



City of San Antonio  
 Fire Prevention Division  
 1901 S. Alamo St.  
 San Antonio, TX 78204

Telephone (210) 207-8410  
 Fax (210) 207-7949  
[www.sanantonio.gov/safd](http://www.sanantonio.gov/safd)



## Escrow Account Application

<b>Company/Organization Name:</b>		<b>Contractor's License #: (if applicable)</b>		<b>Contractor's ID #:</b>	
<b>Name of License Holder/President/Owner:</b>		<b>Office Phone:</b>	<b>Alternate Phone:</b>	<b>Fax:</b>	
<b>Mailing Address:</b>		<b>City:</b>	<b>State:</b>	<b>Zipcode:</b>	

<b>Email Address:</b>	
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### AUTHORIZED AGENT(S):

(Please ensure applicant is listed as an authorized agent in Hansen)

<b>Name:</b>	<b>Name:</b>	<b>Name:</b>	<b>Name:</b>

### THE FOLLOWING ITEMS MAY BE DEDUCTED FROM ESCROW ACCOUNT:

- Permits only     
  Visual fee's and Scheduling fee's only     
  After Hour fee's only     
  All Fee's  
 or   
  No fee's may be deducted from the escrow account unless an authorization form is provided.

(Escrow Account Utilization Authorization forms may be faxed to the Fire Prevention Office at (210) 207-7949.)

The San Antonio Fire Department Fire Prevention Division announces that several methods of paying for fees are available. Contractors may open an escrow account to deduct fee's for permits, re-inspections, after-hours services, etc.

A COSA (Contractor) I.D. Number will be assigned. It will be very important to reference this number during all transactions.

Contact the Fire Prevention Office at (210) 207-8410 or access the web at [www.sanantonio.gov/dsd](http://www.sanantonio.gov/dsd) for outstanding fee's or account information.

I authorize the individuals above to use this escrow account with the Fire Prevention Division. I understand that I am responsible for maintaining the balance on this account. I understand that if I do not list any agent(s) to use my escrow account they will not be authorized until the escrow application form is filled out completely.

<b>Signature of Authorized Agent:</b>	<b>Print Name:</b>	<b>Date:</b>

### FOR OFFICE USE ONLY:

<b>Contractor ID #</b>	<b>Escrow Account #</b>	<b>Employee Name:</b>