

Let's **TALK** about

2019 EMPLOYEE BENEFITS OPEN ENROLLMENT OCTOBER 1 - 19, 2018

Employee Benefits Open Enrollment Is Here!

Our annual Employee Benefits Open Enrollment period starts on **October 1**. Open enrollment is the one time all year when you can change your benefits without experiencing a Qualifying Life Event (marriage, divorce, birth/adoption of a child, etc.). The benefits you select become effective on January 1.

BENEFITS OPEN ENROLLMENT

LIVE WELL.

CHOOSE WELL.



If you have dependent(s) and want to continue medical coverage for them in 2019, you must visit the **Employee Self Service (ESS)** enrollment portal (<https://selfservice.sanantonio.gov/irj/portal>) between October 1 and October 19 to re-enroll those dependent(s) you wish to cover. You may also add dependent(s) at this time by contacting your department's Employee Relations team for an enrollment form. Adding a dependent will require you to provide dependent validation documents. Also, those who wish to decline the City's health care coverage must go to the enrollment portal to waive it.

It is very important that you enroll in your 2019 health care benefits between October 1 and October 19. Failure to do so will result in automatic enrollment into the Consumer-Driven Health Plan option (civilian: Consumer Choice; uniform police: Police-CDHP) at the employee-only level for 2019. And, if no action is taken, uniform fire employees will default into the Citimed health plan at the employee-only tier. **This means that your dependent(s) would not have medical coverage beginning on January 1.**

<p>While you are in the enrollment portal:</p> <ul style="list-style-type: none"> • Review your 2018 benefits information; • Select your 2019 benefits and re-enroll your dependent(s); • Complete the Acknowledgement section. Your benefits enrollment is NOT complete until this section is complete; and • Print and save your 2019 benefits confirmation statement. 	<p>Things to remember:</p> <ul style="list-style-type: none"> • If you take no action during open enrollment, your dependent(s) WILL NOT have medical coverage in 2019. • There are no changes to the civilian health care plans or premiums in 2019. • Flexible Spending Accounts (FSAs) do not carry over from year to year, so interested civilian and uniform police employees need to select them again for 2019.
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OPEN ENROLLMENT FAIRS & FLU SHOTS

If you need enrollment assistance, want to chat with our vendors, or would like to get your **flu shot***, be sure to stop by the open enrollment fairs at the Alamodome (100 Montana St.), with approval from your supervisor, on the dates and times listed below.

2019 Open Enrollment Fair Schedule - Alamodome (100 Montana St.)	
Date	Time
October 15	Noon - 5 p.m.
October 16	8 a.m. - 5 p.m.
October 17	8 a.m. - 5 p.m.
October 18	8 a.m. - 5 p.m.
October 19	8 a.m. - 1 p.m.

*To obtain your flu shot at an open enrollment fair, you must be a City employee who is enrolled in one of the City's health plans. You must also have your Blue Cross and Blue Shield of Texas card with you.

QUESTIONS

Visit sanantonio.gov/openenrollment for detailed open enrollment-related information. Contact Human Resources Customer Service at 207-8705 or AskHR@sanantonio.gov if you have any questions.

