

Special points of interest:

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Women's Hall of Fame

City Clerk, Leticia M. Vacek, (3rd from left) was inducted into the San Antonio Women's Hall of Fame, which honors outstanding women in the community for their service and contributions. Ms. Vacek received the Public Service Award for her leadership in creating the City's Archival Program and digital Collection, establishing a Passport Facility, and implementing the Electronic Campaign Reporting System for Officeholders and Candidates.



San Antonio Preservation Hero Award

City Clerk, Leticia M. Vacek was named a Texas Preservation Hero by the San Antonio Conservation Society. Each year the Conservation Society recognizes significant accomplishments in accordance with the organization's purpose. This year, the Society honored Ms. Vacek as a San Antonio, Texas Preservation Hero. Ms. Vacek is pictured left with Kathy De Waal and Sue Ann Pemberton, of the Conservation Society.

Municipal Clerks Week

Mayor Julián Castro presented a proclamation to City Clerk Leticia M. Vacek for Municipal Clerks Week which was observed May 4-10, 2014. Municipal Clerks serve as an information center on functions of local government and is the municipality's official record keeper. The City Clerk provides a professional link between the citizens, the local governing bodies and agencies of government. The Mayor and Ms. Vacek are pictured with the Administrative Staff of the Office of the City Clerk. Front row: Leticia Saenz, Carri Wiggins, Tina Flores and Melinda Uriegas. Back row: Brandon Smith, Rosalinda Diaz, Lisa Lopez, and Denise Luckey. Also pictured with the staff is James Wilson who is with the Finance Department and serves as the DSF for the Office of the City Clerk.





Rodeo/Western Day

Staff in the Office of the City Clerk helped kick off the 65th Annual Stock Show and Rodeo Season by participating in the city-wide Rodeo/Western Wear Day on January 31, 2014. The Rodeo is sponsored by the San Antonio Livestock Exhibition (SALE), which raises funds for scholarships, grants, endowments, and other programs. SALE's mission of emphasizing agriculture and education to develop the youth of Texas.

Wear Red Day

Office of the City Clerk staff participated in the National Wear Red Day on February 7, 2014. The annual event is sponsored by the American Heart Association to raise awareness of cardiovascular disease and stroke in women.



UMAST Mixer

Staff of the Office of the City Clerk Attended the Urban Management Assistants of South Texas (UMAST) Membership Mixer at the Tower of the Americas on February 19, 2014. Pictured at the event are Brandon Smith, Denise Luckey, Melinda Uriegas, Leticia Saenz, Rebekah Jamison, Tina Flores, Roland Gutierrez, Katie Rojas, and Leticia M. Vacek.

Destination College Week

Office of the City Clerk Staff participated in Destination College Week T-Shirt Day on May 2, 2014. Destination College Week celebrates San Antonio as both a college town and a college going town. San Antonio has more than 150,000 students enrolled in its colleges and universities, and is one of the top college destinations in Texas. College T-shirt worn by staff include Texas A&M, UTSA, Notre Dame, Our Lady of the Lake, and UT at Austin.



Passport Quarterly Statistics

Applications processed

January -897
February -975
March -1633

Photos taken

January - 239
February -186
March - 390

Revenue for the Month

January - \$26,330
February - \$28,114
March - \$45,083



Revenue generated for the Quarter-\$99,527



The **Municipal Records Facility** staff processed the following City records:

Incoming storage boxes

January - 2071 cu. ft.
February - 124 cu. ft.
March - 456 cu. ft

Records destroyed

January - 657 cu. ft.
February - 187 cu. ft.
March - 473 cu. ft

1 cu. ft. equals 2.5 boxes

Staff of the **Vital Records Facility** processed the following City records:

Birth Records Sold

January - 5,242
February - 5,337
March - 6,031

Birth Records Registered

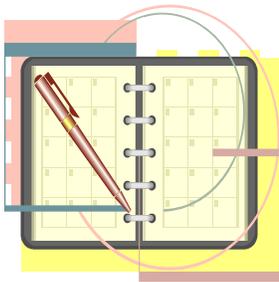
January - 3,912
February - 2,584
March - 2,977

Death Records Sold

January - 1,615
February - 1,493
March - 1,830

Death Records Registered

January - 1,823
February - 1,160
March - 1,390



Semi-Annual Report of Campaign Contributions and Expenditures (C&E)

For Mayor and City Councilmembers

Due July 15, 2014 by 5:00 p.m.

Reporting period January 1, 2014—June 30, 2014

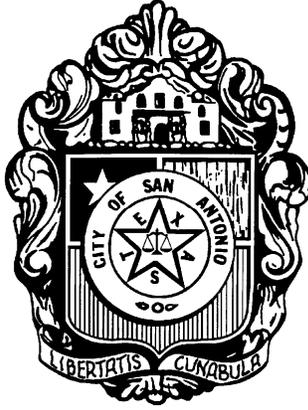
Submitted On-Line

National Forum for Black Public Administrators

The National Forum for Black Public Administrators (NFBPA) held its 2014 National Conference at the Grand Hyatt Hotel April 11-15, 2014. Over 700 members were in attendance including employees of the City of San Antonio, CPS Energy, SAWs and VIA. Pictured right are David McCary, Solid Waste Director, Forum Chairman, Denise Luckey, Hospitality Chair, and Brandon Smith, Ecumenical Chair. Forum guests speakers included Mayor Julián Castro, City Manager Sheryl Sculley, Ingrid Jones-Coca-Cola Foundation, and Judy Smith, whom the hit t.v. show “Scandal” is inspired by.

The mission of NFBPA is to strengthen the position of Blacks within the field of public administration; increase their appointed positions in public service organizations; and to groom younger, and aspiring administrators for senior public management posts.





Leticia M. Vacek, TRMC/MMC
City Clerk

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Office Hours
8:00 a.m. - 5:00 p.m.

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Information Available in the Office and On-line

Bids & Contract Management
Boards & Commissions
Ceremonials
City Council Minutes
Codification of Ordinances
Council Committee Minutes
Municipal Elections
City Ethics Board/Code
Financial Disclosure Reports
Oaths & Filings
Publication of Notices
Municipal Archives and Records Management
Passport Applications and Information
Vital Records