



**UDC OHP Amendments  
Task Force Subcommittee Meeting: Neighborhood Infill  
July 25, 2019**

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**Attendance**

Amy Kastely  
Jeff Fetzer  
Brad Carson  
Monica Savino  
Gemma Kennedy  
Jay Louden  
Jim Bailey  
Tony Garcia

**City Staff**

D1 -- Sydell Brooks  
D7 – Fred Ramirez  
Shanon Miller  
Kathy Rodriguez  
Cory Edwards  
Alma Lozano  
Lauren Sage

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**Meeting Notes**

Goals

Improve consistency and predictability; better align with other development processes; better results, smart growth, compatible density, and diverse housing options.

Ideas

**Create new application type – administrative review of a site plan / buildable area (3-Dimensional)**

- Develop worksheets that establish context area; predominate conditions related to lot coverage, setbacks, building height, number of footprints, pervious vs. impervious, etc (Alamo Architects)
- Develop new standards for infill (formulaic approach based on information established in worksheets). The worksheets should be re-evaluated over time.
- Remove site plan review from Zoning Commission purview in Historic Districts (DSD)
- This type of review would not require a public hearing – completely objective based on new standards
- 30-day notification and comment period
- Documented NA meeting or look for NA letter following 30-day period
- How can GIS or existing data help?
- What is mechanism to trigger HDRC review?

**Infill Standards and Guidelines Update**

- Potentially larger upcoming project. Look at all infill projects that require HDRC review.



Action Items / Policy Updates

- Develop and implement worksheets as application supplement
- Implement zoning application supplement materials / IB related to IDZ (DSD)

Potential Recommended UDC Amendments

- New application type development
- Update to 35-451, Appeal process related to review of infill application
- Update to 35-343, Review requirements in historic districts (DSD)
- Replacement of standards and guidelines related to infill