2020 DOWNTOWN MOBILE FOOD TRUCK VENDING PROGRAM
CHECKLIST

The following documents **MUST** accompany your application before it can be processed:

- Application for Vending Permit (completed and signed)
- Current Picture I.D. (Texas Driver’s License or Texas Department of Public Safety I.D.)
- Copy of State of Texas Sales Tax and Use Permit  
  Date Verified: ______________
- Copy of Current Health Permit  
  Expiration Date: ____________
  (no photos of window decal)
- Copy of Fire Inspection  
  Expiration Date: ____________
- Certificate of Insurance  
  Expiration Date: ____________
  (City of San Antonio as Additionally Insured)
- Menu of Food Items with prices (Food Truck/ Dessert Truck/ Other____________)
- 4 Color Photos of food truck/trailer (front, rear, left and right sides)
  Dimensions: L: ____________ W: ____________
  Photos of vehicle pulling trailer (Dimensions L: ____________ W: ____________)

For question or assistance regarding the application process, please call (210) 207-3677.
If you wish to speak to someone in person regarding the application, please visit the Downtown Operations Division Office.

**NOTE: Incomplete applications will not be accepted.**