



## AUTHORIZED SIGNATORY APPLICATION



The City of San Antonio, Department of Aviation tenant/lease holders must complete this application to obtain authorized signatory at San Antonio International Airport (SAT). All Authorized Signatories must comply with the SAT Authorized Signatory (AS) requirements. As the AS you are responsible for ensuring applications are submitted, reviewed, and approved for all employees requesting Airport ID Media.

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### COMPANY INFORMATION

COMPANY NAME:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

BILLING ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER:

\_\_\_\_\_ - \_\_\_\_\_

EMERGENCY TELEPHONE NUMBER (24hr.):

\_\_\_\_\_ - \_\_\_\_\_

AUTHORIZED SIGNATORY:

\_\_\_\_\_

*\*\*\*Please submit completed form to Valarie & Yvette. Please allow 3-5 days for processing. \*\*\**



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## AUTHORIZED INDIVIDUALS

Please identify no more than three (3) individuals authorized to be designated as your companies AS. The authorized individual must complete all requirements and obtain approval from the Airport Security Coordinator (ASC) prior to becoming an Authorized Signatory. **A new authorized signatory application is required upon any changes to the authorized individuals listed below.**

ADD <input type="checkbox"/>	REMOVE <input type="checkbox"/>	
NAME (PRINT)	TITLE	SIGNATURE/DATE
EMAIL	PHONE NUMBER	SAT BADGE #/ EXP

ADD <input type="checkbox"/>	REMOVE <input type="checkbox"/>	
NAME (PRINT)	TITLE	SIGNATURE/DATE
EMAIL	PHONE NUMBER	SAT BADGE #/EXP

ADD <input type="checkbox"/>	REMOVE <input type="checkbox"/>	
NAME (PRINT)	TITLE	SIGNATURE/DATE
EMAIL	PHONE NUMBER	SAT BADGE #/EXP

FOR OFFICE USE ONLY:

ILS <input type="checkbox"/>	Velocity <input type="checkbox"/>	Scheduler <input type="checkbox"/>	AS Master <input type="checkbox"/>	AS Dist. <input type="checkbox"/>
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