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## CITY OF SAN ANTONIO

April 1, 2020

RE: Human and Workforce Development Services Consolidated Funding RFP (Fiscal Year 2021/2022)  
Cancelled

Dear Community and Non-Profit Partners:

The Departments of Human Services and Economic Development anticipated releasing the FY 2021 & FY 2022 Human and Workforce Development Services Consolidated Funding Request for Proposals (RFP) on March 30, 2020. However, because of the multiple challenges being faced by the community and our partners related to COVID-19 response efforts, the Departments of Human Services and Economic Development are recommending to City Council that the release of the RFP be postponed until the City and our community partners have had an opportunity to weather this crisis. Based on current circumstances, the Departments will recommend that the RFP Process be initiated in January 2021 for City FY 2022 and FY 2023 Funding. This letter serves as notice of City staff's intended recommendation to postpone and is contingent upon official City Council consideration and approval at the next feasible meeting date. Updates regarding process development and any other determinations will continue to be published on our webpage: <https://www.sanantonio.gov/humanservices/about/PartnersandAgency>

We understand that postponing the release of the FY 2021 & FY 2022 RFP to a future date, if approved, will impact the plans of many community partners and non-profits that anticipated submitting responsive proposals. However, we believe postponement of the RFP to allow for community-wide focus on the health crisis at hand is in the best interest of community partners, non-profits and the San Antonio community we serve.

In the coming months and during the FY 2021 budget development process, City staff will develop a plan for awarding funds to agencies and community partners, which will likely include a combination of funding to current FY 19 & FY 20 RFP respondents, whether under contract or not, and to any other agency selected via fair and authorized means, whose services are deemed necessary or beneficial to the community. Please be aware that the plan may also result in increases or decreases in funding awards based upon the availability of City General and Grant fund revenue, existing City initiatives, and shifted priorities due to the current health crisis.

We thank you for your continued understanding and support regarding an RFP postponement recommendation as we work to respond to the COVID-19 outbreak alongside community partners such as your organization. Notwithstanding these difficult times, the Departments of Human Services and Economic Development, together reaffirm our mission to deliver quality services and our commitment to achieve San Antonio's vision of prosperity for our diverse, vibrant, and historic community.

Should you have any questions, please do not hesitate to contact Melody Woosley at (210) 207-8134 or Alejandra Lopez at (210) 207-7848.

Sincerely,

Melody Woosley  
Director, Department of Human Services

Alejandra Lopez  
Director, Economic Development