

STATE OF TEXAS

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**CENTER CITY HOUSING  
INCENTIVE POLICY AGREEMENT  
OF THE CITY OF SAN ANTONIO**

COUNTY OF BEXAR

This Center City Housing Incentive Policy Agreement (hereinafter referred to as this "Agreement") is made and entered into by and among the City of San Antonio (the "CITY"), a municipal corporation of the State of Texas, acting by and through its City Manager or her designee, and K/T TX HOLDINGS L.L.C (hereinafter referred to as "DEVELOPER") and whom together may be referred to as the "Parties".

**RECITALS**

**WHEREAS**, DEVELOPER is engaged in an economic development project that will be located within the city limits of San Antonio that will consist of the construction of FOURTEEN (14) for-sale housing units to be located at 303 CYPRESS, SAN ANTONIO, TX 78212 (the "Project Site"), as more specifically described in **Exhibit A**; and

**WHEREAS**, once completed, the Project is anticipated to result in the investment of approximately THREE MILLION FIVE HUNDRED THOUSAND DOLLARS AND 0 CENTS (\$3,500,000.00) in real property improvements, less land acquisition costs, within the boundaries of City Council District 1; and

**WHEREAS**, DEVELOPER is seeking economic incentives from the CITY to undertake and complete the Project; and

**WHEREAS**, the CITY has identified funds to be made available to DEVELOPER in the form of a economic development program grant and certain fee waivers (the "Incentives") for use in undertaking and completing the Project in accordance with the terms and conditions of this Agreement; and

**WHEREAS**, pursuant to Chapter 380 of the Texas Local Government Code and Section 311.010(b) and Section 311.010 (h) of the Texas Tax Code, the CITY is authorized to grant and loan funds to promote state or local economic development and to stimulate business and commercial activity in the municipality; and

**WHEREAS**, the City Council has authorized the City Manager or her designee to enter into this Agreement in accordance with the City's Center City Housing Incentive Policy (the "Policy"), **Exhibit B**, as approved by City Ordinance No.2012-06-21-0501, passed and approved on June 21, 2012, to grant and loan certain funds as described herein and to waive certain fees; and

The Parties hereto severally and collectively agree, for the consideration herein set forth, and by the execution hereof are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks hereinafter described:

## ARTICLE I. AGREEMENT PURPOSE

DEVELOPER shall undertake the Project which is anticipated to promote local economic development and to stimulate business and commercial activity in the City of San Antonio. The CITY is supporting the Project through this Agreement to provide Incentives to be used to defray costs associated with the Project.

## ARTICLE II. AGREEMENT PERIOD

This Agreement shall commence upon the Effective Date listed on the signature page and shall terminate upon the earlier of: (A) December 31, 2028 ; (B) the full-payment of Incentives by CITY to DEVELOPER, as limited by this Agreement and subject to funding availability; or (C) termination of this Agreement as otherwise provided herein (the "Term").

## ARTICLE III. PROJECT REQUIREMENTS

### A. The Project.

1. Investment. DEVELOPER shall invest approximately THREE MILLION FIVE HUNDRED THOUSAND DOLLARS AND 0 CENTS (\$3,500,000.00) (the "Minimum Investment") in an economic development project that will be located within the city limits of San Antonio that will consist of the construction of FOURTEEN (14) for-sale housing units located at the Project Site (the "Project"). The Minimum Investment shall include expenditures in: land acquisition; design; base building construction costs; public improvement costs; taxes and insurance; administrative and financing costs; and DEVELOPER fees, as described in DEVELOPER's CCHIP Application, **Exhibit C**.

2. Construction. DEVELOPER shall commence construction and demolition, if applicable, at the Project Site on or before September 30, 2017 ("Commencement Date"), and shall use commercially reasonable efforts to complete construction no later than June 30, 2019 (the "Completion Date"), subject to Force Majeure as defined in this Agreement. The Commencement Date shall be determined by the issuance of a building permit for the Project Site and CITY's receipt of correspondence from the general contractor for the Project certifying that construction has commenced. The Completion Date shall be determined by the issuance of a Certificate of Occupancy for the Project Site by CITY, not to be unreasonably withheld.

a. DEVELOPER shall provide progress reports to City on the Project and Project Site on a quarterly basis from the Commencement Date through the Completion Date (the "Construction Period"). In addition to the quarterly progress reports, should CITY request an interim progress report during the Construction Period, DEVELOPER shall provide such progress report within fifteen (15) business days.

b. DEVELOPER shall comply with all applicable Federal, State and local laws

and regulations, including federal Environmental Protection Agency (EPA), Texas Department of State Health Services (TDSHS) and Texas Commission on Environmental Quality (TCEQ) rules and regulations and all other regulations and laws relating to the environment, Asbestos Containing Materials (ACM), Hazardous Substances or exposure to ACM and Hazardous Substances as applicable and shall develop and operate the Project in accordance with the terms and conditions of this Agreement.

c. No streets, sidewalks, drainage, public utility infrastructure, or other public improvements (“Public Improvements”) with a lien still attached may be offered to the CITY for dedication. If any lien or claim of lien, whether choate or inchoate (collectively, any “Mechanic’s Lien”) is filed against DEVELOPER regarding the Public Improvements on the Project by reason of any work, labor, services or materials supplied or claimed to have been supplied by, or on behalf of, DEVELOPER, or any of its agents or Contractors, DEVELOPER shall cause the same to be satisfied or discharged of record, or effectively prevent the enforcement or foreclosure against the Project’s Public Improvements by injunction, payment, deposit, bond, court order or otherwise.

d. DEVELOPER is responsible for complying with all applicable City Code provisions, including provisions of the Unified Development Code, enforced pursuant to the CITY’s subdivision platting authority, and as amended, including, but not limited to, those provisions related to drainage, utilities, and substandard public street rights-of-ways for development and construction of the Project including the Public Improvements. In addition, DEVELOPER shall exercise commercially reasonable efforts to follow the Urban Neighborhood recommendations of the applicable Master Plan, if any, and shall consider incorporating low impact development strategies for water quality, storm water and drainage where appropriate for the Project. This Agreement in no way obligates City to approve any subsequent permits or requests for the Project as DEVELOPER is still responsible for acquiring all necessary permits and/or approvals as needed for the Project.

#### **ARTICLE IV. ECONOMIC DEVELOPMENT PROGRAM INCENTIVES**

The Incentives offered by the CITY to the DEVELOPER in this Agreement shall be in compliance with the Policy in effect as of the Effective Date of the Agreement, which Policy may be amended from time to time. Should the Incentives provided in this Article exceed the maximum amount authorized in the Policy, then that award shall be automatically amended to provide only the amount authorized by the Policy.

Economic Development Program Incentives. CITY is providing DEVELOPER with Incentives in a cumulative amount of approximately, but not limited to, ONE HUNDRED EIGHTY-ONE THOUSAND NINE HUNDRED FIFTY-THREE DOLLARS AND ZERO CENTS (\$181,953.00), as summarized in the attached CCHIP Agreement Term Sheet, **Exhibit D**.

No disbursement of Incentives, other than fee waivers, shall be made until the following:

- (a) Execution of the Agreement by all Parties; and
- (b) Receipt of evidence of the issuance of a building permit from the CITY of San Antonio for the Project's location on or prior to the Commencement Date; and
- (c) Commencement of construction on the Project to be evidenced by the submission and receipt of a letter confirming commencement by the general contractor to CITY on or prior to the Commencement Date; and
- (d) Receipt by the CITY of evidence in the form of a letter from a qualified financial institution confirming DEVELOPER has funds available on deposit or under an existing credit facility or construction loan sufficient to complete the Project on or prior to the Commencement Date.

A. Annual Real Property Tax Reimbursement. Subject to the terms and conditions of this Agreement and the Payment Conditions (defined below), for each tax year commencing with the Initial Reimbursement Tax Year and then continuing annually for a total of ten (10) consecutive tax years throughout the remainder of the Term of this Agreement, CITY shall provide DEVELOPER, following submission of a tax invoice by DEVELOPER indicating full payment of all taxes owed by DEVELOPER on the Project, an annual grant for the Term of this Agreement in the cumulative amount of approximately, but not limited to, ONE HUNDRED FIFTEEN THOUSAND EIGHT HUNDRED NINETY-THREE DOLLARS AND 0 CENTS (\$115,893.00).

- (a) The amount of the annual grant (the "Annual Incremental Property Tax Reimbursement") shall be equal to 100% of:
  - (i) the actual amount of real property taxes paid to CITY with respect to the Project Site for the immediately preceding Tax Year, *less* the amount of real property taxes paid to City with respect to the Project Site for the tax year ending December 31, 2015 (the "Base Year") **Exhibit E.**
    - a. The "Initial Reimbursement Tax Year" shall be defined as the first tax year in which actual project completion occurs, for which reimbursement under this section can be sought.
    - b. The "Base Year" shall be defined as the immediately preceding tax year from the date of execution of this agreement.

(b) Obligation to Pay Taxes. It is understood that DEVELOPER shall continue to pay all taxes owed on the Property Site as required by law. Taxes owed shall be determined by the Bexar County Appraisal District. DEVELOPER must provide to CITY evidence

indicating that all taxes owed by DEVELOPER on the Property Site have been paid in full for the tax year for which payment of the Annual Incremental Property Tax Reimbursement is sought, subject to DEVELOPER's right to protest taxes as permitted by law. If, during the Term of this Agreement, DEVELOPER allows its ad valorem taxes due on the Property Site to become delinquent and fails to timely and properly follow the legal procedures for the protest and/or contest of the taxing value, then the CITY's remedies under this Agreement shall apply.

- (c) Transfer of Ownership. It is understood that DEVELOPER intends to make each housing unit available for sale to individual buyers. In such case, all references to DEVELOPER's responsibility for the tax payments will be transferred to the individual unit owners as each unit is sold. The payment of incentives to DEVELOPER by CITY under the Annual Incremental Property Tax Reimbursement is limited by the actual amount of ad valorem taxes paid to CITY by the individual unit owners and contingent upon DEVELOPER providing evidence of ad valorem taxes paid.

B. Fee Waivers. CITY is providing DEVELOPER with Fee Waivers in the cumulative amount of SIXTY-SIX THOUSAND SIXTY DOLLARS AND ZERO CENTS (\$66,060.00). The cumulative amount represents both City fee waivers in the approximate amount of SEVEN THOUSAND TWO HUNDRED FIFTY-SIX DOLLARS AND 0 CENTS (\$7,256.00) and SAWS fee waivers in the approximate amount of FIFTY- EIGHT THOUSAND EIGHT HUNDRED FOUR DOLLARS AND ZERO CENTS (\$58,804.00). The Fee Waivers are administrative in nature and are effective as of the date they are issued as reflected in the attached Fee Waiver Transmittal, **Exhibit F.**

#### **ARTICLE V. CITY OBLIGATIONS**

- A. In consideration of full and satisfactory performance of activities required by this Agreement, CITY will pay DEVELOPER in accordance with Article IV above.
- B. CITY will not be liable to DEVELOPER or any other entity for any costs incurred by DEVELOPER in connection with this Agreement.

#### **ARTICLE VI. RETENTION AND ACCESSIBILITY OF RECORDS**

- A. DEVELOPER shall maintain the fiscal records and supporting documentation for expenditures of Incentives associated with this Agreement. DEVELOPER shall retain such records and any supporting documentation for the greater of: (1) five [5] years from the end of the Agreement period; or (2) the period required by other applicable laws and regulations.
- B. DEVELOPER shall, following reasonable advance written notice from the CITY, give the CITY, its designee, or any of their duly authorized representatives, access to and the right to examine

all material records related to the cost of Project (the "Records") and the expenditure of the Incentives. CITY's access to the Records will be limited to information needed to verify that DEVELOPER is and has been complying with the terms of this Agreement. Any information that is not required by law to be made public shall be kept confidential by the CITY. DEVELOPER shall not be required to disclose to the CITY any information that by law DEVELOPER is required to keep confidential. Should any good faith dispute or question arise as to the validity of the data provided, the CITY reserves the right to require DEVELOPER to obtain an independent firm to verify the information. This certified statement by an independent firm shall be provided at the sole cost of DEVELOPER. The rights to access the Records shall continue as long as the Records are retained by DEVELOPER. Failure to provide reasonable access to the Records to authorized CITY representatives shall be cause for CITY to provide notice of intent to suspend or terminate this Agreement as provided for herein, or any portion thereof, for reason of default. Notwithstanding Section A above, all Records shall be retained by DEVELOPER for a period of five (5) years after all performance requirements are achieved for audit purposes until such audits or other administrative, civil or criminal matters including, but not limited to, investigations, lawsuits, administrative inquiries and open record requests are completed.

#### **ARTICLE VII. MONITORING**

The CITY reserves the right to confirm DEVELOPER's compliance with the terms and conditions of this Agreement. The CITY will provide DEVELOPER with a written report of the monitor's findings. If the monitoring report notes deficiencies in DEVELOPER's performances under the terms of this Agreement, the monitoring report shall include a listing of requirements for the correction of such deficiencies by DEVELOPER and a reasonable amount of time in which to attain compliance. Failure by DEVELOPER to take action specified in the monitoring report within a reasonable amount of time may be cause for suspension or termination of this Agreement, in accordance with Articles VIII and IX herein.

#### **ARTICLE VIII. DEFAULT/CURE PERIOD/SUSPENSION**

A. Notwithstanding the provisions of Chapter 2251 of the Texas Government Code, in the event DEVELOPER fails to comply with the terms of this Agreement such non-compliance shall be deemed a default. CITY shall provide DEVELOPER with written notification as to the nature of the default (the "Notice of Default") and grant DEVELOPER a sixty (60) day period from the date of CITY's written notification to cure such default (the "Cure Period"). Should DEVELOPER fail to cure the default within the Cure Period, CITY may, upon written notification (the "Notice of Suspension"), suspend this Agreement in whole or in part and withhold further payments to DEVELOPER. Such Notice of Suspension shall include: (1) the reasons for such suspension; (2) the effective date of such suspension; and, (3) in the case of partial suspension, the portion of the Agreement to be suspended.

B. In the case of default for causes beyond DEVELOPER's reasonable control, which cannot with due diligence be cured within the Cure Period, CITY may, in its sole discretion, extend the Cure Period provided that DEVELOPER shall: (1) immediately upon receipt of Notice of Default advise CITY of DEVELOPER's intention to institute all steps necessary to cure such default and the

associated time frame; and (2) institute and thereafter prosecute to completion with reasonable dispatch all steps necessary to cure same.

C. A suspension under this Article VIII may be lifted only at the sole discretion of the CITY upon a showing of compliance with or written waiver by CITY of the term(s) in question.

D. CITY shall not be liable to DEVELOPER or to DEVELOPER's creditors for costs incurred during any term of suspension of this Agreement.

#### **ARTICLE IX. TERMINATION**

A. Should DEVELOPER fail to timely meet the Commencement Date for the Project in accordance with Article III.A.2 above, at CITY's sole discretion, and with 30 days notice to DEVELOPER, CITY may terminate the Agreement, in which instance any and all Incentives offered to DEVELOPER by CITY shall extinguish.

B. CITY shall have the right to terminate this Agreement for cause should DEVELOPER fail to perform under the terms and conditions herein, or should DEVELOPER fail to cure a default after receiving written notice of such default with sixty (60) days opportunity to cure. CITY may, upon issuance to DEVELOPER of written notice of termination (the "Notice of Termination"), terminate this Agreement for cause and withhold further payments to DEVELOPER. A Notice of Termination shall include: (1) the reasons for such termination; and (2) the effective date of such Termination.

C. Should CITY terminate this Agreement for cause, then CITY shall have the right to recapture any and all disbursed funds made under, as applicable, the Economic Development Program Annual Incremental Property Tax Reimbursement, and/or any and all disbursed Incentive Loan Funds. CITY shall be entitled to the repayment of the recaptured funds within sixty (60) calendar days from the date of the Notice of Termination.

D. In addition to the above, this Agreement may be terminated by written agreement of the Parties as follows:

1. By the CITY (with the consent of DEVELOPER) in which case the two parties shall agree upon the termination conditions, including the repayment of funds and the effective date of termination; or
2. By the DEVELOPER upon written notification to CITY, setting forth the reasons of such termination, a proposed pay-back plan of all funds disbursed, and the proposed effective date of such termination.

Notwithstanding the foregoing, DEVELOPER shall not be relieved of its obligation to repay any and all disbursed funds made under this Agreement, nor shall DEVELOPER be relieved of any liability to CITY for actual damages due to CITY by virtue of any breach by DEVELOPER of any terms of this Agreement.

E. **Other Remedies Available.** The City shall have the right to seek any remedy at law to which it may be entitled, in addition to termination and repayment of funds, if DEVELOPER defaults under the material terms of this Agreement and fails to cure such default within the cure period set forth above.

#### **ARTICLE X. NOTICE**

Any notice required or permitted to be given hereunder by one Party to the other shall be in writing and the same shall be given and shall be deemed to have been served and given if: (a) delivered in person to the address set forth herein below for the Party to whom the notice is given; (b) placed in the United States mail with postage prepaid, return receipt requested, properly addressed to such Party at the address hereinafter specified; (c) scanned and emailed with an original to be sent via First Class United States Mail or (d) deposited, with fees prepaid, into the custody of a nationally recognized overnight delivery service such as FedEx, addressed to such Party at the address hereinafter specified. Any notice mailed in the above manner shall be effective two (2) business days following its deposit into the custody of the United States Postal Service or one (1) business day following its deposit into the custody of such nationally recognized delivery service, as applicable; all other notices shall be effective upon receipt. From time to time, either Party may designate another address for all purposes under this Agreement by giving the other Party no less than ten (10) calendar days advance written notice of such change of address in accordance with the provisions hereof.

If intended for CITY, to:

City of San Antonio  
Attn: Director  
Center City Development Office  
P.O. Box 839966  
San Antonio, TX 78283-3966

If intended for DEVELOPER, to:

K/T Holding, L.L.C.  
Attn: Charlie Turner  
1218 E. Euclid  
San Antonio TX 78212

#### **ARTICLE XI. SPECIAL CONDITIONS AND TERMS**

B. **Employment.** DEVELOPER, in accordance with Chapter 2264 of the Texas Government Code, agrees not to knowingly employ any undocumented workers at the Project during the Term of this Agreement. If DEVELOPER is convicted of a violation under 8 U.S.C. Section 1324a (f), then DEVELOPER shall repay the CITY the Incentives paid under this Agreement for the tax year(s) covered under this Agreement during which such violation occurred. Such payment shall be made

within 120 business days after the date DEVELOPER is notified by the CITY of such violation. The CITY, in its sole discretion, may extend the period for repayment herein. Additionally, DEVELOPER shall pay interest on the amounts due to CITY at the rate periodically announced by the Wall Street Journal as the prime or base commercial lending rate, or if the Wall Street Journal shall ever cease to exist or cease to announce a prime or base lending rate, then at the annual rate of interest from time to time announced by Citibank, N.A. (or by any other New York money center bank selected by the CITY) as its prime or base commercial lending rate, from the date of such violation notice until paid.

## **ARTICLE XII. CONFLICT OF INTEREST**

A. DEVELOPER shall ensure that no employee, officer, or individual agent of CITY shall participate in the selection, award or administration of a subcontract supported by funds provided hereunder if a conflict of interest, real or apparent, would be involved. Such conflict of interest would arise when: (1) the employee, officer, or individual agent; (2) any member of his or her immediate family; (3) his or her partner; or, (4) any organization which employs, or is about to employ any of the above, has a financial or other interest in the firm or person selected to perform the subcontract and the relationship calls for payments to be made to such subcontractor on terms which are greater than those which are customary in the industry for similar services conducted on similar terms. DEVELOPER shall comply with Chapter 171, Texas Local Government Code as well as the CITY's Code of Ethics.

B. City may terminate this Agreement immediately if the DEVELOPER has offered, conferred, or agreed to confer any benefit on a City of San Antonio employee or official that the City of San Antonio employee or official is prohibited by law from accepting. Benefit means anything reasonably regarded as pecuniary gain or pecuniary advantage, including benefit to any other person in whose welfare the beneficiary has a direct or substantial interest, but does not include a contribution or expenditure made and reported in accordance with law. Notwithstanding any other legal remedies, the City may obtain reimbursement for any expenditure made to the DEVELOPER resulting from the improper offer, agreement to confer, or conferring of a benefit to a City of San Antonio employee or official.

## **ARTICLE XIII. NONDISCRIMINATION AND SECTARIAN ACTIVITY**

A. As a condition of entering into this Agreement, DEVELOPER represents and warrants that it will comply with the CITY's Commercial Nondiscrimination Policy, as described under Section III. C. 1. of the SBEDA Ordinance 2010-06-17-0531. As part of such compliance, DEVELOPER shall not discriminate on the basis of race, color, religion, ancestry or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or other unlawful forms of discrimination in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers funded in whole or in part with funds made available under this Agreement, nor shall DEVELOPER retaliate against any person for reporting instances of such discrimination. DEVELOPER shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to

remedy the effects of marketplace discrimination that have occurred or are occurring in the CITY's relevant marketplace. DEVELOPER understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of DEVELOPER from participating in City contracts, or other sanctions as provided by applicable law. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party.

B. None of the performances rendered by DEVELOPER under this Agreement shall involve, and no portion of the Incentives received by DEVELOPER under this Agreement shall be used in support of, any sectarian or religious activity, nor shall any facility used in the performance of this Agreement be used for sectarian instruction or as a place of religious worship.

C. DEVELOPER shall, to the best of its knowledge and belief, include the substance of this Article in all agreements entered into by DEVELOPER associated with the funds made available through this Agreement.

#### **ARTICLE XIV. LEGAL AUTHORITY**

A. Each Party assures and guarantees to the other that they possess the legal authority to enter into this Agreement, to receive/deliver the Incentives authorized by this Agreement, and to perform their obligations hereunder.

B. The person or persons signing and executing this Agreement on behalf of each Party or representing themselves as signing and executing this Agreement on behalf of a Party, do hereby guarantee that he, she or they have been duly authorized to execute this Agreement on behalf of that Party and to validly and legally bind that Party to all terms, performances and provisions herein set forth.

C. CITY will have the right to suspend or terminate this Agreement in accordance with Articles VIII or IX if there is a dispute as to the legal authority of either DEVELOPER or the person signing this Agreement, to enter into this Agreement, any amendments hereto or failure to render performances hereunder. DEVELOPER is liable to CITY for all Incentives it has received from CITY under this Agreement if CITY suspends or terminates this Agreement for reasons enumerated in this Article.

#### **ARTICLE XV. LITIGATION AND CLAIMS**

A. DEVELOPER shall give CITY immediate notice in writing of any action, including any proceeding before an administrative agency, filed against DEVELOPER arising out the performance of any activities hereunder. Except as otherwise directed by CITY, DEVELOPER shall furnish immediately to CITY copies of all pertinent papers received by DEVELOPER with respect to such action or claim. DEVELOPER shall notify the CITY immediately of any legal action, known to DEVELOPER, filed against the DEVELOPER or any subcontractor thereto, or of any known proceeding filed under the federal bankruptcy code to which DEVELOPER or any subcontractor is a party. DEVELOPER shall submit a copy of such notice to CITY within 30 calendar days after receipt. No Incentives provided under this Agreement may be used in the payment of any costs

incurred from violations or settlements of, or failure to comply with, federal and state regulations. The above notwithstanding, DEVELOPER is not required to notify CITY of claims or litigation which arise out of DEVELOPER's operations on the Project, including, without limitation, landlord tenant disputes, personal injury actions (e.g., slip and falls), and other operational activities or relationships.

B. DEVELOPER acknowledges that CITY is a political subdivision of the State of Texas and is subject to, and complies with, the applicable provisions of the Texas Tort Claims Act, as set out in the Civil Practice and Remedies Code, Section 101.001 *et seq.*, and the remedies authorized therein regarding claims and causes of action that may be asserted by third parties for accident, injury or death.

C. This Agreement shall be interpreted according to the Constitution and the laws of the State of Texas. Venue of any court action brought directly or indirectly by reason of this Agreement shall be in Bexar County, Texas.

#### **ARTICLE XVI. ATTORNEY'S FEES**

A. In the event DEVELOPER should default under any of the provisions of this Agreement and the CITY should employ attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of DEVELOPER herein contained, DEVELOPER agrees to pay to the reasonable fees of such attorneys and such other expenses so incurred by the CITY.

B. In the event CITY should default under any of the provisions of this Agreement and the DEVELOPER should employ attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of CITY herein contained, CITY agrees to pay to the DEVELOPER reasonable fees of such attorneys and such other expenses so incurred by the DEVELOPER.

#### **ARTICLE XVII. CHANGES AND AMENDMENTS**

A. Except as provided below, any alterations, additions, or deletions to the terms of this Agreement shall be by amendment hereto in writing and executed by all Parties to this Agreement. Any amendments to this Agreement which change or increase any of the Incentives to be provided DEVELOPER by CITY must be approved by CITY ordinance.

B. It is understood and agreed by the Parties hereto that performance under this Agreement shall be rendered in accordance with the laws and rules governing the Economic Development Program as set forth in Texas Local Government Code Chapter 380, and the terms and conditions of this Agreement.

C. Any alterations, additions, or deletions to the terms of this Agreement required by changes in state law or regulations are automatically incorporated into this Agreement without written amendment hereto, and shall become effective on the date designated by such law or regulation.

## **ARTICLE XVIII. SUBCONTRACTING**

- A. DEVELOPER shall use reasonable business efforts to ensure that the performance rendered under subcontracts entered into by DEVELOPER complies with all terms and provisions of this Agreement as if such performance were rendered by DEVELOPER.
- B. DEVELOPER, in subcontracting any of the performances hereunder, expressly understands that in entering into such subcontracts, CITY is not liable to DEVELOPER's subcontractor(s).
- C. DEVELOPER assures and shall obtain assurances from all of its contractors where applicable, that no person shall, on the grounds of race, creed, color, disability, national origin, sex or religion, be excluded from, be denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part under this Agreement.

## **ARTICLE XIX. DEBARMENT**

By signing this Agreement, DEVELOPER certifies that it will not award any Incentives provided under this Agreement to any party which it knows to be debarred, suspended or otherwise excluded from or ineligible for participation in assistance programs by the CITY.

## **ARTICLE XX. RIGHTS UPON DEFAULT**

It is expressly understood and agreed by the Parties hereto that, except as otherwise expressly provided herein, any right or remedy provided for in this Agreement shall not preclude the exercise of any other right or remedy under any other agreements between DEVELOPER and the CITY or under any provision of law, nor shall any action taken in the exercise of any right or remedy be deemed a waiver of any other rights or remedies. Failure to exercise any right or remedy hereunder shall not constitute a waiver of the right to exercise that or any other right or remedy at any time.

## **ARTICLE XXI. ASSIGNMENT**

A. This Agreement is not assignable by any Party without the written consent of the non-assigning Parties. Notwithstanding the foregoing, DEVELOPER may assign this Agreement to a parent, subsidiary, affiliate entity or newly created entity resulting from a merger, acquisition or other corporate restructure or reorganization of DEVELOPER. In such cases, DEVELOPER shall give CITY no less than thirty (30) days prior written notice of the assignment or other transfer. Any and all future assignees must be bound by all terms and/or provisions and representations of this Agreement as a condition of assignment. Any attempt to assign the Agreement without the notification and subsequent consent of CITY, if consent is required under this Article and whose consent will not be unreasonable withheld, shall release CITY from performing any of the terms, covenants and conditions herein. Any assignment of this Agreement in violation of this Article shall enable CITY to terminate this Agreement and exercise its rights under Article IX of this Agreement.

C. Any restrictions in this Agreement on the transfer or assignment of the DEVELOPER's interest in this Agreement shall not apply to and shall not prevent the assignment of this Agreement to a lending institution or other provider of capital in order to obtain financing for the Project. In no event, shall the CITY be obligated in any way to said financial institution or other provider of capital. The City shall only issue checks or any other forms of payment made payable to the DEVELOPER.

#### **ARTICLE XXII. ORAL AND WRITTEN AGREEMENTS**

All oral and written agreements among the Parties to this Agreement relating to the subject matter of this Agreement that were made prior to the execution of this Agreement have been reduced to writing and are contained in this Agreement.

#### **ARTICLE XXIII. AUTHORIZED RELIEF FROM PERFORMANCE (*Force Majeure*)**

The CITY may grant temporary relief from any deadline for performance of any term of this Agreement if the DEVELOPER is prevented from compliance and performance by an act of war, order of legal authority, act of God, or other unavoidable cause not attributed to the fault or negligence of the DEVELOPER. The burden of proof for the need for such relief shall rest upon the DEVELOPER. To obtain relief based upon *force majeure*, the DEVELOPER must file a written request with the CITY. CITY will not unreasonably withhold its consent.

#### **ARTICLE XXIV. INCORPORATION OF EXHIBITS**

Each of the Exhibits listed below is incorporated herein by reference for all purposes as an essential part of the Agreement, which governs the rights and duties of the Parties.

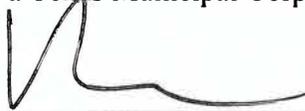
Exhibit A	Legal Description of Property
Exhibit B	Center City Housing Incentive Policy
Exhibit C	Developer's CCHIP Application
Exhibit D	CCHIP Agreement Term Sheet
Exhibit E	Evidence of Base Year Ad Valorem Property Taxes
Exhibit F	Fee Waiver Transmittal

*Signatures appear on next page.*

WITNESS OUR HANDS, EFFECTIVE as of May 23, 2017  
(the "Effective Date"):

Accepted and executed in three duplicate originals on behalf of the City of San Antonio pursuant to Ordinance Number 2012-06-21-0501, dated June 21, 2012, and by DEVELOPER pursuant to the authority of its Managing Partner.

**CITY OF SAN ANTONIO,**  
a Texas Municipal Corporation



Lori Houston  
Assistant City Manager

**DEVELOPER:**  
**K/T HOLDING, L.L.C.**

By:   
Charlie Turner, CEO

**APPROVED AS TO FORM:**



CITY ATTORNEY

**EXHIBIT A**  
**Legal Description of Property**

**LEGAL DESCRIPTION**

· 303 Cypress

**Property ID:** 103470

**Description:** Lot 14, Block 16, NCB 367, in the City of San Antonio, Bexar County, Texas, according to the plat thereof recorded at Volume 3850, Page 56, Deed and Plat Records of Bexar County, Texas.

**Address:** 303 W. Cypress St.

San Antonio, TX 78212

**EXHIBIT B**  
**Center City Housing Incentive Policy**

AN ORDINANCE 2012-06-21-0501

**ADOPTING THE CENTER CITY IMPLEMENTATION PLAN AND HOUSING INCENTIVE POLICY; AUTHORIZING THE NEGOTIATION AND EXECUTION OF RELATED FORMS AND CHAPTER 380 ECONOMIC DEVELOPMENT PROGRAM LOAN AND GRANT AGREEMENTS; AUTHORIZING ADMINISTRATIVE CHANGES TO THE PLAN AND POLICY.**

\* \* \* \* \*

**WHEREAS**, the Centro Partnership adopted a Downtown Strategic Framework Plan (the "Framework Plan") which set targets for growth in the downtown area, identified target areas, and made recommendations for the financing and execution of infrastructure and housing initiatives in the urban core; and

**WHEREAS**, in an effort to ensure the execution of the Framework Plan, the City executed a contract with HR&A Advisors for the creation of an Implementation Plan (the "Implementation Plan") to provide recommendations on how to best implement the Framework Plan through increased public investment, creation of a housing finance strategy, coordinated management, and regulation of development; and

**WHEREAS**, as part of the Implementation Plan, City staff developed the Center City Housing Incentive Policy (the "CCHIP"), an "as-of-right" incentive policy for housing in the Inner City Reinvestment Policy ("ICRIP") Target Area to assist in normalizing land values and provide greater certainty and speed of approvals to land developers; and

**WHEREAS**, the CCHIP incorporates the goals and objectives of the Implementation Plan, provides greater incentives to housing projects within the targeted growth areas identified in the Framework Plan and prioritizes the urban core; and

**WHEREAS**, the CCHIP also encourages historic rehabilitation, adaptive reuse, brownfield redevelopment, and transit oriented development by rewarding good urban design and mixed use and mixed income redevelopment; and

**WHEREAS**, the CCHIP applies to multi-family rental and for sale housing projects (Projects) within the ICRIP Target Area and eligible Projects will receive City Fee Waivers, SAWS Impact Fee Waivers, Real Property Tax Reimbursement Grants, Inner City Incentive Fund Loans, and Mixed Use Development Forgivable Loans based on the terms outlined in the CCHIP; and

**WHEREAS**, the level of incentives provided by the CCHIP is based on the location of a Project within the ICRIP Target Area, with the level of incentives increasing if the Project is within 1 of the 8 Target Growth Areas included in the Framework Plan, consisting of Midtown/River North,

Downtown Core, Cesar Chavez/Hemisfair Corridor, Near River South, Medical District, Civic Core, Near East Side, and West Side Multimodal/UTSA; and

**WHEREAS**, City staff recommends adoption of the Implementation Plan and the Center City Housing Incentive Policy as an additional tool for the City to attract growth and economic revitalization to the Inner City; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

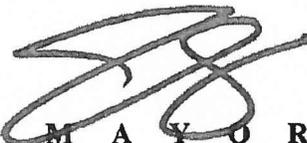
**SECTION 1.** City Council approves and adopts the Center City Implementation Plan, as attached in Exhibit A, and the Center City Housing Incentive Policy as attached in Exhibit B. Upon the effective date of this Ordinance, City staff is authorized to negotiate and execute any and all related forms and Chapter 380 Economic Development Program Loan and Grant Agreements in accordance with the criteria as set out in Exhibit B. Administrative changes to the Center City Implementation Plan and Housing Incentive Policy are authorized upon the approval of the City Manager or her designee.

**SECTION 2.** The funding of any eligible project's waivers, grants and/or loans is contingent on available funding as appropriated and approved in the annually adopted budget. The funding to cover City administration of this Plan and Policy is additionally contingent on the appropriation included in and approved by Council in the annually adopted budget.

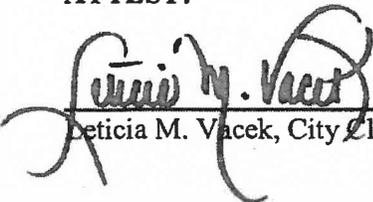
**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Chief Financial Officer (CFO), City of San Antonio. The CFO may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This ordinance shall be effective immediately upon its passage by eight (8) votes and on the 10<sup>th</sup> day after passage upon less than eight (8) votes.

PASSED AND APPROVED this 21<sup>st</sup> day of June, 2012.

  
M A Y O R  
Julián Castro

ATTEST:

  
\_\_\_\_\_  
Deticia M. Vacek, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael D. Bernard, City Attorney

**City of San Antonio  
Center City Housing Incentive Policy  
(Approved by City Council June 21, 2012)**

**Section 1. Background and Eligibility:**

In spring 2011, the Centro Partnership San Antonio initiated the creation of a Downtown Strategic Framework Plan. In an effort to ensure the execution of the Framework Plan, the Center City Development Office created the Center City Implementation Plan.

The Center City Implementation Plan provided recommendations on how to best implement the Downtown Strategic Framework Plan through increased public investment, creation of a housing finance strategy, coordinated management, and regulation of development. The Implementation Plan recommended that the City establish a predictable housing incentive system for housing in the Center City. Such a system would assist in normalizing land values, provide greater certainty, increase the speed of approvals, and reduce the risk associated with infill development. Therefore, the Center City Development Office developed the Center City Housing Incentive Policy (CCHIP).

The CCHIP incorporates the goals and objectives of the Implementation Plan and provides greater incentives to housing projects within the Targeted Growth Areas identified in the Downtown Strategic Framework Plan and prioritizes the Downtown Core. The Policy encourages historic rehabilitation, adaptive reuse, brownfield's redevelopment, and transit oriented development. Finally, the policy rewards good urban design and encourages mixed use and mixed income development and redevelopment.

The CCHIP applies to multi-family rental and for sale housing projects (Projects) within the Community Revitalization Action Group (CRAG) Target Area. Eligible Projects will receive City Fee Waivers, SAWS Impact Fee Waivers, Real Property Tax Reimbursement Grants, Inner City Incentive Fund Loans, and Mixed Use Development Forgivable Loans based on the terms outlined in the CCHIP.

**Section 2. Definitions:**

Adaptive Reuse – The reuse of a building or structure, usually for a purpose different from the original. The term implies that certain structural or design changes have been made to the building in order for it to function in its new use.

Brownfields Redevelopment - Abandoned or underutilized properties where expansion, renovation or redevelopment is complicated by real or perceived environmental contamination.

Community Use - A Project that includes one or more of the following community-serving amenities: a plaza or open space that is accessible to the public and designed and maintained to the City's urban design standards; ground-floor retail space for neighborhood-supporting retail; office or other commercial space offered to non-profit organizations; or educational, health, recreational, or other essential neighborhood services.

Community Revitalization Action Group (CRAG) – defined as the San Antonio city limits prior to 1940, which is a 36 square mile area, with the center being the dome of the San Fernando Cathedral. Hildebrand Avenue to the north, Division Street to the south, Rio Grande Street to the east, and 24th Street to the west.

High-rise Residential Development – A Project that is at least 75 feet.

Historic Rehabilitation - The process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property that are significant to its historic, architectural and cultural values.

Inner City Reinvestment/Infill Policy (ICRIP) – A Policy of the City of San Antonio to promote growth and development in the heart of the City, specifically in areas that are currently served by public infrastructure and transit, but underserved by residential and commercial real estate markets. It is the intent of this policy to coordinate public initiatives within targeted areas in order to stimulate private investment in a walkable urban community that are the building blocks of a sustainable region. The ICRIP identifies a range of public incentives, including regulatory, procedural, and financing incentives.

Low Impact Development (LID) - Site development features such as rain gardens, bioswales, pervious pavement and other methods provide a functional use of vegetation or permeable surfaces to retain storm water and filter its pollutants before the water is diverted to a storm water collection system.

Market-Rate Housing – A Project in which more than 85% of the units are priced for rental or sale subject to market conditions, without temporary or permanent pricing restrictions.

Mixed Income Housing – A Project in which at least 15% of the housing units are priced for rental or sale to households or persons at or below 80% of the Area Median Income.

Project – A multifamily rental or for sale housing development within the CRAG that creates multiple new housing units (1) on a single lot; OR (2) at a density of at least 16 housing units per acre.

Structured Parking - Parking facilities that are constructed in or as part of a Project. Does not apply to surface parking.

Student Housing – A Project in which the majority of the housing units are occupied by full time students registered at an accredited post secondary institution.

Targeted Growth Areas - The Downtown Strategic Framework Plan identified 8 Targeted Growth Areas for housing redevelopment. These areas are well positioned for residential growth and mixed use development based on an assessment of market momentum, physical capacity for growth, and proximity to areas with established neighborhood character. The 8 Target Growth Areas include Midtown/River North, Downtown Core, Cesar Chavez/Hemisfair Corridor, Near River South, Medical District, Civic Core, Near East Side, and Near West Side.

Transit Oriented Development - A Project designed to maximize access to public transport. Often incorporates features to encourage transit ridership.

### **Section 3. Geographic Area**

The level of incentives provided by the CCHIP is based on the Project's location within the CRAG (Exhibit A). The level of incentive will increase if the Project is within 1 of the 8 Targeted Growth Areas'. The 8 Targeted Growth Areas include Midtown/River North, Downtown Core, Cesar Chavez/Hemisfair Corridor, Near River South, Medical District, Civic Core, Near East Side, and West Side Multimodal/UTSA (Exhibit B).

In an effort to simplify the Policy, the Targeted Growth Areas have been re-classed into 4 Incentive Tiers. Exhibit C illustrates each of the 8 Targeted Growth Areas and the 4 Incentive Tiers and also includes a boundary description for each area.

1. Tier 1 – Downtown Core
2. Tier 2 – Near West Side, Near East Side, Civic Core, Cesar Chavez/Hemisfair, Medical District, Civic Core, and Near River South
3. Tier 3 – River North
4. Tier 4 - Midtown

### **Section 4. Fee Waivers**

Projects within the CRAG will receive City Fee Waivers as permitted by the Inner City Reinvestment Infill Policy.

Projects within the CRAG will receive a SAWS Fee Waiver equal to 100% of their SAWS water and impact fees. The SAWS Fee Waiver is contingent upon funding availability. SAWS allocates funding on an annual basis for this incentive program.

### **Section 5. Real Property Tax Reimbursement Grant**

Projects within the CRAG will receive a Real Property Tax Reimbursement Grant (Grant). The City's real property tax increment generated as a result of the Project is the funding source of the Grant. If a Project is within a Tax Increment Reinvestment Zone it will receive a rebate up to 100% of the previous year's real property tax increment remitted to the City over a period of time that is determined based on the Projects geographic location or type. The rebate is based on the City's participation level in the Tax Increment Reinvestment Zone where the Project is located. If a Project is not within a Tax Increment Reinvestment Zone it will receive a rebate of 66% of the previous years real property tax increment remitted to the City over a period of time that is determined based on the Project's geographic location or type.

The period over which the Grant will be disbursed will be either 10 or 15 years depending on the Project's geographic location or type. A Project will receive a Grant that is disbursed for 10 years if it is located within the CRAG. A Project will receive a Grant that is disbursed for 15 years if it is located within 1 of the 4 Tiers or if it is an Adaptive Reuse or Brownfields Redevelopment Project in the CRAG.

Additionally, if the Project qualifies for a Historic Tax Exemption or Historic Tax Credit per the Office of Historic Preservation. The Tax Rebate Grant and the Tax Credit or Exemption will be used together when possible in order to maximize the incentive.

If a Project is a market rate rental project it is required to maintain 10% of its housing units at the Project's first year rental rate per square foot, adjusted for inflation in accordance with the Consumer Price Index (CPI) for the San Antonio-New Braunfels MSA, for the term of the Grant.

## **Section 6. Inner City Incentive Fund Loan**

Projects within 1 of the 4 Tiers qualifies for an Inner City Incentive Fund Loan (Loan) if the Project meets certain Categories. Project Categories include the following:

1. Mixed Income
2. Community Use
3. Adaptive Reuse
4. Brownfield Redevelopment
5. Historic Rehabilitation
6. High-rise Residential Development
7. Student Housing
8. Transit Oriented Development within ¼ mile of the West Side Multi-Modal Center or Robert Thompson Transit Center

The total Loan amount is calculated per housing unit and varies based on the Tier that a Project is located in and is as follows:

Tier 1 – A Project in Tier 1 will receive \$3,000 per housing unit for each of the Categories it meets and will not exceed \$6,000 per housing unit.

Tier 2 – A Project in Tier 2 will receive \$1,500 per housing unit for each of the Categories it meets and will not exceed \$3,000 per housing unit.

Tier 3 - A Project in Tier 3 will receive \$1,000 per housing unit for each of the Categories it meets and will not exceed \$2,000 per housing unit.

Tier 4 – A Project in Tier 4 will receive \$500 per housing unit for each of the Categories it meets and will not exceed \$1,000 per housing unit.

If the Project meets the Mixed Income or Student Housing Category it must remain Mixed Income or Student Housing for the term of the Real Property Tax Reimbursement Grant.

Additionally, a Project qualifies for a Loan bonus equal to \$1,000 per housing unit if it includes structured parking that accommodates the housing units and \$500 per housing unit if it incorporates Low Impact Development features. The per unit Loan bonus amount is the same for all Tiers.

Rate on the Loan is a fixed rate equal to the one year LIBOR Rate on the date the loan is executed plus 75 basis points with interest compounding annually through the repayment in year 7. The Loan will be disbursed upon proof of the following: (1) receipt of a building

permit and (2) project financing. However, Loans are contingent upon available funding. City Council allocates Inner City Incentive Funds (ICIF) through the annual budget process.

#### **Section 7. Mixed Use Forgivable Loan**

A Project will receive an 0% Inner City Incentive Fund Forgivable Loan for retail and commercial tenant finish-out improvements in an amount equal to \$20 per square foot of total first floor retail and \$10 per square foot of total commercial office space. 20% of the entire Forgivable Loan amount will be forgiven annually over a 5 year period provided the space is leased for at least 80% of the term and that the Forgivable Loan is a direct pass-through to the initial tenant of the space to be used exclusively for tenant finish-out improvements. However, Forgivable Loans are contingent upon available funding. City Council allocates Inner City Incentive Funds through the annual budget process.

#### **Section 8. CCHIP Exceptions**

Any exceptions to the CCHIP require City Council approval.

#### **Section 9. CCHIP Review and Term**

The City will initiate a housing study for the CCHIP area every three years to inventory the total number of housing units, monitor the rental rates and sales values, and identify any necessary adjustments to the policy. Unless the City Council extends and or amends the terms of the CCHIP it will expire on July 1, 2016.

#### **Section 10. Recapture Provisions**

CCHIP Agreements will include a provision for the recapture of the incentives (e.g. grants and loans) in the event Agreement terms and requirements are not met. These recapture provisions will survive any subsequent assignment of the Agreement.

#### **Section 11. Administration of the CCHIP**

The Center City Development Office will administer the CCHIP.

#### **Section 12. Legal Documents**

The legal documents used to officiate this policy include the CCHIP Application and the CCHIP Incentive Agreement as described in Exhibits D and E. The City Attorney's Office, in conjunction with the City Manager or her designee, may negotiate additional terms of the agreement as long as those terms do not change the total incentive amount. The City Manager or her designee will be the signatory of the agreement.

**EXHIBIT C**  
**Developer's CCHIP Application**



# Center City Housing Incentive Program (CCHIP) Application

## Applicant Information

Name: Charles Turner Title: CEO  
 Company: K/T TX Holdings, LLC  
 Project Role: Developer  
 Address, City, ST, ZIP: 3425 Highway 6, Suite 110, Sugar Land TX 77478  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## Project Information

Project Owner / Developer: K/T TX Holdings, LLC  
 Other Associated Entities and Roles: Terramark Urban Homes - Contractors; 303 W. Cypress, LTD

Project Name: 303 W. Cypress St.

Project Site Address: 303 W. Cypress St.

Start Date: Jan 2017 Completion Date: March 2018

Cost of public improvements: \$ 0.00

Estimated total project cost: \$ 3,500,000.00 (including public improvements)

Housing units created: 14  Rentals  For Sale

Housing units per acre: 32.55

Target rental price per square foot: \$ 0.00 / Target sales price per square foot: \$ 200.00

Square feet of retail space: 0 Square feet of commercial office space: 0

Estimated number of new jobs to be created, if any: 0

## Geographic Location

Project must be located in the CRAG. Additional consideration will be given to projects in one of the four subareas targeted for multi-family development.

- Located in CRAG and Tier 1: Urban Core
- Located in CRAG and Tier 2: Near River South, Hemisfair/Cesar Chavez, Near East Side, Near West Side, Civic Core, Medical District
- Located in CRAG and Tier 3: River North
- Located in CRAG and Tier 4: Midtown
- Located in CRAG only and no Tier
- Located in a Tax Increment Reinvestment Zone (TIRZ), specifically: Inner City (100%)

**Project Categories**

- Historic Rehabilitation
- Mixed Income (80%-100% AMI)
- Adaptive Reuse
- Community Use
- Within ¼ mile of Robert Thompson Transit Center or West Side Multi Modal Center
- Brownfield Redevelopment
- High-Rise Residential Development
- Student Housing

**Other Project Features**

- Low Impact Development
- Mixed Use (at minimum: first floor retail/office)
- Structured Parking

**Site Information**

City Council District #: 1 Current Zoning: C1

Bexar County Appraisal District Information ([www.bcad.org](http://www.bcad.org))

Property ID#: 103470 Acreage: .43  
 Current Value: Land: \$ 191,580.00 Improvements: \$ 17,040.00

**Additional Information**

1. Has the project owner/developer or any of its affiliates been cited, currently under investigation, or have litigation pending for any violations of Federal, State, County and/or City laws, codes or ordinances?

- No
- Yes (please indicate nature/status of the violations on additional page(s))

2. SAWS Impact Fees (if seeking waiver)

Estimate of water and sewer impact fees: \$ \$117,607 (must obtain written estimate from SAWS)

Projected time to install water/sewer services: (season and year) \_\_\_\_\_

3. Other than City incentives, what are the funding sources for the project?

- Equity
- Conventional Bank Financing
- Other: \_\_\_\_\_
- Housing Tax Credits
- HUD Loans

**Required Attachments**

- Cover letter describing project and summarizing details. Explain project features and categories marked above.
- Corporate Information (history, urban development experience, etc.)
- Site plans and renderings
- SAWS Impact Fee Estimate (Contact SAWS @ 210-233-2009)
- Project Proforma



## 303 West Cypress

The hard corner of Cypress and Lewis Street has been vacant since the condemnation and subsequent demolition of the previous commercial structure. Terramark proposes new 3-story townhomes to meet growing demand for “for-sale” homes close to downtown. Building on the momentum of City View Modern just 1 block away, 303 W. Cypress represents a continuation of that project’s success.

### Proposed Details

- 14 Duplex units
- For Sale
- 1 car garages with additional carport
- Approximately 1,400 square feet of living area

### Economic Impact

2015 BCAD value: \$157,920

Anticipated value after investment: \$4,200,000

### Zoning

Current Zoning: C1

Proposed Zoning: IDZ –Single Family Attached, not to exceed 25 units to the acre

# Charles Turner

## Resume and Bio

Charles Turner spent his first seven years with Gerald D. Hines Interests, one of the most well-known developers operating in the United States, Latin America, Mexico, and Europe. In his capacity as Vice President, Mr. Turner was responsible for the planning, engineering, construction, financing, and marketing of a 1,000-acre business park called the Sugar Land Business Park, which is located in First Colony, a nationally recognized 9,300-acre master-planned community in Southwest Houston.

In 1986, following his years at Hines Interests, Mr. Turner and Charles Howard, another former Hines Interests Vice President, formed a partnership called the Howard/Turner Company, a commercial development company. Since 1986, Mr. Turner has developed over 1,500,000 square feet of office, commercial, retail, industrial, and medical/professional space, as well as hundreds of single family homes, townhomes, and condos throughout metropolitan Houston.

In January 1993, following Mr. Howard's retirement, Mr. Turner and his investment partner, Jerry Van, formed Turner Adreac Development as a successor company to the Howard/Turner Company. The company changed its name to Terramark Development in 2003. Mr. Turner currently serves as Chief Executive Officer and as a shareholder of each of the Terramark companies. His focus of activity within the organization includes project identification, project design and development planning, professional management, residential community planning, site selection, due diligence, and project budgeting & financing.

Terramark Homes was formed in 2001 to broaden the real estate activities of its founding partners. At its inception, the focus of Terramark Homes was on the building of both speculative and contract custom homes in the Houston neighborhoods of West University and Braes Heights and in the Fort Bend County communities of Sienna Plantation and Texana Plantation. From 2005 through 2008, Terramark also engaged in the building of suburban production homes for first time and first time move-up buyers in the communities of Grand Oaks in west Houston, Bayou Crossing in Rosenberg, Canterbury Park in Pearland and Winfield Lakes in Fort Bend County. From 2004 through 2010, Terramark enjoyed great successes in the urban infill marketplace in Houston. During this period, the company successfully built and sold 165 urban townhomes in Houston's Midtown, Museum, EaDo and Sawyer-Heights, districts. From 2010 through 2012, Terramark also designed and constructed affordable, single family housing on a pre-sold contract basis in San Antonio for Neighborhood Housing Services of San Antonio, a non-profit housing agency serving low to moderate income San Antonio families.

In January 2012, Mr. Turner formed Terramark Contractors, d/b/a Terramark Urban Homes, to develop urban infill residential homes. Its first project of four homes was successfully completed and sold in May 2012. In April 2012, Mr. Turner and Mark Kisner formed K/T TX Holdings, LLC, to acquire and develop infill properties. K/T TX Holdings has developed four projects in San Antonio totaling 36 homes and is currently developing three projects in San Antonio totaling 39 homes. Mr. Turner and Mr. Kisner are also developed a nine detached townhomes in Houston's Mid Town District the end of 2014, and is currently developing a 12 homes in Houston's Mid Town District. K/T TX Holdings plans to focus its future homebuilding activities on the urban infill markets in Houston and San Antonio.



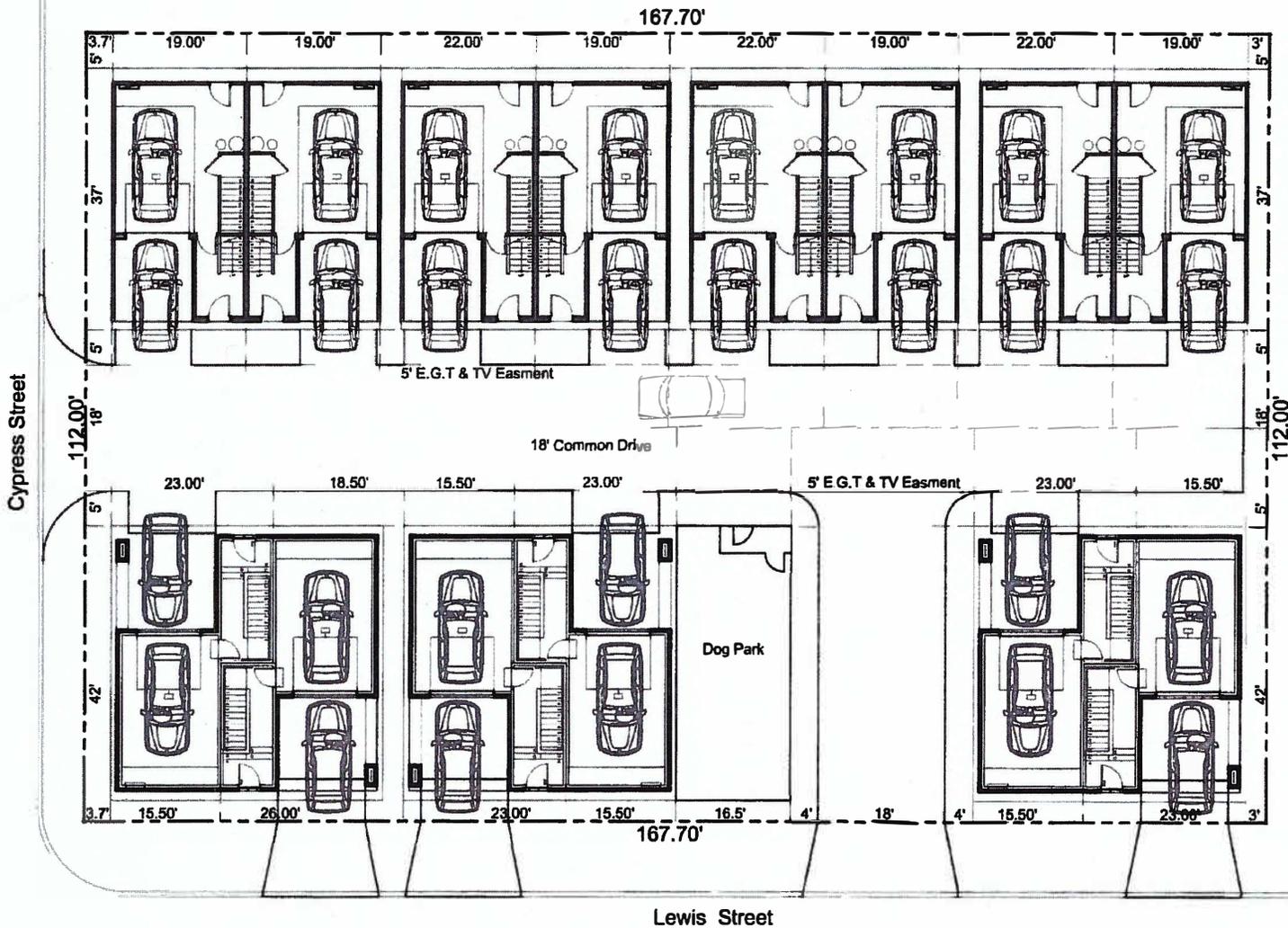


**Terramark** Urban Homes

**303 CYPRESS - CITYVIEW II**  
SAN ANTONIO, TEXAS

MAY 2016





"A" - Building Data (4 bldgs / 8 units)  
Slab perimeter (38' x 35'-2"):

"A" - Unit Data Square Footage		
	uncond	net a/c
1st Floor:	543sf	126sf
2nd Floor:		631sf
3rd Floor:		571sf
Roof Deck:	241sf	94sf
Unit Total:	790sf	1,428sf

2. x6 units  
17,144sf

"Z" - Building Data (3 bldgs / 6 units)  
Slab perimeter (37' x 36'-4"):

Zipper "Z" - Unit Data Square Footage		
	uncond	net a/c
1st Floor:	527sf	145sf
2nd Floor:		670sf
3rd Floor:		659sf
Roof Deck:	366sf	48sf
Unit Total:	893sf	1,522sf

2. x6 units  
14,502sf



GIRG  
architectural

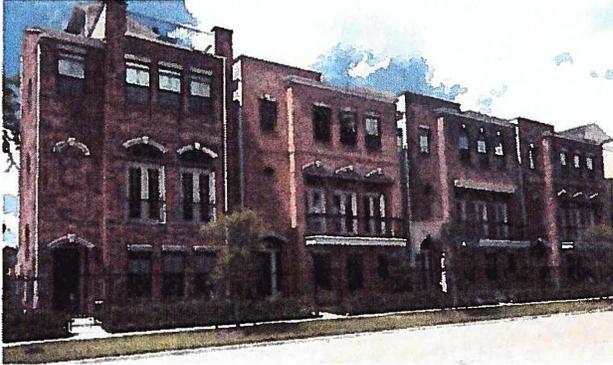
MAY 2016

303 CYPRESS - CITYVIEW III  
SAN ANTONIO, TEXAS



**Terramark** Urban Homes

## Terramark Homes Completed Urban Residential Projects

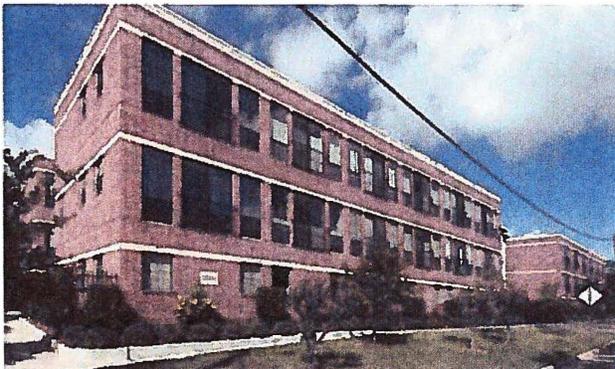
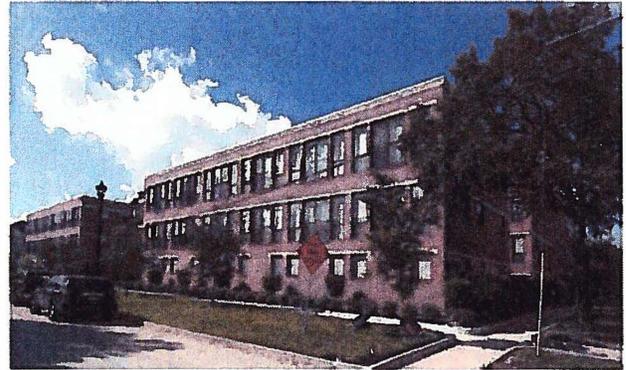


### **Museum City Place**

A collection of eight (8) townhomes located at Ruth Street and La Branch in Houston's Museum / Medical Center District.

### **100 McGowen**

A collection of eleven (11) condominium townhomes located on McGowen Street in Houston's Midtown District.



### **118 McGowen**

A collection of eleven (11) condominium townhomes located on McGowen Street in Houston's Midtown District.



## **Terramark Homes Completed Urban Residential Projects (continued)**

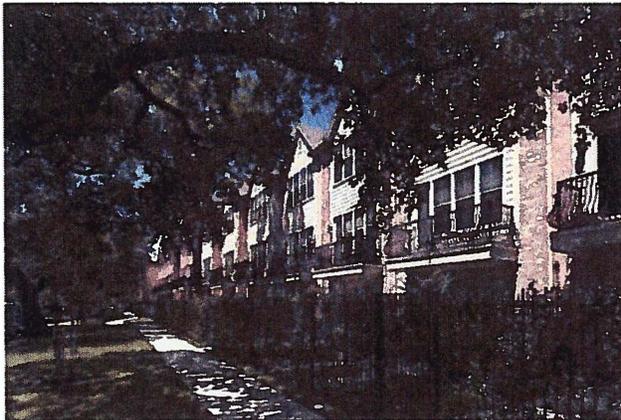


### **Cook & Gillette**

A collection of fourteen (14) condominium townhomes located at Cook Street and Gillette Street in Houston's Midtown District

### **Delano City Views**

A collection of twenty-two (22) townhomes located at Delano and Clay in Houston's Eastside District (EaDo).



### **Quarters at Chenevert Phase I**

A collection of seventeen (17) condominium townhomes located at Chenevert Street and Tuam Street in Houston's Midtown District.

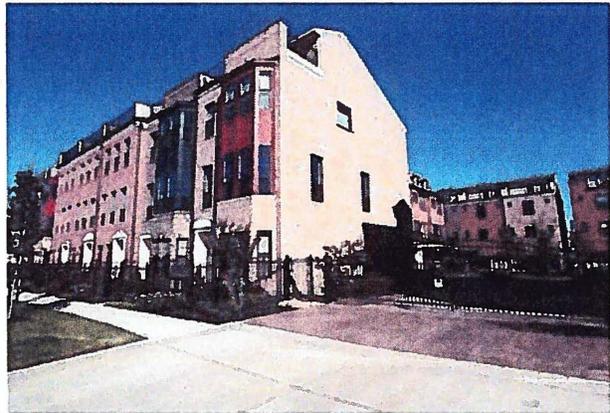


## Terramark Homes Completed Urban Residential Projects (continued)



**Quarters at Chenevert Phase II**  
A collection of fourteen (14) condominium townhomes located at Chenevert Street and Tuam Street in Houston's Midtown District.

**Sawyer Brownstones**  
A collection of forty-two (42) condominium townhomes located in the Sawyer Heights area on Shearn Street in Houston, Texas.



**NHS of San Antonio**  
A collection of sixteen (16) single-family, three and four bedrooms homes and townhomes in the Terra Del Sol and Mira Vista subdivisions in San Antonio, Texas for Neighborhood Housing Services. The last home was complete in January 2012.



## Terramark Urban Homes Completed Urban Residential Projects

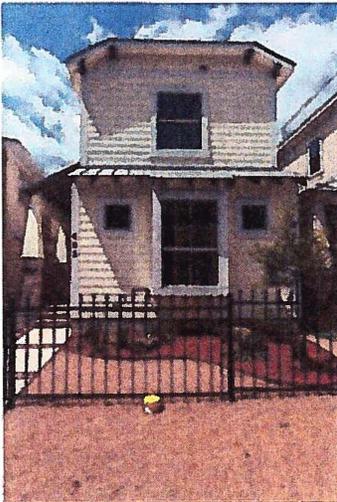
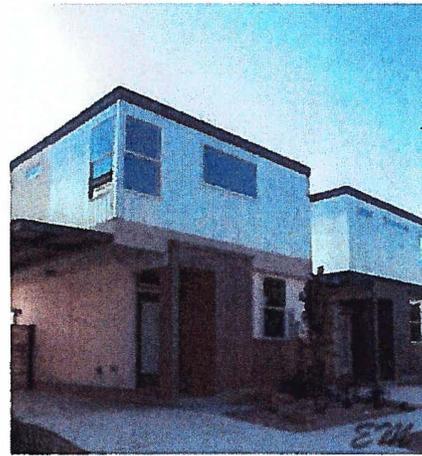


### **Cevallos Modern**

A collection of four (4) contemporary three bedroom, free-standing townhomes located on Cevallos Street in the King Williams / South Town area of San Antonio, Texas.

### **Ogden Modern**

A collection of eleven (11) contemporary two and three bedroom free-standing townhomes located in Tobin Hill, San Antonio, Texas. The initial (7) seven homes were completed and sold in 2013.

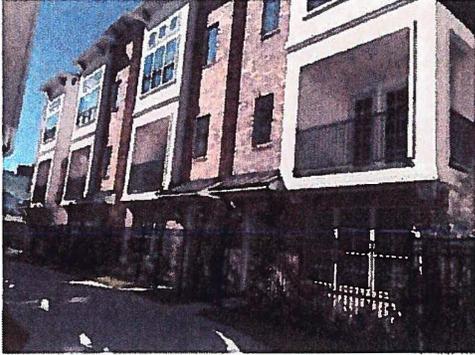


### **Kendall Urban Bungalows**

A collection of four (4) bungalow style three bedroom detached patio homes located in the Tobin Hill Historic District, San Antonio, Texas. The project began construction in the 3<sup>rd</sup> quarter 2013 and was complete in the 4<sup>th</sup> quarter 2014.



## Terramark Urban Homes Completed Urban Residential Projects (Continued)



### Carree Court

A collection of nine free-standing homes with luxurious master bathrooms, hardwood flooring throughout, and spacious closets located in Houston's Midtown, surrounded by Downtown, Montrose, Medical Center and the Museum District

### Cherry Modern

A collection of twelve (12) contemporary two and three bedroom free-standing patio homes located in the Dignowity Hill Historic District, San Antonio, Texas. The project began construction in the 3<sup>rd</sup> quarter 2013 and was completed February 2015.



### Uptown Modern

A collection of nine (9) contemporary three bedroom free-standing patio homes located two blocks north of the Ogden Modern project in Tobin Hill, San Antonio, Texas. The homes were completed in 2015.



## Terramark Urban Homes Proposed Residential Projects



### City View Modern

A collection of twelve (12) contemporary three bedroom free-standing townhomes with roof balconies located in Tobin Hill, San Antonio, Texas. Construction was completed in early 2016.

### Tobin Hill Urban Bungalow

An innovative collection of four (4) single family homes to be constructed in the historic Tobin Hill community, located north of downtown San Antonio. Construction was completed in 2015.



### Westfort Urban Villas

A collection of twenty (20) Spanish style, two & three story patio homes, located one block east of Broadway on Brahan Boulevard in the historic Westfort community near the acclaimed Pearl Brewery, San Antonio Texas. Construction of the project began in the fall of 2015.





# SAWS IMPACT FEE ESTIMATE

Date June 29, 2016

Applicant Chase Turcotte / John Cooley

Phone No. \_\_\_\_\_

Service Address 303 W. Cypress Street

WASTEWATER EDUs			
TYPE	Criteria	#	EDU

	DATE	ZONE	METER	EDU	Total
Domestic	Rate 7	LOW	3/4"	21.00	\$96,537.00
Irrigation					\$0.00
Fireline					\$0.00
Wastewater	Rate 7	LOWER		14.0	\$21,070.00
Local Benefit					\$0.00

Total Service Cost Estimate **\$117,607.00**

Remark: This estimate is based on 21 EDUs for (14) 3/4" water meters and 14 EDUs sewer. No Irrigation meters included.  
14 duplexes

All installation charges shall be in accordance with current San Antonio Water System Regulations for water and wastewater service. This estimate is not intended to be an invoice for fees due to SAWS for water/wastewater service. Final costs may include other fees not identified in this estimate.

Jackie Kneupper  
San Antonio Water System  
Counter Services  
210-233-3731

**PLAN FEE ESTIMATOR**

**Commercial/Residential:** RESID ▼

**Type of Work:** NEW ▼

**Tree Affidavit Option:** A1 ▼

**# of Lots:** 14

**Valuation:** 3500000

Tree Option:	Description:
A1	Has no Protected, Significant, Heritage, or Historic trees
A2	Has protected trees, but this work will in no way cause damage to or the destruction of said trees
A3	Exempt/Vested from the 1997 Tree Preservation Ordinance
A4	Has Protected, Significant, Heritage or Historic trees that will be removed
PAID	Preservation fees paid and a previous plan has been approved for this site.

**Note: Although every attempt is made to ensure the accuracy of these calculations, they should be used as estimates only. For estimates on multiple commercial buildings, please call 207-0143.**

Estimate Fees    Reset

**Minimum Fees Due at Time of Submission:**

**Minimum Fees Due for Permit Issuance:**

Fee Type	Fee Amount
PLAN REVIEW FEE	\$1,343.88
TREE CANOPY - RESIDENTIAL	\$210.00
AFFIDAVIT FEE RESID TREE PRESERV	\$490.00
TECH SURCHARGE	\$40.32
DEV SVC SURCHARGE	\$40.32
<b>TOTAL:</b>	<b>\$2,564.52</b>

Fee Type	Fee Amount
PERMIT FEE BUILDING	\$4,841.25
TECH SURCHARGE	\$145.24
DEV SVC SURCHARGE	\$145.24
<b>TOTAL:</b>	<b>\$5,131.73</b>

\$ 7,256

**EXHIBIT D**  
**CCHIP Agreement Term Sheet**



# CCHIP Agreement Term Sheet

## 303 W Cypress Street

**Project Name and location:** The 303 W. Cypress Street project is located at 303 W. Cypress St within the CRAG and Council District 1.

**Project Description:** Construction of a for-sale development including 14 three-story townhomes for a total project cost of \$3.5M. Construction will commence in January 2017 and be complete by March 2018.

**Project Developer and POC:** Charles Turner, K/T TX Holding LLC

Incentive Package per CCHIP	Amount	Program Fees
City Fee Waiver .....	7,256.00	100.00
SAWS Fee Waiver .....	58,804.00	100.00
-Eligible for \$117,607 but unfunded		
10-year tax increment reimbursement grant .....	115,893.00	1,500.00
- Excludes 2015 base value of \$157,920		
- Projected end value of \$3,500,000		
<b>TOTAL INCENTIVES AND PROGRAM FEES</b>	<b>\$181,953.00</b>	<b>\$1,700.00</b>

Program fees must be paid before execution of the final incentive agreement. All funding is subject to availability at the time of disbursement. The estimated tax reimbursement grant will be funded by the ad valorem tax increment generated by the project over the term of the grant. City fee waivers are funded by the General Fund. SAWS Fee Waivers are funded through an annual SAWS credit allocation. Loans are funded by the Inner City Incentive Fund and are subject to availability.

**Quoted incentives will be reserved for this project for up to 90 calendar days pending the execution of a CCHIP Incentive Agreement. If an Agreement has not been executed within 90 days from the receipt of this term sheet, then all quoted incentives will be forfeited and made available to other projects.**

Approvals:

Sarah Esserlieu 11/8/16  
 Sarah Esserlieu, Program Manager Date

No ICIF  
 Erik "Clay" Lewis, Fiscal Analyst Date

Ramiro Gonzales 11/8/16  
 Ramiro Gonzales, Redevelopment Officer Date

**EXHIBIT E**  
**Evidence of Base Year Ad Valorem Property**  
**Taxes**

# Bexar CAD

## Property Search Results > 103470 LINCOLN GRADUATE CENTER for Year 2015

### Property

#### Account

Property ID: 103470      Legal Description: NCB 367 BLK 16 LOT 14  
 Geographic ID: 00367-016-0140      Agent Code:  
 Type: Real  
 Property Use Code: 099  
 Property Use Description: VACANT LAND

#### Location

Address: 303 W CYPRESS ST      Mapsco: 616E3  
 SAN ANTONIO, TX 78212  
 Neighborhood: NBHD code10470      Map ID:  
 Neighborhood CD: 10470

#### Owner

Name: LINCOLN GRADUATE CENTER      Owner ID: 71874  
 Mailing Address: 212 SUNBELT LOOP E      % Ownership: 100.0000000000%  
 SEGUIN, TX 78155-1235  
 Exemptions:

### Values

#### Taxing Jurisdiction

#### Improvement / Building

#### Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	COB	Commercial Office Building	0.4312	18782.00	0.00	0.00	\$140,870	\$0

### Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2016	\$17,040	\$191,580	0	208,620	\$0	\$208,620
2015	\$17,050	\$140,870	0	157,920	\$0	\$157,920
2014	\$14,260	\$140,870	0	155,130	\$0	\$155,130
2013	\$194,090	\$140,870	0	334,960	\$0	\$334,960
2012	\$163,870	\$140,870	0	304,740	\$0	\$304,740

**EXHIBIT F**  
**Fee Waiver Transmittal**

ICRIP ADMIN **Welcome Veronica**

ADMIN	Submitted Date	Est. Claim Date	Request Status	Status Date	Approval
	7/28/2016 3:14:24 PM	1/31/2017	Approved	8/22/2016 9:31:27 AM	<input checked="" type="checkbox"/> City <input checked="" type="checkbox"/> SAWS <input type="checkbox"/> Council Approved <input type="checkbox"/> Special Expiration <input type="checkbox"/> EDD Project <input checked="" type="checkbox"/> CCHIP Project <input type="checkbox"/> Other CCDO Project
<b>Status/Notes</b> Pending zoning change going to Council Aug 18. Council approved 8/18/16. Term sheet executed. Fee waiver approved. SAWS to be increased to \$59,804 upon CCHIP agreement execution.					
					<input type="button" value="Back To Home"/>

Activity History

**SAWS**  
SAWS Waived Amount:

**CITY**  
City Waived Amount:

**ICRIP Fee Waiver Form Information WaiverId For 1508.**

City Status: **ACTIVE**  
SAWS Status: **EXPIRED**

**APPLICANT INFORMATION**

Project Owner:

Developer Type:

Other Developer Type:

**APPLICANT POINT OF CONTACT**

Project Role:

Other Project Role:

Name:

Title:

Company Name:

Applicant Address:

City:

State:

Zip Code:

Phone:

Fax:

Email:

**PROJECT INFORMATION/DESCRIPTION**

Project Address:

City Council District:

Property/Parcel ID:

Acreage:   
Proposed Land Used of Project:   
Other Proposed Land Used of Project:   
Housing Units Created:

Project Description:

Proposed Level of Investment:

Project Start Date:

Project Completion Date:

Current Zoning of Project Site:

Estimate of City Fees:

Applied for Other Incentive?:  Yes  No

If so, what Dept(s)?

SAWS Sewer and Water Impact Fee?:  Yes  No

SAWS Amount:  No attachment record was found.

Request Submitted By: Web User

Request Submitted Date: 7/28/2016 3:14:24 PM

Last Modified By: 135133

Last Modified Date: 11/8/2016 2:44:19 PM

Request Status: Approved

Status Date: 8/22/2016 9:31:27 AM

Status Reason: Pending zoning change going to Council Aug 18. Council approved 8/18/16. Term sheet executed. Fee waiver approved. SAWS to be increased to \$58,804 upon CCHIP agreement execution.

SAWS Waived Amt:

SAWS Waived Date:

SAWS Who Waived:

City Waived Amt: \$7,256.00

City Who Waived: 135133

City Waived Date: 8/22/2016 9:31:23 AM

Council Approved: No

Est. Claim Date: 1/31/2017

City Approved: Yes

SAWS Approved: Yes

City Expiration Date:

SAWS Expiration Date:

Special Expiration: No

EDD Project: No

CCHIP Project: Yes

Other CCDO Project: No