

Greetings!

Thank you for choosing to report your clinic's immunization information through the Health Level 7 (HL7) data exchange. The San Antonio Immunization Registry System (SAIRS) will now be receiving all of your patients' vaccination administration data directly from your electronic medical record (EMR) system.

A few important things to know:

1. Please fill out and submit the HL7 Clinic Contact Info Sheet. These 2 people are responsible for addressing all data quality issues recognized by the SAIRS Team.
2. Good quality data needs to go in to your EMR. The information entered into your EMR is exactly what SAIRS receives and goes on that patient's official immunization record! Please read the attached **HL7 Required Data** sheet or the HL7 section of the **SAIRS User Manual**.

Examples of the most common ways to avoid data quality issues:

- a. **Use the patient's legal first, middle, and last name ONLY.** Please try to match your patient's name with exact name used in SAIRS.
 - b. **Do NOT combine the first and middle name in the same field.** This creates a duplicate record in SAIRS.
 - c. **Avoid using unformulated codes.** If you have the lot number, manufacturer, etc. then enter that data into your EMR. For new patients, use the vaccine info in SAIRS.
3. Please display the Disclosure Statement provided in this packet to your patients. This says that their information will be entered into the registry unless they fill out an Opt Out form and submit to the SAIRS Team.
 4. You will be notified by the SAIRS Team when to stop submitting paper consents through the mail.
 5. For VFC providers only: You are still required to meet all VFC documentation requirements. Please see your VFC/AFIX contact with questions.

You probably have a lot of questions so please review the attached FAQ sheet. If you still have questions, please contact the SAIRS Team.

Thank you,

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