



**Military Transformation Task Force  
Meeting Minutes  
Office of Military and Veterans Affairs**

A Regular Meeting of the Military Transformation Task Force was held in the B Room of the Municipal Plaza Building located at 114 W. Commerce, San Antonio, Texas 78205 on Tuesday, March 27, 2018 at 3:00 pm.

**TRI-CHAIR MEMBERS PRESENT:**

Commissioner Kevin Wolff <i>Bexar County</i>	Councilmember Clayton Perry <i>San Antonio City Council</i>	Richard Perez <i>SA Chamber of Commerce</i>
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**ORGANIZATIONAL REPRESENTATION PRESENT:**

Brig. Gen. Heather Pringle <i>JBSA, 502<sup>nd</sup> Air Base Wing</i>	Robert Naething <i>U.S. Army North</i>	Diane Rath <i>AACOG</i>	Bill Mock <i>Port San Antonio</i>
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**STAFF PRESENT:**

Maj. Gen. Juan G. Ayala <i>Military &amp; Veterans Affairs</i>	Lt. Col. Karen Rolirad <i>Military &amp; Veterans Affairs</i>	Jeff Coyle <i>Government &amp; Public Affairs</i>	Cecily Hope Pretty <i>Office of the City Clerk</i>
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**OTHERS PRESENT:**

Carroll Schubert <i>Former Tri-Chair</i>	Lori Stinson <i>Chamber of Commerce</i>	Mark Frye <i>Umyuaq Technology</i>	Steve Lamb <i>AACOG</i>
Meg Reyes <i>JBSA</i>	Serafina De Los Santos <i>JBSA</i>	Bob Brach <i>Bexar County</i>	Brian Martinez <i>AACOG</i>
Chris Merlo <i>502 ISG</i>	Steve Anderson <i>25 AF</i>	Melissa Shannon <i>Bexar County</i>	Celina Barron <i>AACOG</i>
Col. David Raugh <i>502 FSG</i>	Jim Cannizzo <i>U.S. Army</i>	Queta Rodriguez <i>Bexar County</i>	Tim Treviño <i>AACOG</i>
Gail Hathaway <i>NMETLC</i>	Garrick Williams <i>CPS Energy</i>	Chris Cook <i>Cyber Texas Foundation</i>	Nancy Scott Jones <i>UTSA</i>
Tom Long <i>SAEDF</i>	Michael Carpenter <i>NEP</i>	Randy Harig <i>Citizen</i>	

**CALL TO ORDER**

Commissioner Wolff called the meeting to order.

**1. Citizens to be Heard**

No citizens were present to speak.

Item 3 was addressed at this time.

**3. Information Items**

**a. Honor Carroll Schubert for His Dedicated Service to the MTTF**

Richard Perez announced that the Chairman of the Board of the Greater San Antonio Chamber of Commerce asked Carroll Schubert to step down as Tri-Chair of MTTF to take on another initiative. He stated that he had been asked to replace Mr. Schubert as Tri-Chair. He presented Mr. Schubert with a commemorative plaque in recognition of his dedicated service to MTTF.

Commissioner Wolff recognized Mr. Schubert’s role in the creation and continuation of MTTF.

Mr. Schubert thanked everyone for the recognition. He offered congratulations to Brigadier General Heather Pringle on her upcoming reassignment and thanked everyone for their contributions to MTTF.

No action was required for Item 3a. Councilmember Perry entered the meeting at this time.

#### **b. Public-Public/Public-Private (P4) Update**

Tim Treviño stated that Alamo Area Council of Governments (AACOG) had contracted with SONRI-Meurer Municipal Consulting to conduct a Base Operations Feasibility Study and assess the viability of partnerships for base activities. He noted that existing P4 partnerships at Joint Base San Antonio (JBSA) resulted in stronger interagency cooperation and AACOG was looking to identify key partnerships between the military and the community to enhance military value and readiness. He outlined the following recent events incentivizing the creation of new partnerships:

- 2018 National Defense Authorization Act extending potential partnership periods to 10 years
- January 2018 Air Force memo delegating decisions for Intergovernmental Support Agreements to Wing Commanders
- Air Force Fiscal Year 2018 emphasis on enterprise-wide savings for pavement, grounds maintenance, and waste management

He outlined examples of partnership successes across the country reflecting cost savings for the military and new revenue streams for the community. He stated the following goals of AACOG's proposed P4 project:

- Enhance military value through partnerships with community organizations
- Help partnership proponents achieve success in as timely a manner as possible
- Develop focused, well-planned, and well-executed processes to avoid pitfalls and resistance and leverage resources
- Achieve efficiencies and economies through joint and coordinated management by AACOG member governments to serve all of JBSA

He stated that the desired outcomes of Phase I were to identify opportunities to produce significant savings and support the military value of JBSA's mission, enhance community capacity and capability to serve constituents, develop partnership concepts, evaluate feasibility, and develop a draft staffing package for partnership approval. He noted that discussions with JBSA, member governments, and the community resulted in 10 project types. He highlighted paving projects as the best opportunity for partnerships and cost savings of \$130,000 to \$1 million per project. He stated that AACOG convened a working group with the Office of Military and Veterans Affairs, the Transportation and Capital Improvements Department, and JBSA to identify project phases and support progress.

Diane Rath thanked JBSA and the City of San Antonio for their contributions to the project development.

Councilmember Perry asked of the current project status. Mr. Treviño replied that engineers were planning to conduct their second tour of JBSA to determine critical needs and identify options for repair and improvement. Councilmember Perry asked if the current partnership could be used as a model for future partnerships. Mr. Treviño replied that it could. Ms. Rath noted that partnerships made it possible to streamline the process for infrastructure projects.

Tri-Chair Perez asked of the Request For Proposals process. Ms. Rath replied that the city conducted the process and the partnership contributed funds for the materials.

Brig. Gen. Pringle thanked everyone for their contributions to the project.

No action was required for Item 3b.

#### **c. Base Realignment and Closure (BRAC) Update**

Major General Juan Ayala stated that BRAC was still possible and the Department of Defense was 18-22% over capacity. He noted the importance of preparation and vigilance to anticipate BRAC. He stated that the most important factors affecting BRAC decisions were Lethality, Mission Readiness, Military Value, and Community Support. He noted that mid-term elections may affect the current level of Congressional opposition to BRAC. He stated that he researched how other states were preparing and all except Texas had hired consultants to assist them. He noted that Texas had created the Military Value Task Force but had not dedicated funds. He outlined the City of San Antonio's contributions to the military including Capital Improvements and Infrastructure, Compatible Land Use, Legislative Advocacy, Partnerships, and Veteran

Support. He provided an overview of investments in Capital Improvements and Infrastructure since 2007. He noted Legislative Advocacy at the State level and highlighted partner organizations. He outlined Veteran Support efforts.

Councilmember Perry spoke of the importance of affordable housing for military families to resist BRAC and suggesting a member of the military take part in the Mayor's Housing Policy Task Force. He stated the need to capture additional missions to strengthen bases against BRAC. He noted that he was drafting a Council Consideration Request to review Veterans Initiatives and Programs.

No action was required for Item 3c. Item 2 was addressed at this time.

## **2. Review and Approval of Minutes from December 12, 2017**

Tri-Chair Perez moved to approve the minutes of the MTTF meeting of December 12, 2017. Councilmember Perry seconded the motion. The motion carried unanimously.

Items 3d and 3e were addressed jointly at this time.

- d. Discussion and Appropriate Action to Seek Request for Proposals (RFP) for Consultant Services to Define Roles and Responsibilities for MTTF**
- e. Formal Vote on asking MTTF Principals to Fund the Consultant**

Commissioner Wolff stated that BRAC was not the sole focus of the MTTF and the Tri-Chairs had discussed what future priorities should be. He noted that they recommended hiring someone to review MTTF's current functions, identify gaps and redundancies in the community, and provide advice on MTTF's future functions. He stated that MTTF would be requesting funding from MTTF principals City of San Antonio, Bexar County, and the Chamber of Commerce to hire a consultant for such services.

Jeff Coyle stated that MTTF had originally been created to respond to BRAC and was funded through grants to create the Office of Military Affairs (now Office of Military and Veterans Affairs) and the Joint Land Use Study. He noted that funding had become less certain and he transitioned the office to local funding to be supported by city staff. He stated that there were neither formal authority nor bylaws to govern the body and he was open to examining and redesigning MTTF as long as it did not compromise the department's ability to accomplish its other legislative goals. He noted that understanding everyone's roles, responsibilities, and how to work better with the community was beneficial for those involved.

Maj. Gen. Ayala asked that the RFP consider roles and responsibilities similar to those of other City Commissions and incorporate external, internal, and strategic communication committees.

Mr. Perez moved to request funds from principal partners for the Military Transformation Task Force to review its actions and the actions of external forces and formalize the purpose of the body. Councilmember Perry seconded the motion. The motion carried unanimously.

Commissioner Wolff stated that they would begin finalizing a contract cost estimate and reaching out to partners. Mr. Coyle asked if the consultant needed to be an expert in military affairs. Commissioner Wolff replied that they did not as principals each had their own military liaisons that could participate in the process. Maj. Gen. Ayala added that the principals should work collaboratively to craft the RFP.

## **4. JSBA (Opportunity to Address the MTTF)**

Brig. Gen. Pringle expressed support for the proposed consultant RFP. She stated that partnerships made the military stronger and increased transparency. She expressed her confidence in MTTF to continue their good work when Brigadier General Laura Lendman takes her place in June 2018. All in attendance applauded Brig. Gen. Pringle for her service.

No action was required for Item 4.

## **5. Committees Input**

Item 5 was not addressed.

**6. Tri-Chairs' Final Comments**

Commissioner Wolff stated that the next regularly scheduled meeting of MTTF was on May 15, 2018.

No action was required for Item 6.

**7. Adjourn**

There being no further discussion, Commissioner Wolff adjourned the meeting at 4:23 pm.

*Respectfully Submitted,  
Cecily Hope Pretty, Office of the City Clerk*

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