



OFFICE OF RISK MANAGEMENT

Safety Policy Statement

The City of San Antonio's Office of Risk Management Department will implement safe work practices, policies and procedures into our Safety, Claims, and Administration divisions to eliminate or reduce risks leading to accidents, injuries and illness of our employees, and damage to City assets.

Our vision is to inspire, educate and maintain a safety conscious City to reduce risk, manage losses and protect assets so all our employees return home safe every day. Our mission is to deliver a quality risk management program that focuses on the prevention of injuries and collisions, the protection of City assets, and the development and implementation of sound safety programs for the welfare of our employees and citizens.

Our Executive Leadership is committed to establishing and maintaining a Safety Management System that will operate through a series of risk controls measures based on statistical data, risk assessments, and feedback from both internal employees and external contractors, auditors, and business partners.

Our Safety Management System supports our CORE Values through:

- **Teamwork** –We conduct periodic communication events with all our employees, contractors, visitors, and other interested parties to enhance performance of our safety programs; and we promote continuous participation at all levels and functions in our Department.
- **Integrity** –We identify, communicate and enforce all applicable legal and other requirements to ensure the safety of all of our employees against the effects of exposure of our department and City employees, contractors and visitors to work-related hazards.
- **Innovation** – We encourage employee participation on identifying opportunities to improve continuously our performance on managing identified risks and achieving our risk management objectives.
- **Professionalism** –We empower our employees to be aware of their work environment, and to be consistently competent to increase their accountability and ownership of all applicable safety measures based on the risks associated to their function and level in the Department.

Our Safety Management System will be reviewed quarterly to determine its effectiveness in meeting our objectives and strategic plan.

Debra M. Ojo, MPA
Director, Office of Risk Management

Signed on: 6.25.2020