



2017 Ambassador Summer Internship Program Application

Submission Deadline: Wednesday, March 15, 2017 by 4 p.m.

Thank you for your interest in the City of San Antonio's Ambassador Summer Internship Program.

The program exposes currently enrolled college students to professional opportunities and innovative career paths through paid internships and training in high-demand occupations. Our goal is to attract San Antonio's graduating professionals to jobs and industries within the local community. An average of 120 Ambassador Interns are enrolled and placed in internship positions each year from a variety of participating local, state and nationwide colleges and universities. Please review the application criteria listed below to help you plan for a successful application process.

Application Criteria:

To apply for an Ambassador Internship, applicants must meet all the criteria listed below:

- Have completed at least one full year (two semesters) of college
- Be currently enrolled in college
- Be a San Antonio high school graduate or enrolled in a college/university in San Antonio
- Be a permanent resident of the City of San Antonio
- Demonstrate and maintain at least a 2.5 grade point average
- Submit completed application (including attachments listed below) by the deadline: **March 15, 2017, 4 p.m.**

Attachment Requirements:

To apply for an Ambassador Internship, applicants must submit all the documents listed below:

- Submit proof of residence (utility bill or copy of mortgage/lease)
- Submit current official or unofficial college or university transcript with at least a 2.5 GPA
- Submit current résumé
- Submit a minimum 250 word essay stating why you would like to participate in the Ambassador Program and include a description of your career goals.

For questions please contact:

Angel Lerma
Ambassador Program Manager
210.207.5843
Angel.lerma@sanantonio.gov



2017 Ambassador Summer Internship Program Application

Personal Information:

First name:	Middle name:	Last name:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address: (please attached proof of residence)		Apt/Suite:
<input type="text"/>		<input type="text"/>
City Council District:		Zip code:
<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10		<input type="text"/>
Date of birth:	Primary contact phone:	Cell phone:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email Address:		
<input type="text"/>		
T-Shirt Size:	If you selected other, please indicate size:	
<input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> 2XL <input type="checkbox"/> 3XL <input type="checkbox"/> Other	<input type="text"/>	

Education Information:

High school attended:	High school graduation year:	
<input type="text"/>	<input type="text"/>	
Are you a San Antonio Education Partnership (SAEP) Scholarship Recipient?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of College or University you currently attend: (please attach transcript)		
<input type="text"/>		
Major:	Minor:	GPA:
<input type="text"/>	<input type="text"/>	<input type="text"/>
When does your current College or University semester end?		<input type="text"/>
Are you graduating this semester?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Please indicate your anticipated College or University graduation Date:		<input type="text"/>
Are you enrolled in College or University for the upcoming semester?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If you selected yes, please indicate your next semester start date:		<input type="text"/>

Internship Placement Information:

Please select your interest rating for the following categories:

General Business: Very Interested Somewhat Interested Not Interested

Non-profit or Community Service Agency: Very Interested Somewhat Interested Not Interested

Government (City, State or Federal): Very Interested Somewhat Interested Not Interested

Please select any area(s) that may be of interest to you:

- Marketing Public Relations Science/Research
- Engineering Education Computer Science/IT
- Criminal Justice Public Administration Healthcare
- Other (please explain)

Self-arranged opportunity

Ambassadors have the option to directly arrange their own internship opportunity with an employer. Please provide the following information if you would like to be considered for this option.

Name of Organization:

Point of contact:

Title:

Phone:

Email address:

Other information:

Will you have your own transportation during the internship program? Yes No

Have you previously participated in the Ambassador Program? Yes No

If you selected yes, what year did you participate?

Are you available to work 25hrs/week for at least 10 weeks? Yes No

Did your parent(s) or guardian(s) attend college? Yes No

Are you the first in your family to attend college? Yes No

Referral Information:

How did you hear about the Ambassador Program?

- News College Job Board Recruitment Fair
- Social Media Previous Ambassador City Website
- Other: (please explain)

Have you been referred by a City of San Antonio Employee or Representative? Yes No

If you selected yes, please provide the following:

Name:	Title:	Department:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone:	Email:	
<input type="text"/>	<input type="text"/>	

If you selected no, please provide a reference below:

Name:	Relationship:	Phone:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Emergency Contact Information:

Name:	Relationship:	Phone:
<input type="text"/>	<input type="text"/>	<input type="text"/>

I understand that completion and submission of this application is necessary prior to consideration for placement in the Ambassador Program. I also understand that my application, including all attachments, *must be submitted by:*

Wednesday, March 15, 2017 (no later than 4 p.m.)

You may mail or email the application to:

Ambassador Program
City of San Antonio Department of Human Services
106 S. St. Mary's Street, 7th Floor
San Antonio, TX 78205
Attention: Angel Lerma
or email to:
Angel.lerma@sanantonio.gov

Student Signature

Date

Please don't forget to submit: Proof of residence, university transcripts, current résumé, & 250 word entrance essay