



# TIA Scoping Meeting Worksheet

Reference # \_\_\_\_\_

This worksheet was developed to facilitate the TIA scoping process, as per Section 35-502 of the UDC. The developer's representative shall complete the background information section and developer proposed portion of the TIA parameter section and submit this worksheet to the City with requested supplemental information two weeks prior to the scoping meeting.

## Background Information

Project Name: \_\_\_\_\_

Developer Representative: \_\_\_\_\_

Representative's Contact Information: Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed land uses \_\_\_\_\_

Is the project located in the ETJ?  Yes  No (if yes, then County will be involved in the review)

Include with worksheet:  Trip generation worksheet  Preliminary Trip Distribution and Assignment Diagrams

Site plan with driveway locations  Basis for background traffic growth rate

## TIA Parameters

Parameter	Developer Proposed			City Concurrence?		If no, identify modifications required
				Yes	No	
Trip Generation Method						
Site Build Out Year (indicate any phasing)						
Background Traffic Growth Rate						
Proposed Peak Periods	AM:	PM:	Other:			
Scenarios for Evaluation (e.g. Existing, No Build, Build, or Phased Build Conditions)	1)					
	2)					
	3)					
Intersections for Analysis (in addition to all site driveways; if more than 6 intersections please attach list)	1)					
	2)					
	3)					
	4)					
	5)					
	6)					

## Additional Comments/Concerns to be Addressed in the TIA

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Agreement on TIA Parameters

TIA Type:  Study Level (> 500 acres)  Level 1 (76-250 PHT)  Level 2 (251-1,000 PHT)  Level 3 (1,001 or more)

Note: TIA Levels are differentiated for fee purposes only

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

_____ City of San Antonio	_____ Bexar County (if applicable)	_____ Developer's Representative
_____ Printed Name of Representative	_____ Printed Name of Representative	_____ Printed Name of Representative