

* = Required fields



City of San Antonio Certification for Section 3 Business

Office of Grants
Monitoring &
Administration

Please fill this form out online and submit it for processing.
Use the **Print** button to make a copy for your records.

Contact Information

*First: _____ M.I.: _____ *Last: _____ Suffix: _____

*Name of Business or DBA: _____

*Address: _____ *Phone Number: _____
(000) 000-0000

*City: _____ *County: _____ *State: _____ *Zip: _____

Email Address: _____

*Type of Business: Corporation Sole Proprietorship Partnership Joint Venture
*Number of Employees: _____

Skill Category	Specific Skill Area	Proficiency Level	


Use the **Add** button to add as many rows as needed. Use the **Delete** button to remove a row.

*List Occupational Licenses or Certifications:

Businesses may become Section 3 Certified if they meet at least one (1) of the following HUD guidelines.

Select any that apply:

- 51% owned by a certified Section 3-eligible resident
- 30% or more of the business' permanent full-time employees are low-income (GMA may certify employees)
- 25% or more of subcontracts are awarded to certified Section 3 businesses

****Note:** Use the  paperclip icon at the bottom left to attach a copy of your most recent Federal Tax Return.

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Affirmation

By checking this box, I swear or affirm that the information contained on this form, to the best of my knowledge and belief is true, correct, and complete.

I understand that this information will be used to determine my eligibility to participate in the Section 3 Certification program.

My signature/printed name below signifies that I understand and authorize the City of San Antonio and U.S. Department of Housing and Urban Development (HUD) officials to verify all the information I provide regarding Section 3 Certification.

Applicant Signature/Printed Name

Date

Please be aware that any information on this form is subject to public disclosure laws.

A GMA staff member will contact you shortly to verify and document information provided.

Complete this form online. Use the **Submit** button to send the form for processing,
or use the **Print** button and Fax a copy to:

Section 3 Division

Fax Number: (210) 886-0006