



## Calling All Future City Trainers!

### *Train-the-Trainer Class Begins November 22nd*

Are you a full-time, civilian employee who is passionate about professional development? Do you enjoy sharing your expertise and experiences about the City with others? If you can answer **YES** to both of these questions, then you might make a great Trainer for the City. The first step in becoming a City trainer is to complete a three-day Train-the-Trainer program **that will be held on November 22, 29, and 30** at the Alamo University Center (8300 Pat Booker Rd.).

City trainers are employees who, after the successful completion of the program and selection process, serve as trainers for various citywide training initiatives. This fall, we're looking for employees who would be interested in training the **following classes:**

- **Cash Handling**
- **CORE On-Boarding**
- **New Employee Experience I & II**
- **Owning the Customer Experience**
- **SAP Basic Navigation**

As an added bonus, City trainers who train at least two courses or sixteen (16) hours a quarter are eligible for a **\$75** monthly stipend! Remember to obtain your supervisor's approval before you contact your department's Employee Relations Team to register for the Train-the-Trainer class. **The deadline to register is November 14.**

For more information about the Train-the-Trainer program, contact Michelle Martin, Senior Human Resources Analyst, at [Michelle.Martin@sanantonio.gov](mailto:Michelle.Martin@sanantonio.gov).

