

**CITY OF SAN ANTONIO  
NEIGHBORHOOD & HOUSING SERVICES DEPARTMENT**

**Memorandum**

**TO:** Lori Houston

**FROM:** Veronica R. Soto, on behalf of the Houston Street Tax Increment Reinvestment Zone #9

**COPIES TO:** Roberto C. Treviño, Presiding Officer; Ray Rodriguez, Deputy City Attorney;  
Peter Zaroni, Deputy City Manager; Xavier Urrutia, Parks and Recreation Director

**SUBJECT:** San Pedro Creek Park Police Patrol TIRZ Reimbursement Process

**DATE:** Tuesday, June 19, 2018

In conjunction with the passages of Houston Street Tax Increment Reinvestment Zone #9 (the "TIRZ") Resolution T09-2018-02-26-01R and City Ordinance 2018-04-12-0272, the following are the agreed upon requirements for payment for the authorized three (3) park police positions to be funded through the TIRZ tax increment fund account in association with the San Pedro Creek Project (the "Project"):

- 1) The cumulative amount of \$4,185,916.00 (the "Funds") has been authorized by the TIRZ Board of Directors on February 26, 2018, in accordance with Section 311.010(i) of the Texas Tax Code, to be used to pay the incremental costs of providing municipal services incurred as a result of the redevelopment of land within the zone;
- 2) **The City has identified the costs for three (3) park police positions as the municipal services to be funded through the TIRZ;**
- 3) The park police positions will be utilized to provide additional patrolling of the Project, a portion of which is within the TIRZ;
- 4) **The Funds will be provided annually to the City from the TIRZ fund for the term of Fiscal Years 2018 through and including 2034 following submission of an invoice with required backup materials for eligible expenses (invoice submission packets) from the Parks and Recreation Department Fiscal Administrator;**
- 5) The invoice submission packet shall be submitted prior to October 31st of each year and shall be considered an administrative cost of the TIRZ.

Below are potential eligible expenses related to the project. Parks and Rec shall submit the invoice submission packet for eligible expense reimbursement prior to October 31 of each year to be reviewed by the TIF Unit.

"Personal Services" include Regular Salaries, Overtime Salaries, Shift Differential, Language Skill Pay, FICA & Medicare, Life Insurance, Retirement Expenses, Civilian Cert Pay, Civ Clothing/Boot Allowance, Civilian Active Healthcare, Retiree Health Assessment.

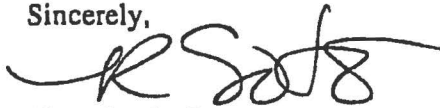
"Contractual Services" include Education, Professional Services, Maintenance & Repair Cmrl, Maintenance & Repair for Auto.

"Capital Outlay" includes the needed vehicle, Harris Radio XG75, and Panasonic Lap Top.

The cumulative amount approved by the TIRZ Board is \$4,185,916.00 with final distribution to be made by September 30, 2034.

This memo serves to meet any and all requirements of Section 311.010(i) of the Texas Tax Code. Please evidence your agreement and acknowledgment of the terms above by signing and returning this memo to the TIP Unit of the Neighborhood & Housing Services Department, as it serves as the City's liaison to the Houston Street Tax Increment Reinvestment Zone.

Sincerely,



Veronica R. Soto  
Director

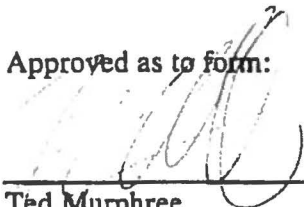
Agreed and Acknowledged by:



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Lori Houston  
Assistant City Manager

Approved as to form:



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Ted Murphree  
Assistant City Attorney