY.

Esta reunión es accesible a personas incapacitadas. Se hará disponible el estacionamiento. Equipo y servicios adicionales (interpretes para los sordos) se harán disponibles si se pide con cuarenta y ocho (48) horas de anticipación a la reunión. Para asistencia llame al (210)207-7268 por voz/servicio de TTY.

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# ANIMAL CARE SERVICES ADVISORY BOARD

## Meeting Minutes

October 15, 2014, 6:30 p.m.

4710 State Highway 151, Annex Training Rooms 1 & 2  
San Antonio, TX 78227

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**ACS Board Members:** Rita Braeutigam Chair, Bill White Vice Chair, Michael Dowdell-Secretary, Shannon Espy<sup>2</sup>, Mona Thaxton, Sallie Scott, Roderick Sanchez, Karen Speer, Virginia Brown, Cynthia Martinez and Leslie Carranza<sup>2</sup>

**Ex-Officio Members:** Kathy Davis, Gloria Hurtado, and Vincent Nathan

**Staff Liaison:** Maria Kieke

### **I. Call to Order**

Ms. Braeutigam, Board Chair welcomed Monica Hernandez from City of San Antonio Attorney's Office who read a statement to the Board regarding protocol for citizens to be heard.

Ms. Braeutigam convened the meeting at 6:32 PM with a quorum present.

### **II. Citizens to be Heard**

1. Gavin Nichols - spoke about three San Antonio Area Foundation events (1) the Community Conversation on Oct 29 regarding "How to talk to people in an effective way to get spay/neuter", (2) a Workshop on October 28 to deeply discuss the spay/neuter, and (3) Councilwoman Viagran's spay/neuter event in district 3 on October 29<sup>th</sup>.
2. John Bachman - expressed concerns with the data on the director's report and provided a different perspective about the report with the same data.

### **III. Approval of minutes from August 20, 2014**

Michael Dowdell moved, seconded by Roderick Sanchez, to approve the August 20<sup>th</sup> meeting minutes. Motion passed.

### **IV. Director's Report**

Kathy Davis presented performance measurements and accomplishments for Field, Live Release, Shelter, Media and Clinic Operations. Full report handouts were provided to Board members.

### **V. Advisory Board By-Laws Update**

Bill White Board Vice-Chair, reported to the Board a concise portion of the changes that could be made to the current By-Laws.

### **VI. Report regarding the inspection of Animal Care Services' Hwy 151, Brackenridge and Brooks facilities**

Virginia Brown presented the inspection report of the 151 facility. Mona Thaxton presented inspection report of the Brooks facility.

### **VII. FY2015 Animal Care Services' initiatives and goals**

Kathy Davis presented a report regarding the ACS department FY2015 major strategic goals and initiatives such as closing the Brooks Shelter, finishing construction kennels at ADL, replace Pet license with lifetime microchips, implementing a pet abandonment enforcement program, and transferring the Best Friends TNR/SNR process to in-house process. Full report handouts were provided to Board members.

### **VIII. Board Continuing Education regarding Wildlife and Livestock handling**

Vincent Medley presented a report regarding the various local wildlife issues with coyotes, deer, wild hogs, and horses including cattle. Full report handouts were provided to Board members.

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<sup>2</sup> Indicates not present at Board Meeting

**IX. Next meeting**

The next ACS Advisory Board meeting was scheduled for December 3, 2014 at 6:30 p.m.

**X. Adjournment**

The meeting adjourned at 8:39 p.m.



# City of San Antonio Animal Care Services Department Director's Report



**December 3, 2014**

Building on the success of Fiscal Year 2014, the department hit the ground running in Fiscal Year 2015. In the first two months, ACS maintained an impressive 82% Live Release rate for all pets. We are starting FY 2015 in a positive direction and I am confident we will continue strong as the year progresses. I couldn't be more proud of our energetic, hardworking and committed staff, volunteers, and community partners.

I am pleased to present to you our FY 2014 Annual Report highlighting the record-breaking year we had. The following are high-level highlights from October to through November 25<sup>th</sup>, 2014.

**BROOKS FACILITY:** The rabies observation quarantine facility at Brooks officially closed on December 1, 2014. Building 2 on our main campus was converted back to rabies observation quarantine facility according to state guidelines. Huge thanks to all of our staff for working together through the transition while taking care not to decrease intake or increase euthanasia.

**ENFORCEMENT:** In collaboration with the City's Parks & Recreation Department, Park Police, and ACS, we have implemented a pilot program regarding Southside Lions Park. While practicing new techniques and strategies, we've held major sweeps through the park using a variety of enforcement tactics to humanely capture the numerous stray dogs that have long inhabited Southside Lions Park. Over the past 60 days, we impounded 110 stray and dumped dogs; it's our intent to utilize this successful program in other parks.

**CLINIC VETERINARIAN:** We are pleased to welcome, Dr. Naomi Turner as our new Staff Veterinarian. She will aide in performing high-volume spay/neuter surgeries completed daily in addition to more specialized surgeries for pets needing additional medical treatment prior to positive placement.

**WEBSITE:** The Department is working with the City's IT department on a complete overhaul of the ACS website - complete with a brand new design, updated information, and better ease and access for users. The new and improved website is expected January 2015. The ACS website is the 4<sup>th</sup> most visited website within sanantonio.gov with over 1 million hits last year! This new website will be a great addition in ensuring that information about ACS programs and services continue to be available to the public across all platforms.

**FY 2015 INITIATIVES:** As part of the FY 2015 Initiatives unveiled in the October Advisory Board Meeting, we are excited to discuss a few of those this evening - including the Finding Rover software application and the pending Chapter 5 Ordinance change to allow a registered microchip to replace a pet license.

On a final note, Michael Dowdell, Advisory Board Member representing District 4 resigned in November 2014 due to health-related issues. I want to thank Michael for his years of service to the citizens and pets in District 4 and his steadfast support for ACS and wish him good health.



# City of San Antonio Animal Care Services Department Director's Report



**OCTOBER – NOVEMBER 25, 2014**

<b>ENHANCED ENFORCEMENT</b>						
<b>Performance Indicators</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>Thru Nov Target</b>	<b>YTD Total</b>	<b>Oct Total</b>	<b>Thru Nov 25 Total</b>
Call-for-Service Requests	90,515	90,000	15,572	14,475	8,296	6,179
Impoundments (Overall)	30,056	29,000	4,719	4,545	2,564	1,981
Dogs	23,714	22,801	3,783	3,714	2,143	1,571
Cats	6,342	6,199	936	831	421	410
Impoundments (Field)	18,263	18,310	3,201	2,589	1,527	1,062
Return-to-Owners (Field)	917	1,300	208	243	132	111
Citations/Warnings Issued	5,331	6,000	914	943	554	389
Licenses Issued	23,680	28,000	3,519*	1,415*	1,415	TBD*
Aggr./Dang. Dog Designations**	40			TBD†		
Serious Bodily Injury Cases***	6			TBD†		
Cruelty Cases***	42			TBD†		

<b>IMPROVED CONTROL</b>						
<b>Performance Indicators</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>Thru Nov Target</b>	<b>YTD Total</b>	<b>Oct Total</b>	<b>Thru Nov 25 Total</b>
Surgeries Performed by ACS	16,400	16,400	3,029*	1,236*	1,236	TBD*
Surgeries Performed by Partners	9,683	9,400	2,377*	869*	869*	TBD*
Deceased Dog/Cat Pick-Up	25,460			2,263*	2,263	TBD*

<b>INCREASED LIVE RELEASE</b>						
<b>Performance Indicators</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>Thru Nov Target</b>	<b>YTD Total</b>	<b>Oct Total</b>	<b>Thru Nov 25 Total</b>
Live Release Rate	81%	80%	80%	82%	81%	83%
Adoptions	6,647	6,200	982	1,051	596	455
Rescues	13,835	14,025	2,131	1,992	1,073	919
Return-to-Owners (Overall)	2,758	2,400	369	546	322	224
Trap-Neuter>Returns	816	575	93	146	60	86
Pets Fostered	1,403	1,000	218	206	137	69
Volunteer Hours	15,159	14,000	3,576*	1,172*	1,172	TBD*

<b>ADMINISTRATION/OTHER</b>						
<b>Performance Indicators</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Target</b>	<b>Thru Nov Target</b>	<b>YTD Total</b>	<b>Oct Total</b>	<b>Thru Nov 25 Total</b>
FY 2014 Budget	\$11.4 M	\$11.6 M	\$905K*	\$838K*		
Media Interactions	871	500	83	111	60	51

\* Month-End Information is pending. YTD Total includes October ONLY.

† This statistic is reported quarterly, not monthly.

\*\* This statistic represents cases that have actually been deemed and designated as aggressive/dangerous.

\*\*\* This statistic represents cases that have been investigated, packaged, and delivered to the prosecutor for potential prosecution.



City of San Antonio  
Animal Care Services Department



**Advisory Board Inspection Checklist  
– 151 Main Campus –**

Advisory Board Member Name(s): William White

Date of Inspection: 11-25-2014 (Tues.) Time of Inspection: 1:15 to 3:15 p.m.

Administration Building	Excellent	Good	Fair	Poor	N/A
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Clean floors, windows, and doors	X				
Proper signage in place	X				
Intake area neat & orderly	X				
Floors are clear of safety hazards	X				
Every animal is being scanned upon intake	X				

**Comments/Actions Needed**

*Building open to the public. Services appear well-staffed.*

Clinic	Excellent	Good	Fair	Poor	N/A
Staff is courteous and informative to all members of the public as well as fosters	X				
Clean floors, doors, & windows	X				
Hand sanitizer available	X				
Back Kennel runs are free of feces and urine	X				
Exam tables are cleaned between animals receiving treatment or exams	X				
Exam room washing station fully stocked with gloves	X				
Halls and walkways are free of debris and safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
All cleaning tools are disinfected at the end of the day	X				
Recovery room washing station fully stocked with gloves	X				
Surgical room washing station fully stocked with gloves	X				
Any temporary holding cages outside clinic are clean	X				
Controlled substances stored in locked cabinet when not in use	X				
Surgical patients are recovered using proper protocol and recovery sheet present	X				
The clinic building is in good repair	X				
Humane number of cats/kittens in each cage	X				

**Comments/Actions Needed**

*Dr. McGookey and clinic staff performing spay-neuter surgeries that day. I briefly spoke with Dr. Gotbeter, who was actively supporting the clinic activities. Small dog was brought in for treatment of wounds to head.*

<b>Cattery (Building 5)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Cat cages are clean	X				
Litter boxes are clean with no offensive odor	X				
All cages have fresh water	X				
All counter surfaces are clean	X				
Hand sanitizing stations are visible and full	X				
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	X				
Appropriate signage and kennel card on each occupied cage	X				
All cages are cleaned and sanitized between occupants	X				
Floor is free of debris or safety hazards	X				
Mops, buckets, and all other cleaning tools are disinfected at the end of the day	X				
Intake vaccinations recorded on each kennel card	X				
The cattery building is in good repair	X				
<b>Comments/Actions Needed</b>					
<i>Building and rooms were in best shape I have seen, and being cleaned while I was there. About half of cages were occupied, and actively visited by public. Cats and kittens were playful and talkative. Several action items from prior inspection (10-10-2014) are being addressed separately.</i>					
<b>Outside Cattery</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Litter boxes are clean with no offensive odor					X
Fresh water is available					X
Area is free of debris or safety hazards					X
Appropriate signage and kennel card visible					X
<b>Comments/Actions Needed</b>					
<i>Area not being used at that time, possibly due to cold weather. New portable heater packed in box was stored in the area.</i>					
<b>Livestock Area</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Corrals are clean and free of feces					X
Fresh water is available for any occupants					X
Fresh hay/feed is available for any occupants					X
Area is free of debris or safety hazards					X
<b>Comments/Actions Needed</b>					
<i>Observed from a distance, area appeared to be clean and well stocked.</i>					

<b>Dog Kennel (Building 4)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Kennel runs are free of feces and urine	X				
Fresh water in each occupied run	X				
Aisles are free of debris or safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
Intake vaccinations recorded on each kennel card	X				
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	X				
Runs and cages are thoroughly cleaned and sanitized between occupants	X				
Hand sanitizer available	X				
Drains free of debris	X				
Drains in full repair	X				
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	X				
Sinks and tubs are in working order, clean, and free of debris	X				
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	X				
Stainless steel cages are clean and have fresh newspaper	X				
Clean floors, doors, and windows	X				
There is no offensive odor	X				
Kennel building and equipment are in good repair	X				
<b>Comments/Actions Needed</b>					
<i>As with Building 3, I found the kennel to be very well kept, quiet, clean, odor-free, with attendants actively serving the individual dogs and visitors.</i>					
<b>Outdoor Sally Port Runs (Behind Building 4)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Kennel runs are free of feces and urine					X
Fresh water in each occupied run					X
Area is free of debris or safety hazards					X
<b>Comments/Actions Needed</b>					
<i>This area was not visited.</i>					
<b>Outdoor Exercise Yards (Between Buildings 3 &amp; 4)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Clean and free of feces	X				
Play pools (if available) filled with fresh water					X
Doors operate properly	X				
Waste stations are stocked	X				
<b>Comments/Actions Needed</b>					
<i>This was the only location on 151 Campus observed to have stocked waste station (mitts on outdoor pole).</i>					

<b>Dog Kennel (Building 3)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Kennel runs are free of feces and urine	X				
Fresh water in each occupied run	X				
Aisles are free of debris or safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
Intake vaccinations recorded on each kennel card	X				
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	X				
Runs and cages are thoroughly cleaned and sanitized between occupants	X				
Hand sanitizer available	X				
Drains free of debris	X				
Drains in full repair	X				
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	X				
Sinks and tubs are in working order, clean, and free of debris	X				
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	X				
Stainless steel cages are clean and have fresh newspaper	X				
Clean floors, doors, and windows	X				
There is no offensive odor	X				
Kennel building and equipment are in good repair	X				
<b>Comments/Actions Needed</b>					
<i>As with Building 4, I found the kennel to be very well kept, quiet, clean, odor-free, with attendants actively serving the individual dogs and visitors.</i>					
<b>Outdoor Sally Port Runs (Behind Building 3)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Kennel runs are free of feces and urine					X
Fresh water in each occupied run					X
Area is free of debris or safety hazards					X
<b>Comments/Actions Needed</b>					
<i>This area was not visited.</i>					

<b>Dog Kennel (Building 2)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Kennel runs are free of feces and urine	X				
Fresh water in each occupied run	X				
Aisles are free of debris or safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
Intake vaccinations recorded on each kennel card	X				
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	X				
Runs and cages are thoroughly cleaned and sanitized between occupants	X				
Hand sanitizer available	X				
Drains free of debris	X				
Drains in full repair	X				
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	X				
Sinks and tubs are in working order, clean, and free of debris	X				
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	X				
Stainless steel cages are clean and have fresh newspaper	X				
Clean floors, doors, and windows	X				
There is no offensive odor	X				
Kennel building and equipment are in good repair	X				
<b>Comments/Actions Needed</b>					
<i>Formerly the overflow kennel, the quarantine kennel was not as quiet, clean, and odor-free as the kennels open to the public. At least one run (#21) was signed as having a clogged pipe, despite being occupied. Kennel less than half-full at time of observation.</i>					
<b>Outdoor Sally Port Runs (Behind Building 2)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Kennel runs are free of feces and urine					X
Fresh water in each occupied run					X
Area is free of debris or safety hazards					X
<b>Comments/Actions Needed</b>					
<i>This area was not visited.</i>					

<b>EBI Building</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Kennel runs are free of feces or urine	X				
Incinerator in proper working condition	X				
Enough receptacles for remains	X				
All remains are either in receptacle or in cooler	X				
Remains not to be incinerated properly labeled in cooler	X				
Halls and walkways are free of debris or safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
Every animal scanned for microchip prior to euthanasia					X
Controlled substances stored in locked cabinet when not in use					X
EBI room a quiet environment for animals					X
All surfaces are clean and free of unnecessary clutter	X				
Cats euthanized by IP injection and kept in quiet location pre and post injection					X
EBI room is clean and free of odor	X				
Mops, buckets, and all other cleaning tools are disinfected at the end of the day	X				
Foot bath mats are filled with disinfectant	X				
EBI building and equipment in good repair	X				
<b>Comments/Actions Needed</b>					
<i>Incinerator was ignited at time of visit, but no EBI activity was in process. One dog apparently awaiting EBI was in outside cage, lying on bare, unpainted concrete floor adjacent to the incinerator. I understand that the EBI Building is now known as "Building 7."</i>					
<b>Wash Bay/Laundry</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Laundry area orderly and fully stocked					X
ACO Trucks are washed and sanitized after unloading					X
Area is free of debris or safety hazards					X
<b>Comments/Actions Needed</b>					
<i>This area was not visited.</i>					

<b>Building 1</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Kennel runs are free of feces and urine		X			
Fresh water in each occupied run	X				
Aisles are free of debris or safety hazards	X				
Appropriate signage and kennel card on each occupied cage	X				
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	X				
Runs and cages are thoroughly cleaned and sanitized between occupants	X				
Hand sanitizer available	X				
Drains free of debris	X				
Drains in full repair	X				
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	X				
Sinks and tubs are in working order, clean, and free of debris	X				
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	X				
Stainless steel cages are clean and have fresh newspaper	X				
Clean floors, doors, and windows	X				
There is no offensive odor			X		
Kennel building and equipment are in good repair			X		
<b>Comments/Actions Needed</b>					
<i>While limited SAPA staff was friendly and professional while helping public, the available volunteers having been on site six months or less were not well informed beyond policies on walking the dogs. Definite feces smell pervaded the kennel area, although the office area appeared and smelled spotless. Two of air intakes in kennel area are dislodged and clogged with dust, possibly contributing to animal odors.</i>					
<b>Outdoor Exercise Yards (Next to Building 1)</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Clean and free of feces					X
Play pools (if available) filled with fresh water					X
Doors operate properly					X
Waste stations are stocked					X
<b>Comments/Actions Needed</b>					
<i>According to posted sign, area fenced by cast iron fence is closed for repairs. Ground on east side of building was still wet from the weekend rains, more so than any area on the campus. However, this did not seem to impede SAPA activities.</i>					

<b>Annex Building</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Staff and volunteers are friendly, informative, and courteous to all members of the public	X				
Training Rooms are clean and orderly	X				
Lobby is clean and orderly	X				
Men's restroom is clean and stocked		X			
Women's restroom is clean and stocked					X
<b>Comments/Actions Needed</b>					
<i>Annex Building was open but unoccupied.</i>					
<b>General Premises</b>	<b>Excellent</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>N/A</b>
Landscaped area free of feces	X				
Doors to agility area are operational and free of feces	X				
Dog waste stations stocked				X	
Trash receptacles not overflowing	X				
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	X				
<b>Comments/Actions Needed</b>					
<i>Grounds are in good order, except most dog waste station supplies are depleted. Campus was well populated by staff, volunteers, and visiting public.</i>					

**Additional Notes:**

\_\_\_Systematic: Lack of supplies (mitts) for waste stations; hand sanitizer availability is being addressed separately.

\_\_\_Conditions: Temperature: approx. 65 degrees, sunny