Good Faith Effort Documentation

When submitting a Subcontracting Goal - Waiver Request Form, please submit documentation of your efforts for Section A, B, and C below at time of bid. Note the fields below serve as a guide regarding the information the Small Business Office (SBO) is evaluating regarding your Good Faith Efforts toward meeting subcontracting goals. You may submit your own documentation, but the fields below should be included in your documentation. For any questions regarding this document, please contact the SBEDA representative listed on the Subcontractor/Supplier Utilization Plan within the solicitation documents.

Basic Information		Section A: 25 Points	Section B	20 Points	Section C: 35 Points					
Business Name	Telephone Number & Email Address	Type of Work Solicited to Perform or NIGP Code (List All)	Date of First Contact with Firm	Method of First Contact (Email, Phone, In- person)	Date of Second Contact or Follow-Up with Firm	Method of Second Contact (Email, Phone, In-person) Must be Different that first method.		If Bid Received, Was it Accepted or Rejected (Accepted or Rejected)	If Bid Rejected, Explain Why	

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