City of San Antonio Captial Improvements Management Services Department

DBE or HUB Monthly Progress Report

Form SMS.4903
(Rev. 6/2008)

Project: _____ Contract CSJ: _____

County: _____ District: _____

Letting Date: _____ For Month of: (Mo./Yr.): _____

Contractor: _____ Contract Amount: _____

DBE/HUB Goal: _____ DBE/HUB Goal Dollars _____

Vendor Number	Name of DBE or HUB Sub/Supplier	* D, H or DH	Type of Work	** DBE or HUB $ Amt Paid for Work Performed this Period	*** $ Amt Paid to Non-DBE/HUB 2nd Tier Subs and Haulers	Amt Paid to DBE/HUBs to Date

* All payments to DBEs and HUBs are required to be reported (D=DBE; H=HUB; DH=DBE/HUB)

** Goal/commitment progress report amount and/or race-neutral amount. Do not subtract non-DBE/HUB second-tier subcontractors and haulers from this column.

*** Report amount of payment DBE/HUB subcontractors paid to non-DBE/HUB subcontractors/haulers.

If using a non-DBE or non-HUB hauling firm that leases from DBE or HUB truck owner-operators, payments made to each owner-operator must be reported separately.

Any changes to the DBE or HUB commitments approved by the department must be reported to the area engineer.

Submission of this report for periods of negative DBE or HUB activity is required. This report is required until all DBE or HUB subcontracting or material supply activity is completed.

I hereby certify that the above is a true and correct statement of the amounts paid to the DBE or HUB firms listed above.

Signature: _____ Date: _____
Company Official

This report must be sent to the area engineer's office within 15 days following the end of the calendar month.

The ***City of San Antonio*** maintains the information collected through this form. With few exceptions, you are entitled on request, to be informed about the information that is collected about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.