.01 INTRODUCTION

The purpose of this procedure is to establish a process for officers to follow when handling Assaults/Aggravated Assaults on peace officers. This procedure assists the officer in gathering evidence necessary for the successful prosecution of the suspect(s).

.02 PROCEDURE

A. When an officer has established an assault on a peace officer has occurred and the actor(s) are going to be arrested or filed on for Aggravated Assault on a Peace Officer, the following guidelines are followed.

B. An attempt should be made to contact a follow-up Homicide or Night CID Unit Investigator when available. If available, the investigator may request all witnesses, suspects, and complainant(s) be transported to Headquarters for statements and photos. Should follow-up investigators not be available, copies of all reports are routed to the Homicide Unit.

C. Officers' injuries are photographed as soon as possible. Should an officer be transported to a hospital for medical treatment and a photograph cannot be taken, the officer is advised to contact the Homicide Unit to make arrangements for photographs.

D. Officers, who are complainants, do not write their own offense report. Another officer is assigned the reporting responsibilities. Officers who are complainants write supplementary reports on an incident report form.

E. Other officers who are witnesses, or who were involved in any part of the incident, write a supplementary report.

F. The offense report documents the following information:
   1. Names of complainants, witnesses, and suspects;
   2. Details of the incident;
   3. Injuries sustained to the complainant or suspect;
   4. Medical treatment received by complainant or suspect; and
   5. Photographs of the complainant’s or suspect’s injuries.

G. In the event the officer receives medical treatment, the officer signs SAPD Form #69, Medical Release, for the District Attorney's Office. The medical release can be signed at the Night CID Unit or the Homicide Unit office.

H. A uniformed supervisory officer is dispatched on all assaults on a peace officer where an arrest is made.
   1. The supervisor writes the proper injured officer reports and initiates the Workers' Compensation documentation in accordance with GM Procedure 916, Worker’s Compensation.
   2. A copy of the Workers' Compensation documentation is forwarded to Homicide Unit to be included with the case for filing in the District Attorney's Office.